



7:00 p.m. - Regular Meeting

1. **Call to Order – Mayor Larry Rich**
2. **Pledge of Allegiance**
3. **Roll Call**

Alison Eggers	Ken Fazio	Victoria Hawks	Steve Kaser
Lew Marks	John McDonald	Tom Ryan	Andrea Zielinski
4. **Mayor Report**
 - A. "A Purple Heart City" Proclamation – Rob Shepard
5. **Commission Reports/Council Ward Reports**
 - A. Planning Commission Resignation – Scotty Ingeman
6. **Audience Participation – See Information on the Reverse**
7. **Consent Agenda**
 - A. Minutes of June 8, 2015 Regular Meeting
 - B. Minutes of June 8, 2015 Special Meeting
 - C. OLCC Privilege Change, Idle Hour Tavern, 216 NE Jackson
8. **Public Hearings**
 - A. LUDO Update Phase 2, Ordinance No. 3448
9. **Ordinance**
 - A. 2nd Reading, Ordinance No. 3446 - Street Name Change Vermillion Street to Boulder Drive
10. **Items From Departments**
 - A. Parrott/Spruce Improvement Engineering Contract
 - B. Indianola Storm Drainage Project Bid Award
 - C. 2015 Slurry Seals Bid Award
 - D. Stephens Street Overlay Bid Award
 - E. Stephens Improvements Construction Management Contract
11. **Items From Mayor, Council or City Manager**
12. **Informational**
 - A. Activity Report
13. **Recess in Order to Convene as Urban Renewal Agency Board**
14. **Reconvene Executive Session ORS 192.660(2)(i) Municipal Judge Evaluation**
15. **Adjournment**

***** AMERICANS WITH DISABILITIES ACT NOTICE *****

Please contact the City Recorder's Office, Roseburg City Hall, 900 SE Douglas, Roseburg, OR 97470-3397 (Phone 541-492-6866) at least 48 hours prior to the scheduled meeting time if you need an accommodation. TDD users please call Oregon Telecommunications Relay Service at 1-800-735-2900.

AUDIENCE PARTICIPATION INFORMATION

The Roseburg City Council welcomes and encourages participation by citizens at all our meetings, with the exception of Executive Sessions which, by state law, are closed to the public. To allow Council to deal with business on the agenda in a timely fashion, we ask that anyone wishing to address the Council follow these simple guidelines:

Persons addressing the Council must state their name and address for the record, including whether or not they are a resident of the City of Roseburg. All remarks shall be directed to the entire City Council. The Council reserves the right to delay any action requested until they are fully informed on the matter.

TIME LIMITATIONS

With the exception of public hearings, each speaker will be allotted a total of 6 minutes. At the 4-minute mark, a warning bell will sound at which point the Mayor will remind the speaker there are only 2 minutes left. All testimony given shall be new and shall not have been previously presented to Council.

CITIZEN PARTICIPATION – AGENDA ITEMS

Anyone wishing to speak regarding an item on the agenda may do so when Council addresses that item. If you wish to address an item on the Consent Agenda, please do so under "Audience Participation. For other items on the agenda, discussion typically begins with a staff report, followed by questions from Council. If you would like to comment on a particular item, please raise your hand after the Council question period on that item.

CITIZEN PARTICIPATION – NON-AGENDA ITEMS

We also allow the opportunity for citizens to speak to the Council on matters not on this evening's agenda on items of a brief nature. A total of 30 minutes shall be allocated for this portion of the meeting.

If a matter presented to Council is of a complex nature, the Mayor or a majority of Council may:

1. Postpone the public comments to "Items From Mayor, Councilors or City Manager" after completion of the Council's business agenda, or
2. Schedule the matter for continued discussion at a future Council meeting.

The Mayor and City Council reserve the right to respond to audience comments after the audience participation portion of the meeting has been closed.

Thank you for attending our meeting – Please come again.

The City Council meetings are aired live on Charter Communications Cable Channel 191 and rebroadcast on the following Tuesday evening at 7:00 p.m. Video replays and the full agenda packet are also available on the City's website: www.cityofroseburg.org.

Proclamation

CITY OF ROSEBURG, OREGON A PURPLE HEART CITY

WHEREAS: The City of Roseburg, Oregon has always supported its military veteran population; and

WHEREAS: The Purple Heart is the oldest military decoration in present use and was initially created as the Badge of Military Merit by General George Washington in 1782; and

WHEREAS: The Purple Heart was the first American service award or decoration made available to the common soldier and is specifically awarded to members of the United States Armed Forces who have been wounded or paid the ultimate sacrifice in combat with a declared enemy of our country; and

WHEREAS: The mission of the Military Order of the Purple Heart is to foster an environment of goodwill among the combat wounded veteran members and their families, promote patriotism, support legislative initiatives and most importantly - to make sure we never forget; and

WHEREAS: The Roseburg area has a large veteran population including several Purple Heart recipients; and

WHEREAS: Roseburg appreciates the sacrifices our Purple Heart recipients made in defending our freedoms and believe it is important that we acknowledge them for their courage and show them the honor and support they have earned;

NOW, THEREFORE, I, Larry Rich, Mayor of the City of Roseburg, do hereby proclaim the City of Roseburg as

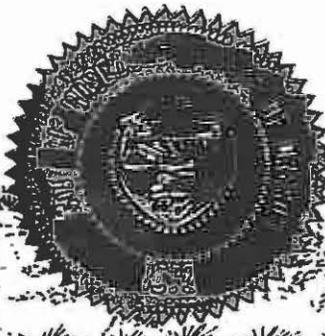
A PURPLE HEART CITY

and encourage the citizens of Roseburg to show their appreciation for the sacrifices Purple Heart recipients have made in defending our freedoms, to acknowledge their courage and to show them the honor and support they have earned.

DATED this 22nd Day of June, 2015.

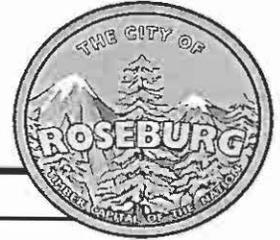
Larry Rich

THE HONORABLE MAYOR



*OK
6/15/15*

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



PLANNING COMMISSION RESIGNATION

Meeting Date: June 22, 2015
Department: Administration
www.cityofroseburg.org

Agenda Section: Council Reports
Staff Contact: Debi Davidson
Contact Telephone Number: 492-6866

ISSUE STATEMENT AND SUMMARY

Planning Commission Member Scotty Ingeman has resigned from the Commission due to his relocation outside of the City limits.

BACKGROUND

A. Council Action History.

No action has been taken on this issue in the past.

B. Analysis.

Mr. Ingeman verbally informed Staff of his resignation from the Planning Commission effective immediately. An appointee to this position would need to reside within the City limits or the Urban Growth Boundary. Unfortunately, Mr. Ingeman's new home is not located within either boundary.

In February, the City Council interviewed four candidates for the Planning Commission: Brook Reinhard, Kerry Atherton, Duane Haaland and Ashley Hicks. Mr. Reinhard was appointed to the vacancy that existed at that time. The City Council has the option to:

- Re-interview those candidates interviewed in February.
- Upon three-fourths vote of the entire Council, terminate the interview process and make an appointment.
- Direct Staff to solicit additional applications for the new vacancy.

C. Financial and/or Resource Considerations. n/a

D. Timing Issues. It is recommended action be taken as soon as practical to accept the resignation and take steps to fill the position.

STAFF RECOMMENDATION

Staff recommends the City Council accept Mr. Ingeman's resignation. Staff does not make a recommendation as to how to proceed with filling the vacancy.

SUGGESTED MOTION

I MOVE TO ACCEPT SCOTTY INGEMAN'S RESIGNATION FROM THE PLANNING COMMISSION, WITH REGRETS.



Application for Appointment to PLANNING COMMISSION
(Commission)

PLEASE PRINT

Name ATHERTON KERRY
Last First

Home Address 1236 SE MILL ST, ROSEBURG, 97470, 541-671-2666
Street City Zip Home Phone

Occupation RETIRED 1 N/A
Place of Employment

Business Address N/A N/A
Phone

- 1. Do you reside within the Roseburg city limits? X Yes No
- 2. Do you reside within the Urban Growth Boundary or School District Boundary? X Yes No
- 3. Do you own property or a business within the City? X Yes No

- 4. How did you learn about this vacancy?
 Newspaper Word of Mouth X
 Notice in the Mail Other (Specify)

5. At least one monthly meeting or more is required plus significant time reading agenda material to prepare for meetings. Please check the times when you would be able to attend meetings.

