



**ROSEBURG HOMELESS COMMISSION AGENDA
MONDAY, APRIL 25, 2022**

A handwritten signature in blue ink, appearing to be "J. S.". It is located in the upper right corner of the page.

**11:00 A.M. Regular Meeting
Electronic Meeting**

Public Access: Facebook Live at www.Facebook.com/CityofRoseburg

NOTE: IT IS UP TO EACH OF YOU AS COMMISSIONERS TO CALL 541-492-6866 AND LET STAFF KNOW BEFORE THE DAY OF THE MEETING IF YOU WILL NOT BE ATTENDING. THANK YOU.

I. CALL TO ORDER

II. ROLL CALL:

Chair: Larry Rich

Commissioners: Gregory Brigham (Adapt) Shaun Pritchard (UCAN)
KC Bolton (Aviva Health) Brent Eichman (Umpqua Health Alliance)
Shelley Briggs Loosley Mike Fieldman

III. APPROVAL OF MINUTES

A. March 28, 2022 – Regular Meeting

IV. DISCUSSION ITEMS

- A. HTAG Update (Wayne Ellsworth)
- B. Oregon Housing and Community Services (OHCS) Grant (Amy Sowa)
- C. Navigation Center Update (Amy Sowa/Nikki Messenger)

AUDIENCE PARTICIPATION – *Comments on Agenda Items Only can be provided via email to the City Recorder at info@cityofroseburg.org or hand delivered to City Hall, 900 SE Douglas Avenue in Roseburg, prior to 4:00 p.m. on Friday, April 22, 2022. Comments must include the person's name and address for the record. Comments received by the deadline will be provided to the Commission prior to the meeting. The Commission reserves the right to delay any action requested until they are fully informed on the matter.*

V. BUSINESS FROM THE COMMISSION

VI. NEXT MEETING DATE: Monday, May 23, 2022

VII. INFORMATIONAL

VIII. ADJOURNMENT

ATTACHMENTS:

None

**MINUTES OF THE ROSEBURG
HOMELESS COMMISSION MEETING
March 28, 2022**



A meeting of the Homeless Commission was called to order by Chair Larry Rich at 11:00 a.m. on Monday, March 28, 2022, electronically via zoom in Roseburg, Oregon.

ROLL CALL

Present: Commissioners KC Bolton, Shelley Briggs Loosley, Brent Eichman, Gregory Brigham, Mike Fieldman and Shaun Pritchard.

Absent: None

Others Present: City Manager Nikki Messenger, Assistant City Manager/Recorder Amy Sowa, Police Captain Jeremy Sanders, Community Development Director Stuart Cowie, South River Community Health Outreach Coordinator and HTAG Facilitator Wayne Ellsworth and Management Assistant Koree Tate.

APPROVAL OF MINUTES

Commissioner Briggs Loosley moved to approve the February 28, 2022 meeting minutes. The motion was seconded by Commissioner Brigham and approved with the following vote: Chair Rich, Commissioners Bolton, Briggs Loosley, Brigham, Eichman, Fieldman and Pritchard voted yes. No one voted no.

HTAG VERBAL UPDATE – WAYNE ELLSWORTH

Mr. Ellsworth shared they had an HTAG meeting on March 23, 2022 with thirty people in attendance. Janeal Kohler of HADCO, volunteered to take over the HTAG facilitator position and would handle establishing agendas, talking points, taking and collecting notes from subcommittees, and distributing information to HTAG members, local organizations or municipalities. HTAG created a chair position that would be responsible for the coordination and networking of all HTAG initiatives along with assisting the facilitator in all activities, and Mr. Ellsworth was voted in as the new Chair. Next, there would be a meeting with the City to determine the future of the HTAG coordinator position, if Aviva was the appropriate place to hire for the position, if restoring an Ad Hoc Committee would be necessary to address this, and discuss the reasoning behind the lack of interest in the position. It was noted that all employers were feeling the effect from the lack of applicants when trying to fill a position.

