

ROSEBURG CITY COUNCIL AGENDA – APRIL 11, 2022

City Council Chambers, City Hall

900 SE Douglas Avenue, Roseburg, Oregon 97470

Public Online Access:

City website at <https://www.cityofroseburg.org/your-government/mayor-council/council-videos>

Facebook Live at www.Facebook.com/CityofRoseburg



4-7-2022

Comments on Agenda Items and Audience Participation can be provided in person or electronically via Zoom. See next page for instructions on how to participate in meetings.

6:45 p.m. Executive Session ORS 192.660(2)(d) – IAFF Labor Negotiations

7:00 p.m. Regular Meeting

- 1. Call to Order – Mayor Larry Rich**
- 2. Pledge of Allegiance**
- 3. Roll Call**

Shelley Briggs Loosley	Beverly Cole	Bob Cotterell	Alison Eggers
Sheri Moothart	Brian Prawitz	Patrice Sipos	Andrea Zielinski
- 4. Mayor Reports**
 - A. Recognition of City Volunteers and Volunteer Recognition Month Proclamation
 - B. Oregon Arbor Month Proclamation
 - C. City Councilor Resignation – Alison Eggers, Ward I
- 5. Commission Reports/Council Ward Reports**
 - A. Planning Commission Resignation – Ronald Sperry
- 6. Audience Participation – In Person or via Zoom/See Information on the Reverse**
- 7. Consent Agenda**
 - A. Minutes of March 28, 2022 Council Meeting
 - B. 2022 OLCC Annual Liquor License Renewal Endorsement
 - C. OLCC New Outlet – TM Ferber, LLC dba Tuck’s Place located at 509 SE Jackson Street
- 8. Special Presentation**
 - A. Roseburg Public Schools Bond Levy Presentation
- 9. Resolutions**
 - A. Resolution No. 2022-13 – Support of Roseburg Schools Bond Levy
 - B. Resolution No. 2022-14 – Authorizing the Dedication of City Owned Real Property for use as Public Right-of-Way
- 10. Department Items**
 - A. Contract Ratification – IAFF 1110
- 11. Items from Mayor, City Council and City Manager**
- 12. Adjourn**
- 13. Executive Session ORS 192.660(2)**

Informational

- A. City Manager Activity Report

AUDIENCE PARTICIPATION INFORMATION

The Roseburg City Council welcomes and encourages participation by citizens at all our meetings, with the exception of Executive Sessions, which, by state law, are closed to the public. To allow Council to deal with business on the agenda in a timely fashion, we ask that anyone wishing to address the Council follow these simple guidelines:

Comments may be provided in one of three ways:

- In person during the meeting in the Council Chambers, Roseburg City Hall, 900 SE Douglas Ave.
- Email by sending an email by 4:00 p.m. the day of the meeting to info@cityofroseburg.org
- Virtually during the meeting. Contact the City Recorder by phone (541) 492-6866 or email (info@cityofroseburg.org) by 4:00 p.m. the day of the meeting to get a link to the meeting.

Provide your name, address, phone number and which item on the agenda you wish to speak.

When participating virtually, log or call in prior to the start of the meeting using the link or phone number provided.

- When accessing the meeting through the **ZOOM link**, click “Join Webinar” to join the meeting as an attendee.
- When accessing the meeting through the **phone**, call the number provided.
- All attendees will be held in a “waiting room” until called on to speak.

Persons addressing the Council must state their name and address for the record, including whether or not they are a resident of the City of Roseburg. All remarks shall be directed to the entire City Council. The Council reserves the right to delay any action requested until they are fully informed on the matter.

TIME LIMITATIONS

With the exception of public hearings, each speaker will be allotted a total of 6 minutes. At the 4-minute mark, a warning bell will sound at which point the Mayor will remind the speaker there are only 2 minutes left. All testimony given shall be new and not have been previously presented to Council.

A total of 30 minutes shall be allocated for the “Audience Participation” portion of the meeting.

CITIZEN PARTICIPATION

- Anyone wishing to speak regarding an item on the agenda may do so when Council addresses that item.
- Anyone wishing to speak regarding an item on the Consent Agenda, or on a matter not on the evening’s agenda, may do so under “Audience Participation.”

PROVIDING COMMENTS

For each item in which speakers have requested to speak, the order will be as follows:

1. Speakers who attend in person will be called up to speak by the Mayor in the order in which they signed up.
2. Speakers on Zoom (video or phone only) will be called on to speak by the Mayor in the order in which they signed up. Each speaker will be brought in from the “waiting room” into the meeting to provide comments, then moved back to the “waiting room” after comments are provided.
3. Emailed comments to be read by the Mayor

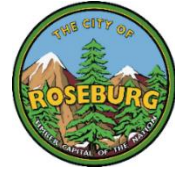
If a matter presented to Council is of a complex nature, the Mayor or a majority of Council may:

1. Postpone the public comments to “Items from Mayor, Councilors or City Manager” after completion of the Council’s business agenda, or
2. Schedule the matter for continued discussion at a future Council meeting.

The Mayor and City Council reserve the right to respond to audience comments after the audience participation portion of the meeting has been closed.

The City Council meetings are on Facebook Live and available to view on the City website the next day at: <https://www.cityofroseburg.org/your-government/mayor-council/council-videos>

The full agenda packet is available on the City’s website at: <https://cityofroseburg.org/your-governement/mayor-council/council-agendas>.



ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY

RECOGNITION OF CITY VOLUNTEERS

Meeting Date: April 11, 2022
Department: Parks & Recreation
www.cityofroseburg.org

Agenda Section: Mayor Reports
Staff Contact: Velorie Ligon, Program Manager
Contact Telephone Number: 541-492-6730

ISSUE STATEMENT AND SUMMARY

In conjunction with "Volunteer Recognition Month," the City wishes to honor publicly those volunteers who have devoted their time and efforts for the betterment of the Roseburg community. These efforts range from commission service to Volunteers in Police Service to individuals and groups that plant flowers and trees in our parks or help as part of the 'Adopt-A-Trail' program – all providing invaluable and greatly appreciated contributions.

The following volunteers will be acknowledged in an advertisement with local news media:

COUNCIL/COMMISSION MEMBERS

City Council

Larry Rich, Mayor
 Alison Eggers
 Andrea Zielinski
 Beverly Cole
 Bob Cotterell
 Brian Prawitz
 Patrice Sipos
 Sheila Cox
 Shelley Briggs Loosley
 Sheri Moothart

Airport Commission

Clint Newell
 Daniel Sprague
 David Morrison
 Frank Inman
 Robb Paul
 Steve Skenzick

Parks & Recreation

Diana Wales
 Kyle Bailey
 Marsha LaVerne
 Robert Grubbs
 Ryan Finlay
 Tobiah Mogavero

Budget Committee

Bob Scott
 Bryan Sykes
 Jeffrey Weller
 Jerry Smead
 Kelly Peter
 Knut Torvik
 Mike Baker
 Stephen Krimez

Planning Commission

Christy Palmini
 Daniel Onchuck
 Jaime Yraguen
 Ronald Sperry
 Shelby Osborn
 Stephanie Newman
 Victoria Hawks

Library

Francesca Guyer
 Juliet Rutter
 Kelly Peter
 Laura Harvey
 Mandy Elder
 Marcy Tassano
 Theresa Lundy

Public Works

Fred Dayton Jr
 John Seward
 Ken Hoffine
 Noel Groshong
 Patrick Lewandowski
 Roger Whitcomb
 Stuart Liebowitz
 Vernon Munion

Historic Resources

Bentley Gilbert
 James De Lap
 Lisa Gogal
 Marilyn Aller
 Nicholas Lehrbach
 Stephanie Giles

Economic Development

Don Baglien
Leah Jones
Michael Widmer
Mickey Beach
Misty Ross
Paul Zegers

Homeless Commission

Brent Eichman
Gregory Brigham
KC Bolton
Mike Fieldman
Shaun Pritchard
Shelley Briggs Loosley

VOLUNTEERS IN POLICE SERVICE

Bernadette Stepney
Doug Burbridge

CITY BEAUTIFICATION/PARKS ASSISTANCE

Ashley Hicks	Imani Skoglie	Sandy Hendy
Danny Quinn	Jeff & Shirley Woodcock	Stacey Crowe
Gail Trimble	Laura Jackson	Toni Marchwick
Grace Farenbaugh	Muriel Richardson	

ORGANIZATIONAL AND COMMUNITY SUPPORT

Bike Walk Roseburg	Small Planet Solutions
Community Rights Douglas County	SORB – Open People Group
FCR Roseburg	Source One Serenity dba Heal Terra
Friends of the Roseburg Public Library	Starbucks Roseburg
Friends of Umpqua Valley Police K9 Programs	Thrive Umpqua
Oregon Electric Test Prep	Tracker Foundation
Redeemer's Fellowship Students	UCC Upward Bound
RHS Athletics Girls Softball Team	Umpqua Kennel Club
RHS Athletics Tennis Team	Umpqua Valley Audubon Society
Roseburg BLM, HRDC	Umpqua Watersheds
Roseburg Tracker	Wolf Creek Job Corps

LIBRARY SUPPORT

Linda Bahr	James Jamison	Pat Sherman
Steve Bahr	Robin Kladke	Helen Thiessen
Gary Dubois	Lynn Mathweg	Susan Uravich
Jim Henry	Louise Peterson	Marcie Vega
Dianne Holborow	Joan Seitz	

ATTACHMENTS

Attachment #1 – Volunteer Recognition Month Proclamation

PROCLAMATION

CITY OF ROSEBURG, OREGON

VOLUNTEER RECOGNITION MONTH

WHEREAS: the utilization of volunteer services has become crucial in providing needed services to our community; and

WHEREAS: our citizens have graciously donated time and talent toward quality programs and services in all aspects of municipal operations; and

WHEREAS: the City of Roseburg wishes to recognize these individuals and organizations for their continued cooperation and to encourage the voluntary participation of others in this valuable service; and

WHEREAS: the City of Roseburg wishes to recognize these individuals and organizations for their dedicated efforts toward developing a sense of community spirit through their service;

NOW, THEREFORE, I, Larry Rich, Mayor of the City of Roseburg, Oregon, do hereby proclaim the month of April 2022 as

VOLUNTEER RECOGNITION MONTH

and urge our citizens to recognize the endeavors made by our volunteers to enhance the quality of life in our community.

DATED this 11th day of April, 2022.



The Honorable Mayor Larry Rich



PROCLAMATION

CITY OF ROSEBURG, OREGON

OREGON ARBOR MONTH

WHEREAS: In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS: This special day, called Arbor Day, was first observed with the planting of more than one million trees in Nebraska; and

WHEREAS: Arbor Day is now observed throughout the nation and the world; and

WHEREAS: Trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen and provide habitat for wildlife; and

WHEREAS: Trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

WHEREAS: Trees in our city increase property values, enhance the economic vitality of business areas and beautify our community; and

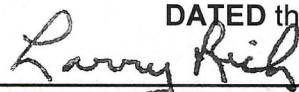
WHEREAS: In honor of Oregon Arbor Month, the City of Roseburg Parks department is teaming up with the Roseburg Public Library to host our annual celebration. This month-long celebration will provide community members with portable, fun, educational packets about trees - with comparisons between our community trees (and associated plants and animals), with those found around the world. Roseburg Parks & Recreation will also celebrate Oregon Arbor Month with social media posts throughout the month of April.

