

the City Connection

VOL. 1, NO. 16

CITY OF ROSEBURG NEWSLETTER

JULY 2006

Greetings Fellow Citizens!



Larry Rich
Mayor

Now that summer is here, I hope you are enjoying the warm weather and the many outdoor recreational opportunities that Roseburg and the surrounding area has to offer. A drive up the scenic North Umpqua Highway, traveling towards Diamond Lake, is a quick reminder of why we enjoy living in Oregon. We are fortunate to have many rivers and mountains close by. Summer is also that time of year when many special events and festivals are held throughout our community. Hopefully, you have had a chance to participate in those that have occurred so far. If not, there are still plenty to attend. Community volunteers, along with members of the City's Visitors and Convention Commission have been very busy planning and preparing for our first ever "Harvest Festival." This festival will occur September 30 and October 1 and will be based in Stewart Park. For a complete listing of all the activities in our area, stop by the Visitor's Center located at 410 SE Spruce.


This newsletter will give you an update on the City's plans for this summer and what has happened within our City for the past six months. Many of you are aware of the neighborhood walks that were held in each of the four Wards. We appreciate the feedback we received and thank you for the many positive comments. Our City budget has been approved, and we are looking forward to continuing to provide a high level of service to our citizens. Once again, we are fortunate to have no reductions in services or staffing levels. In addition, we are extremely grateful to all the volunteers that have given of their time and energies to serve on City commissions, take care of flowerbeds and city parks or help out in many other ways to serve our community.

Enjoy your reading. If you have questions or comments, please don't hesitate to call 672-7701. We are here to serve you and the community. By working together, we can continue to make this a better community for all citizens.

Mayor Larry Rich



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During Volunteer Appreciation Week, the Mayor, City Council and Staff were honored to acknowledge the following individuals who devoted their time and services to the betterment of our community.



PARKS DIVISION

• West Slope Garden Club

Members of the West Slope Garden Club have landscaped two areas near the Art Center. They have incorporated bulbs, perennials and new shrubs to enhance the beauty of the park.

• Jim and Penny Cole

Jim and Penny Cole adopted the brick planter boxes along Rose Street by the City parking lot at Rose and Cass Streets. Over the last two years Jim and Penny have cleaned up the boxes and have worked to create a continually blooming and beautiful area.

• Mark Michell, Tree Magic Tree Service

Mark Michell first donated his time in 1988 to plant a live 14' tall Douglas Fir tree in Riverside Park for Arbor Day. Several years ago he renewed the city tradition of lighting the tree each Christmas. Mark donates his time and equipment to put the lights on the now 55' tree and continues to annually prune and care for the City's holiday tree.

• Zonta Club of Roseburg

Zonta Club members have taken care of adopted areas at South Riverside Park for many years. They maintain the large round perennial bed and donated the yellow roses growing near the park corner along Oak Street. In addition to ongoing plant maintenance, Zonta members do the annual pruning of the roses every February.

• Umpqua Valley Republican Women

Several years ago the Umpqua Valley Republican Women adopted the flowerbeds by the entrance to the Roseburg Visitor Center. Members of the group have planted bulbs, perennials and annuals every spring and fall to ensure a constant colorful display.

• Leila Heislein

Leila adopted Brown Park near the Harvard Fire Station in the spring of 1996. For ten years she has helped beautify the park by keeping the shrub beds clean and tidy. Every spring she helps plant hundreds of annuals that are enjoyed by all who drive past! Leila also volunteers on the Park Commission and the Golf Commission.

• Dave Gilbert, Horizon Motors

Dave and his staff at Horizon Motors adopted the large triangular traffic island between Horizon Motors and Safeway in April of 1996! Since then, they have assisted the city with maintenance of the area and the planting of a huge flowerbed of colorful annuals each spring.

• Umpqua Valley Christian School, Mr. Brian Clark

Last fall more than forty Umpqua Valley Christian School students volunteered their time to work on a variety of projects at Sunshine Park. Students painted the pavilions, spread mulch around trees, planted trees and shrubs and removed unwanted vegetation. Students also built and installed more than a dozen nest boxes for birds. The students were very enthusiastic and did a great job!

- Judi Thompson
- Philece Humphrey
- Barbara MacPherson

These ladies have been meeting each spring and fall for many years to plant the colorful annual beds outside of City Hall. In addition to planting the annual beds, several years ago they re-landscaped the bed outside the east City Hall entrance and incorporated a variety of shrubs, perennials and bulbs to create an interesting and welcoming area.

• Marilyn Warren, Recreation Therapist, Roseburg VA Healthcare System,

Last year Marilyn began a program that brings patients at the Roseburg VA Hospital to the greenhouse where the City grows our annual flowers. The patients help with a variety of tasks including preparing the flats for seeding and transplanting the young seedlings.

FIRE DEPARTMENT

- Bill Shreve, President
- Art Bechtel, Vice President
- Sylvia DeGolier, Secretary
- Joanne Welker, Treasurer

These four individuals are the founding members of the Umpqua Valley Citizens Corp Council. The Citizens Corp Council was designed to be the umbrella organization for all the volunteer organizations in the area. They have volunteered countless hours to get that organization up and running. In addition they are original members of the Umpqua Valley Citizens Emergency Response Team. This team has been mobilized twice and assisted during the flooding over New Years weekend.

POLICE DEPARTMENT

• Orly Lombardi

Orly recently retired after 11 years of service with the VIPS program. During his time at the Police Department, Orly volunteered almost 10,000 hours. Orly kept things running smoothly while acting as the senior member of the group.

• Ralph Patterson

Ralph has been a VIPS program member for 8 years. He has volunteered thousands of hours to the department and is always willing to accept any task. Ralph is currently running the VIPS office and works all the Music on the Half Shell events and parades.

* Don Good

Don has been a member of the VIPS program for 8 years. Don has volunteered thousands of hours, works all the special events and is a great ambassador for the department. Don is also our resident historian and has spent hundred of hours researching the history of the community and local law enforcement.

• Roberta "Bobbie" Smith

Bobbie has been a VIPS member for 4 years. She handles our applicant and public finger printing duties and assist office.

• Ralph Clark

Ralph has also been with the VIPS program for 4 years. Ralph responds to all reports of abandoned vehicles in Roseburg. He is responsible for posting notices of intent to tow the vehicles and the towing of the vehicles. Ralph also does vacation house checks and handicapped parking enforcement.

• Betty Clark

Betty has been with the VIPS program for 3 years. Betty works with Ralph conducting vacation house checks and conducting abandoned vehicles.

• Ken Hand

Ken has been with the VIPS program for 1-1/2 years. Ken works the afternoon shift doing handicapped parking enforcement and vacation house checks.

• Joseph Haynes

Joe has been with the VIPS program for about 1 year. Joe works afternoons with Ken Hand on parking enforcement and vacation house checks.

• Mary Russell

Mary has been with the VIPS program for about 1 year. Mary does handicap parking enforcement and vacation house checks.

