

ROSEBURG CITY COUNCIL AGENDA – MARCH 28, 2022

Electronic Meeting

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3-24-2022

Comments on Agenda Items and Audience Participation can be provided in person electronically via Zoom. See next page for instructions on how to participate in virtual meetings.

7:00 p.m. Regular Meeting

1. **Call to Order – Mayor Larry Rich**
2. **Pledge of Allegiance**
3. **Roll Call**

Shelley Briggs Loosley	Beverly Cole	Bob Cotterell	Alison Eggers
Sheri Moothart	Brian Prawitz	Patrice Sipos	Andrea Zielinski
4. **Mayor Reports**
 - A. Child Abuse Prevention Month Proclamation
 - B. National Library Week Proclamation
5. **Commission Reports/Council Ward Reports**
6. **Audience Participation – In Person via Zoom/See Information on the Reverse**
7. **Consent Agenda**
 - A. Minutes of March 14, 2022 Council Meeting
 - B. Termination of Declaration of Emergency in the City of Roseburg
8. **Resolutions**
 - A. Resolutions – Approving Property Tax Exemptions for NeighborWorks Umpqua Properties Located in Roseburg, Oregon
9. **Ordinances**
 - A. Ordinance No. 3569 – Amending a Portion of the City’s Zoning Map from C2 (Community Commercial) to C3 (General Commercial), Second Reading
10. **Department Items**
 - A. Enterprise Zone Extension – 7Robotics, LLC
 - B. Broccoli Street Storm Improvements, Project No. 21PW16 Construction Bid Award Recommendation
 - C. 2022 ADA Ramp Replacements, Project No. 22PW05 Construction Bid Award Recommendation
 - D. Hwy 138 Water Line Replacement, Douglas Avenue to Sunshine Road, Project No. 22WA16 Consulting Services Contract Award Recommendation
 - E. Calkins-Troost-Harvard Storm Replacement, Project No. 21PW08 Consulting Services Contract Award Recommendation
 - F. Umpqua Health Alliance (UHA) Grant Acceptance
 - G. Navigation Center Naming
 - H. Downtown Commission Discussion
11. **Items from Mayor, City Council and City Manager**
12. **Adjourn**

13. Executive Session ORS 192.660(2)

Informational

A. City Manager Activity Report

AUDIENCE PARTICIPATION INFORMATION

The Roseburg City Council welcomes and encourages participation by citizens at all our meetings, with the exception of Executive Sessions, which, by state law, are closed to the public. To allow Council to deal with business on the agenda in a timely fashion, we ask that anyone wishing to address the Council follow these simple guidelines:

To provide comment during virtual meetings, contact the City Recorder by phone (541-492-6866) or email (info@cityofroseburg.org) by 4:00 p.m. the day of the meeting. Provide your name, address, phone number and which item on the agenda you wish to speak. You will then be provided with a link and phone number to the Council meeting. Log or call in prior to the start of the meeting using the link or phone number provided.

- When accessing the meeting through the **ZOOM link**, you will be asked to enter your email and name. After entering your email and name, click "Join Webinar" to join the meeting as an attendee.
- When accessing the meeting through the **phone**, call the number provided.
- All attendees will be held in a "waiting room" until called on to speak.

Persons addressing the Council must state their name and address for the record, including whether or not they are a resident of the City of Roseburg. All remarks shall be directed to the entire City Council. The Council reserves the right to delay any action requested until they are fully informed on the matter.

TIME LIMITATIONS

With the exception of public hearings, each speaker will be allotted a total of 6 minutes. At the 4-minute mark, a warning bell will sound at which point the Mayor will remind the speaker there are only 2 minutes left. All testimony given shall be new and not have been previously presented to Council.

A total of 30 minutes shall be allocated for the "Audience Participation" portion of the meeting.

CITIZEN PARTICIPATION

Anyone wishing to speak regarding an item on the agenda may do so when Council addresses that item.

Anyone wishing to speak regarding an item on the Consent Agenda, or on a matter not on the evening's agenda, may do so under "Audience Participation."

PROVIDING COMMENTS

If you join the meeting via Zoom, please select the "raise hand" button when the Mayor calls for speakers. You will be moved out of the "waiting room" to speak. After you have provided your comments, you will be moved back into the "waiting room".

If you join the meeting on the phone number you provided to the City Recorder, you will be brought into the meeting to speak when the Mayor calls for speakers, then moved back to the "waiting room".

If a matter presented to Council is of a complex nature, the Mayor or a majority of Council may:

1. Postpone the public comments to "Items From Mayor, Councilors or City Manager" after completion of the Council's business agenda, or
2. Schedule the matter for continued discussion at a future Council meeting.

The Mayor and City Council reserve the right to respond to audience comments after the audience participation portion of the meeting has been closed.

The City Council meetings are on Facebook Live and available to view on the City website the next day at:
<https://www.cityofroseburg.org/your-government/mayor-council/council-videos>

The full agenda packet is available on the City's website at:
<https://www.cityofroseburg.org/your-government/mayor-council/council-agendas>.

PROCLAMATION

CITY OF ROSEBURG, OREGON

CHILD ABUSE PREVENTION MONTH

WHEREAS: Children are vital to our city's future success, prosperity and quality of life as well as being our most vulnerable assets; and

WHEREAS: All children deserve to have the safe, stable, nurturing homes and communities they need to foster their healthy growth and development; and

WHEREAS: Child abuse and neglect is a community responsibility affecting both the current and future quality of life of a community; and

WHEREAS: Communities that provide parents with the social support, knowledge of parenting and child development and concrete resources they need to cope with stress and nurture their children ensure all children grow to their full potential; and

WHEREAS: Effective child abuse prevention strategies succeed because of partnerships created among citizens, human service agencies, schools, faith communities, health care providers, civic organizations, law enforcement agencies, and the business community;

NOW, THEREFORE, I, Larry Rich, Mayor of the City of Roseburg, Oregon, do hereby proclaim April 2022 as

CHILD ABUSE PREVENTION MONTH

and call upon all citizens, community agencies, faith groups, medical facilities, elected leaders and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and strengthening the communities in which we live.

DATED this 28th day of March, 2022.



THE HONORABLE MAYOR LARRY RICH



PROCLAMATION

CITY OF ROSEBURG, OREGON

NATIONAL LIBRARY WEEK

WHEREAS: Roseburg Public Library and libraries across the country are not just about what they have for their communities, but what they do for and with people; and

WHEREAS: Libraries have long served as trusted and treasured institutions, often in the heart of their cities, towns, schools, and academic campuses; and

WHEREAS: Libraries serve people of all ages, interests and backgrounds, providing the resources and space to engage in literacy and lifelong learning; and

WHEREAS: Libraries and librarians open up a world of possibilities through innovative programming and the power of reading; and

WHEREAS: Libraries and librarians are looking beyond their traditional roles and providing more opportunities for community engagement and delivering services that connect with patrons' needs; and

WHEREAS: Librarians thoughtfully develop collections and programs that are wide-ranging and explore the diversity of our changing society; and


WHEREAS: Roseburg Public Library joins libraries, librarians, library workers, and library advocates across America in celebrating National Library Week.

NOW, THEREFORE, I, Larry Rich, Mayor of the City of Roseburg, do hereby proclaim April 3-9, 2022, as

NATIONAL LIBRARY WEEK

in Roseburg and encourage citizens to participate in this observance.

DATED this 28nd day of March, 2022.



THE HONORABLE MAYOR LARRY RICH



**MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL MEETING
March 14, 2022**



Mayor Rich called the regular meeting of the Roseburg City Council to order at 7:00 p.m. on March 14, 2022 electronically via Zoom in Roseburg, Oregon. Councilor Zielinski led the Pledge of Allegiance.

ROLL CALL

Present: Councilors Shelley Briggs Loosley, Beverly Cole, Bob Cotterell, Alison Eggers, Sheri Moothart, Brian Prawitz and Andrea Zielinski.

Absent: City Councilor Patrice Sipos

Others Present: City Manager Nikki Messenger, Assistant City Manager/ Recorder Amy Sowa, City Attorney Jim Forrester, Community Development Director Stuart Cowie, Finance Director Ron Harker, Police Chief Gary Klopfenstein, Public Works Director Brice Perkins, Management Assistant Koree Tate and RARE AmeriCorps Participant and Community Development Long-Range Planning Assistant Kate Bentz.

PROCLAMATION FOR RED CROSS MONTH

Mayor Rich proclaimed March 2022 as Red Cross month and encouraged all citizens of Roseburg to reach out and support its humanitarian mission. Merrill Gonterman, American Red Cross Board Member and Assistant Fire Chief, thanked Mayor and Council for support over the years and explained how the program was vital to help the community.

COMMISSION REPORTS

Councilor Cotterell chaired a Public Works Commission meeting on March 10, 2022 and discussed several projects that would be on a future Council meeting and a grant application that was on the current agenda.

Councilor Eggers shared a current agenda item was discussed at a previous Parks and Recreation Commission meeting.

SPECIAL PRESENTATION – FLOODPLAIN MAPPING PRESENTATION

Mr. Cowie introduced Kate Bentz, RARE AmeriCorps Member and long-range Planning Assistant for the Community Development Department, who had been working on several projects over the year, exceeded all of their expectations and was presenting floodplain mapping information. Ms. Bentz discussed a floodplain mapping project she had been updating. A portal on the City website was created where floodplain documents and information could easily be accessed by the public. The scope of the project was dealing with flood prone areas within city limits that included the South Umpqua River, Newton Creek and Deer Creek. There were a number of zones within the floodplain that held different meanings. The two main zones of significance that enforced the floodplain code were the floodway and annual 1% chance floodplain, also referred to as the base floodplain. It could also be called the 100-year floodplain and that was because there was a 1 in 100 annual chance of flooding. Beyond those two areas was the 0.2% annual chance floodplain, also known as the 500-year floodplain. All of those floodplains existed in the city limits of Roseburg and were on a map

that was produced by FEMA who dealt with natural disaster mitigation.

Ms. Bentz explained that an elevation certificate was a document completed by a surveyor or professional engineer to verify at which the lowest point of a structure was in relation to a floodplain. It was an administrative tool used to provide elevation information necessary to ensure compliance with community floodplain management ordinances, to inform mitigation actions that would lower flood risk and to determine flood insurance needs. There were places in Roseburg where structures existed prior to the adoption of floodplain management code and existed below the base flood elevation. They were areas that had a chance of flooding where the structure would be inundated with water. According to Roseburg Municipal Code, all structures in floodplains needed to have their lowest floors one foot above the floodplain. It was a prevention technique to make sure new structures coming in a floodplain were above that to help against property damage. The certificate certified a property was in compliance with the code.

Elevation certificates were used for the National Flood Insurance Program (NFIP) to ensure federal flood insurance availability to the community, discounted insurance rates for meeting or surpassing standards, disaster assistance in floodplains only available if the community was in good standing, and to protect life and property which lead to safer homes and prepared individuals. To remain in good standing, communities had to maintain copies of elevation certificates for verification purposes. They were useful to homebuyers, realtors and insurance agents. Elevation certificates were important on a collective level for public safety and were looked at by FEMA to help with community risk. Roseburg had opted in as a participating community in the NFIP. Due to that participation, the City was obliged to keep copies of all floodplain certificates. The City had to enforce the Municipal Code with development standards that were higher than the federal guidelines. By following those guidelines, it gave a number of benefits to the community that included federally backed flood insurance at discounted rates or subsidized and federal disaster assistance in floodplains that were only available to communities in good standing.

Ms. Bentz stated the former webpage contained a long list of City records in a PDF format, had information carried over to the new website in 2019, had a basic design, lacked a quick search feature and did not have definitions or explanations. The new map on the City website had access through the search bar, "Quick link" or the "How Do I" section at the top of the web page. The map used ESRI ArcGIS Software that was embedded for ease of updates by staff. As part of the standards, the City must keep an archive of the floodplain. The new map displayed information in one place. There was an address search option that was more streamlined, intuitive and could be used on a desktop or mobile device. Ms. Bentz provided a tutorial on how to use the floodplain map.

In response to Mayor Rich, Ms. Bentz explained that even if someone was told insurance was required, it was best to research the floodplain map to confirm and review the certificate. The information could be printed and taken to the insurance agent for a true evaluation risk for the home. Mayor Rich questioned if the base level was considered the former 100-year flood zone. Ms. Bentz confirmed that was accurate, but FEMA had been trying to push away that term and call it a base floodplain to show the standard of where floods occur. Some areas in the Mill Pine District were in the flood plain, but it was always best to double check. The floodway was

where a person should not build, but there were certain circumstances where it could be allowed if elevated properly above the floodplain.

AUDIENCE PARTICIPATION

No one asked to participate.

CONSENT AGENDA

Councilor Cotterell moved to approve the following Consent Agenda items:

- A. Meeting Minutes of February 23, 2022 Work Study
- B. Meeting Minutes of February 28, 2022

The motion was seconded by Councilor Briggs Loosley and approved with the following vote: Councilors Briggs Loosley, Cole, Cotterell, Eggers, Moothart, Prawitz and Zielinski voted yes. No one voted no.

PUBLIC HEARING – RESOLUTION NO. 2022-04 – EXEMPTION FROM COMPETITION IN THE PUBLIC CONTRACTING PROCESS FOR AWARD OF CONTRACT FOR OPERATIONS OF THE NAVIGATION CENTER

Mayor Rich opened the Public Hearing regarding the exemption from competition in the public contracting process for award of contract for operations of the Navigation Center at 7:21 p.m. Ms. Sowa explained the City of Roseburg received a \$1.5 million grant from the state to establish a navigation center by June 30, 2022. The Center must be a low-barrier emergency shelter, open seven days per week, and connect individuals and families with health services, permanent housing and public benefits. On July 29, 2021, the City published a request for proposals (RFP) for a qualified organization to provide a navigation center, shelter and support services. Following an extension requested by local interested parties, the final deadline for the proposals to be submitted was October 13, 2021; no proposals were received. City staff continued outreach and held discussions with local and regional agencies regarding operating the navigation center. At the time of those conversations, no organization had the qualifications or adequate staffing to operate the Center. UCAN Executive Director Shaun Pritchard contacted the City following discussions with his staff and other agencies, about their willingness for UCAN to operate the navigation center at the 948 SE Mill Street location. UCAN currently offers a wide array of services to help residents of Josephine and Douglas counties obtain housing and remain stably housed. They employ trained case managers to further help their clients identify personal goals and develop plans to attain their goals.