NOW, THEREFORE, I Larry Rich, Mayor of the City of Roseburg, Oregon, do hereby proclaim April 2022, as

OREGON ARBOR MONTH

and urge all citizens to celebrate the entire month of April and to focus on appreciating all that trees do for us!

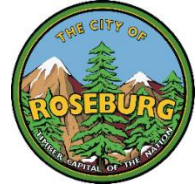
DATED this 11th day of April, 2022.



The Honorable Mayor Larry Rich



ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



CITY COUNCIL RESIGNATION – ALISON EGGERS, WARD 1

Meeting Date: April 11, 2022

Department: Administration

www.cityofroseburg.org

Agenda Section: Council Reports

Staff Contact: Amy L. Sowa, ACM/City Recorder

Contact Telephone Number: 541-492-6866

ISSUE STATEMENT AND SUMMARY

City Councilor Alison Eggers has submitted her resignation from her position on the Council effective April 11, 2022. Therefore, the City Council needs to accept the resignation, declare the position vacant and begin the process to fill the vacancy for City Councilor, Ward 1 - Position 1.

BACKGROUND

A. Council Action History.

No City Council action has been taken.

B. Analysis.

Roseburg Municipal Code Chapter 2.10 outlines the following process for the filling of City Council vacancies:

Vacancy on Council or Planning Commission.

Whenever the City Council declares a position on the Council vacant, the Council shall follow the procedures in this Chapter when filling the vacancy. Anytime during the process, upon three-fourths vote of the entire membership of the Council then in office, the Council may terminate the procedure and make its appointment.

Candidacy and deadline.

An individual who wishes to be considered to fill a vacancy on the Council shall declare their candidacy in writing on a form provided at and filed with the City Manager's office no later than ten days prior to the Council meeting at which the Council shall consider the candidates. Promptly after the deadline, the City Manager shall make copies of all information submitted by each candidate and distribute the information to the Mayor and Councilors.

Council interview and action.

The Council shall interview the candidates during a public meeting. To the extent possible, the Council shall act to fill the vacancy at the same meeting in which it interviews candidates. Following the interviews, the Council may appoint the

successful candidate or solicit additional candidates for consideration at a later meeting before making an appointment.

C. Financial/Resource Considerations.

None.

D. Timing Considerations.

To ensure appropriate representation for the residents of Ward 1, it is recommended the appointment be made as soon as practical.

COUNCIL OPTIONS

Council may:

1. Direct Staff to solicit applications from Ward 1 residents interested in serving in this position. Should this option be chosen, Staff would advertise the opportunity through the local news media and the City's website and social media accounts.

Staff recommends that applications be accepted until April 29, 2022. Interviews could then be conducted during May 9, 2022, Council meeting.

2. With a minimum of six affirmative votes, Council may vote to discontinue the procedure as outlined in the above analysis and make an appointment.

SUGGESTED MOTION

"I MOVE TO ACCEPT ALISON EGGERS' RESIGNATION WITH REGRETS FROM THE CITY COUNCIL, TO DECLARE CITY COUNCIL POSITION 1 IN WARD 1 AS VACANT AND DIRECT STAFF TO SOLICIT APPLICATIONS FROM PERSONS INTERESTED IN FILLING SUCH VACANCY."

ATTACHMENTS:

Attachment #1 - Letter from Alison Eggers

April 1st, 2022

To Mayor Rich, Nikki, City Staff and Council:

I am writing this letter to inform you all of my resignation from City Council effective 4/11/22. I have truly enjoyed my 7+ years on the council and proud of the work for my ward and our community.

My personal and professional life is taking a new direction. I have lived in this community for over 21 years and have experienced great loss, but also great accomplishments and am forever grateful to the people that have supported me and my two sons along this journey. I could not have had a better place for them to grow and begin to achieve their dreams in a city that has always made us feel safe and offered far more opportunities than I could ever list.

I will miss everyone who has touched our lives. I will never forget what a great community this is, and I know my leaving will give the next person a chance to keep making a difference.

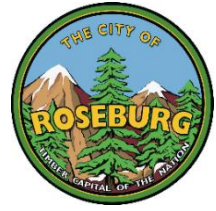
Thank you all for giving me the opportunity to serve your city that I will always feel is a home for me and my sons.

Respectfully,

Alison

A handwritten signature in cursive script that reads "Alison".

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



PLANNING COMMISSION RESIGNATION

Meeting Date: April 11, 2022

Department: Administration

www.cityofroseburg.org

Agenda Section: Commission Reports

Staff Contact: Koree Tate, Management Asst

Contact Telephone Number: 541-492-6866

ISSUE STATEMENT AND SUMMARY

Planning Commission Member Ronald Sperry has resigned his position on the Commission.

BACKGROUND

A. Council Action History.

n/a.

B. Analysis.

Mr. Sperry informed Staff of his resignation effective after the April 4, 2022 Planning Commission Meeting. An appointee to this position must reside in the City. Upon Council's acceptance of the resignation, Staff will begin soliciting from interested parties through the local news media, social media and City's website.

C. Financial/Resource Considerations.

n/a.

D. Timing Considerations.

It is recommended action be taken as soon as practical to accept Mr. Sperry's resignation and take steps to fill the position.

STAFF RECOMMENDATION

Staff recommends the City Council accept Mr. Sperry's resignation.

SUGGESTED MOTION

"I MOVE TO ACCEPT RONALD SPERRY'S RESIGNATION FROM THE PLANNING COMMISSION, WITH REGRETS."

ATTACHMENTS:

Attachment #1 – Subject Resignation

COMMISSION REPORTS A
ATTACHMENT #1

From: Ronald Sperry <rsperryhouse@gmail.com>

Sent: Monday, March 28, 2022 3:37 PM

Subject: Planning Commission

Stu:

Per our telephone conversation today, my family and I have officially moved outside of the Roseburg City Limits. Please consider this email my notice of resignation from the Roseburg Planning Commission. It has been great serving the community and very informative. Hopefully, I will have other opportunities to serve our community in the near future.

Sincerely,

Ronald L. Sperry III

**MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL MEETING
March 28, 2022**



Mayor Rich called the regular meeting of the Roseburg City Council to order at 7:00 p.m. on March 28, 2022 electronically via Zoom in Roseburg, Oregon. Councilor Cotterell led the Pledge of Allegiance.

ROLL CALL

Present: Councilors Shelley Briggs Loosley, Beverly Cole, Bob Cotterell, Alison Eggers, Sheri Moothart, Brian Prawitz, Patrice Sipos and Andrea Zielinski.

Absent: None

Others Present: City Manager Nikki Messenger, Assistant City Manager/ Recorder Amy Sowa, Acting City Attorney Robert Johnson, Community Development Director Stuart Cowie, Finance Director Ron Harker, Library Director Kris Wiley, Public Works Director Brice Perkins, Management Assistant Koree Tate.

CHILD ABUSE PREVENTION MONTH PROCLAMATION

Mayor Rich proclaimed April 2022 as Child Abuse Prevention Month and called upon all citizens, community agencies, faith groups, medical facilities, elected leaders and businesses to increase their participation in efforts to support families, thereby preventing child abuse and strengthening the community. Sarah Wickersham, Douglas C.A.R.E.S. Executive Director, thanked the Mayor and Council for the proclamation, was honored, and appreciated the support, sense of hope and purpose by the community. There were many challenges out there so their purpose was to make sure children were taken care of and parents had support and hope to make the right moves forward.

NATIONAL LIBRARY WEEK PROCLAMATION

Mayor Rich proclaimed April 3-9, 2022 as National Library Week and encouraged citizens to participate in the observance. Kris Wiley, Library Director, thanked the Mayor and Council for the proclamation and said the Roseburg Library was proud to be one of 200 libraries to serve the community. She wanted to provide special recognition to her small and mighty crew who continued to help patrons. To learn more about the library go to www.roseburgpubliclibrary.org.

MAYOR REPORTS

Mayor Rich congratulated Councilor Zielinski for receiving the 2021 First Citizen award at the Roseburg Area Chamber of Commerce banquet on March 24, 2022. He was proud to have a City Councilor as a recipient and noted her long list of accomplishments.

COMMISSION REPORTS

Councilor Cole attended a MedCom Board Meeting on March 17, 2022. They discussed monthly financials, provider reports, an audit report, campaign terms and the budget calendar. MedCom fire membership fees had not been changed for many years; ambulance and air service fees were approved to increase by \$10 biyearly.

Councilor Zielinski chaired a Library Commission Meeting on March 15, 2022. They discussed monthly statistics, programming, staff updates and grant updates. She wanted to recognize the Friends of the Roseburg Library whose spring book sale brought in over \$1,400 and \$80 in donations to the Dolly Pardon Imagination Library program.

Mayor Rich chaired a Homeless Commission Meeting on March 28, 2022 where they received an HTAG update and discussed two items that were on the current Council agenda.

AUDIENCE PARTICIPATION

No one asked to participate.

CONSENT AGENDA

Councilor Cotterell moved to approve the following Consent Agenda items:

- A. Meeting Minutes of March 14, 2022
- B. Termination of Declaration of Emergency in the City of Roseburg

The motion was seconded by Councilor Cole and approved with the following vote: Councilors Briggs Loosley, Cole, Cotterell, Eggers, Moothart, Prawitz, Sipos and Zielinski voted yes. No one voted no.

RESOLUTIONS – APPROVING PROPERTY TAX EXEMPTIONS FOR NEIGHBORWORKS UMPQUA PROPERTIES LOCATED IN ROSEBURG, OREGON

Ms. Sowa reported that in the past, City Council has approved tax exemptions for several properties owned and operated by Umpqua Community Development Corporation, dba NeighborWorks Umpqua. NeighborWorks Umpqua continued to operate a number of low-income housing properties throughout the City of Roseburg. They provided a letter to request a tax exemption for a total of eleven (11) properties for a period of twenty (20) years. Of those eleven properties, the following six (6) qualified for tax exemption under ORS 307.515 and ORS 307.518 to 307.523, by providing low-income housing for people with an Area Median Income (AMI) at or below 60%, or for housing units on property awarded tax credits through the federal Low-Income Housing Tax Credit (LIHTC), an AMI at or below 80%:

- 1. 1319 NE Brooklyn Avenue (1 unit)
- 2. 1623 NE Vine Street – Brookside Senior Housing (50 units)
- 3. 541 SE Chadwick Street – Chadwick Apartments (4 units)
- 4. 730 SE Cass Avenue – Historic Grand Apartments (37 units, plus commercial/retail. According to the Assessor’s office, 16.98% of the building is listed as commercial/retail, with the remaining 83.02% as low-income apartments. The exemption would apply only to the low-income apartments; taxes would continue to be paid for the commercial/retail space. NWU planned a renovation of the building to be complete in 2023, which would increase the residential and decrease the commercial/retail. If the exemption was approved, they could come back for an amendment once the renovation was complete.)
- 5. 499 NE Sterling Drive – Newton Creek Manor Mobile Home Park (50 units)
- 6. 1800 NE Sunset Street – Sunset Apartments (31 units)

The other five (5) properties did not qualify for tax exemption for the following reasons:

1. 1655 W Ann Avenue. The AMI for this property was above the qualifying amount.
2. 2843 NE Douglas Avenue – Deer Creek Village. This property entered into an agreement for the System Development Charge (SDC) Buydown Program, which made them ineligible for tax exemption status.
3. 840 W Princeton Avenue – Princeton Court. This property was already tax exempt under a separate statute.
4. 970 Veterans Way – Eagle Landing. This property was already tax exempt through 2032. They currently had an agreement with the City for payment in-lieu-of taxes to cover the cost of fire, emergency response and police services. Terminating this agreement required a separate process and action.
5. 910 SE Kane Street – Oxford Kane House. This property was a rehabilitation/reentry facility and qualified for a tax exemption under a separate statute. That exemption request must be processed directly through the Assessor's office.