• Dwight Garis

Dwight joined the program about 8 months ago after moving to Roseburg. Dwight works with Ralph Clark on parking enforcement and towing abandoned vehicles.

Thank you to all of our Volunteers who committed to making Roseburg a better place to live, work and raise a family.



Message from the Manager

Dear Citizens of Roseburg:

As the spring season comes to a close and summer is upon us, I want to reflect upon some of the activities that your city government was involved with since I last addressed you in January. I also want to provide you with an outlook for things to come in the second half of this year.

Eric Swanson
Roseburg City Manager

A major activity that city officials have been involved with for the past few months has been the compilation and approval of a \$48.3 million city budget. One of my philosophies of city government is that if you really want to know what a city organization and community values you need to study the budget document in order to get an in depth perspective on what the priorities are for the city organization and community. The \$48.3 million City of Roseburg budget is no exception.

The budget year for the City of Roseburg begins on July 1st. From January through March of this year, city staff was hard at work putting the budget together. The proposals from department heads are then reviewed by the Finance Director and myself and presented to the Budget Committee in April and May. Final adoption, based upon Budget Committee recommendations, occurred at the June 12th City Council meeting.

This was the second Roseburg City budget I was responsible for presenting. Like many organizations, the City of Roseburg uses the budget process to report on progress made regarding goals, objectives and major tasks for the city organization — in other words, we ask ourselves what have we accomplished for the dollars we spend. We also align our proposed budget based upon these short and long term goals. A summary of that progress report and the 2006/07 proposed budget presentation can be found on the city's website cityofroseburg.com under the "press release" link.

I believe you will be impressed with the results that the organization has achieved based on our vision statement to "advance our community through leadership and communication" and mission statement of "dedication to the well being of all citizens and the livability of our community". We plan to also post on the City website other important city budget related documents in the coming weeks.

In this newsletter you will see a summary of two ordinances the City Council recently adopted in direct response to resident concerns regarding construction noise and door-to-door solicitations. City Council, City Staff and I truly value the involvement of citizens in city govern-

ment and believe that better decisions are arrived at when we receive input from affected citizens.

In November of 2005, we initiated the Neighborhood Walk program to determine how you rate and value city services. Teams made up of City Council and City Department representatives have "hit the pavement" gathering important information by interviewing residents of neighborhoods in all four wards throughout the city. We have included a copy of the interview form and tabulated results on our website under "press releases."

I believe the City organization has benefited greatly from the Neighborhood Walk program in several ways. Most importantly, the interaction between all of the team members conducting interviews with an emphasis on creating a culture of "commitment to continuous process improvement" and "excellence in customer service" has been outstanding. The feedback received has been shared with City Staff and the City Council. We look forward to continuing the Neighborhood Walk program.

I also want to let you know that the city is anticipating a decision by the Oregon Transportation Commission to fund the \$7.71 million California Oregon Pacific Railroad grant application for Oregon-Connect funds. If successful, the grant funds that are generated by lottery receipts will be used to assist the relocation and expansion of the switchyard from downtown Roseburg to the Winchester site. The community of Roseburg would benefit from this project in many ways. This improvement would provide significant relief for traffic movement and emergency vehicle response due to the current conflicts with trains that block several intersections for long periods of time in downtown Roseburg. The expansion will also provide for the significant increase in the creation of family wage jobs for the community. City, County, State and local representatives have really supported this project.

Lastly, we are in the process of finalizing two Intergovernmental Agreements with Douglas County to provide for the provision of building inspection and plan review services within the City of Roseburg. This partnering will ultimately increase the number of plan reviewers and inspectors so that we can provide a timely response to the growing number of building permit applications that the City receives on a daily basis.

Thank-you for the opportunity to serve.

Respectfully Submitted,
Eric Swanson
Roseburg City Manager

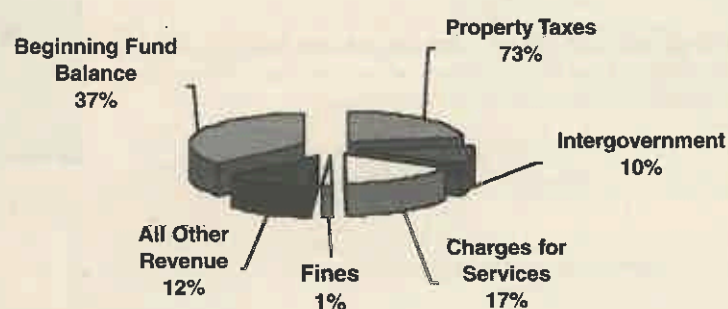
2006-2007 BUDGET SUMMARY

Note: Internal services and transfers in the amount of approximately \$5 million are not included.

Where The Money Comes From:

Property Taxes	\$ 9,956,000.
Intergovernmental	4,406,909.
Charges for Services	7,174,335.
Fines	605,000.
All Other Revenue	5,285,500.
Beginning Fund Balance	<u>15,784,000.</u>
Total Resources	\$43,211,744.

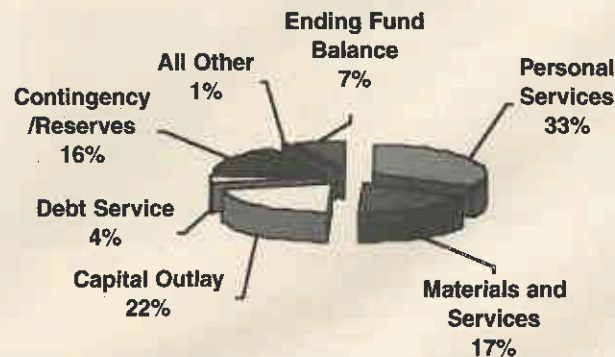
RESOURCES



Where The Money Goes:

Personal Services	\$14,327,162.
Materials and Services	7,520,282.
Capital Outlay	9,383,762.
Debt Service	1,586,242.
Contingency/Reserves	6,965,796.
All Other	354,647.
Ending Fund Balance	<u>3,073,853.</u>
Total Requirements	\$43,211,744.

REQUIREMENTS



PUBLIC SAFETY CENTER IN PLANNING STAGE

Last December the City Council adopted an amendment to the City's Urban Renewal Plan and Program which expanded the boundary of the urban renewal district to include the downtown area of Roseburg. As part of the amendment, a new list of projects to be financed with urban renewal funds was adopted. The list included all the money necessary to build a new headquarters building for the Fire and Police Departments.

The existing Police Station on Jackson Street is owned by Douglas County and leased to the City for use by the Police Department. This makes Roseburg one of only a few cities of its size that does not own a police station. The building is in need of substantial repairs and would need considerable work to make it into a modern police station. It does not serve the department and city well now and will not serve the city well in the future as more growth occurs.