Ms. Sowa continued that if awarded the contract, UCAN would oversee administration of the Center, while entering into subcontractor agreement(s) with one or more partners to provide some or all of the wraparound services to Center residents. Total costs to operate the navigation center were expected to be an amount not to exceed \$1.75 million in year one (14 months), and \$1.5 million in year two. UCAN planned to enter into agreements with other partners to obtain additional operational funds to help offset costs from the City. As required by state law, notice of the public hearing and the proposal to use an alternative contracting method had been advertised in the News Review and on the City's website. Staff did not receive any comments regarding this process. If approved to move forward and a final agreement was signed by both parties, the City and UCAN would provide opportunities to answer questions and concerns of neighboring properties and the community regarding the

operations of the center prior to opening. The Homeless Commission discussed this at their February 28, 2022 meeting and approved it to be presented to Council.

Ms. Messenger added the contract would require written invoices for the City to approve actual costs. The amount presented was an estimate. Councilor Prawitz noted that perception was important to all of them and asked for some talking points including the relationship between the City and UCAN. Ms. Messenger explained that UCAN helped with housing and housing stability based on their experience in that arena, but they did not have a funding source for issues without funding partners. They are a lead for continuum of care in the area but are part of thirteen other counties. Larger areas, such as Lane County, had funding sources and would look different than funding in Douglas County. UCAN was not in a position to solely take on the project without funding partners. Without the \$1.5 million grant from the state, Ms. Messenger said she did not know where they would be in the process. This contract allowed UCAN to be the first provider. They had the skillset and worked with smaller groups in the area; this provided an opportunity to bring them all together. It felt like they were on the right path, but knew it was not going to solve everything for everyone. This would happen in phases and would hopefully make a difference in the end.

Councilor Prawitz stated context was important. UCAN sold the building and now they were going to be a provider, which was good timing since a provider was needed. He receives comments outside of meetings from concerned constituents questioning how the Navigation Center will fit in the neighborhood and if there would be any noticeable impacts. Ms. Messenger confirmed it was important to protect the neighborhood and work with everyone to make this a positive in the community. In response to Councilor Zielinski, Ms. Messenger explained the money was for the program and assumed there could be some additional staff added, but that was not up to the City to monitor. Councilor Cotterell questioned if Council would be provided an annual or every other year report explaining money spent and statistics for the program. Ms. Sowa explained the state grant had that requirement for report submittals on numbers served, repeat residents, money spent and success rate.

As no one else wished to speak, Mayor Rich closed the Public Hearing at 7:34 p.m. Councilor Briggs Loosley moved to adopt Resolution No. 2022-04 approving the exemption from competition in the public contracting process for award of contract for operations of the Navigation Center and award a contract to United Community Action Network for an amount not to exceed \$3.25 million. The motion was seconded by Councilor Cotterell and approved with the following vote: Councilors Briggs Loosley, Cole, Cotterell, Eggers, Moothart, Prawitz and Zielinski voted yes. No one voted no. Mayor Rich declared Resolution No. 2022-04 as adopted.

Mayor Rich added the Homeless Commission planned to discuss the naming of the Navigation Center at their March 28, 2022 meeting. Councilor Briggs Loosley added the Commission would like to name it the Gary Leif Navigation Center and received permission from his wife. Mayor Rich noted the Homeless Commission would have first vote and then it would proceed to Council. He planned to have a plaque and photo prepared to place on the wall at the Navigation Center before officially opening.

RESOLUTION NO. 2022-05 – UPDATING THE PARKS RULES AND REGULATIONS

Mr. Perkins stated Public Reserve Zones were intended to establish areas that had unique characteristics requiring unique regulations. Within the Public Reserve Zone, a variety of public service activities may be conducted without interference from inappropriate levels of residential, commercial, or industrial activities. Public Reserve Zones were intended to be applied primarily, though not exclusively, to publicly owned lands. Recent amendments to the Roseburg Municipal Code make provisions to allow Mini-Retail Businesses as a permitted use in Public Reserve Zones. The City of Roseburg, being an owner of public lands, may now allow these businesses to operate on City property. Given that the City owns a number of parks, it was appropriate to establish rules regarding the operation of mini-retail businesses within them.

The proposed parks rules outlined the requirements for operation of mini-retail businesses in City Parks. Such operations were limited to permitted special events. The proposed rules defined special events, and outlined the permitting process and insurance requirements. The current parks rules were outlined in Resolution No. 2018-21, adopted by the Roseburg City Council on September 10, 2018. The process to update those rules was to have the Council rescind the previous resolution and adopt the new rules via a new resolution. Therefore, additional minor updates to the parks rules had also been included with the update. The Parks Commission discussed the proposed updates to the parks rules at their February 2, 2022, meeting. The Commission suggested minor changes to the draft parks rules update and recommended that the Council adopt the resolution updating the parks rules to allow mini-retail businesses in conjunction with permitted special events, and additional minor updates. Staff concurs with this recommendation.

In response to Councilor Prawitz, Mr. Perkins confirmed they were not rescinding the requirement to have a permit in the park and still needed to check in with the City to operate. Councilor Eggers moved to adopt Resolution No. 2022-05, a Resolution repealing Resolution No. 2018-21 regarding the City of Roseburg Parks Rules and Regulations. The motion was seconded by Councilor Cotterell and approved with the following vote: Councilors Briggs Loosley, Cole, Cotterell, Eggers, Moothart, Prawitz and Zielinski voted yes. No one voted no. Mayor Rich declared Resolution No. 2022-05 as adopted.

RESOLUTION NO. 2022-06 – APPROVING A PROPERTY TAX EXEMPTION FOR SUNSHINE PARK APARTMENTS LOCATED AT 152 SUNSHINE ROAD

Ms. Sowa reported in 2019, Wishcamper Development Partners contacted the City regarding a low-income housing project being planned in partnership with Opportunity Council, a 501(c)(3) nonprofit corporation, on Sunshine Road located within the Diamond Lake Urban Renewal Area. City staff provided information regarding the option of using the SDC Buydown Program or requesting tax exemption status from the Council to help offset the total costs of the project, allowing the development to provide additional support services to their residents. The property to be benefited by such exemption consists of a 144-unit affordable housing project, which is to be used exclusively by low-income persons with income under 60% of the Douglas County area median income.

In order to qualify for tax exemption in the upcoming tax year, an application was required prior to March 1, 2022. The application was received by the City on February 24, 2022. Per statute, the governing body must make a determination on whether the applicant qualifies for the

exemption within 30 days of receipt of the application. The 30-day time period ends March 26, 2022. The exemption granted under the statutes noted above applies to all taxing districts in which the property is located, and must be approved by jurisdictions equaling 51% or more of the total combined rate of taxation. The property is located in the Diamond Lake Urban Renewal District and the combined rate of taxation of the City of Roseburg and Roseburg Urban Renewal Agency meet that requirement; therefore, the governing bodies of each must approve the request.

The taxes paid on this property last year were \$2,469.69. The assessor's office has determined the 2022 tax assessment at \$94,616 and a rough estimate for the following year when the project was completed at \$233,875. Given that this property was within the Urban Renewal Area, without a tax exemption, the growth in tax revenue would go entirely to the Urban Renewal Fund. The exemption was good for one tax year and an application for continued tax exempt status must be submitted annually.

In response to Councilor Cole and Mayor Rich, Bret George with Wishcamper Development Partners, explained the Opportunity Council was located in Washington but was approved to do business in Oregon. He was located in Montana but also had an office in Portland, Oregon. Their company had extensive experience in Oregon and the Pacific Northwest. Their company qualified for this type of exemption and they had experience in Oregon for operating affordable housing projects. The Opportunity Council functioned like UCAN, provided services and helped with a project in Portland. Mr. George was unaware UCAN could not operate out of the state, but the Opportunity Council was able to operate business in Oregon. He did want to point out that the estimated taxes provided by the Douglas County Assessor's office might have been based on market rate properties and not affordable properties. He did not think they would ever exceed \$60,000 because property taxes were based on income, which then was more reflective on the property.

Councilor Prawitz questioned how the tax exemption would help offset costs. Mr. George explained the SDC buydown option was a little over \$700,000, but the use of the estimated \$46,000 property taxes would be ongoing savings and allowed them to borrow more funds for the project. They paid the SDCs. In response to Councilor Cotterell, Mr. George confirmed they would have 144 units divided to four buildings. They planned to have a community clubhouse, fitness center, covered bike storage, playground, splashpad and a Utrans bus stop. He hoped to have the first building open in late August or September. The sliding scale for max rent allowed would be \$690 for a one bedroom, \$828 for two bedrooms, and \$952 for three bedrooms. The prices were based on a resident not paying more than 30% of their income for rent.

Councilor Cotterell moved to adopt Resolution No. 2022-06 approving a property tax exemption for Opportunity Council property located at 152 Sunshine Road in Roseburg, Oregon. The motion was seconded by Councilor Eggers and approved with the following vote: Councilors Briggs Loosley, Cole, Cotterell, Eggers, Moothart, Prawitz and Zielinski voted yes. No one voted no. Mayor Rich declared Resolution No. 2022-06 as adopted.

ORDINANCE NO. 3569 – AMENDING A PORTION OF THE CITY’S ZONING MAP FROM C2 (COMMUNITY COMMERCIAL) TO C3 (GENERAL COMMERCIAL), FIRST READING

Mayor Rich stated only Councilors present at the previous meeting would be allowed to vote. In response to Mayor Rich, no Councilors had any new conflicts of interest or ex parte contract with the applicant. Mr. Cowie discussed that Harvard Medical Park, LLC, on behalf of applicant Cordell Smith, Board President of Thundering Water, submitted a zone change application to the Community Development Department to amend the zoning designation on property at 1802 W Harvard Avenue from C2 (Community Commercial) to C3 (General Commercial). The applicant’s goal for the proposed zone change from C2 to C3 was to enable the use of “Places of Amusement” and “Outdoor Recreational Facilities,” specifically for a future miniature golf course, pump track, splash pad, boulder/climbing wall, games pavilion area, and recreation center to be named Thundering Water. The current C2 zoning does not allow for “Places of Amusement” or “Outdoor Recreational Facilities” as use categories allowed within the zone. By changing the zoning to C3, it would allow the desired development to be a permitted use on the subject property.

Staff prepared the Findings of Fact and Order as requested by Council during the February 28, 2022, meeting. The Findings of Fact reflected changes to conditions #1-5 as described during the course of the public hearing. Those conditions were based on conditions that could be imposed as necessary to ensure the compatibility of a zone change to surrounding uses. The following listed conditions were included in order to mitigate the concerns raised during the Planning Commission public hearing and to help ensure greater compatibility with the adjacent Roseburg National Cemetery. The conditions included:

1. The zone change to C3 shall only expand the existing C2 zone Permitted or Conditionally Permitted uses to include "Places of Amusement" and "Outdoor Recreational Facilities" as identified on the Thundering Water Preliminary Site Plan dated February 28, 2022 (see Exhibit B), namely miniature golf course, pump track, splash pad, boulder/climbing wall, games pavilion, recreation center, and other ancillary uses necessary to assist in these core activities.
2. The parking lot shall be constructed along the eastern portion of the property in a manner similar to the Thundering Water Preliminary Site Plan dated February 28, 2022.
3. The storm water detention areas shall be constructed and maintained along the eastern portion of the north area of the property in a manner similar to the Thundering Water Preliminary Site Plan dated February 28, 2022.
4. A minimum 5-foot-wide vegetative screen shall be constructed and maintained along the eastern edge of the parking area adjacent to the shared property line between the subject property and the Roseburg National Cemetery in a manner similar to the Thundering Water Preliminary Site Plan dated February 28, 2022. Vegetative screening in this area shall meet the requirements as identified in RMC Section 12.06.030(T)(5) & (6).
5. Outside the floodway of the South Umpqua River, a minimum 7-foot-tall sound wall shall be constructed along the shared property line between the subject property and the

Roseburg National Cemetery in a manner similar to the Thundering Water Preliminary Site Plan dated February 28, 2022. Inside the floodway of the South Umpqua River, a minimum 5-foot-wide vegetative screen shall be constructed along the shared property line between the subject property and the Roseburg National Cemetery in a manner similar to the Thundering Water Preliminary Site Plan dated February 28, 2022. Vegetative screening in this area shall meet the requirements as identified in RMC Section 12.06.030(T)(5) & (6), including one row of evergreen shrubs at least 6 feet in height at the time of planting.

6. Development on the subject property shall have a maximum building height of 45 feet.
7. Any future development of the property shall fully conform to all applicable standards and requirements of the Roseburg Municipal Code.
8. Any future development of the property shall be subject to an approved Site Plan Review and Building Permit approval.
9. The vegetative screen set forth in Condition 4 and the sound wall set forth in Condition #5 shall be installed prior to City issuance of a certificate of occupancy for any new development on the site.

Mr. Cowie noted the land use application decisions were required to be issued within 120 days from the time an application was submitted and deemed complete. This application was deemed complete October 28, 2021. In response to Councilor Cotterell, Mr. Cowie confirmed the conditions would remain with the property if the applicant chose to sell it in the future and the buyer would have to recognize the conditions. Councilor Prawitz said he wanted to ensure the potential impact with noise would be addressed to some degree if there was a service taking place at the National Cemetery and that all changes would address their concerns. Mayor Rich said Mr. Smith said he was going to work with the Cemetery staff and Councilor Moothart said she remembered him stating he would close the park during services. Mr. Cowie confirmed that after speaking with Mr. Smith since the last meeting, he followed up with the National Cemetery and said he would close during times of their services.

Councilor Cotterell moved to adopt the City Council Findings of Fact and Order for File No. ZC-21-003, approving the zone change from C2 to C3, subject to the conditions identified in the Findings. The motion was seconded by Councilor Cole. In response to Mayor Rich, Attorney Forrester confirmed Councilor Prawitz would need to abstain from voting due to his absence for the previous meeting. The motion was approved with the following vote: Councilors Briggs Loosley, Cole, Cotterell, Eggers, Moothart and Zielinski voted yes. No one voted no. Councilor Prawitz abstained due to his February 28, 2022 meeting absence.

