

**ROSEBURG CITY COUNCIL AGENDA – OCTOBER 24, 2022**

**City Council Chambers, City Hall**

**900 SE Douglas Avenue, Roseburg, Oregon 97470**

**Public Online Access:**

**City website at <https://www.cityofroseburg.org/your-government/mayor-council/council-videos>**

**Facebook Live at [www.Facebook.com/CityofRoseburg](http://www.Facebook.com/CityofRoseburg)**



lh  
10-20-2022

*Comments on Agenda Items and Audience Participation can be provided in person or electronically via Zoom. See next page for instructions on how to participate in meetings.*

**7:00 p.m. Regular Meeting**

- 1. Call to Order – Mayor Larry Rich**
- 2. Pledge of Allegiance**
- 3. Roll Call**

Shelley Briggs Loosley	Beverly Cole	Bob Cotterell	Brian Prawitz
Kylee Rummel	Patrice Sipos	Andrea Zielinski	
- 4. Mayor Reports**
  - A. Veterans Day Proclamation
- 5. Commission Reports/Council Ward Reports**
- 6. Audience Participation – In Person or via Zoom/See Information on the Reverse**
- 7. Consent Agenda**
  - A. October 10, 2022 Council Meeting Minutes
- 8. Resolutions**
  - A. Resolution No. 2022-29 – Approving Tax Exemption for NeighborWorks Umpqua Property located at 805 Stephens Street in Roseburg, Oregon
- 9. Ordinances**
  - A. Ordinance No. 3576 – Annexation and Zone Change - 0 Housley Avenue, File Nos. AN-22-001 and ZC-22-002, Second Reading
  - B. Ordinance No. 3577 – Amending Subsection 2.34.080 “Councilor Training - Reimbursement of Expenses” of the Roseburg Municipal Code, First Reading
- 10. Items from Mayor, City Council and City Manager**
- 11. Adjourn**
- 12. Executive Session ORS 192.660(2)**

**Informational**

- A. City Manager Activity Report
- B. Municipal Court Quarterly Report
- C. Financial Quarterly Report

## **AUDIENCE PARTICIPATION INFORMATION**

*The Roseburg City Council welcomes and encourages participation by citizens at all our meetings, with the exception of Executive Sessions, which, by state law, are closed to the public. To allow Council to deal with business on the agenda in a timely fashion, we ask that anyone wishing to address the Council follow these simple guidelines:*

**Comments may be provided in one of three ways:**

- In person during the meeting in the Council Chambers, Roseburg City Hall, 900 SE Douglas Ave.
- Email by sending an email by 12:00 p.m. the day of the meeting to [info@cityofroseburg.org](mailto:info@cityofroseburg.org)
- Virtually during the meeting. Contact the City Recorder by phone (541) 492-6866 or email ([info@cityofroseburg.org](mailto:info@cityofroseburg.org)) by 12:00 p.m. the day of the meeting to get a link to the meeting.

**When providing comments in person, each speaker must provide their name, address, phone number and which item on the agenda they wish to speak on the Audience Participation Sign-in Sheet.**

**When providing comments virtually or by email, each speaker must provide their name, address, phone number and which item on the agenda they wish to speak in an email to [info@cityofroseburg.org](mailto:info@cityofroseburg.org).**

**When participating virtually, log or call in prior to the start of the meeting using the link or phone number provided.**

- When accessing the meeting through the **ZOOM link**, click “Join Webinar” to join the meeting as an attendee.
- When accessing the meeting through the **phone**, call the number provided.
- All attendees will be held in a “waiting room” until called on to speak.

**Persons addressing the Council must state their name and city of residence for the record. All remarks shall be directed to the entire City Council. The Council reserves the right to delay any action requested until they are fully informed on the matter.**

### **TIME LIMITATIONS**

With the exception of public hearings, each speaker will be allotted a total of 6 minutes. At the 4-minute mark, a warning bell will sound at which point the Mayor will remind the speaker there are only 2 minutes left. All testimony given shall be new and not have been previously presented to Council.

**A total of 30 minutes shall be allocated for the “Audience Participation” portion of the meeting.**

### **CITIZEN PARTICIPATION**

- Anyone wishing to speak regarding an item on the agenda may do so when Council addresses that item.
- Anyone wishing to speak regarding an item on the Consent Agenda, or on a matter not on the evening’s agenda, may do so under “Audience Participation.”

### **PROVIDING COMMENTS**

For each item in which speakers have requested to speak, the order will be as follows:

1. Speakers who attend in person will be called up to speak by the Mayor in the order in which they signed up.
2. Speakers on Zoom (video or phone only) will be called on to speak by the Mayor in the order in which they signed up. Each speaker will be brought in from the “waiting room” into the meeting to provide comments, then moved back to the “waiting room” after comments are provided.
3. Emailed comments to be read by the Mayor

If a matter presented to Council is of a complex nature, the Mayor or a majority of Council may:

1. Postpone the public comments to “Items from Mayor, Councilors or City Manager” after completion of the Council’s business agenda, or
2. Schedule the matter for continued discussion at a future Council meeting.

*The Mayor and City Council reserve the right to respond to audience comments after the audience participation portion of the meeting has been closed.*

**The City Council meetings are on Facebook Live and available to view on the City website the next day at:**  
<https://www.cityofroseburg.org/your-government/mayor-council/council-videos>

**The full agenda packet is available on the City’s website at:** <https://www.cityofroseburg.org/your-government/mayor-council/council-agendas>

# PROCLAMATION

## CITY OF ROSEBURG, OREGON

### VETERANS APPRECIATION DAY

**WHEREAS:** Our Community is home to many American Veterans who have defended the principles and liberty of this nation whenever and wherever they were deemed to have been threatened; and

**WHEREAS:** The citizens of Roseburg openly pay tribute to the dedicated veterans who have served their country with valor when called to do so; and

**WHEREAS:** November eleventh is set aside each year for all Americans to show their appreciation to these American Veterans; and

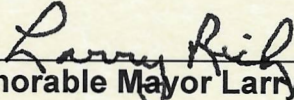
**WHEREAS:** On Thursday, November 11, 2022, the Douglas County Veterans Parade Committee is sponsoring the sixty-sixth annual parade to honor our veterans.

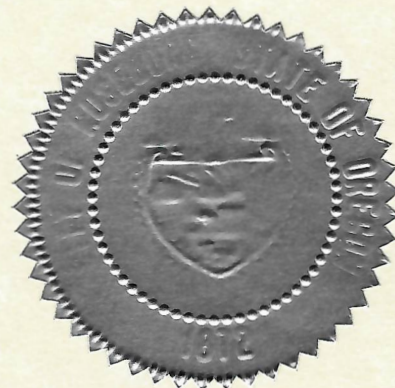
**NOW, THEREFORE,** I, Larry Rich, Mayor of the City of Roseburg, Oregon, do hereby proclaim November 11, 2022 as

### VETERANS APPRECIATION DAY

and encourage all citizens, schools, businesses, civic organizations, Veterans and their families to join with me and show their patriotic spirit, support and gratitude toward our Veterans by attending the Veterans Day Parade in Downtown Roseburg on Friday, November 11, 2022 at 11:00 a.m.

**DATED** this 24th day of October 2022.

  
\_\_\_\_\_  
Honorable Mayor Larry Rich



**MINUTES OF THE REGULAR MEETING  
OF THE CITY COUNCIL MEETING  
October 10, 2022**

Mayor Larry Rich called the regular meeting of the Roseburg City Council to order at 7:00 p.m. on October 10, 2022 in the City Hall Council Chambers, 900 SE Douglas Avenue, Roseburg, Oregon. Councilor Cotterell led the Pledge of Allegiance.

ROLL CALL

Present: Councilors Shelley Briggs Loosley, Beverly Cole, Bob Cotterell, Brian Prawitz, Patrice Sipos and Andrea Zielinski.

Absent: Councilor Kylee Rummel

Others Present: City Manager Nikki Messenger, Assistant City Manager/Recorder Amy Sowa, City Attorney Jim Forrester, Community Development Director Stuart Cowie, Finance Director Ron Harker, Human Resources Director John VanWinkle, Library Director Kris Wiley, Police Chief Gary Klopfenstein, Public Works Director Dawn Easley, Management Assistant Koree Tate and Communications Specialist Suzanne Hurt.

FIRE PREVENTION WEEK PROCLAMATION

Mayor Rich proclaimed October 9 - 15, 2022, as Fire Prevention Week and urged citizens of Roseburg to plan and practice a home fire escape for Fire Prevention Week 2022 and to support the many public safety activities and efforts throughout the City of Roseburg. Fire Chief Garrisi accepted the proclamation, said he appreciated the support for fire prevention, and invited Council to attend their open house on October 15, 2022 from 11:00 a.m. to 1:00 p.m. to celebrate 100 years. The open house was an opportunity to meet local firefighters, spray water from a fire hose, learn about fire safety, meet Sparky the Fire Dog and enjoy a hotdog, cake and refreshments.

MAYORS REPORTS

Mayor Rich congratulated Amy Sowa for receiving City Recorder of the Year at the annual Oregon Association of Municipal Records conference.

Mayor Rich shared the City celebrated a 5K Fun Run and Walk, birthday party in the park, time capsule ceremony, and a Blocktoberfest in downtown for Roseburg's 150. The next events would be a dinner at the Elks Lodge and the Neewollah parade. He thanked Councilor Briggs Loosley who served as Co-Chair for the events.

PUBLIC WORKS COMMISSION VACANCY

Mayor Rich explained Mr. Noel Groshong passed away leaving a vacancy on the Public Works Commission. Councilor Cotterell moved to declare the vacancy on the Public Works Commission, with condolences. The motion was seconded by Councilor Prawitz and was approved with the following vote: Councilors Briggs Loosley, Cole, Cotterell, Prawitz, Sipos and Zielinski voted yes. No one voted no.

CITY COUNCIL RESIGNATION – SHERI MOOTHART

Mayor Rich reported Councilor Sheri Moothart resigned from her position on Council effective October 3, 2022. Council directed Staff to accept applications until November 4, 2022 with interviews conducted during the November 14, 2022 Council Meeting. Councilor Prawitz moved to accept Sheri Moothart's resignation with regrets from the City Council, declared City Council Position 2 in Ward 1 as vacant, and directed Staff to solicit applications from persons interested in filling such vacancy. The motion was seconded by Councilor Zielinski and was approved with the following vote: Councilors Briggs Loosley, Cole, Cotterell, Prawitz, Sipos and Zielinski voted yes. No one voted no.

Mayor Rich appointed Councilor Rummel as the Historic Resource Review Commission Chair due to the recent vacancy from former Councilor Moothart.

CONSENT AGENDA

Councilor Cotterell moved to approve the September 26, 2022 Council Meeting Minutes. The motion was seconded by Councilor Briggs Loosley and was approved with the following vote: Councilors Briggs Loosley, Cole, Cotterell, Prawitz, Sipos and Zielinski voted yes. No one voted no.

PUBLIC HEARING – ORDINANCE NO 3576 - ANNEXATION AND ZONE CHANGE – 0 HOUSLEY AVENUE, FILE NOS. AN-22-001 AND ZC-22-002

Mayor Rich opened the Public Hearing regarding the annexation and zone change for 0 Housley Avenue at 7:07 p.m. Mr. Cowie reported the annexation and zone change proposal went before the Planning Commission at a public hearing on September 19, 2022. The Commission approved a motion to adopt the Findings of Fact and Order and referred the request to City Council recommending that Council approve the proposed annexation and zone change. The property was .29 of an Acre on Housley Avenue across from Tom Thumb Mini Storage. It was a flag lot, adjacent to city property, was in the proper zone and qualified for annexation. They had a few criteria that needed evaluated for Roseburg Municipal Code 12.10.040(D): A) The rezoning would conform to the Roseburg Urban Area Comprehensive Plan, including the land use map and written policies; B) The site was suitable to the proposed zone with respect to the public health, safety and welfare of the surrounding area; and C) The zone change was consistent with the safety and performance measures of the transportation system.

In response to Mayor Rich, Mr. Cowie explained the purchaser, Ben Tatone, wanted to develop this property and one adjacent to build a duplex on both. The other section of property up front was owned by someone else. As no one else wished to speak, Mayor Rich closed the public hearing at 7:16 p.m. Councilor Cotterell moved to adopt the Findings of Fact and Order approved by the Planning Commission for File Nos. AN-22-001 and ZC-22-002. The motion was seconded by Councilor Briggs Loosley and was approved with the following vote: Councilors Briggs Loosley, Cole, Cotterell, Prawitz, Sipos and Zielinski voted yes. No one voted no.

Council agreed to a first reading of Ordinance No. 3576. Ms. Sowa read Ordinance No. 3576, entitled, "An Ordinance Annexing .29 Acres of Property Adjacent to Housley Avenue,

10/24/2022

Withdrawing the Property from Douglas County Fire District 2, and Amending the Roseburg Zoning Map,” for the first time.

#### ITEMS FROM MAYOR, CITY COUNCIL AND CITY MANAGER

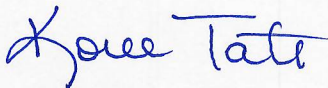
Councilor Zielinski shared information regarding her attendance at the annual League of Oregon Cities (LOC) Conference in Bend, Oregon. She said it was a great networking opportunity and noticed how most cities were all dealing with the same problems. People talked about homelessness, housing shortages, the effects of what Measure 110 had done to Oregon regarding the decriminalization of drugs, and mental health issues and needs. Her biggest takeaway from the conference was about relationship building with the community, City Staff and representatives. She encouraged others to attend future conferences because the LOC was helpful with direction on many issues.