Morning (7:30 or 8:00 am)	<u>X</u>	Early Afternoon (1:30 -3:30)	<u>X</u>
Late Afternoon (3:30-5:00)	<u>X</u>	Evening (7:00 p.m.)	<u>X</u>

- 6. The Municipal Code requires a minimum attendance rate of 75% each calendar year. Can you meet this requirement? X Yes No

7. What experience/training do you have that qualifies you for this particular appointment and what specific contributions do you hope to make? I HAVE BEEN WORKING IN COMMUNITY DEVELOPMENT FOR 6 YEARS ON THE BOARD OF SERVICE (SE ROSEBURG VOICES IN COMMUNITY ENHANCEMENT). I AM AN EXPERIENCED BUSINESS PLANNER, HAVING WORKED IN THIS CAPACITY FOR BOTH THE BOEING CO. AND DRENCO SYSTEMS (SUTHERLIN). I UNDERSTAND

8. Please give a brief description of your involvement in community groups and activities.

I AM A BOARD MEMBER OF S.E.R.V.I.C.E. AND HAVE BEEN INVOLVED IN COMMUNITY ORGANIZING FOR 6-7 YEARS. I AM THE "WATCH CAPTAIN" FOR THE MILL-PINE NEIGHBORHOOD WATCH GROUP. I AM A "PRECINCT COMMITTEE PERSON" FOR PRECINCT 22 (SE R'B) I WORKED ON THE "FIRM GROUND FOR KIDS" CAMPAIGN, FROM BEGINNING TO END.

9. Please list community topics of particular concern to you that relate to this appointment.

- ① URBAN GROWTH BOUNDARY
- ② ZONING ISSUES FOR GROWTH WHILE PROTECTING EXISTING RESIDENTS
- ③ STREETS AND TRAFFIC FLOW PROBLEMS / INTIGRATION W/ ODOT
- ④ DOWNTOWN PLAN / HISTORIC AREA PLANS / RIVERFRONT DEVELOPMENT PLANS.

10. Please list your reasons for wishing to be appointed.

ROSEBURG HAS BEEN IN THE DOLDRUMS FOR YEARS NOW. BUT I'M AN OPTOMIST AND I BELIEVE THINGS WILL START TO TURN AROUND IN THE NEXT 12-18 MONTHS. I WANT TO ^{BE} THERE TO HELP CHART OUR COURSE ^{TO} EXPANSION & DEVELOPMENT. I AM AN EXPERIENCED PLANNER

Note: City of Roseburg employees may not serve on an elected body.

Return completed application to the City Manager's Office, 900 SE Douglas, Roseburg, OR 97470.

If applicable, you will be advised when the City Council will conduct interviews of the applicants. Plan to be present to discuss your application with the Council. The Council will endeavor to make its selection at that meeting; however, it may wish to take more time to deliberate before making the appointment.

Information on this form is public information.

Thank you for your expression of interest in serving the community.

Signature of Applicant

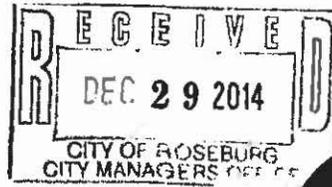
Kenny Atterton

Date

12/12/14

E-Mail Address:

kba7772002@yahoo.com



Application for Appointment to PLANNING Commission
(Commission)

PLEASE PRINT

Name HAA LAND Duane
Last First

Home Address 640 SE Summit Roseburg 97470 541 673 2795
Street City Zip Home Phone

Occupation ACCOUNTANT Home Office/Self
Place of Employment

Business Address 640 SE Summit 541 673 279
Phone

1. Do you reside within the Roseburg city limits? Yes No

2. Do you reside within the Urban Growth Boundary or School District Boundary?

3. Do you own property or a business within the City? Yes No

4. How did you learn about this vacancy?

Newspaper Word of Mouth _____
Notice in the Mail _____ Other (Specify) _____

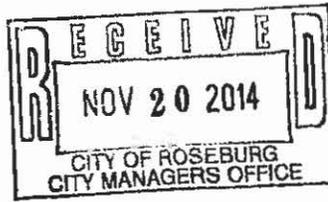
5. At least one monthly meeting or more is required plus significant time reading agenda material to prepare for meetings. Please check the times when you would be able to attend meetings.

Morning (7:30 or 8:00 am) _____ Early Afternoon (1:30 -3:30)
Late Afternoon (3:30-5:00) Evening (7:00 p.m.)

6. The Municipal Code requires a minimum attendance rate of 75% each calendar year. Can you meet this requirement? Yes No

7. What experience/training do you have that qualifies you for this particular appointment and what specific contributions do you hope to make?

over 30 years of small business
ACCOUNTING AND Tax Consulting AND
compliance.



Application for Appointment to Planning Commission
(Commission)

PLEASE PRINT

Name Hicks Ashley
Last First

Home Address 1718 SE Giles St. Rsbq. 97470 541-672-5288
Street City Zip Home Phone

Occupation Self-Employed / Roseburg, OR
Place of Employment

Business Address 1718 SE Giles St. Rsbq. 541-672-5288
Phone

- Do you reside within the Roseburg city limits? Yes No
- Do you reside within the Urban Growth Boundary or School District Boundary? Yes No
- Do you own property or a business within the City? Yes No
- How did you learn about this vacancy?

Newspaper _____ Word of Mouth _____
Notice in the Mail _____ Other (Specify) city website

5. At least one monthly meeting or more is required plus significant time reading agenda material to prepare for meetings. Please check the times when you would be able to attend meetings.

Morning (7:30 or 8:00 am) ✓ Early Afternoon (1:30 -3:30) ✓
Late Afternoon (3:30-5:00) ✓ Evening (7:00 p.m.) ✓

6. The Municipal Code requires a minimum attendance rate of 75% each calendar year. Can you meet this requirement? Yes No

7. What experience/training do you have that qualifies you for this particular appointment and what specific contributions do you hope to make?

state of Oregon licensed contractor since 2007
• Experience reading contracts.
• Ability to understand complex information.
I hope to contribute my time serving our community

8. Please give a brief description of your involvement in community groups and activities.

Organizer, South Umpqua River Clean Up
City of Roseburg, Budget Committee
Downtown Roseburg Association,
• Board Secretary
• Design Committee

9. Please list community topics of particular concern to you that relate to this appointment.

N/A

10. Please list your reasons for wishing to be appointed.

There is a open position.
I have interest in planning, Land Use
and local government.

Note: *City of Roseburg employees may not serve on an elected body.*

Return completed application to the City Manager's Office, 900 SE Douglas, Roseburg, OR 97470.

Planning Commission applicants will be advised when the City Council will conduct interviews of the applicants. Plan to be present to discuss your application with the Council. The Council will endeavor to make its selection at that meeting; however, it may wish to take more time to deliberate before making the appointment.

Information on this form is public information.
Thank you for your expression of interest in serving the community.


Signature of Applicant

11/19/2014
Date

E-Mail Address:

ashleyroseburg@hotmail.com

**MINUTES OF THE REGULAR MEETING
OF THE ROSEBURG CITY COUNCIL
JUNE 8, 2015**

Mayor Larry Rich called the regular meeting of the Roseburg City Council to order at 7:00 p.m. on Monday, June 8, 2015, in the City Hall Council Chambers, 900 SE Douglas, Roseburg, Oregon. Councilor Fazio led the Pledge of Allegiance.

ROLL CALL

Present: Councilors Tom Ryan, Ken Fazio, John McDonald, Alison Eggers, Lew Marks, Victoria Hawks and Steve Kaser.

Others present: City Manager Lance Colley, City Attorney Bruce Coalwell, City Recorder Sheila Cox, Police Captain Jerry Matthews, Community Development Director Brian Davis, Finance Director Ron Harker, Human Resources Director John VanWinkle, Public Works Director Nikki Messenger, Management Technician Debi Davidson, Troy Brynelson of the News Review and Kyle Bailey of KQEN Radio.

CITY COUNCILOR APPOINTMENT

Councilors shared their perspectives on the two candidates, Vernon Munion and Andrea Zielinski, interviewed at a special meeting just prior to the regular meeting. Ryan moved to appoint Andrea Zielinski to City Council Ward 2 Position 2. Motion was seconded by Marks and carried with Hawks abstaining as she was not present for the entirety of the interviews. Coalwell noted the appointment would remain in effect until December 31, 2016. Cox administered the Oath of Office to Zielinski who then took her position with the City Council.

COMMISSION/WARD REPORTS

Fazio reported the Parks and Recreation Commission met to discuss the Gardiner Park path renovation which will come to the June 22nd Council meeting.

Kaser reported on the Southeast Roseburg Neighborhood Watch meeting. The District Attorney, Sheriff and Zielinski provided education on protecting yourself and property.

McDonald stated the Vietnam Veterans of America Memorial Wall was stunning. Kaser visited the wall as well and was impressed with number of and conversations with attendees.