The existing Fire Department Headquarters building was built in the 1930's as a car dealership. It needs substantial repairs. As stated in a recent News-Review article, "Ceiling plaster has been known to fall onto the faces of dozing fire-

fighters thanks to a leaky roof. The water is brown and virtually unusable, and asbestos lurks within. The list of problems goes on and on for the Roseburg Fire Department's main station at 774 S.E. Rose St." The city's ladder truck cannot be located at the station because it is too large for the station door opening.

Called the "Public Safety Center", the building will be located not far from City Hall, will consist of about 30,000 square feet, and will cost around \$8 million to construct. In addition to space for the two departments, the building will also include the city's Emergency Operations Center and a community meeting room.

PIVOT Architecture of Eugene has been awarded the contract for design of the building. A city design team will work with the architect. The team consists of City Manager Eric Swanson, Police Chief Mark Nickel, Fire Chief Jack Cooley, personnel from both the Fire Department and the Police Department, along with City Councilors Tim Freeman and Rick Coen. It will take about 12 months to design the facility and about 14 months to build it. If all goes well, the two departments will move into their new facility in the Fall or Winter months of 2008.

ANNUAL STREET OVERLAY PROJECTS

As part of the City of Roseburg's Pavement Management Program, twenty-six street sections have been scheduled for asphalt overlays and an additional seven will be considered if funding allows. Due to the high cost of oil, the streets scheduled for overlay may be modified depending upon the final construction bid submittals. The Public Works Department has been working closely with the City's pavement consultant to try and provide the most cost-effective pavement management program possible. The goal of this program is to preserve the existing streets within the City efficiently and economically.

The City of Roseburg continues to strive to provide preventative street maintenance on city streets. The following streets are expected to be overlaid in an effort to increase the life of the streets. An overlay is the addition of 1 1/2 - 2 1/2" of asphalt over an existing paved surface. The sections of roadway selected are considered based on many factors and are reviewed by the consultant. It is expected that the overlay project will be advertised, approved and awarded in the near future with construction to begin late summer or early fall.

The Contractor who is awarded the project will be responsible for notifying affected residents 24-48 hours prior to the start of the work. This should be done in the form of door hangars indicating that all vehicles need to be removed from a section of street for a given amount of time. Residents whose streets are affected may be asked to park in their driveways or down the street and walk to their house for one day. Any vehicles on the street will be towed to allow for the work to begin. Cooperation in this process is greatly appreciated by everyone involved.

We anticipate the final product will be a positive improvement for those neighborhoods once the work is completed. We expect there will be some inconvenience and do appreciate your cooperation during the construction season. If you have any question regarding this project, please contact the Public Works Department at (541) 440-1182.

The preliminary list of streets is as follows:

OVERLAYS

1. Kline St	Garden Valley to Moorea
2. Lookingglass Rd	Lorraine to city limits
3. Harvard	Stewart Parkway to Keady Ct
4. Wright Ave	Stephens to Winchester
5. Jacobson	Alameda to Brooklyn
6. Eddy	Kane to Sanford N
7. Eddy	Sanford N to Booth
8. Main St	Marsters to Booth
9. Main St	City limits N. to Marsters
10. Main St	City limits to city limits N
11. Steele Ct	Lincoln to cul-de-sac
12. Brooklyn	Poplar to end
13. Beaumont	Kline to Keasey
14. Keasey	Carl to south end
15. Lois	Ramp to Sharon
16. Murray	Lois to cul-de-sac
17. Sharon	Lois to end
18. Catherine	Fairhaven to Nebo
19. Ann	Fairhaven to Nebo
20. Birch	Finlay to cul-de-sac
21. Selmar	Finlay to cul-de-sac
22. Kline	Evans to Utah
23. Ramp	Eagles Rest to S end
24. Thompson	Roberts to Rice
25. Finlay	Birch to Selmar Ct
26. Carl	Ellis to end

Alternative Streets

27. N Stephens St	Garden Valley Blvd to Stewart Parkway
28. Boston	Klamath to Commercial
29. Winter	Alameda to Brooklyn
30. Mulholland	Garden Valley Blvd to Stewart Parkway
31. Kline	Valley View to Garden Valley Blvd
32. Balsam	Ramp to Eastwood
33. Eastwood	Balsam to Douglas

FEMA PROJECTS

On December 30, 2005, Roseburg received a rainfall of 2.67 inches in a 24-hour period. Although statistically the 24-hour rainfall was less than a 10-year storm event, the ground was already saturated after a very wet December. Total rainfall for the month of December was 11.65 inches, more than twice the normal monthly rainfall. Much of the rain, which fell intensely during times on the 30th, became surface runoff that ran into drainages already running near capacity. This storm impacted not only residents and properties, but also the city and county's infrastructure.

The storm event was declared a federal disaster in the State of Oregon. That declaration enables funds to become available from the Federal Emergency Management Agency (FEMA). City Staff and other public entities throughout the County and State have been working closely with FEMA to gather data and information in preparation of requesting funding from FEMA. At this time, the process has only worked through the emergency response and clean up cycle. The City received authorization for reimbursement in the amount of \$25,505 for the initial response to the disaster.



The City has also applied to the state for funding assistance to repair damage to infrastructure. One proposed project to assist with reduced flooding of the South Umpqua River would include mitigation to construct a bypass route for the floodwaters from Newton Creek to the South Umpqua River. This would assist in protecting Stewart Park, Stewart Parkway and the neighborhoods west of Stewart Parkway during times of high water. City Staff will be working towards repairs to damaged facilities as a result of the heavy rain and flooding that occurred in December and January. Some of the public facilities impacted within the city limits of Roseburg include:

- Damage to South Umpqua River bank along the Fir Grove soccer fields
- Starmer Street Bridge between Booth and Marsters washed out
- Happy Tails Dog Park fencing
- Templin Beach boat ramp and bathroom facilities
- Various storm drainage facilities throughout Roseburg

PLANNING COMMISSION WORK ITEMS

LU DO (Land Use Development Ordinance) Updates/Amendments. Community Development Staff is presently identifying many housekeeping amendments that need to be addressed by means of an ordinance adoption. Many of these amendments consist of textual errors, unnecessary repeat requirements, sentence and readability issues and issues that have come to light after particular ordinances were completed. These housekeeping amendments should be accomplished at least twice a year.

This process involves all the City Departments; therefore Staff uses Site Review Meetings to accomplish this task. This is a once a week meeting in which all departments involved in the development process review new projects and follow-up on old cases or lingering development issues. Staff also discuss and develop joint staff recommendation for items that are forwarded to the City Council. It has been recommended this Site Review Team be strengthened by designating it as the "Development Review Committee". The purpose of this designation is to strengthen the review process, and the joint review and recommendation process, thus presenting a more unified report and recommendation to the Planning Commission and City Council, as opposed to separate recommendations from the various City Departments.