Ms. Messenger explained Council meetings were livestreamed through Zoom and the use of the OWL camera system temporarily while IT services were sorted out after an employee left the Department. They did not have an alternative to manage the meeting room cameras, but were working on a solution.

Councilor Prawitz wanted to share his appreciation for the time capsule event and to all involved in the decisions, preparation and handling of the event.

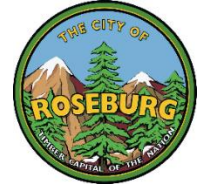
#### ADJOURNMENT

The meeting adjourned at 7:21 p.m.



Koree Tate  
Management Assistant

## ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



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### RESOLUTION APPROVING TAX EXEMPTION FOR NEIGHBORWORKS UMPQUA PROPERTY LOCATED AT 805 SE STEPHENS STREET IN ROSEBURG, OREGON

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Meeting Date: October 24, 2022  
Department: Administration  
[www.cityofroseburg.org](http://www.cityofroseburg.org)

Agenda Section: Resolutions  
Staff Contact: Amy L. Sowa  
Contact Telephone Number: 541-492-6866

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#### ISSUE STATEMENT AND SUMMARY

The City of Roseburg received a letter of application from NeighborWorks Umpqua requesting a tax exemption for affordable housing located on 805 SE Stephens Street in the City of Roseburg.

#### BACKGROUND

##### A. Council Action History.

May 11, 1992: Council adopted Ordinance No. 2784, adopting the standards under ORS 307.515 and 307.518 to 307.523 for tax exemption for non-profit low-income housing.

##### B. Analysis.

In the past, City Council has approved tax exemptions for several properties owned and operated by Umpqua Community Development Corporation, dba NeighborWorks Umpqua. NeighborWorks Umpqua continues to operate a number of low-income housing properties throughout the City of Roseburg.

NeighborWorks Umpqua submitted a letter on October 18, 2022 requesting tax exemption starting in assessment year 2023-24 and continuing for 20 years as allowed by statute for the property located at 805 SE Stephens Street – The Rose Apartments. The property includes 40 units of low-income housing for elderly or disabled tenants on floors 2 to 5, with the lobby and laundry on the ground floor. The commercial area includes 4 spaces for businesses on the ground floor. The exemption would apply only to the low-income apartments which make up approximately 83% of the building; taxes would continue to be paid for the commercial/retail space which makes up about 17% of the building.

The exemption granted under the statutes noted above applies to all taxing districts in which the property is located, and must be approved by jurisdictions equaling 51% or more of the total combined rate of taxation. The City of Roseburg's tax rate meets that requirement; therefore, this does not need to go to any other taxing districts for approval.

**C. Financial/Resource Considerations.**

Approving tax exemption for the listed property would mean the City would forego approximately \$14,000 of real property taxes in the first year. Taxes on the commercial portion are just under \$3,000.

**D. Timing Considerations.**

NeighborWorks Umpqua submitted their letter of application on October 18, 2022. Pursuant to ORS 307.523, the governing body must take action within 60 days of receipt of the application. Following adoption, a certified copy of an approved resolution from the City must be submitted to the Douglas County Assessor's Office.

**COUNCIL OPTIONS**

Council has the option to:

- Adopt the attached resolution approving a property tax exemption for the low-income residential portion of the property located at 805 SE Stephens Street, Roseburg for a period of 20 years; or
- Request additional information; or
- Do nothing.

**STAFF RECOMMENDATION**

Staff recommends Council adopt the attached resolution approving a property tax exemption for the low-income residential portion of the property located at 805 SE Stephens, Roseburg.

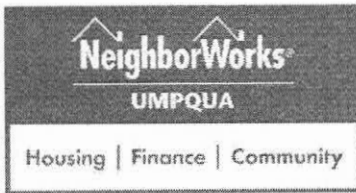
**SUGGESTED MOTION**

***"I MOVE TO ADOPT RESOLUTION NO. 2022-29, A RESOLUTION APPROVING A PROPERTY TAX EXEMPTION FOR THE RESIDENTIAL PORTION OF THE NEIGHBORWORKS UMPQUA PROPERTY LOCATED AT 805 SE STEPHENS STREET IN ROSEBURG, OREGON FOR A PERIOD OF 20 YEARS."***

**ATTACHMENTS:**

Attachment #1 – Letter from NeighborWorks Umpqua Requesting Tax Exemption  
Attachment #2 – Resolution No. 2022-29





RESOLUTIONS A  
ATTACHMENT #1  
Main Office  
605 SE Kane St.  
Roseburg, OR 97470  
Phone: 541-673-4909

October 18, 2022

Mr. Larry Rich  
Mayor-City of Roseburg  
900 SE Douglas Ave  
Roseburg, OR 97470

Dear Mayor,  
This past spring the City of Roseburg, Douglas County, and Neighborworks Umpqua collaborated successfully to secure property tax exemptions for 141 units of affordable program housing for residents of Roseburg. On behalf of our organization and families we serve – thank you.

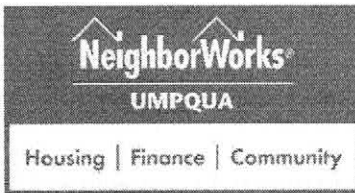
Our work in Roseburg will, with a blessing, continue on into the future. As such during our spring effort one of the Properties under our care (The Rose Apartments) was purposefully withheld from exemption application due to some structural changes NWU was contemplating at that time. NWU has since then decided to maintain our interests and affordability covenants of The Rose. With this letter we are requesting a similar exemption resolution to the ones that were adopted this year (ref city resolution No.2022-07).

Name	Affordable Program	#-Units	Address	County R-Code(s)
The Rose Apartments	HUD - Section 8 Vouchers	40	805 SE Stephens St, Roseburg, OR 97470	R71648 R71655

The demand for affordable housing is continuing to rise in Roseburg. NeighborWorks Umpqua is asking the City of Roseburg to approve our request for tax exemptions for a 20-year period for the Rose Apartments

Thank you for your consideration as we help further the mission of affordable housing for residents in our city.

Erica Mills  
Chief Executive Officer  
NeighborWorks Umpqua



**Main Office**  
 605 SE Kane St.  
 Roseburg, OR 97470  
 Phone: 541-673-4909

**APENDIX A**

**Rose Apartments**

R-Code	Tax 2021	Map
R71648	\$ 15,837.65	24AD - 12200
R71655	\$ 988.64	24AD - 12300
	<b>\$ 16,826.29</b>	

Purpose	Estimated sqft
Residential	27,315 sqft
Commercial	5,543 sqft
	<b>32,858 sqft</b>

**APENDIX B**

**Rose Apartments**

1. **Purpose:** By square footage, 27,315 for residential and 5,543 for commercial (or 83%/17%)
  - a. Residential includes Floors 2-5 + first floor lobby & laundry + Basement
  - b. Commercial includes 4-spaces for businesses
2. **Certification:** All tenants are elderly or disabled, and qualify for affordable housing under HUD section-8 guidelines, at or below 50% AMI
  - a. Future tenants may also qualify for other federal or state affordable housing assistance
3. **Exemption Benefit:** Property tax expense will be re-deployed directly to improving & maintaining the interior/exterior condition of the building.

**RESOLUTION NO. 2022-29**

**A RESOLUTION APPROVING A PROPERTY TAX EXEMPTION FOR  
NEIGHBORWORKS UMPQUA PROPERTY LOCATED AT 805 SE STEPHENS  
STREET IN ROSEBURG, OREGON.**

**WHEREAS**, NeighborWorks Umpqua has filed an application for property tax exemption for a period of 20 years under Ordinance No. 2784 and ORS 307.518 to 307.523; and

**WHEREAS**, The property to be benefited by such exemption consists of a 40-unit affordable housing apartment complex, plus related facilities, which is used exclusively by low-income persons as defined by ORS 307.515; and

**WHEREAS**, The property is addressed at 805 SE Stephens Street, Roseburg, Oregon, 97470, and is legally identified as 27-06W-24AD Tax Lots 12200 and 12300; and

**WHEREAS**, The applicant meets the criteria established under Ordinance No. 2784 and ORS 307.518 to 307.523.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROSEBURG that:**

**Section 1.** The portion of the property used for low-income housing described above qualifies for an exemption from property taxation for so long as it meets the criteria established under Ordinance No. 2784 and ORS 307.515 and 307.518 to 307.523.

**Section 2.** The applicant shall agree to provide by July 1 of each calendar year, for so long as the exemption is requested, a financial report that contains a pro forma income statement in order to demonstrate that the applicant expends no more than ten percent of its annual income from residential rentals for purposes other than providing residential rental property for low income persons.

**Section 3.** This resolution shall become effective immediately upon adoption by the Roseburg City Council and continue for 20 years from the effective date.

**ADOPTED BY THE ROSEBURG CITY COUNCIL AT ITS REGULAR MEETING  
ON THE 24<sup>TH</sup> DAY OF OCTOBER, 2022.**

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**Amy L. Sowa, Assistant City Manager/Recorder**

**ORDINANCE NO. 3576**

**AN ORDINANCE ANNEXING .29 ACRES OF PROPERTY ADJACENT TO HOUSLEY AVENUE, WITHDRAWING THE PROPERTY FROM DOUGLAS COUNTY FIRE DISTRICT 2, AND AMENDING THE ROSEBURG ZONING MAP**

**WHEREAS**, the subject property is adjacent to Housley Avenue identified as Tax Lot 1601 on Douglas County Assessors Map Township 27 South, Range 06 West, Willamette Meridian, Section 01DA or by Property ID #R145117. The subject property is also identified on the map in attached Exhibit A; and

**WHEREAS**, the proposed annexation meets the requirements of ORS 197.175 and adopted Statewide Planning Goals; and

**WHEREAS**, this proposal includes annexation of land and a Zone Change which came before the Roseburg Planning Commission as a quasi-judicial matter considered at a public hearing after due and timely notice; and

**WHEREAS**, the annexation complies with provisions of ORS 222.120 and ORS 222.125, annexation by consent; and

**WHEREAS**, the owner of the subject property consents to annexation into the City as a logical extension of the city boundary; and

**WHEREAS**, the annexation and withdrawal of the property from the Douglas County Fire District No. 2 is consistent with the fundamental principles and applicable policies of the Roseburg Urban Area Comprehensive Plan Goals, Objectives and Policy Statements, and other adopted City policies; and

**WHEREAS**, City Council finds the request is consistent with the Roseburg Urban Area Comprehensive Plan and Land Use Development Regulations; and

**WHEREAS**, the subject property is zoned County Single-Family Residential (R1) and annexation will cause a zone change to a City designation of Single-Family Residential (R7.5); and

**WHEREAS**, the existing Comprehensive Plan Designation of Low-Density Residential (LOR) will remain the same; and

**WHEREAS**, all public facilities and services are within distance to serve the subject property; and

**WHEREAS**, upon adoption of the ordinance, the City Recorder shall file a copy of the annexation ordinance with the Secretary of State as required by ORS 222.177; and

**WHEREAS**, within 10 days from the effective date of the annexation, the City shall submit to the Douglas County Clerk, County Assessor, and Oregon Department of Revenue a detailed legal description of the new boundaries established by the City in accordance with ORS 222.010.

**NOW, THEREFORE, THE CITY OF ROSEBURG ORDAINS AS FOLLOWS:**

**SECTION 1.** The City Council hereby adopts as its own the Findings of Fact and Decision of the Planning Commission dated September 19, 2022, attached as Exhibit B.

**SECTION 2.** This annexation is made pursuant to the provisions of ORS 222.120, and 222.125, annexation by consent, for which a public hearing was conducted.

**SECTION 3.** The subject property shall be withdrawn from Douglas County Fire District No. 2 on the effective date of the annexation.

**SECTION 4.** Upon adoption of the ordinance, the City Recorder shall file a copy of the annexation ordinance with the Secretary of State as required by ORS 222.177.

**SECTION 5.** The City Recorder shall submit the legal description of the territory annexed (attached hereto as Exhibit C) and accurate map showing the annexed territory (attached hereto as Exhibit A) to the Douglas County Assessor and the Oregon Department of Revenue as required by ORS 308.225.

**SECTION 6.** On the effective date of the annexation, the City shall amend the Roseburg Zoning Map by applying the Single-Family Residential (R7.5) zoning designation to the subject property, as shown by the list herein made part of this ordinance.

**SECTION 7.** Within 10 days from the effective date of the annexation, the City shall submit to the Douglas County Clerk, County Assessor and Oregon Department of Revenue a detailed legal description of the new boundaries established by the City in accordance with ORS 222.010.