MAYOR REPORT

Rich proclaimed the week of June 21st as "Camp Millennium Week." Tim Allen thanked the Council for their support and noted the importance of the camp for the children as well as their parents. This year, a record number of participants are returning as counselors. He invited Councilors to attend the Camp barbecue on Father's Day.

AUDIENCE PARTICIPATION

William Schmidt, 111 Colton Lane, noted problems with public transportation, particularly on Saturdays, and offered his assistance to help improve services in Roseburg.

CONSENT AGENDA

Ryan moved to approve the following Consent Agenda items:

- A. Minutes of May 11, 2015 regular meeting.
- B. U-TRANS Service Agreement for 2015-16.
- C. OLCC Relocation for Mariachi Loco, 647-649 SE Jackson.

Motion was seconded by Ryan and carried unanimously.

PUBLIC HEARING – 2015-09 BUDGET ADOPTION

At 7:20 p.m., Rich opened the public hearing regarding the 2015-16 budget. Harker reported the Budget Committee recommended approval of the \$58,079,850 budget which includes \$228,500 in State Revenue Sharing. Those funds have been budgeted in the General Fund. Colley noted that UCC Foundation applied for a \$10,000 grant. Approval of the budget does not mean that grant would automatically be awarded. A separate agenda item will be prepared for Council's consideration of that funding. A letter was recently received from Casa de Belen requesting funding which was not received in conformance with the City Council policy for non-profit organization grant requests.

As no one else wished to speak, the hearing was closed at 7:23 p.m. Fazio moved to adopt Resolution No. 2015-09, adopting the 2015-2016 budget as approved by the Budget Committee, seconded by Eggers. McDonald complimented Staff on the preparation and presentation of the budget. Motion was then voted on and carried unanimously.

PUBLIC HEARING – ORDINANCE NO. 3446 - VERMILLION STREET NAME CHANGE TO BOULDER DRIVE

At 7:24 p.m. Rich opened the public hearing regarding the proposed renaming of NW Vermillion Street to NW Boulder Drive. Davis reported that Vermillion was created by deed of dedication independent of a land division and no addresses have been assigned to it, therefore, the applicant is the only affected party. As no one else wished to speak, the hearing was closed at 7:27 p.m. Ryan moved to adopt the Findings of Fact approved by the Planning Commission for File No. AMD-15-1. Motion was seconded by Marks and carried unanimously. Cox read Ordinance No. 3446 for the first time, entitled: An Ordinance Changing the Name of NW Vermillion Street to NW Boulder Drive Within the City of Roseburg.

PUBLIC HEARING – OLCC NEW LOCATION, TRUE KITCHEN & BAR, 629 SE MAIN

At 7:28 p.m., Rich opened the public hearing regarding a new OLCC outlet. Cox reported that Lisa Cavens, John Warmerdam and Judy Warmerdam have applied for a license for a new restaurant. A background investigation and public notification found no reason to deny the application. As no one else wished to speak, the hearing was closed at 7:28 p.m. Ryan moved to recommend OLCC approval of the new location application for a full on-premises sales license for True Kitchen & Bar located at 629 SE Main Street. Motion was seconded by Fazio and carried unanimously.

ORDINANCE NO. 3447 – MASERGY COMMUNICATIONS FRANCHISE

Cox reported on another telecom company which started operations in Roseburg earlier this year. They have paid the appropriate application and franchise fees back to that date. Cox read Ordinance No. 3447 for the first time, entitled: An Ordinance Granting a Telecommunication Franchise to Masergy Communications, Inc. Effective Retroactively to

January 1, 2015. Ryan moved to suspend the rules and proceed with second reading. Motion was seconded by Fazio and carried unanimously. Cox read the ordinance for the second time. Hawks moved to adopt Ordinance No. 3447, seconded by Marks. Roll call vote was taken and motion carried unanimously. Rich proclaimed the adoption of Ordinance No. 3447.

RESOLUTION NOS. 2015-06 AND 2015-07 – ANNUAL FEE AMENDMENTS

Davidson reported on fees related to Fire, Airport and Community Development which are to be adjusted by the Portland CPI-U each year. System Development Charges are to be adjusted by the March Construction Cost Index. In addition, the Parks Commission recommended adjustment of fees for practice field use and for seasonal activity users. Fazio moved to adopt Resolution No. 2015-06 amending Resolution No. 92-13 regarding fees. Motion was seconded by Hawks and carried unanimously. Fazio moved to adopt Resolution No. 2015-07 amending Resolution No. 91-28 regarding water fees. Motion was seconded by Hawks. Ryan stated these resolutions had previously been on the consent agenda, but were removed as he believed fee adjustments should always be acted upon independently. Kaser supported the annual cost of living adjustments rather than large increases after years of inaction. Motion was then voted on and carried unanimously.

HOUSTON GALVESTON AREA COUNCIL INTERLOCAL CONTRACT

Colley reported on an opportunity to join the Houston Galveston Area Council which will allow the City to receive highly competitive pricing on future purchases, most specifically an upcoming fire engine purchase. Coalwell noted a separate public hearing would be held for purchase of the fire engine once specifications are complete. Marks moved to authorize the City Manager to enter into an interlocal contract with the Houston Galveston Area Council. Motion was seconded by Fazio and carried unanimously.

ITEMS FROM MAYOR, COUNCIL OR CITY MANAGER

Hawks read a personal statement from her and her husband, David, regarding limiting use of water rights so water may be preserved for farming and habitats versus maintaining landscapes and encouraging others with water rights to do the same.

Colley expressed appreciation for all those that participated in the Eastwood Park renovation and ribbon cutting ceremony.

Colley reported that subsequent to last meeting's appeal hearing regarding KC's Exchange, Staff met with the appellant and legal counsel. He received word today that a compromise agreement has been reached and the appeal will be withdrawn; therefore, no Council action will be required.

At 7:44 p.m., the meeting was recessed in order for the Council to convene as the Urban Renewal Agency Board. The meeting was reconvened at 7:47 p.m. at which time it was adjourned.


Debi Davidson
Management Technician

SRC

**MINUTES OF THE SPECIAL MEETING
OF THE ROSEBURG CITY COUNCIL**

JUNE 8, 2015

Mayor Larry Rich called the special meeting of the Roseburg City Council to order at 6:33 p.m. on Monday, June 8, 2015, in the City Hall Council Chambers, 900 SE Douglas, Roseburg, Oregon.

ROLL CALL

Present: Councilors Tom Ryan, Ken Fazio, John McDonald, Alison Eggers, Lew Marks and Steve Kaser. Victoria Hawks arrived at 6:40 p.m.

Others present: City Manager Lance Colley, City Recorder Sheila Cox, Fire Chief Gregg Timm, Finance Director Ron Harker, Human Resources Director John VanWinkle, Public Works Director Nikki Messenger, Management Technician Debi Davidson, Troy Brynelson of the News Review and Kyle Bailey of KQEN Radio. Community Development Director Brian Davis arrived at 6:50 p.m.

CITY COUNCIL WARD 2 INTERVIEWS

Council interviewed Vernon Munion and Andrea Zielinski, candidates for City Council, Ward 2 Position 2.

Meeting adjourned at 6:51 p.m.


Debi Davidson
Management Technician

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY

CONSENT AGENDA C
06-22-15

Cole
6/15/15



OLCC APPLICATION – CHANGE IN PRIVILEGE IDLE HOUR TAVERN

Meeting Date: June 22, 2015
Department: City Manager's Office
www.cityofroseburg.org

Agenda Section: Consent
Staff Contact: Debi Davidson
Contact Telephone Number: 492-6866

ISSUE STATEMENT AND SUMMARY

Roseburg Municipal Code Chapter 9.12 requires staff review of all applications submitted to the Oregon Liquor Control Commission for a license to sell alcoholic beverages within the City. Upon completion of staff review, the City Recorder is required to submit the application and a recommendation concerning endorsement to the Council for its consideration. Changes to existing licenses must be processed in the same manner.

BACKGROUND

OLCC has received an application from Idle Hour Tavern owner, Joseph Coleman, for an additional privilege to be granted for "Limited On-Premises Sales" which will allow for the sale of beer kegs.

- A. Council Action History.** Chapter 9.12 requires Council to make a recommendation to OLCC on the approval or denial of all liquor license applications submitted by any establishment located inside City limits.
- B. Analysis.** The Police Department conducted a background investigation on the applicants and found no reason to deny the application.
- C. Financial and/or Resource Considerations.** The applicant has paid the appropriate fee for City review of the application.
- D. Timing Issues.** The applicant is requesting endorsement from the Council for immediate submittal to OLCC.

COUNCIL OPTIONS

Council may recommend OLCC approval of the application as submitted or recommend denial based on OLCC criteria.

