



## Synopsis of City Council Meetings for the year of 2024 (Meetings are in date order starting with January)

### January 8, 2024 - City Council Meeting

1. Mayor Rich appointed the following Commission Chair appointments:

- |                            |                                  |
|----------------------------|----------------------------------|
| • Airport                  | Councilor David Mohr             |
| ▪ Economic Development     | Councilor Patrice Sipos          |
| ▪ Historic Resource Review | Councilor Kylee Rummel           |
| ▪ Homeless                 | Mayor Larry Rich                 |
| ▪ Homeless                 | Councilor Shelley Briggs Loosley |
| ▪ Library                  | Councilor Andrea Zielinski       |
| ▪ Parks and Recreation     | Councilor Ruth Smith             |
| ▪ Public Works             | Councilor Ellen Porter           |

Mayor Rich appointed Councilors Michalek and Sipos to serve on the MedCom Board.

2. Approved the reappointments of Steve Skenzick and Daniel Sprague to the Airport Commission for another three year term.
3. Approved the reappointments of Jerry Smead, Bryan Sykes, and Jeffrey Weller to the Budget Committee for another three year term.
4. Approved the reappointment of Michael Widmer to the Economic Development Commission for another three year term.
5. Approved the reappointments of Bentley Gilbert, Stephanie Giles, and Lisa Gogal to the Historic Resource Review Commission for another three year term.
6. Approved the reappointments of Dr. Gregory Brigham, Shelley Briggs Loosley, and Shaun Pritchard to the Homeless Commission for another three year term.
7. Approved the reappointments of Mandy Elder and Shirley Lindell to the Library Commission for another three year term.
8. Approved the reappointments of Ryan Finlay and Diana Wales to the Parks and Recreation Commission for another three year term.
9. Approved the reappointment of Jaime Yraguen to the Planning Commission for another three year term.
10. Approved the reappointment of Fred Dayton Jr. to the Public Works Commission for another three year term.
11. Appointed Councilor David Mohr to act as the 2024 Council President.
12. Accepted the resignation of Misty Danskey from the Economic Development Commission with regrets.
13. Accepted the resignation of Terri Lundy from the Library Commission with regrets.
14. Approved the December 6, 2023 Special Meeting Minutes.
15. Approved the December 11, 2023 Regular Meeting Minutes.
16. Approved the December 13, 2023 Work Session Minutes.

17. Recommended Approval of an OLCC - New Outlet – Chops Catering at 1308 NW Park Street #103.
18. Recommended Approval of an OLCC – New Outlet – Darin Allaire at 254 W. Broccoli Street.
19. Adopted Resolution No. 2024-01, entitled, “Authorizing and Supporting the Application for a Douglas County PIER Grant.”
20. Approved to postpone the Winchester Street Property discussion until the January 22, 2024 meeting.

### **January 22, 2024 - City Council Meeting**

1. Mayor Rich presented the 2024 State of the City Address.
2. Appointed Ken Averett to the Homeless Commission.
3. Approved the January 8, 2024 Regular Meeting Minutes.
4. Adopted Resolution No. 2024-02 – Updating the City’s Equal Opportunity and Nondiscrimination Statement.
5. Adopted Ordinance No. 3596, entitled “An Ordinance Amending Chapter 6.02 of the Roseburg Municipal Code.”
6. Authorized execution of Amendment No. 1 to the Intergovernmental Agreements with ODOT for the Douglas Avenue Deer Creek Bridge Construction Project.
7. Authorized Task Order No. 3 with Century West Engineering for Design Through Bidding Services for the NE Jackson Street and Commercial Avenue Water Main Replacement Project for an amount not to exceed \$136,825.
8. Approved the third 10-year renewal for the RBGAP, LLC lease at the Airport Industrial Property with an annual lease rate of \$32,538 for the next five-year period.
9. Council received public comment regarding the Dream Center proposal and direction was given to Staff to work with the Dream Center to establish a location and operation of an Urban Campground.
10. Council received public comment regarding the Winchester Street Property and authorized the City Manager to cancel the purchase agreement for the Winchester Street Property.

### **February 12, 2024 - City Council Meeting**

1. Direction was given to Staff to explore options for increasing the maximum amount of the Economic Development Tourism Grant Award from \$5000.
2. Appointed Keith Lowther to the Homeless Commission.
3. Approved the January 22, 2024, Regular Meeting Minutes.
4. Recommended approval of an OLCC – New Outlet – BHM Corporation dba Holy Smoke Shop at 3019 NW Stewart Pkwy #306.
5. Recommended approval of an OLCC – Change of Ownership – Mehrok Market LLC dba J & J Market & Deli No. 1 at 1532 SE Stephens St.

