



**ROSEBURG HOMELESS COMMISSION AGENDA
MONDAY, MAY 23, 2022**

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**11:00 A.M. Regular Meeting
Electronic Meeting**

Public Access: Facebook Live at www.Facebook.com/CityofRoseburg

NOTE: IT IS UP TO EACH OF YOU AS COMMISSIONERS TO CALL 541-492-6866 AND LET STAFF KNOW BEFORE THE DAY OF THE MEETING IF YOU WILL NOT BE ATTENDING. THANK YOU.

I. CALL TO ORDER

II. ROLL CALL:

Chair: Larry Rich

Commissioners: Gregory Brigham (Adapt) Shaun Pritchard (UCAN)
 KC Bolton (Aviva Health) Brent Eichman (Umpqua Health Alliance)
 Shelley Briggs Loosley Mike Fieldman

III. APPROVAL OF MINUTES

A. April 25, 2022 – Regular Meeting

IV. DISCUSSION ITEMS

A. HTAG Update (Wayne Ellsworth)

B. Navigation Center Update (Amy Sowa/Shawn Pritchard)

C. Future Commission Meetings Format/Audience Participation

AUDIENCE PARTICIPATION – *Comments on Agenda Items Only can be provided via email to the City Recorder at info@cityofroseburg.org or hand delivered to City Hall, 900 SE Douglas Avenue in Roseburg, prior to 4:00 p.m. on Friday, May 20, 2022. Comments must include the person's name and address for the record. Comments received by the deadline will be provided to the Commission prior to the meeting. The Commission reserves the right to delay any action requested until they are fully informed on the matter.*

V. BUSINESS FROM THE COMMISSION

VI. NEXT MEETING DATE: Monday, June 27, 2022

VII. INFORMATIONAL

VIII. ADJOURNMENT

ATTACHMENTS:

None

**MINUTES OF THE ROSEBURG
HOMELESS COMMISSION MEETING
April 25, 2022**

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A meeting of the Homeless Commission was called to order by Vice-Chair Mike Fieldman at 11:00 a.m. on Monday, April 25, 2022, electronically via zoom in Roseburg, Oregon.

ROLL CALL

Present: Commissioners KC Bolton, Shelley Briggs Loosley, Brent Eichman, Gregory Brigham, Mike Fieldman and Shaun Pritchard.

Absent: Chair Larry Rich

Others Present: City Manager Nikki Messenger, Assistant City Manager/Recorder Amy Sowa, Police Captain Jeremy Sanders, Community Development Director Stuart Cowie, South River Community Health Outreach Coordinator, HTAG Facilitator Janeal Kohler, HTAG Chair Wayne Ellsworth and Management Assistant Koree Tate.

APPROVAL OF MINUTES

Commissioner Briggs Loosley moved to approve the March 28, 2022 meeting minutes. The motion was seconded by Commissioner Brigham and approved with the following vote: Commissioners Bolton, Briggs Loosley, Brigham, Eichman, Fieldman and Pritchard voted yes. No one voted no.

HTAG VERBAL UPDATE – WAYNE ELLSWORTH

Mr. Ellsworth shared they did not have any updates for the HTAG Coordinator recruitment. The Spyder King Productions had conducted fifteen interviews and followed the Under the Bridge Ministries to Gaddis Park, the Point and the Roseburg Duck Pond. They planned to edit and format material into a video as time allowed. A new tri-fold handout for resources associated with homelessness was being finalized by the Douglas County Drug and Alcohol Response Team and the LPSCC and should be finalized by the end of the month for distribution.

Mr. Ellsworth discussed the Douglas centrally located Homeless initiative led by the City of Sutherlin. They met on April 15, 2022 and the City of Sutherlin had completed and submitted a grant application for \$3.6 million from Senator Merkley/Wyden's office. The next presentation was going to be to the Ford Family Foundation, County Commissioners and City administrators. There had not been any calls for law enforcement or EMS at the Sutherlin camp. Umpqua HEART nonprofit was in the final stages to pay a director to run the nonprofit and finalize a conflict-of-interest policy by April 22, 2022. Grant proposals for immediate funding would go to the Greater Douglas United Way and the Oregon Coalition on Housing and Homelessness to buy nice carpools for the camping initiative and to build three micro shelters to start the housing initiative at the Sutherlin site.

HTAG members attended a meeting on March 25, 2022 hosted by Mercy Medical Center (MMC) regarding immediate needs of patients released from the hospital. There was

discussion around the improvement of resource materials for released patients. MMC had worked with UCAN for the majority of emergency needs. The Housing subcommittee met to discuss where to prioritize efforts related to tiny homes, block housing and traditional apartment complexes. They planned to review funding all opportunities with a focus on block housing or tiny homes integrated though the community due to challenges with available land for traditional housing complexes. They would consider other housing options based on availability and funding. In response to Ms. Messenger, Mr. Ellsworth explained block housing were cubes that went in backyards similar to a mother-in-law cottage. They would be self-contained, solar energy, and have self-composting toilets. He could provide a further update once they met again. Ms. Kohler said she knew they did not have the required infrastructure for traditional housing, were on the line of tiny homes, but were not linked with multiple units to a sewer or water system. Mr. Ellsworth noted it gave a homeowner the choice to have something on their property and once it was no longer wanted, it could easily be picked up and moved to another property.