STAFF RECOMMENDATION

Staff recommends Council approval of the application as submitted.

SUGGESTED MOTION

"I MOVE TO RECOMMEND APPROVAL OF THE OLCC ADDITIONAL PRIVILEGE APPLICATION FOR IDLE HOUR TAVERN LOCATED AT 216 NE JACKSON IN ROSEBURG, OREGON.

ATTACHMENTS

A. Subject Application

cc: License Applicant w/copy of agenda
Dave Spani, OLCC Representative
OLCC License File
Chrono File



OREGON LIQUOR CONTROL COMMISSION LIQUOR LICENSE APPLICATION

Application is being made for:

LICENSE TYPES

- Full On-Premises Sales (\$402.60/yr)
 - Commercial Establishment
 - Caterer
 - Passenger Carrier
 - Other Public Location
 - Private Club
- Limited On-Premises Sales (\$202.60/yr)
- Off-Premises Sales (\$100/yr)
 - with Fuel Pumps
- Brewery Public House (\$252.60)
- Winery (\$250/yr)
- Other: _____

ACTIONS

- Change Ownership
- New Outlet
- Greater Privilege
- Additional Privilege
- Other _____

90-DAY AUTHORITY

Check here if you are applying for a change of ownership at a business that has a current liquor license, or if you are applying for an Off-Premises Sales license and are requesting a 90-Day Temporary Authority

APPLYING AS:

- Limited Partnership
- Corporation
- Limited Liability Company
- Individuals

CITY AND COUNTY USE ONLY

Date application received: _____

The City Council or County Commission:

(name of city or county)

recommends that this license be:

- Granted
- Denied

By: _____
(signature) (date)

Name: _____

Title: _____

OLCC USE ONLY

Application Rec'd by: CM

Date: 6/9/15

90-day authority: Yes No

1. Entity or Individuals applying for the license: [See SECTION 1 of the Guide]

① James Kenneth LLC ③ _____

② _____ ④ _____

2. Trade Name (dba): Idle Hour Tavern

3. Business Location: 216 NE Jackson Roseburg OR 97470
(number, street, rural route) (city) (county) (state) (ZIP code)

4. Business Mailing Address: SAA
(PO box, number, street, rural route) (city) (state) (ZIP code)

5. Business Numbers: (541) 673-7686
(phone) (fax)

6. Is the business at this location currently licensed by OLCC? Yes No

7. If yes to whom: James Kenneth LLC Type of License: Full on Premises Sale

8. Former Business Name: SAA

9. Will you have a manager? Yes No Name: Joseph A. Coleman
(manager must fill out an Individual History form)

10. What is the local governing body where your business is located? Roseburg
(name of city or county)

11. Contact person for this application: Joseph A. Coleman (541) 430-5348
(name) (phone number(s))
540 Sycamore Way Roseburg OR 97471 JAColeman04@gmail.com
(address) (fax number) (e-mail address)

I understand that if my answers are not true and complete, the OLCC may deny my license application.

Applicant(s) Signature(s) and Date:

① [Signature] Joseph A. Coleman Date 6-9-15 ③ _____ Date _____

② [Signature] Date 6-9-15 ④ _____ Date _____

Olivia M Coleman
1-800-452-OLCC (6522) • www.oregon.gov/olcc

alc
6/16/15



ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY

Legislative Public Hearing – LUDO Amendment Phase 2 (LUDO-15-1)

Meeting Date: June 22, 2015

Department: Community Development
www.cityofroseburg.org

Agenda Section: Public Hearing (Legislative)

Staff Contact: Brian Davis *B.D.*

Contact Telephone Number: 492-6750

ISSUE STATEMENT AND SUMMARY

The City Council will consider amendments to the Land Use and Development Ordinance (LUDO). Adoption of the proposal will amend numerous Sections of LUDO as the second part of a three-phase, multi-year project.

BACKGROUND

A. Council Action History.

The Council adopted Ordinance No. 3408 on March 11, 2013, Phase 1 of the project, which reorganized and simplified the document.

B. Analysis.

Since its original adoption in 1982, LUDO had not seen significant revisions until completion of Phase 1 in 2013. Prior to that time it was considered by many to be poorly organized, overly verbose, and difficult to use. The original goals of this comprehensive update were to reorganize its structure, clarify and simplify the text, provide consistent indexing and pagination, improve standards for landscaping and signs, townhouses, review Central Business District (CBD) uses and development standards regarding Professional Offices on Jackson Street, establish an effective method of creating open space during the subdivision process, provide more effective means of mutually-beneficial redevelopment, see the completion of sidewalks in subdivisions, as well as any other LUDO section that had become substandard.

The proposed amendments constitute the second phase of LUDO updates which make substantial changes without requiring individual notice to property owners. Phase 3, scheduled near the end of 2015, will incorporate changes for which all property owners in Roseburg will receive an individual notice.

C. Financial and/or Resource Considerations.

None

D. Timing Issues.

None

COUNCIL OPTIONS

1. Proceed with adoption of Findings of Fact, followed by first reading of the Ordinance
2. Delay action and continue the matter for further consideration
3. Decline to proceed with the proposed action

STAFF RECOMMENDATION

Staff recommends the Council adopt Planning Commission's Findings of Fact and proceed with first reading of the Ordinance.

SUGGESTED MOTION

I MOVE TO ADOPT THE FINDINGS OF FACT APPROVED BY THE PLANNING COMMISSION FOR FILE NO. LUDO-15-1.

Proceed with first reading of the Ordinance. No motion is needed, only consensus to proceed by the Council.

ATTACHMENTS

1. Planning Commission Approved Findings of Fact
2. Ordinance
3. Draft City Council LUDO Text Ordinance:
http://www.cityofroseburg.org/files/3414/3231/3267/LUDO-15-1_Public_Hearing_Draft.pdf

In the matter of the legislative action
by City of Roseburg

) Text Amendment
) File # LUDO-15-1

**BEFORE THE ROSEBURG PLANNING COMMISSION
ORDER OF APPROVAL**

I. NATURE OF AMENDMENTS

The City Council directed Staff to propose changes to the Land Use and Development Ordinance in an effort to clarify existing standards, address problematic development standards, and improve the effectiveness of the LUDO.

II. PUBLIC HEARING

A public hearing was held on the proposed amendments before the Roseburg Planning Commission on June 1, 2015. At that hearing the Planning Commission reviewed Land Use File LUDO-15-1 for legislative text amendments and it was made part of the record.

III. FINDINGS OF FACT

A. EXISTING CONDITIONS

1. The Planning Commission takes official notice of the Roseburg Urban Area Comprehensive Plan adopted by City Council Ordinance # 2980 on December 9, 1996 and of the Roseburg Land Use and Development Ordinance # 2363, as originally adopted July 1, 1982, and most recently updated in Ordinance #3408 on March 11, 2013, as both may have been amended from time-to-time.
2. Notice of the public hearing was given by publication in the News-Review, a newspaper of general circulation, at least 20 days prior to the hearing. Opportunities were provided for all interested parties to be involved in the planning process through the public hearing.
3. The proposal is to legislatively amend text within the city of Roseburg's Land Use and Development Ordinance.

B. PROPOSAL

The full text of the changes made in this amendment are attached to the implementing Ordinance, a summary of which is below.

Summary of 2015 LUDO-15-1 Proposed Amendments

Amendment	Summary	Effect
Definitions	Consolidates similar definitions, removes unnecessary definitions, and adds definitions for new and existing uses. Highlights include Party, Easement, Performance Bond, Residential Homes/Facilities, Lot Coverage, Religious Institutions, Public Uses, Breweries, and Taprooms.	Clarification
Professional Offices on Jackson Street	Removes Conditional Use Permit requirement and applies downtown design standard exclusively	Deregulation
Industrial Zoning	Adds watchman's quarters as a Conditional Use to Industrial zoning districts.	Deregulation
Floodplain	Reduces superfluous content. Consolidates anchoring standards.	Clarification
Hillside Development	Clarifies existing language and eliminates suggestive regulations. Creates an exception for lots that can document they have been previously graded. Reduction of superfluous content.	Clarification / Deregulation
West Ave. Overlay	Adds map of West Avenue Overlay	Clarification
Limits of Approval	Modifies Site review approval to correlate with Building Permit expiration (6 month approval).	Clarification / Modification
Parking and Landscaping Standards	Clarifies existing standards. Deregulates locality standards. Updates landscaping performance guarantee with existing standards (Bonding).	Deregulation/ Clarification
Nonconforming Uses	If a dwelling unit in a Commercial Zone is substantially destroyed, it could be rebuilt to meet MR29 standards.	Clarification/ Deregulation
Signs	Defines existing types and removes unnecessary definitions. Reduces the redundancy of standards. Incorporates ODOT recommendations. Modifies Freeway District map to fit original description.	Clarification/ Deregulation
Telecommunication Facilities	Reorganizes and Clarifies process and standards for tower modifications and substantial changes. Removes superfluous content.	Clarification
Home Occupations	Clarifies Home Occupation is a ministerial decision and adds 100 foot notice.	Clarification/ Process update

Bed and Breakfast Standards	Removes 2 guestroom limitation.	Deregulation
Party Status	Changes to "party status" per legal counsel's recommendations.	Clarification
CUPs	CUP's are site specific and transferable if a year does not lapse after discontinuation.	Clarification
Screening	Specifies how a sight-obscuring fence is defined.	Clarification
Zero-Lot-Line Development	Resolves discrepancies between PUD Zero Lot Line and Standard Zero Lot Line Developments.	Clarification

C. AGENCY COMMENTS

Stuart Cowie, Douglas County Planning, stated that Douglas County had no comments regarding the proposed action.