**ADOPTED BY THE ROSEBURG CITY COUNCIL THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2022.**

**APPROVED BY THE MAYOR THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2022.**

\_\_\_\_\_  
**LARRY RICH, MAYOR**

**ATTEST:**

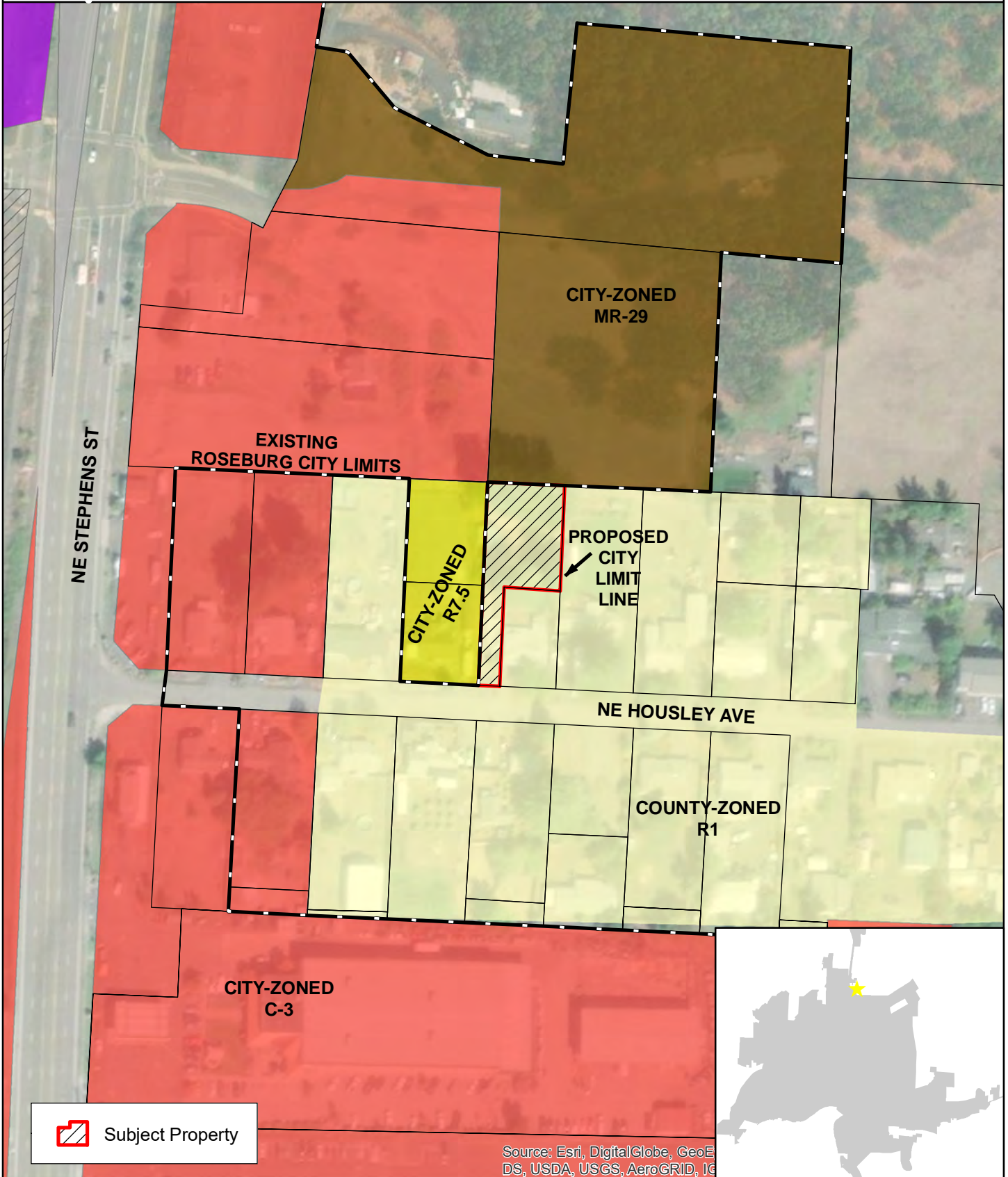
\_\_\_\_\_  
**AMY L. SOWA, ASSISTANT CITY MANAGER/RECORDER**



# ZONING MAP 0 NE HOUSLEY AVE.

T27S R06W SEC01DA TL1601 R145117

Community Development Department | 900 SE Douglas Ave., Roseburg, Oregon 97470 | 541-492-6750



## EXHIBIT B

In the matter of the )  
Annexation & Zone Change ) Annexation & Zone Change  
request by ) File No's. AN-22-001 & ZC-22-002  
David & Linda Leonard )

### BEFORE THE ROSEBURG PLANNING COMMISSION FINDINGS OF FACT AND ORDER

#### I. NATURE OF APPLICATION

David & Linda Leonard, property owners, submitted applications for approval of an annexation and zone change of a 0.29+/- ac. unit of land. Proposed annexation would bring the parcel into Roseburg City Limits and would change zoning from County-zoned Single-Family Residential (R1) to City-zoned Single-Family Residential (R7.5). The subject property has a Low-Density Residential Comprehensive Plan designation. The property is not currently addressed and is vacant of any structural development. The property can further be described on Douglas County Assessors Map as Township 27 South, Range 06 West, Willamette Meridian, Section 01DA, Tax Lot 1601; R145117.

The annexation and zone change request will be evaluated pursuant to Land Use and Development Regulations Chapter 12.10.040 and all other applicable sections of the Roseburg Municipal Code.

#### II. FINDINGS OF FACT

##### A. EXISTING CONDITIONS

1. The Planning Commission takes official notice of the Roseburg Urban Area Comprehensive Plan adopted by City Council Ordinance No. 2980 on December 9, 1996 and of Title 12, Land Use and Development Regulations (LUDR) of the Roseburg Municipal Code (RMC), as originally adopted July 1, 1984, and re-adopted in Ordinance No. 3497 on May 1, 2018.
2. Notice of the public hearing was given by publication in The News Review, a newspaper of general circulation, at least 20 days prior to the hearing. Notice of the public hearing was mailed to all owners of property within 300 feet of the property 20 days prior to the hearing.
3. The subject property is described on Douglas County Assessors Map as Township 27 South, Range 06 West, Willamette Meridian, Section 01DA, Tax Lot 1601; R145117.
4. The subject property is 0.29+/- acres, is designated by the Comprehensive Plan as Low Density Residential and is currently zoned County-zoned Single-Family Residential (R1).
5. Property owners David & Linda Leonard applied for an annexation and zone change to bring the property into Roseburg City Limits and change the zone of the subject property from County-zoned Single-Family Residential (R1) to City-zoned Single-Family Residential (R7.5).

**B. AGENCY COMMENTS**

Comments regarding the zone change request were solicited from the Fire Department, Public Works Department, Douglas County Building Department, County Public Works Department, and Roseburg Urban Sanitary Authority. All comments received are part of the record and have been incorporated, where appropriate, into the conditions of approval at the end of these findings of fact.

**C. PUBLIC COMMENTS**

The Community Development Department notified all owners of adjacent and neighboring properties per ORS 197.610 and RMC 12.10.030. No comments were received.

**D. PUBLIC HEARING**

A public hearing was held on September 19, 2022 regarding the matter of the annexation and zone change request.

**E. APPLICABLE CRITERIA**

The applicable approval criteria for the subject annexation and zone change is contained within the following:

**1. ORS 222.125, "Annexation by consent to allow owners of land," the following criteria must be demonstrated:**

*A) Upon receiving written consent to annexation by owners and electors under this section, the legislative body of the city, by resolution or ordinance, may set the final boundaries of the area to be annexed by a legal description and proclaim the annexation.*

**Finding:** The subject property is contiguous with the city limits of Roseburg, and the applicant has given written consent, by applying for the annexation, to be annexed into the city.

**2. Pursuant to City of Roseburg Resolution 2006-04, "Annexation Policies," the following Policies shall be adhered to:**

*A) ANNEXATION ENCOURAGED. Over time, the City of Roseburg shall be the primary provider of municipal water service and other urban services within the UGB, provided the City can offer these services in an efficient and cost-effective manner.*

*Annexation to the City should be encouraged:*

*- For unincorporated areas that are now receiving some City services, are urban in character, or are logically served by the City because of geographic factors such as drainage basins, boundaries, or environmental constraints;*

*- Where the availability of infrastructure and services allows for the development of urban densities.*



**Finding:** The subject property can logically be served by the City given that it is surrounded on two sides by incorporated land. Infrastructure and services necessary for urban densities can be provided when approval is granted for development consistent with the proposed zoning.

*B) CITY INITIATED ANNEXATION. If the City initiates an annexation, then the City shall analyze the financial impacts of the annexation including a calculation of revenues derived from a proposed annexation and the expenses to provide services in the area to be annexed.*

**Finding:** The City has not initiated this annexation.

*C) FULL RANGE OF CITY SERVICES IN TIMELY MANNER. The City shall not initiate annexation proceedings on any property if it cannot provide a full range of City services within approximately a three-year period of time. A full range of City services means a level of urban services approximately similar to that enjoyed by residents currently living in the City of Roseburg.*

**Finding:** Surrounding properties of the subject property are already serviced by municipal water and sewer. Extending services to the subject property can be provided within a timely manner and will accommodate future development timeframes where practical.

*D) PREFERENCE FOR ANNEXATION AREAS. Highest preference for annexation shall be given to those areas that best meet annexation policies and where revenues derived from the annexed areas exceed City expenses. Lowest preference shall be given to those annexation requests that exhibit a negative financial situation for the City of Roseburg or only minimally meet City annexation policies. Fiscal impacts are only one of many criteria to be evaluated, and must be balanced with other annexation policies and goals.*

**Finding:** The subject property lies adjacent to the existing City boundary and has, or can have, urban services provided to it in a cost-effective manner consistent with logical growth patterns.

*E) UNINCORPORATED ISLANDS. Property that is currently surrounded by land within the City limits (unincorporated islands) shall be discouraged. As soon as practical, the City shall initiate annexation proceedings for such islands.*

**Finding:** The subject property is directly adjacent to Roseburg City Limits and is not considered an unincorporated island.

*F) PROPERTIES NOW SERVED BY MUNICIPAL WATER BUT LOCATED OUTSIDE EXISTING CITY LIMITS. Property owners now receiving municipal water service from the City of Roseburg are encouraged to initiate annexation proceedings on their property consistent with these policies.*

**Finding:** The subject site and properties surrounding the subject property are or can be served by municipal water service. The property is currently vacant of development and is therefore not served by water. At the time of development, the City will be able to

provide the site with water services.

*G) NEW CONSENT TO ANNEXATION AGREEMENTS PROHIBITED. After Council adoption of a change to Roseburg Municipal Code 5.04.060, no new municipal water service shall be provided unless the property is annexed to the City of Roseburg.*

**Finding:** The property owners have requested annexation of the subject property to facilitate future development and the extension of City Services to benefit the site. In order to allow for these service extensions, the property must be annexed into Roseburg City Limits.

### 3. Roseburg Municipal Code 12.10.040(D):

*A) The rezoning will conform to the Roseburg Urban Area Comprehensive Plan, including the land use map and written policies.*

**Findings:** The property is located within the Roseburg Growth Boundary in an area that is designated Low-Density Residential in the Comprehensive Plan. Regarding zoning designations, the current zoning for the property is County-zoned Single-Family Residential (R1) and it is surrounded by County-zoned Single-Family Residential (R1) parcels to the east and south, High-Density Multi-Family Residential (MR29) zoning to the north, and Single-Family Residential (R7.5) property to the west. The proposed R7.5 zone conforms to the Comprehensive Plan under the Low-Density Residential Comprehensive Plan designation, and therefore does not require a Comprehensive Plan amendment. The rezoning allows for the same amount of dwelling density and allows for similar uses between the current County zoning and proposed City zoning.

Staff finds the rezoning meets this criterion.

*B) The site is suitable to the proposed zone with respect to the public health, safety and welfare of the surrounding area.*

**Findings:** The site is suitable for the proposed zone change as it is surrounded by like zoning and uses. All utilities are available to the subject property and will ensure that public safety and welfare requirements in the area will continue to be satisfied with future development on the property. The proposed Zoning District is compatible with existing adjacent development as well as future permissible development, and as such is presumably no less suitable than the existing County Zoning.

Staff finds the rezoning meets this criterion.

*C) The zone change is consistent with the safety and performance measures of the transportation system.*

**Findings:** The locally-classified street network that serves the subject property is consistent with the safety and performance measures of the transportation system. The

property is served by NE Housley Ave. and any future development on the subject property will gain access off of NE Housley Ave. The proposal to convert the zoning to R7.5 will not compromise the existing roadways this property benefits, and all future development would be required to meet access standards determined by the Transportation System Plan, RMC and Public Works standards.

Staff finds the rezoning meets this criterion.

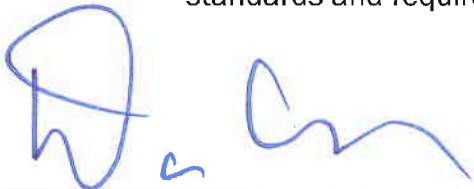
### III. CONCLUSION

Upon review of the application, and other materials referenced as File AN-22-001 & ZC-22-002, and after conclusion of the Public Hearing and all testimony provided herein, the Planning Commission concludes that the application by David and Linda Leonard satisfies the approval criteria, therefore warranting the approval of the zone change as requested.

### IV. ORDER

Based on the Findings and Conclusions above, the Planning Commission refers the annexation and zone change request to the City Council recommending **APPROVAL** of the annexation and zone change, as contained within file AN-22-001 & ZC-22-002 and subject to the conditions as follows:


1. The applicant shall obtain Site Plan Review and Building Permit Approval prior to the commencement of any construction of the subject property.
2. Any future development of the property shall fully conform to all the applicable standards and requirement of the Roseburg Municipal Code.



