



City of Roseburg Budget Message

2020-2021



Budget Message

Thank you for your time
and expertise!

...and please be patient as we navigate
technology.



Budget Message

Proposed budget based on maintaining existing service levels and advancing work on Council's goals:

1. Develop and implement policies to enhance housing opportunities
2. Implement transportation funding policies to meet identified community needs.
3. Enhance community livability and public safety
4. Take a proactive role in community economic development and revitalization
5. Update and implement the City's Emergency Preparedness Plan
6. Explore strategies to address issues related to unhoused individuals within the community



Budget Message – General Fund

General guidelines

Maintain current service levels

and

Limit increases to less than CPI-W (2.7%)

(if possible)

➤ **OVERALL GENERAL FUND INCREASE < 2%**



Budget Message – Other Funds

Special Revenue, Capital Project, and Enterprise Funds vary each year based on a number of factors:

- Revenue
- Grants applied for/received
- Overhead costs
- Number, type and cost of projects



Budget Message

THANK YOU!

...please be patient as we navigate technology AND let us know if you have any questions.

City of Roseburg Budget

2020-2021





Budget Guidelines 2020-2021

It may be helpful to share with the Committee the assumptions and directions that were incorporated in the budget. These apply to all departments and may make review of individual budgets easier.



Budget Guidelines

- Proposed budget prepared with materials & services, and staffing to continue service levels with only the slightest of increases.
- Total staffing is 171.35 FTE; an increase of 0.5 FTE from original current year budget.
 - 1.0 Increase – Communication Specialist
 - 0.5 Decrease – Seasonal Help



Budget Guidelines

- Commercial Insurance – 5% increase
- Dental Insurance – 0% increase
- Vision Insurance – 0% increase
- Health Insurance – 12% increase



Budget Guidelines

- Salaries:
 - Fire Union: 3% COLA per contract
 - Police Association: 3% COLA per contract
 - IBEW: Contract to be negotiated this year
 - Non-Union: 3% (to keep pace with union employees and avoid compression)
 - Budget includes merit (step) increases, which are not guaranteed. Merit increases are subject to annual evaluation and satisfactory job performance.



Budget Guidelines

- Budgeted PERS Rates effective 7/1/20:

–Tier 1/Tier 2 – 38.11%

–OPSRP Police and Fire – 33.16%

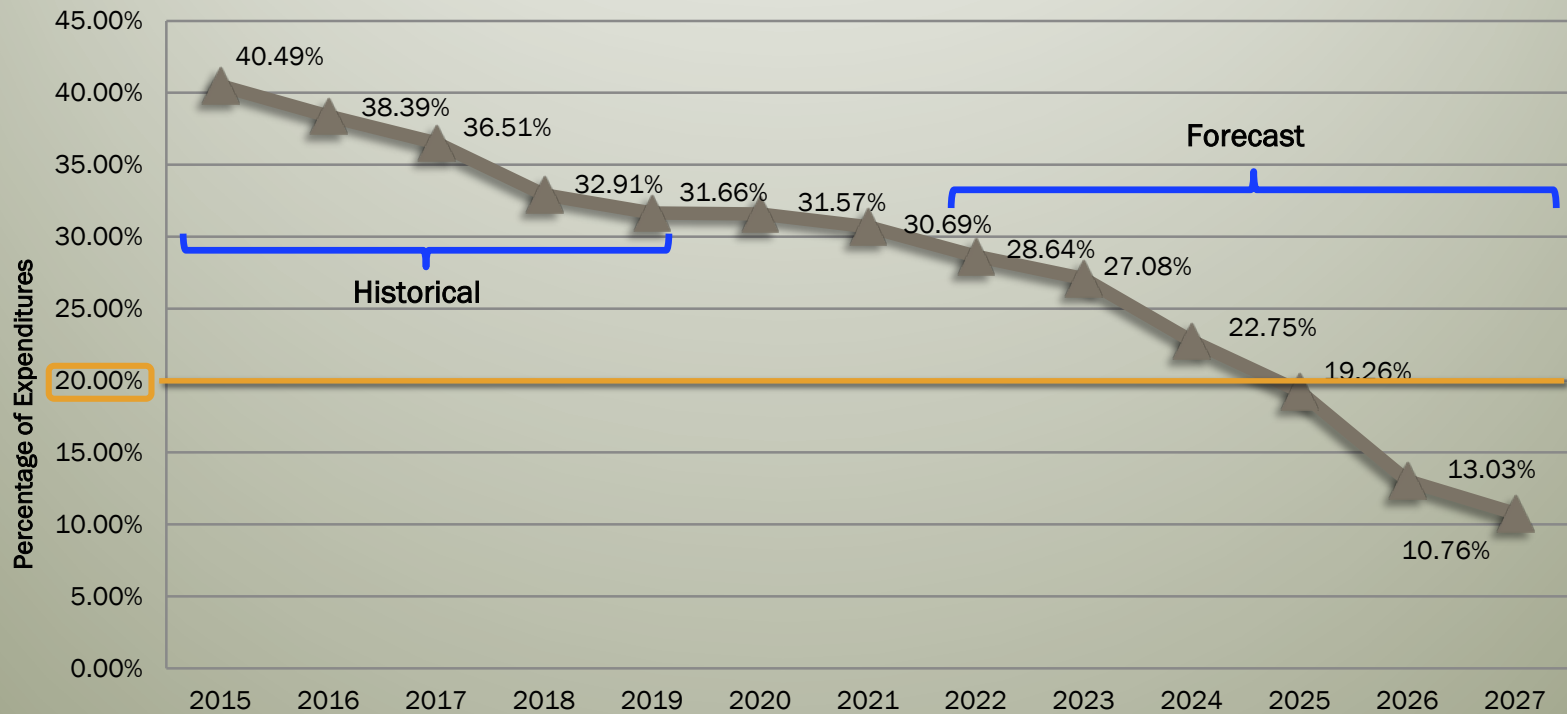
–OPSRP General Services – 28.53%

Reported rates include the 4% internal charge to fund the debt service on the City's Pension Obligation Bonds.

General Fund Stability



City of Roseburg – Ending Fund Balance as Percentage of Expenditures (Forecast based on Budget performance)





General Fund Revenues

- \$17.083 million – Property taxes
- \$2.070 billion estimated assessed value
↑4.1% increase over last year actuals
- \$230,000 Other Taxes
- \$2.93 million – Franchise fees
- \$905,700 – State shared revenues
- \$650,000 – User Fees, Permits
- \$450,000 – Court Collections
- \$247,000 – Intergovernmental Revenue – Local
- \$14,200 – Grants
- \$235,000 – Interest



General Fund Revenues

\$34,031,296

Interdepartmental Charges 9.5%

Permits, Licenses 9.2%

Intergovernmental
3.8%

Fines, Forfeitures &
Penalties 1.3%

User Charges
1.3%

Interest
0.7%

Other
Taxes
0.7%

Property Taxes 50.2%

Beginning Fund
Balance 23.2%





COVID-19 Impacts

[The First thing we all know is – we don't know much!]

- Property Taxes (more likely to hit in FY 21 via a higher delinquency ratio; FY 22 could see reduction in values if businesses don't reopen)
- Franchise Fees (unknown: increases to more time spent at home, decreases to businesses shuttering)
- State Shared Revenues (Liquor, Tobacco, Marijuana, other, likely to increase but how much is unknown)
- Building Permits and the associated impact on SDCs (currently the City has not seen this activity decrease – SDCs do not impact the GF)
- Traffic Citation, Parking Citation revenues (less driving means fewer tickets – Traffic impacts GF while Parking does not.)
- Recreation and other user fees (will likely decline)
- Lodging Taxes (taking a major hit but depth and breadth unknown at this time – Does not impact the GF)
- State Shared Gas Taxes (taking a major hit but depth and breadth unknown at this time – Does not impact the GF.)

City Administration Department

2020/2021 Budget
Presentation





Total Department Budget

- 2019/20 adopted budget - \$1,256,600
- 2020/21 proposed budget - \$1,202,281

4.3% Decrease





Materials and Services

- 2019/20 adopted budget - \$337,750
- 2020/21 proposed budget - \$283,500

16% Decrease

(The majority of this decrease is due to moving the contribution to the transit district to non-departmental.)