Council agreed to proceed with a first reading of Ordinance No. 3569. Ms. Sowa read Ordinance No. 3569, entitled, "An Ordinance Amending a Portion of the City's Zoning Map from C2 (Community Commercial) to C3 (General Commercial)," for the first time.

ORDINANCE NO. 3567 – AMENDING RMC SECTION 7.04.005 “DEFINITIONS” AND 7.04.170 “INOPERABLE, WRECKED, DISMANTLED OR ABANDONED VEHICLES,” FIRST AND SECOND READING AND DECLARING AN EMERGENCY

Mr. Klopfenstein explained the Police Department had been trying to deal with abandoned vehicles for quite some time. Staff had identified areas in Section 7.04.005 and Section 7.04.170 of the Municipal Code that need updated. Additionally, procedures for handling abandoned vehicles needed added to Section 7.04.170. Staff reviewed the Abandoned Vehicle ordinances of multiple cities and used applicable language from their ordinances to draft the updates. The main proposed amendments to Section 7.04.005 and Section 7.04.170 were:

- Defined *Abandoned Vehicles*, to include addressing hazardous materials.
- Added *Unlawful* (vehicles) language.
- Differentiated between vehicles on private and public property.
- Changed the allowed time for Abandoned Vehicles on public property to 24 hours.
- Added language allowing for property retrieval for 30 days.
- Added a Vehicle Compliance section to ensure abandoned vehicles leave the city for at least 30 days, or move out of the area, following a pre-tow notice.
- Added the procedures that the Police Department currently utilize during the pre- and post-tow process.

Mr. Klopfenstein explained there were current situations with some RVs in the City in which health concerns were affecting public property. Adopting the ordinance with an emergency clause to make it effective upon adoption would provide the tools to address those situations immediately. Council agreed to proceed with a first reading of Ordinance No. 3571. Ms. Sowa read Ordinance No. 3571, entitled, “An Ordinance Amending Sections 7.04.005 and 7.04.170 of the Roseburg Municipal Code and Declaring an Emergency,” for the first time.

Councilor Cotterell moved to suspend the rules and proceed with a second reading of Ordinance No. 3571, an Ordinance amending sections of 7.05.005 and 7.04.170 of the Roseburg Municipal Code and declaring an emergency. The motion was seconded by Councilor Prawitz and approved with the following vote: Councilors Briggs Loosley, Cole, Cotterell, Eggers, Moothart, Prawitz and Zielinski voted yes. No one voted no.

Ms. Sowa read Ordinance No. 3571, entitled, “An Ordinance Amending Sections 7.04.005 and 7.04.170 of the Roseburg Municipal Code and Declaring an Emergency,” for the second time. Councilor Cotterell moved to adopt Ordinance No 3571. The motion was seconded by Councilor Briggs Loosley. Roll call vote was taken: Councilors Briggs Loosley, Cole, Cotterell, Eggers, Moothart, Prawitz and Zielinski voted yes. No one voted no. Mayor Rich declared Ordinance No. 3571 as adopted.

ODOT SAFE ROUTES TO SCHOOL PROGRAM – GRANT APPLICATION

Mr. Perkins reported his department had applied for the ODOT Safe Routes to School Program grant twice before and wanted to try again. The Oregon Legislature passed House Bill 2017, which included dedicated funding for a statewide Safe Routes to School (SRTS) program. For the 2022 – 2023 biennium, \$26 million had been programmed in the competitive infrastructure grant program. ODOT was accepting grant applications for infrastructure projects intended to reduce barriers for students walking and biking to schools. Staff proposed to submit an

application for an improvement project on Douglas Avenue east of Deer Creek. Douglas Avenue was a narrow street with no shoulders on either side. Improvements could include curb, gutter, sidewalks, bike lanes, utility upgrades, and an enhanced crosswalk treatment near Eastwood Park. The intent was to provide a safe pedestrian route to the multi-use path that ran along the east side of Eastwood Park to a pedestrian bridge that crossed Deer Creek and connected to Eastwood Elementary School.

Douglas Avenue was identified as a critical route in the adopted Bicycle and Pedestrian Plan. Currently, students were bussed from Douglas Avenue to Eastwood Elementary School. In the afternoon, what could be a five minute walk becomes a 45 minute bus ride for children who live across the street from Eastwood Park. In August 2020, the City submitted an SRTS grant application to ODOT for the Douglas Avenue project but did not receive funding. The Public Works Commission discussed this grant application at their March 10, 2022 meeting.

Mr. Perkins said they were asking for \$2 million because there were items that would not be eligible such as the need for a new water main for that area and would be part of the Diamond Lake Urban Renewal plan. Mayor Rich questioned if the submittal had been changed this year in comparison to the previous tries. Mr. Perkins explained scoring criteria changed a little each year and Staff had made some changes. They never knew what their competition might be, but Roseburg was very close to receiving the grant previously.

Councilor Cotterell moved to authorize submission of a grant application for the Safe Routes to School Program for improvements to Douglas Avenue. The motion was seconded by Councilor Zielinski and approved with the following vote: Councilors Briggs Loosley, Cole, Cotterell, Eggers, Moothart, Prawitz and Zielinski voted yes. No one voted no. Councilor Moothart said she hoped the grant would be approved this time as that area was in high need of a change that would greatly benefit children from long bus rides rather than a short walk.

ITEMS FROM MAYOR/CITY COUNCIL/CITY MANAGER

Councilor Prawitz appreciated the Floodplain presentation and said it made him aware how much of Ward 3 was in the flood zones and hoped citizens paid attention to help them better understand their area. He appreciated Councilor Eggers sharing information at the previous meeting regarding St. Joseph Church having meetings to talk about overnight parking. Facts were calming to people and that was proven during the meetings when the program was properly explained. If anything, it was a lesson on the importance of having accurate facts when speaking to others. He thanked Chief Klopfenstein for the research to make changes for the RV's and dilapidated vehicles around the city. All the parks had their share of messes and hoped the ordinance would be a tool for police to operate and move people along while being compassionate.

Councilor Cole stated that she and Councilor Sipos agreed there was a need for a new commission to represent the downtown area and merchants. Council had received numerous complaints from those who did not feel represented. Some were misinformed about topics including the Navigation Center. The Downtown Roseburg Association used to be their representative and now they did not exist. She understood the work involved putting together the Navigation Center, but she sought support from Council and Staff to help address concerns for downtown. Mayor Rich wanted to allow Council and Staff a little time to think about the

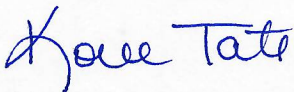
03/28/2022

suggestion and discuss it further at the next meeting. Councilor Cotterell agreed to allow time to think about options and noted that downtown merchants had the opportunity to attend or watch meetings and the Communications Specialist sent out press releases weekly with City information. Councilor Zielinski said she had friends who worked or lived downtown and heard many of their concerns. She suggested a town hall meeting with the community to hear concerns first hand and have the opportunity to share facts. When proper information was shared, it helped with anger and mistrust issues. Councilor Cotterell agreed to a town hall idea and said that could be planned in a timely manner.

Ms. Messenger discussed she received an invitation from the CCD to apply to their Board. Per her contract, she must seek Council permission before looking at new Board participation. Council agreed they approved to have Ms. Messenger apply. Ms. Messenger thanked City Staff for putting together all the Council items and stated that although everything was discussed in seventy-five minutes, it took staff three to six months on some of the items that were presented. Mayor Rich said he too appreciated the Staff and was aware of all the work and time spent on items for Council.

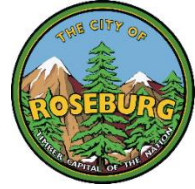
ADJOURNMENT

The meeting adjourned at 8:24 p.m.



Koree Tate
Management Assistant

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



TERMINATION OF DECLARATION OF EMERGENCY IN THE CITY OF ROSEBURG

Meeting Date: March 28, 2022
Department: Administration
www.cityofroseburg.org

Agenda Section: Consent
Staff Contact: Larry Rich/Nikki Messenger
Contact Telephone Number: 541-492-6866

ISSUE STATEMENT AND SUMMARY

In response to the COVID-19 pandemic, Council adopted resolutions declaring a State of Emergency in the City of Roseburg to ensure the City was fully prepared for COVID-19 and that local authorities had the resources needed to respond to COVID-19. Council is being asked to consider terminating the declaration of emergency.

BACKGROUND

A. Council Action History.

On March 23, 2020, Council adopted a resolution declaring a State of Emergency for the City of Roseburg, with an expiration date of May 12, 2020.

On May 11, 2020, Council adopted an order extending the State of Emergency for the City of Roseburg, with an expiration date of June 9, 2020.

On June 8, 2020, Council adopted an order extending the State of Emergency for the City of Roseburg, with an expiration date of July 6, 2020.

On July 13, 2020, Council adopted a resolution declaring a State of Emergency for the City of Roseburg, with an expiration date of September 4, 2020.

On August 24, 2020, Council adopted an order extending the State of Emergency for the City of Roseburg, with an expiration date of December 31, 2020.

On January 11, 2021, Council adopted a resolution declaring a State of Emergency for the City of Roseburg, with an expiration date of March 3, 2021.

On February 22, 2021, Council adopted an order extending the State of Emergency for the City of Roseburg, with an expiration date of August 31, 2021.

On August 23, 2021, Council adopted an order extending the State of Emergency for the City of Roseburg, with an expiration date of December 31, 2021.

On December 13, 2021, Council adopted an order extending the State of Emergency for the City of Roseburg, with an expiration date of June 30, 2022.

B. Analysis.

The Governor of the State of Oregon first declared a State of Emergency in early March 2020 to address the emergency situation and effects of COVID-19 in Oregon, and has extended the declared emergency throughout the last two years. The Governor has announced that she will end the declared emergency in Oregon effective April 1, 2022.

The City of Roseburg declared a State of Emergency in March of 2020 to address the pandemic and has extended the declared emergency since that time. The city's declaration provided more flexibility for the City Manager to act quickly when grant opportunities addressing the effects of the pandemic were offered. As cases of COVID-19 have decreased and medical advances have been made for the prevention and treatment of the disease, the threat is less severe and the community is recovering.

Council may choose to terminate the declaration adopted as Resolution No. 2021-01 and extended as Orders No. 2021-01, 2021-02, and 2021-03, or they can let it continue through the expiration date of June 30, 2022.

C. Financial/Resource Considerations.

There are no financial or resource effects in terminating the declared emergency.

D. Timing Considerations.

As the Governor lifts certain mandates and terminates the State of Emergency on April 1, adopting the Order to terminate the declaration of emergency in the City of Roseburg would be appropriate at this time.

COUNCIL OPTIONS

1. Adopt the Order to terminate the declaration of emergency in the City of Roseburg;
or
2. Request more information from staff; or
3. Do nothing.

STAFF RECOMMENDATION

Staff has no recommendation.

SUGGESTED MOTION

"I MOVE TO ADOPT ORDER NO. 2022-01, TERMINATING THE DECLARATION OF EMERGENCY IN THE CITY OF ROSEBURG."

ATTACHMENTS:

Attachment #1 – Order No. 2022-01

**ORDER NO. 2022-01 OF THE ROSEBURG CITY COUNCIL
TERMINATING RESOLUTION NO. 2021-01**

WHEREAS, Roseburg City Council adopted Resolution No. 2021-01 effective January 11, 2021, declaring a state of emergency for the entire City of Roseburg in response to the COVID-19 pandemic; and

WHEREAS, Resolution No. 2021-01 expired on March 3, 2021, unless sooner terminated or extended by Order of the Common Council; and

WHEREAS, Order No. 2021-01 was adopted by Council on February 22, 2021, extending Resolution No. 2021-01 and setting a new expiration date of August 31, 2021, unless sooner terminated or extended by Order of the Common Council; and

WHEREAS, Order No. 2021-02 was adopted by Council on August 23, 2021, extending Resolution No. 2021-01 and setting a new expiration date of December 31, 2021, unless sooner terminated or extended by Order of the Common Council; and

WHEREAS, Order No. 2021-03 was adopted by Council on December 13, 2021, extending Resolution No. 2021-01 and setting a new expiration date of June 30, 2022, unless sooner terminated or extended by Order of the Common Council.

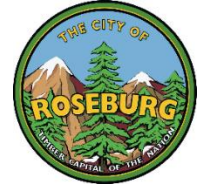
NOW THEREFORE, the Common Council of the City of Roseburg orders:

1. The declaration of emergency is no longer needed as cases of COVID-19 have decreased and medical advances have been made for the prevention and treatment of the disease, the threat is less severe and the community is recovering.
2. Resolution No. 2021-01, Order No. 2021-01, Order No. 2021-02 and Order No. 2021-03 are hereby terminated effective immediately.

DATED THIS 28TH DAY OF MARCH, 2022.

Amy L. Sowa, Assistant City Manager/Recorder

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



RESOLUTIONS APPROVING TAX EXEMPTIONS FOR NEIGHBORWORKS UMPQUA PROPERTIES LOCATED IN ROSEBURG, OREGON

Meeting Date: March 28, 2022
Department: Administration
www.cityofroseburg.org

Agenda Section: Resolutions
Staff Contact: Amy L. Sowa
Contact Telephone Number: 541-492-6866

ISSUE STATEMENT AND SUMMARY

The City of Roseburg received a letter of application from NeighborWorks Umpqua requesting a tax exemption for low-income housing located throughout the City of Roseburg.

BACKGROUND

A. Council Action History.

- May 11, 1992: Council adopted Ordinance No. 2784, adopting the standards under ORS 307.515 and 307.518 to 307.523 for tax exemption for non-profit low-income housing.
- November 14, 1994: Council adopted Resolution No 94-20 authorizing tax exemption for property located at 840 W. Princeton Avenue in Roseburg, OR, for a twenty-year period. That exemption expired November 14, 2014; however, this property is still tax exempt per ORS 307.130.
- June 9, 1997: Council adopted Resolution No. 97-7 authorizing tax exemption for property located at 1800 NE Sunset Street in Roseburg, OR for a twenty-year period. That exemption expired June 9, 2017.

B. Analysis.

In the past, City Council has approved tax exemptions for several properties owned and operated by Umpqua Community Development Corporation, dba NeighborWorks Umpqua. NeighborWorks Umpqua continues to operate a number of low-income housing properties throughout the City of Roseburg.