The exemption granted under the statutes noted above applied to all taxing districts in which the property was located, and must be approved by jurisdictions equaling 51% or more of the total combined rate of taxation. The City of Roseburg's tax rate met that requirement; therefore, this did not need to go to any other taxing districts for approval. Each property had a separate resolution for an exemption for a 20-year period. From the time the application is received, Council had a limited time to have it approved and to the County by April 1, 2022.

In response to Councilors Cotterell and Eggers, Ms. Sowa explained Deer Creek Village was under a five-year SDC agreement. The Grand Hotel did apply in 2004 but received other incentives and Council chose not to approve the tax exemption. Ms. Messenger added that the letter received from Erica Mills, NeighborWorks CEO, had been received some time ago and was not a last minute request. It took time for staff to research the eligibility of the request.

Councilor Cotterell moved to adopt Resolution No. 2022-07 approving a property tax exemption for NeighborWorks Umpqua property located at 1319 NE Brooklyn Avenue, Roseburg, Oregon. The motion was seconded by Councilor Zielinski and approved with the following vote: Councilors Briggs Loosley, Cole, Cotterell, Eggers, Moothart, Prawitz, Sipos and Zielinski voted yes. No one voted no. Mayor Rich declared Resolution No. 2022-07 as adopted.

Councilor Cotterell moved to adopt Resolution No. 2022-08 approving a property tax exemption for NeighborWorks Umpqua property located at 1623 NE Vine Street, Roseburg, Oregon. The motion was seconded by Councilor Zielinski and approved with the following vote: Councilors Briggs Loosley, Cole, Cotterell, Eggers, Moothart, Prawitz, Sipos and Zielinski voted yes. No one voted no. Mayor Rich declared Resolution No. 2022-08 as adopted.

Councilor Eggers moved to adopt Resolution No. 2022-09 approving a property tax exemption for NeighborWorks Umpqua property located at 541 SE Chadwick Street, Roseburg, Oregon. The motion was seconded by Councilor Zielinski and approved with the following vote: Councilors Briggs Loosley, Cole, Cotterell, Eggers, Moothart, Prawitz, Sipos and Zielinski voted yes. No one voted no. Mayor Rich declared Resolution No. 2022-09 as adopted.

Councilor Prawitz moved to adopt Resolution No. 2022-10 approving a property tax exemption for NeighborWorks Umpqua property located at 730 SE Cass Avenue, Roseburg, Oregon. The motion was seconded by Councilor Briggs Loosley and approved with the following vote: Councilors Briggs Loosley, Cole, Cotterell, Eggers, Moothart, Prawitz, Sipos and Zielinski voted yes. No one voted no. Mayor Rich declared Resolution No. 2022-10 as adopted.

Councilor Zielinski moved to adopt Resolution No. 2022-11 approving a property tax exemption for NeighborWorks Umpqua property located at 499 NE Sterling Drive, Roseburg, Oregon. The motion was seconded by Councilor Prawitz and approved with the following vote: Councilors Briggs Loosley, Cole, Cotterell, Eggers, Moothart, Prawitz, Sipos and Zielinski voted yes. No one voted no. Mayor Rich declared Resolution No. 2022-11 as adopted.

Councilor Briggs Loosley moved to adopt Resolution No. 2022-12 approving a property tax exemption for NeighborWorks Umpqua property located at 1800 NE Sunset Street, Roseburg, Oregon. The motion was seconded by Councilor Cotterell and approved with the following vote: Councilors Briggs Loosley, Cole, Cotterell, Eggers, Moothart, Prawitz, Sipos and Zielinski voted yes. No one voted no. Mayor Rich declared Resolution No. 2022-12 as adopted. Councilor Prawitz noted this was 173 units of affordable housing, which showed the City was taking action to do something in the game of increasing that type of housing in the community.

ORDINANCE NO. 3569 – AMENDING A PORTION OF THE CITY’S ZONING MAP FROM C2 (COMMUNITY COMMERCIAL) TO C3 (GENERAL COMMERCIAL), SECOND READING

Ms. Sowa read Ordinance No. 3569, entitled, “An Ordinance Amending a Portion of the City’s Zoning Map from C2 (Community Commercial) to C3 (General Commercial),” for the second time. Councilor Cotterell moved to adopt Ordinance No. 3569. The motion was seconded by Councilor Zielinski. Roll call vote was taken: Councilors Briggs Loosley, Cole, Cotterell, Eggers, Moothart, Prawitz, Sipos and Zielinski voted yes. No one voted no. Mayor Rich declared Ordinance No. 3569 as adopted.

ENTERPRISE ZONE EXTENSION – 7ROBOTICS, LLC

Ms. Messenger stated that 7Robotics, LLC was a new manufacturing, fabrication and assembly company that planned to locate on a qualified property in the Roberts Creek Enterprise Zone. 7Robotics, LLC submitted a request to extend the enterprise zone abatement period, which required special local approval through sponsor agreements. Douglas County and the City of Winston were cosponsors with the City of Roseburg. The extended abatement came with an additional employee compensation requirement for new employees that must be maintained throughout the entire abatement period. New employee compensation including benefits must be at or above 150% of the county average wage as set at the time of authorization. At this time, the county average wage for Douglas County was \$44,929; 150% of that wage comes to \$67,394. Those amounts were set by and provided by the State. Before the business could be authorized to receive the tax abatement, the sponsor agreements must be in place.

Ms. Messenger continued that CCD Business Development Corporation was the enterprise zone manager of the Roberts Creek Enterprise Zone. On February 22, 2022, CCD contacted her and requested the City enter into an agreement, along with cosponsors Douglas County and the City of Winston, to extend the abatement for 7Robotics, LLC from the standard three years to five years. Extending the abatement period would result in a slight loss of tax revenue

to the City that would otherwise be paid by this company over the additional two years. Dave Larecy, Convey Keystone CEO, said they were an industrial robotic integrator and the business started before the COVID-19 pandemic. They had an office on Walnut Street and planned to purchase property off the Umpqua Highway. In response to Councilor Eggers, Mr. Larecy said they had three employees, planned for two more in the next couple of months and then have interns in the summer. Their goal was to have 12-14 employees by next year. They wanted to add employees as fast as possible and were looking for programmers and engineers.

Mayor Rich questioned the specific industry served by their business. Mr. Larecy explained they currently focused on wood products because it was a lower risk, but were working towards other options such as furniture or specialty systems that could make pallets or fluid systems to handle frozen fish boxes in Astoria. When a company experienced difficulty finding labor, that was when robotics could be used to help. They purchase the robotic arms and then create the system and design for a specific use. More information and demonstrations could be found on their YouTube channel. In response to Councilor Moothart, Mr. Larecy said they looked at both high school and college students for internships. They had three interns coming this summer that were from Oregon State University and Oregon Institute of Technology. Councilor Prawitz wanted to know about the commitment they planned to make for salary and the reasons behind their company. Mr. Larecy discussed that when they started the company, they reached out to organizations to talk about what they wanted. They wanted to keep the company local and created a hiring package that would have benefits and positions close to and just over six figures. New graduates would be in the \$60,000 range with benefits to start and a 401k.

Councilor Prawitz moved to authorize the City Manager to execute the Roberts Creek Enterprise Zone extended abatement agreement to extend the duration of the property tax abatement benefits for 7Robotics, LLC from the standard three years to five year. The motion was seconded by Councilor Cotterell and approved with the following vote: Councilors Briggs Loosley, Cole, Cotterell, Eggers, Moothart, Prawitz, Sipos and Zielinski voted yes. No one voted no.

BROCCOLI STREET STORM IMPROVEMENTS, PROJECT NO. 21PW16 CONSTRUCTION BID AWARD RECOMMENDATION

Mr. Perkins reported the adopted Roseburg Storm Drainage Master Plan identified Military Avenue as having very little drainage infrastructure. The intent of this project was to install a new public storm pipe collecting storm water runoff from Military Avenue and piping it to the existing storm drainage system in Lorraine Avenue. The project consisted of installing approximately 800 feet of 12-inch high-density polyethylene storm drain pipe, and corresponding manholes and catch basins. The project work would take place within an undeveloped portion of Broccoli Street between Military Avenue and Lorraine Avenue.

The project was advertised on February 9, 2022 and bids were opened on March 2, 2022. Seven (7) bids were received:

No.	Bidder	Total Bid Amount
1	Freedom Builders, LLC	\$136,975.00
2	Laskey-Clifton Corporation	\$157,801.00
3	Knife River Materials	\$ 98,374.00

4	Durbin Excavating, LLC	\$119,913.93
5	Cradar Enterprises, Inc.	\$115,752.00
6	Jesse Rodriguez Construction, LLC	\$149,285.00
7	JRT Construction, LLC	\$119,115.00
	Engineers Estimate	\$140,960.00

The FY 2021-22 Storm Drainage Fund included \$1,350,000 for storm drainage capital improvement projects. Total project costs were estimated at:

Construction:	\$ 98,374.00
Construction Contingency (7.5%):	\$ 7,378.05
CM Support by City Staff	\$ 0.00
Total:	\$105,752.05

If awarded, a notice to proceed would be issued in April and the contract allowed 72 days for completion of the project. This was taken to the Public Works Commission on March 10, 2022 and was a unanimous vote to proceed to Council. In response to Councilor Cotterell, Mr. Perkins explained the lower cost was from the pipe not being underneath a street and was in an unimproved right-of-way that could be reached in a timely manner without utilities being in the way. Councilor Cotterell moved to award the Broccoli Street Storm Improvements Project to the lowest responsible bidder, Knife River Materials, Inc. for \$98,374. The motion was seconded by Councilor Briggs Loosley and approved with the following vote: Councilors Briggs Loosley, Cole, Cotterell, Eggers, Moothart, Prawitz, Sipos and Zielinski. No one voted no.

2022 ADA RAMP REPLACEMENTS, PROJECT NO. 22PW06 CONSTRUCTION BID AWARD RECOMMENDATION

Mr. Perkins stated the ADA Transition Plan prioritized and guided local efforts to complete accessibility upgrades and charted a course for the City to achieve compliance with current ADA standards. The ADA Transition Plan identified 1,554 sidewalk access ramps that needed improved or replaced to satisfy ADA requirements. The City incorporated ADA ramp upgrades into pavement management and other improvement projects as required. Replacement of many of the substandard ramps would be accomplished in conjunction with a pavement management project or other planned improvements.