Personnel Services

- 2019/20 adopted budget - \$918,850
- 2020/21 proposed budget - \$918,781

Less than .01% Decrease



Accomplishments



- Transition of new City Manager
- Hired Communication Specialist position
- 37 personnel transitions
- New electronic HR filing system created and implemented
- Implemented online sales process for surplus equipment/supplies
- Became a Blue Zones approved work site
- Hired Anvil NW as new Destination Marketing Organization
- Assisted with new website design





Department Goals

- Implement City Council goals in conjunction with all departments
- Implement electronic approval processes among city departments
- Evaluate opportunities to help the community recover from the COVID-19 pandemic





Finance Department

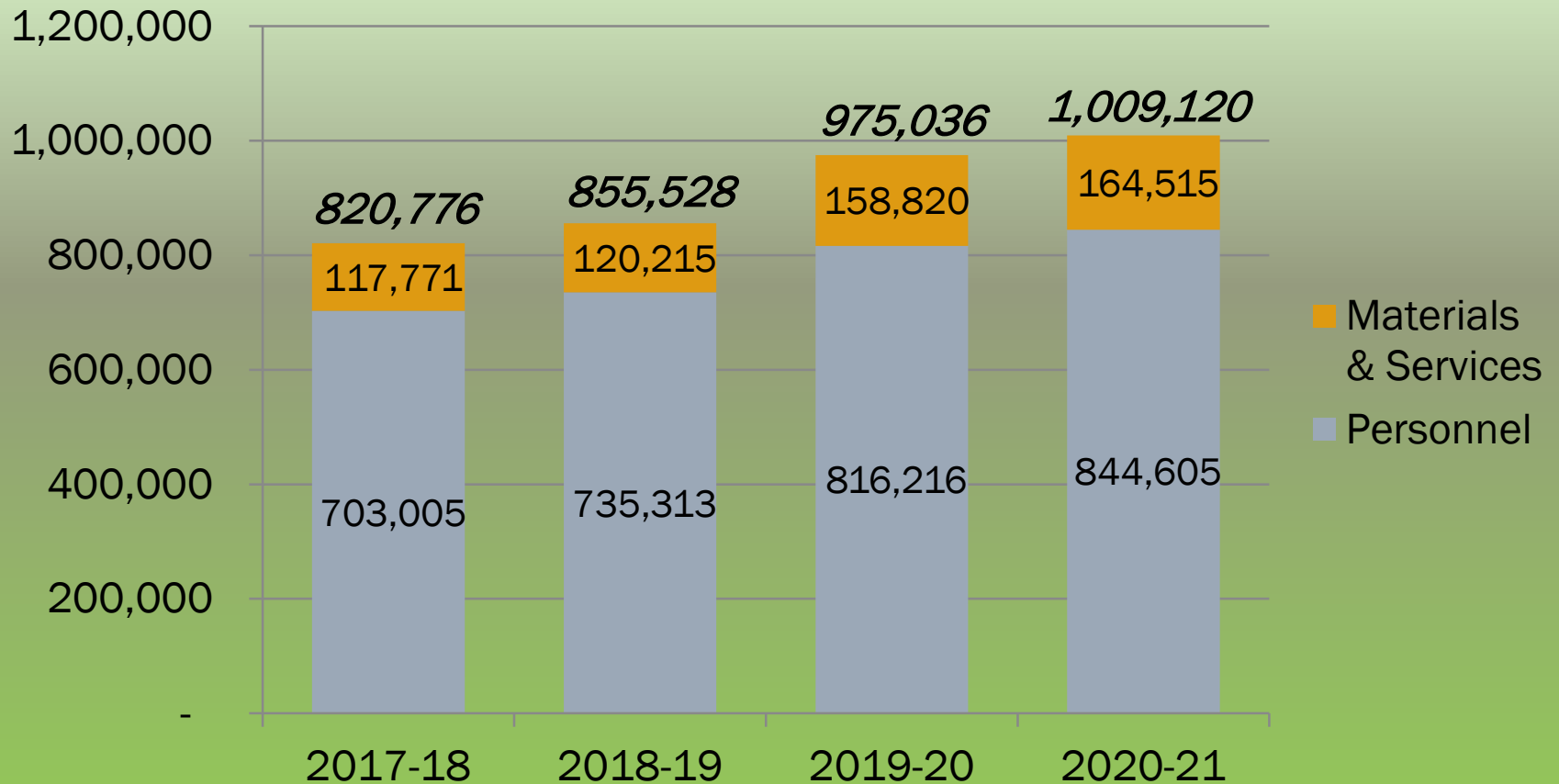
2020/2021 Budget
Presentation

See proposed budget page 43

3.5% increase



Total Finance Department





Finance Activities

- Financial analysis and reporting
- Budget development and management
- Comprehensive Annual Financial Report (CAFR)
- Popular Annual Financial Report (PAFR)
- Utility and assessment billing
- Treasury and debt management
- Grant administration
- Payroll
- Accounting services





Finance Achievements

- Awaiting a 27th consecutive GFOA award for Excellence in Financial Reporting
- Awaiting a 5th consecutive GFOA Award for Outstanding Achievement in Popular Annual Financial Reporting
- Completed the final closeout of the North Roseburg Urban Renewal Area
- Updated the 6-yr financial forecast
- Preparatory work for implementation of GASB Statement No. 87 “Leases”



Finance Goals

- Submit CAFR to GFOA financial reporting certification program
- Submit PAFR to GFOA award program
- Implement GASB No. 87 “Leases”
- Implement GASB No. 84 “Fiduciary Activities”



Information Technology

2020/2021 Budget
Presentation

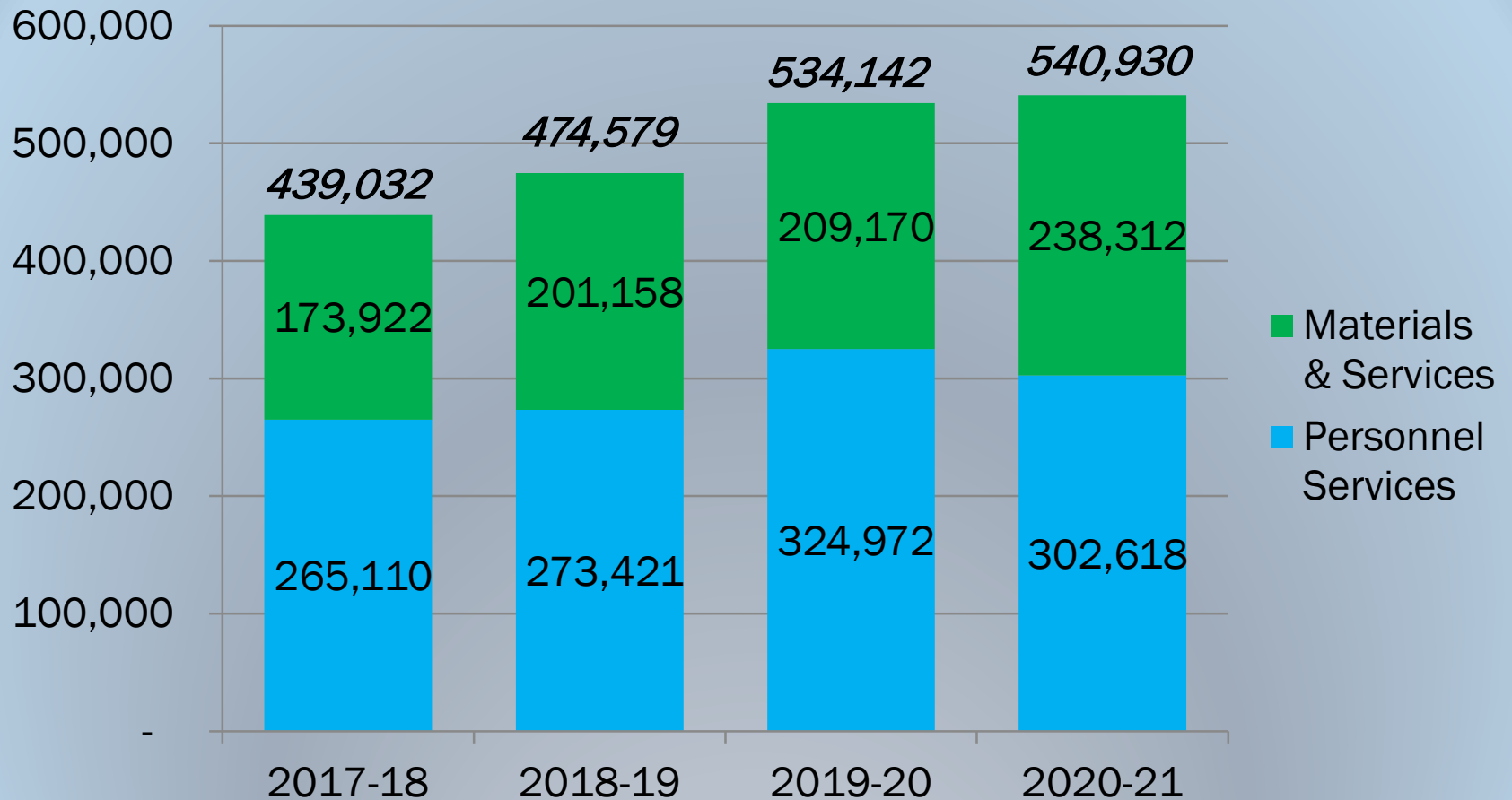


See Proposed Budget page 45

1.3% increase



Total Information Technology





I.T. Activities

- Support and maintain a network of:
 - 340 user & service accounts
 - 181 desktop/laptops
 - 100 mobile devices
 - 46 virtual and physical servers
 - 2 Storage Area Network storages
 - 174 Cisco telephone devices
 - Wireless network with 45 access points.
- Support and maintain city radio and telecommunication systems
- Ensure network security
- Specialized application support
- Development and implementation of disaster recovery strategies of city data.





