



ROSEBURG HOMELESS COMMISSION AGENDA
MONDAY, JUNE 26, 2023
Roseburg City Hall, Council Chambers
900 SE Douglas Avenue, Roseburg

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6/22/2023

11:00 A.M. Regular Meeting

NOTE: IT IS UP TO EACH OF YOU AS COMMISSIONERS TO CALL 541-492-6866 AND LET STAFF KNOW BEFORE THE DAY OF THE MEETING IF YOU WILL NOT BE ATTENDING. THANK YOU.

I. CALL TO ORDER

II. ROLL CALL:

Chair: Larry Rich
Commissioners: Shelley Briggs Loosley Gregory Brigham (Adapt)
Chris Boice KC Bolton (Aviva Health)
Brent Eichman (UHA) Michelle Moore (Cow Creek Tribe of
Shaun Pritchard (UCAN) Umpqua Indians)

III. APPROVAL OF MINUTES

A. April 24, 2023 – Regular Meeting

AUDIENCE PARTICIPATION – *Comments on Agenda Items Only can be provided in person during the meeting, virtually through Zoom or hand delivered to City Hall, 900 SE Douglas Avenue in Roseburg, prior to 10:00 a.m. on Monday, June 26, 2023. To provide comments via Zoom, contact the City Recorder's office at info@cityofroseburg.org to get the link to the meeting. Comments must include the person's name and address for the record. The Commission reserves the right to delay any action requested until they are fully informed on the matter.*

Each speaker will be allotted a total of 4 minutes. All testimony given shall be new and not have been previously presented to Commission. A total of 15 minutes shall be allocated for the "Audience Participation" portion of the meeting.

IV. DISCUSSION ITEMS

- A. Navigation Center Construction Update (Ryan Herinckx)
- B. Navigation Center Operations Update (Erica Kimrey)
- C. HTAG Update (Janeal Kohler, HADCO)
- D. Urban Campground Update (Larry Rich)

V. BUSINESS FROM THE COMMISSION

VI. NEXT MEETING DATE: July 24, 2023

VII. INFORMATIONAL

VIII. ADJOURNMENT

ATTACHMENTS:

Please contact the City Administration Office at least 48 hours prior to the scheduled meeting date if you need accommodations in accordance with the Americans with Disabilities Act.
TDD users, please call Oregon Telecommunications Relay Service at 800-735-2900.

**MINUTES OF THE ROSEBURG
HOMELESS COMMISSION MEETING
April 24, 2023**

A meeting of the Homeless Commission was called to order by Chair Larry Rich at 11:00 a.m. on Monday, April 24, 2023, City Council Chamber at 900 SE Douglas Avenue, Roseburg, Oregon.

ROLL CALL

Present: Commissioners Gregory Brigham, Chris Boice, KC Bolton, Shelley Briggs Loosley, and Shaun Pritchard.

Absent: Commissioners Brent Eichman and Michele Moore

Others Present: City Manager Nikki Messenger, City Recorder Patty Hitt, Police Captain Jeremy Sanders, Community Development Department Director Stuart Cowie, Design and Construction Manager Ryan Herinckx, Communications Specialist Suzanne Hurt, UCAN Alternate Commission Member and Navigation Center Program Manager Erica Kimrey, HTAG Chair Wayne Ellsworth.

APPROVAL OF MINUTES

Commissioner Brigham moved to approve the March 27, 2023 meeting minutes. The motion was seconded by Commissioner Briggs Loosley and approved with the following vote: Chair Rich; Commissioners Bolton, Briggs Loosley, Brigham, and Pritchard voted yes. No one voted no. Commissioner Boice abstained.

AUDIENCE PARTICIPATION

None.

TIME, PLACE AND MANNER REGULATIONS

Messenger explained the timeline for the Time, Place, Manner draft ordinance which tries to balance an individual's rights to sleep warm, safe and dry with the public's expectation to use public spaces as intended. Time restrictions would regulate the time period(s) that camping is not prohibited in the areas that are not prohibited. Place restrictions would mean camping is prohibited in certain areas 24/7/365 unless a special permit was issued. Manner restrictions would regulate the manner in which camping can occur in the areas that are not prohibited during the times that are not prohibited.