D. PUBLIC COMMENTS

No public comments were received prior to the hearing.

E. ANALYSIS

Text Amendments are required to satisfy approval criteria contained within LUDO Section 5.2.010 through Section 5.2.090.

F. REVIEW CRITERIA

Pursuant to LUDO 5.2.060(2) all legislative action proposals shall be analyzed for consistency with the policies of the Comprehensive Plan, Statewide Planning Goals, and other provisions of LUDO.

Comprehensive Plan

Pertinent policies that apply to the proposal have been evaluated as follows:

Economic Growth Policy No. 3

The City shall encourage economic activities which strengthen the urban area's position as a regional distribution, trade, and service center.

Finding:

As Roseburg currently serves as the regional trade center in the region, adding opportunities for economic activity to the list of allowed uses in Roseburg's LUDO should strengthen its position as such.

Energy Conservation Policy No. 4

As an energy conservation measure, the City will encourage the infilling of vacant land.

Finding:

Allowing for the redevelopment of nonconforming residences on commercially zoned land to the MR29 standard will allow for better utilization of respective properties and more efficient use of lands containing nonconforming uses.

Commercial Development Policy No. 1

The Central Business District has been and continues to be an important part of the regional retail and service center of Douglas County. The City shall continue to encourage and promote this central core area as a civic and business center.

Finding:

Allowance of professional offices as an outright permitted use at the street level of Jackson Street will strengthen the Central Business District and provide a balance of retail and non-retail uses along the downtowns main thoroughfare and encourage its development as a civic and business center.

Commercial Development Policy No. 6

Commercial uses shall have convenient access to collector and arterial streets.

Finding:

All lands proposed for the siting of new uses such as professional offices on Jackson Street, Industrial watchman's quarters, and breweries will have convenient access to collector and arterial streets.

Commercial Development Policy No. 11

Zoning regulations governing the siting of commercial development shall take into consideration the relationship of adjacent development in terms of building height, mass, and activity.

Finding:

The proposed removal of the Conditional Use Permit restrictions upon professional offices on Jackson Street is deemed an unnecessary process imposed upon a use which conforms to adjacent development and its activity.

Statewide Planning Goals

Pertinent Statewide Planning Goals that apply to the proposal have been evaluated as follows:

Statewide Planning Goal # 1 - Citizen Involvement

To develop a citizen involvement program that insures the opportunity for citizens to be involved in all phases of the planning process.

The City of Roseburg and Douglas County have an adopted and acknowledged Comprehensive Plan for the Roseburg Urban Area. The Comprehensive Plan is implemented via the adopted LUDO, in which the City identifies procedural requirements for processing land use actions, including notification and hearing

procedures. The notice procedures guide the general public through the land use process within the City as well as through provisions that meet Oregon Revised Statutes (ORS).

Roseburg also has an established Planning Commission that has the responsibility to act as the conduit to the City Council on land use matters. The Planning Commission is selected through an open, well-publicized public process and the Commission may include one member who resides outside the city limits. All meetings were advertised to local media. The proposed amendments were the result of input from planning commission work sessions.

The City of Roseburg provided notice of this proposal as mandated through ORS and LUDO requirements, as well as publishing the notice in the News-Review, a newspaper of general circulation. A public hearing(s) is held in order to provide an opportunity for interested citizens to be involved, provide comments and present issues, influence the Commission and eventually the Council, provide technical information, and/or provide information regarding conditional approval.

Statewide Planning Goal # 2 - Land Use Planning

To establish a land use planning process and policy framework as a basis for all decisions and actions related to the use of land and to assure an adequate factual base for such decisions and actions.

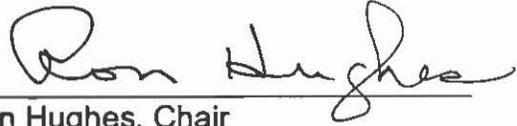
As noted above the City of Roseburg has adopted a Comprehensive Plan, which is "acknowledged" by the State of Oregon. This Plan was again acknowledged through Periodic Review in 1992 and is coordinated and adopted by Douglas County for the unincorporated area located within the City UGB. (Roseburg Urban Area Comprehensive Plan adopted by the City Council in Ordinance No. 2345, effective on July 1, 1982, and re-adopted in Ordinance No. 2980 on December 9, 1996.) Implementation of the Comprehensive Plan is accomplished through the adopted LUDO. LUDO has been acknowledged by the State of Oregon and has been amended from time-to-time in order to comply with ORS. (Roseburg Land Use and Development Ordinance No. 2363, as originally adopted July 1, 1984, and most recently updated in Ordinance No. 3408 on March 11, 2013.) Both the Comprehensive Plan and LUDO have been amended from time-to-time.

IV. CONCLUSION

Based on the above findings, the Planning Commissions concludes that the application meets the criteria for approval in LUDO Section 5.2.010 through 5.2.090.

V. ORDER

Based on the Findings and Conclusions above, the Planning Commission recommends approval of this application to the City Council.



Ron Hughes, Chair

6/1/15
Date



Brian Davis, Community Development Director

6/1/15
Date

Planning Commission Members:
Ron Hughes, Chair
Matthew Powell, Vice Chair
Scotty Ingeman
Jesse McLean
Dan Onchuck
Patrick Parson
Brook Reinhard

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE ROSEBURG LAND USE AND DEVELOPMENT
ORDINANCE BY ADOPTING CHANGES TO REORGANIZE AND SIMPLIFY THE
ORDINANCE**

WHEREAS, after reviewing the recommendation of the Planning Commission and conducting a Public Hearing on June 22, 2015; and

WHEREAS, Section 5.2.090 states it may be necessary to amend the Land Use and Development Ordinance text from time-to-time to meet changes in circumstances and conditions;

**NOW, THEREFORE, THE CITY OF ROSEBURG HEREBY ORDAINS AS
FOLLOWS:**

SECTION 1: On the basis of the facts contained in the record, the City Council finds there is sufficient justification and need to accept the Planning Commission recommendation and hereby adopts as its own the Findings of Fact of the Planning Commission which are included herein by this reference.

SECTION 2: Land Use and Development Ordinance No. 2363, originally adopted June 28, 1982, and amended at various times thereafter, is hereby amended to read and provide as set forth in Exhibit 1 attached hereto and incorporated herein by this reference as if it were set forth verbatim in full.

PASSED BY THE COUNCIL THIS ____ DAY OF _____, 2015.

APPROVED BY THE MAYOR THIS ____ DAY OF _____, 2015.

Larry Rich, Mayor

ATTEST:

Sheila R. Cox, City Recorder

ORDINANCE NO. 3446

**AN ORDINANCE CHANGING THE NAME OF NW VERMILLION STREET
TO NW BOULDER DRIVE WITHIN THE CITY OF ROSEBURG**

WHEREAS, on May 4, 2015, the Roseburg Planning Commission conducted a public hearing regarding a request to rename NW Vermillion Street to NW Boulder Drive to better identify with the primary access to a 46-acre tract being developed as Boulder Development; and

WHEREAS, after hearing testimony at such hearing, the Planning Commission found that it would be in the City's best interest to support the requested street name change, and has in accordance with Roseburg Municipal Code Section 11.06.050, forwarded a recommendation to the City Council to approve the request; and

WHEREAS, on June 8, 2015, the City Council conducted a public hearing regarding the proposed street name change and after hearing testimony on the matter has determined it is in the City's best interest to approve the requested street name change from NW Vermillion Street to NW Boulder Drive;

NOW THEREFORE, THE CITY COUNCIL HEREBY ORDAINS AS FOLLOWS:

SECTION 1. Under the authority of Roseburg Municipal Code Section 11.06.050, the Roseburg City Council declares that upon the effective date of this ordinance, NW Vermillion Street and any future extension thereof shall be renamed NW Boulder Drive.