I.T. Achievements

- Replace all virtualization server hosts
- Replace Police and Fire MDCs (Mobile Data Computers)
- Upgraded 20 PCs in multiple departments
- Upgrades of security cameras at the Public Safety Center
- Rollout of new City website
- Support work on the Water system's telemetry upgrade project





I.T. Goals

- Replace and install security cameras at the Public Safety Center, Parks and Fulton shops
- Update ubiquiti radio at reservoir hill to provide connectivity for telemetry communications and Gaddis and Eagles parks, etc.
- Secure IT equipment in a new shelter on reservoir hill that connects multiple locations
- Upgrade Cisco phones throughout the City for compliance with upgraded servers and to enhance network speeds



Community Development Department

2020/2021 Budget
Presentation



COMMUNITY DEVELOPMENT DEPARTMENT
CITY OF ROSEBURG



Community Development

- Planning & Building
- Economic Development
- Historic Preservation
- Code Compliance





Accomplishments

- Completed and Council adopted the Transportation System Plan
- Completed and Council adopted the Housing Needs Analysis
- Updated the Land Use Development Regulations involving; Accessory Dwelling Units (ADU's), Single Room Occupancy (SRO's), and Public & Semipublic Uses in the Central Business District
- Helped to facilitate the SDC Buydown Program through the Urban Renewal Agency (Deer Creek Apartments – 68 units; \$314k incentive) & (Oak Springs Apartments – 89 units; \$410k incentive)





Accomplishments

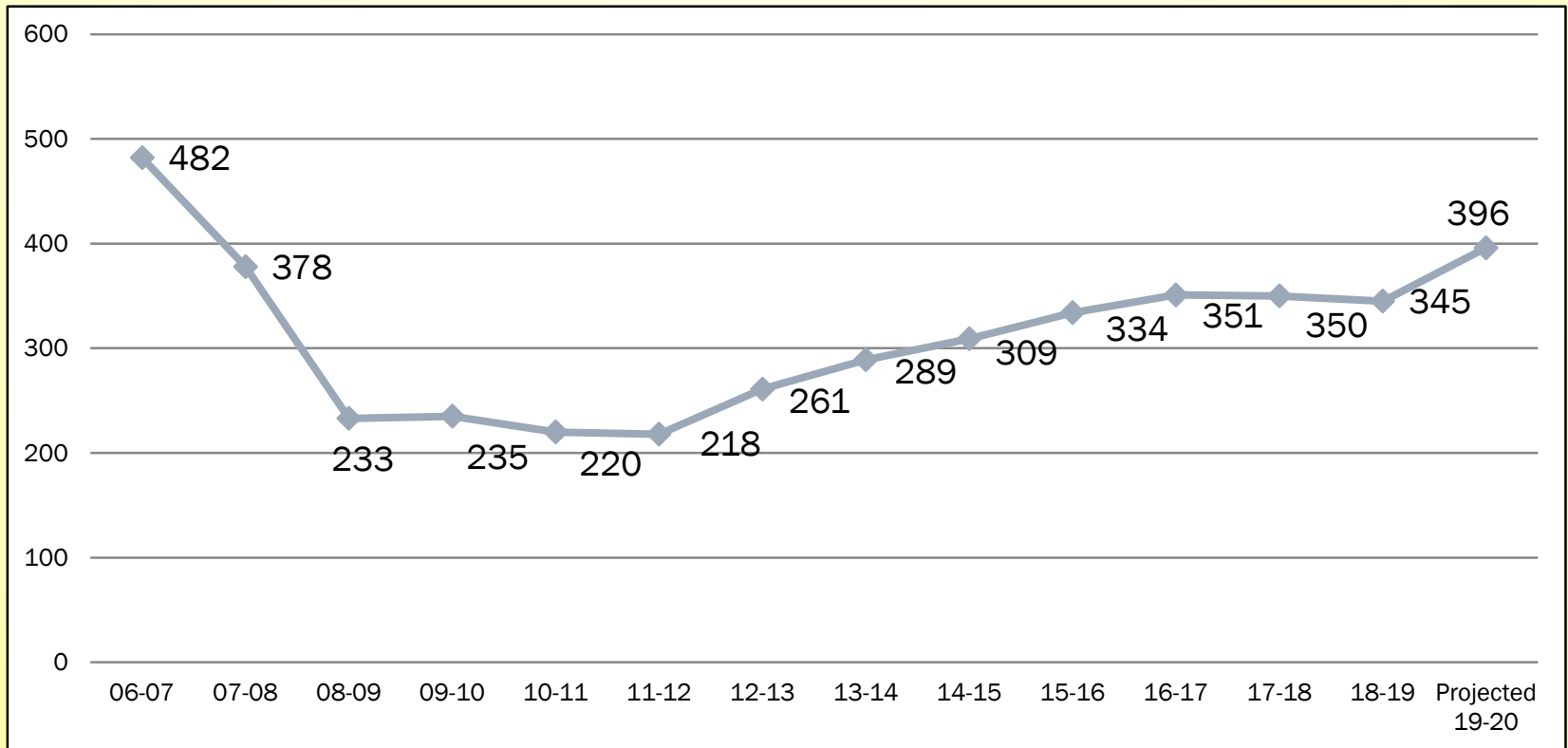
- Finalized Community Development Block Grant (CDBG) United Community Action Network (UCAN) – Head Start Program
- Finalized Community Development Block Grant (CDBG) NeighborWorks Umpqua – Regional Rehabilitation Project
- Completed design phase of Wayfinding Sign Project
- Processed approximately 400 Site Review applications, land use actions and other permit actions



 Community Development		<small>City of Roseburg, Community Development Department 300 SE Douglas Avenue – 3rd Floor, Roseburg, OR 97430 Phone: 541-492-4750; Email: cod@cityofroseburg.org Website: CityofRoseburg.org</small>
SITE PLAN REVIEW APPLICATION		**Office Use**
Category of Development: <input type="checkbox"/> One or Two Family Dwelling <input type="checkbox"/> Multi-Family <input type="checkbox"/> Commercial/Industrial <input type="checkbox"/> Other: _____		Application Number: _____ Date Received: _____
Type of Work: (check all that apply) <input type="checkbox"/> New Construction <input type="checkbox"/> Addition/Alteration/Change of Use <input type="checkbox"/> Demolition <input type="checkbox"/> Other: _____		Route to: <input type="checkbox"/> Fire Dept. <input type="checkbox"/> RUSA <input type="checkbox"/> Public Works <input type="checkbox"/> ODOT Courtesy Copy: <input type="checkbox"/> Pacific Power <input type="checkbox"/> Avista Utilities
Project Site Information: Site Address: _____ Suite/Apt. No: _____ City/State/Zip: _____ Parcel I.D. No: _____ Previous uses at this Site (Last 10 years): _____		Required Plans: <input type="checkbox"/> Site Plan <input type="checkbox"/> Floor Plan(s) <input type="checkbox"/> Building Elevations <input type="checkbox"/> Parking Plan/Counts <input type="checkbox"/> Landscape Plan <input type="checkbox"/> Grading Plan <input type="checkbox"/> Elevation Certificate <input type="checkbox"/> Geo technical Report <input type="checkbox"/> Improvement Plan(s) <input type="checkbox"/> Fire Dept. Checklist
Project Description: _____ _____ _____		
Building Area Existing (sq. ft.): _____ New (sq. ft.): _____	Impervious Area (parking, driveways, etc.) Existing (sq. ft.): _____ New (sq. ft.): _____	
Sign Permits only		
Existing Signs Type/Amount _____ Total Sign Area _____ sq. ft.	Proposed Signs Type/Amount _____ Total Sign Area _____ sq. ft.	
Applicant(s) Information: <input type="checkbox"/> Owner <input type="checkbox"/> Tenant <input type="checkbox"/> Contractor/Agent Name: _____ Phone: _____		