After the last meeting, staff made changes based on feedback from the Commission and a draft ordinance was brought to Council for review. Council wanted different times camping would not be prohibited to be more in line with the different seasons of the year. The ordinance now includes three time frames for camping. Language was adjusted regarding ten feet from either edge of an established multi-use path or nature trails. The downtown parking structure was added including the area between the parking structure and the adjacent buildings to the east and the walkway between the parking structure and Jackson Street. A bike with an attached bike trailer is considered one mobility device.

Clarified that dumping of gray water and black water is prohibited in waterways and on the ground. Playgrounds were added as prohibited areas.

Council has set a tentative schedule concerning the ordinance updates. The ordinance would be posted on the City's website and available for public review May 1st. Public comment would be taken at the May 8th meeting, and if approved by Council, staff would then proceed with the first reading of the ordinance. If there is an overwhelming amount of comments, there would still be time for a first reading at the May 22nd meeting.

A copy of the draft ordinance was attached to the memo. Because there would be additional changes made to the ordinance language prior to going to Council, staff recommends the Commission conceptually approve the draft ordinance. CIS already has some suggestions that have not yet been captured.

Commissioner Boice asked for a brief summary of what and where. Messenger explained it included sleeping inside a tent with all their possessions between 8:00 p.m. – 8:00 a.m. and that tents must be kept 100 feet from a waterway; these were places where there has been a lot of destruction and are difficult to clean up. Not in sports complex areas, or the area along Stewart Park, nor along the "Kings Table" area. The ordinance defines where camping is prohibited vs. where camping is allowed. Attorney Forrester added that it is important staff not direct campers to a specific location. The ordinance only applies to City property. Messenger is coordinating with ODOT regarding what they would be doing to address this, particularly under the bridges.

Commissioner Boice asked if it would be possible to include all public property within the city boundary. Attorney Forrester explained that the ordinance language would only mandate City owned property, and cannot cover private property or other governmental agency property. Messenger explained the City still has a no recreational camping rule on public property. Commissioner Boice said he understands that the VA is responsible for VA grounds, since they have their own security; however, if there was a disruption outside the courthouse at any given time, the City police are called to respond. Attorney Forrester said he would take a look at the rules around that.

Commissioner Bolton wondered how the City of Sutherlin is handling the Hastings Village and how it would affect this. Commissioner Boice commented that in talking with Jerry, Sutherlin City Manager, the issue has not been addressed. Liability is a huge problem.

Commissioner Pritchard asked about signage, how the new ordinance language would be communicated, and what the education period was once it goes into effect. Messenger stated staff was still working on that but there would not be signs; signs cause too much pollution and are often not read. Homeless Liaison Officer Chavez would be informing people as he is out on patrol. Sanders said RPD was researching ways to provide notification and believes, with as much outreach as they are currently doing, that the majority could be notified within a month.

In response to Commissioner Brigham, Messenger stated staff would look into Commissioner Boice's concerns and get back to him; there was another section that

prohibits camping throughout the city except for specific areas. Staff would need to see if it applies to other entities properties.

Attorney Forrester provided an example, if a school had someone camping on the school football field, they would call the City police and the police would ask if they want them removed. If they want them removed, City police would enforce that. The City would not tell the school what they can do on their property. Discussion ensued regarding other places within the City limits, but not City property, that this ordinance would not affect.

Commissioner Pritchard said it would be helpful to see a map and asked if there would be enough room left to handle the unhoused population, and added that without signage, it would be difficult to know where the lines are.

Commissioner Boice said he understands what the City is trying to do. Looking at the majority of the problems, the bike paths along the river and the areas along the river, this is a very proactive step in the right direction, and is susceptible to change.

Commissioner Boice moved to conceptually approve the draft ordinance and recommended the City Council proceed with adopting an updated ordinance addressing prohibited camping. The motion was seconded by Commissioner Briggs Loosley.

Chair Rich called for discussion and commented that the rules are pretty specific as to where they can and can't go. Commissioner Bolton clarified he is supportive of the motion and wasn't asking for a map of where they could go, he was interested in the exclusion areas. Commissioner Boice added a map that provides prohibitive areas potentially provides the suggestion that everything outside the excluded areas are good places to camp.

There being no further discussion, the motion was approved with the following vote: Chair Rich; Commissioners Boice, Bolton, Briggs Loosley, Brigham, and Pritchard voted yes. No one voted no.