In September of 2021 the City entered into a contract with i.e. Engineering, Inc. to provide engineering designs for the replacement of 14 ADA ramps located along Stephens Street and Pine Street. The bids were opened on March 1, 2022; four (4) responsive bids were received:

No.	Bidder	Total Bid Amount
1	Freedom Builders LLC	\$181,083.00
2	Guido Construction, Inc.	\$259,841.45
3	Wildish Construction	\$419,162.00
4	Brown Contracting	\$489,887.00
	Engineer's Estimate	\$222,224.00

The FY 2021-22 Streetlight/Sidewalk Fund included \$240,000 for Sidewalk/ADA Improvements. Total project costs were estimated at:

Engineering:	\$ 22,550.00
Construction:	\$181,083.00
Construction Contingency:	\$ 18,108.30
Total:	\$221,741.30

If awarded, a notice to proceed would be issued in April and the contract allowed 75 days for completion of the project. This was taken to the Public Works Commission on March 10, 2022 and was a unanimous vote to proceed to Council. In response to Mayor Rich, Mr. Perkins confirmed the ADA ramps were all in the Stephens and Pine Street area. The overlay project from Diamond Lake to Garden Valley would take place during the summer. Councilor Cotterell moved to award the 2022 ADA Ramp Replacements project to the lowest responsible bidder, Freedom Builders, LLC, for \$181,083. The motion was seconded by Councilor Cole and approved with the following vote: Councilors Briggs Loosley, Cole, Cotterell, Eggers, Moothart, Sipos and Zielinski. No one voted no. Councilor Prawitz abstained from voting due to a working relationship with one of the bidders.

HWY 138 WATER LINE REPLACEMENT, DOUGLAS AVENUE TO SUNSHINE ROAD,
PROJECT NO. 22WA16 CONSULTING SERVICES CONTRACT AWARD
RECOMMENDATION

Mr. Perkins said in 1996 the City of Roseburg installed an 18-inch water transmission main on Diamond Lake Boulevard from Fowler Street to Douglas Avenue. The east end of the project connected into an existing 8-inch main at Douglas Avenue. An 8-inch main, constructed in the mid-1960s, extended east on Diamond Lake Boulevard to Buckhorn Road, and then into Dixonville. This project would replace approximately 3,300 feet of existing 8-inch main with an 18-inch water main. In 2010, the City adopted the current Water System Master Plan, which recommended replacing the existing 8-inch main with an 18-inch main. In January 2022, staff solicited informal proposals from five engineering firms for design through bidding services necessary for the preparation of construction drawings and bidding documents. The services requested include the following:

- Project Management
- Data Gathering and Site Reconnaissance
- Alignment Options Evaluation
- Design Survey
- Preliminary and Final Design
- Contract Bid Documents
- Bidding Services

Four proposals were received on February 23, 2022:

Engineer Proposer	Total Proposed Fee
Keller Associates, Inc.	\$ 78,240
The Dyer Partnership Engineers & Planners, Inc.	\$ 82,850
Civil West Engineering, Inc.	\$ 93,500
i.e. Engineering, Inc.	\$ 93,930

The FY 2021-22 adopted Water Fund budget included \$1,375,000 for water main replacement projects. Funds were available in the current fiscal year to proceed with this contract. If awarded, a Notice to Proceed would be issued in April. Keller Associates estimated 12 months to complete the design and bidding phase of the project and their closest office was in Salem, Oregon. This was taken to the Public Works Commission on March 10, 2022 and was a unanimous vote to proceed to Council. In response to Mayor Rich, Mr. Perkins explained this line went to Sunshine Park and did not continue to Dixonville. With all the growth, the pipe needed to be larger to support that part of town.

Councilor Cotterell moved to award a consulting services contract for the HWY 138 Water Line Replacement, from Douglas Avenue to Sunshine Road Project to Keller Associates, Inc. for an amount not to exceed \$78,240. The motion was seconded by Councilor Prawitz and approved with the following vote: Councilors Briggs Loosley, Cole, Cotterell, Eggers, Moothart, Prawitz, Sipos and Zielinski. No one voted no.

CALKINS-TROOST-HARVARD STROM REPLACEMENT, PROJECT NO. 21PW08
CONSULTING SERVICES CONTRACT AWARD RECOMMENDATION

Mr. Perkins explained that the Storm Water Master Plan identified deficiencies in three separate areas: two near the intersection of Troost Street and Calkins Avenue and one near Harvard between Kenwood and Piiger Streets. The storm drainage system in those areas were undersized and fragmented in a system of pipes and open ditches. In some instances, the system crossed private property in open ditches or was piped under homes or structures. Those three problem areas have been combined into one project. The project totaled approximately 3,250 lineal feet of storm drainage improvements to capture and re-route storm water within City rights-of-way. In January 2022, staff solicited informal proposals from five engineering firms for design through bidding services necessary for the preparation of construction drawings and bidding documents. The informal process was allowed in the Roseburg Municipal Code for engineering contracts under \$100,000. The services requested were:

- Project Management
- Data Gathering and Site Reconnaissance
- Alignment Options Evaluation
- Design Survey
- Preliminary and Final Design
- Contract Bid Documents
- Bidding Services

Two proposals were received on March 1, 2022, as summarized below:

Engineer Proposer	Total Proposed Fee
i.e. Engineering, Inc.	\$ 90,030
Civil West Engineering, Inc.	\$ 98,500

The FY 2021-22 adopted Storm Drainage budget included funds for this project. Additionally, the City of Roseburg would receive \$1,570,064 as part of the American Rescue Plan Act

(ARPA) to help fund this project. If awarded, a Notice to Proceed would be issued in April. i.e. Engineering estimated 12 months to complete the design and bidding phase of the project. This was taken to the Public Works Commission on March 10, 2022 and was a unanimous vote to proceed to Council.

Councilor Cotterell moved to award a consulting services contract for the Calkins-Troost-Harvard Storm Replacement project to i.e. Engineering, Inc. The motion was seconded by Councilor Zielinski and approved with the following vote: Councilors Briggs Loosley, Cole, Cotterell, Eggers, Moothart, Prawitz, Sipos and Zielinski. No one voted no.

UMPQUA HEALTH ALLIANCE (UHA) GRANT ACCEPTANCE

Ms. Messenger reported that since being awarded a \$1.5 million grant from the State of Oregon to establish a navigation center with supportive services, the City purchased a facility to use for a navigation center and entered into an agreement with United Community Action Network (UCAN) to operate the center. Funds from the \$1.5 million grant had been used to purchase the property and hire an architect to assess improvements to the building to make it suitable for a shelter, identify a budget and identify a procurement method for any proposed improvements. The remainder of the funds (approximately \$1.2 million) would be used towards any improvement to the building and to pay for operations. The cost to operate the center 24/7 for the first fourteen months was anticipated to be an amount not to exceed \$1.75 million.

Ms. Messenger continued that the Umpqua Health Alliance (UHA) was the local coordinated care organization (CCO) in the community. Their work included addressing the unmet health care needs of County residents, reducing barriers to care and promoting the overall health of its members and the community. As part of its 2019 Community Health Improvement Plan (CHP), UHA identified housing and homelessness as one of the key focus areas to address. As a result, UHA offered to make its 2021 investment to the City of Roseburg to develop a low barrier shelter and navigation center. To receive the funding, the City Manager must enter into two master funding agreements with UHA; one in the amount of \$100,000 and the second in the amount of \$200,000. Those funds would be entirely used to develop and operate the navigation center. If approved, the funds would be available by April 1, 2022. The cost of operations of the center for the first fourteen months was expected to be an amount not to exceed \$1.75 million. To fully fund operations, additional funding was needed. Those items went to the Homeless Commission on March 28, 2022 and it was a unanimous vote to bring it to Council.

Councilor Briggs Loosley moved to authorize the City Manager to enter into two master agreements with Umpqua Health Alliance for a total of \$300,000 in funding for the Navigation Center. The motion was seconded by Councilor Zielinski and approved with the following vote: Councilors Briggs Loosley, Cole, Cotterell, Eggers, Moothart, Prawitz, Sipos and Zielinski. No one voted no.

NAVIGATION CENTER NAMING

Mayor Rich noted the naming of the Navigation Center came before the Homeless Commission on March 28, 2022 with a unanimous vote to go to Council. In February of 2021, Speaker of the House Tina Kotek put forward HB2004, which included funding to two counties and three cities to establish a navigation center with supportive services. Representative Gary Leif

requested the City of Roseburg be included in the list of cities to receive this funding. He had made this request in the past and was a strong advocate for addressing the needs of the homeless in the community. He commended Staff for working quickly to provide necessary information to be added to the list. He would like to have a plaque added to the Navigation Center and presented at an event leading to the opening with Mrs. Leif present. Because of Gary Leif's efforts in addressing homelessness in Roseburg, and his dedication to our community for many years as a community volunteer, County Commissioner and State Representative, Council was asked to consider naming the navigation center the "Gary Leif Navigation Center."

Councilor Briggs Loosley moved to approve naming the Navigation Center the Gary Leif Navigation Center. The motion was seconded by Councilor Prawitz and approved with the following vote: Councilors Briggs Loosley, Cole, Cotterell, Eggers, Moothart, Prawitz, Sipos and Zielinski. No one voted no.

DOWNTOWN COMMISSION DISCUSSION

Mayor Rich said Councilor Cole discussed the idea of creating a Downtown Commission. Ms. Messenger shared the Roseburg Downtown Development Board was originally created in 1981 to support economic development and provide a mechanism to levy ad valorem taxing authority for downtown parking. The taxes collected in this district were used to pay off the bond that was secured to build the downtown parking garage. The Downtown Development Board and District were abolished in 2005. The City entered into an agreement with a newly formed Downtown Roseburg Association in 2011 to establish a Main Street Program. That was the first time for the city's annual contribution. The contract was funded with \$22,500 from the Economic Development Fund. Prior to that, there had been at least one, and at times two, downtown organizations operating that would facilitate events and coordinate activities with the businesses downtown; the Roseburg Business Association and the Roseburg Town Center. The City would provide limited funding for specific projects or events, but did not provide ongoing funding to either organization; the members primarily funded them. The intent of forming and funding the Downtown Roseburg Association was to form one organization, supported in part by City funding to perform a number of activities to support the downtown and included:

- Hiring a manager
- Supporting special events
- Promoting downtown, including monthly newsletter and website
- Work with existing businesses to ensure retention
- Beautification – including the flower baskets and working with UVAA
- Coordinating downtown advertising
- Maintain the recycling station
- Reporting to Council

The Downtown Roseburg Association (DRA) dissolved and officially terminated their Main Street Program contract with the City effective March 10, 2022. Since that time, there had been no formal organization to serve as support for downtown businesses. Staff worked to develop an updated email list for downtown businesses to increase ability to provide current information as needed. Mr. Cowie said he attended a meeting with Downtown businesses of

30-35 people and felt it was successful. The purpose of the meeting was to determine types of services they wanted to see and how they could participate to help fund an organization again in the downtown area. There were other issues discussed that centered on security, graffiti, littering and garbage pickup. The only consistent funding for the DRA was from the City. They talked about a potential membership model or some type of fee district specific to that area that Council could approve. It would not be directed by the City, but come from the property owners. If the City were to go out for a proposal in the future, businesses would need to explain how they wanted to participate. They would need an additional meeting to further discuss options, and in the interim a downtown business email address was being created in order to send out a survey for additional feedback. Using the results from the survey, Staff would develop a request for proposals (RFP) for a new downtown organization with a set amount of funding coming from the City.