Waterfront Concept Plan. The Chamber of Commerce created the Waterfront Enhancement Task Force for the purpose of exploring and planning for development opportunities along the South Umpqua River frontage. The Task Force consists of a number of community members, and under contract with the Umpqua Community Development Corporation, developed a City of Roseburg Waterfront Master Plan. Development of the plan involved a number of neighborhood and community meetings including three community meetings in the City Hall Council Chambers. The plan was submitted to the City Community Development Department in May 2006 and reviewed only for readability and clarity. Upon a more comprehensive review by the City Manager and the Community Development Director and meetings with UCDC staff, it was

agreed the plan was more of a Concept Plan versus a Master Plan. Several other community issues arose during the time the Master Plan was specifically transportation issues. These changes needed to be included in the plan. At this time, the plan is being updated by the UCDC and is now identified as a "Concept Plan". The Waterfront Concept Plan will be reviewed by the Chamber of Commerce Waterfront Enhancement Task Force in June and then resubmitted to the Community Development Department for distribution to the City Council and City Commissions for review. The plan will be approved by the City Council and adopted as part of the Comprehensive Community Plan. It is anticipated the Concept Plan will be forwarded to the City Commissions in July, with final action by the City in late August.

Community Development Department Work Items:

Transportation System Plan. The final draft of the Transportation System Plan (TSP) was submitted to the Community Development Department. The TSP should be adopted by City Council by January 2007. The next step in the community review process is to provide for a combined City and County review and comment followed with final review and comment by the Commissions. This will include Public Works, Utility, Economic Development and Airport Commission and end with the Planning Commission. The Planning Commission will forward all Commission reports and recommendations to the City Council for final consideration and plan adoption.

Buildable Lands Inventory. The City has contracted Lane County Governments (LCOG) for a variety of services including GIS, IT, Officer services and completion of the City's Buildable Lands Inventory. The Umpqua Regional Council of Governments (URCOG) contracted the Umpqua Regional Council of Governments (URCOG) to complete this inventory. However the document was only 80% complete. URCOG had to let its Planning Staff go due to financial constraints. Contract has been executed, the Scope of Work has been completed. Staff and DLCD staffs have already held a joint meeting in Eugene with appropriate LCOG Staff. The completion date is August 15, 2006.

Charter Oaks UGB Boundary Expansion Study. Earlier this year, the City Council adopted the City's Urban Growth Boundary Policy and legislated the Charter Oaks UGB Boundary Expansion Study. In March, the City contracted with Ron Schofield and Associates to assist Staff with completion of that Expansion Study.

This study is a joint City/County Planning project providing an opportunity for the entities to join together and prepare a plan that provides for the extension of city urban services and planned residential development in the Charter Oaks Area. This area is one of several around the community comprehensive land use planning and delivery of urban services.

Ron Schofield and the Community Development Staff, along with Jim Southern Oregon Regional Representative of the Department of Conservation and Development (DLCD) developed a strategy plan schedule, which provides for completion of the study by January 2007. Two planned neighborhood meetings were held in May. A second meeting was planned for early July. The study findings and boundaries are being finalized and a required 45-day notice to DLCD was made at the end of June. The process will include two hearings before the Planning Commission. Recommendations to the City Council and County Commissioners followed by formal hearings before the City Council, planned for October. A major part of the study involves the planning of the Harvard Bridge extension and the straightening of the Troost "S" Curves. In terms of land use, the goal is to maintain the rural residential/farming/grazing character of the area and lastly, any development should be well planned, cost effective, and adjacent to full city services.

Charter Oaks area property owners/residents have had several small group meetings. The Community Development Director will be contacting some members to arrange one-on-one meetings with the smaller groups as responding to specific questions and developing a higher level of trust.

Island Annexation Report and Recommendation. When the City Council adopted the City Council Annexation Policy Resolution on February 2006, the Council also directed Staff to initiate an annexation study to identify potential island annexations and to identify an overall strategy plan to address properties that have service agreements (Consent for Services Agreements). With the past practice of providing City services without annexation, the City now has over 700 consents. Coupled with the surrounding community, it is now time to develop a more comprehensive annexation strategy.

Community Development Staff identified 47 properties, with 30 (64%) being considered for annexation into the City limits because they had a valid Consent for Annexation agreement recorded with the Douglas County Clerk. The City Council directed staff to prepare the necessary evaluation report and recommendation. Neil Hibbs Surveying is reviewing the descriptions so legal annexation public notices can be prepared. At this time, it is anticipated the staff report and recommendation will be forwarded to the City Council late August. Upon completion of the Island Annexations, Staff will address the strategy plan to annex contiguous properties that have service agreements. Again these are significant, particularly in the portion of the City. This annexation strategy plan coordinated with the UGB study. Staff has at least twelve individual UGB applications on file. These will be processed in October. UGB and Comprehensive Community Development Amendment Applications are processed twice a year, in April and October.

UPCOMING SUMMER PROJECTS

The City plans to have approximately 30 major public-works-related construction projects underway this summer, with an estimated total cost of over \$10 million. Some of these are large contracts that began last year and will be completed this summer, including the airport expansion project and upgrade of the solids handling facilities at the water treatment plant. Upcoming projects include an ODOT project at Edenbower Boulevard and I-5 to upgrade both the northbound and southbound I-5 ramps to which the City is contributing to the funding of the project through an agreement with ODOT. In conjunction with this project, the City of Roseburg will install a traffic signal at the intersection of Aviation Drive and Edenbower Boulevard. Other planned projects include transportation and water system improvements and development projects at the airport and City parks.

It is difficult to accurately estimate construction costs, because of the escalation in material costs due to rising prices of petroleum related products. Actual cost for work will not be known until after bids are opened; depending on bids received and available funding it may be necessary to postpone (not award) projects.

A brief summary of some projects follows. Please contact the Public Works Department at 440-1182, if you have questions about the projects or concerns during the construction season. The City hopes to minimize impacts, but there will be traffic delays and other disturbances during construction. Completion of these projects will provide long-term benefits for area residents and businesses, and the patience and understanding of those that are inconvenienced is greatly appreciated.

• Douglas Avenue Improvements

Douglas Avenue is one of the main entrances to downtown Roseburg, the Douglas County Courthouse, and Roseburg City Hall. Improvements are planned for Douglas Avenue between Stephens Street and Claire Street. The project includes design features to enhance the downtown area, including historic streetlights, new sidewalks, stamped crosswalks, landscaping, and other features. The boundaries of the Urban Renewal District were recently revised to include Downtown Roseburg, and will finance the



project. A task force committee, including members from downtown businesses are helping to coordinate the project. Construction will begin in August and should be finished before Thanksgiving.

• South Stephens Structural Improvements

A section of SE Stephens Street will receive new asphalt this summer beginning at the Parrott Creek bridge at the south end of the city limits and extending to Oak Street to the north. Construction is expected to start August 2006.