In their letter requesting tax exemption, the request was for a total of eleven (11) properties for a period of twenty (20) years. Of those eleven properties, the following six (6) qualify for tax exemption under ORS 307.515 and ORS 307.518 to 307.523, by providing low-income housing for people with an Area Median Income (AMI) at or below 60%, or for housing units on property awarded tax credits through the federal Low-Income Housing Tax Credit (LIHTC), an AMI at or below 80%:

1. 1319 NE Brooklyn Avenue (1 unit)
2. 1623 NE Vine Street – Brookside Senior Housing (50 units)
3. 541 SE Chadwick Street – Chadwick Apartments (4 units)
4. 730 SE Cass Avenue – Historic Grand Apartments (37 units, plus commercial/retail. According to the Assessor’s office, 16.98% of the building is listed as commercial/retail, with the remaining 83.02% as low-income apartments. The exemption would apply only to the low-income apartments; taxes would continue to be paid for the commercial/retail space. NWU plans a renovation of the building to be complete in 2023, which will increase the residential and decrease the commercial/retail. If the exemption is approved tonight, they may come back for an amendment once the renovation is complete.)
5. 499 NE Sterling Drive – Newton Creek Manor Mobile Home Park (50 units)
6. 1800 NE Sunset Street – Sunset Apartments (31 units)

The other five (5) properties do not qualify for tax exemption under this statute for the following reasons:

1. 1655 W Ann Avenue. The AMI for this property is above the qualifying amount.
2. 2843 NE Douglas Avenue – Deer Creek Village. This property entered into an agreement for the System Development Charge (SDC) Buydown Program, which makes them ineligible for tax exemption status.
3. 840 W Princeton Avenue – Princeton Court. This property is already tax exempt under a separate statute.
4. 970 Veterans Way – Eagle Landing. This property is already tax exempt through 2032. They currently have an agreement with the City for payment in-lieu-of taxes to cover the cost of fire, emergency response and police services. Terminating this agreement requires a separate process and action.
5. 910 SE Kane Street – Oxford Kane House. This property is a rehabilitation/reentry facility and qualifies for a tax exemption under a separate statute. That exemption request must be processed directly through the Assessor’s office.

The exemption granted under the statutes noted above applies to all taxing districts in which the property is located, and must be approved by jurisdictions equaling 51% or more of the total combined rate of taxation. The City of Roseburg’s tax rate meets that requirement; therefore, this does not need to go to any other taxing districts for approval.

C. Financial/Resource Considerations.

Approving tax exemption for the listed properties would mean the City would forego approximately \$54,935 of real property taxes in the first year.

D. Timing Considerations.

NeighborWorks Umpqua submitted their letter of application on February 18, 2022. Pursuant to ORS 307.523, the governing body must take action within 60 days of receipt of the application. Following adoption, a certified copy of an approved resolution from the City must be submitted to the Douglas County Assessor’s Office. NeighborWorks Umpqua has requested the City take action prior to April 1.

COUNCIL OPTIONS

Council has the option to:

- Adopt all or part of the resolutions approving a property tax exemption for qualifying NeighborWorks Umpqua properties in six (6) locations throughout the City of Roseburg; or
- Request additional information; or
- Do nothing.

STAFF RECOMMENDATION

Staff recommends Council adopt each of the resolutions approving a property tax exemption for qualifying NeighborWorks Umpqua property in six (6) locations throughout the City of Roseburg.

SUGGESTED MOTION

“I MOVE TO ADOPT RESOLUTION NO. 2022-07 APPROVING A PROPERTY TAX EXEMPTION FOR NEIGHBORWORKS UMPQUA PROPERTY LOCATED AT 1319 NE BROOKLYN AVENUE, ROSEBURG, OREGON.”

“I MOVE TO ADOPT RESOLUTION NO. 2022-08 APPROVING A PROPERTY TAX EXEMPTION FOR NEIGHBORWORKS UMPQUA PROPERTY LOCATED AT 1623 NE VINE STREET, ROSEBURG, OREGON.”

“I MOVE TO ADOPT RESOLUTION NO. 2022-09 APPROVING A PROPERTY TAX EXEMPTION FOR NEIGHBORWORKS UMPQUA PROPERTY LOCATED AT 541 SE CHADWICK STREET, ROSEBURG, OREGON.”

“I MOVE TO ADOPT RESOLUTION NO. 2022-10 APPROVING A PROPERTY TAX EXEMPTION FOR THE RESIDENTIAL PORTION OF THE NEIGHBORWORKS UMPQUA PROPERTY LOCATED AT 730 SE CASS AVENUE, ROSEBURG, OREGON.”

“I MOVE TO ADOPT RESOLUTION NO. 2022-11 APPROVING A PROPERTY TAX EXEMPTION FOR NEIGHBORWORKS UMPQUA PROPERTY LOCATED AT 499 NE STERLING DRIVE, ROSEBURG, OREGON.”

“I MOVE TO ADOPT RESOLUTION NO. 2022-12 APPROVING A PROPERTY TAX EXEMPTION FOR NEIGHBORWORKS UMPQUA PROPERTY LOCATED AT 1800 NE SUNSET STREET, ROSEBURG, OREGON.”

ATTACHMENTS:

Attachment #1 – Letter from NeighborWorks Umpqua Requesting Tax Exemption

Attachment #2 – Resolution No. 2022-07

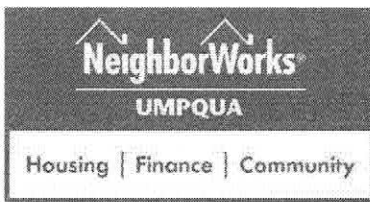
Attachment #3 – Resolution No. 2022-08

Attachment #4 – Resolution No. 2022-09

Attachment #5 – Resolution No. 2022-10

Attachment #6 – Resolution No. 2022-11

Attachment #7 – Resolution No. 2022-12



Main Office
 605 SE Kane St.
 Roseburg, OR 97470
 Phone: 541-673-4909

February 18, 2022

Mr. Larry Rich
 Mayor-City of Roseburg
 900 SE Douglas Ave
 Roseburg, OR 97470

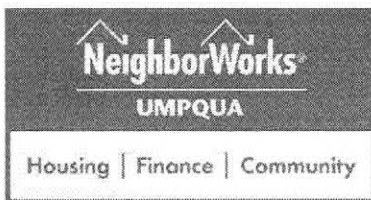
Dear Mayor Rich,

NeighborWorks Umpqua (NWU) is a long-standing nonprofit organization that is also an affordable housing developer and property manager, serving Roseburg and the surrounding region. We work collaboratively with for-profit design and construction businesses, financial institutions, and with Oregon Housing and Community Services to finance, build and maintain affordable housing. Once built, we also empower residents with financial tools and opportunity to attain housing stability and financial resilience. The need for affordable housing in Roseburg is considerable. We have waiting lists for properties often in excess of 2 or 3 years. When we opened applications for Deer Creek Village, citizens began lining up around the block at 6:30 am, just to fill out an application. We handed out over 100 applications the first day for this 68-unit property.

Given this critical need, NWU is committed to continuing to provide affordable housing within our community. However, as a nonprofit public benefit corporation, NWU sustains operations and maintenance primarily from grants and philanthropy. Recent State implemented eviction moratoriums and Safe Harbor restrictions for non-payment of rent have had a deeply negative impact on our rental revenues. This in turn jeopardizes our ability to sustain operations. To continue to keep rents low and maintain high quality affordable housing under these conditions, we must keep costs low, and seek savings where possible, such as with property tax exemptions.

NeighborWorks Umpqua (NWU) is requesting resolution(s) for Real-property tax, Personal-property tax, and Payments-in-Lieu-of-Tax exemptions in conjunction with applications to be made with Douglas County for properties residing within the city's taxation districts. The taxation districts relevant to this set of properties are designated by codes: 00401 and 00451. This request applies to properties wholly owned by NWU or in partnership with other affordable housing agencies. A list of properties, brief parameters, and addresses for each are as follows:

Name	Affordable Program	#-Units	Address	Last City Res/Ord	Year
Ann Avenue	Neighborhood Stabilization Program	1	1655 Ann Ave, Roseburg, OR 97471		
Brooklyn Avenue	Neighborhood Stabilization Program	1	1319 Brooklyn Ave, Roseburg, OR 97470		
Brookside Senior Housing	HUD - LIHTC	50	1623 NE Vine St, Roseburg, OR 97470		
Chadwick Apartments	Neighborhood Stabilization Program	4	541 SE Chadwick St, Roseburg, OR 97470		
Deer Creek Village	HOME-LIHTC	68	2843 NE Douglas Ave, Roseburg, OR 97470		
Eagle Landing	HOME-LIHTC	54	970 Veterans Way, Roseburg, OR 97471	2784	2011
Historic Grand Apartments	LIHTC	37	730 SE Cass Ave, Roseburg, OR 97470		
Newton Creek Manor	GHAP	49	499 NE Sterling Dr, Roseburg, OR 97470		
Oxford Kane St	Oxford Rehab/Rentry Program	2	910 SE Kane St, Roseburg, OR 97470		
Princeton Court	LIHTC	26	840 Princeton St, Roseburg, OR 97471	2849	1994
Sunset Apartments	HOME-LIHTC	31	1800 NE Sunset St, Roseburg, OR 97470	2884	1997
		323	Homes Served		



Main Office
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Roseburg, OR 97470
Phone: 541-673-4909

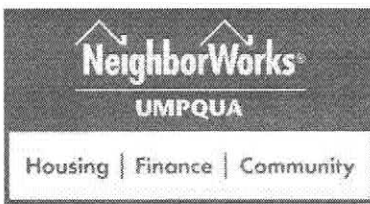
Each of the 'Affordable Programs' listed above has structured income qualifications or use mandates by which leasing of individual units are bound. As an example: a unit may only accept tenant-applicants who make 60% of the local Area Median Income (AMI) or less. This unit would be bound to the income qualification terms for 30 years. Specific details governing each property are in the appendix. Corresponding County Assessor IDs are also included in the appendix.

The demand for affordable housing is continuing to rise in Roseburg. NeighborWorks Umpqua is asking the City of Roseburg to approve our request for tax exemptions for a 20-year period for each of the above listed properties.

Thank you for your consideration as we help further the mission of affordable housing for residents of Roseburg.

A handwritten signature in cursive script, appearing to read "Erica Mills", is positioned above the printed name.

Erica Mills
CEO – NeighborWorks Umpqua



Main Office
 605 SE Kane St.
 Roseburg, OR 97470
 Phone: 541-673-4909

APENDIX A

Name	Affordable Program	AMI
Ann Avenue	Neighborhood Stabilization Program	120%
Brooklyn Avenue	Neighborhood Stabilization Program	50%
Brookside Senior Housing	HUD - LIHTC (Low Income Housing Tax Credit)	50%
Chadwick Apartments	Neighborhood Stabilization Program	50%
Deer Creek Village	HOME-LIHTC (Low Income Housing Tax Credit)	30-60%
Eagle Landing	HOME-LIHTC (Low Income Housing Tax Credit)	50-60%
Historic Grand Apartments	LIHTC (Low Income Housing Tax Credit)	30-80%
Newton Creek Manor	GHAP (General Housing Account Program, OR)	80%
Oxford Kane St	Oxford Reentry Program	Rehab
Princeton Court	LIHTC (Low Income Housing Tax Credit)	50%
Sunset Apartments	HOME-LIHTC (Low Income Housing Tax Credit)	50%

APENDIX B

Name	Address	County R-Code(s)
Ann Avenue	1655 Ann Ave, Roseburg, OR 97471	R26085
Brooklyn Avenue	1319 Brooklyn Ave, Roseburg, OR 97470	R47736
Brookside Senior Housing	1623 NE Vine St, Roseburg, OR 97470	R45979 R46014 P75629
Chadwick Apartments	541 SE Chadwick St, Rosburg, OR 97470	R71858
Deer Creek Village	2843 NE Douglas Ave, Rosburg, OR 97470	R147548
Eagle Landing	970 Veterans Way, Roseburg, OR 97471	P140013
Historic Grand Apartments	730 SE Cass Ave, Roseburg, OR 97470	R70101 P141173 P125502
Newton Creek Manor	499 NE Sterling Dr, Roseburg, OR 97470	R72144 M148057 M148058 M148059 R73054 M94548 M148088 M147976
Oxford Kane St	910 SE Kane St, Roseburg, OR 97470	R72047
Princeton Court	840 Princeton St, Roseburg, OR 97471	R27573 P75711
Sunset Apartments	1800 NE Sunset St, Roseburg, OR 97470	R46028 P80508

RESOLUTION NO. 2022-07

**A RESOLUTION APPROVING A PROPERTY TAX EXEMPTION FOR
NEIGHBORWORKS UMPQUA PROPERTY LOCATED AT 1319 NE BROOKLYN
AVENUE IN ROSEBURG, OREGON.**

WHEREAS, NeighborWorks Umpqua has filed an application for property tax exemption under Ordinance No. 2784 and ORS 307.518 to 307.523; and

WHEREAS, The property to be benefited by such exemption consists of a single-unit affordable housing facility which is used exclusively by low-income persons as defined by ORS 307.515; and

WHEREAS, The property is addressed at 1319 NE Brooklyn Avenue, Roseburg, Oregon, 97470, and is legally identified as 27-05W-07CD Tax Lot 10100; and

WHEREAS, The applicant meets the criteria established under Ordinance No. 2784 and ORS 307.518 to 307.523.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROSEBURG that:

Section 1. The property described qualifies for an exemption from property taxation for so long as it meets the criteria established under Ordinance No. 2784 and ORS 307.515 and 307.518 to 307.523.

Section 2. The applicant shall agree to provide July 1 of each calendar year, for so long as the exemption is requested, a financial report that contains a pro forma income statement in order to demonstrate that the applicant expends no more than ten percent of its annual income from residential rentals for purposes other than providing residential rental property for low income persons.

Section 3. This resolution shall become effective immediately upon adoption by the Roseburg City Council.