Mr. Ellsworth discussed the Immediate Needs Subcommittee and how Housing First Umpqua maintained a Google document. They tried to offer resources that were available in real time and updated the document weekly. They hoped to coordinate with the local 2-1-1 representative to update the online capacity of that resource. They received a Homeless Commission update from Commissioners Mike Fieldman and KC Bolton who explained the plan to name the Navigation Center after Gary Leif and noted they were still seeking property for the camping situation.

III. APPROVAL OF MINUTES

04/25/2022

The City of Sutherlin met March 18, 2022 with large employers in the Sutherlin area, school superintendent, Sutherlin Police, City Council, Planning Department and a Roseburg City Councilperson to gain support for their initiative. They were able to show what the site would look like and a timeline of how it would be phased into operation. They were waiting for a response from the Cow Creek Band of Umpqua Tribe of Indians and local landowners for potential properties. Their current Sutherlin initiative was serving fourteen unhoused individuals. They had served up to twenty-eight individuals, transitioned seven and had only one incident where law enforcement was called to intervene. They continued to be completely self-managed and were looking for three micro shelters and carports for their residents. Mr. Ellsworth continued they had developed a subcommittee for the Mercy Medical Center discharge conversation. They looked at options available to address the issue of people experiencing homelessness when released from the hospital. Currently, UCAN had sheltered two people for medical needs and continued to research how they could be helpful in the process.

Mr. Ellsworth discussed that UCAN partnered with Rogue Retreat and the City was working with Pacific Power on the development of a pallet shelter village. This led to the Housing Subcommittee discussion about the need to be the transition point whether it was permanent supportive housing or just developing the housing stock. They wanted to have better coordination on who was applying for housing and look into Project Turnkey dollars. They wanted a coordinated process to bring more housing to the area. He said there was frustration regarding fencing under the I-5 Bridge and with the new abandoned vehicle law that he felt would displace more people after losing their place of habitation. Those affected had been advised to video all interactions along with camp sweeps and go to Legal Aid and exercise their rights.

Commissioner Fieldman mentioned there would be more opportunities for funding from the budget rebalance bill that could be for behavioral housing, smaller homes or traditional homes. He warned to not let the opportunities fall through the cracks and to have all the players around a table to handle housing assistance to create a more coordinated effort. In response to Chair Rich, Mr. Ellsworth explained he did not know if he would continue attending the Homeless Commission meetings or if Ms. Kohler would start attending. Chair Rich mentioned he and Commissioner Briggs Loosley were on the committee for the HTAG Coordinator position and felt Aviva was very professional, organized and great to work with from start to finish. They interviewed 7-10 people and he had been part of interviews from many organizations and said Aviva was quite impressive. Mr. Ellsworth said it was not about being inefficient, but wondered if more would apply if it had been through a different agency. They planned to bring a meeting together to discuss what could have hindered people from applying.

NAVIGATION CENTER NAMING DISCUSSION

Chair Rich reported that in February of 2021, Speaker of the House Tina Kotek put forward HB2004 which included funding to two counties and three cities to establish a navigation center with supportive services. Representative Gary Leif requested the City of Roseburg be included in the list of cities to receive this funding. He had made this request in the past and was a strong advocate for addressing the needs of the homeless in our community.

III. APPROVAL OF MINUTES

04/25/2022

Through further discussions, Speaker Kotek asked that the City submit a letter with a summary of the City's plans and the amount of funding requested. Upon receipt of the letter sent by City Manager Nikki Messenger, Speaker Kotek agreed to include the City of Roseburg in HB2004 for an amount of \$1.5 million. The funding was approved by the House of Representatives through a rebalancing bill on April 1, 2021.