• Edenbower Traffic Signals

The City of Roseburg has been working cooperatively with Oregon Department of Transportation to improve the traffic flow on Edenbower Boulevard at the Interstate 5 interchange and Aviation Drive. The



City will install a signal at the intersection of Edenbower and Aviation Drive. ODOT will install a traffic signal and add a second turn lane at the south-

bound exit ramp from I-5, and construct a partial cloverleaf at the northbound ramps so that traffic traveling west on Edenbower can exit northbound onto the freeway without having to make a left hand turn. The majority of funding for the City's share of project costs is from traffic assessments paid by Lowe's and Home Depot Improvement Center. It is planned to have the majority of the work completed prior to the planned grand opening of Home Depot in the spring of 2007.

• Wal-Mart/ Roseburg Valley Mall - 4 way signal

Plans for upgrading the traffic signal at the existing location will include adding a fourth leg to the existing traffic signal for signalized access into the Roseburg Valley



Mall. The project includes construction of a new access into the parking lot for the mall, and installation of a median at the existing north entrance of the mall. The project is being coordinated with the mall, since the modifications to access will impact the mall parking lot. Construction could start as early as late summer or early fall.

• Airport Expansion Project, Site Development, and Hangar Construction

The \$9 million airport expansion project, which included acquisition and decommissioning of Town & Country Mobile Home Park, is nearing completion. Other projects that are planned at the airport this summer include site development (parking, utilities, access road, etc.) to make

the expansion area ready for new corporate hangar construction and construction of City owned T-hangars that will be rented for storage of airplanes.

• Fir Grove Parking Addition

A new parking area along the east side of the Fir Grove Park soccer fields will add approximately 100 additional parking spaces. Funding is being provided by Roseburg Soccer Association, Roseburg School District, Douglas County and the City of Roseburg.



• Stewart Park Wetlands Mitigation Project

Roseburg will be completing a variety of tasks requested by the US Army Corp of Engineers at the Stewart Park wetland area. This includes planting of desirable plant species and control of non-native wetlands species such as teasel and Himalayan blackberry. A second inlet will be added between the two ponds



and construction of depressions on the east bank to create a complex micro-topography.

• Water Treatment Plant Solids Handling Addition

The water treatment plant is currently operating near capacity. The facility was designed to be expandable in phases. Improvements to the solids handling facilities began last year and will be completed this fall. The City has started preliminary design of the next phase, which will expand treatment capacity by adding a second sedimentation basin and new filters. Construction of the expansion phases, with an estimated cost in the range of \$6 to \$10 million, is expected to begin within the next 2 years.



• Downtown Entrance Sign on Jackson Street

Installation of a downtown entrance sign on Jackson Street has been planned for the last two years, and may happen this summer. The installation is complicated since footings and conduit for the sign must be

installed in an old area of town with major underground utilities. The City has an existing agreement



with a contractor to make improvements to the Flegel parking center, and the City is negotiating to amend this agreement to include installation of the downtown entrance sign.

• Annual Pavement Overlays

Twenty-six street sections are scheduled for asphalt overlays. A listing of streets is included as a separate article in this addition of the City Connection.

See page 4 for overlay details.



GREEN HILLS FOR NEW GOLF COURSE

The City and Roseburg Urban Sanitary Authority (RUSA) are working cooperatively towards potential construction of a new 18-hole city golf course on property owned by RUSA. RUSA acquired the property on the west edge of Roseburg off of Old Melrose Road, as an area to discharge reclaimed wastewater (or effluent). New regulations are limiting effluent dispersal into rivers, resulting in RUSA exploring options for their effluent disposal. Relocating the city golf course to this location would open up more green space in our crowded Stewart Park.

Reclaimed water is recovered through the treatment of wastewater. The wastewater must undergo significant levels of treatment and disinfection to eliminate odors and destroy pathogens (disease causing organisms), in order to protect public health and the environment.



There are numerous benefits of using reclaimed water. By irrigating with reclaimed water the vegetation is able to utilize the nutrients, and the amount of wastewater being discharged directly into rivers and streams is greatly reduced. This helps to improve water quality by reducing nutrient loads to our waters. Last fall officials and staff from the city and RUSA met at the site with an Environmental Engineer from CH2M Hill. The engineer explained how utilizing reclaimed water would work on the site and discussed the previous soil tests taken from the site that had been completed. The engineer described how similar projects in Oregon and elsewhere have had success.

RUSA and the City agreed to proceed jointly with a preliminary feasibility study, with each agency paying half the cost. The initial feasibility study is now being reviewed after its recent completion. After reviewing the results, the City and RUSA will decide whether to continue forward. If so, the next step will be to have a Master Plan completed. The Master Plan would include a layout of the golf course and adjacent residential development, as well as the financial feasibility of the project, including impacts on Stewart Park.

Based on continued positive review of the studies, the City of Roseburg plans to move forward as quickly as possible with this potential project.



INFORMATION FOR PERSONS INTERESTED IN BEING A CANDIDATE FOR

**MAYOR OR CITY COUNCILOR
FOR THE CITY OF ROSEBURG**

IN THE NOVEMBER 7, 2006 GENERAL ELECTION

For the 2006 general election in the City of Roseburg, there will be vacancies in the office of Mayor and City Councilor Position Number One in each of the four wards of the City. To qualify as a candidate for Mayor or City Councilor of the City of Roseburg, you must be:

1. A legal elector under the laws and constitution of the State of Oregon and a registered voter of the City of Roseburg; and
2. A resident of the City of Roseburg for one year immediately before being elected to the office you are seeking.

If running for City Councilor, you must also be a resident of the ward you seek to represent when you are nominated and elected, and when you assume office. If you are unfamiliar with the ward boundaries, the City Recorder can advise you which ward you live in. You may not seek candidacy in more than one elective office.

In order for your name to be placed on the ballot as a candidate for City office, you must obtain signatures from a certain number of electors supporting your candidacy. For the office of Mayor, nomination petitions must be signed by at least fifty City electors. For the office of City Councilor, nomination petitions must be signed by at least twenty City electors residing in the same ward in which you live. Nomination petitions must be filed with the City Recorder not less than seventy days before the election. The 2006 deadline for filing petitions is Friday, August 25, 2006.

To file as a candidate for City office, you must complete the certain election forms and file them with the City Recorder prior to beginning your campaign. The required forms are available in the City Recorder's Office on the 3rd floor of City Hall, 900 SE Douglas in Roseburg. For more information regarding running for City office, contact Sheila R. Cox, City Recorder at 541/672-7701, ext. 222.

BUSINESS REGISTRATION CHANGES

EFFECTIVE JULY 1, 2006

The Roseburg Municipal Code requires anyone who comes into the Roseburg City limits to sell a product or service to obtain a business registration certificate from the City Recorder's Office. This registration is a one-time process in that there is no annual renewal. However, a new registration is required if a business changes location and/or ownership.

Various departments of the City review business registration applications to ensure the business location is properly zoned and to make sure building codes and fire codes are met. A background investigation is also conducted on the business owner to ensure there is no criminal history that may pose a threat to public health, safety or welfare. Effective July 1, 2006, the cost to obtain a business registration certificate is \$130.00.