**ADOPTED BY THE ROSEBURG CITY COUNCIL AT ITS REGULAR MEETING
ON THE 28TH DAY OF MARCH, 2022.**

Amy L. Sowa, Assistant City Manager/Recorder

RESOLUTION NO. 2022-08

**A RESOLUTION APPROVING A PROPERTY TAX EXEMPTION FOR
NEIGHBORWORKS UMPQUA PROPERTY LOCATED AT 1623 NE VINE STREET
IN ROSEBURG, OREGON.**

WHEREAS, NeighborWorks Umpqua has filed an application for property tax exemption under Ordinance No. 2784 and ORS 307.518 to 307.523; and

WHEREAS, The property to be benefited by such exemption consists of a 50-unit affordable senior housing facility which is used exclusively by low-income persons as defined by ORS 307.515; and

WHEREAS, The property is addressed at 1623 NE Vine Street, Roseburg, Oregon, 97470, and is legally identified as 27-05W-07CC Tax Lots 06800 and 06900; and

WHEREAS, The applicant meets the criteria established under Ordinance No. 2784 and ORS 307.518 to 307.523.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROSEBURG that:

Section 1. The property described qualifies for an exemption from property taxation for so long as it meets the criteria established under Ordinance No. 2784 and ORS 307.515 and 307.518 to 307.523.

Section 2. The applicant shall agree to provide July 1 of each calendar year, for so long as the exemption is requested, a financial report that contains a pro forma income statement in order to demonstrate that the applicant expends no more than ten percent of its annual income from residential rentals for purposes other than providing residential rental property for low income persons.

Section 3. This resolution shall become effective immediately upon adoption by the Roseburg City Council.

**ADOPTED BY THE ROSEBURG CITY COUNCIL AT ITS REGULAR MEETING
ON THE 28TH DAY OF MARCH, 2022.**

Amy L. Sowa, Assistant City Manager/Recorder

RESOLUTION NO. 2022-09

**A RESOLUTION APPROVING A PROPERTY TAX EXEMPTION FOR
NEIGHBORWORKS UMPQUA PROPERTY LOCATED AT 541 SE CHADWICK
STREET IN ROSEBURG, OREGON.**

WHEREAS, NeighborWorks Umpqua has filed an application for property tax exemption under Ordinance No. 2784 and ORS 307.518 to 307.523; and

WHEREAS, The property to be benefited by such exemption consists of a 4-unit affordable housing facility which is used exclusively by low-income persons as defined by ORS 307.515; and

WHEREAS, The property is addressed at 541 SE Chadwick Street, Roseburg, Oregon, 97470, and is legally identified as 27-05W-19BC Tax Lot 06900; and

WHEREAS, The applicant meets the criteria established under Ordinance No. 2784 and ORS 307.518 to 307.523.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROSEBURG that:

Section 1. The property described qualifies for an exemption from property taxation for so long as it meets the criteria established under Ordinance No. 2784 and ORS 307.515 and 307.518 to 307.523.

Section 2. The applicant shall agree to provide July 1 of each calendar year, for so long as the exemption is requested, a financial report that contains a pro forma income statement in order to demonstrate that the applicant expends no more than ten percent of its annual income from residential rentals for purposes other than providing residential rental property for low income persons.

Section 3. This resolution shall become effective immediately upon adoption by the Roseburg City Council.

**ADOPTED BY THE ROSEBURG CITY COUNCIL AT ITS REGULAR MEETING
ON THE 28TH DAY OF MARCH, 2022.**

Amy L. Sowa, Assistant City Manager/Recorder

RESOLUTION NO. 2022-10

**A RESOLUTION APPROVING A PROPERTY TAX EXEMPTION FOR
NEIGHBORWORKS UMPQUA PROPERTY LOCATED AT 730 SE CASS AVENUE
IN ROSEBURG, OREGON.**

WHEREAS, NeighborWorks Umpqua has filed an application for property tax exemption under Ordinance No. 2784 and ORS 307.518 to 307.523; and

WHEREAS, The property to be benefited by such exemption consists of a 37-unit affordable apartment complex, plus related facilities, which is used exclusively by low-income persons as defined by ORS 307.515; and

WHEREAS, The property is addressed at 730 SE Cass Avenue, Roseburg, Oregon, 97470, and is legally identified as 27-05W-19BC Tax Lot 11600; and

WHEREAS, The applicant meets the criteria established under Ordinance No. 2784 and ORS 307.518 to 307.523.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROSEBURG that:

Section 1. The portion of the property used for low-income housing described above qualifies for an exemption from property taxation for so long as it meets the criteria established under Ordinance No. 2784 and ORS 307.515 and 307.518 to 307.523.

Section 2. The applicant shall agree to provide July 1 of each calendar year, for so long as the exemption is requested, a financial report that contains a pro forma income statement in order to demonstrate that the applicant expends no more than ten percent of its annual income from residential rentals for purposes other than providing residential rental property for low income persons.

Section 3. This resolution shall become effective immediately upon adoption by the Roseburg City Council.

**ADOPTED BY THE ROSEBURG CITY COUNCIL AT ITS REGULAR MEETING
ON THE 28TH DAY OF MARCH, 2022.**

Amy L. Sowa, Assistant City Manager/Recorder

RESOLUTION NO. 2022-11

**A RESOLUTION APPROVING A PROPERTY TAX EXEMPTION FOR
NEIGHBORWORKS UMPQUA PROPERTY LOCATED AT 499 NE STERLING
DRIVE IN ROSEBURG, OREGON.**

WHEREAS, NeighborWorks Umpqua has filed an application for property tax exemption under Ordinance No. 2784 and ORS 307.518 to 307.523; and

WHEREAS, The property to be benefited by such exemption consists of a 50-unit affordable housing facility which is used exclusively by low-income persons as defined by ORS 307.515; and

WHEREAS, The property is addressed at 499 NE Sterling Drive, Roseburg, Oregon, 97470, and is legally identified as 27-06W-12AA Tax Lots 00200 and 00300; and

WHEREAS, The applicant meets the criteria established under Ordinance No. 2784 and ORS 307.518 to 307.523.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROSEBURG that:

Section 1. The property described qualifies for an exemption from property taxation for so long as it meets the criteria established under Ordinance No. 2784 and ORS 307.515 and 307.518 to 307.523.

Section 2. The applicant shall agree to provide July 1 of each calendar year, for so long as the exemption is requested, a financial report that contains a pro forma income statement in order to demonstrate that the applicant expends no more than ten percent of its annual income from residential rentals for purposes other than providing residential rental property for low income persons.

Section 3. This resolution shall become effective immediately upon adoption by the Roseburg City Council.

**ADOPTED BY THE ROSEBURG CITY COUNCIL AT ITS REGULAR MEETING
ON THE 28TH DAY OF MARCH, 2022.**

Amy L. Sowa, Assistant City Manager/Recorder

RESOLUTION NO. 2022-12

**A RESOLUTION APPROVING A PROPERTY TAX EXEMPTION FOR
NEIGHBORWORKS UMPQUA PROPERTY LOCATED AT 1800 NE SUNSET
STREET IN ROSEBURG, OREGON.**

WHEREAS, NeighborWorks Umpqua has filed an application for property tax exemption under Ordinance No. 2784 and ORS 307.518 to 307.523; and

WHEREAS, The property to be benefited by such exemption consists of a 31-unit affordable housing facility which is used exclusively by low-income persons as defined by ORS 307.515; and

WHEREAS, The property is addressed at 1800 NE Sunset Street, Roseburg, Oregon, 97470, and is legally identified as 27-05W-07CC Tax Lot 06502; and

WHEREAS, The applicant meets the criteria established under Ordinance No. 2784 and ORS 307.518 to 307.523.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROSEBURG that:

Section 1. The property described qualifies for an exemption from property taxation for so long as it meets the criteria established under Ordinance No. 2784 and ORS 307.515 and 307.518 to 307.523.

Section 2. The applicant shall agree to provide July 1 of each calendar year, for so long as the exemption is requested, a financial report that contains a pro forma income statement in order to demonstrate that the applicant expends no more than ten percent of its annual income from residential rentals for purposes other than providing residential rental property for low income persons.

Section 3. This resolution shall become effective immediately upon adoption by the Roseburg City Council.

**ADOPTED BY THE ROSEBURG CITY COUNCIL AT ITS REGULAR MEETING
ON THE 28TH DAY OF MARCH, 2022.**

Amy L. Sowa, Assistant City Manager/Recorder

ORDINANCE NO. 3569

**AN ORDINANCE AMENDING A PORTION OF THE CITY'S ZONING MAP FROM C2
(COMMUNITY COMMERCIAL) TO C3 (GENERAL COMMERCIAL).**

WHEREAS, a land use application (ZC-21-003) was submitted to the Community Development Department September 10, 2021, by the owners of the property Harvard Medical Park LLC, on behalf of the applicant, Cordell Smith, Board President of Thundering Water, for property identified as 1802 W Harvard Avenue to re-zone 3.30+/- acres of property from C2 to C3; and

WHEREAS, the Planning Commission held a Public Hearing on File No. ZC-21-003 after duly and timely notice on January 3, 2022; and

WHEREAS, the Planning Commission adopted Findings of Fact and Order supporting a recommendation to approve the Zone Change on February 7, 2022; and

WHEREAS, the City Council held a Public Hearing on File No. ZC-21-003 after duly and timely notice on February 28, 2022;

NOW, THEREFORE, THE CITY OF ROSEBURG ORDAINS AS FOLLOWS:

SECTION 1: The City Council hereby takes official notice of the Planning Commission's Findings of Fact dated February 7, 2022, recommending approval of the proposed Zone Change.

SECTION 2: Based on the evaluation detailed in the Planning Commission's Findings of Fact and Order, it has been determined that the proposal complies with the standards identified within Roseburg Municipal Code Section 12.10.040 (Zone Change).

SECTION 3: The City Council hereby adopts the Planning Commission's Findings of Fact and Order regarding the proposed Zone Change, except for Conditions #1-5.

SECTION 4: The City Council hereby adopts Council's Findings of Fact and Order dated March 14, 2022 regarding the proposed Zone Change, and amending Conditions #1-5.

SECTION 5: The City Council hereby approves the Zone Change from C2 (Community Commercial) to C3 (General Commercial) as indicated on the map on attached Exhibit "A" and subject to the following conditions continuing in perpetuity:

1. The zone change to C3 shall only expand the existing C2 zone Permitted or Conditionally Permitted uses to include "Places of Amusement" and "Outdoor Recreational Facilities" as identified on the Thundering Water Preliminary Site Plan dated February 28, 2022 (see Exhibit "B"), namely miniature golf course, pump track, splash pad, boulder/climbing wall, games pavilion, recreation center, and other ancillary uses necessary to assist in these core activities.
2. The parking lot shall be constructed along the eastern portion of the property in a manner similar to the Thundering Water Preliminary Site Plan dated February 28, 2022.

3. The storm water detention areas shall be constructed and maintained along the eastern portion of the north area of the property in a manner similar to the Thundering Water Preliminary Site Plan dated February 28, 2022.
4. A minimum 5-foot-wide vegetative screen shall be constructed and maintained along the eastern edge of the parking area adjacent to the shared property line between the subject property and the Roseburg National Cemetery in a manner similar to the Thundering Water Preliminary Site Plan dated February 28, 2022. Vegetative screening in this area shall meet the requirements as identified in RMC Section 12.06.030(T)(5) & (6).
5. Outside the floodway of the South Umpqua River, a minimum 7-foot-tall sound wall shall be constructed along the shared property line between the subject property and the Roseburg National Cemetery in a manner similar to the Thundering Water Preliminary Site Plan dated February 28, 2022. Inside the floodway of the South Umpqua River, a minimum 5-foot-wide vegetative screen shall be constructed along the shared property line between the subject property and the Roseburg National Cemetery in a manner similar to the Thundering Water Preliminary Site Plan dated February 28, 2022. Vegetative screening in this area shall meet the requirements as identified in RMC Section 12.06.030(T)(5) & (6), including one row of evergreen shrubs at least 6 feet in height at the time of planting.
6. Development on the subject property shall have a maximum building height of 45 feet.
7. Any future development of the property shall fully conform to all applicable standards and requirements of the Roseburg Municipal Code.
8. Any future development of the property shall be subject to an approved Site Plan Review and Building Permit approval.
9. The vegetative screen set forth in Condition 4 and the sound wall set forth in Condition 5 shall be installed prior to City issuance of a certificate of occupancy for any new development on the site.

ADOPTED BY THE CITY COUNCIL THIS 28TH DAY OF MARCH 2022.

APPROVED BY THE MAYOR THIS 28TH DAY OF MARCH 2022.