Ms. Messenger added that the survey was to find out if the downtown folks wanted another DRA type of organization and if so, what they wanted them to accomplish. Having an RFP without their input did not make sense. She knew the parking garage was a concern and other parking issues. One suggestion brought forward during the March 14, 2022 Council meeting was to consider holding town hall meetings with downtown business owners instead of forming a commission. Another idea may be to add a dedicated seat on the Economic Development Commission for a downtown business owner or manager. The challenge with adding a commission was staffing. Staff was already stretched very thin with additional responsibilities and adding an additional commission would most likely mean adding staff, which had budgetary impacts. It may be more efficient to solicit a new contractor to coordinate downtown activities and have staff participate in those efforts.

In response to Mayor Rich, Ms. Messenger confirmed the survey would benefit the City to know what services were preferred. Mayor Rich said the downtown businesses might prefer another association or a new commission, but wanted to know their thoughts. Councilor Cotterell agreed he preferred to wait and see what the stakeholders wanted before making a decision on a new commission or not. Councilor Cole appreciated Staff working with the downtown folks because she had fielded many complaints. She liked the idea of listing out options on the survey from which they could choose. She was pleased it was a good meeting that Mr. Cowie attended and felt the City should communicate in person more often. Councilor Prawitz was concerned about comments that people were not informed about parking. A parking committee met with Mr. Cowie and included representatives from downtown businesses and residents in Laurelwood to get a widespread sampling of opinions. He thought there were many ways to let downtown businesses know they were heard and could formulate a committee of their own. It would help to have a sounding board to communicate through, and the Downtown folks had two Councilor representatives that could be utilized for more information.

Council directed staff to conduct a downtown survey and bring back results for Council to determine their next step.

ITEMS FROM MAYOR/CITY COUNCIL/CITY MANAGER

Ms. Messenger explained Council discussed possible uses for the ARPA funding in February. She and staff were still researching to provide more information at a future meeting. One item Council indicated as having a strong interest for was a robot for Police Department use. The

04/11/2022

vendor came to Roseburg to provide a demonstration at the Douglas County Courthouse. The vendor provided a new quote with a discounted price if ordered before mid-April. She would not have been able to provide all the additional research information for the ARPA funding prior to that deadline and wanted a verbal approval she could move forward with the purchase for the Police Department. Council agreed to move forward with the robot purchase.

Ms. Messenger said the owners of Aviation Suites were refinancing their lease that was longer than her five-year authority, and requested to move quickly to close before interest rates continued to increase. The City attorney assisted and worked on language for the leasehold. She signed the paperwork so they could move forward after first discussing the matter with Mayor Rich.

Ms. Messenger explained that the offices of Senators Wyden and Merkley put a callout for earmarks, which was not something that normally happened in that manner for grants. They provided an electronic format for submittals and she planned to submit for the Douglas Avenue project that was beyond her authority. If this grant became successful, she planned to bring it back to Council for authorization.

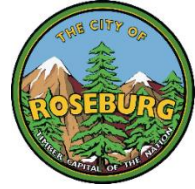
ADJOURNMENT

The meeting adjourned at 8:25 p.m.



Koree Tate
Management Assistant

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



2022 OLCC ANNUAL LICENSE RENEWAL ENDORSEMENT

Meeting Date: April 11, 2022

Department: Administration

www.cityofroseburg.org

Agenda Section: Consent Agenda

Staff Contact: Koree Tate, Management Assistant

Contact Telephone Number: 541-492-6866

ISSUE STATEMENT AND SUMMARY

All liquor licenses issued in the City of Roseburg are granted on an annual basis and must be renewed prior to July 1st of each year. Roseburg Municipal Code 9.12 requires a recommendation from Council as to whether or not the license renewals should be approved.

BACKGROUND

Attached hereto is a list of all current OLCC licensees in the City of Roseburg that may be seeking renewal prior to July 1, 2022. To manage the renewal process in a more cost-effective manner, each year the entire list is submitted to Council in April, rather than waiting to bring each application to Council as they are individually submitted.

A. Council Action History.

Council typically recommends OLCC approval of all license renewals after they have been reviewed and approved by the Police Department.

B. Analysis.

The Police Department has reviewed the list of licenses and has no objection to renewal of all licensees.

C. Financial/Resource Considerations.

Each licensee will be required to pay a renewal fee of \$35.00 per license.

D. Timing Considerations.

As noted, all current licenses will expire on June 30, 2022.

COUNCIL OPTIONS

Council may recommend that OLCC approve renewal on all applications as submitted, deny all applications or approve certain applications and deny others.

STAFF RECOMMENDATION

Staff recommends approval of renewal applications for all licensees.

SUGGESTED MOTION

“I MOVE TO RECOMMEND OLCC APPROVAL OF ALL 2022 RENEWAL APPLICATIONS RECEIVED FROM LICENSEES IN THE CITY OF ROSEBURG.”

ATTACHMENTS

Attachment #1 - List of Current Licensees

Oregon Liquor Control Commission Licensee 2022 List

Renewal Fee - \$35

Per license type

Licensee	Local Location	# of Fees	Fee Types
1 AM Market	1931 NE Stephens Street	1	Off premises sales
Abby's Pizza	1661 NE Stephens Street	1	Limited on premises
Abby's Pizza	2585 Diamond Lake Boulevard	1	Limited on premises
Albertson's Food Center #515	3013 NW Stewart Parkway	1	Off premises sales
Alexander's Greek Cuisine	643 SE Jackson Street	2	Full on & Off Premises
Ami Japanese Restaurant	634 SE Cass Avenue	1	Limited on premises
Anderson Market & Deli	1030 W Harvard Avenue	1	Off premises sales
Applebee's Neighborhood Grill	2755 NE Edenbower Boulevard	1	Full on Premises
ARS 537	2610 NW Edenbower Boulevard	1	Off premises sales
Associated Cellars & Gifts	444 NE Winchester Street	1	Off premises sales
Backside Brewing, Co	1640 NE Odell Avenue	2	Full On Premises Commercial and Brewery Public House
Bangkok West	2521 W Harvard Avenue	1	Limited on premises
Barb's Flowers & Gifts	1440 NW Valley View Drive	1	Off premises sales
Best Taste of India	227 NW Garden Valley Boulevard	1	Full on Premises, Commercial
Bi-Mart #609	1381 NW Garden Valley Boulevard	1	Off premises sales
Blac-n-Bleu Bistro	1700 Garden Valley Boulevard, Suite 101	1	Full on Premises, Commercial
Blade Axe House	1867 NE Diamond Lake Boulevard	1	Limited On premises sales
Bob's Deli	1147 NE Stephens Street	2	Limited on & Off Premises
Brix 527	527 SE Jackson Street	1	Full on Premises, Commercial
Burrito Vaquero Mexican Restaurant	850 Garden Valley Boulevard	1	Full on Premises, Commercial

CONSENT AGENDA B
ATTACHMENT #1

Buy2 011	1859 Diamond Lake Boulevard	1	Off premises sales
Buy2 013	334 W Harvard Avenue	1	Off premises sales
Chen's Family Dish House	968 NE Stephens Street	1	Full on Premises, Commercial
Chi's Garden Restaurant	1023 NE Stephens Street	1	Full on Premises
Colony Market & Deli	1612 NE Keasey Street	1	Off premises sales
Costco Wholesale #1073	4141 NE Stephens Street	1	Off premises sales
Craft 22	809 SE Main Street	1	Full on premises, other public location
Denny's #7743	350 W Harvard Avenue	2	Full On Premises Commercial / Off- Premise sales
Diamond Lake Market	2976 Diamond Lake Boulevard	1	Off premises sales
Dinos Ristorante Italiano	404 SE Jackson Street	1	Full on premises sales
Dollar General Store #19709	2141 NE Diamond Lake Blvd	1	Off premises sales
Douglas County Farmers Co- op	3171 NE Stephens Street	1	Off premises sales
Downtown Market	741 SE Jackson Street	1	Off premises sales
Draper Draft House	640 SE Jackson Street	1	Full on premises sales, Commercial
El Dorado Restaurant	368 NE Winchester Street	1	Full on premises sales
Elk's Lodge #326 Roseburg	749 SE Jackson Street	1	Full on premises sales
Elmer's Breakfast Lunch Dinner	1440 NW Mulholland	1	Full on premises sales
Family Mart	346 NW Garden Valley Boulevard	1	Off premises sales
Fast Stop Diamond Lake	2275-2285 NE Diamond Lake Boulevard	1	Off premises sales
Fred Meyer #281	929 NW Garden Valley Boulevard	1	Off premises sales
Garden Valley Liquor	780 Garden Valley Boulevard #84	1	Off premises sales
Garden Valley Market	247 NW Garden Valley Boulevard	1	Off premises sales
Gilberto's Mexican Restaurant	1347 NE Stephens Street	1	Full on premises sales
G N Market	508 NE Winchester Street	1	Off premises sales

CONSENT AGENDA B
ATTACHMENT #1

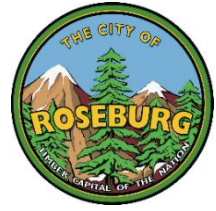
Hacienda Vieja Mexican Restaurant	780 NW Garden Valley Boulevard #45	2	Full on premises Commercial sales/Off Premises sales
Hair Garage	1035 SE Oak Street	2	Limited on premises/Limited off premises
Hampton Inn & Suites of Roseburg	1620 NW Mulholland	1	Off premises sales
Idle Hour Tavern	216 NE Jackson Street	3	Full on premises/limited on premises/Off premises
J&J Market	1532 SE Stephens Street	1	Off premises sales
Jackson Street Provisions	424 SE Jackson Street	1	Off premises sales
Lee's Restaurant	2011 NE Stephens Street	1	Limited On Premises Sales
Lil' Pantry	2611 NW Edenbower Boulevard	1	Off premises sales
Linus Oakes	2665 Van Pelt Boulevard	1	Limited On Premises Sales
Little Brothers Pub	428 SE Main Street	1	Full on premises sales
Loggers Tap House	2060 NW Stewart Parkway	1	Full on premises sales
Los Dos Amigos	1390 NE Stephens Street	1	Full on premises sales
Mariachi Loco Restaurant	647-649 SE Jackson Street	1	Full on premises sales
McMenamin's Roseburg	700 SE Sheridan	2	Brewery Public House/Full on premises sales
Mountain Mike's Pizza	722 W Harvard Avenue#108	1	Limited on premises sales
North Forty Beer Company	435 SE Jackson Street	1	Brewery Public House
Oak Market	711 SE Oak Street	1	Off premises sales
Old Soul Pizza	525 SE Main Street	1	Limited on premises sales
Purple Parrot - Stewart Parkway	3001 NW Stewart Parkway, Suite 101	1	Limited On Premises Sales
R Mart	2646 W Harvard Avenue	1	Off Premises sales
Red Robin	2200 NE Stewart Parkway	1	Full on premises sales
Renard's Deli	2230 NW Stewart Parkway A-3	2	Limited on premises sales/Off premises sales
Ridgeway Market	1800 NW Garden Valley Boulevard	1	Off premises sales