Daniel Onchuck, Planning Commission Chair

9/19/22

Date



Stuart Cowie, Community Development Director

9/19/22

Date

#### Planning Commission Members:

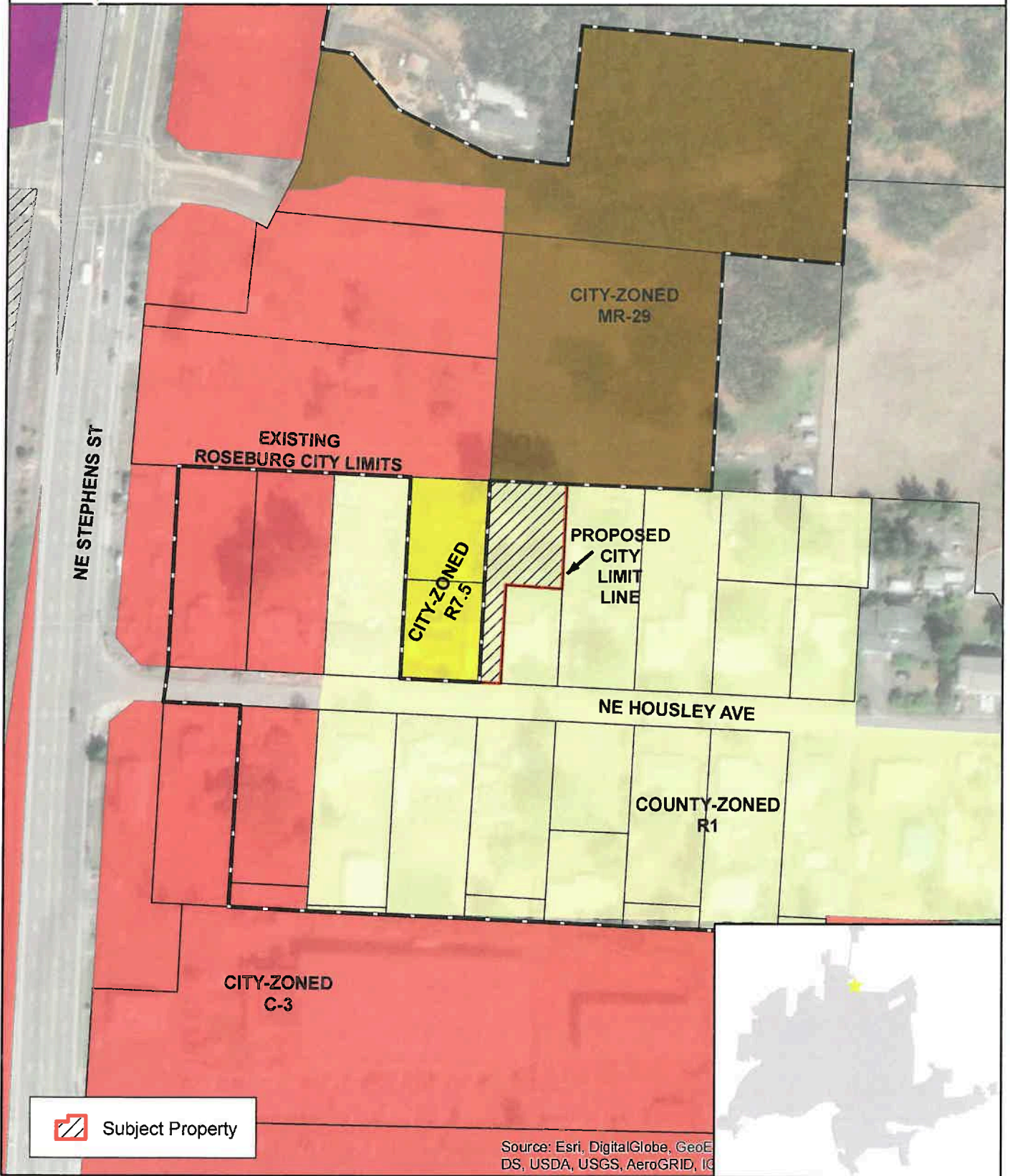
Daniel Onchuck, Chair  
Shelby Osborn, Vice Chair  
Matthew Brady  
Jamie Yraguen  
Victoria Hawks  
Janelle James  
Andrew Blondell



# ZONING MAP 0 NE HOUSLEY AVE.

T27S R06W SEC01DA TL1601 R145117

Community Development Department | 900 SE Douglas Ave., Roseburg, Oregon 97470 | 541-492-6750



Source: Esri, DigitalGlobe, GeoE  
DS, USDA, USGS, AeroGRID, IC

Map is for informational purposes only and is not suitable for legal, engineering or surveying purposes. The City of Roseburg is not responsible for map errors, omissions, misuse, or misinterpretation. Not for determining legal ownership or identification of property boundaries.

EXHIBIT C

Parcel 1 of Partition 2016-0004 as recorded as Recorder's Number 2016-5141 of the official records of Douglas County, Oregon being more particularly described as follows:

**BEGINNING** at a 5/8" Iron Rod with a plastic cap stamped "LAND MARK PLS2287" at the Northwest corner of said Parcel 1, Partition 2016-0004; thence North 89°36'22" East 87.91 feet a 5/8" Iron Rod with a plastic cap stamped "LAND MARK PLS2287"; thence South 00°03'06" East 115.32 feet a 5/8" Iron Rod with a plastic cap stamped "LAND MARK PLS2287"; thence North 88°33'55" West 63.02 feet a 5/8" Iron Rod with a plastic cap stamped "LAND MARK PLS2287"; thence South 00°00'22" East 111.84 feet a 5/8" Iron Rod with a plastic cap stamped "LAND MARK PLS2287"; thence South 90°00'00" West 25.00 feet; thence North 00°00'22" West 225.01 feet; to the point of beginning. containing 0.294 acres more or less.

REGISTERED  
PROFESSIONAL  
LAND SURVEYOR

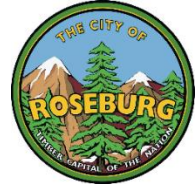
Mark Heimburger

Digitally signed by Mark Heimburger  
DN: cn=Mark Heimburger, o=Land  
Mark Surveying, Inc, ou,  
email=markh@landmarksurveyinc.co  
m, c=US  
Date: 2022.06.29 07:13:12 -0700

OREGON  
JULY 16, 1987  
MARK A. HEIMBURGER  
2287

RENEWS JUNE 30, 2023

## ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



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### ORDINANCE AMENDING SUBSECTION 2.34.080 "COUNCILOR TRAINING - REIMBURSEMENT OF EXPENSES" OF THE ROSEBURG MUNICIPAL CODE

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Meeting Date: October 24, 2022  
Department: Administration  
[www.cityofroseburg.org](http://www.cityofroseburg.org)

Agenda Section: Ordinances  
Staff Contact: ACM/Recorder  
Contact Telephone Number: 541-492-6866

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#### ISSUE STATEMENT AND SUMMARY

Council is being asked to consider allowing reimbursement for costs associated with internet and cell phone service for City elected officials.

#### BACKGROUND

**A. Council Action History.**  
None

**B. Analysis.**

The Mayor and members of the Council are volunteers and receive no pay for their service. In their role as an elected official, they spend many hours attending commission and Council meetings, community events, training sessions and meetings with their constituents. They must use technology to access Council agenda packets, the Roseburg Municipal Code and other informational records. In addition, the Mayor and members of the Council must be accessible to their constituents through phone or email, generally through a cell phone or other device.

There are costs associated with all of the activities listed above, many of which are not currently reimbursable. The monthly charge for internet and cell phone service alone can be costly. It may also be a detriment to some members of the public interested in running for elective office in the future. Providing a set amount for a partial reimbursement for these services would be appropriate to help offset some of the costs associated with elective office.

If Council chooses to move forward with the ordinance, the Mayor and Council members would be required to provide a copy of their monthly statements showing the cost of internet and cell phone service once annually during their service as an elected official. The amount of the partial reimbursement would be discussed and set by Council resolution at a future meeting.

**C. Financial/Resource Considerations.**

At an estimated partial reimbursement rate of \$50/month for internet service and \$50/month for cell phone service for the Mayor and Council, the annual cost to the city would be \$10,800 and could be absorbed in the administrative department's budget.

**D. Timing Considerations.**

If Council decides to move forward, reimbursement could begin in January of 2023.

**COUNCIL OPTIONS**

Council has the following options:

1. Move forward with first reading of the proposed ordinance; or
2. Request additional information; or
3. Do nothing.

**STAFF RECOMMENDATION**

Staff recommends Council proceed with first reading of the proposed ordinance.

**SUGGESTED MOTION**

No motion required. First reading only.

**ATTACHMENTS:**

Attachment #1 – Ordinance No. 3577

**ORDINANCE NO. 3577**

**AN ORDINANCE AMENDING SUBSECTION 2.34.080 (B) OF THE ROSEBURG MUNICIPAL CODE**

**WHEREAS**, the Mayor and members of the Council must use technology in their role as an elected official to access Council agenda packets, the Roseburg Municipal Code and other informational records; and

**WHEREAS**, the Mayor and members of the Council must be accessible to their constituents through phone or email, generally through a cell phone or other device; and

**WHEREAS**, there are costs involved in setting up and accessing internet and cell phone services.

**NOW, THEREFORE, THE CITY OF ROSEBURG ORDAINS AS FOLLOWS:**

**SECTION 1.** Roseburg Municipal Code Subsection 2.34.080(B) titled “Councilor training – Reimbursement of expenses” is hereby amended to read as follows:

**2.34.080 - Councilor training—~~R~~ and reimbursement of expenses.**

- A. Councilor Training. The Mayor and members of Council are urged to educate themselves about local government, and as funding allows, to attend functions sponsored by the League of Oregon Cities. Requests to attend other government-related conferences, training seminars and meetings shall be presented to Council for approval. Following attendance at a conference, training seminar or meeting, excepting the League of Oregon Cities annual conference, the Mayor or Councilor attending shall give a report to all members of the Council unless the majority attended the same function.
- B. Reimbursement of Expenses. **The Mayor and members of Council may be reimbursed for the following expenses when serving in their official capacity:**
  - 1. Any elected official who serves on a board of the League of Oregon Cities, one of its committees or other such government group, shall be reimbursed for reasonable expenses not covered by the respective organization. Elected officials shall follow the same rules and procedures for reimbursement, as applied to City employees as set forth in the City of Roseburg Administrative Policy and Procedures Manual. Expenditures for other than routine reimbursable expenses (e.g., conference registration, travel, etc.) will require advance approval of the Council. Reservations for travel and lodging should be made through the City Manager's office. The City will issue the appropriate purchase order/expenditure upon request and approval by the City Manager. The City does not reimburse elected officials for expenses incurred by their spouses or guests, or for the purchase of alcoholic beverages.



2. Elected officials shall receive a partial reimbursement monthly for the cost of internet and cell phone service at a rate set by Council resolution. The official must provide a copy of their monthly statement showing the cost of internet and cell phone service once during each year they serve as an elected official. This reimbursement will be processed monthly through the City's finance department. Reimbursement will continue through the elected official's term, or until their resignation or removal from office.

**SECTION 2.** All other sections and subsections of Subsection 2.34.080 of the Roseburg Municipal Code shall remain in full force and effect as written.

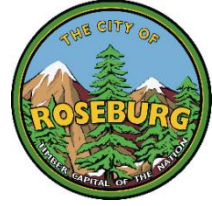
**ADOPTED BY THE ROSEBURG CITY COUNCIL THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2022.**

**APPROVED BY THE MAYOR THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2022.**

\_\_\_\_\_  
**LARRY RICH, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**AMY L. SOWA, ASSISTANT CITY MANAGER/RECORDER**



## ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY

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### CITY MANAGER ACTIVITY REPORT

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**Meeting Date: October 24, 2022**

**Department: Administration**

[www.cityofroseburg.org](http://www.cityofroseburg.org)

**Agenda Section: Informational**

**Staff Contact: Nikki Messenger, City Manager**

**Contact Telephone Number: 541-492-6866**

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### ISSUE STATEMENT AND SUMMARY

At each meeting, the City Manager provides the City Council with a report on the activities of the City, along with an update on operational/personnel related issues which may be of interest to the Council. These reports shall be strictly informational and will not require any action on the Council's part. The reports are intended to provide a mechanism to solicit feedback and enhance communication between the Council, City Manager and City Staff. For your October 24, 2022, meeting, the following items are included:

- Department Head Meeting Agendas
- Tentative Future Council Agenda Items
- City Manager Message



Agenda  
Department Head Meeting  
PSC Umpqua Conference Room  
October 11, 2022 - 10:00 a.m.

1. I.T. Update from Systech
2. October 10, 2022 City Council Meeting Synopsis
3. October 24, 2022 City Council Meeting Agenda
4. Review Tentative Future Council Meeting Agendas
5. Documents, Events, or Grants to review and/or sign
  - a. Trella Vineyards event permit – October 22, 2022
6. Department Items



Agenda  
Department Head Meeting  
PSC Umpqua Conference Room  
October 17, 2022 - 10:00 a.m.