LARRY RICH, MAYOR

ATTEST:

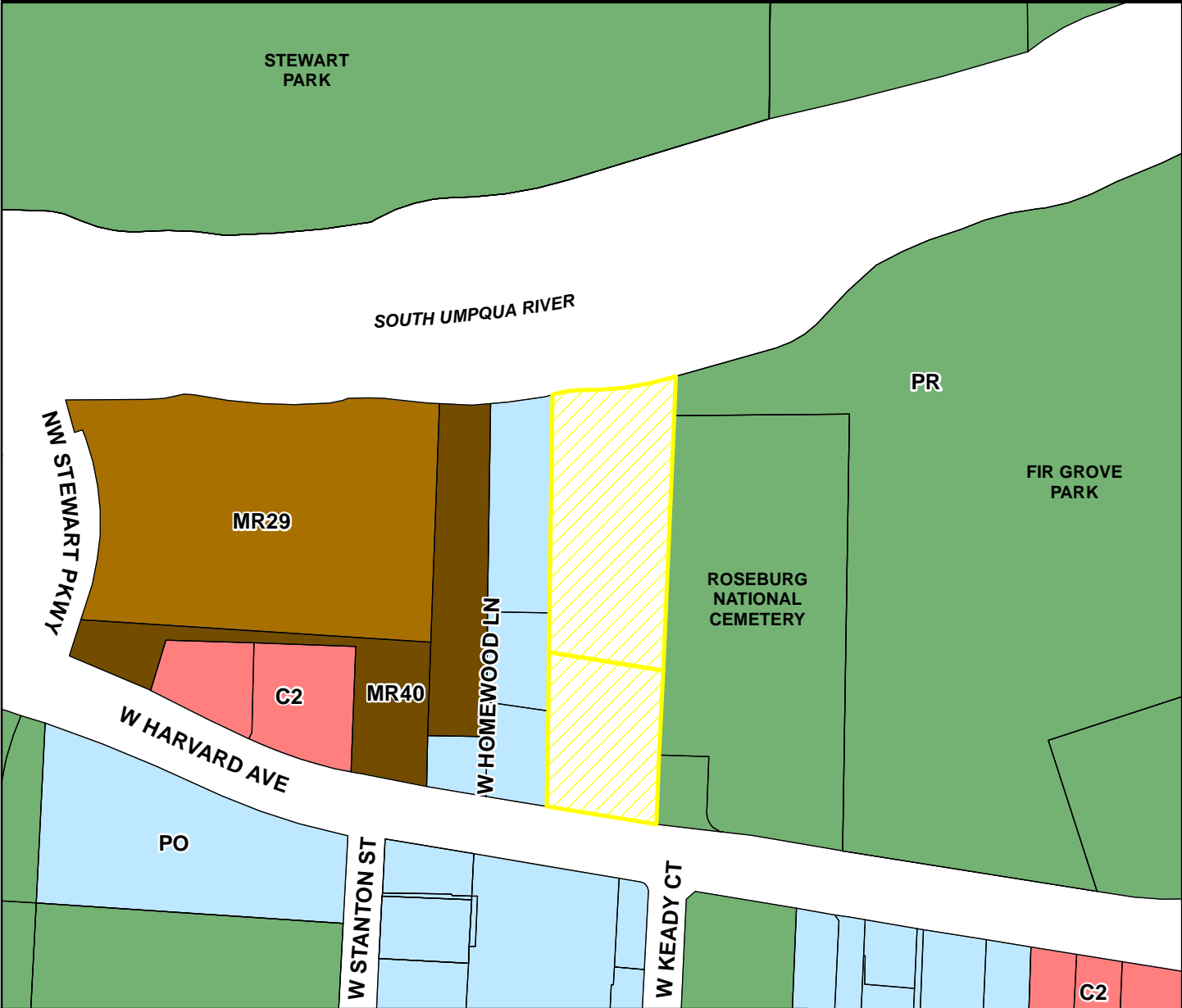
AMY L. SOWA, ASSISTANT CITY MANAGER/RECORDER

ZC-21-003 EXHIBIT "A"

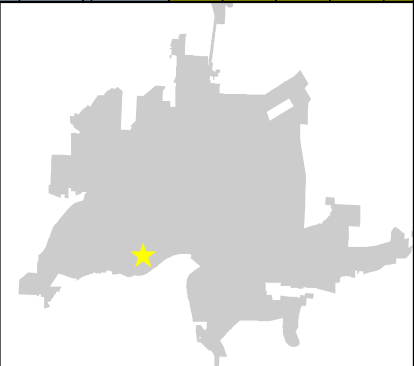
Zone Change from Community Commercial (C2) to General Commercial (C3)

1802 W Harvard Ave., Roseburg, OR 97471
T27S R06W SEC23AA TL00200 & SEC14DC TL01700
R14193 & R14201

Community Development Department | 900 SE Douglas Ave., Roseburg, Oregon 97470 | 541-492-6750



-  Subject Property
-  PR [Public Reserve]
-  PO [Professional Office]
-  C2 [Community Commercial]
-  MR29 [Multiple-Family Residential]
-  MR40 [High Density Multiple-Family Residential]
-  R7.5 [Single-Family Residential]



Map is for informational purposes only and is not suitable for legal, engineering or surveying purposes. The City of Roseburg is not responsible for map errors, omissions, misuse, or misinterpretation. Not for determining legal ownership or identification of property boundaries.

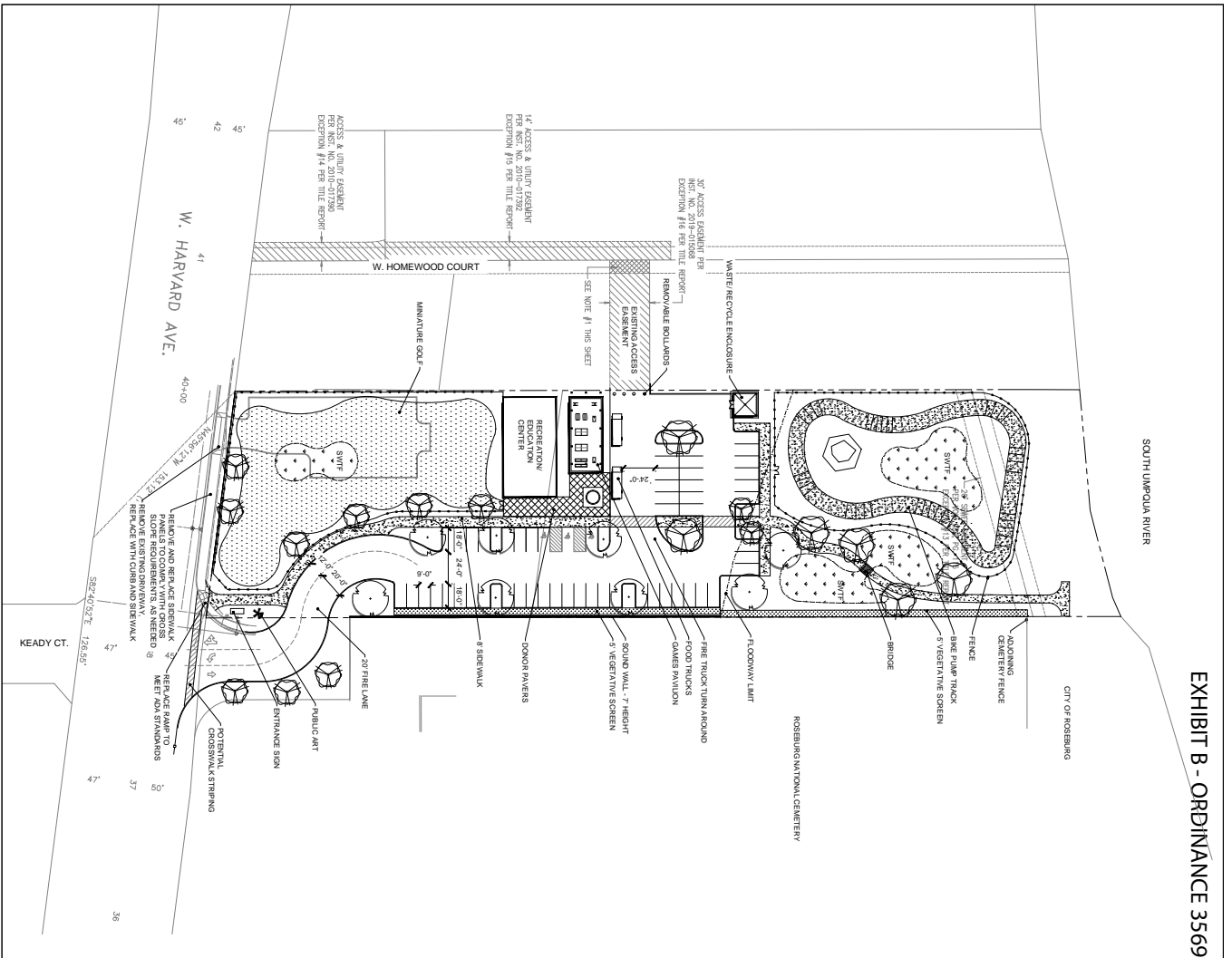
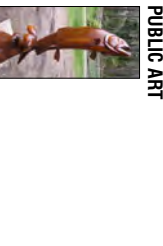


EXHIBIT B - ORDINANCE 3569



MAP and TAX LOT ZONING

MAP # 27-26W-23
 EXISTING ZONING C2 COMMUNITY COMMERCIAL
 MAP # 27-26W-14
 TAX LOT # 14.001
 EXISTING ZONING C2 COMMUNITY COMMERCIAL
 PROPOSED ZONING C3 GENERAL COMMERCIAL

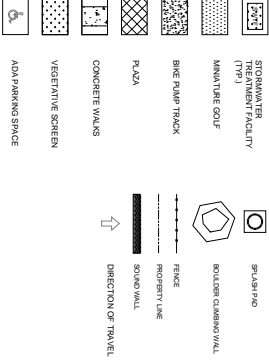
KEY AMENITIES

GAMES PAVILION (OUTDOOR)	1,839 SQ. FT.
FOOSBALL COURT	
SHUFFLE BOARD	
LOBBY BALL	
REGISTRATION CENTER	3,000 SQ. FT.
CLUBHOUSE (INDOOR)	
LIBRARY/NUTRITION CENTER	
RESTROOMS	
MANATURE GOLF	22,000 SQ. FT.
BIKE PUMP TRACK	21,000 SQ. FT.
BIKE PUMP TRACK	480 LINEAR FT.
PARKING	96 SPACES
BIKE PARKING	6 SPACES (LOCATION TO BE DETERMINED)

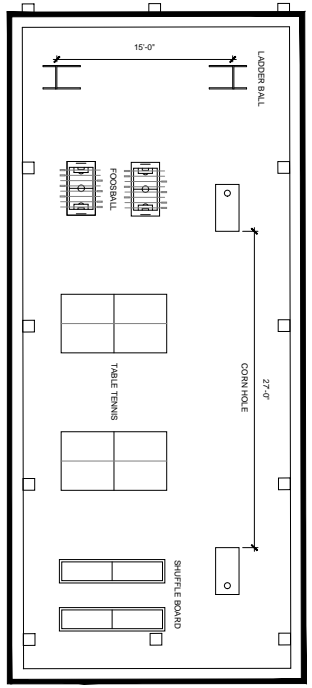
NOTES

1. ALL NEW UTILITIES WILL BE PLACED UNDERGROUND.
2. EXISTING DRIVEWAY ACCESS FROM HARVARD AVENUE WILL BE MAINTAINED.
3. EXISTING DRIVEWAY ACCESS FROM W. HOMEWOOD COURT WILL BE MAINTAINED.
4. ALL UTILITIES WILL BE PLACED UNDERGROUND AND SHALL BE MAINTAINED.
5. EXISTING CONCRETE PAVEMENT REMAINS OR REWORKED (HOBBS) AND EXISTING ASPHALT WILL BE REPAIRED.

LEGEND



GAMES PAVILION



L3.0

Project Number: 2021-001
 Drawn By: [Name]
 Checked: [Name]
 Date: 02/27/22
 Phase: PRELIMINARY PHASE

REVISIONS:

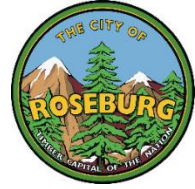
No.	Date	Description
1	1/11/22	PRELIMINARY PHASE
2	1/11/22	REVISIONS
3	2/21/22	REVISIONS
4	2/28/22	PRELIMINARY PHASE

PRELIMINARY SITE PLAN 2-28-22 THUNDERING WATER

1802 WEST HARVARD AVENUE
 ROSEBURG, OR 97471

THE SATRE GROUP
 375 West Main Street, Suite 201, Eugene, OR 97401
 Phone: 541.686.4540 Fax: 541.686.4577
 www.satregroup.com

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



ENTERPRISE ZONE EXTENSION 7ROBOTICS, LLC

Meeting Date: March 28, 2022
Department: Administration
www.cityofroseburg.org

Agenda Section: Department Items
Staff Contact: Nikki Messenger, City Manager
Contact Telephone Number: 541-492-6866

ISSUE STATEMENT AND SUMMARY

Council is being asked to consider executing a Roberts Creek Enterprise Zone Extended Abatement Agreement to extend the duration of the property tax abatement benefits for 7Robotics, LLC from the standard three years to five years.

BACKGROUND

A. Council Action History.

On August 10, 1998 with the expansion of the Roberts Creek Enterprise Zone, the Council adopted a resolution requesting to be added as a cosponsor of the zone. The request was approved.

B. Analysis.

7Robotics, LLC is a new manufacturing, fabrication and assembly company that will be locating on a qualified property in the Roberts Creek Enterprise Zone. The company expects to have a total of 4-6 employees and hopes to begin hiring soon. 7Robotics, LLC submitted a request to extend the enterprise zone abatement period, which requires special local approval through sponsor agreements. Douglas County and the City of Winston are cosponsors with the City of Roseburg.

The extended abatement comes with an additional employee compensation requirement for new employees that must be maintained throughout the entire abatement period. New employee compensation including benefits must be at or above 150% of the county average wage as set at the time of authorization. At this time, the county average wage for Douglas County is \$44,929; 150% of that wage comes to \$67,394. These amounts are set by and provided by the State. Before the business can be authorized to receive the tax abatement, the sponsor agreements must be in place.

CCD Business Development Corporation is the enterprise zone manager of the Roberts Creek Enterprise Zone. On February 22, 2022, CCD contacted the City Manager requesting the City enter into an agreement, along with cosponsors Douglas County and

the City of Winston, to extend the abatement for 7Robotics, LLC from the standard three years to five years.

C. Financial/Resource Considerations.

Extending the abatement period would result in a slight loss of tax revenue to the City that would otherwise be paid by this company over the additional two years.

D. Timing Considerations.

7Robotics is ready to begin operations and hire employees. Authorizing the City Manager to execute the agreement to extend the abatement period would allow them to move forward in a timely manner.

COUNCIL OPTIONS

Council has the following options:

- Authorize the City Manager to execute the Roberts Creek Enterprise Zone Extended Abatement Agreement to extend the duration of the property tax abatement benefits for 7Robotics, LLC from the standard three years to five years; or
- Request additional information; or
- Do nothing

STAFF RECOMMENDATION

Staff recommends Council authorize the City Manager to execute the Roberts Creek Enterprise Zone Extended Abatement Agreement to extend the duration of the property tax abatement benefits for 7Robotics, LLC from the standard three years to five years

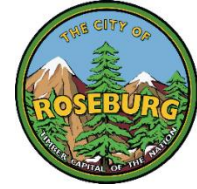
SUGGESTED MOTION

“I MOVE TO AUTHORIZE THE CITY MANAGER TO EXECUTE THE ROBERTS CREEK ENTERPRISE ZONE EXTENDED ABATEMENT AGREEMENT TO EXTEND THE DURATION OF THE PROPERTY TAX ABATEMENT BENEFITS FOR 7ROBOTICS, LLC FROM THE STANDARD THREE YEARS TO FIVE YEARS.”