CONSENT AGENDA B
ATTACHMENT #1

Rio Nightclub/Lotus House	1969 SE Stephens Street	1	Commercial Full On premises sales
Rite Aid #5380	1430 NW Garden Valley Boulevard	1	Off premises sales
Rite Aid #5382	444 SE Stephens Street	1	Off premises sales
Rodeo Steak House and Saloon	1200 NW Garden Valley Boulevard	1	Full on premises sales
Roseburg Chevron	2625 NE Diamond Lake Boulevard	1	Off premises sales
Roseburg Cinemas	1750 NW Hughwood	1	Limited On Premises Sales
Roseburg Grocery Outlet	780 NW Garden Valley Blvd., Suite 160	1	Off premises sales
Roseburg Tobacco & Food Mart	2050 NE Stephens Street	1	Off premises sales
Round Table Pizza # 236	2040 NW Stewart Parkway	1	Limited On Premises Sales
Rumors	2686 NE Diamond Lake Boulevard	1	Full on premises sales
Safeway Stores #1666	1539 NE Stephens Street	1	Off premises sales
Sakura Sushi	2385 NE Diamond Lake Boulevard	1	Limited On-premises sales
Salud Brewery	723 SE Lane Avenue	1	Full on Premises Sales
Scoreboard Sports Bar	920 SE Stephens Street	2	Full on premises/Off premises sales
7 Seven Thai Restaurant Inc.	764 NW Garden Valley Boulevard #101	1	Full on premises/Commercial Establishment
Shari's of Roseburg #243	3030 NW Aviation Drive	1	Limited On Premises Sales
Shazaam's	2421 W Harvard Avenue	1	Limited On Premises Sales
Sherm's Thunderbird Market #4	2553 NW Stewart Parkway	1	Off premises sales
South Gate Market & Deli	1967 SE Stephens Street	1	Off premises sales
Stephens Arco AM PM	2530 NE Stephens Street	1	Off premises sales
Stephens Market	1498 SE Stephens Street	1	Off premises sales
Stewart Park Golf Course	1003 & 1005 NW Stewart Park Drive	1	Limited Off Premises Sales
Tee Pee Tavern	1830 NE Stephens Street	1	Limited On Premises Sales

CONSENT AGENDA B
ATTACHMENT #1

TenDown Bowling & Entertainment	2400 Diamond Lake Boulevard	1	Full on premises sales
The Fox Den Eatery	838 NW Garden Valley Boulevard	1	Limited On Premises Sales
The Jersey Lily Tavern	1430 NE Dee Street	1	Full on premises sales
The Kodiak Bar & Grill	929 SE Stephens Street	2	Full on premises/Off Premises sales
The Place in Roseburg	841 SE Cass Avenue	2	Full on premises/Off premises sales
The Wild Rose Bar & Grill	805 SE Stephens Street	1	Full On Premises Sales/Commercial Establishment
The Wine Destination	526 SE Jackson Street	2	Limited on premises and off premises
T-Mart	1515 W Harvard Avenue	1	Off premise sales
Trella Vineyards	646 SE Jackson Street	1	Winery 2nd Location
True Kitchen & Bar	629 SE Main Street	1	Full on premises sales
Two Shy Brewing	1308 NW Park Street, Ste. 100	1	Brewery Public House Sales
Umpqua Actors Community Theatre Inc.	1614 W Harvard Avenue	1	Limited On Premises Sales
Urban Blendz LLC	2405 NE Diamond Lake Boulevard, Ste. 120	1	Winery 1st Location
Vapor Krave	250 NE Garden Valley Boulevard #3	1	Limited On Premises Sales
Walgreens #12068	1377 NE Stephens Street	1	Off premises sales
Walgreens #13819	1236 NW Garden Valley Boulevard	1	Off premises sales
Walmart #2477	2125 NW Stewart Parkway	1	Off premises sales
Yellow Flamingo	177 NW Garden Valley Boulevard	1	Limited On Premises Sales



ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY

OLCC NEW OUTLET TM FERBER, LLC DBA TUCK'S PLACE LOCATED AT 509 SE JACKSON STREET

Meeting Date: April 11, 2022

Department: Administration

www.cityofroseburg.org

Agenda Section: Consent

Staff Contact: Koree Tate, Management Assistant

Contact Telephone Number: 541-492-6866

ISSUE STATEMENT AND SUMMARY

Roseburg Municipal Code Chapter 9.12 requires staff review of all applications submitted to the Oregon Liquor Control Commission for a license to sell alcoholic beverages within the City. Upon completion of staff review, the City Recorder is required to submit the application and a recommendation concerning endorsement to the Council for its consideration. Changes to existing licenses must be processed in the same manner.

BACKGROUND

OLCC has received an application from Tonya Ferber, TM Ferber, LLC dba Tuck's Place owner, as a new outlet granted for "Full On-premises, Commercial," sales.

A. Council Action History.

Chapter 9.12 requires Council to make a recommendation to OLCC on the approval or denial of all liquor license applications submitted by any establishment located inside City limits.

B. Analysis.

The Police Department conducted a background investigation on the applicant and found no reason to deny the application.

C. Financial/Resource Considerations.

The applicant has paid the appropriate fee for City review of the application.

D. Timing Considerations.

The applicant is requesting endorsement from the Council for immediate submittal to OLCC.

COUNCIL OPTIONS

Council may recommend OLCC approval of the application as submitted or recommend denial based on OLCC criteria.

STAFF RECOMMENDATION

Staff recommends Council approval of the application as submitted.

SUGGESTED MOTION

“I MOVE TO RECOMMEND APPROVAL OF THE OLCC NEW OUTLET APPLICATION FOR TM FERBER, LLC DBA TUCK’S PLACE LOCATED AT 509 SE JACKSON STREET IN ROSEBURG, OREGON.”

ATTACHMENTS:

Attachment #1 – Subject Application

Cc: License Applicant with copy of agenda
Jonathan Crowl, OLCC Representative



LIQUOR LICENSE APPLICATION

PRINT FORM

RESET FORM

1. Application. **Do not include** any OLCC fees with your application packet (the license fee will be collected at a later time). Application is being made for:

License Applied For:	CITY AND COUNTY USE ONLY
<input type="checkbox"/> Brewery 1 st Location	Date application received and/or date stamp:
Brewery Additional location (2 nd) <input type="checkbox"/> (3 rd) <input type="checkbox"/>	
<input type="checkbox"/> Brewery-Public House (BPH) 1 st location	Name of City or County:
BPH Additional location (2 nd) <input type="checkbox"/> (3 rd) <input type="checkbox"/>	
<input type="checkbox"/> Distillery	Recommends this license be:
<input checked="" type="checkbox"/> Full On-Premises, Commercial	
<input type="checkbox"/> Full On-Premises, Caterer	<input type="checkbox"/> Granted <input type="checkbox"/> Denied
<input type="checkbox"/> Full On-Premises, Passenger Carrier	By: _____
<input type="checkbox"/> Full On-Premises, Other Public Location	Date: _____
<input type="checkbox"/> Full On-Premises, For Profit Private Club	OLCC USE ONLY
<input type="checkbox"/> Full On-Premises, Nonprofit Private Club	
<input type="checkbox"/> Grower Sales Privilege (GSP) 1 st location	Date application received: <u>2/22/22</u>
GSP Additional location (2 nd) <input type="checkbox"/> (3 rd) <input type="checkbox"/>	Date application accepted: <u>2/22/22</u>
<input type="checkbox"/> Limited On-Premises	License Action(s):
<input type="checkbox"/> Off-Premises	
<input type="checkbox"/> Warehouse	
<input type="checkbox"/> Wholesale Malt Beverage & Wine	
<input type="checkbox"/> Winery 1 st Location	
Winery Additional location (2 nd) <input type="checkbox"/> (3 rd) <input type="checkbox"/> (4 th) <input type="checkbox"/> (5 th) <input type="checkbox"/>	N/O

2. Identify the applicant(s) applying for the license(s). **ENTITY (example: corporation or LLC) or INDIVIDUAL(S)¹** applying for the license(s):

TM Ferber LLC

App #1: NAME OF ENTITY OR INDIVIDUAL APPLICANT

App #2: NAME OF ENTITY OR INDIVIDUAL APPLICANT

App #3: NAME OF ENTITY OR INDIVIDUAL APPLICANT

App #4: NAME OF ENTITY OR INDIVIDUAL APPLICANT

3. Trade Name of the Business (Name Customers Will See)		
<u>Tuck's Place</u>		
4. Business Address (Number and Street Address of the Location that will have the liquor license)		
<u>509 SE Jackson St.</u>		
City	County	Zip Code
<u>Roseburg</u>	<u>Douglas</u>	<u>97470</u>

¹ Read the instructions on page 1 carefully. If an entity is applying for the license, list the name of the entity as an applicant. If an individual is applying as a sole proprietor (no entity), list the individual as an applicant.



OREGON LIQUOR CONTROL COMMISSION BUSINESS INFORMATION

Please Print or Type

Applicant Name: TM Ferber LLC Phone: 5417846973

Trade Name (dba): Tuck's Place

Business Location Address: 509 SE Jackson St.

City: Roseburg ZIP Code: 97470

DAYS AND HOURS OF OPERATION

Business Hours:

Sunday	<u>10 AM</u> to <u>7 PM</u>
Monday	<u>10 AM</u> to <u>7 PM</u>
Tuesday	<u>10 AM</u> to <u>7 PM</u>
Wednesday	<u>10 AM</u> to <u>7 PM</u>
Thursday	<u>10 AM</u> to <u>7 PM</u>
Friday	<u>10 AM</u> to <u>7 PM</u>
Saturday	<u>10 AM</u> to <u>7 PM</u>

Outdoor Area Hours:

Sunday	_____ to _____
Monday	_____ to _____
Tuesday	_____ to _____
Wednesday	_____ to _____
Thursday	_____ to _____
Friday	_____ to _____
Saturday	_____ to _____

The outdoor area is used for:

- Food service Hours: _____ to _____
- Alcohol service Hours: _____ to _____
- Enclosed, how _____

The exterior area is adequately viewed and/or supervised by Service Permittees.

(Investigator's Initials)

could be open later for party requests.