This registration also applies to home-based businesses, if the home is located within Roseburg City limits. However, in addition to obtaining a business registration certificate, home-based businesses must also obtain a "Home Occupation Permit" and abide by specific criteria. The home-occupation regulations are designed to protect residential neighborhoods from high volume commercial activity and increased traffic. There is no additional charge for the Home Occupation Permit.

If you are conducting business within the City of Roseburg and have not registered, or you are registered but have relocated since your initial application, please submit a business registration application to the City Recorder's Office. Applications may be downloaded from the City of Roseburg website by using the Permits/Forms link at www.cityofroseburg.com. If you do not have access to a computer, we will be happy to mail you the application. Please contact the City Recorder's Office at 541-672-7701, extension 222, for more information.

CITY STAFF

Located at 900 SE Douglas Avenue, unless otherwise noted:
Web Page: www.cityofroseburg.com



**MAYOR
&
CITY COUNCIL**

	PHONE	EMAIL ADDRESS
City Manager Eric Swanson	672-7701 ext 222	eswanson@ci.roseburg.or.us
City Recorder Sheila Cox	672-7701 ext 222	scox@ci.roseburg.or.us
Community Development Department	440-1177	
Building Division	440-1175	cmorgan@ci.roseburg.or.us
Inspection Line	440-9616	cmorgan@ci.roseburg.or.us
Planning Division	440-1177	acyr@ci.roseburg.or.us
Zoning Line	440-1176	acyr@ci.roseburg.or.us
Finance Director Cheryl Guyett	672-7701 ext 212	cguyett@ci.roseburg.or.us
Fire Chief Jack Cooley, 774 SE Rose Emergency	673-4459 9-1-1	jcooley@ci.roseburg.or.us
Human Resources Director		
Barbara Gershon	672-7701 ext 222	bgershon@ci.roseburg.or.us
24-Hour Jobline	440-1199	ddavidson@ci.roseburg.or.us
Parks and Recreation	440-1188	
Barbara Taylor, Program Planner	440-1188	btaylor@ci.roseburg.or.us
Park Facility Reservation Line	440-1189	vtower@ci.roseburg.or.us
Stewart Park Caretaker	673-8387	
Stewart Park Golf Course	672-4592	
Tennis Court Facility	673-3429	
Police Chief Mark Nickel 205 SE Jackson Emergency	673-6633 9-1-1	mnickel@ci.roseburg.or.us
Police Officer (Non-Emergency)	440-4471	
Public Works Director Clay Baumgartner	440-1182	cbaumgartner@ci.roseburg.or.us
Airport (WingNuts)	673-5706	
Inspection Request Line	440-1183	
Water After Hours Emergency	673-0397	

Mayor ~ Larry Rich

**Councilor Ward I,
Position 1
Phil Gale**

**Councilor Ward III,
Position 1
Lanty Jarvis**

**Councilor Ward I,
Position 2
Mel Cheney**

**Councilor Ward III,
Position 2
Rick Coen**

**Councilor Ward II,
Position 1
Jack Reilly**

**Councilor Ward IV,
Position 1
Michael Baker**

**Councilor Ward II,
Position 2
Tim Freeman**

**Councilor Ward IV,
Position 2
Stacey Crowe**

VOTING PRECINCTS

Ward I:	Ward II:	Ward III:	Ward IV:
Voting Precincts	Voting Precincts	Voting Precincts	Voting Precincts
38, 39, 40	36, 37	44, 45, 46, 47	41, 42, 43

Ordinances Changes Improving **THE LIVABILITY OF OUR COMMUNITY**

In response to concerns expressed by citizens, the City Council adopted two ordinances that should improve the livability and offer quieter enjoyment of our residential neighborhoods.

Ordinance No. 3226 amended the Municipal Code regulations relating to noise disturbances. The ordinance was designed to protect residential neighborhoods from excessive noise generated by commercial construction activities, while still allowing individual homeowners or occupants to make improvements and perform routine maintenance projects on their homes. Commercial construction activities are now prohibited in residential zones and commercial zones adjacent thereto before 7:00 a.m. and after 7:00 p.m., Monday through Friday; before 8:00 a.m. and after 6:00 p.m. on Saturday; and are totally prohibited on Sundays and legal state and federal holidays. There are very few activities considered exempt from the new regulations and those relate to such things as emergency situations and necessary public improvements.

Ordinance No. 3228 amended the Municipal Code by adding a chapter that limits door-to-door solicitation at private residences. Door to door sales solicitation is no longer allowed before the hour of 10:00 a.m. and after the hour of 8:00 p.m. during the months of April 1 through September 30, or after the hour of 6:00 p.m. during the months of October 1 through March 31 on any day, and is totally prohibited on Sundays and on any legal state or federal holiday. The regulations also totally prohibit door to door solicitation at a private residence where there is a sign posted stating "No Solicitation", "No Peddlers" or similar words to that effect. Further, if a sales person comes to your door during the allowed times, you may request to see the person's City of Roseburg Business Registration Certificate which they are required to have in their possession at all times. Failure to produce the Registration Certificate or failure to immediately and peacefully leave a private residence when asked to do so will be considered a violation of the Municipal Code and violators may be fined. The new regulations are designed to give the homeowner more comfort when dealing with door to door salespersons, but will not prevent community service organizations or non-profit organizations such as the boys scouts, girl scouts, church groups or political candidates from going door to door to solicit community support.

Questions regarding these new regulations may be directed to the City Recorder's Office by calling 672-7701, #222 or by emailing scox@ci.roseburg.or.us.

New Ordinance Focuses on **FALSE ALARM REDUCTION**

False alarms cost every community time, money, and resources. According to the National Fire Protection Association, NFPA Journal, January/February 1995, in 1993 there were an estimated 1,646,500 false alarms nationwide. Of these, the single largest cause was an estimated 670,000 false alarms due to malfunctioning automatic fire alarm systems.

Each alarm incident launches a response, mustering fire and emergency responders from their stations, which thins resources available for actual emergencies. Responding to false fire alarms exposes both the community and emergency personnel to risk. This uses resources potentially needed elsewhere for medical and other emergencies.

The Insurance Services Office, commonly known as the ISO, is a leading source of information and risk ranking worldwide. The ISO regularly performs surveys of all communities and fire districts providing ranking information used by the insurance industry to develop premium rates for home and business. Their standards require fire departments to send two fire engines, one ladder truck, and an incident commander to a reported automatic fire alarm. Multiple false alarms may desensitize both occupants and staff responsible for investigation to determine whether or not an alarm is valid. The Roseburg Fire Department responded to over 214 false alarms in 2004. The closure of the Harvard Fire Station forced a reduction in ISO's recommended response to false alarms and increased the efforts of the fire department to reduce these calls for service. The plan to reduce false alarms incorporated the following:

- Fire officials, working with facility personnel, are searching for a cause rather than a symptom for the false alarm. A working relationship between fire service and property owners will reduce the level of false smoke alarms and responses through risk assessment.
- The municipal code was modified to encourage frequent false alarm users to repair their systems.