1. Happy Bosses Day!
2. October 24, 2022 City Council Meeting Agenda
3. Review Tentative Future Council Meeting Agendas
4. Documents, Events, or Grants to review and/or sign
  - a. Addendum to Veterans Parade Permit – Nov. 11, 2022  
(additional staging area requested)
5. Department Items
  - a. Emergency and Essential Records for Disaster Recovery Plan (AS)

## TENTATIVE FUTURE COUNCIL AGENDA



### Unscheduled

- 2023-2025 Council Goals
- ARPA Funds Discussion
- RPEA Labor Negotiation
- Umpqua Basin Urban Services Agreement
- Urban Growth Boundary Swap

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### **November 14, 2022**

Special Meeting Time TBD

- A. City Councilor Interviews

Regular Meeting

Commission Reports

- A. Public Works Commission Appointment

Consent Agenda

- A. Minutes of October 24, 2022

Ordinances

- A. Ordinance No. 3577 – Amending Subsection 2.34.080 “Councilor Training - Reimbursement of Expenses” of the Roseburg Municipal Code, Second Reading

Resolutions

- A. Resolution No. 2022- -- Bulk Water Fee Update

Informational

- A. City Manager Activity Report

Executive Session ORS 192-660(2)(i) – Municipal Court Judge Annual Evaluation

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### **December 12, 2022**

Mayor Reports

- A. 2022 General Election Results and Scheduling Oath of Office
- B. Municipal Court Judge Compensation

Consent Agenda

- A. Minutes of November 14, 2022

Public Hearing

- A. Ordinance No. ---- - Comprehensive Plan Amendment and Zone Change – Terra Firma, First Reading

Informational

- A. City Manager Activity Report

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### **January 9, 2023**

Mayor Reports

- A. State of the City Address
- B. Commission Chair Appointments
- C. Commission Appointments

Commission Reports/Council Ward Reports

- A. Election of Council President

Consent Agenda

- A. December 12, 2022 Meeting Minutes

Ordinances

- A. Ordinance No. ---- - Comprehensive Plan Amendment and Zone Change – Terra Firma, Second Reading

Informational

- A. City Manager Activity Report

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**January 23, 2023**

Consent Agenda

- A. January 9, 2023 Meeting Minutes

Informational

- A. City Manager Activity Report
- B. Finance Quarterly Report
- C. Municipal Court Quarterly Report

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**February 13, 2023**

Special Presentation

- A. Annual Comprehensive Financial report (ACFR) – Auditor Jeff Cooley
- B. Quarterly Report – Quarter Ended December 31, 2022
- C. 2023-2024 Budget Calendar

Consent Agenda

- A. January 23, 2023 Meeting Minutes

Informational

- A. City Manager Activity Report

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**February 27, 2023**

Consent Agenda

- A. February 13, 2023 Meeting Minutes

Informational

- A. City Manager Activity Report

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**March 13, 2023**

Mayor Reports

- A. American Red Cross Month Proclamation

Consent Agenda

- A. February 27, 2023 Meeting Minutes

Informational

- A. City Manager Activity Report

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**March 27, 2023**

Mayor Reports

- A. Child Abuse Prevention Month Proclamation
- B. National Library Week Proclamation

Consent Agenda

- A. March 13, 2023 Meeting Minutes

Informational

- A. City Manager Activity Report

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**April 10, 2023**

Mayor Reports

- A. Recognition of City Volunteers and Volunteer Recognition Month Proclamation
- B. Oregon Arbor Month Proclamation

Consent Agenda

- A. March 27, 2023 Meeting Minutes
- B. 2023 OLCC Annual Liquor License Renewal Endorsement

Informational

- A. City Manager Activity Report

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**April 24, 2023**

## Mayor Reports

- A. Historic Preservation Month Proclamation
- B. Bike and Safety Month, Walk and Bike to School Week and Bike to Work Day Proclamation
- C. Thrive Umpqua Day Proclamation

## Consent Agenda

- A. April 10, 2023 Meeting Minutes

## Special Presentation

- A. Umpqua Economic Development Partnership Annual Report

## Informational

- A. City Manager Activity Report
  - B. Finance Quarterly Report
  - C. Municipal Court Quarterly Report
- 

**May 8, 2023**

## Mayor Reports

- A. EMS Week Proclamation
- B. National Public Works Week Proclamation

## Consent Agenda

- A. April 24, 2023 Meeting Minutes

## Informational

- A. City Manager Activity Report
- 

**May 22, 2023**

## Mayor Reports

- A. Pride Month Proclamation

## Consent Agenda

- A. May 8, 2023 Meeting Minutes

## Resolutions

## Annual Fee Adjustment

- A. Resolution No. 2023- -- - General Fees
- B. Resolution No. 2023- -- - Water Related Fees

## Informational

- A. City Manager Activity Report
- 

**June 12, 2023**

## Mayor Reports

- A. Camp Millennium Week Proclamation
- B. Juneteenth Independence Day Proclamation

## Consent Agenda

- A. May 22, 2023 Meeting Minutes

## Public Hearing

- A. Resolution No. 2023- -- - 2023-2024 Budget Adoption

## Informational

- A. City Manager Activity Report

***Roseburg Urban Renewal Agency Board Meeting***

## Consent Agenda

- A. Minutes of previous meeting

## Public Hearing

- A. Resolution No. UR2023--- - 2023-2024 Budget Adoption
-

**June 26, 2023**

Mayor Reports

- A. 2022 Roseburg Optimist Club Officer of the Year - ---

Special Presentation

- A. Anvil NW Destination Marketing Annual Report

Consent Agenda

- A. June 12, 2023 Meeting Minutes

Informational

- A. City Manager Activity Report
- 

**July 10, 2023**

Mayor Reports

- A. Parks and Recreation Month Proclamation

Special Presentation

- A. Roseburg Public Library UCAN AmeriCorps Member Presentation
- B. Gary Leif Navigation Center One-Year Report

Consent Agenda

- A. June 26, 2023 Meeting Minutes

Executive Session ORS 192.660(2)(i) – City Manager Report/Evaluation

Informational

- A. City Manager Activity Report
- 

**July 24, 2023**

Consent Agenda

- A. July 10, 2023 Meeting Minutes

Informational

- A. City Manager Activity Report
  - B. Municipal Court Quarterly Report
- 

**August 14, 2023**

Consent Agenda

- A. July 24, 2023 Meeting Minutes

Informational

- A. City Manager Activity Report
  - B. Quarterly Financial Report
- 

**August 28, 2023**

Consent Agenda

- A. August 14, 2023 Meeting Minutes

Executive Session ORS 192.660(2)(i) – City Manager Performance Evaluation

Informational

- A. City Manager Activity Report



## Friday Message October 7, 2022

- It was great to see many of you at the City's 150<sup>th</sup> 5K Fun Run & Walk and the Birthday "Party in the Park" last Sunday. We had excellent weather (especially for October) and the planning committee did a fantastic job putting the event together. Also well attended was the time capsule ceremony on Monday. Kudos to Suzanne Hurt for all of her hard work. There was an amazing variety of items placed within the beautiful box, now buried under the creative sign.



- Next up in the Sesquicentennial celebrations is Blocktoberfest, hosted tomorrow by NeighborWorks Umpqua in downtown. The event runs from 11 a.m. to 6 p.m. and will feature family friendly events, bands, food, and beer and wine vendors. The following Saturday, October 15, the Elks Lodge is hosting a dinner celebration at 5:30 p.m., reservations are required and the price is \$15. You [click here](#) for more information for all events.



- On Wednesday, the Roseburg Fire Department participated in the County's recognition of Fallen Firefighters Week and the 100<sup>th</sup> anniversary of Fire Prevention Month. Thank you to the Commissioners for hosting this event. RFD is planning an open house at the PSC next Saturday, October 15 to recognize this 100-year anniversary. More to come on that. On Sunday, members of the department will be participating in the Douglas County Cancer Services Tea and Fashion Show at Seven Feathers to help raise funds to support breast cancer patients in our community.
- Chief Klopfenstein participated in the County's "Coffee with a Cop" event on Wednesday as well. This is a great way for local law enforcement to interact with the public in a casual setting.
- Our own Amy Sowa was selected as the Oregon Association of Municipal Recorders "Recorder of the Year". Mayor Rich and I were able to attend the ceremony last Thursday evening when she was surprised with the well-deserved award. The News Review has an [article](#) you can read for more information.



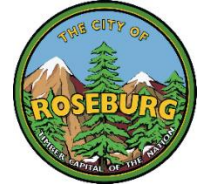
*\*photo courtesy from OAMR*



*\*photo courtesy from OAMR*

- As usual, I have attended a variety of meetings lately. Some of these include participating in ODOT's process as they select the next Region 3 Manager, a meeting with UCC President Rachel Pokrandt regarding student housing, the monthly LPSCC meeting, a meeting with Shaun Pritchard, UCAN Executive Director, related to the Navigation Center, and a CCD meeting related to the Comprehensive Economic Development Strategy update currently underway.
- The recruitment for a permanent Fire Chief is underway, with the first round of interviews scheduled for next week.
- Meetings next week:
  - City Council, Monday, Oct. 10 @ 7 pm, City Hall Council Chambers
  - Charter Review Committee, Wednesday, Oct. 12 @ 4 p.m., City Hall Council Chambers

# ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



## MUNICIPAL COURT QUARTERLY REPORT

Meeting Date: October 24, 2022

Department: Municipal Court

[www.cityofroseburg.org](http://www.cityofroseburg.org)

Agenda Section: Department Reports

Staff Contact: Jason Mahan

Contact Telephone Number: 541-673-0171

### ISSUE STATEMENT AND SUMMARY

At the request of City Council, a report on the court's case volume and program revenues has been presented on a quarterly basis since July 2012. This report is the latest of the quarterly reports to have been provided in fulfillment of the Council's desire to receive regular updates on court operations and covers.

### FINANCIAL AND RESOURCE CONSIDERATIONS:

	1ST QTR	YTD TOTAL	PRIOR YEAR
<u>COURT CASE TOTALS</u>			
CRIMES	350	350	378
TRAFFIC CRIMES	49	49	63
TRAFFIC VIOLATIONS	875	875	1,433
NON-TRAFFIC VIOLATIONS	69	69	32
TOTAL	<u>1,343</u>	<u>1,343</u>	<u>1,906</u>

After the first quarter of the 2022-23 fiscal year, total cases were down 29.54% from the prior year. By category, crimes, traffic crimes and traffic violations decreased by 7.41%, 22.22% and 38.94% while non-traffic violations increased by 115.63% respectively.

	BUDGET 2021-22	1ST QTR 2021	YTD TOTAL	PRIOR YTD TOTAL
<u>COURT REVENUES</u>				
FINES	\$ 380,000	\$ 70,224	\$ 70,224	\$ 124,314
COURT COSTS	20,000	5,642	5,642	9,592
CRT APPT ATTORNEY	10,000	2,126	2,126	2,048
TOTAL	\$ 410,000	\$ 77,992	\$ 77,992	\$ 135,954

After the first quarter of the 2022-23 fiscal year, total court revenues were down 42.63% from the prior year. Fines and collections revenue decreased by 43.51%, court costs revenues decreased by 41.18% and court appointed attorney revenues increased by 3.81%.

On a budgetary basis, revenues are 19% of budget after the first quarter of the fiscal year.

### **COUNCIL OPTIONS**

No Action is requested

### **STAFF RECOMMENDATION**

n/a

### **SUGGESTED MOTION**

n/a

### **ATTACHMENTS**

n/a

### **CLOSING REMARKS**

The Court continues to see some progress in our compliance court program. When a person is convicted of a criminal offense and it appears that they may have a mental health condition or substance abuse issue, I am often suspending jail and placing these individuals on a bench probation. As a condition of their bench probation, the court orders that person to make contact with ADAPT and schedule a mental health or substance abuse evaluation and follow through with treatment recommendations. That individual is then given a court date on a Friday morning in approximately two weeks to check on their compliance with the court order. When that person appears at the next court date, if they have followed through with court orders, I then have the person come back in 30 days to see if they are continuing to follow treatment recommendations.

ADAPT has a representative at most court appearances which is helpful in trying to get individuals in contact with services. The number of people who follow through with court ordered treatment services has been better. There are several individuals on bench probation that contacted ADAPT mental health and have really made progress with their services. We had one individual who had frequent contact with the criminal justice system that through the assistance of ADAPT appeared to turn his life around. I released this individual from bench probation when he was able to obtain a job in Arizona. Although we have had some success, there remains a group of individuals who are consistently getting arrested in Roseburg. Even after imposing some significant jail sentences, they are not engaging with the services located in our community. We will continue to try and get these people involved in treatment that can maybe address some of the issues that keep bringing them back into our court system.

10/24/2022

In addition to ADAPT services, we frequently give the contact information for entities like UCAN and DHS self-sufficiency for individuals who come into the court for crimes related to being homeless. I often explain to individuals who have a substance abuse issues that involvement in substance abuse treatment can potentially open up the possibility of obtaining clean and sober housing. Homelessness is an important issue for the City and if there are any other services or organizations that I can try to direct people to, I would appreciate it.

If you have any questions, please reach out to me anytime.

Sincerely,  
Jason Mahan  
Roseburg Municipal Court Judge

- As usual, I have attended a variety of meetings lately. Some of these include participating in ODOT's process as they select the next Region 3 Manager, a meeting with UCC President Rachel Pokrandt regarding student housing, the monthly LPSCC meeting, a meeting with Shaun Pritchard, UCAN Executive Director, related to the Navigation Center, and a CCD meeting related to the Comprehensive Economic Development Strategy update currently underway.
- The recruitment for a permanent Fire Chief is underway, with the first round of interviews scheduled for next week.
- Meetings next week:
  - City Council, Monday, Oct. 10 @ 7 pm, City Hall Council Chambers
  - Charter Review Committee, Wednesday, Oct. 12 @ 4 p.m., City Hall Council Chambers

# City of Roseburg, Oregon

## Quarterly Financial Report

1st Quarter, Fiscal-Year 2022-2023



September 2022

The *Quarterly Financial Report* summarizes the City of Roseburg's financial position for the General Fund, major operating funds, proprietary funds, and Urban Renewal funds through the 1st quarter of fiscal year 2022-2023.