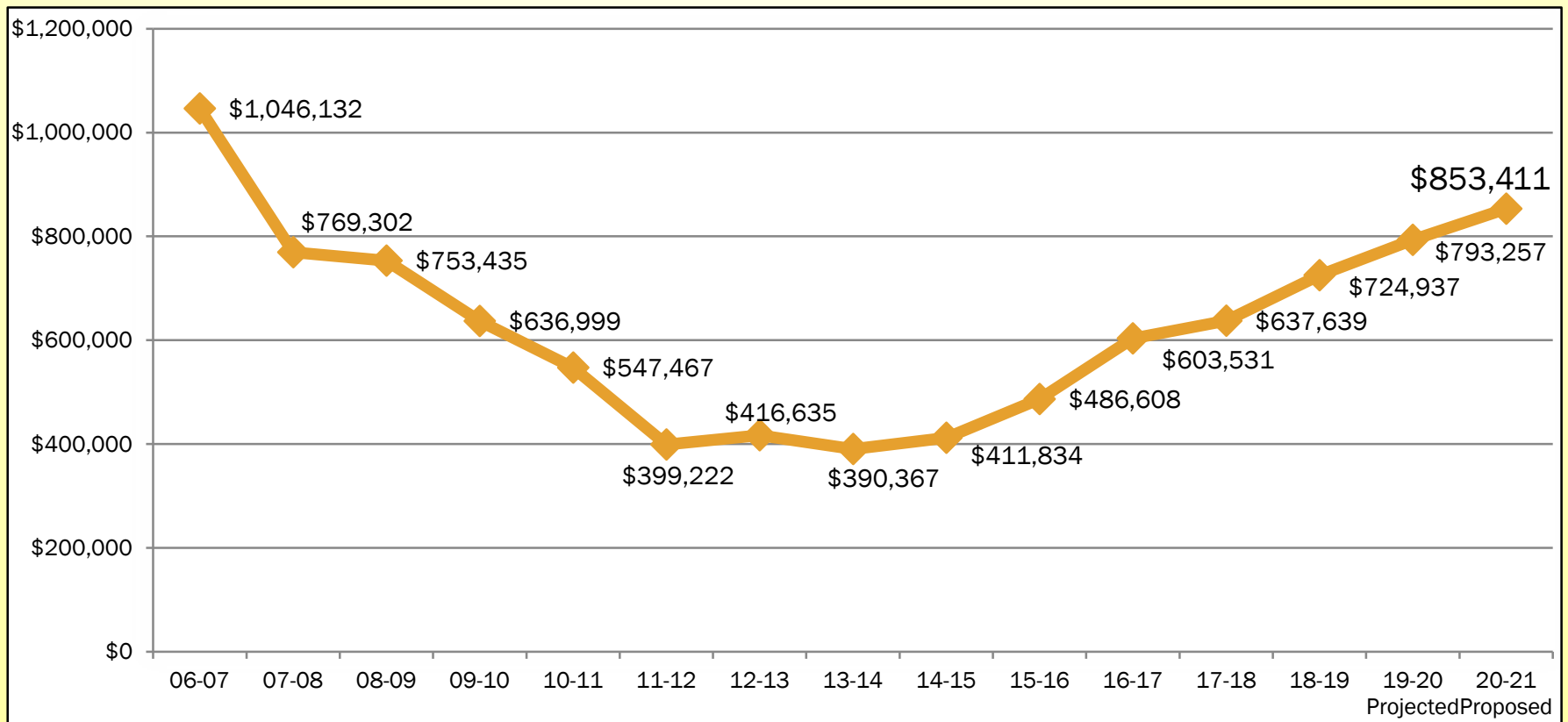


Annual Permit Activity





Budget Proposal





Department Goals

- Help to implement new zoning code surrounding missing middle housing and requirements contained in HB 2001
- Prioritize and begin implementing recommendations provided in the 2019 Housing Needs Analysis
- Continue evaluating an Urban Growth Boundary Swap
- Implement parameters around new Urban Renewal incentives
- Coordinate with ODOT concerning a new Highway 138 Design Concept Plan
- Finalize Community Development Block Grant (CDBG) CCD Business Development – Micro Enterprise Business Education Project

Roseburg Public Library

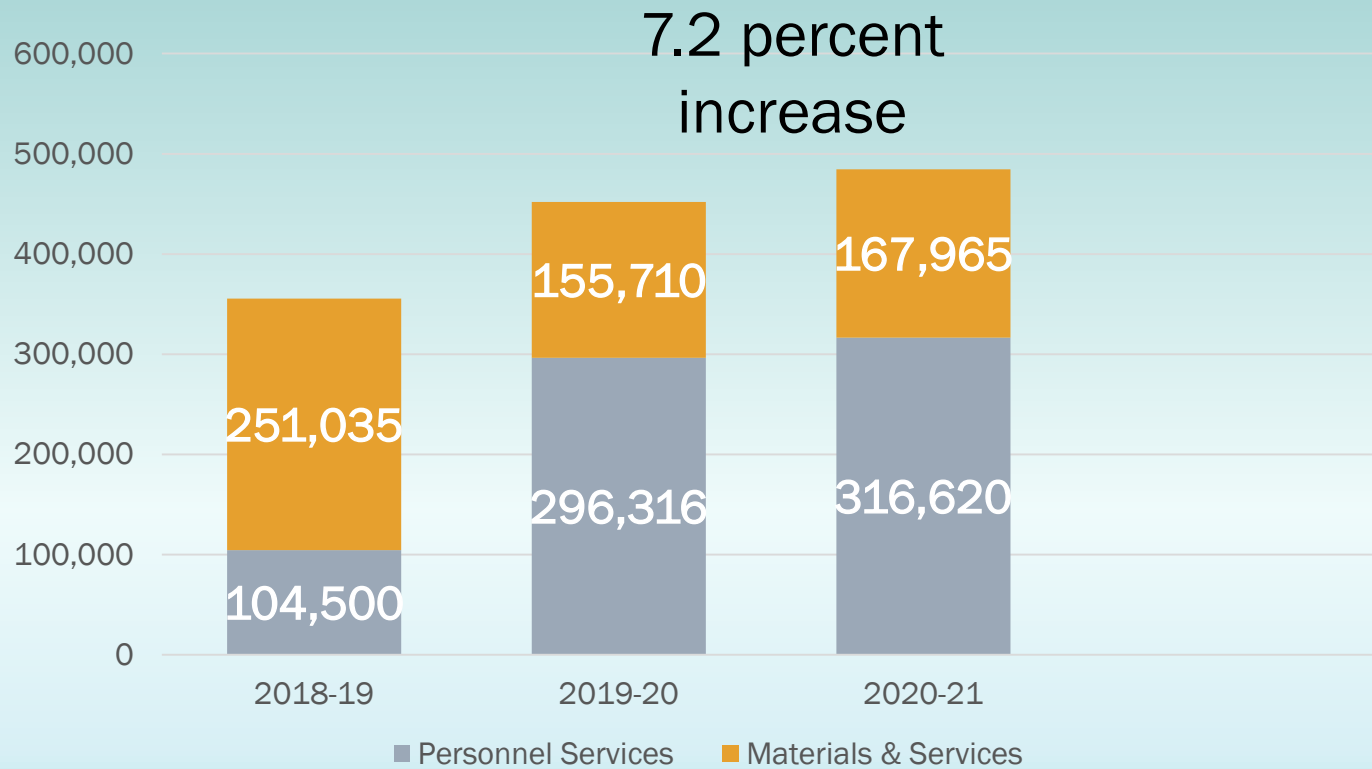
2020/2021 Budget
Presentation



See Proposed Budget page 49



Total Library Department





Total Library Department

Materials & Services

- Library building maintenance
 - Carpet cleaning
- Contract for AmeriCorps participant
- Collection materials
 - Supplement grants and donations
- Software for library operations
 - Public computers, library catalog, electronic platforms



Accomplishments

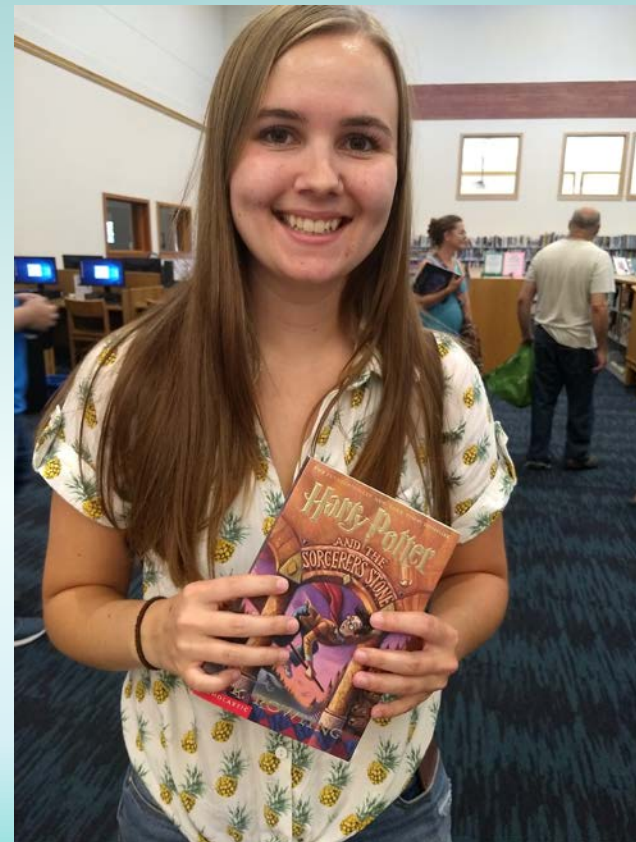
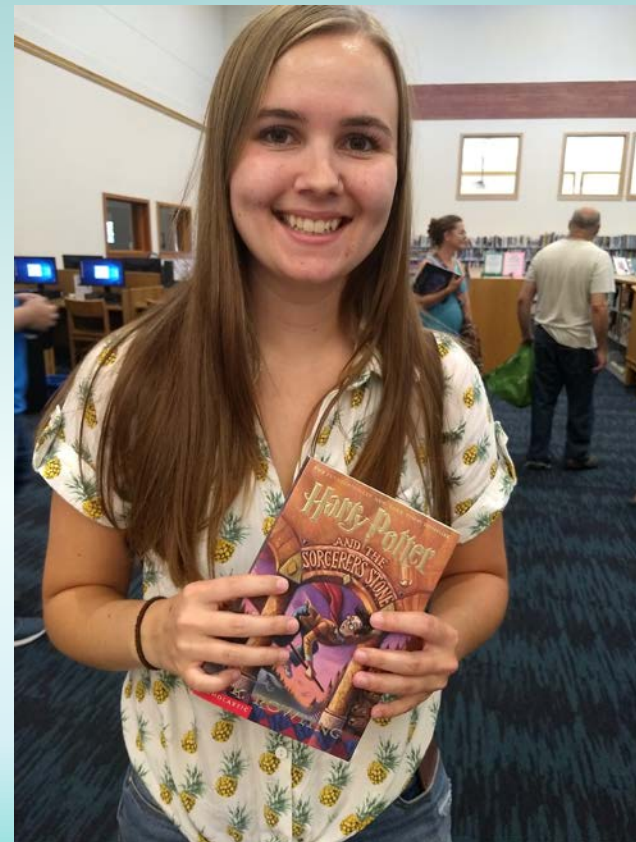
- Surpassed 100,000 visitors
- Opened Maker Space
- Maintained volunteer program
- Launched Imagination Library





Accomplishments

Summer Reading Program





Goals

- Building renovations
- Strategic plan
- Partnerships





Public Works Department

2020/2021 Budget
Presentation

See Proposed Budget page 51



Public Works Department

PUBLIC WORKS MISSION STATEMENT

The mission of the Public Works Department is to provide quality public infrastructure at the lowest life cycle cost.