ATTACHMENTS:

None

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



BROCCOLI STREET STORM IMPROVEMENTS, PROJECT NO. 21PW16 CONSTRUCTION BID AWARD RECOMMENDATION

Meeting Date: March 28, 2022
Department: Public Works
www.cityofroseburg.org

Agenda Section: Department Items
Staff Contact: Brice Perkins, PW Director
Contact Telephone Number: 541-492-6730

ISSUE STATEMENT AND SUMMARY

The city received construction bids for the Broccoli Street Storm Improvements Project. The issue for the Council is whether to award the construction contract.

BACKGROUND

A. Council Action History.
None

B. Analysis.

The adopted Roseburg Storm Drainage Master Plan identifies Military Avenue as having very little drainage infrastructure. The intent of this project is to install a new public storm pipe collecting storm water runoff from Military Avenue and piping it to the existing storm drainage system in Lorraine Avenue.

The project consists of installing approximately 800 feet of 12-inch high-density polyethylene storm drain pipe, and corresponding manholes and catch basins. The project work will take place within an undeveloped portion of Broccoli Street between Military Avenue and Lorraine Avenue.

The project was advertised on February 9, 2022. Bids were opened on March 2, 2022. Seven (7) bids were received and are outlined below.

No.	Bidder	Total Bid Amount
1	Freedom Builders, LLC	\$136,975.00
2	Laskey-Clifton Corporation	\$157,801.00
3	Knife River Materials	\$ 98,374.00
4	Durbin Excavating, LLC	\$119,913.93
5	Cradar Enterprises, Inc.	\$115,752.00
6	Jesse Rodriguez Construction, LLC	\$149,285.00
7	JRT Construction, LLC	\$119,115.00
	Engineers Estimate	\$140,960.00

C. Financial/Resource Considerations.

The FY 2021-22 Storm Drainage Fund includes \$1,350,000 for storm drainage capital improvement projects. Total project costs are estimated below:

Construction:	\$ 98,374.00
Construction Contingency (7.5%):	\$ 7,378.05
CM Support by City Staff	\$ 0.00
Total:	\$105,752.05

D. Timing Considerations.

If awarded, a Notice to Proceed will be issued in April. The contract allows 72 days for completion of the project.

COUNCIL OPTIONS

The Council has the following option:

1. Award the contract to the lowest responsible bidder, Knife River Materials, for \$98,374; or
2. Request additional information; or
3. Reject all bids and not proceed with the project

STAFF RECOMMENDATION

Funds have been budgeted and are available to construct the project. The low bidder submitted all required documentation and is considered responsive. The Public Works Commission discussed this project at their March 10, 2022, meeting and unanimously recommended awarding the project to the lowest responsible bidder, Knife River Materials, Inc., for \$98,374. Staff concurs with this recommendation.

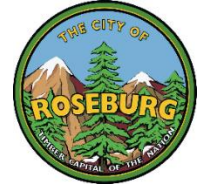
SUGGESTED MOTION

“I move to award the Broccoli Street Storm Improvements Project to the lowest responsible bidder, Knife River Materials, Inc., for \$98,374.”

ATTACHMENTS:

None

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



2022 ADA RAMP REPLACEMENTS, PROJECT NO. 22PW05 CONSTRUCTION BID AWARD RECOMMENDATION

Meeting Date: March 28, 2022
Department: Public Works
www.cityofroseburg.org

Agenda Section: Department Items
Staff Contact: Brice Perkins, PW Director
Contact Telephone Number: 541-492-6730

ISSUE STATEMENT AND SUMMARY

The city received construction bids for the 2022 ADA Ramp Replacements Project. The issue for the Council is whether to award the construction contract.

BACKGROUND

A. Council Action History.

On March 26, 2018, the Council adopted Resolution No. 2018-07, a resolution adopting the City of Roseburg ADA Transition Plan for Public Right-of-Way Facilities.

B. Analysis.

The ADA Transition Plan prioritizes and guides local efforts to complete accessibility upgrades and charts a course for the City to achieve compliance with current ADA standards. The ADA Transition Plan identified 1,554 sidewalk access ramps that need to be improved or replaced to satisfy ADA requirements.

The City incorporates ADA ramp upgrades into pavement management and other improvement projects as required. Replacement of many of the substandard ramps will be accomplished in conjunction with a pavement management project or other planned improvements.

In September of 2021 the City entered into a contract with i.e. Engineering, Inc. to provide engineering designs for the replacement of 14 ADA ramps located along Stephens Street and Pine Street. The bids were opened on March 1, 2022; four (4) responsive bids were received and are outlined below.

No.	Bidder	Total Bid Amount
1	Freedom Builders LLC	\$181,083.00
2	Guido Construction, Inc.	\$259,841.45
3	Wildish Construction	\$419,162.00
4	Brown Contracting	\$489,887.00
	Engineer's Estimate	\$222,224.00

C. Financial/Resource Considerations.

The FY 2021-22 Streetlight/Sidewalk Fund includes \$240,000 for Sidewalk/ADA Improvements. Total project costs are estimated below:

Engineering:	\$ 22,550.00
Construction:	\$181,083.00
Construction Contingency:	\$ 18,108.30
Total:	\$221,741.30

D. Timing Considerations.

If awarded, a Notice to Proceed will be issued in April. The contract allows 75 days for completion of the project.

COUNCIL OPTIONS

The Council has the following option:

1. Award the contract to the lowest responsible bidder, Freedom Builders, LLC, for \$181,083; or
2. Request additional information; or
3. Reject all bids and not proceed with the project

STAFF RECOMMENDATION

Funds have been budgeted and are available to construct the project. The low bidder submitted all required documentation and is considered responsive. The Public Works Commission discussed this project at their March 10, 2022, meeting and unanimously recommended awarding the project to the lowest responsible bidder, Freedom Builders, LLC., for \$181,083. Staff concurs with this recommendation.

SUGGESTED MOTION

“I move to award the 2022 ADA Ramp Replacements Project to the lowest responsible bidder, Freedom Builders, LLC, for \$181,083.”

ATTACHMENTS:

None

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



HWY 138 WATER LINE REPLACEMENT, DOUGLAS AVENUE TO SUNSHINE ROAD PROJECT NO. 22WA16 CONSULTING SERVICES CONTRACT AWARD RECOMMENDATION

Meeting Date: March 28, 2022
Department: Public Works
www.cityofroseburg.org

Agenda Section: Department Items
Staff Contact: Brice Perkins, PW Director
Contact Telephone Number: 541-492-6730

ISSUE STATEMENT AND SUMMARY

The city received informal request for proposals for consulting services for the HWY 138 Water Line Replacement, Douglas Avenue to Sunshine Road Project. The issue for the Council is whether to award the consulting services contract.

BACKGROUND

A. Council Action History.
None

B. Analysis.

In 1996 the City of Roseburg installed an 18-inch water transmission main on Diamond Lake Boulevard from Fowler Street to Douglas Avenue. The east end of the project connected into an existing 8-inch main at Douglas Avenue. An 8-inch main, constructed in the mid 1960s, extends east on Diamond Lake Boulevard to Buckhorn Road, and then into Dixonville. This project would replace approximately 3,300 feet of existing 8-inch main with an 18-inch water main. In 2010 the City adopted the current Water System Master Plan, which recommends replacing the existing 8-inch main with an 18-inch main.

In January 2022, staff solicited informal proposals from five engineering firms for design through bidding services necessary for the preparation of construction drawings and bidding documents. The services requested include the following:

- Project Management
- Data Gathering and Site Reconnaissance
- Alignment Options Evaluation
- Design Survey
- Preliminary and Final Design
- Contract Bid Documents
- Bidding Services

Four proposals were received on February 23, 2022, as summarized below:

Engineer Proposer	Total Proposed Fee
Keller Associates, Inc.	\$ 78,240
The Dyer Partnership Engineers & Planners, Inc.	\$ 82,850
Civil West Engineering, Inc.	\$ 93,500
i.e. Engineering, Inc.	\$ 93,930

C. Financial/Resource Considerations.

The FY 2021-22 adopted Water Fund budget includes \$1,375,000 for water main replacement projects. Funds are available in the current fiscal year to proceed with this contract.

D. Timing Considerations.

If awarded, a Notice to Proceed will be issued in April. Keller Associates estimates 12 months to complete the design and bidding phase of the project.

COUNCIL OPTIONS

The Council has the following option:

1. Award the consulting services contract to the lowest proposer, Keller Associates Inc., for \$78,240; or
2. Request additional information; or
3. Reject all bids and not proceed with the project.

STAFF RECOMMENDATION

Funds have been budgeted and are available for the design project. The Public Works Commission discussed this project at their March 10, 2022, meeting and unanimously recommended awarding the consulting services contract to the lowest proposer, Keller Associates, Inc., for an amount not to exceed \$78,240. Staff concurs with this recommendation.

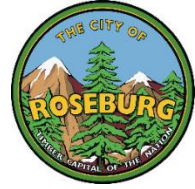
SUGGESTED MOTION

“I move to award a consulting services contract for the HWY 138 Water Line Replacement, from Douglas Avenue to Sunshine Road Project to Keller Associates, Inc. for an amount not to exceed \$78,240.”

ATTACHMENTS:

None

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



CALKINS-TROOST-HARVARD STORM REPLACEMENT, PROJECT NO. 21PW08 CONSULTING SERVICES CONTRACT AWARD RECOMMENDATION

Meeting Date: March 28, 2022
Department: Public Works
www.cityofroseburg.org

Agenda Section: Department Items
Staff Contact: Brice Perkins, PW Director
Contact Telephone Number: 541-492-6730

ISSUE STATEMENT AND SUMMARY

The city received informal request for proposals for consulting services for the Calkins-Troost-Harvard Storm Replacement Project. The issue for the Council is whether to award the consulting services contract.

BACKGROUND

A. Council Action History.
None

B. Analysis.

The Storm Water Master Plan identifies deficiencies in three separate areas: two near the intersection of Troost Street and Calkins Avenue and one near Harvard between Kenwood and Pilger streets. The storm drainage system in these areas is undersized and fragmented in a system of pipes and open ditches. In some instances, the system crosses private property in open ditches or is piped under homes or structures. These three problem areas have been combined into one project. The project totals approximately 3,250 lineal feet of storm drainage improvements to capture and re-route storm water within City rights-of-way.

In January 2022, staff solicited informal proposals from five engineering firms for design through bidding services necessary for the preparation of construction drawings and bidding documents. The informal process is allowed in the Roseburg Municipal Code for engineering contracts under \$100,000. The services requested include the following:

- Project Management
- Data Gathering and Site Reconnaissance
- Alignment Options Evaluation
- Design Survey
- Preliminary and Final Design
- Contract Bid Documents
- Bidding Services

Two proposals were received on March 1, 2022, as summarized below:

Engineer Proposer	Total Proposed Fee
i.e. Engineering, Inc.	\$ 90,030
Civil West Engineering, Inc.	\$ 98,500

C. Financial/Resource Considerations.

The FY 2021-22 adopted Storm Drainage budget includes funds for this project. Additionally, the City of Roseburg will receive \$1,570,064 as part of the American Rescue Plan Act (ARPA) to help fund this project.

D. Timing Considerations.

If awarded, a Notice to Proceed will be issued in April. i.e. Engineering estimates 12 months to complete the design and bidding phase of the project.

COUNCIL OPTIONS

The Council has the following option:

1. Award the consulting services contract to the lowest proposer, i.e. Engineering Inc., for \$90,030; or
2. Request additional information; or
3. Reject all bids and not proceed with the project

STAFF RECOMMENDATION

Funds have been budgeted and are available to design the project. The Public Works Commission discussed this project at their March 10, 2022, meeting and unanimously recommended awarding the consulting services contract to the lowest proposer, i.e. Engineering, Inc., for an amount not to exceed \$90,030. Staff concurs with this recommendation.

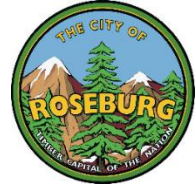
SUGGESTED MOTION

“I move to award a consulting services contract for the Calkins – Troost – Harvard Storm Replacement project to i.e. Engineering, Inc. for an amount not to exceed \$90,030.”

ATTACHMENTS:

None

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



UMPQUA HEALTH ALLIANCE (UHA) GRANT ACCEPTANCE

Meeting Date: March 28, 2022

Department: Administration

www.cityofroseburg.org

Agenda Section: Department Items

Staff Contact: Nikki Messenger, City Manager

Contact Telephone Number: 541-492-6866

ISSUE STATEMENT AND SUMMARY

The City of Roseburg has purchased property for use as a navigation center and entered into an agreement with United Community Action Network (UCAN) to operate the center. Umpqua Health Alliance (UHA) has offered two grants to the City of Roseburg to help fund development and operations of the center.

BACKGROUND

A. Council Action History.

June 14, 2022: Council authorized the City Manager to execute an agreement with the State of Oregon accepting a \$1.5 million grant to establish and operate a navigation center.

January 24, 2022: Council approved purchase of property at 948 SE Mill Street for use as a navigation center – the purchase closed on February 25, 2022.

March 14, 2022: Council approved entering into an agreement with UCAN to provide operating services for the navigation center.

B. Analysis.

Since being awarded a \$1.5 million grant from the State of Oregon to establish a navigation center with supportive services, the City has purchased a facility to use for a navigation center and entered into an agreement with United Community Action Network (UCAN) to operate the center.

Funds from the \$1.5 million grant have been used to purchase the property and hire an architect to assess improvements to the building to make it suitable for a shelter, identify a budget and identify a procurement method for any proposed improvements. The remainder of the funds (approximately \$1.2 million) will be used towards any improvement to the building and to pay for operations. The cost to operate the center 24/7 for the first fourteen months is anticipated to be an amount not to exceed \$1.75 million.

Umpqua Health Alliance (UHA) is the local coordinated care organization (CCO) in the community. Their work includes addressing the unmet health care needs of County residents, reducing barriers to care and promoting the overall health of its members and the community. As part of its 2019 Community Health Improvement Plan (CHP), UHA identified housing and homelessness as one of the key focus areas to address. As a result, UHA has offered to make its 2021 investment to the City of Roseburg to develop a low barrier shelter and navigation center.