All funds are presented on a budgetary basis. Although this is a quarterly financial report, the focus is on year-to-date activity.

Budgeted Fund Balance is comprised of Contingency, Reserves, and Ending Fund Balance.

*Report Note:* When reading these quarterly financial reports it is important to keep in mind the cyclical activity in revenues and expenditures. Examples would include property taxes, grants, capital projects, and charges for services. This report is unaudited and precedes final year-end accruals.

This financial report includes the quarter ending September 2021 for comparison purposes.

### OVERVIEW:

- \$6.4 million General Fund balance.
- 4.5% Douglas County seasonally adjusted unemployment rate.
- 1.84% state investment pool interest rate.
- 8.3% Year-over-Year CPI-U West Region for September, 2022.
- Authorize Grant Agreement for \$5 million for the Southern Oregon Medical Workforce Center.
- Authorize purchase of 1108 NW Troost Street for \$120,000.
- Award task order to Mead & Hunt for design of Taxiway A Extension for \$172,352.
- Award Vine Street and Alameda Avenue Storm Pipe Rehabilitations to Allied Trenchless for \$540,750.
- Authorize ARPA funding up to \$65,000 for improvements at Arts Center.
- Authorize ARPA funding up to \$75,000 for replacement of boiler at the Library.
- Authorize ARPA funding to pay for janitorial & security service at the Downtown Parking Garage.
- Authorize ARPA funding of \$50,000 to support the Off Street Parking Fund.

## GENERAL FUND

General Fund	Budget	YTD Actual	%	Prior Year Actual
Revenues	\$ 27,467,830	\$ 2,081,550	8%	\$ 2,092,509
Expenditures	29,286,896	6,186,521	21%	6,339,361
Balance-July 1	10,080,765	10,597,061	105%	9,969,359
Balance YTD	\$ 8,261,699	\$ 6,492,090		\$ 5,722,507

## GENERAL FUND REVENUE

General Fund Revenue	Budget	YTD Actual	%	Prior Year Actual
Property Taxes	\$18,164,100	\$ 73,560	0%	\$ 83,347
Other Taxes	500,000	96,208	19%	133,251
Licenses, Permits, Fees	3,276,350	500,032	15%	495,727
Charges for Services	4,353,780	1,092,583	25%	1,076,346
Intergovernmental	1,058,600	273,894	26%	255,525
Interest	55,000	32,041	58%	10,922
Miscellaneous	60,000	13,232	22%	37,391
<b>Total Revenues</b>	<b>\$27,467,830</b>	<b>\$ 2,081,550</b>	<b>8%</b>	<b>\$ 2,092,509</b>

**Property Taxes** — The majority of property tax revenue is collected in November and December. At the end of September, less than 1% of the 18.1 million budgeted has been collected.

Property taxes are based upon assessed values (AV). With passage of Measure 50 in 1996 assessed values are limited to 3% annual increases unless the Real Market Value is less.

**Other Taxes** – Includes all other City imposed taxes. Currently, only the City’s 3% marijuana tax is reported here.

**Licenses, Permits, and Fees**—Includes utility franchise fees, planning fees, park fees, and various other fees. At the end of the quarter, 15% of the \$3.2 million budgeted annual revenue from licenses, permits and fees has been collected.

**Charges for Services**—Besides interdepartmental charges, charges for services includes: fines, service area fees, fire suppression and prevention fees, administrative and lien search fees. Year to date court fines total \$69,221, service area fees total \$81,940 and interdepartmental charges total \$868,835.

**Intergovernmental Revenues** are primarily state collected taxes allocated to cities on a per capita basis and include revenue sharing, tobacco, marijuana and liquor, 26% of the \$1,058,600 budgeted for intergovernmental revenue has been collected during the current fiscal year.

**Interest Revenue**—Interest revenue of \$32,041 is \$21,119 more than the same period a year ago. The average portfolio rate is 1.84%.

## GENERAL FUND EXPENDITURES

The following tables detail expenditures by department and major categories. Current year General Fund expenditures of \$6,186,521 represent 21% of budgeted annual expenditures.

Year to date expenditures are \$152,840 less than the same period a year ago. The General Fund ending fund balance is \$6,492,090.

By Organizational Unit	Budget	YTD Actual	%	Prior Year Actual
City Manager	\$ 1,384,232	\$ 309,179	22%	\$ 277,554
Finance & Mgmt	1,686,158	358,830	21%	440,817
Community Develop.	953,132	201,351	21%	210,390
Library	572,487	131,573	23%	128,071
Public Works	3,994,139	783,482	20%	760,103
Parks & Recreation	2,021,019	420,534	21%	433,794
Municipal Court	549,585	154,153	28%	144,446
Police	8,717,880	1,749,712	20%	1,955,032
Fire	8,258,764	2,064,797	25%	1,930,948
Capital & Other	1,149,500	12,910	1%	58,206
<b>Total</b>	<b>\$29,286,896</b>	<b>\$ 6,186,521</b>	<b>21%</b>	<b>6,339,361</b>

By Major Category	Budget	YTD Actual	%	Prior Year Actual
Personnel Services	\$ 23,222,458	\$ 5,184,215	22%	\$ 5,311,542
Materials & Service	4,914,938	989,396	20%	969,613
Capital & Other	1,149,500	12,910	1%	58,206
<b>Total</b>	<b>\$ 29,286,896</b>	<b>\$ 6,186,521</b>	<b>21%</b>	<b>\$ 6,339,361</b>



## MAJOR GOVERNMENTAL FUNDS

### URBAN RENEWAL GENERAL FUND

Urban Renewal - General	Budget	YTD Actual	%	Prior Year Actual
Revenues	\$ 582,559	\$ 2,811	0%	\$ 1,857
Expenditures:				
Operations	-	-	0%	-
Transfers	600,000	-	0%	-
Balance-July 1	447,620	441,150	99%	318,370
Balance YTD	\$ 430,179	\$ 443,961		\$ 320,227

The Urban Renewal-General Fund accounts for the Agency's property tax revenues. Expenditures are primarily for qualified capital improvement projects.

### CAPITAL PROJECTS FUNDS

#### EQUIPMENT REPLACEMENT FUND

Equipment	Budget	YTD Actual	%	Prior Year Actual
Revenues	\$ 825,000	\$ 30,413	4%	\$ 5,256
Expenditures:				
Operations	144,000	28,800	20%	-
Capital	390,000	92,208	24%	-
Balance-July 1	1,568,474	1,735,340	111%	983,475
Balance YTD	\$ 1,859,474	\$ 1,644,745		\$ 988,731

The Equipment Replacement Fund provides resources for major vehicle and equipment purchases. An annual funding level is established based upon equipment needs over a five-year period. Resources are transferred from the General Fund to minimize budget fluctuations in tax supported funds.

Year to date purchases include \$28,800 for conducted energy weapons, \$55,324 for a parks vehicle, and \$35,784 for police unmarked vehicle.

#### FACILITIES REPLACEMENT FUND

Facilities	Budget	YTD Actual	%	Prior Year Actual
Revenues	\$ 112,500	\$ 11,118	10%	\$ 348
Expenditures:				
Operations	36,313	4,019	11%	5,022
Capital	120,000	-	0%	391
Balance-July 1	274,285	290,593	106%	243,869
Balance YTD	\$ 230,472	\$ 297,692		\$ 238,804

The Facilities Replacement Fund ending fund balance at September 30, 2022 is \$297,692.

## TRANSPORTATION FUND

Transportation	Budget	YTD Actual	%	Prior Year Actual
Revenues	\$ 2,625,263	\$ 411,729	16%	\$ 979,534
Expenditures:				
Operations	1,471,934	435,539	30%	391,239
Capital	1,205,000	61,748	5%	142,388
Transfers	10,000	-	0%	-
Balance-July 1	4,424,675	4,658,058	105%	2,301,732
Balance YTD	\$ 4,363,004	\$ 4,572,500		\$ 2,747,639

Transportation Fund revenues are from state gas taxes, transportation SDC's, federal STP funds and franchise fees. Beginning in 2011, 15% of utility franchise fees are directed to the Transportation Fund for the City's pavement management program. \$540,063 is budgeted in the current year for franchise fee revenue.

Capital Expenditures of \$40,400 is attributed to the Pavement Management for Overlays, and \$21,348 for the Mosher Avenue Railroad Crossing.

### URBAN RENEWAL CAPITAL FUND

Urban Renewal - Capital	Budget	YTD Actual	%	Prior Year Actual
Revenues	\$ 603,200	\$ 2,304	0%	\$ 505
Expenditures:				
Operation	232,602	29,916	13%	28,862
Capital	200,000	-	0%	-
Balance-July 1	603,309	604,412	100%	366,348
Balance YTD	\$ 773,907	\$ 576,800		\$ 337,991

The Urban Renewal Capital Fund accounts for the agency's major construction and improvements as well as the SDC buy down program.

### ENTERPRISE FUNDS

#### STORM DRAINAGE FUND

Storm Drain	Budget	YTD Actual	%	Prior Year Actual
Revenues	\$ 4,159,344	\$ 683,341	16%	\$ 693,922
Expenditures:				
Operations	990,908	239,596	24%	224,741
Capital	2,767,500	95,224	3%	1,245
Balance-July 1	5,604,120	5,793,839	103%	4,777,985
Balance YTD	\$ 6,005,056	\$ 6,142,360		\$ 5,245,921

The Storm Drain Fund accounts for the revenues and operations of the storm drainage system. Year to date user charges of \$638,734 are the principal source of revenues.

Year to date Storm Drain Fund capital expenditures include \$24,269 for the Calkins-Troost-Harvard Storm Replacement, \$3,986 for Fulton Shop Roof Replacement, and \$66,792 for the Mini Hydraulic Excavator.

### WATER SERVICE FUND

Water	Budget	YTD Actual	%	Prior Year Actual
Revenues	\$ 7,853,392	\$ 2,309,808	29%	\$ 2,561,917
Expenditures:				
Operations	5,497,025	1,247,924	23%	1,123,370
Capital	5,270,000	1,077,339	20%	778,552
Balance-July 1	10,346,471	10,529,555	102%	12,312,047
Balance YTD	\$ 7,432,838	\$10,514,100		\$ 12,972,042

The Water Fund accounts for the City's domestic drinking water utility. Activities are totally supported by charges for services.

Year to date Water Fund revenue of \$2,309,808 is primarily from charges for services. Revenues are \$252,109 less than the prior year.

The ending fund balance at September 30th is \$10,514,100.

### OFF STREET PARKING FUND

Off Street Parking	Budget	YTD Actual	%	Prior Year Actual
Revenues	\$ 311,300	\$ 24,738	8%	\$ (5,881)
Expenditures:				
Operations	300,568	36,006	12%	7,093
Balance-July 1	45,615	10,470	23%	45,238
Balance YTD	\$ 56,347	\$ (798)		\$ 32,264

Off Street Parking enforcement services were restored under a new third-party contract beginning January 1, 2022. After a community educational outreach period, active enforcement that includes ticket writing began in full force April 1, 2022.

July expenditures for Ace Parking in the amount of \$10,424 were paid for through the American Rescue Plan.

The ending fund balance at September 30th is (\$798).

### AIRPORT FUND

Airport	Budget	YTD Actual	%	Prior Year Actual
Revenues	\$ 1,050,008	\$ 105,740	10%	\$ 109,785
Expenditures:				
Operations	248,493	52,176	21%	44,766
Capital	713,000	5,561	1%	-
Debt Service	108,855	-	0%	-
Balance-July 1	854,243	849,039	99%	727,046
Balance YTD	\$ 833,903	\$ 897,042		\$ 792,065

Current year Airport revenues include user charges of \$102,139.

### INTERNAL SERVICE FUND

#### WORKERS' COMPENSATION FUND

The worker's compensation fund was established in 1987 to provide financing for the City's self-insured worker's compensation program. Internal charges to other departments provide resources to administer claims management.

Worker's Comp.	Budget	YTD Actual	%	Prior Year Actual
Revenues	\$ 230,872	\$ 52,920	23%	\$ 51,198
Expenditures:				
Operations	420,700	227,340	54%	128,898
Balance-July 1	927,091	937,893	101%	968,069
Balance YTD	\$ 737,263	\$ 763,473		\$ 890,369

An employee safety committee oversees safety and wellness programs for employees. The goal is to promote wellness and reduce work related accidents and injuries.

An actuarial review is completed every two years to ensure the program maintains reasonable reserves and funding levels.

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## ECONOMIC OUTLOOK

The September 2022 *Oregon Economic and Revenue Forecast* issued by the Office of Economic Analysis (OEA) states that “Economists are on recession watch. The combination of slower economic growth, high inflation, and rising interest rates has historically been problematic. That said, despite the crosscurrents in the economic data so far this year, the U.S. economy is unlikely to have entered into a recession. Employment and industrial production continue to grow. Personal income and consumer spending are rising quickly, but struggling to outpace the fastest inflation the U.S. has experienced since the early 1980s.”

“While this may be reassuring today, the risks to the outlook are real. Inflation remains the key issue. Even as headline inflation slows in the months ahead, the underlying inflation trend is likely to remain above the Federal Reserve’s target. As such, the Fed is raising interest rates further to cool the economy. Given the impact of rate increases is generally felt one to two years down the road, getting policy just right is extremely difficult.”