6. Adopted Resolution No. 2024-03, entitled, “Authorizing a Connect Oregon Grant Application for the Taxiway A Extension Project at the Roseburg Regional Airport.”
7. Adopted Resolution No. 2024-04, entitled, “Repealing and Replacing Resolution No. 2023-21 Regarding the City of Roseburg Parks Rules and Regulations.”
8. Adopted the Amended Audience Participation Information.

### **February 26, 2024 – City Council Meeting**

1. Appointed Joel Goodwillie, Theresa Haga, and Sarah Everman to the Economic Development Commission.
2. Received public comment from Liam Bean – former employee, regarding housing affordability; Ken Deatherage regarding downtown parking; and five (5) comments in opposition to the Bogard Street or Dream Center as potential sites for a homeless camp.
3. Approved the February 12, 2024, Regular Meeting Minutes.
4. Recommended approval of an OLCC – New Outlet – McClendon’s Old Fashioned Meats, LLC at 930 W. Harvard Ave.
5. Adopted Resolution No. 2024-05, entitled, “A Resolution Approving a Tax Exemption for Sunshine Park Apartments.”
6. Authorized the use of \$50,000 of ARPA Funds to provide cash flow assistance for the Off Street Parking Fund.
7. Authorized the withdrawal from the MedCom Authority Agreement with Douglas County Fire District 2.

### **Roseburg Urban Renewal Agency Board Meeting**

1. Approved the December 11, 2023, Meeting Minutes.
2. Adopted Resolution No. UR-2024-01, entitled, “A Resolution Approving a Tax Exemption for Sunshine Park Apartments located at 152 Sunshine Road.”

### **March 11, 2024 - City Council Meeting**

1. Mayor Rich introduced new City Recorder, Amy Nytes.
2. Mayor Rich proclaimed March as Red Cross Month.
3. Received public comment from Larry Wannebo, Andrew Shirtcliff, and Whitney Henneman in opposition of the Dream Center location as a potential site for a homeless camp; and Gerald Prescott regarding his experience with homelessness; and Kelly Wyatt regarding pollution of the South Umpqua River.
4. Approved the February 26, 2024, Regular Meeting Minutes.
5. Ordinance No. 3599, entitled, “An Ordinance Granting a Franchise to Charter Communications for the Purposes of Providing Cable Television Services, Effective June 1, 2024,” was read for the first time.
6. Adopted Resolution No. 2024-06, entitled, “A Resolution Authorizing and Supporting an Oregon Parks & Recreation Department Local Government Grant Application.”

7. Directed the City Manager to forgo the purchase of 225 NE Bogard Street and cancel the purchase agreement.

### **March 25, 2024 - City Council Meeting**

1. Mayor Rich proclaimed April 7 – 13, 2024, as National Library Week.
2. Direction was given for Staff to review the statement submitted by the Downtown Parking discussion group and to bring back an evaluation.
3. Accepted Dr. Gregory Brigham's resignation from the Homeless Commission, with regrets.
4. Appointed Gene McVae to the Homeless Commission.
5. Appointed Brady McNulty to the Library Commission.
6. Received public comment from Shari Coopride in opposition of the Dream Center property.
7. Approved the March 11, 2024, Regular Meeting Minutes.
8. Recommended approval of an OLCC – New Outlet – BHM Corporation dba Holy Smoke Smoke Shop at 161 NE Garden Valley Blvd. #101.
9. Adopted Ordinance No. 3599, entitled, "An Ordinance Granting a Franchise to Charter Communications for the Purposes of Providing Cable Television Services, Effective June 1, 2024."
10. Adopted Resolution No. 2024-07, entitled, "A Resolution Setting a New Council Reimbursement Amount for 2024."
11. Adopted Resolution No. 2024-08, entitled, "A Resolution Designating Bank Signatories."
12. Authorized execution of Change Order No. 1 to the Intergovernmental Agreement with ODOT for the Douglas Avenue Deer Creek Bridge Construction Project.