SECTION 2. The Council further directs the City Recorder to record this ordinance with the Douglas County Clerk's Office thirty days following its adoption, and to file a certified copy of the same with the Douglas County Assessor and the Douglas County Surveyor.

SECTION 2. In accordance with ORS 227.120, the County Surveyor shall enter the new name of the street in red ink on the County Surveyor's copy of any filed plat and tracing thereof which may be affected, together with appropriate notations concerning the same. The original plat may not be corrected or changed after it is recorded with the County Clerk.

**ADOPTED BY THE ROSEBURG CITY COUNCIL ON THIS 22ND DAY OF JUNE, 2015.
APPROVED BY THE MAYOR ON THIS 22ND DAY OF JUNE, 2015.**

LARRY RICH, MAYOR

ATTEST:

SHEILA R. COX, CITY RECORDER

*etc
6/16/15*



ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY

Spruce & Parrott Street Improvement Project Design Services Contract

Meeting Date: June 22, 2015
Department: Public Works
www.cityofroseburg.org

Agenda Section: Department Items
Staff Contact: Nikki Messenger
Contact Telephone Number: 541-492-6730

ISSUE STATEMENT AND SUMMARY

Staff has been through a process to select the most qualified firm to design the Spruce & Parrott Street Improvement Project. The issue for Council is whether to award the design contract.

BACKGROUND

A. Council Action History. In October of 2014, the City issued a Request for Proposals for engineering design work for the project. On November 24, 2014 Council awarded a contract to Pinnacle Western Inc. (PWI). Due to staffing changes at PWI, at their January 27, 2015 meeting, Council elected to cancel the solicitation and re-issue the project design as a Request for Qualifications (RFQ).

B. Analysis. Spruce Street south of Oak Avenue serves an underdeveloped industrial area between Oak and Mosher. In this same area, Parrott Street serves a mainly residential area and wyes into Spruce Street at Lane Avenue. Both streets are in very poor condition. It is the City's intent to reconstruct both streets and improve the intersection of Spruce and Parrott to route non-local traffic between Oak and Mosher on to Spruce Street and use Parrott Street for residential access.

Staff issued a RFQ in early April and received three responses on April 28th. The Statements of Qualifications were ranked by three staff members. The results of the ranking process are shown below.

Spruce/Parrott Design Services City of Roseburg Proposal Evaluation (All Reviewers)				
Category	Max. Pts.	Average Points Awarded		
		RH2	Pace	i.e.
Proposer Qualifications	45	39.7	41.0	37.3
Work Plan/Scope of Work	40	36.7	36.0	38.3
Local Involvement	5	0.0	0.0	5.0
Additional Information	10	0.0	4.0	6.0
Average Score	100	76.4	81.0	86.6

Upon completion of the selection process, staff began negotiating a scope of work and fee with the highest ranked proposer, i.e. Engineering, Inc. The scope of work includes surveying, alternatives design analysis, legal descriptions and easement preparation, geotechnical evaluation, design, specification and contract preparation, bidding assistance, and neighborhood meetings. The contract does not include construction management services.

C. Financial and/or Resource Considerations. The proposed fee for the design portion of the project is \$101,144. The FY 2015-16 budget includes \$425,000 for design and a portion of the construction costs that may be expected in the current fiscal year.

D. Timing Issues. If a contract is awarded, design should be complete by the end of the calendar year.

COUNCIL OPTIONS

Council has the following options:

1. Award a design contract to i.e. Engineering Inc. for \$101,144; or
2. Request additional information; or
3. Not award the contract and not proceed with design.

STAFF RECOMMENDATION

Money has been budgeted and is available to design this project. The Public Works Commission discussed this contract at their June 11th meeting. The Commission recommended awarding a contract to i.e. Engineering, Inc. for an amount not to exceed \$101,144.

SUGGESTED MOTION

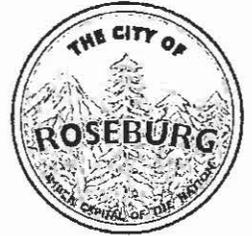
I move to award a design services contract for the Spruce/Parrott Street Improvement Project to i.e. Engineering, Inc. for an amount not to exceed \$101,144.

ATTACHMENTS

None.

Je
6/16/15

**ROSEBURG CITY COUNCIL
AGENDA ITEM SUMMARY**



**Indianola Storm Drainage Improvements
Bid Award Recommendation**

Meeting Date: June 22, 2015
Department: Public Works
www.cityofroseburg.org

Agenda Section: Department Items
Staff Contact: Nikki Messenger
Contact Telephone Number: 541-492-6730

ISSUE STATEMENT AND SUMMARY

The City received bids for the Indianola Storm Sewer Improvement project. The issue for Council is whether to award the construction contract.

BACKGROUND

A. Council Action History. None.

B. Analysis. There is an existing concrete storm sewer is located on private property between Indianola Street and Luellen Drive. The existing pipe is located beneath houses and/or garages and runs through backyards before re-entering City right-of-way at Lorraine Avenue. In September of 2014, maintenance crews attempted to inspect the condition of the storm sewer and discovered that both ends of the sewer were compromised and the camera could not be passed through the line. Considering the condition and location of the existing line and the potential for future pipe failure, it was determined that the pipe should be replaced and located within the right-of-way.

In early 2015, the City requested informal proposals and selected i.e. Engineering, Inc. to provide design services for this project. The new design consists of approximately 895 lineal feet new storm pipe, 8 manholes, and 7 inlets. The new alignment is located in Indianola Street and Lorraine Avenue.

ANALYSIS

The project was advertised on May 12th and two bids were received on June 2nd. They are summarized below.

#	Bidder	Total Bid Amount
1	Cradar Enterprises, Inc.	\$ 191,015
2	KSH Construction Co.	\$ 257,257
	<i>Engineer's Estimate</i>	\$ 221,385

C. Financial and/or Resource Considerations. The FY 2015-16 Storm Drainage budget includes \$200,000 for this project. The design contract with i.e. Engineering was funded in the current budget year and cost \$21,768. Remaining project costs are estimated

below. The costs are slightly over that budgeted amount. Staff includes an additional \$50,000 in the Storm Drainage budget for unforeseen circumstances. A portion of that funding can be used to cover the costs exceeding the estimate in the budget.

Construction	\$191,015
Construction Mgt. Support	\$ 4,898
Contingency (7.5%)	\$ 14,326
Total	\$210,239

D. Timing Issues. If awarded, the Notice to Proceed will be given immediately after execution of the construction contract. The contractor is allowed 60 calendar days to complete the project.

COUNCIL OPTIONS

Council has the following options:

1. Award the contract to the lowest responsive bidder, Cradar Enterprises, Inc.; or
2. Reject all bids.
3. Request additional information

STAFF RECOMMENDATION

The bids appear to be both responsive and responsible. Money has been budgeted and is available to construct the project. The Public Works Commission discussed this project at their June 11th meeting. The Commission recommended awarding the project to the low bidder, Cradar Enterprises, Inc. Staff concurs with this recommendation.

SUGGESTED MOTION

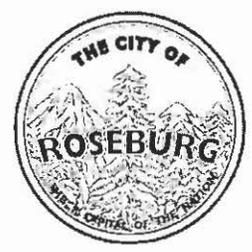
I move to award the Indianola Storm Drainage Improvements to the low bidder, Cradar Enterprises, Inc., for \$191,015.

ATTACHMENTS

None.

Handwritten signature and date: 6/16/15

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



2015 Slurry Seal Project Bid Award Recommendation

Meeting Date: June 22, 2015
Department: Public Works
www.cityofroseburg.org

Agenda Section: Department Items
Staff Contact: Nikki Messenger
Contact Telephone Number: 541-492-6730

ISSUE STATEMENT AND SUMMARY

The City received bids for the 2015 Pavement Management Program Slurry Seals project on June 3, 2015. The issue for Council is whether to award the construction contract.

BACKGROUND

A. Council Action History. On June 23, 2014 and again on July 28, 2014 Council rejected all bids for the 2014 Slurry Seal project due to irregularities with bidding. On December 8, 2014, Council awarded a Five Year Pavement Management Program engineering contract to Murray Smith & Associates (MSA).

B. Analysis. Last spring and summer, the City advertised contract documents for the slurry sealing of various streets as part of our annual pavement management program. Due to irregularities during the bid opening process, all bids were rejected and the City decided to rebid the project this spring. The streets to be treated have not changed and they are listed below. Streets were selected based on their pavement condition index (PCI) and functional classification and coordination with utility projects.