CORE FUNCTIONS

Transportation

Parks & Recreation

Storm Drainage

Airport

Water

Building Maintenance

Public Works Department

57.85 FTE's



OPERATIONS & MAINTENANCE
Parks, Water, Streets, Storm, Facilities, Airport
45.6 FTE's

PARKS & RECREATION ADMINISTRATION
Planning, Projects, Permits, Volunteers
2.25 FTE's

ENGINEERING & CONSTRUCTION
Site Plan Review, Capital Improvements,
Construction Management
7 FTE's

ADMINISTRATION
Policy, Support Staff
3 FTE's



Categories of Funds

TOTAL PUBLIC WORKS BUDGET

FY 2019-20
\$24,279,349

FY 2020-21
\$23,266,364

General Fund	Special Revenue Funds	Enterprise Funds	Capital Projects Funds
<ul style="list-style-type: none"> • Engineering • Administration • Building Maintenance • Street Maintenance • Street Lights • Parks & Recreation Administration • Parks Maintenance 	<ul style="list-style-type: none"> • Streetlight / Sidewalk Fund • Bike Trail Fund • Golf Fund • Stewart Trust Fund 	<ul style="list-style-type: none"> • Storm Drainage Fund • Airport Fund • Water Services Fund 	<ul style="list-style-type: none"> • Transportation Fund • Park Improvement Fund • Facility Replacement Fund



General Fund - Public Works

Engineering 1.2% Increase

Page 51

- 7 FTE's
- FY19-20 Adopted \$927,425 FY20-21 Request \$938,373

Administration 2.46% Increase

Page 53

- 3 FTE's
- FY19-20 Adopted \$430,241 FY20-21 Request \$440,807

Building Maintenance 2.48% Increase

Page 55

- 3 FTE's
- FY19-20 Adopted \$384,687 FY20-21 Request \$394,314





General Fund - Public Works

Street Maintenance 1.15% Increase

Page 57

- 12.6 FTE

- FY19-20 Adopted \$1,596,053

FY20-21 Request \$1,614,378

Streetlights 0% Increase

Page 59

- FY19-20 Adopted \$440,000

FY20-21 Request \$440,000

Total Public Works General Fund 1.31% Increase

FY19-20 Adopted \$3,778,406

FY20-21 Request \$3,827,772





General Fund - Parks

Parks Administration 0.78% Increase

Page 61

- 2.25 FTE's
- FY19-20 Adopted \$275,748 FY20-21 Request \$277,901

Parks Maintenance 3.02% Increase

Page 63

- 13 FTE's
- FY19-20 Adopted \$1,578,405 FY20-21 Request \$1,625,994

Total Parks General Fund 2.68% Increase

FY19-20 Adopted \$1,854,153 FY20-21 Request \$1,903,895





Accomplishments - Grants

- Replaced signal heads at six intersections along Stewart Parkway.
- Installed countdown pedestrian signals along Harvard Ave.
- Installed rapid flashing beacon on Stephens Street.
- Completed airport flight path obstruction removal and PAPI flight check.
- Replaced Airport runway edge lights and wind cone.
- Beulah Park playground improvements.
- Installed three electric vehicle charging stations.





Accomplishments

- Completed Phase III of the Water Treatment Plant SCADA system upgrade.
- Installed cured-in-place pipe liner in approx. 3,800 LF of storm drain pipe.
- Completed Phase III of Downtown Street Lighting Improvements.
- Replaced ADA ramps and repaved sections of Stewart Parkway, Garden Valley Blvd. Main St., Aviation Dr., and Alameda Ave.
- Installed approx. 1,000 LF of new water main on Taft Dr. and Knoll Ave.
- Replacement of the chlorination system at the Water Treatment Plant.
- Replaced 22 ADA ramps in the downtown area (under construction).
- Installed new pollinator gardens and arbor.





Accomplishments

- Installed approx. 30 new street lights in recently annexed areas.
- Replaced all signal heads at six intersections along Stewart Parkway.
- Completed 80,000 SY of slurry seal on various streets.
- Installed security fencing around Boyer and Grange reservoirs
- Replaced approx. 700 LF of water main on Peggy Ave.
- Replaced the electronic fueling system at the airport.
- Retrofit Water Treatment Plant exterior lighting to LED.



Municipal Court

2020/2021 Budget
Presentation

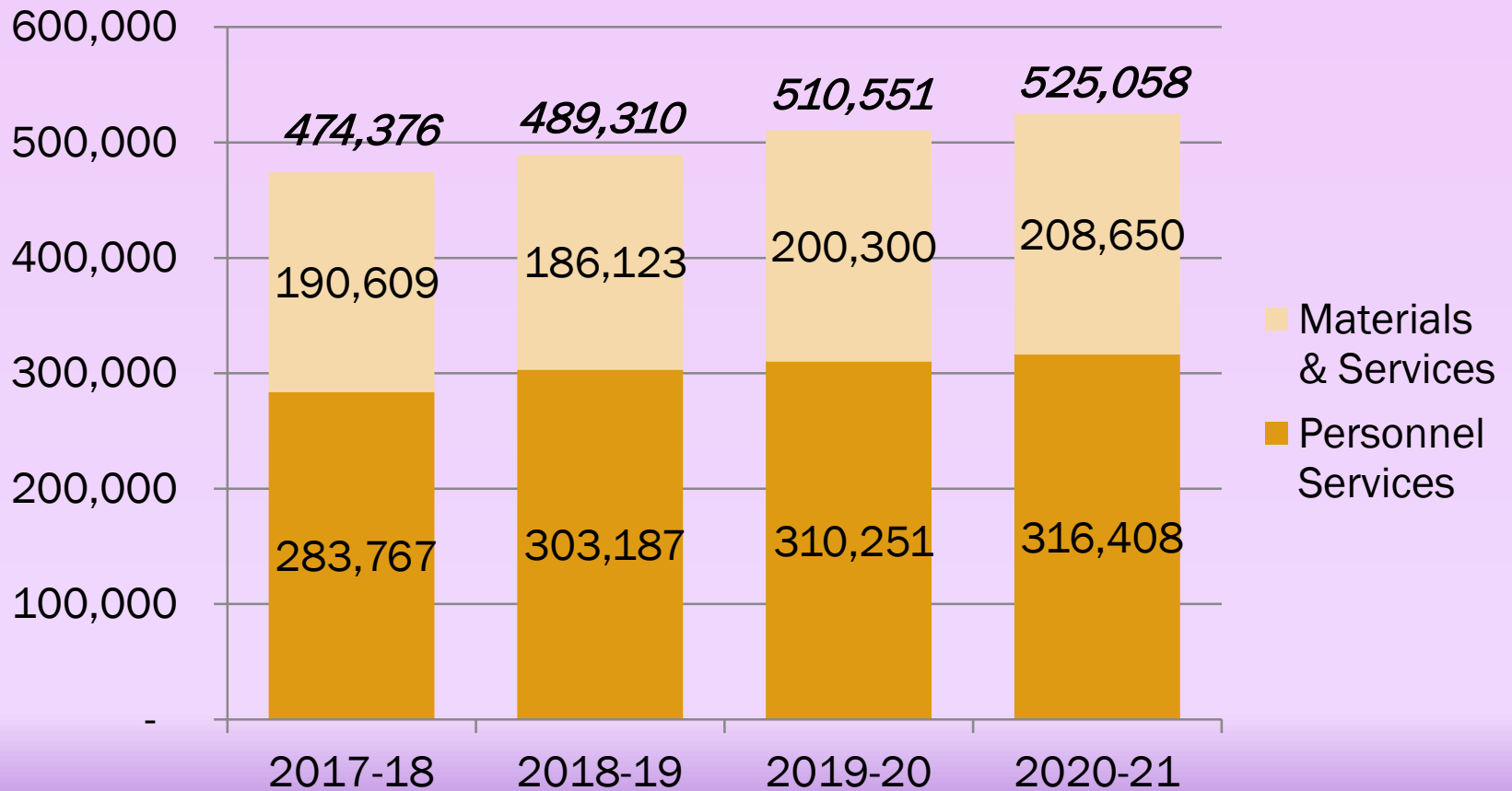


See Proposed Budget page 65

2.8% increase



Total Municipal Court





Activities

- Record and case management
- Docket management
- Subpoena issuance
- Jury panel management
- Prisoner management
- Collection management
- Driver license suspension coordination with DMV





Achievements

- Transfer court records to LaserFiche for ongoing maintenance and retrieval with integration to the Court Software
- Greatly reduced backlog of accounts to be transferred to collections





Goals

- Finalize payment agreement procedures to allow for collections through the Oregon Department of Revenue
- Continue transfer of court records to LaserFiche for ongoing maintenance and retrieval with integration to the Court software



Police Department

2020/2021 Budget
Presentation





Personnel History

	2017/18	2018/19	2019/20	2020/21
• Police Chief	1	1	1	1
• Staff Assistant	1	1	1	1
• Captain	1	1	1	1
• Lieutenant	1	0	0	0
• Sergeant	5	5	5	5
• Corporal	3	3	3	3
• Officer	20	20	20	20
• Detective	4	5	5	5
• School Resource Officer	3	3	3	3
• Community Service Officer	0	0	1	1
• Records Specialist	2	2	2	2
• Administrative Tech	1	1	1	1
• TOTAL	42	42	43	43





Personnel Services

Personnel Services increased by .9%
from
\$ 6,436,068 in FY 19/20
to
\$ 6,494,073 in FY 20/21

Salaries increased by 1.99%
Benefits decreased by .6%



OREGON
LAW ENFORCEMENT TORCH
Special Olympics Oregon



Materials & Supplies/Services

Decrease of 2.54% from last year:

\$1,371,704 to \$1,336,850

We had substantially increased the Dispatch line item last year as we didn't know during budget time what they were going to be charging; we now have a formula to utilize.