Seasonal Variations: Yes No If yes, explain: closed for major holidays

ENTERTAINMENT

Check all that apply:

- Live Music
- Recorded Music
- DJ Music
- Dancing
- Nude Entertainers
- Karaoke
- Coin-operated Games
- Video Lottery Machines *Applying for as well*
- Social Gaming
- Pool Tables
- Other: SIRIUS XM MUSIC for soft listening

DAYS & HOURS OF LIVE OR DJ MUSIC

Sunday	_____ to _____
Monday	_____ to _____
Tuesday	_____ to _____
Wednesday	_____ to _____
Thursday	_____ to _____
Friday	_____ to _____
Saturday	_____ to _____

SEATING COUNT

Restaurant: _____ Outdoor: _____
 Lounge: _____ Other (explain): _____
 Banquet: _____ Total Seating: Approx. 50

OLCC USE ONLY	
Investigator Verified Seating: _____(Y) _____(N)	
Investigator Initials: _____	
Date: _____	

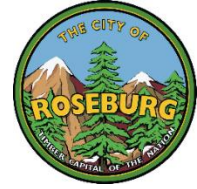
I understand if my answers are not true and complete, the OLCC may deny my license application.

Applicant Signature: [Signature] Date: 2/22/22

1-800-452-OLCC (6522)

www.oregon.gov/olcc

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



RESOLUTION IN SUPPORT OF ROSEBURG PUBLIC SCHOOLS BOND LEVY

Meeting Date: April 11, 2022
Department: Administration
www.cityofroseburg.org

Agenda Section: Resolutions
Staff Contact: Nikki Messenger, City Manager
Contact Telephone Number: 541-492-6866

ISSUE STATEMENT AND SUMMARY

Roseburg Public Schools is requesting the City Council adopt a resolution supporting their bond levy scheduled for the May 17, 2022, election.

BACKGROUND

A. Council Action History.
None

B. Analysis.

Roseburg Public Schools has placed a Health, Safety and Security Bond measure on the May 17, 2022, ballot to upgrade the inner and outer health and safety systems for all Roseburg schools. Funding from this levy will strengthen their emergency preparedness capabilities for students and the community. The attached resolution was provided by Roseburg Public Schools with a request for the Council to consider showing their support for the measure by adopting the resolution.

C. Financial/Resource Considerations.

There are no financial impacts to the City in supporting this measure.

D. Timing Considerations.

Ballots for the May 17, 2022, election will be sent to residents on or about April 27, 2022. If Council chooses to support this measure, approving the resolution tonight would be appropriate for the timing of the ballots.

COUNCIL OPTIONS

Council has the following options:

- Adopt Resolution No. 2022-13; or
- Request more information; or
- Take no action.

STAFF RECOMMENDATION

Staff has no recommendation.

SUGGESTED MOTION

"I MOVE TO ADOPT RESOLUTION NO. 2022-13."

ATTACHMENTS:

Attachment #1 – Resolution No. 2022-13

RESOLUTION NO. 2022-13

**A RESOLUTION IN SUPPORT OF ROSEBURG PUBLIC SCHOOLS BOND LEVY
10-187 FOR THE CITY OF ROSEBURG FOR MAY 17, 2022**

WHEREAS, the City Council of the City of Roseburg has set forth goals and visions for growth and development in our City; and

WHEREAS, the City Council wants to encourage leadership in the City to work together for the growth and development of our community institutions; and

WHEREAS, Roseburg Public Schools is one such institution that works to develop growth and vision in our young people and our community; and

WHEREAS, Roseburg Public Schools has placed a Health, Safety and Security Bond measure on the May 17, 2022, ballot to upgrade the inner and outer health and safety systems for all City schools; and

WHEREAS, Roseburg Public Schools has placed the Health, Safety and Security Bond measure on the ballot to protect and upgrade existing infrastructure of the schools in our City; and

WHEREAS, the Roseburg Public Schools Bond Levy will strengthen our City's emergency preparedness capabilities for students and the community; and

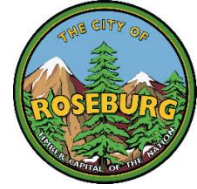
WHEREAS, Roseburg Public School has made it clear the bond will be distributed equitably where every student and every school in our City will benefit;

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROSEBURG that the Council is in support of the Roseburg Public Schools bond levy 10-187.

**ADOPTED BY THE ROSEBURG CITY COUNCIL AT ITS REGULAR MEETING
ON THE 11th DAY OF APRIL, 2022.**

Amy L. Sowa, Assistant City Manager/Recorder

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



DEDICATION OF CITY-OWNED REAL PROPERTY FOR USE AS PUBLIC RIGHT- OF-WAY RESOLUTION No. 2022-14

Meeting Date: April 11, 2022
Department: Public Works
www.cityofroseburg.org

Agenda Section: Resolutions
Staff Contact: Brice Perkins, PW Director
Contact Telephone Number: 541-492-6730

ISSUE STATEMENT AND SUMMARY

The issue for the Council is whether to adopt the attached resolution to dedicate a parcel of City-owned real property for use as public right-of-way.

BACKGROUND

A. Council Action History.
None

B. Analysis.

The City of Roseburg owns a 0.21 acre unit of land located north of W. Harvard Avenue, opposite W. Keady Court. The property encompasses the north leg of the signalized intersection. The property directly west of this parcel has recently undergone a zone change in preparation for development, which requires safe access to a dedicated public street in order to move forward.

C. Financial/Resource Considerations.
None

D. Timing Considerations.

Dedication of this parcel as right of way will provide safe access for the proposed development of the adjacent property. Therefore, it is timely to dedicate this parcel as public right-of-way at this time.

COUNCIL OPTIONS

The Council has the following options:

1. Adopt the attached resolution and dedicate the city-owned parcel as public right-of-way; or
2. Request additional information; or
3. Not adopt the resolution.

STAFF RECOMMENDATION

The subject parcel of land will provide the required safe access for the proposed Thundering Water development. As such, the parcel should be dedicated as public right-of-way. Staff recommends the City Council adopt the resolution dedicating the City-owned parcel as public right-of-way.

SUGGESTED MOTION

“I move to adopt Resolution No. 2022-14 authorizing the dedication of a 0.21 acre parcel of land identified as Douglas County Tax Account No. R119924 as public right-of-way.”

ATTACHMENTS:

Attachment #1 - Resolution No. 2022-14 entitled “A RESOLUTION AUTHORIZING THE DEDICATION OF CITY-OWNED REAL PROPERTY FOR USE AS A PUBLIC RIGHT-OF-WAY.”

Attachment #2 - Aerial photograph

RESOLUTION NO. 2022-14

**A RESOLUTION AUTHORIZING THE DEDICATION OF CITY-OWNED REAL
PROPERTY FOR USE AS A PUBLIC RIGHT OF WAY**

WHEREAS, the City of Roseburg is the owner in fee simple of real property identified as Douglas County Tax Account No. R119924 (hereinafter, "Property"), and more particularly described as follows:

Beginning at a brass cap at the southwest corner of Lot 2, Browns Estates, Douglas County, Oregon; thence North 0° 16' West 140.70 feet to the TRUE POINT OF BEGINNING; thence North 89° 44' 00" East 62.00 feet to the West line of that property described in Instrument No. 2001-18455, records of Douglas County, Oregon; thence South 0° 16' 00" East 88.93 feet to a 5/8" iron rod; thence 44.62 feet along the arc of a 30 foot radius curve to the left, the chord of which bears South 42° 52' 41" East 40.62 feet along said West line to the North right of way line of Harvard Avenue; thence Westerly, along said right away to the West line of said Lot 2; thence North 0° 16' West to the true point of beginning; and

WHEREAS, the Property is a 0.21 acre unit of land owned by the City of Roseburg and located North of W Harvard Avenue, opposite W Keady Court; and

WHEREAS, dedication of the Property will facilitate development of adjacent property by providing an access point onto W Harvard Avenue; and

WHEREAS, the City Council of the City of Roseburg, Oregon, has found and determined that the Property should now be dedicated to public use for purposes of a street and public right-of-way.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE COUNCIL OF THE CITY OF ROSEBURG, OREGON, as follows:

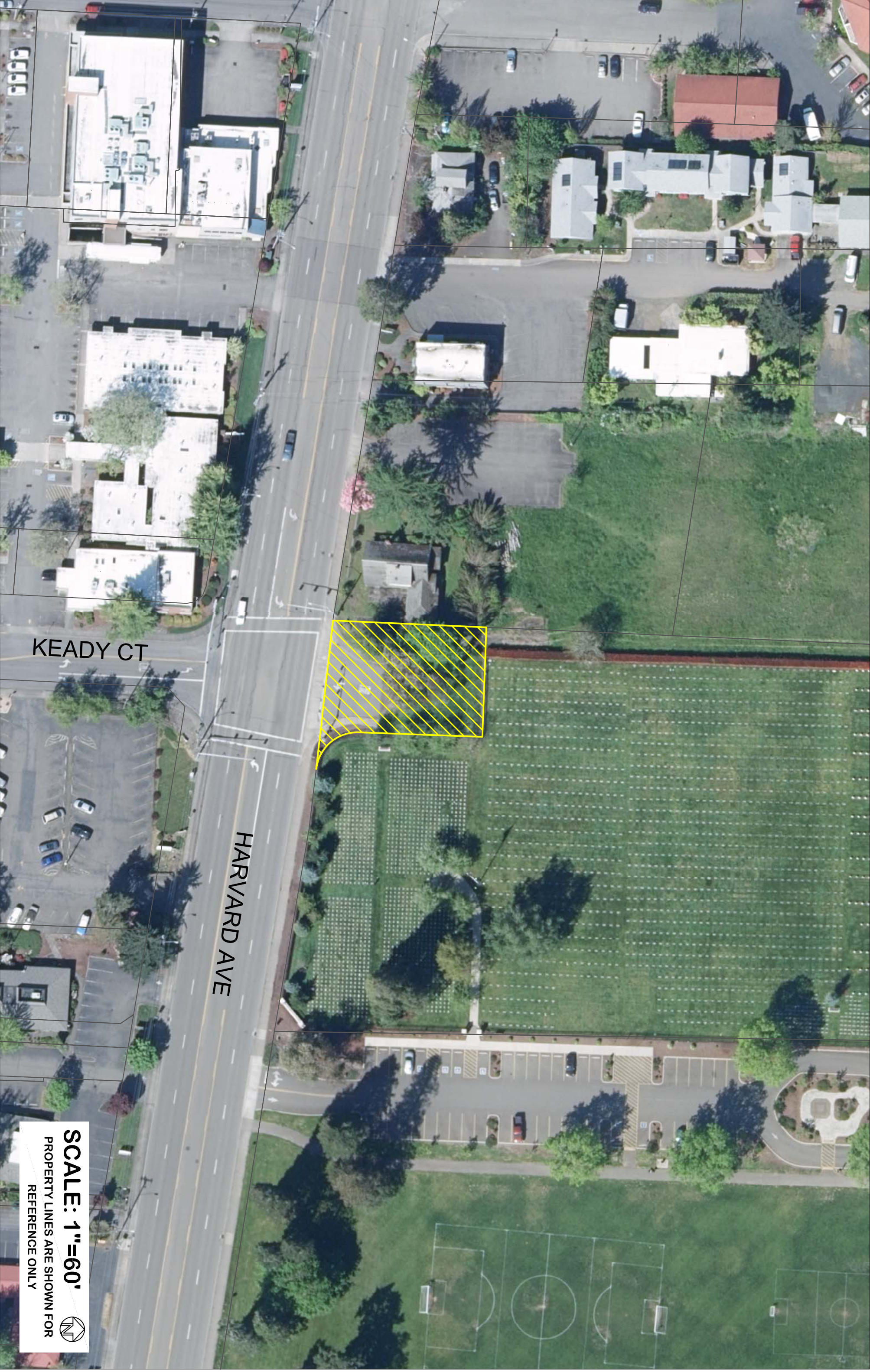
Section 1. The Property described above is hereby dedicated to use by the general public forever for purposes of a street and public right-of-way.