The City purchased property and entered into an agreement with United Community Action Network (UCAN) to operate the navigation center at 948 SE Mill Street. Because of Gary Leif's efforts in addressing homelessness in Roseburg, and his dedication to the community for many years as a community volunteer, County Commissioner and State Representative, the Homeless Commission was asked to recommend Council name the navigation center the "Gary Leif Navigation Center". The City would work on a plaque and determine the best time to have it presented. Commissioner Fieldman said Mr. Leif would have been happy and proud for this honor and thanked Chair Rich for including his spouse in the discussion. Mr. Leif was the one who pushed to make this possible and kept it on the forefront. Commissioner Fieldman moved to recommend the City Council approve naming the Navigation Center the Gary Leif Navigation Center. The motion was seconded by Commissioner Briggs Loosley and approved with the following vote: Chair Rich, Commissioners Bolton, Briggs Loosley, Brigham, Eichman, Fieldman and Pritchard voted yes. No one voted no.

UMPQUA HEALTH ALLIANCE (UHA) GRANT ACCEPTANCE

Ms. Messenger explained that since being awarded a \$1.5 million grant from the State of Oregon to establish a navigation center with supportive services, the City purchased a facility to use for a navigation center and entered into an agreement with United Community Action Network (UCAN) to operate the center. Funds from the \$1.5 million grant were used to purchase the property and hire an architect to assess improvements to the building to make it suitable for a shelter, identify a budget and a procurement method for any proposed improvements. The remainder of the funds (approximately \$1.2 million) would be used towards any improvement to the building and for operations. The cost to operate the center 24/7 for the first fourteen months was anticipated to be an amount not to exceed \$1.75 million. To fully fund operations, additional funding would be needed.

Umpqua Health Alliance was the local coordinated care organization (CCO) in the community. Their purpose was to address the unmet health care needs of county residents, reduce barriers to care and promote the overall health of its members and the community. As part of its 2019 Community Health Improvement Plan (CHP), UHA identified housing and homelessness as one of the key focus areas to address. As a result, UHA offered to make its 2021 investment to the City of Roseburg to develop and operate a low barrier shelter and navigation center. To receive the funding, the City Manager must enter into two master funding agreements with UHA: one in the amount of \$100,000 and the second in the amount of \$200,000. Those funds would be entirely used to develop and operate the navigation center. If approved, the funds would be available by April 1, 2022.

III. APPROVAL OF MINUTES

04/25/2022

Ms. Messenger said her authority as City manager was \$50,000 coming to or going out from the City and needed the Homeless Commission to recommend to Council to authorize the agreements. She was excited about the opportunity to move forward with the opening of the Navigation Center. Commissioner Fieldman thanked UHA for their commitment to the program.

Commissioner Briggs Loosley recommended the City Council authorize the City Manager to enter into two master agreements with Umpqua Health Alliance for a total of \$300,000 in funding for the Navigation Center. The motion was seconded by Commissioner Brigham and approved with the following vote: Chair Rich, Commissioners Bolton, Briggs Loosley, Brigham, and Fieldman voted yes. No one voted no. Commissioner Eichman abstained due to his employment, and Commission Pritchard abstained due to his organization that would receive the funds for operating the Navigation Center.

AUDIENCE PARTICIPATION

Chair Rich shared the Commission had not received any emailed comments.

BUSINESS FROM THE COMMISSION

No new business was discussed from the Commission.

NEXT MEETING DATE

Monday, April 25, 2022

ADJOURNMENT

The meeting adjourned at 11:23 a.m.