The goal is to reduce false alarms by 50%. The cost of a false alarm response is from \$250 to \$600 depending on the composition of staffing; type of equipment used, and total time on call. The potential cost savings in property and lives through enhanced prevention measures will reduce apathy improving credibility. Any questions concerning new changes to the False Alarm Ordinance can be directed to Fire Marshal Tony DiMare at 673-4459 ext. 12.

City of Roseburg Developing a **NEW HILLSIDE DEVELOPMENT Ordinance**

The City entered into a contract with HDR, One Company/Many Solution, a Planning and Engineering Firm from Portland to assist in preparing the long awaited Hillside Development Standards Ordinance. HDR has experience in this planning arena and should do a great job, combining their staff expertise with the City Community Development, Public Works and Fire Department staff. The schedule calls for completion of the draft Ordinance by September 2006. Corrinne Humphrey, AICP, Natural Resource and Compliance Program Manager, Senior Project Manager of HDR will be coordinating the project for HDR.

The intent of the ordinance is to provide the guidelines, criteria and standards for a performance based, tiered Hillside Development Ordinance that provides guidance for development in areas with various hillside characteristics (i.e. slopes, geohazard areas, soils). The level of information required to comply with ordinance standards will be based on the category of slope present (i.e. slopes under 12%, slopes of 12% to 20%, slopes of 21% to 30% and slopes of 31% and up).

The Planning Commission has held four community focus group meetings on the topic and received a significant amount of suggestions to be included in the draft ordinance. From those meetings, a list of fifteen individuals was developed. These individuals have been contacted and asked if they wish to participate on an advisory Task Force. The Community Development Department is preparing an advisory member pamphlet along with Task Force Roles, Responsibilities, Operations and Schedule. The Task Force will be advisory only and is intended to help guide ordinance development, with the Planning Commission taking the lead role in gaining community input and the Community Development Department taking the lead role in facilitating ordinance development. This ordinance will include a significant community review and discussion and will result in one of the more important and comprehensive development ordinances in the city's history.

If you have questions or would like to offer suggestions on this important community planning issue, please free feel to participate in the community work sessions. All work sessions are open to the public. In addition, you may contact the Community Development Department, City of Roseburg, 900 SE Douglas Avenue, Roseburg, OR 97470 - 541-440-1177.

ORDINANCES & RESOLUTIONS

The following are the Ordinances and Resolutions passed by the Roseburg City Council during the first six months of calendar year 2006.

"ORDINANCE": A written directive or act of a governing body. Ordinances have the full effect of law within the local government's boundaries, provided that they do not conflict with a state statute or constitutional provision. An ordinance has two readings at Council prior to being voted on by the Council. An ordinance becomes effective 30 days after the second reading, unless an emergency is declared which enables the Ordinance to become effective immediately.

Ordinance No. 3218: "An Ordinance Approving a Quasi-Judicial Amendment to the Roseburg Comprehensive Plan Map and Concurrent Zoning Change for Property Known as the Graja, Inc. Property Located at 531 W Elizabeth Street," adopted January 9, 2006.

Ordinance No. 3219: "An Ordinance Declaring the Annexation of 88.9+ Acres of Land Known as Sunshine Park Property and Diamond Lake Blvd (North Umpqua Highway) Public Right-of-Way All Laying Inside the Roseburg Urban Growth Boundary; Withdrawing Property From Douglas County Fire District 2; And a Quasi-Judicial Amendment to the Roseburg Comprehensive Plan and Zoning Maps for Public Land Known as Sunshine Park; and Directing the Filing of a Transcript With the Secretary of State," adopted January 23, 2006.

Ordinance No. 3220: "An Ordinance Declaring the Annexation of 29.18+ Acres of Land Known as Shiller Property; Withdrawing Property From Douglas County Fire District 2; And a Quasi-Judicial Amendment to the Roseburg Zoning Maps; and Directing the Filing of a Transcript With the Secretary of State," adopted January 23, 2006.

Ordinance No. 3221: "An Ordinance Declaring the Annexation of 1.10+ Acres of Land Known as Sweetbrier 353 & 354 Property; Withdrawing Property From Douglas County Fire District 2; and a Legislative Amendment to the Roseburg Zoning Maps; and Directing the Filing of a Transcript With the Secretary of State," adopted January 23, 2006.

Ordinance No. 3222: "An Ordinance Declaring the Annexation of 15.18+ Acres of Land Known as Litherland Property; Withdrawing Property From Douglas County Fire District 2; and a Quasi-Judicial Amendment to the Roseburg Zoning Maps; and Directing the Filing of a Transcript With the Secretary of State," January 23, 2006.

Ordinance No. 3223: "An Ordinance Amending Certain Sections of Chapter 3.06 of the Roseburg Municipal Code to Incorporate New Public

Contracting Rules and Declaring an Immediate Effective Date," Adopted January 9, 2006.

Ordinance No. 3224: "An Ordinance Amending the Roseburg Zoning Map for Property Located on Mulholland Drive," adopted April 24, 2006.

Ordinance No. 3225: "An Ordinance Amending Subsection 7.08.005(D) of the Roseburg Municipal Code Modifying the Definition of "Owner" in Relation to False Alarm Regulations," adopted May 22, 2006.

Ordinance No. 3226: "An Ordinance Amending Section 7.02.140 of the Roseburg Municipal Code Relating to Noise Disturbances," adopted May 22, 2006.

Ordinance No. 3227: "An Ordinance Vacating Portions of Sweetbrier Avenue and Aviation Drive in the City of Roseburg and Declaring an Immediate Effective Date," adopted May 22, 2006.

Ordinance No. 3228: "An Ordinance Adding Chapter 7.10 Entitled 'Door-to-Door Sales and Solicitation' to the Roseburg Municipal Code," adopted May 22, 2006.

"RESOLUTION": An order of a governing body; requires less legal formality than an Ordinance. Statutes or City Charter specify which actions must be by Ordinance and which may be by Resolution. For cities, revenue-raising measures such as taxes, special assessments and service charges are always imposed by Ordinance; fee amendments, however, are made by Resolution. Prior to adoption, a Resolution only needs to be read before the City Council once (by title only, if no member of the Council objects).

Resolution No. 2006-01: "A Resolution Amending Resolution No. 92-13 Regarding Airport Lease and Rental Fees," adopted January 9, 2006.

Resolution No. 2006-02: "A Resolution Amending Resolution No. 92-13 to Implement Fire Department Service Fees," adopted January 9, 2006.

Resolution No. 2006-03: "A Resolution Regarding Expansion of Roseburg Urban Growth Boundary," adopted February 13, 2006.

Resolution No. 2006-04: "A Resolution Adopting the City of Roseburg Annexation Policies," adopted February 27, 2006.

Resolution No. 2006-05: "A Resolution Adopting the City of Roseburg

Urban Growth Boundary Policy," adopted February 27, 2006.