Section 2. The City of Roseburg Public Works Director, or their designee is hereby authorized to take such actions and execute such documents as necessary or appropriate to complete the dedication, and the payment of all costs associated therewith, all in accordance with the usual and customary procedures of the City of Roseburg.

Section 3. This Resolution shall take effect immediately after its passage by the City Council.

**APPROVED BY THE COUNCIL OF THE CITY OF ROSEBURG, OREGON AT ITS
REGULAR MEETING ON THE _____ DAY OF APRIL, 2022.**

Amy L. Sowa, Asst. City Manager/ Recorder



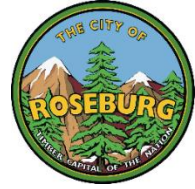
KEADY CT

HARVARD AVE

SCALE: 1"=60'
PROPERTY LINES ARE SHOWN FOR
REFERENCE ONLY



ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



CONTRACT RATIFICATION – IAFF LOCAL 1110

Meeting Date: April 11, 2022
Department: City Manager
www.cityofroseburg.org

Agenda Section: Department Items
Staff Contact: John VanWinkle/Monte Bryan
Contact Telephone Number: 541-492-6866

ISSUE STATEMENT AND SUMMARY

Negotiations between the City and the International Association of Firefighters (IAFF) Local 1110 opened on January 12, 2021, in advance of the June 30, 2021, contract expiration date. A number of subsequent bargaining sessions occurred, including a number of mediation sessions. On April 5, 2022, the parties were able to tentatively agree to the terms of a successor collective bargaining agreement.

BACKGROUND

A. Council Action History.

The City Council grants authorization to the City bargaining team for matters of compensation. The bargaining agreements between the City and employee representatives are enforceable contracts and in the scope of the Council's financial authorization due to their cost. After the completion of comparability studies and initial analysis, the issue was brought to Council in executive session on March 8, 2021. At that meeting, Council outlined the authority for bargaining parameters for the City team. An additional update was given in Executive Session prior to mediation.

B. Analysis.

Wage increases of 3% have been included for each year of a two-year agreement, and an adjustment was made to the group's deferred compensation match.

The tentative two-year agreement reached by the parties is expected to be ratified by union membership at their next meeting and is within the financial parameters set by Council on March 8, 2021.

C. Financial/Resource Considerations.

The tentative agreement is for a two-year contract beginning retroactive to July 1, 2021. The compensation package includes:

2021-2022

- 3% wage increase across the board, effective July 1, 2021.
- Deferred compensation match of 1% of pay, restructured from a schedule linked to health insurance tier.

2022-2023

- 3% wage increase across the board, effective July 1, 2022.

The two-year agreement has been incorporated into the six-year financial forecast and has been found to be sustainable.

D. Timing Considerations.

Tentative agreements have been made and the bargaining unit is expected to ratify the agreement at its next meeting. Council review and action is now appropriate.

COUNCIL OPTIONS

- Council may approve the tentative agreement as presented; or
- Council may vote against approval of the tentative agreement with the IAFF; or
- Council may request specific changes in the tentative agreement with the IAFF.

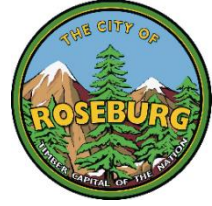
STAFF RECOMMENDATION

Staff respectfully recommends Council approval of the tentative agreement as presented.

SUGGESTED MOTION

“I MOVE TO APPROVE THE TENTATIVE TWO-YEAR CONTRACT AGREEMENT BETWEEN THE CITY OF ROSEBURG AND THE INTERNATIONAL ASSOCIATION OF FIREFIGHTERS LOCAL 1110.”

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



CITY MANAGER ACTIVITY REPORT

Meeting Date: April 11, 2022

Department: Administration

www.cityofroseburg.org

Agenda Section: Informational

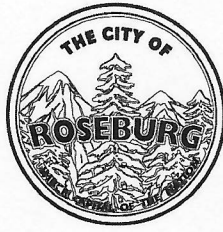
Staff Contact: Nikki Messenger, City Manager

Contact Telephone Number: 541-492-6866

ISSUE STATEMENT AND SUMMARY

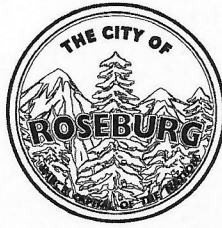
At each meeting, the City Manager provides the City Council with a report on the activities of the City, along with an update on operational/personnel related issues which may be of interest to the Council. These reports shall be strictly informational and will not require any action on the Council's part. The reports are intended to provide a mechanism to solicit feedback and enhance communication between the Council, City Manager and City Staff. For your April 11, 2022, meeting, the following items are included:

- Department Head Meeting Agendas
- Tentative Future Council Agenda Items



Agenda
Department Head Meeting
Public Safety Center – Umpqua Room
March 29, 2022 - 10:00 a.m.

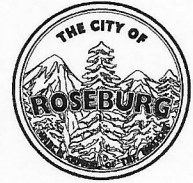
1. March 28, 2022 City Council Meeting Synopsis
2. April 11, 2022 City Council Meeting Agenda
3. Review Tentative Future Council Meeting Agendas
4. Documents, Events, or Grants to review and/or sign
 - A. Wine Tasting Event – April 15
 - B. Summer Art Festival – June 24-26
 - C. OLCC Temporary Sales License for Summer Art Festival
5. Department Items
 - A. COVID Updates (NM/JV)
 - B. KMTR Updates (SH)



Agenda
Department Head Meeting
Public Safety Center – Umpqua Room
April 4, 2022 - 10:00 a.m.

1. IT Report/Updates – (BW)
2. April 11, 2022 City Council Meeting Agenda
3. Review Tentative Future Council Meeting Agendas
4. Documents, Events, or Grants to review and/or sign
5. Department Items
 - A. COVID Updates (NM/JV)
 - B. KMTR Updates (SH)
6. Employee Services Pins
 - A. Zach Phillips – Police Officer – 5 Years
 - B. Cody Walton – Police Officer – 5 Years
 - C. Dave Newquist – Fire Battalion Chief – 5 Years
 - D. Ryan Smith – Water Maintenance III/Customer Service – 10 Years

TENTATIVE FUTURE COUNCIL AGENDA



Unscheduled

- RPEA Contract
- Umpqua Basin Urban Services Agreement
- Urban Growth Boundary Swap

April 25, 2022

Mayor Reports

- A. Historic Preservation Month Proclamation
- B. Bike to School Day Proclamation
- C. Blue Zones Day Proclamation

Consent Agenda

- A. Minutes of April 11, 2022
- B. ARPA Storm Funding Acceptance

Special Presentation

- A. Umpqua Economic Development Partnership Annual Report

Department Items

- A. Stephens Street ADA Ramp Upgrade Bid Award Recommendation, Project No. 22PW01
- B. Stephens Street ADA Ramp Construction Management Services Contract, Project No. 22PW01
- C. Fulton Shop Reroof Bid Award, Project No. 22PW07
- D. Parks Equipment Purchase – Telehandler Forklift
- E. Lease Assignment for Hangar 12
- F. ARPA Funding Discussion

Informational

- A. City Manager Activity Report
- B. Finance Quarterly Report
- C. Municipal Court Quarterly Report

May 9, 2022

Special Meeting – Time TBD

- A. Planning Commission Interviews

Mayor Reports

- A. EMS Week Proclamation
- B. National Public Works Week Proclamation
- C. Charter Committee Appointments

Commission Reports

- A. Planning Commission Appointment

Consent Agenda

- A. Minutes of April 25, 2021

Department Items

- A. Fee Discussion

Informational

- A. City Manager Activity Report

May 23, 2022

Consent Agenda

- A. Minutes of May 9, 2021

Resolutions

- A. Annual Fee Adjustments
Resolution No. 2022- -- - General Fees
Resolution No. 2022- -- - Water Related Fees

Informational

- A. City Manager Activity Report

June 13, 2022

Mayor Reports

- A. Camp Millennium Week Proclamation

Consent Agenda

- A. Minutes of May 23, 2022

Public Hearing

- A. Resolution No. 2022 - -- - 2022-2023 Budget Adoption

Department Items

- A. Stephens Street Grind Inlay Bid Award Recommendation, Project No. 22PW01
Phase 2
- B. Pavement Management Program Slurry Seals Bid Award Recommendation,
Project No. 22PW02
- C. Pavement Management Program 2022 Chip Seals, Project No. 22PW03

Informational

- A. City Manager Activity Report

Urban Renewal Agency Board Meeting

Consent Agenda

- A. Minutes of June 14, 2021

Public Hearing

- A. Resolution No. UR-2022-02 – 2022-2023 Budget Adoption

June 27, 2022

Consent Agenda

- A. Minutes of June 13, 2022

Informational

- A. City Manager Activity Report

July 11, 2022

Mayor Reports

- A. Parks and Recreation Month Proclamation

Special Presentation

- A. Roseburg Public Library UCAN AmeriCorps Member Presentation by Lydia
Rathe

Consent Agenda

- A. Minutes of June 27, 2022

Executive Session ORS 192.660(2)(i) – City Manager Report/Evaluation

Informational

- A. City Manager Activity Report

July 25, 2022

Consent Agenda

- A. Minutes of July 11, 2022

Informational A

- A. City Manager Activity Report
- B. Quarterly Financial Report
- C. Municipal Court Quarterly Report

August 8, 2022

Consent Agenda

- A. Minutes of July 25, 2022

Informational

- A. City Manager Activity Report
-

August 22, 2022

Consent Agenda

- A. Minutes of August 8, 2022

Informational

- A. City Manager Activity Report

Executive Session ORS 192.660(2)(i) – City Manager Performance Appraisal

September 12, 2022

Mayor Reports

- A. Constitution Day and Week Proclamation

Consent Agenda

- A. Minutes of August 22, 2022

Informational

- A. City Manager Activity Report
-

September 26, 2022

Consent Agenda

- A. Minutes of September 12, 2022

Informational

- A. City Manager Activity Report
-

October 10, 2022

Consent Agenda

- A. Minutes of September 26, 2022

Informational

- A. City Manager Activity Report
-

October 24, 2022

Mayor Reports

- A. Veterans Day Proclamation

Consent Agenda

- A. Minutes of October 10, 2022

Informational

- A. City Manager Activity Report
 - B. Municipal Court Quarterly Report
 - C. Financial Quarterly Report
-

November 14, 2022

Mayor Reports

- A. City Manager Compensation

Consent Agenda

- A. Minutes of October 24, 2022

Informational

- A. City Manager Activity Report

Executive Session ORS 192-660(2)(i) – Municipal Court Judge Annual Evaluation

December 12, 2022

Mayor Reports

- A. Municipal Court Judge Compensation

Consent Agenda

- A. Minutes of November 14, 2022

Informational

- A. City Manager Activity Report
-