“In our office’s recent forecast advisory meetings there was a strong consensus that the risk of recession was uncomfortably high. The outlook is essentially a coin flip between a soft landing and a recession. For now, our office is keeping the baseline, or most probable outlook as the soft landing and continued economic expansion. Employment, income, and spending continue to grow, but at a slower pace than assumed in previous forecasts. This slower growth is needed for inflation to subside.”

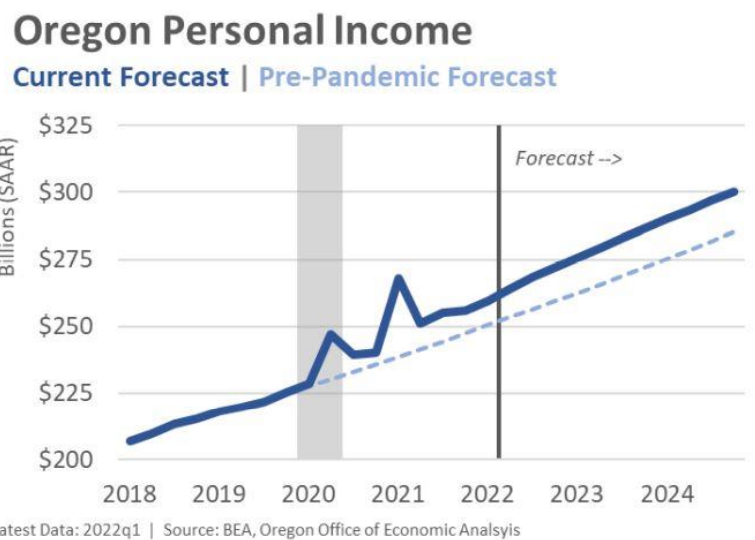
“However, if inflation does not slow as expected, and the Federal Reserve raises rates even further, our office’s alternative scenario of a mild recession beginning in late 2023 is more likely.”

“The key issue to watch is inflation. No other macroeconomic data is more important as it will dictate Federal Reserve policy in the quarters ahead.”

### *Macroeconomic Backdrop*

“With everything that has happened in the past two and a half years, it’s easy to lose sight of the fact that incomes are higher today than they were expected to be based on pre-pandemic forecasts. Cumulatively since the start of 2022, Oregon personal income growth is nearly \$27 billion higher than anticipated, or about 4.4 percent. For a recession, such income gains are unheard of. This cycle truly is different.”

“Much of the initial increases are directly the result of federal fiscal policy and pandemic aid. The enhanced unemployment insurance benefits, recovery rebates, and paycheck protection program all boosted incomes and more than offset the initial lost wages and drop in investment and nonwage forms of income. This federal aid also set the stage for the first economic recovery as it allowed households and firms to stay afloat, resulting in very few bankruptcies and closures. Economically, there has been very minimal



scarring, or permanent damage this cycle. Unfortunately, the same cannot be said from a public health perspective during a global pandemic.”

“All told incomes continue to grow and consumer spending is increasing. It is hard for the economy to fall into recession when both of these are occurring. That does not mean the outlook is rosy, but rather than the recent rough patch of economic data has not proven fatal. Given inflation, however, the real macroeconomic challenges still lie ahead. That said, the baseline outlook is still for an economic soft landing. Consumers will continue to spend, and their purchases will shift back into services to a greater degree and goods spending will slow, and potentially decline. This overall rotation in spending back into services and out of goods will help slow headline inflation as well.”

### *Inflation is the Key Macroeconomic Issue*

“Ultimately what happens with inflation in the quarters ahead will determine Federal Reserve policy and therefore the business cycle. There is no bigger issue today facing the economic outlook. The reason is that the Fed has met one half of its dual mandate of maximum employment and price stability but is significantly far away from the other half. Inflation over the past year is running at an 8.5 percent pace nationally and 8.3 percent across western states as measured by the Consumer Price Index in July. While a slight improvement from the June pace, this marks the fastest inflation since the early 1980s.”

“What may have started due to the reopening of the economy following the pandemic shutdowns, legitimate supply constraints, and strong consumer demand for goods has now broadened out. Faster inflation is more widespread across different segments of the economy, making it more persistent and possibly more entrenched than previously expected.”

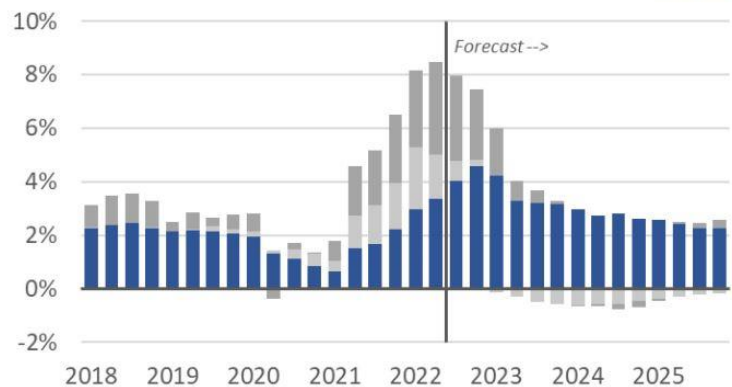
“Near-term headline inflation is likely to improve noticeably due to the decline in gas prices in July and August, and supply chains normalizing as retailers slow orders due to high inventories earlier this year. These items will likely take headline inflation from 8 or 9 percent and lower it to something more like 4 percent or so.”

“However, inflation has accelerated in the rest of the economy, as seen by the blue bars for service inflation in the nearby chart. Service inflation tends to be “sticky” or more persistent as it shows less volatility on a monthly or yearly basis than do commodities and goods more broadly. As such, inflation is expected to remain above the Fed’s target the rest of this year and next. Only in 2024 does inflation return to target in the soft landing scenario. At best this will be a multiyear process. The most challenging part for the Federal Reserve will be returning inflation from the 3 or 4 percent underlying trend today all the way back down to their 2 percent target.”

“We know that inflation is not costless. The most apparent impact is on households’ standard of living. Even with strong wage gains in the economy, paychecks today do not stretch as far as they did a year ago due to inflation

### **West Region Consumer Price Index**

Decomposing year-over-year inflation: Food and Energy, Goods, and Services



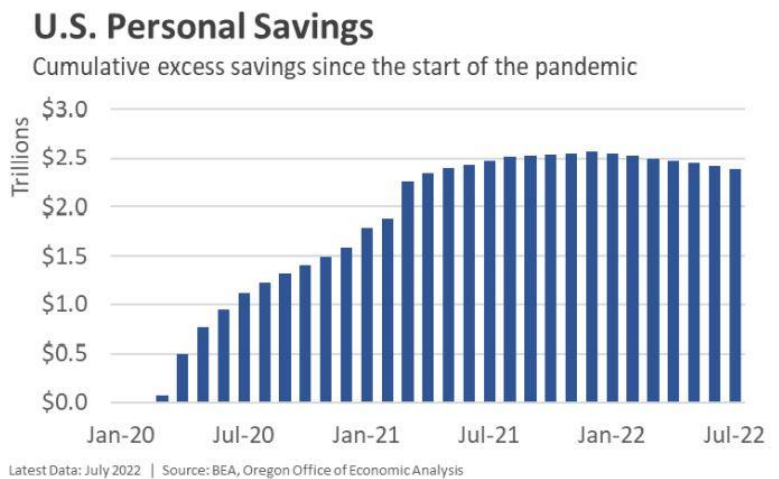
Goods and services are excluding food and energy | Latest: 2022q2 | Source: BLS, IHS Markit, OR Office of Econ Analysis

outpacing income growth. Specifically here in Oregon, the average wage statewide has increased 19 percent since the start of the pandemic. However on an inflation-adjusted basis, average wages are up just 5.5 percent overall, and have declined by nearly 1.5 percent in the past year. The 7 percent average wage gain from the second quarter 2021 to the second quarter 2022, while considerably faster than pre-pandemic wage gains, is outstripped by the 8.5 percent increase in inflation.”

“How have households responded to the high inflation environment? Quite honestly, households have held up surprisingly well so far in 2022. Consumer spending overall is still strong and remains well above pre-pandemic expectations. The challenge is the quantities of goods and services purchased is about what is expected, whereas the higher level of spending is really just going into paying higher prices for the same things.”

“Households have been able to spend more due to their strong finances. It’s not just the faster income growth, but also accumulated household savings from earlier in the pandemic, increase in overall wealth – particularly from housing market – and debt levels that remain below trend. Consumers really have no shortage of firepower if they do want to spend and are not worried about potential job losses in the future.”

“Between the initial declines in spending during the shutdowns and strong income growth, U.S. households overall were able to increase their savings by about \$2.5 trillion during the pandemic. In the face of the fastest inflation in 40 years, this excess savings is beginning to be tapped. This measure of excess savings has declined 7 percent since the start of the year, and now stands at \$2.4 trillion. Keep in mind that excess savings is savings that is above trend. In totality, household savings continues to increase each month, but the increase this year are a bit slower, resulting in the “excess” portion starting to erode, likely due to higher prices.”



#### *Federal Reserve: Higher for Longer*

“At this point the Federal Reserve has effectively taken its foot off the gas but not yet applied the brakes to the economy. As of publication the federal funds rate stands at 2.25 – 2.50% which is consistent with what researchers estimate is the so-called neutral rate of interest. The neutral rate is when monetary policy is neither actively stimulating the economy, nor restricting it. In the months ahead, the Federal Reserve will begin actively restricting the economy to cool inflation by raising rates and slowing demand to bring it back into better balance with existing supply.”

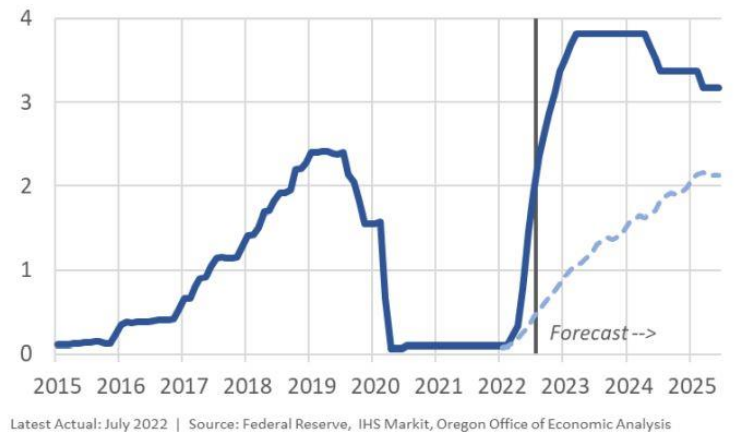
“The key questions are as follows: How much higher will interest rates go? How quickly will rates be increased? How long are the policy legs in terms of when the increases will be felt in the real economy? All are important, and still to be determined, which is one reason why the uncertainty and timing of a potential recession in the future is so large.”

“Based on the latest projections from the Federal Reserve, they expect to raise interest rates into the high 3 percent range by either the end of this year, or early next year. After holding interest rates in the restrictive range long enough to know that inflation is returning to target, then interest rates can begin to be cut back down toward the neutral rate in the years ahead.”

“The Fed will release their next Summary of Economic Projections (SEP) later in September. Given the strength in the economy, and the continued high rate of inflation, the risks point toward interest rates needing to be even higher, and/or for a longer period of time to truly cool the economy. The Fed says they will not hesitate to raise rates and bring inflation back to target even if it induces a recession to do so. Ultimately this interaction between actual inflation in the economy, and the Federal Reserve’s policy response will determine the rest of this business cycle.”

## The Federal Reserve and Interest Rates

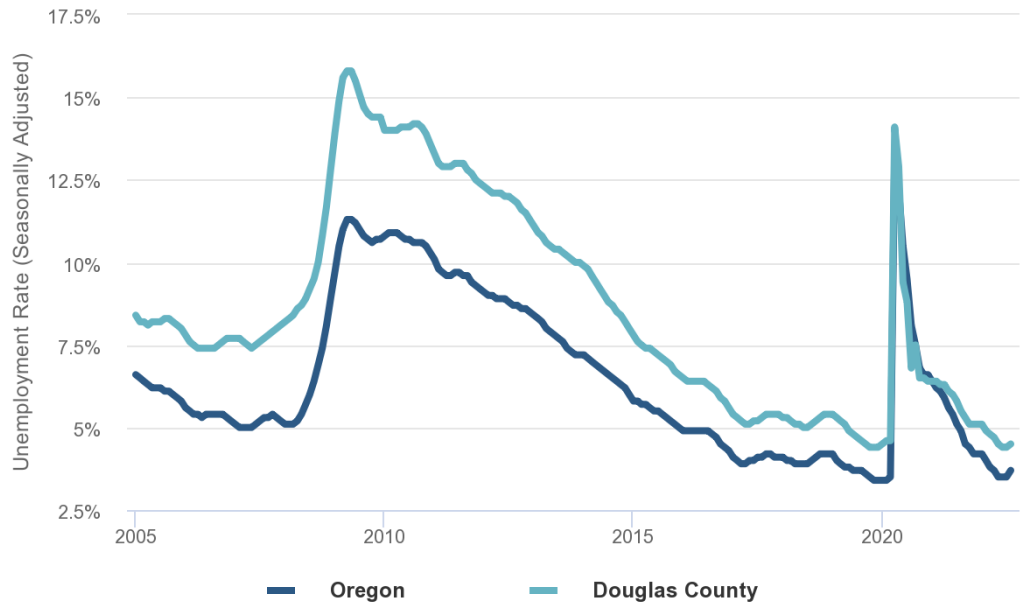
Fed Funds Rate: **Current Forecast**, Fed’s own December 2021 SEP



### Douglas County

The State of Oregon Employment Department reported; “Douglas County’s seasonally adjusted unemployment rate edged up to 4.5% in August compared with a revised 4.4% in July. Douglas County’s record low unemployment rate was set in October 2019 at 4.4%. The rate is down from 5.5% in August 2021. The Oregon seasonally adjusted August rate was 3.7% and the U.S. rate was 3.7%.”