NAVIGATION CENTER CONSTRUCTION UPDATE

Ryan Herinckx reported on the construction at the Navigation Center and stated there was a lot of activity scheduled over the next week and a half. Knife River was paving the parking lot, which was all part of the original bid. The inside sheetrock had been installed and texturing would start tomorrow. Painters would start on Wednesday, and HVAC on Friday. Floors, doors, and light fixtures would be installed the following week. UCAN would move their operations into the north half of the building Friday, May 5th and the demo on south half would start on Monday, May 8th.

In response to Commissioner Briggs Loosley, Herinckx stated the project should be completed by July 1st. Messenger added that UCAN would need time to prepare for opening once the construction is complete, so July 1 would not be the opening date. In response to Commissioner Boice, Messenger confirmed the commission could have a tour when the building is completed.

NAVIGATION CENTER OPERATIONS UPDATE

Erica Kimrey gave an update and said there was a lot going on at the Navigation Center. There were currently ten people sheltered; six have exited including four adults and two children. There was one who exited because of behavior. Staff was being trained in mental health, peer support, first aid, CPR, trauma informed care, and harm reduction, which were required bases on the grant with the City.

Staff was dealing with fair housing issues. There were 78 walk in consumers who were given 163 outreach type services. Everything from basic needs to housing searches, and they provide OHP assistance as well as other coordinated care services. Once they have moved into their new space, there will be an office space for community partners to use. Two separate grants were received, one from Ford Family for \$25,000 and one from Three Rivers for \$15,000 to purchase bedding, linens, refrigerators, and dishwashers.

They had a random walk-through visit recently with the grant holder at OHCS and received great feedback. Additionally the numbers that came out this quarter show a 50% successful housing rate, which means that 50% are permanently housed based on income/affordability. Staff was also working with HADCO to get vouchers.

In response to Commissioner Boice, Kimrey stated the high percentage is contributed to a combination of moving from the fair market rate to income based units. Fair market prices were between \$740 and \$826, so to find an apartment for someone at that price was pretty rare.

In response to Commissioner Bolton, Kimrey stated quarterly reports could be provided to Commissioners.

In response to Chair Rich, Kimrey stated most residence that have moved had moved to Winston, mobile home parks, and some had to work through an eviction process.

Chair Rich asked if the Navigation Center was providing emergency food. Kimrey stated the center does not provide meals; however, they work with the Fish Pantry who provides food boxes.

In response to Chair Rich, Kimrey stated the center sees around six to ten people a day. They have regulars that use the center as a respite and a way to get mail or transportation to appointments.

HTAG UPDATE

Wayne Ellsworth, Chair of HTAG provided an HTAG update. They are getting to the final stages of their media project that would paint a picture of what it looks like to be houseless in Douglas County.

HTAG is creating Douglas County's first block project which is based out of Seattle where there is the potential to house someone in a property owner's back yard. They are in the

development stages and are looking at a prototype to see what it would look like for Douglas County. Umpqua Heart and the City of Sutherlin want to implement the program. HTAG provides mobile homeless engagement at the Roseburg Dream Center on Mondays; Tuesdays at the Seventh Day Adventist church; Wednesday from 1-4 at South River in Winston, Thursday at Gaddis Park/Micelli from 1-2, and Glendale and Sutherlin on Friday from 1-3. Data was collected, which shows over 600 unduplicated services, which matches closely with the Time in Point survey. Staff is also looking to provide outreach further north in the county, and would like to partner with UCAN's mobile food pantry and possibly go to Drain.

Umpqua Health Alliance has provided \$100,000 to add water, sewer and electricity on the Hastings Village property. It is a coordinated care model, micro shelters would be built out of storage containers with three apartments in each. They have taken in two people from Roseburg that were being helped by Peace at Home and have transitioned out five individuals. They are also looking for grants to purchase property located at 450 Hawthorne Place so they can build a tiny home model there in the future.

Chair Rich said the issue with the block shelter was finding someone that willing to put one on their property. Ellsworth explained the shelters are prebuilt, which would require communication with the City to be able to move forward. In essence, it is a way where a homeowner is adopting someone. There are other models that may create some form of revenue stream to help the homeowner.

In response to Chair Rich, Ellsworth stated they haven't started the process to accept applications for the program; however, they have had some people in Roseburg show interest.

Ellsworth added when it comes to liability, with Umpqua Heart they do have liability insurance but it is very expensive.