Additionally, we had a one time increase in Supplies-Non Capital Line Item for ERT helmets/communication gear last year.





Total Police Budget

The total Police budget proposal increased .3% from FY 19/20.

FY 19/20 = \$7,807,772

FY 20/21 = \$7,830,923



POLICE
ROSEBURG

POLICE
WOODBURY

002



Goals for 2020/2021

1. Through robust recruiting, increase employment levels to get fully staffed, which will enable us to fill all TDY positions.
2. Further develop Criminal Investigations Division capabilities by pursuing specific digital investigations training related to major crime incidents.
3. Develop continuity of operations planning so the police department is better prepared for emergency operations center activation due to major events, either natural or man-made.



Accomplishments

1. During FY 19/20 we had five of our recruit Officers attain solo status, thus allowing us to re-instate one of the two motor positions and return the Narcotics Det. to DINT. We have two recruit Officers in training and one hired starting in June.
2. We worked with Peace At Home (Formerly BPA) toward implanting a Lethality Assessment Program (LAP) for Domestic Violence victims; a LAP employee has been hired and partners are currently working on implementing protocols and procedures.



Accomplishments

3. Utilizing our Community Service Officers to partner with Community Development, we improved response to Unhoused and camp cleanups.
4. We've continued to work with Adapt/Compass on the grant-funded Mobile Crisis Program. Between the program's launch in April 2019 and the end of February 2020, there were 375 Mobil Crisis callouts involving 221 unique individuals. This program helps de-escalate potentially volatile situations and diverts individuals from the Jail and hospital when appropriate.



Thank You

Fire Department

2020/2021 Budget Presentation



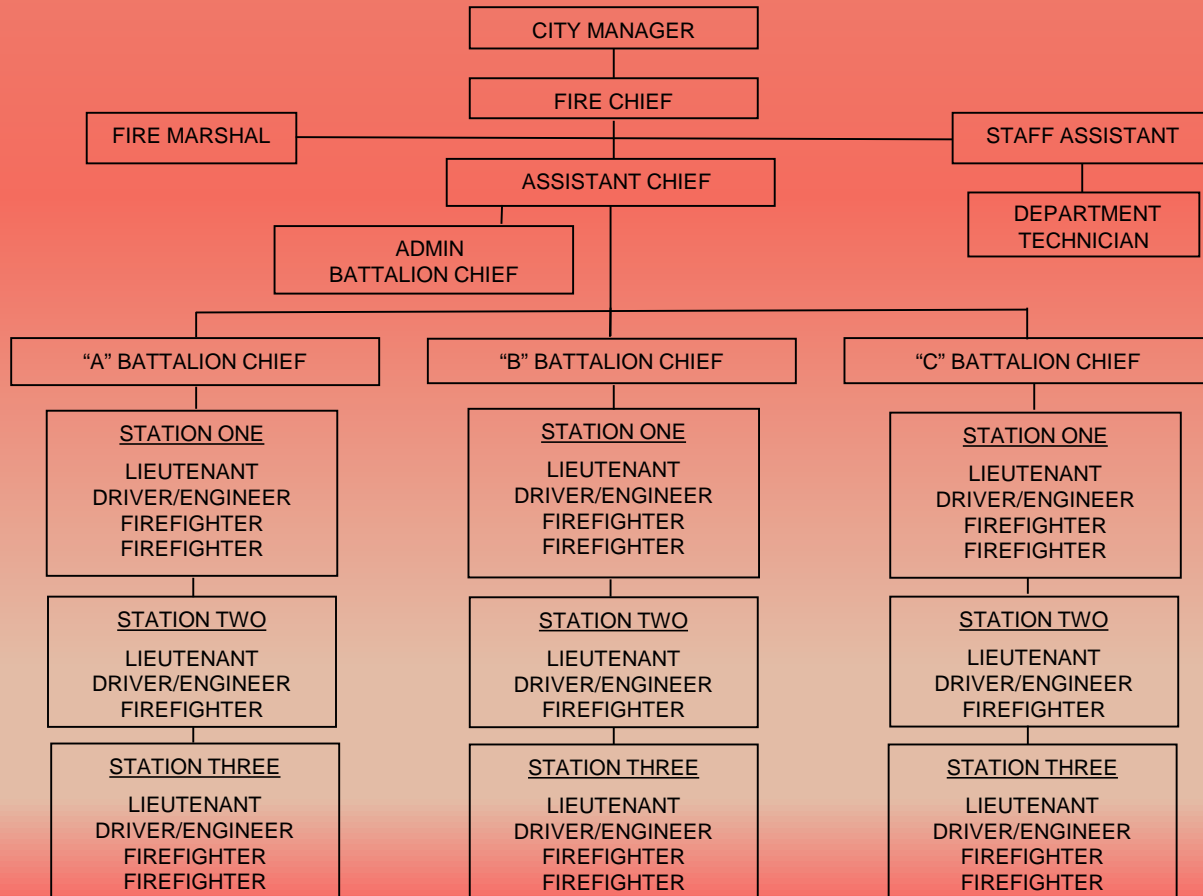


Personnel Services

- FY 19/20 Budget is \$6,934,494
- FY 20/21 Proposed to be \$6,994,543
- Proposed change of 0.87%



Proposed Personnel FY 20/21





Material and Services

- FY 19/20 Budget is \$581,250
- FY 20/21 Proposed to be \$588,650
- Proposed change of 1.27%
 - Increase in building and grounds maintenance
 - Increase in vehicle maintenance
 - Decrease in relation to purchase of new SCBA's



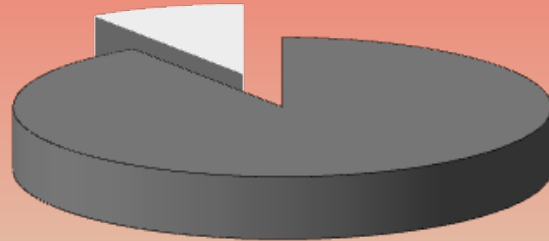
Total Proposed Operating Budget

\$7,583,193

Material &
Services

\$588,650

7.76%



Personnel Services

\$6,994,543

92.24%





Total Department Budget

- FY 19/20 Budget is \$7,515,744
- FY 20/21 Proposed to be \$7,583,193
- Change of 0.90%



Activities

- Fire suppression
- Emergency medical services
- Fire prevention
- Hazardous materials response
- Records management
- Emergency management/preparedness





Accomplishments

- Participated in several wildland urban interface deployments including the Mendocino County fire and MP 97 fire
- Designed, purchased, and put into service a new Incident Command vehicle
- Purchased new Self Contained Breathing Apparatus to ensure firefighter safety while meeting OSHA guidelines



Accomplishments

- Continued with multi-agency training at various locations enhancing interoperability
- Successfully implemented an Automatic Aid agreement with Douglas County Fire District #2 increasing firefighter safety
- Worked cooperatively with City staff in planning successful use of the Emergency Communication Center during a citywide disaster



Goals

- Implement a new Type I and Type III fire engine into the fleet
- Continued improvement for the records management system through the implementation of additional apparatus and training software
- Work cooperatively with other City departments to enhance emergency preparedness and begin to evaluate current capabilities through exercises