Koree Tate
Management Assistant

Roseburg Homeless Commission Meeting

4/25/2022

Good morning,

- I. Attendance
 - A. We expect to have around 40 attendees at our regularly scheduled HTAG meeting on April 27th.
- II. Agenda
 - A. HTAG coordinator position
 1. Recruitment is ongoing. There are no updates at this time.
 - B. HTAG Media Project subcommittee
 1. Spyder King productions has done around 15 interviews and has followed Under the Bridge ministries to Gaddis Park, the Point, and the Roseburg Duck Pond. They will be editing and formatting material into a video as time allows.
 - C. Douglas county resource guide
 1. A coordinated effort between the Douglas County Drug and Alcohol Response Team and the LPSCC is finalizing a tri-fold hand out of resources associated with homelessness. It should be finalized by the end of the month for distribution.
 - D. Douglas centrally located Homeless initiative led by the city of Sutherlin update
 1. Leadership met on 4/15/22
 2. The city of Sutherlin completed and submitted a grant application for 3.6 million from Senator Merkley/Wyden 's office.
 3. Our next presentation will be to Ford Family, County Commissioners, and city administrators.
 4. There haven't been any calls for law enforcement or EMS to the Sutherlin camp
 5. Umpqua HEART nonprofit is in the final stages for submission working with the city's attorney. Working to develop a contract to pay a director to run the nonprofit and finalizing a conflict-of-interest policy. This will be finished by 4/22/22.
 6. Grant proposals for immediate funding will be going into the Greater Douglas United Way and the Oregon Coalition on Housing and Homelessness to buy 9 carpports for the camping initiative and to build 3 micro shelters to start the housing initiative at the Sutherlin site.
 7. We are still waiting on information about acquiring land for the centrally located initiative.
 - E. Sub-committee for the Mercy discharge conversation
 1. HTAG members attended a meeting on March 25th hosted by Mercy Medical Center regarding immediate needs of patients released from Mercy Hospital. Discussion was had regarding improving the resource materials for the released patients.
 2. Wayne had sent an email regarding local emergent resources. Mercy has been working with UCAN for a majority of emergent needs.
 - F. Housing Subcommittee

DISCUSSION ITEMS A

04/25/2022

1. Discussion on where to prioritize efforts- tiny homes vs block housing vs traditional apartment complex. Committee will review funding all opportunities but likely focus on block housing or tiny homes integrated throughout the community due to challenges with finding available land for traditional housing complex. Committee will consider other housing options based on available opportunities/funding.

ROSEBURG HOMELESS COMMISSION AGENDA ITEM SUMMARY



OREGON HOUSING AND COMMUNITY SERVICES (OHCS) GRANT APPLICATION

Meeting Date: April 25, 2022
Department: Administration
www.cityofroseburg.org

Agenda Section: Discussion Items
Staff Contact: Amy L. Sowa
Contact Telephone Number: 541-492-6866

ISSUE STATEMENT AND SUMMARY

The City of Roseburg has purchased property for use as a navigation center and entered into an agreement with United Community Action Network (UCAN) to operate the center. Oregon Housing and Community Services (OHCS) is providing grants in the amount of \$1M to cities and counties who were recipients of the state funding for Navigation Centers.

BACKGROUND

Since being awarded a \$1.5M grant from the State of Oregon to establish a navigation center with supportive services, the City has purchased a facility to use for a navigation center and entered into an agreement with United Community Action Network (UCAN) to operate the center.

Funds from the \$1.5M grant have been used to purchase the property, perform site assessments and hire an architect to assess improvements to the building to make it suitable for a shelter, identify a budget and identify a procurement method for any proposed improvements. The remainder of the funds (approximately \$1.2M) will be used towards any improvement to the building and to pay for operations. The cost to operate the center 24/7 for the first fourteen months is anticipated to be an amount not to exceed \$1.75M. To fully fund operations, additional funding is needed.

To receive the funding, the City was required to submit an application to OHCS for the \$1M. City and UCAN staff worked together to complete the application which was submitted by the deadline of April 22, 2022. Funds from this grant are expected to be released in June of 2022. These funds will be used for operations, with a small amount (2%) for administration costs.

COMMISSION OPTIONS

The Commission has the following options:

1. Recommend the City Council authorize the City to accept grant funding from Oregon Housing and Community Services for the navigation center; or
2. Request additional information; or
3. Do nothing.

STAFF RECOMMENDATION

Staff recommends the Commission forward a recommendation to the City Council to accept grant funding from Oregon Housing and Community Services for the navigation center.

SUGGESTED MOTION

"I MOVE TO RECOMMEND THE CITY COUNCIL ACCEPT GRANT FUNDING FROM OREGON HOUSING AND COMMUNITY SERVICES IN THE AMOUNT OF \$1M FOR THE NAVIGATION CENTER."

ATTACHMENTS

None