URBAN CAMPGROUND UPDATE

Chair Rich provided an urban campground updated and informed the Commission a property was located that might work for an urban campground, but there were still a lot of details to work out.

Liability insurance was quoted at around \$40,000 per tent site annually. This is an indication that insurance companies do not want to insure urban campgrounds. Messenger explained that the City's current insurance company, CIS, informed the City they would no longer insure the mod pod facilities effective June 1, 2023. Also, the governor would not commit to funding tents in Portland until they have shelters in place. Legislation was still ongoing but so far shelter does not include campgrounds.

In response to Commissioner Boice, Messenger explained the urban campground may still be attractive under the new regulations by having a place where they can be and stay as long as it is not a place where they are required to stay.

Commissioner Boice commented that a common problem at Hastings Village is the accumulation of stuff and added that only allowing a 10x10 space could keep that from happening.

In response to Commissioner Prichard, Messenger stated the City's HR Manager was getting renewal quotes and was notified during that process that the policy would not be renewed.

Messenger asked if the Commission would like to schedule a tour of the Navigation Center for the June meeting. The general consensus was it would be a good idea.

NEXT MEETING DATE

Monday, May 22, 2023 in the City Hall Council Chambers

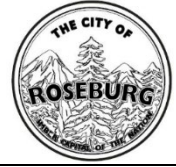
ADJOURNMENT

The meeting adjourned at 11:57 a.m.

Patty Hitt

Patty Hitt
City Recorder

ROSEBURG HOMELESS COMMISSION AGENDA ITEM SUMMARY



GARY LEIF NAVIGATION CENTER REMODEL UPDATE

Meeting Date: June 26, 2023
Department: Public Works
www.cityofroseburg.org

Agenda Section: Discussion Items
Staff Contact: Ryan Herinckx
Contact Telephone Number: 541-492-6730

ISSUE STATEMENT AND SUMMARY

S+B James is continuing work on the Phase II improvements on the south side of the building. Under floor plumbing has been completed and the concrete floor in the bathroom area has been installed. Walls framing is complete and contractors are working on rough-in of electrical, plumbing, fire sprinklers and HVAC ducting.

Renovation work over the next two weeks include the following items:

- Complete rough-in of electrical, plumbing, fire sprinklers and HVAC ducting
- Sheet rock, tape and texture of walls
- Prime and paint walls
- Install Ceiling and light fixtures

S+B James is currently scheduled to reach substantial completion of Phase II improvements on July 18th.

ATTACHMENTS

None

Navigation Center Operations Update

Erica Kimrey

Current #s for May 1, 2023 Through June 22, 2023

Total people served in shelter 13 since previous meeting on May 22,2023

Current Sheltered: 10

Exited since last meeting:

- 2 adults - Permanent income-based housing
- 1 adult self-exited due to violations of Guest Agreement

Services provided to those in shelter since last meeting:

Basic Needs (B)	1
Benefits Screening (PH-0700)	2
Birth Certificate Fee Payment Assistance (DF-7020.1000)	1
Case/Care Management (PH-1000)	66
Cell Phones (BM-5050.1500)	5
Emergency Shelter (BH-1800)	13
Employment (ND)	2
Hotels/Motels (PL-4500.3000)	2
Housing Search Assistance (BH-3900.3100)	72
Legal Assistance Modalities (FP)	1
Life Skills Education (PH-6200.4600)	1
Local Transportation (BT-4500)	1
Medical Escort Services (LH-6300.5400)	1

Non-Emergency Medical Transportation (BT-4500.6500-500)	4
Occasional Emergency Food Assistance (BD-1800.2000-620)	2
Ongoing Emergency Food Assistance (BD-1800.2000-640)	1
Peer Support Services (RR-6510)	3
Personal Financial Counseling (DM-6500)	2
Physician Referrals (LH-2600.6500)	4
Social Security Disability Insurance (NS-1800.8000)	3
Social Security Retirement Benefits (NS-7000.8000)	1
Transportation (BT)	4

Navigation Center Walk in Services
Total consumers served: 93
of those 93 consumers outreach services were provided