### **April 8, 2024 - City Council Meeting**

1. Mayor Rich proclaimed April 2024, as Volunteer Recognition Month.
2. Mayor Rich proclaimed April 2024 as Oregon Arbor Month.
3. Approved the March 25, 2024, Regular Meeting Minutes.
4. Received public comment from Neil Hummel in support of construction of the Roseburg Veterans' Home.
5. Ordinance No. 3600, entitled, "An Ordinance Amending Chapter 2.18 "Economic Development Commission" of the Roseburg Municipal Code," and Ordinance 3601, entitled, "An Ordinance Repealing Section 2.32.060 of the Roseburg Municipal Code," were read for the first time.
6. Ordinance No. 3602, entitled, "An Ordinance Granting a Telecommunications Franchise Agreement to Patriot Mobile LLC," was read for the first time.
7. Adopted Resolution No. 2024-09, entitled, "A Resolution Supporting the Construction of the Roseburg Veterans' Home and Requesting Federal Funding."

8. Authorized the City Manager to sign the twentieth extension of the Inmate Housing IGA with Douglas County.
9. Authorized the City Manager to sign an extension of the IGA with Douglas County for communications services.

#### **April 15, 2024 - City Council Work Session**

1. City Manager Nikki Messenger and Meredith Bliss, Adjunct Trainer – The Management Center, presented Council Goal Setting.

Council and Staff participated in a Goal Setting Session. Strategies for communication, identifying priorities, and ranking attainable goals were discussed.

This was the third work session on this topic and a fourth session is scheduled on Monday, April 29, 2024, beginning at 4:00 p.m., located at the Public Safety Center (PSC) – Umpqua Room, 700 SE Douglas Avenue.

#### **April 22, 2024 - City Council Meeting**

1. Mayor Rich proclaimed May 2024, as Historic Preservation Month.
2. Mayor Rich proclaimed May 1, 2024, as Thrive Umpqua Day.
3. Approved the March 25, 2024, Regular Meeting Minutes.
4. Received public comment from Dale Greenley providing his historical knowledge of the Stewart Park Veteran's Bridge and support for keeping it green.
5. Adopted Ordinance 3601, entitled, "An Ordinance Repealing Section 2.32.060 of the Roseburg Municipal Code"
6. Adopted Ordinance No. 3600, entitled, "An Ordinance Amending Chapter 2.18 "Economic Development Commission" of the Roseburg Municipal Code."
7. Ordinance No. 3602, entitled, "An Ordinance Granting a Telecommunications Franchise Agreement to Patriot Mobile LLC."
8. Awarded the Bradford Avenue ADA Ramps project to the lowest responsible bidder, Freedom Builders LLC, for \$208,672.00.
9. Authorized execution of Amendment No. 1 to the Intergovernmental Agreement with ODOT for the Stewart Park Drive South Umpqua Bridge Rehabilitation Project.
10. Requested Staff communicate with the State Historic Preservation Office (SHPO) the importance of keeping the Stewart Park Drive South Umpqua Bridge color green.
11. Direction was given to Staff to review options submitted by ACE Parking, whether water meters outside city limits can be assessed a fee, identify groups that will be charged a fee, equitable fees based on water meter sizes, and to schedule a work session to discuss these options.

#### **April 29, 2024 - City Council Work Session**

1. Mayor Rich and Council President Mohr presented Council Goal Setting.

Council and Staff participated in a Goal Setting Session. Strategies for communication, identifying priorities, and ranking attainable goals were discussed.

## **May 13, 2024 - City Council Meeting**

1. Mayor Rich proclaimed May 19 – 25, 2024, as EMS Week.
2. Mayor Rich proclaimed May 19 – 25, 2024, as National Public Works Week.
3. Received public comment from Nicole Inglis regarding services available to the homeless and James Chittum regarding adding a dump fee to pay for parking.
4. Approved the April 22, 2024, Regular Meeting Minutes.
5. Approved the April 29, 2024, Work Session Minutes.
6. Recommended OLCC approval of all 2024 renewal applications received from licensees in the City of Roseburg.
7. Recommended approval of an OLCC – Change of Ownership – Lil Pantry Roseburg LLC 1 at 2611 NW Edenbower.
8. Recommended approval of an OLCC – Greater Privilege – Ami Japanese Restaurant at 634 SE Cass Avenue.
9. Directed Staff to officially close out the Reality Kitchen CDBG grant.
10. Included Option #3 for the CDD fee changes in Resolution No. 2024-10.
11. Adopted Resolution No. 2024-10, including option #3, entitled, “A Resolution to Amending Resolution No. 92-13 Regarding Fees.”
12. Adopted Resolution No. 2024-11, entitled, “A Resolution Amending Resolution No. 91-18 Regarding Water Fees.”
13. Adopted Resolution No. 2024-12, entitled, “A Resolution Opting in to ORS 105.668 Recreational Immunity.”
14. Authorized the execution of the Intergovernmental Agreement with the Oregon Department of Transportation for Right-of-Way services for the Parker Road Newton Creek Bridge project.