Resolution No. 2006-06: "A Resolution Authorizing a Loan From the Water Service Fund to the Golf Fund," adopted February 27, 2006.

Resolution No. 2006-07: "A Resolution Adopting 2005-06 Supplemental Budget and Making Appropriations," adopted February 27, 2006.

Resolution No. 2006-08: "A Resolution Supporting the Roseburg Area Chamber of Commerce Workforce Collaborative Program - Certification of Drug-Free Employees," adopted April 10, 2006.

Resolution No. 2006-09: "A Resolution Rescinding and Replacing Resolution No. 2004-27 Regarding Water and Storm Drainage Systems Development Charges and Their Methodologies," adopted April 24, 2006.

Resolution No. 2006-10: "A Resolution Approving the Annexation Petition for Property Owned by LEMB Co. LLC, into the Roseburg Urban Sanitary Authority District," adopted June 12, 2006.

Resolution No. 2006-11: "A Resolution Rescinding Resolution No. 2005-22 and Amending the Policy for Long-Term Leasing of Corporate Hangar Spaces at the Roseburg Regional Airport," adopted April 24, 2006.

Resolution No. 2006-12: "A Resolution Amending Resolution No. 92-13 Regarding Fees," adopted April 24, 2006.

Resolution No. 2006-13: "A Resolution Amending Resolution No. 92-13 Regarding Solid Waste Management License Fees," adopted May 22, 2006.

Resolution No. 2006-14: "A Resolution Approving Local Option of Second Period of Special Assessment of Historic Property Pursuant to HB 2776 of the 2005 Oregon Legislative Assembly," adopted June 12, 2006.

Resolution No. 2006-15: "A Resolution Adopting the 2006-2007 Budget; Levying and Categorizing Taxes for Said Tax Year; Electing to Receive State Revenue Sharing; and Making Appropriations," adopted June 12, 2006.

Complete copies of, or more information regarding City Ordinances and Resolutions may be obtained through the City Recorder's Office on the third floor of City Hall, 900 SE Douglas Avenue, Roseburg; by calling 541/672-7701, or requested via e-mail sent to scox@ci.roseburg.or.us

CALENDAR OF CITY MEETINGS

City Commissions conduct regular public meetings according to the following schedule:

Airport Commission	4th Tuesday	noon	Conference Room
City Council	2nd & 4th Monday	7:00 p.m.	Council Chambers
Economic Development	2nd Tuesday	noon	Conference Room
Golf Course Commission	4th Thursday	noon	Conference Room
Historic Resources Review	1st & 3rd Thursday	9:00 a.m.	Conference Room
Parks & Recreation	1st Wednesday	8:00 a.m.	Conference Room
Planning Commission	1st & 3rd Monday	7:00 p.m.	Council Chambers
Public Works Commission	2nd Thursday	noon	Conference Room
Utility Commission	2nd Thursday	3:30 p.m.	Conference Room
Visitors & Convention	3rd Tuesday	4:00 p.m.	Conference Room

Depending upon the number of issues needing attention by the Commissions, special meetings may be scheduled or regular meetings may be cancelled. Upon final preparation, summaries of meeting agendas are forwarded to The News-Review for inclusion in the public meeting calendar, are available at City Hall and on the City of Roseburg website at www.cityofroseburg.com. Prior to attending a meeting, you may wish to call City Hall to ensure the meeting is going to be held.

CITIZEN'S GUIDE TO CITY COUNCIL MEETINGS

Regular City Council meetings are held the second and fourth Monday of each month at 7:00 p.m. in the City Hall Council Chambers at 900 SE Douglas Avenue. Agendas for upcoming Council meetings are available on our website and in the City Recorder's Office the Friday prior to the meeting. Current agendas are also available at the meeting. In rare instances, the Council may deal with agenda items out of order.

Citizens attending Council meetings may speak on any item on the agenda, unless that item is the subject of an executive session or a public hearing where comments have been taken and the hearing has closed. Citizens may speak when recognized by the chair and will be required to give their name and address for the official record. A minimum of two copies should be provided if you are submitting handouts to Council.

Time is set aside for **Audience Participation** toward the beginning of each meeting. At this time, anyone wishing to address the City Council concerning items of interest included on the agenda may do so. The person addressing the Council shall, when recognized, give his/her name and address for the record. All remarks shall be directed to the whole City Council. The Council reserves the right to delay any action, if required, until such time when they are fully informed on the matter.

Audiotapes are taken for all public meetings and written minutes, not verbatim transcripts, are available on our website.

FINANCIAL REPORTING SYSTEM

The Finance and Management Services Department is transferring the financial reporting system, which resides on a mini mainframe, to a web based system. It is an alternative to running our own ISeries and also a good solution to disaster recovery issues.

SunGard/HTE, the City's current software provider, will now provide the IT infrastructure to include hardware acquisitions and upgrades, off site backups and storage, network management and database administration. Staff will access the system using a secure web browser.

The new system will be in a test environment for six to eight weeks this summer with an estimated conversion of September or October.

UTILITY BILLING AUTOMATIC BILL PAY

The Finance and Management Services Department is in the process of implementing automatic bill pay for water utility customers. Staff has been busy working with the utility systems administrator and banking specialists to set up and test the electronic program.

Authorization forms are being mailed to customers in order of cycle billing dates. Forms are also available at City Hall. Any questions about the program can be directed to the water billing office at 672-7701.



THE TIME TO CHOOSE A TOWING COMPANY IS NOW.

Picture this, it is 8:00 PM and raining, you are on your way home and are involved in a traffic collision. Your car won't run and it is sitting in the middle of the intersection, blocking traffic. The car has to be towed, what towing company do you want to tow your damaged car? How much will it cost? How much of the towing cost will your insurance company pay? What garage or repair shop will you have the car towed to?

Choosing the right towing company for your needs can be a difficult decision to make. Trying to make that decision late in the evening while standing out in the rain and looking at your damaged car will be even more difficult.

The City of Roseburg maintains a "next-up" list of licensed tow operators in the Roseburg area. Tow trucks are dispatched from this rotating list when a driver has no preference for a particular

tow company or for any other reason can't make the decision.

It is in the best interest of every driver or vehicle owner to make the decision before a collision. The time to make the decision is now! So important things to consider when choosing a towing company are;

- Type of services provided
- Cost for towing, storage and other related charges
- Will the tow company work with your insurance company
- Access to your vehicle at the storage yard

Once you have chosen a towing company, keep their name and telephone number in your vehicle. You will need these documents if you are in a collision and will have immediate access to towing information.

C · I · T · I · Z · E · N SUGGESTION BOX

What would YOU like to see published in the next CITY CONNECTION?

Please return suggestions to:
City Manager's Office,

900 SE Douglas, Roseburg OR 97470.

Phone 672-7701 / FAX 673-2856 • Email ddavidson@ci.roseburg.or.us