Thank you



Non-Departmental

2020/2021 Budget
Presentation

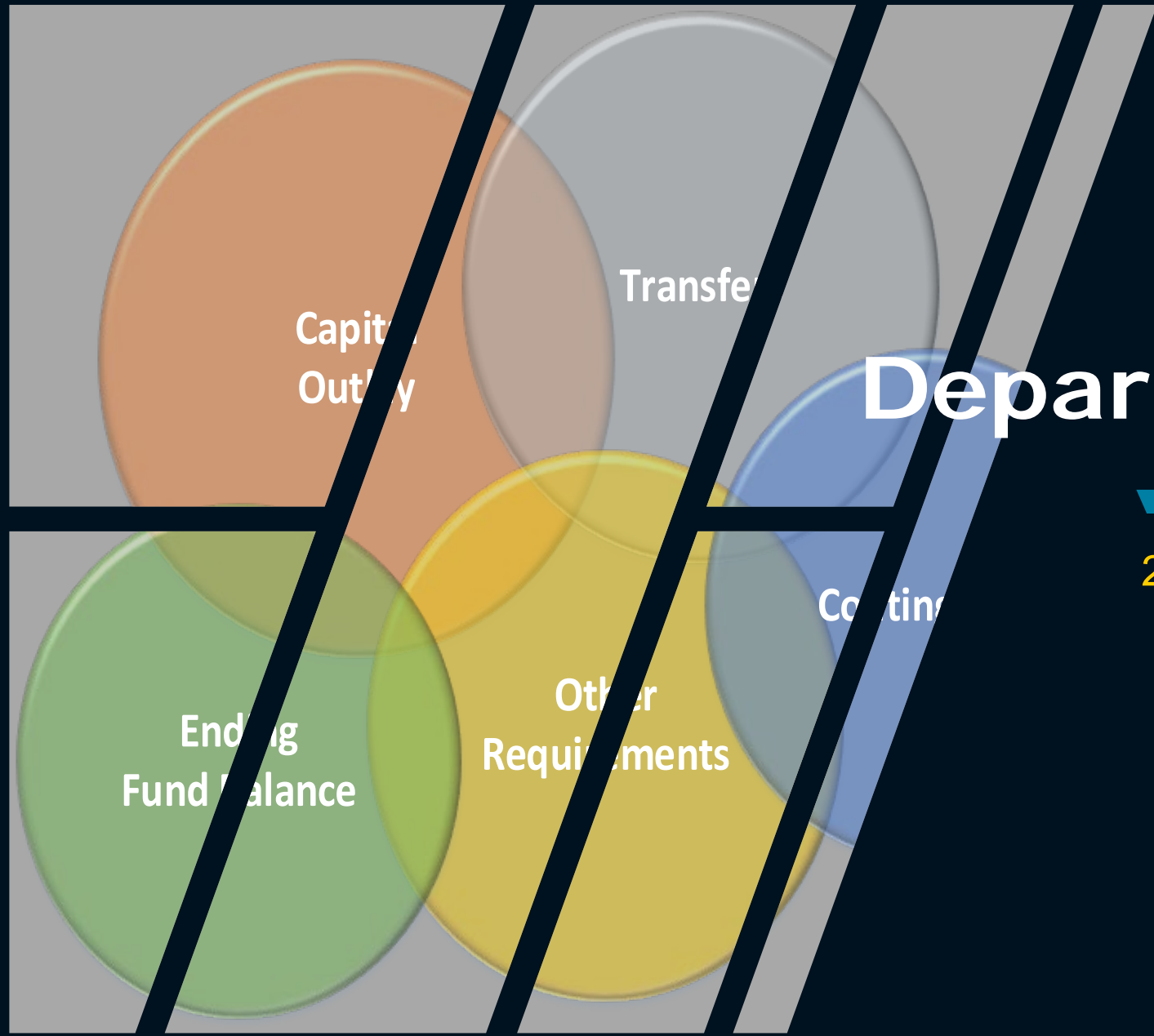
Capital
Outlay

Transfer

Contin

Ending
Fund Balance

Other
Requirements





Capital Outlay / Transfers / Other Requirements

- Capital Outlay - \$25,000 (64% Decrease)
 - Capital improvements with city wide benefits
- Transfers - \$925,000 (16% Increase)
 - Transfer to Park Improvement - \$50,000 (No change)
 - Transfer to Equipment Replacement - \$775,000 (15% Increase)
 - Transfer to Facilities Improvement - \$100,000 (33% Increase)
- Other Requirements - \$201,000 (704% Increase)
 - Insurance Deductibles - \$30,000 (20% Increase)
 - Sobering Center - \$50,000 (New allocation)
 - 4th of July Contribution - \$6,000 (Newly allocated from City Administration)
 - Other Requirements - \$115,000 (Newly allocated from City Administration: includes \$60,000 UTRANS, \$50,000 Council Goals, \$5,000 BlueZones)

This concludes the General
Fund Presentation.

Upon your questions
being addressed, a
motion may
be entertained to
tentatively approve
this fund.



Other Funds

2020/2021 Budget
Presentation





Public Works Department Special Revenue Funds – Streetlights & Sidewalks, Bike Trail

Streetlight & Sidewalk Fund 16.04% Increase *Page 78*

- FY19-20 Adopted \$481,709 FY20-21 Request \$558,993
- Projects: ADA Improvements
 Traffic Signal Controller Power Supply Upgrades

Bike Trail Fund 62.5% Increase *Page 81*

- FY19-20 Adopted \$160,000 FY20-21 Request \$260,000
- Projects: Sunshine Park Trail Construction
 Path Maintenance/Reconstruction





Public Works Department Special Revenue Funds – Golf Course and Stewart Trust Fund

Golf Fund 0.54% Increase *Page 83*

- FY19-20 Adopted \$60,455 FY20-21 Request \$60,780
- Expenditures: Administration,
Buildings/Grounds Maintenance, Capital

Stewart Trust Fund 31.25% Decrease *Page 89*

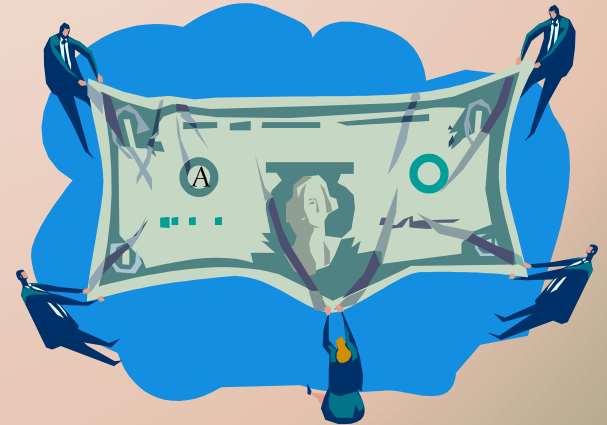
- FY19-20 Adopted \$80,000 FY20-21 Request \$55,000
- Projects: Stewart Park Pavilion
Legion Improvements





Grant Special Revenue Fund

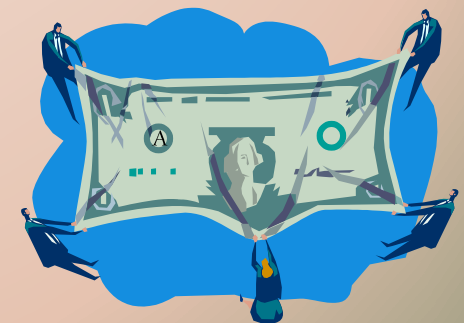
- Accounts for General Fund grant expenditures.
- Not all grants are included in this fund. Grants are also identified in special funds.
- The Proposed Budget includes \$12,500 in in-kind services.
- No General Fund transfer proposed this year.
- \$755,500 total proposed expenditures.





Grant Special Revenue Fund

- \$100,000 Federal (HUD) – Business Development Education
- \$12,500 State Historic Office – Certified Local Government
- \$600,000 Federal (Dept. of Justice) – Mobile Crisis Intervention
- \$5,000 Cow Creek Tribe – Training Equipment (Police Dept.)
- \$6,500 Federal (Dept. of Justice) – Bullet Proof Vests
- \$25,000 Private Grant – Tactical Equipment (Police Dept.)

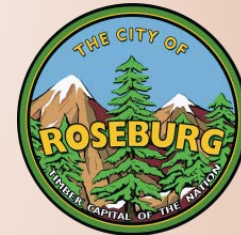




Hotel/Motel Tax Fund

- Accounts for 8% City Motel Tax
- Tax revenue projected at \$1.24 million based on current trends prior to COVID-19 restrictions
- Current economy has significant impact on the lodging industry
- Revenue allocation by ordinance
 - 57.25% Tourism
 - 32.89% Street Lights, Signals and Sidewalks
 - 9.86% Economic Development
- Tourism portion is allocated:
 - \$450,000 Tourism Promotion Provider
 - \$250,000 City Commission and Other





Economic Development Fund

- Hotel/Motel Tax Revenue - \$119,855
- State Grants (Travel Oregon – Wayfinding) - \$100,000
- Projects:
 - Downtown Main Street Program
 - Medical Education Project (\$60,000 Materials and Services)
 - Wayfinding (\$130,000 Capital Outlay)
 - Participate in developing/expanding economic development partnerships





Library Special Revenue Fund

Collection Development & Special Events

- Whipple Foundation
- Douglas County Library Foundation
- Friends of the Roseburg Library
- Individual donations and memorials





Library Special Revenue Fund

Anticipated Projects

- STEAM project
- Microfilm reader/printer
- Horizons program
- Event planner



This concludes the Special Revenue Funds presentation.

Upon your questions being addressed, a motion may be entertained to tentatively approve these funds.