<u>Street</u>	<u>Section</u>
Avalon	Lorraine to Shasta
Basco	Southwater to Kring
Boston	Diamond Lake to Commercial
Chateau	Hickory to Lookingglass
Fullerton	Micelli to Hoover
Fullerton	Hoover to Mosher
Hickory	S. dead end to cul de sac
Keasey	Calkins to Valley View
Lester	Calkins to Martin
Lorraine	Hickory to Lookingglass
Martin	Lester to Almira
Micelli	Cul de Sac to Fullerton
Micelli	Fullerton to Dead end
Normandy	House # 3347 to cul de sac
Patterson	Diamond Lake Blvd. to Douglas
Riverfront	House # 1244 to Kring
Shasta	Hickory to Lookingglass

Southwater	Cul de sac to Kring
Vine	Alameda to Garden Valley
Walnut	Chestnut to Garden Valley
Ward	Cedar to Dead End
Yount	Garecht to Patterson

The project was advertised for bid on May 14, 2015 and two bids were received on June 3rd. The bids are summarized below.

#	Bidder	Total Bid Amount
1	Black Line	\$ 162,391.44
2	VSS International, Inc.	\$ 108,500
	<i>Engineer's Estimate</i>	\$ 105,000

C. Financial and/or Resource Considerations. The remaining project costs are estimated below. Money is available in the Transportation Fund to complete the project.

Remaining Project Costs

Construction	\$108,500
Construction Mgt. Support	\$ 8,622
Contingency (7.5% of const.)	\$ 8,138
<i>Total Remaining Costs</i>	\$125,260

D. Timing Issues. If Council awards a contract, immediately after execution of a contract a Notice to Proceed (NTP) will be issued and the contractor is allowed 42 calendar days to complete the project.

COUNCIL OPTIONS

The Council has the following options:

1. Award the contract to the lowest responsive bidder, VSS International, Inc., or
2. Request additional information; or
3. Reject all bids.

STAFF RECOMMENDATION

The bids appear to be both responsive and responsible. Money has been budgeted and is available to construct the project. The Public Works Commission discussed this project at their June 11th meeting. The Commission recommended awarding the project to the lowest responsible bidder, VSS International, Inc. for \$108,500. Staff concurs with this recommendation.

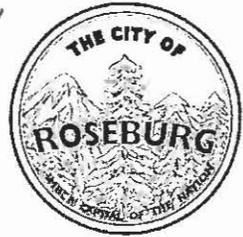
SUGGESTED MOTION

I move to award the 2015 Slurry Seal Project to the lowest responsible bidder, VSS International, Inc. for \$108,500.

ATTACHMENTS None.

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY

see file



Stephens Street Improvements – Stewart Parkway to Newton Creek Bid Award Recommendation

Meeting Date: June 22, 2015
Department: Public Works
www.cityofroseburg.org

Agenda Section: Department Items
Staff Contact: Nikki Messenger
Contact Telephone Number: 541-492-6730

ISSUE STATEMENT AND SUMMARY

The City received bids on the Stephens Street Improvements Project. The issue for Council is whether to award the construction contract.

BACKGROUND

A. Council Action History. On December 8, 2014, Council awarded a Five Year Pavement Management Program engineering contract to Murray Smith & Associates, Inc. (MSA). On January 13, 2015, Council authorized a task order for MSA to design the pavement rehabilitation project on NE Stephens Street.

B. Analysis. This project makes up the majority of the City's 2015 Pavement Management Program. The project consists of the following elements:

- Grind out 2-inches of existing asphalt and replace with new asphalt in the one mile section between Stewart Parkway and Newton Creek Road.
- ADA curb ramp improvements at all intersections within project limits as necessary for compliance with Public Right-of-Way Accessibility Guidelines (PROWAG).
- Construction of a mid-block pedestrian crosswalk with a refuge island and appropriate safety treatments including a rectangular rapid flashing beacon.

One bid was received on June 4, 2015. It was as follows:

Bidder	Total Bid Amount
Knife River Materials	\$ 812,861.80
<i>Engineer's Estimate</i>	\$ 834,497

C. Financial and/or Resource Considerations. The design contract with MSA was for \$94,695. The remaining estimated project costs are shown below. The FY 2015-16 budget includes \$1,550,000 is the Pavement Management Program (PMP). This includes \$800,000 in the Transportation fund and \$750,000 in the Urban Renewal fund.

Construction	\$ 812,862
Construction Mgt. Support	\$ 107,094
Contingency (7.5% of const.)	<u>\$ 60,965</u>
Total Remaining Costs	\$980,921

Including the remaining costs of the Slurry Seal Project (\$125,260), the City-wide pavement analysis (\$58,331), and materials used by the Street Crew to prep the projects (\$35,000) the PMP will be committed to spend \$1,199,512. This leaves sufficient funding to proceed with the design of the 2016 program.

D. Timing Issues. The contract documents allow 90 calendar days after the Notice to Proceed for the contractor complete the project.

COUNCIL OPTIONS

The Council has the following options:

1. Award the contract to the lowest responsive bidder, Knife River Materials, or
2. Request additional information; or
3. Reject all bids.

STAFF RECOMMENDATION

The bid appears to be both responsive and responsible. Money has been budgeted and is available to construct this project. The Public Works Commission discussed this project at their June 11th meeting and recommended awarding the project to the low bidder, Knife River Materials for \$812,861.80. Staff concurs with this recommendation.

SUGGESTED MOTION

I move to award the Stephens Street Improvements from Stewart Parkway to Newton Creek Project to the low bidder, Knife River Materials, for \$812,861.80.

ATTACHMENTS

None.

see page

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



Stephens Street Improvements – Construction Management Services

Meeting Date: June 22, 2015 **Agenda Section: Department Items**
Department: Public Works **Staff Contact: Nikki Messenger**
www.cityofroseburg.org **Contact Telephone Number: 541-492-6730**

ISSUE STATEMENT AND SUMMARY

Staff recently negotiated a proposed scope and budget for construction management services for the Stephens Street Improvements project. The issue for Council is whether to authorize a task order for construction management services.

BACKGROUND

A. Council Action History. On December 8, 2014, the City Council awarded a Five Year Pavement Management Program engineering contract to Murray Smith & Associates, Inc. (MSA). The contract requires separate task orders to be issued for each assignment of work. On January 13, 2015, the Council authorized a task order for MSA to design the pavement rehabilitation project on NE Stephens Street.

B. Analysis. This task order will cover the construction management services related to the Stephens overlay project. The proposed scope of work includes pre-construction services, request for information support, proposal request and change order preparation, submittal review, preparation of pay requests, inspection services, preparation of record drawings, and other miscellaneous services.

C. Financial and/or Resource Considerations. The cost of the proposed task order for construction management services is \$107,094. The FY 15-16 budget includes \$1,550,000 for the 2015 Pavement Management Program. Total costs for this project are estimated below:

Construction	\$ 812,862
Construction Mgt. Support	\$ 107,094
Contingency (7.5% of const.)	\$ 60,965
Total Remaining Costs	\$980,921

D. Timing Issues. Construction is expected to begin in July and be complete in September 2015.

COUNCIL OPTIONS

The Council has the following options:

1. Authorize the task order for construction management services with MSA for \$107,094; or

2. Request additional information; or
3. Not approve with the task order, which will require another solution for construction management and may delay the project.

STAFF RECOMMENDATION

Money has been budgeted and is available to proceed with this task order. The Public Works Commission discussed this task order at their June 11th meeting and recommended approving the task order. Staff concurs with this recommendation.

SUGGESTED MOTION

I move to authorize a task order with Murray, Smith & Associates, Inc. for \$107,094 for construction management services for the Stephens Street Improvements Project.

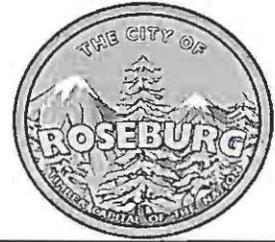
ATTACHMENTS

None.

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY

CLC
6/15/15

INFORMATIONAL A
06-22-15



ACTIVITY REPORT

Meeting Date: June 22, 2015
Department: City Manager
www.cityofroseburg.org

Agenda Section: City Manager Reports
Staff Contact: C. Lance Colley
Contact Telephone Number: 492-6866

ISSUE STATEMENT AND SUMMARY

At each meeting I will provide the City Council with a report on the activities of the City, along with an update on operational/personnel related issues which may be of interest to the Council. These reports shall be strictly informational and will not require any action on the Council's part. The reports are intended to provide a mechanism to solicit feedback and enhance communication between the Council, City Manager and City Staff. For your June 22, 2015, meeting, I provide the following items:

- Department Head Meeting Agendas
- Tentative Future Council Agenda Items
- City Manager Weekly Messages



Agenda
Department Heads Meeting
June 9, 2015 – 10:00 a.m.