To receive the funding, the City Manager must enter into two master funding agreements with UHA; one in the amount of \$100,000 and the second in the amount of \$200,000. These funds will be entirely used to develop and operate the navigation center. If approved, the funds will be available by April 1, 2022.

C. Financial/Resource Considerations.

The cost of operations of the center for the first fourteen months is expected to be an amount not to exceed \$1.75 million. To fully fund operations, additional funding is needed.

D. Timing Considerations.

The navigation center is scheduled to be operating by June 30, 2022. Additional funding will be needed to cover operational costs once the \$1.5 million grant funding is expended.

COUNCIL OPTIONS

Council has the following options:

1. Authorize the City Manager to enter into two master agreements with Umpqua Health Alliance for funding for the navigation center; or
2. Request additional information; or
3. Do nothing.

STAFF RECOMMENDATION

The Homeless Commission discussed this item during their meeting earlier in the day. Their recommendation will be presented to the Council during their regular meeting.

SUGGESTED MOTION

“I MOVE TO AUTHORIZE THE CITY MANAGER TO ENTER INTO TWO MASTER AGREEMENTS WITH UMPQUA HEALTH ALLIANCE FOR A TOTAL OF \$300,000 IN FUNDING FOR THE NAVIGATION CENTER.”

ATTACHMENTS:

None

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



NAVIGATION CENTER NAMING

Meeting Date: March 28, 2022

Department: Administration

www.cityofroseburg.org

Agenda Section: Department Item

Staff Contact: Larry Rich, Mayor

Contact Telephone Number: 541-492-6866

ISSUE STATEMENT AND SUMMARY

The City of Roseburg has purchased property for use as a navigation center and entered into an agreement with United Community Action Network (UCAN) to operate the center. Council is being asked to consider naming the center the “Gary Leif Navigation Center.”

BACKGROUND

A. Council Action History.

June 14, 2021: Council authorized the City Manager to execute an agreement with the State of Oregon accepting a \$1.5 million grant to establish and operate a navigation center.

January 24, 2022: Council approved purchase of property at 948 SE Mill Street for use as a navigation center – the purchase closed on February 25, 2022.

March 14, 2022: Council approved entering into an agreement with United Community Action Network (UCAN) to provide operating services for the navigation center.

B. Analysis.

In February of 2021, Speaker of the House Tina Kotek put forward HB2004, which included funding to two counties and three cities to establish a navigation center with supportive services. Representative Gary Leif requested the City of Roseburg be included in the list of cities to receive this funding. He had made this request in the past and was a strong advocate for addressing the needs of the homeless in our community.

Through further discussions, Speaker Kotek asked that the City submit a letter with a summary of the City’s plans and the amount of funding requested. Upon receipt of the letter sent by City Manager Nikki Messenger, Speaker Kotek agreed to include the City of Roseburg in HB2004 for an amount of \$1.5M. The funding was approved by the House of Representatives through a rebalancing bill on April 1, 2021.

The City purchased property and entered into an agreement with United Community Action Network (UCAN) to operate the navigation center at 948 SE Mill Street.

Because of Gary Leif's efforts in addressing homelessness in Roseburg, and his dedication to our community for many years as a community volunteer, County Commissioner and State Representative, Council is being asked to consider naming the navigation center the "Gary Leif Navigation Center."

C. Financial/Resource Considerations.

There are no financial or resource considerations with this action.

D. Timing Considerations.

The navigation center must be operating no later by June 30, 2022. Having the center named before that date is appropriate.

COUNCIL OPTIONS

The Council has the following options:

1. Approve naming the navigation center the "Gary Leif Navigation Center"; or
2. Request additional information; or
3. Do nothing.

STAFF RECOMMENDATION

Staff supports naming the navigation center the "Gary Leif Navigation Center."

SUGGESTED MOTION

"I MOVE TO APPROVE NAMING THE NAVIGATION CENTER THE GARY LEIF NAVIGATION CENTER."

ATTACHMENTS:

None

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



DOWNTOWN COMMISSION DISCUSSION

Meeting Date: March 28, 2022

Department: Administration

www.cityofroseburg.org

Agenda Section: Department Items

Staff Contact: Nikki Messenger, City Manager

Contact Telephone Number: 541-492-6866

ISSUE STATEMENT AND SUMMARY

Councilor Cole asked Council to consider establishing a Roseburg Downtown Commission.

BACKGROUND

A. Council Action History.

In 1981, a Roseburg Downtown Development Board was formed after a downtown taxing district was established. The Board's last meeting was January of 2005.

In 2005, Council adopted an ordinance abolishing the Downtown Development Board and downtown development district tax.

In 2010, a resolution was adopted recognizing the Roseburg Downtown Main Street Association.

B. Analysis.

The Roseburg Downtown Development Board was originally created to support economic development and provide a mechanism to levy ad valorem taxing authority for downtown parking. The taxes collected in this district were used to pay off the bond that was secured to build the downtown parking garage. The Downtown Development Board and District were abolished in 2005.

The City entered into an agreement with the newly formed Downtown Roseburg Association in 2011 to establish a Main Street Program. The contract was funded with \$22,500 from the Economic Development Fund. Prior to that, there had been at least one, and at times two, downtown organizations operating that would facilitate events and coordinate activities with the businesses downtown; the Roseburg Business Association and the Roseburg Town Center. The City would provide limited funding for specific projects or events, but did not provide ongoing funding to either organization, they were primarily funded by the members. The intent of forming and funding the Downtown Roseburg Association was to form one organization, supported *in part* by City funding to perform a number of activities to support the downtown. These included:

- Hiring a manager
- Supporting special events
- Promoting downtown, including monthly newsletter and website
- Work with existing businesses to ensure retention
- Beautification – including the flower baskets and working with UVAA
- Coordinating downtown advertising
- Maintain the recycling station
- Reporting to Council

The Downtown Roseburg Association dissolved and officially terminated their Main Street Program contract with the City effective March 10, 2022. Since that time, there has been no formal organization to serve as support for downtown businesses.

Staff has been working to develop an updated email list for downtown businesses to increase our ability to provide current information as needed. A survey will go out to all downtown businesses to learn what they would like to see in a new downtown organization. Using the results from the survey, Staff will develop a request for proposals (RFP) for a new downtown organization with a set amount of funding coming from the City.

Concerns over the parking garage, the new parking enforcement program and transient activity has prompted the discussion to establish a Roseburg Downtown Commission. One suggestion brought forward during the March 14, 2022 Council meeting was to consider holding town hall meetings with downtown business owners instead of forming a commission. Another idea may be to add a dedicated seat on the Economic Development Commission for a downtown business owner or manager.

C. Financial/Resource Considerations.

The challenge with adding a commission is staffing. Staff is already stretched very thin with additional responsibilities and adding an additional commission will most likely mean adding staff, which has budgetary impacts. It may be more efficient to solicit a new contractor to coordinate downtown activities and have staff participate in those efforts.

D. Timing Considerations.

There are no timing considerations.

COUNCIL OPTIONS

Council has the following options:

- Direct staff to bring back a draft ordinance establishing a Downtown Commission; or
- Direct staff to issue an RFP for a new downtown services contract; or
- Direct staff to schedule a town hall style meeting with downtown merchants; or
- Direct staff to schedule a work study session to continue the discussion; or

- Do nothing

STAFF RECOMMENDATION

Staff is seeking direction from Council.

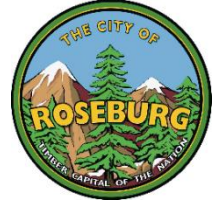
SUGGESTED MOTION

No motion required, just direction to staff regarding next steps.

ATTACHMENTS:

None

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



CITY MANAGER ACTIVITY REPORT

Meeting Date: March 28, 2022

Department: Administration

www.cityofroseburg.org

Agenda Section: Informational

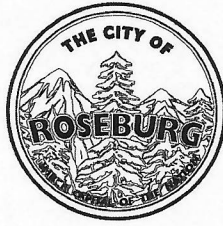
Staff Contact: Nikki Messenger, City Manager

Contact Telephone Number: 541-492-6866

ISSUE STATEMENT AND SUMMARY

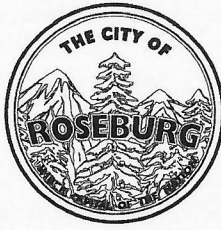
At each meeting, the City Manager provides the City Council with a report on the activities of the City, along with an update on operational/personnel related issues which may be of interest to the Council. These reports shall be strictly informational and will not require any action on the Council's part. The reports are intended to provide a mechanism to solicit feedback and enhance communication between the Council, City Manager and City Staff. For your March 28, 2022, meeting, the following items are included:

- Department Head Meeting Agendas
- Tentative Future Council Agenda Items



Agenda
Department Head Meeting
Roseburg Public Library – Ford Room
March 15, 2022 - 10:00 a.m.

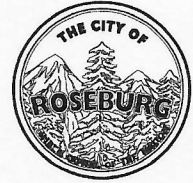
1. March 14, 2022 City Council and Urban Renewal Meetings Synopsis
2. March 28, 2022 City Council Meeting Agenda
3. Review Tentative Future Council Meeting Agendas
4. Documents, Events, or Grants to review and/or sign
 - A. Parade Permit – June 4, 2021 for Pride Parade
5. Department Items
 - A. COVID Updates (NM/JV)
 - B. KMTR Updates (SH)



Agenda
Department Head Meeting
Public Safety Center – Umpqua Room
March 21, 2022 - 10:00 a.m.

1. March 14, 2022 City Council and Urban Renewal Meetings Synopsis
2. March 28, 2022 City Council Meeting Agenda
3. Review Tentative Future Council Meeting Agendas
4. Documents, Events, or Grants to review and/or sign
5. Department Items
 - A. COVID Updates (NM/JV)
 - B. KMTR Updates (SH)

TENTATIVE FUTURE COUNCIL AGENDA



Unscheduled

- IAFF Contract
- Umpqua Basin Urban Services Agreement
- Urban Growth Boundary Swap

April 11, 2022 (In-person)

Mayor Reports

- A. Navigation Center Naming Presentation
- B. Recognition of City Volunteers and Volunteer Recognition Month Proclamation
- C. Arbor Day Proclamation

Consent Agenda

- A. Minutes of March 28, 2022
- B. 2022 OLCC Annual License Renewal Endorsement

Special Presentation

- A. Roseburg Public Schools Bond Levy Presentation

Resolutions

- A. Resolution No. 2022-08 - Support of Roseburg Public Schools Bond Levy
- B. Resolution No. 2022-09 – Authorizing the Dedication of City Owned Real Property for use as Public Right-of-Way

Department Items

- A. ARPA Funding Discussion

Informational

- A. City Manager Activity Report

April 25, 2022

Mayor Reports

- A. Historic Preservation Month Proclamation
- B. Bike to School Day Proclamation
- C. Blue Zones Day Proclamation

Consent Agenda

- A. Minutes of April 11, 2022

Special Presentation

- A. Umpqua Economic Development Partnership Annual Report

Department Items

- A. Stephens Street ADA Ramp Upgrade Bid Award Recommendation, Project 22PW01
- B. Lease Assignment for Hangar 12

Informational

- A. City Manager Activity Report
- B. Finance Quarterly Report
- C. Municipal Court Quarterly Report

May 9, 2022

Mayor Reports

- A. EMS Week Proclamation
- B. National Public Works Week Proclamation

Consent Agenda

- A. Minutes of April 25, 2021

Informational

A. City Manager Activity Report

May 23, 2022

Consent Agenda

- A. Minutes of May 9, 2021

Resolutions

- A. Annual Fee Adjustments
 - Resolution No. 2022- -- - General Fees
 - Resolution No. 2022- -- - Water Related Fees

Informational

- A. City Manager Activity Report

June 13, 2022

Mayor Reports

- A. Camp Millennium Week Proclamation

Consent Agenda

- A. Minutes of May 23, 2022

Public Hearing

- A. Resolution No. 2022 - -- - 2022-2023 Budget Adoption

Informational

- A. City Manager Activity Report

Urban Renewal Agency Board Meeting

Consent Agenda

- A. Minutes of June 14, 2021

Public Hearing

- A. Resolution No. UR-2022-02 – 2022-2023 Budget Adoption

June 27, 2022

Consent Agenda

- A. Minutes of June 13, 2022

Informational

- A. City Manager Activity Report

July 11, 2022

Mayor Reports

- A. Parks and Recreation Month Proclamation

Special Presentation

- A. Roseburg Public Library UCAN AmeriCorps Member Presentation by Lydia Rathe

Consent Agenda

- A. Minutes of June 27, 2022

Executive Session ORS 192.660(2)(i) – City Manager Report/Evaluation

Informational

- A. City Manager Activity Report

July 25, 2022

Consent Agenda

- A. Minutes of July 11, 2022

Informational A

- A. City Manager Activity Report
- B. Quarterly Financial Report
- C. Municipal Court Quarterly Report

August 8, 2022

Consent Agenda

- A. Minutes of July 25, 2022

Informational

- A. City Manager Activity Report

August 22, 2022

Consent Agenda

- A. Minutes of August 8, 2022

Informational

- A. City Manager Activity Report

Executive Session ORS 192.660(2)(i) – City Manager Performance Appraisal

September 12, 2022

Mayor Reports

- A. Constitution Day and Week Proclamation

Consent Agenda

- A. Minutes of August 22, 2022

Informational

- A. City Manager Activity Report

September 26, 2022

Consent Agenda

- A. Minutes of September 12, 2022

Informational

- A. City Manager Activity Report

October 10, 2022

Consent Agenda

- A. Minutes of September 26, 2022

Informational

- A. City Manager Activity Report

October 24, 2022

Mayor Reports

- A. Veterans Day Proclamation

Consent Agenda

- A. Minutes of October 10, 2022

Informational

- A. City Manager Activity Report
- B. Municipal Court Quarterly Report
- C. Financial Quarterly Report

November 14, 2022

Mayor Reports

- A. City Manager Compensation

Consent Agenda

- A. Minutes of October 24, 2022

Informational

- A. City Manager Activity Report

Executive Session ORS 192-660(2)(i) – Municipal Court Judge Annual Evaluation

December 12, 2022

Mayor Reports

- A. Municipal Court Judge Compensation

Consent Agenda

- A. Minutes of November 14, 2022

Informational

- A. City Manager Activity Report
-