Basic Needs (B)	6
Birth Certificates (DF-7000.1200)	1
Case/Care Management (PH-1000)	19
Cell Phones (BM-5050.1500)	17
Clothing (BM-6500.1500)	4
Clothing Vouchers (BM-6500.1500-130)	10
Emergency Food (BD-1800)	8
Extreme Heat Hydration Stations (TH-2600.1930)	2
Housing Expense Assistance (BH-3800)	1
Housing Search Assistance (BH-3900.3100)	9
Housing/Shelter (BH)	44
Identification Application Assistance (FT-3400)	3
Identification Cards (DF-7000.3300)	2
Local Transit Passes (BT-8500.1000)	14
Mailboxes (TE-7900.5000)	72
Non-Emergency Medical Transportation (BT-4500.6500-500)	1
Peer Support Services (RR-6510)	2
Pet Care Services (PD-6250)	1
SSI (NL-1000.8100)	1
Social Security Disability Insurance (NS-1800.8000)	1
Social Security Numbers (DF-7000.8250)	1
Specialized Information and Referral (TJ-3000.8000)	17
Transportation (BT)	2
Utility Assistance (BV-8900)	1

Total Services

Roseburg Homeless Commission Meeting
06-26-2023
HTAG Update

HTAG held their March meeting on May 24, 2023 with approximately 15 members in attendance.

- HTAG Media Project Sub-Committee Update
A final product is complete and distributed to the attendees through <https://fb.watch/kK54uTLr71/>.
- Douglas centrally located Homeless Initiative led by the City of Sutherlin Update
Hastings Village has about 36 active participants. Hastings Village is working on current expansion and upgrade activities. Additionally, Umpqua Heart is looking for funding opportunities to further expand the program.
- Immediate Needs Sub-Committee Update
A draft of a new Google Form to document survival supplies available from local organizations is awaiting testing and distribution.

A member brought up the suggestions of a locker system at the previous meeting. Discussion was had on the possibilities of the lockers being at the warming center. The lockers themselves could be trash barrels with locks and hinges. The lockers need to be big, at least a 55-gallon barrel, to fit a tent and other large items. The host building would need to provide a system for check-in/check-out of belongings.

The group discussed plans for extreme heat and cooling centers over the summer. A member suggested reaching out to churches for possible cooling centers. A member suggested the senior center could help with shuttling and catering for cooling centers; however, someone else would need to manage and operate the cooling center itself.

- Housing Sub-Committee Update
Program development has continued for a local program which would provide accessory dwelling units to property owners willing to host a participant.
- Other Updates
City of Roseburg staff reported that the urban camping ordinance passed at the last city council meeting. The effective date is July 1, 2023. The city would like feedback on what's working and what isn't working.

UHA asked the group to help support the process of doing redeterminations for OHP coverage. If anyone works with OHA members, please encourage them to ensure their contact information is updated with Oregon Health Authority and to follow up with any instructions regarding redetermination of services. This links

on the webpage with more info:

<https://www.umpquahealth.com/ohpold/redetermination-4-23/>.

Oregon DHS reminded the group that their First Thursday event is coming up. It runs from 10 AM to 2 PM and will include BBQ and drinks. Everyone in the community is welcome. There will even be a dunk tank. The event has lots of partners but there's plenty of room for additional tables.

UHA hosted their SHARE funding opportunity learning webinar this morning. The webinar recording will be posted to the website by the end of this week/early next week. Applications are live and will be on the website next week.

UHA informed the group that the community health assessment, including a community-wide survey, is going out. She asked group members to share this within their networks. The survey will be open for a month, through June 21st, and is available in English and Spanish.

Kim Gandy and Koree Tate are partnering on a Douglas County agencies and resources brochure. They asked agencies to review their entries on the sheet and send corrections to Koree. They're also looking at options for posting the resource guide online.

A Xylazine informational flyer and some Connecting Points program data was shared to the group. Connecting Point data identified about 560 unhoused individuals last year; none of the individuals were duplicated in the count. Onward identified about 400 unhoused individuals last year. The data emphasizes the urgent need for housing or an urban campground in the area.

- Next HTAG meeting is June 28, 2023 Zoom link is Join Zoom Meeting <https://zoom.us/j/97217254103?pwd=QkJmbnF0RDVxZnBLZm1pb1JqRzdhdz09>
Meeting ID: 972 1725 4103
Passcode: 459646
One tap mobile
+13462487799,,97217254103#,,,,*459646# US (Houston)
+16694449171,,97217254103#,,,,*459646# US
Dial by your location
+1 253 215 8782 US (Tacoma)
Meeting ID: 972 1725 4103
Passcode: 459646
Find your local number: <https://zoom.us/u/aMcXnKpu>