### Unemployment Rate

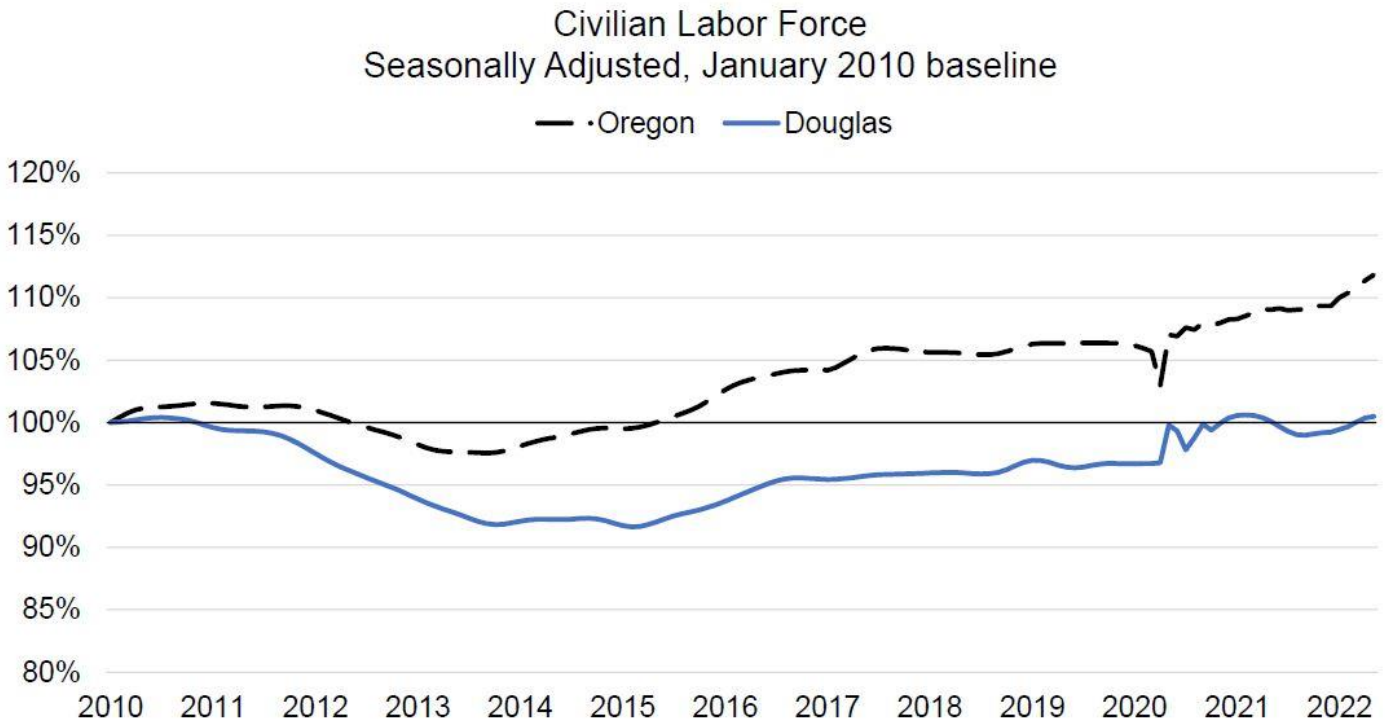


Source: Oregon Employment Department Qualityinfo.org

A review of the underlying figures to August’s seasonally adjusted unemployment rate dropping year-over-year from 5.5% to 4.5% indicate a solid basis for growth. Comparing the underlying data to the previous month an understanding of an improving labor market emerges. The increase in the unemployment rate from the prior month was due to a solid increase in the labor force that offset increases in employment.

- The civilian labor force increased by 395 year-over-year or 0.82%. The labor force also increased by 523 from July of this year or 1.1%;
- The number of employed (or jobs) increased by 748 year-over-year or 1.62%. The number employed also increased by 287 from July of this year, or 0.63%; and
- The number of unemployed decreased by -353 year-over-year or -11.86%, however, they increased 236 from July of this year due to the large increase of workers that have entered the job market but have yet to find a job.

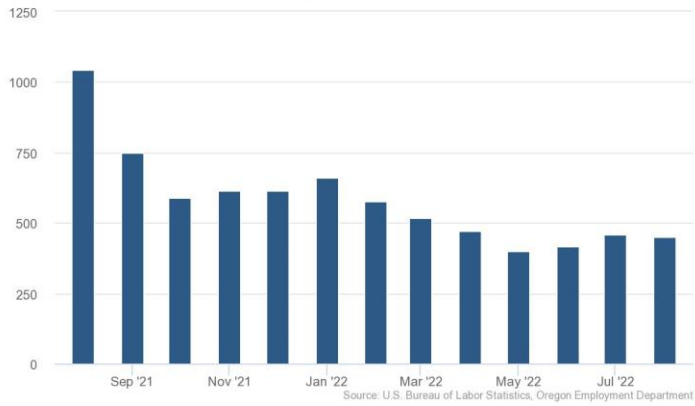
Furthermore, the Oregon Employment Department recently reported that “Despite the ongoing difficulty businesses have finding workers, the labor force in most parts of Oregon is larger than before the COVID pandemic. Douglas’s labor force has actually grown since 2020, although the number of workers in Douglas is essentially the same as in 2010.



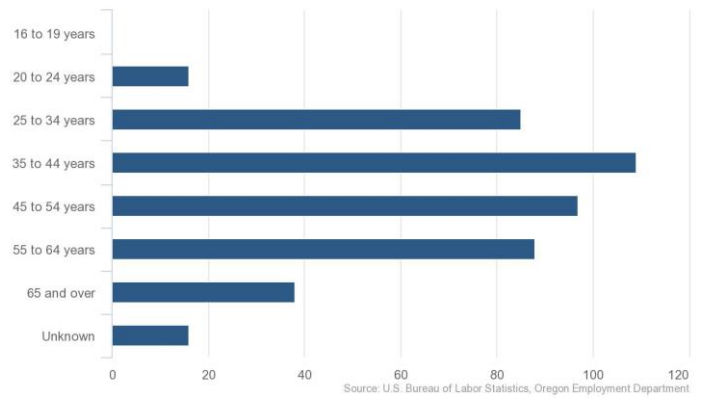
Source: Oregon Employment Department, Local Area Unemployment Statistics

For a further analysis of the unemployed population in Douglas County the following charts highlighting different aspects continued unemployment insurance claims are useful.

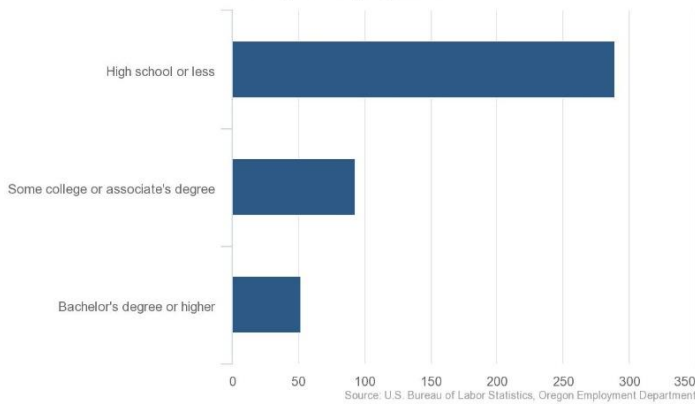
**Continued UI Claims**  
Workers Claiming Unemployment Benefits  
Douglas County, August 2021 - August 2022



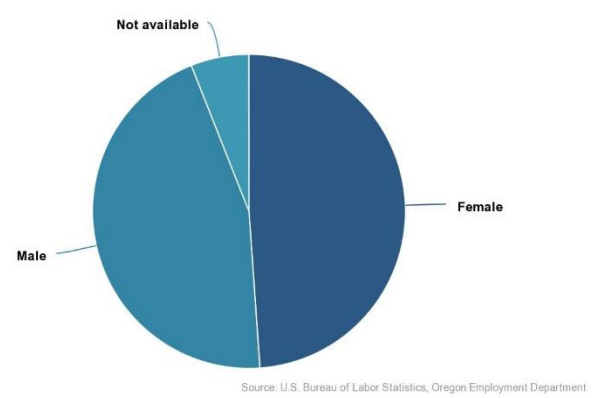
**Continued UI Claims by Age Group**  
Workers Claiming Unemployment Benefits  
Douglas County, August 2022



**Continued UI Claims by Education Level**  
Workers Claiming Unemployment Benefits  
Douglas County, August 2022



**Continued UI Claims by Gender**  
Workers Claiming Unemployment Benefits  
Douglas County, August 2022





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## Continued UI Claims by Industry

Workers Claiming Unemployment Benefits

Douglas County, August 2022

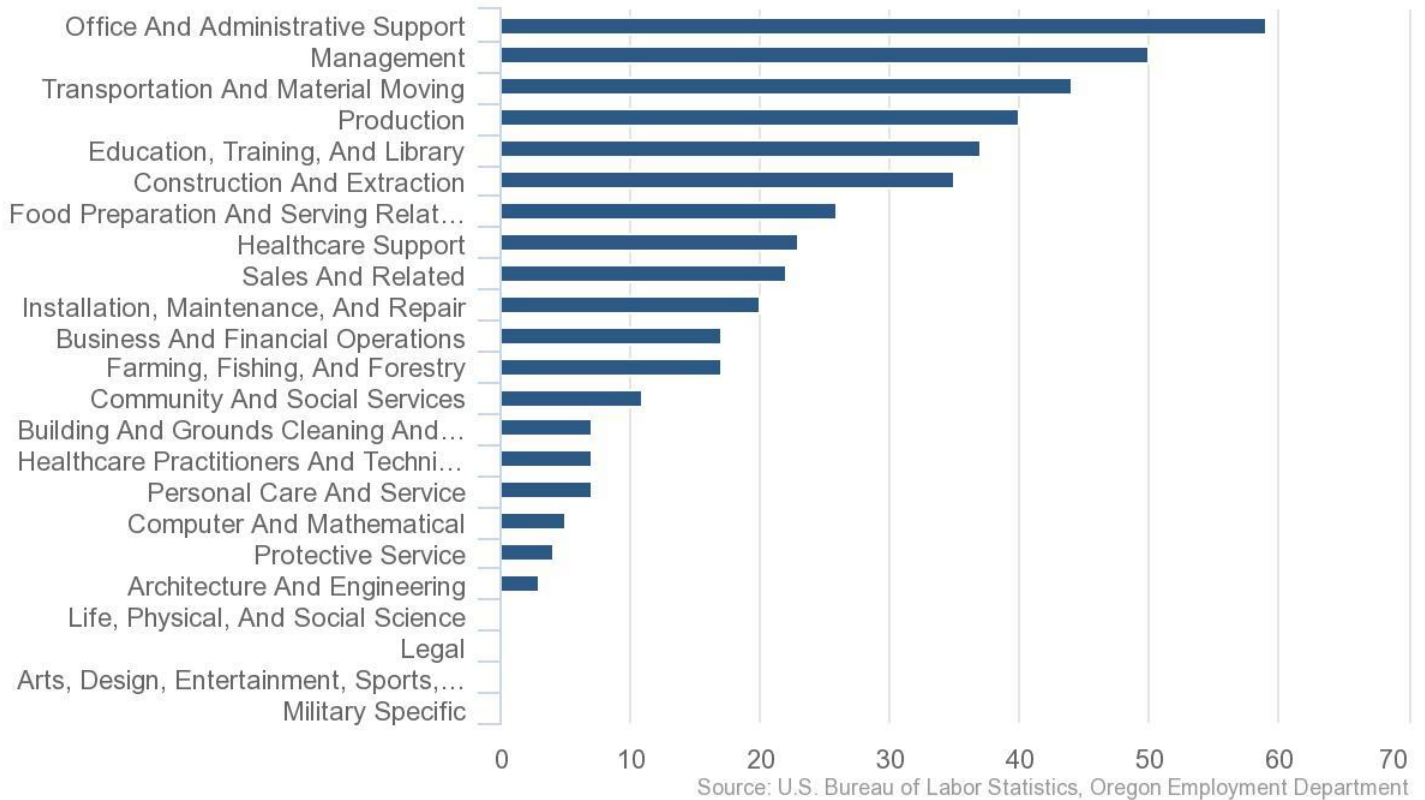


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## Continued UI Claims by Occupation

Workers Claiming Unemployment Benefits

Douglas County, August 2022



### A FINAL NOTE

This quarterly report has been prepared to summarize and review the City's operations and financial position for the first quarter of the 2022-23 fiscal year as of the month ending September 30, 2022, provide management with a financial planning tool, and monitor compliance with budget policy and Oregon budget law.

If you have questions about the report or would like additional information please contact Ron Harker, Finance Director, at (541) 492-6710 or via email at [finance@cityofroseburg.org](mailto:finance@cityofroseburg.org). We encourage you to visit our website at [cityofroseburg.org](http://cityofroseburg.org). The site is user friendly and contains information about the services we provide.

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