Debt Retirement Fund

- Historical Presentation Only



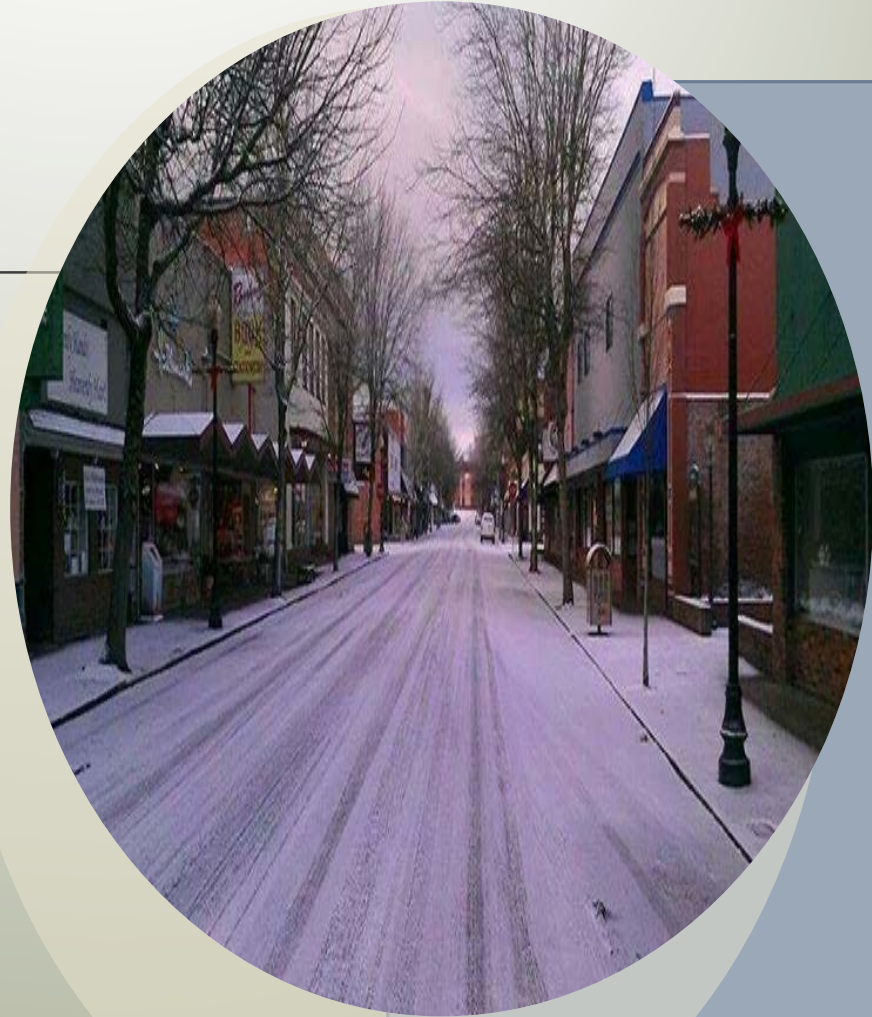
Pension Bond Debt Service Fund

- 2013 Pension Obligation Bonds (POBs) were issued as part of a strategy to provide long-term operational stability and sustainability.
- By replacing a portion of the City's unfunded actuarial liability with POBs gross savings of more than \$1.041 million will be realized over 15 years.
- Principal and interest due in 2020-21 is \$490,188.



This concludes the Debt Service Fund presentation.

Upon your questions being addressed, a motion may be entertained to tentatively approve this fund.





Equipment Replacement Fund

- Provides funding for major vehicle and equipment acquisitions
- 5 year replacement schedule minimizes budget fluctuations
- \$1,278,400 proposed expenditures:
 - \$83,000 Fire – 1 SCBA Fill Station
 - \$87,000 Fire – 1 Wildland Fire Engine
 - \$650,000 Fire – 1 Triple Combination Pumper
 - \$222,400 Police – 4 Patrol Sedans
 - \$37,000 Police – 42 Body Cams
 - \$35,000 Admin – 1 Pool Sedan
 - \$25,000 PW Street – 1 Highway Sander
 - \$40,000 PW Parks – 1 Aerator
 - \$25,000 PW Parks – 1 Mower Reel



Equipment Replacement Fund

- \$35,000 PW Parks – 1 Mower 54”
- \$39,000 PW Parks – 1 Mower 72”
- \$775,000 General Fund transfer





Assessment Improvement Fund

- Finances construction of LID's
- Eliminates bank financing costs
- Benefited property owners share in project costs
- \$1.684 beginning fund balance
- \$1 million for potential Local Improvement District (LID) project





Public Works Capital Project Funds- Transportation

Transportation 21.28% Decrease

Page 95

- Beginning Fund Balance \$2,473,161
- FY19-20 Adopted \$3,561,729
- FY20-21 Request \$2,803,680
- Projected Revenues - \$3,422,488
- Materials & Services - \$1,261,160
- Capital - \$1,532,520
- Projects: Stewart Parkway Bridge End Panels
- Pavement Overlays - \$1,175,000 *Capital*
- Pavement Maintenance - \$150,000 *Non-Capital (M&S)*
- *Projected Ending Fund Balance \$3,091,969*





Public Works Capital Project Funds- Park Improvement

Park Improvement 26.12% Decrease

Page 99

- FY19-20 Adopted \$390,000
- FY20-21 Request \$288,125
- Projects:

Beulah Park

Stewart Park Pavilion





Public Works Capital Project Funds- Facilities Replacement

Facilities Replacement 71.81% Increase

Page 110

- FY19-20 Adopted \$160,097
- FY20-21 Request \$275,060
- Beginning Fund Balance \$158,774
- Ending Fund Balance \$149,714
- Projects:

Library Phase II Renovations, Reservoir Hill Communications Building
Parks Maintenance Shop Building Deferred Maintenance



This concludes the Capital
Projects Funds presentation.

Upon your questions
being addressed, a
motion may
be entertained to
tentatively approve
these funds.





Public Works Enterprise Funds- Storm Drainage

Storm Drainage 12.32% Decrease

Page 113

FY19-20 Adopted \$2,477,136

FY20-21 Request \$2,171,894

- Beginning Fund Balance \$3,916,483
- Projected Revenues: \$2,499,000
- Materials & Services: \$911,394
- Capital Projects: \$1,260,500
- Projects: Open-cut Pipe Replacement - \$520,000
- Cured in Place Piping - \$676,000





Public Works Enterprise Funds- Airport Fund

Airport 40.1% Decrease

Page 118

FY19-20 Adopted \$1,346,742

FY20-21 Request \$806,733

- Beginning Fund Balance \$609,263
- Projected Revenues: \$944,679
- Materials & Services: \$238,668
- Debt Payments: \$110,065
- Capital Projects: \$458,000
- Projects: Environmental Assessment and Parking Lot Improvement





Public Works Enterprise Funds- Water Fund

Water Fund

Page 123

Beginning Fund Balance \$9,799,943 Projected Revenues \$7,069,750

Production 3.07% Increase

Page 128

- 6 FTE's
- FY19-20 Adopted \$1,236,264 FY20-21 Request \$1,274,182

Transmission & Distribution 0.84% Decrease

Page 130

- 11 FTE's
- FY19-20 Adopted \$1,561,098 FY20-21 Request \$1,547,925

Administration 14.25% Increase

Page 132

- FY19-20 Adopted \$1,680,351 FY20-21 Request \$1,794,808





Public Works Enterprise Funds- Water Fund Continued

Capital Outlay – \$5,333,000

Page 134

- Projects:
 - Main Replacements: Washington Street Bridge, Vine Street
 - Plant Improvements: Standby Power Generator, Pump Replacements
 - Reservoir Improvements: Boyer Altitude Valve
 - Transmission Main: West Ave Transmission Main Replacement and Design of 24” Transmission Main on Hwy 99 from Hooker Rd. to Isabell Ave.

Total Water Service Fund 5.79% Increase

- FY19-20 Adopted \$9,405,213
- FY20-21 Request \$9,949,915
- Projected Ending Fund Balance: \$5,919,778





Off-Street Parking Fund

- City owned off-street parking facilities
- On-street parking enforcement and maintenance
- Parking enforcement contract in transition at this time
- \$48,925 contract revenues are programmed at this time
- \$59,569 maintenance / utilities



This concludes the Enterprise Funds presentation.

Upon your questions being addressed, a motion may be entertained to tentatively approve these funds.





Workers' Compensation Fund

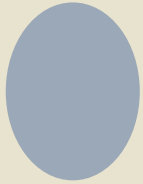
- Self-insurance program to finance uninsured risks
- City liable up to \$500,000 per occurrence
- Claims in excess covered up to statutory maximum through private insurance
- Safety program to reduce work related accidents and injuries
- Proposed 6/30/20 balance of \$891,729
- \$267,500 in resources from other funds based on premium rates and current claim estimates
- \$419,981 in anticipated expenses based on activities and claims history

This concludes the Internal Service Fund presentation.

Upon your questions being addressed, a motion may be entertained to tentatively approve this fund.



MOTIONS TO APPROVE



“I move to approve the budget for the 2020-2021 fiscal year in the amount of \$76,595,538.”



“I move to approve property taxes for the 2020-2021 fiscal year at the rate of \$8.4774 per \$1,000 of assessed value for the permanent rate tax levy.”





Urban Renewal

2020/2021 Budget
Presentation



Urban Renewal General Fund

- Urban Renewal Agency General Operating Fund
- Tax increment revenues primary revenue source
- \$352,100 total Tax Increment Revenue to be received
- Transfer \$200,000 to UR Capital Fund





Urban Renewal Capital Funds

- Historical presentation of Fund 350 North Roseburg UR Area (p. 6)
- Fund 351 East/Diamond Lake UR Area (p. 7)
 - \$153,207 Beginning Fund Balance
 - \$222,000 for Capital and Non-Capital projects
 - \$122,000 Contracted Services (Housing incentives program)
 - \$100,000 Capital Improvements (TBD)



This concludes the Urban
Renewal budget presentation.

Upon your questions
being addressed, a
motion may
be entertained to
approve the Urban
Renewal Budget.



MOTION TO APPROVE



“I move to approve the Urban Renewal budget for the 2020-2021 fiscal year in the amount of \$987,316.”



2020-2021 Proposed Budget