OREGON HOUSING AND COMMUNITY SERVICES (OHCS) GRANT APPLICATION

Ms. Sowa reported that she received information the Oregon Housing and Community Services was providing grants in the amount of \$1 million to cities and counties who were recipients of the state funding for Navigation Centers. The extra funds would be helpful to use for operations. Since being awarded a \$1.5 million grant from the State of Oregon to establish a navigation center with supportive services, the City purchased a facility to use for a navigation center and entered into an agreement with United Community Action Network (UCAN) to operate the center. Funds from the \$1.5 million grant have been used to purchase the property, perform site assessments and hire an architect to assess improvements to the building to make it suitable for a shelter, identify a budget and identify a procurement method for any proposed improvements. The remainder of the funds (approximately \$1.2 million) will be used towards any improvement to the building and to pay for operations. The cost to operate the center 24/7 for the first fourteen months was anticipated to be an amount not to exceed \$1.75 million. To fully fund operations, additional funding was needed.

To receive the funding, the City was required to submit an application to OHCS for the \$1 million. City and UCAN staff worked together to complete the application which was submitted by the deadline of April 22, 2022. Funds from this grant were expected to be released in June of 2022. Those funds would be used for operations, with a small amount (2%) for administration costs. Commissioner Fieldman said he appreciates the City stepping forward and making the effort. When working with Gary Leif and Tina Kotek to start this, there was real awareness for ongoing funding that would be needed for future costs of the center. There was a strong commitment back then and he was glad to see the State had followed through and made funding available.

Commissioner Briggs Loosley moved to recommend the City Council accept grant funding from Oregon Housing and Community Services in the amount of \$1 million for the Navigation Center. The motion was seconded by Commissioner Brigham and approved with the following vote: Commissioners Bolton, Briggs Loosley, Brigham, Eichman Fieldman voted yes. No one voted no. Shaun Pritchard abstained due to his position with UCAN.

NAVIGATION CENTER UPDATE

Ms. Sowa explained that Staff had been busy working with an architect for preliminary design, Pacific Power for outlets and discussing phase one for pallet shelters. UCAN and Rogue Retreat had been working together and looking at a joint outreach effort for the surrounding neighborhood to take place in the beginning of June for citizens to have the opportunity to ask questions. Commissioner Pritchard said he planned to meet with Rogue Retreat the next day for a technical assistance agreement and hoped to have everything signed by the end of the week. Ms. Messenger described some of the renovation ideas from the architect. The congregate sheltering will be on the north side of the building with offices at the southeast corner. The two restrooms for men and women would be taken out to add a shower and restrooms with a changing room that was separate. They planned to add a laundry room and have a kitchen area with counters, and places for people to sit down to eat. She felt fortunate to have a blank slate from which to work. There were some challenges for materials and conduit for power was going to have a lead time, but they were planning for some creative solutions such as generators, if needed.

Ms. Messenger said the building was going through a site review process with the City Community Development Department and they planned to have a fence to create privacy for the Navigation Center and neighbors. In response to Commissioner Fieldman, Ms. Messenger confirmed they were starting with ten pallet shelters. Commissioner Fieldman said it was a priority for the Commission to have the Center in place and hoped there could be another location for people who would not use the shelter and still chose to be outdoors camping. Ms. Messenger agreed that was an issue, but her first priority was to open the Navigation Center before continuing towards an urban campground. Commissioner Fieldman thanked the City and Commissioner Pritchard for bringing this to fruition and was excited to see how close they were to the Center being a reality.

AUDIENCE PARTICIPATION

Vice Chair Fieldman shared the Commission had not received any emailed comments.

BUSINESS FROM THE COMMISSION

Commissioner Bolton shared Aviva Health planned to officially withdraw the HTAG Coordinator position recruitment. In response to Commissioner Fieldman, Ms. Messenger explained Aviva Health put a lot of time and effort to fill that position. Once there was a new idea for the process, it would be brought back to the Commission and then to City Council.

NEXT MEETING DATE

Monday, May 23, 2022

ADJOURNMENT

The meeting adjourned at 11:27 a.m.



Koree Tate
Management Assistant

Roseburg Homeless Commission Meeting
5/23/2022

HTAG Update

- I. Attendance
 - A. We expect to have around 30 attendees at our regularly scheduled HTAG meeting on May 25.
- II. Agenda
 - A. HTAG coordinator position
 1. Recruitment was unsuccessful. The City of Roseburg will be reviewing the criteria and proposing next steps.
 - B. HTAG Media Project Sub-committee
 1. Media project is wrapping up and a draft should be available to HTAG to review in the near future.
 - C. Douglas County Resource Guide
 1. A coordinated effort between the Douglas County Drug and Alcohol Response Team and the LPSCC to create a resource guide was completed and distributed.
 - D. Douglas centrally located Homeless initiative led by the City of Sutherlin update
 1. The camp is running well, and Umpqua Hearts is waiting on information about acquiring land for the centrally located initiative along with the results of recent grants submissions.
 - E. Immediate Needs Sub-committee
 1. HTAG members will share the resource guide with Mercy staff along with other resource material to assist discharged patients with their needs. Conversations are continuing regarding resource referrals and challenges around releases.
 2. Tarp, sleeping bags, tents are needed. It was noted Douglas Public Health can purchase supplies. It was suggested to invite food pantry representatives to next meeting. It was also suggested to review door dash and possible coordination of efforts to bring food to the homeless. A member reported there were three sweeps planned for April 29th and discussion was had on the urgent need to provide a safe place for homeless people. The process of repeatedly giving out tents and sleeping bags and then taking them away through sweeps is ineffective. Discussion was also had on car camping ordinances. Discussion was had on legal owners to the vehicles contacting legal aid for assistance to protect their rights if they feel they have been wrongfully noticed.
 - F. Housing Sub-committee
 1. Discussion was had on the estimated \$10K SDC's within Roseburg City limits to install an accessory dwelling unit and the financial hardship for property owners willing to host a tiny/block home. Discussion of Oregon Health Authority NOFAs due July 29th and how to bring the funding to Douglas County.