1. Review June 8, 2015 Council and Urban Renewal Agendas
2. Review Tentative June 22, 2015 Council and Urban Renewal Agendas
3. Tentative Future Agenda
4. Document Signing/Grants
 - Councilor Parking Pass
 - Wedding Party Loudspeaker Permit
 - Wedding Party Right-of-Way Permit for overflow parking
 - Umpqua River Run – Outdoor Event Permit
 - Electronic Dance Music Festival Loudspeaker Permit
5. Internship Request
6. Department Items

CITY CONNECTION

Article Deadline – June 12

Newsletter Distribution – June 24



Agenda
Department Heads Meeting
June 15, 2015 – 10:00 a.m.

1. Review Tentative June 22, 2015 Council and Urban Renewal Agendas
2. Tentative Future Agenda
3. Document Signing/Grants
Softball Field Use Agreement
4. Department Items

TENTATIVE FUTURE COUNCIL AGENDA

Unscheduled

- City Hall Entry/Finance Department Remodel
- Fire Engine Purchase – Public Hearing
- IAFF Collective Bargaining Contract Ratification
- Parking Enforcement Agreement
- Roadside Memorial Policy
- Tree Ordinance
- Urban Services Agreement
- Amending RMC 5.04 Water Rules and Regulations
- Workers Comp Fund Update – City Manager Authority
- Parking Structure Improvement Design/Construction Management Contract – Urban Renewal Action
- Park Permit Fees for Veteran Organizations

July 13, 2015

Consent Agenda

- A. Minutes of June 22, 2015 Meeting

Ordinance

- A. 2nd Reading, Ordinance No.3448, LUDO Update Phase 2

Department Items

- A. Stewart Parkway Improvement Engineering Contract
- B. Capital Improvement Plan – Waterfront Lookouts
- C. City Hall HVAC System Improvements

Informational

- A. Activity Report

July 27, 2015

Consent Agenda

- A. Minutes of July 13, 2015 Meeting

City Council Ward Reports/Commission Reports

- A. UCC Foundation Grant Application

Ordinance

- A. Ordinance No. ____ - Amending RMC 7.02.900 Deposit of Refuse

Informational

- A. Activity Report (Court & Quarterly Financial Report – Quarter Ended June 30)

August 10, 2015

Consent Agenda

- A. Minutes of July 27, 2015 Meeting

Ordinance

- A. 2nd Reading, Ordinance No. ____ - Amending RMC 7.02.900 Deposit of Refuse

Informational

- A. Activity Report

August 24, 2015

Consent Agenda

- A. Minutes of August 10, 2015 Meeting

Public Hearing

- A. Community Development Block Grant

Informational

- A. Activity Report

Executive Session

- A. City Manager Quarterly Evaluation

September 14, 2015

Council Reports

- A. Implementation of Annual City Manager Performance Evaluation

Consent Agenda

- a. Minutes of August 24, 2015 Meeting

Department Items

- A. Downtown Roseburg Association Annual Report

Informational

- A. Activity Report

September 28, 2015

Mayor Reports

- A. Walk and Bike to School Day Proclamation

Consent Agenda

- A. Minutes of September 14, 2015 Meeting

Informational

- A. Activity Report

October 12, 2015

Consent Agenda

- A. Minutes of September 28, 2015

Informational

- A. Activity Report

October 26, 2015

Consent Agenda

- A. Minutes of October 12, 2015

Public Hearing

- A. LUDO Phase 3, Ordinance No. _____

Informational

- A. Activity Report (Court & Quarterly Financial Report – Quarter Ended Sept 30)



November 9, 2015

Consent Agenda

- A. Minutes of October 26, 2015

Ordinances

- A. 2nd Reading, Ordinance No. _____, LUDO Phase e

Department Items

- A. Resolution No. 2015-____ - Water Fee Schedule Amendment

Informational

- A. Activity Report

Executive Session

- A. City Manager Annual Review

November 23, 2015

Council Report

- A. Manager's Contract

Consent Agenda

- A. Minutes of November 9, 2015

Informational

- A. Activity Report

December 14, 2015

Consent Agenda

- A. Minutes of November 23, 2015

Informational

- A. Activity Report

December 28, 2015

Consent Agenda

- A. Minutes of December 14, 2015

Informational

- A. Activity Report

January 11, 2016

Mayor's Report

- A. State of the City Address
- B. Commission Chair Appointments
- C. Commission Appointments

City Council Ward Reports/Commission Reports

- A. Election of Council President
- B. Planning Commission Appointments

Consent Agenda

- A. Minutes of December 28, 2015

Informational

- A. Activity Report

January 25, 2016

Consent Agenda

- A. Minutes of January 11, 2016

Informational

- A. Activity Report (Municipal Court Quarterly Report)

February 8, 2016

Special Presentation (Invite Budget Committee)

- A. Annual Financial Report – Tom Davidson
- B. Quarterly Financial Report – December 31, 2015
- C. Budget Calendar

Consent Agenda

- A. Minutes of January 25, 2016

Informational

- A. Activity Report

February 22, 2016

Consent Agenda

- A. Minutes of February 8, 2016

Department Items

- A. The Partnership Annual Report

Informational

- A. Activity Report

Executive Session

- A. City Manager Quarterly Evaluation

March 14, 2016

Consent Agenda

- A. Minutes of February 22, 2016

Department Items

- A. Visitors Bureau Annual Report

Informational

- A. Activity Report

March 28, 2016

Consent Agenda

- A. Minutes of March 14, 2016

Informational

- A. Activity Report

April 11, 2016

Mayor's Report

- A. Volunteer Recognition Month Proclamation

Consent Agenda

- A. Minutes of March 28, 2016

Informational

- A. Activity Report (Budget Calendar Reminder)

April 25, 2016

Mayor's Report

- A. Historic Preservation Month Proclamation

Consent Agenda

- A. Minutes of April 11, 2016
- B. OLCC License Renewals

Informational

- A. Activity Report (Quarterly Reports)

May 9, 2016

Mayor Reports

- A. Bike to Work Proclamation

Consent Agenda

- A. Minutes of April 25, 2016
- B. U-Trans Services Contract
- C. Fee Amendment Resolutions

Informational

- A. Activity Report

Executive Session

- A. City Manager Quarterly Evaluation

May 23, 2016

Consent Agenda

- A. Minutes of May 9, 2016

Informational

- A. Activity Report

June 13, 2016

Mayor's Report

- A. Camp Millennium Week Proclamation

Consent Agenda

- A. Minutes of May 23, 2016

Public Hearing

- A. Resolution No. 2016-____ - 2016/17 Budget Adoption

Informational

- A. Activity Report

Urban Renewal Agency Board Meeting

- A. Approval of Minutes
- B. Public Hearing - Resolution – 2016/17 Budget Adoption

June 27, 2016

Consent Agenda

- A. Minutes of June 13, 2016

Informational

- A. Activity Report

Executive Session

- A. Municipal Judge Evaluation

July 11, 2016

Consent Agenda

- A. Minutes of June 27, 2016

Informational

- A. Activity Report

July 25, 2016

Consent Agenda

- A. Minutes of July 11, 2016

Informational

- A. Activity Report (Quarterly Reports)

August 8, 2016

Consent Agenda

- A. Minutes of July 25, 2016

Informational

- A. Activity Report



August 22, 2016

Consent Agenda

- A. Minutes of August 8, 2016

Informational

- A. Activity Report

Executive Session

- A. City Manager Quarterly Evaluation

September 12, 2016

Council Reports

- A. Implementation of City Manager Annual Performance Evaluation

Consent Agenda

- A. Minutes of August 22, 2016

Department Items

- A. Downtown Roseburg Association Annual Report

Informational

- A. Activity Report

September 26, 2016

Mayor Reports

- A. Walk and Bike to School Day Proclamation

Consent Agenda

- A. Minutes of September 12, 2016

Informational

- A. Activity Report

October 10, 2016

Consent Agenda

- A. Minutes of September 26, 2016

Informational

- A. Activity Report

October 24, 2016

Consent Agenda

- A. Minutes of October 10, 2016

Informational

- A. Activity Report (Quarterly Reports)



November 14, 2016

Consent Agenda

- A. Minutes of October 24, 2016

Informational

- A. Activity Report

Executive Session

- A. City Manager Annual Review

November 28, 2016

City Council Reports

- A. City Manager Contract

Consent Agenda

- A. Minutes of November 14, 2016

Informational

- A. Activity Report

December 12, 2016

Mayor Reports

- A. Election Results

Consent Agenda

- A. Minutes of November 28, 2016

Informational

- A. Activity Report

December 26, 2016

Consent Agenda

- A. Minutes of December 12, 2016

Informational

- A. Activity Report

Good Friday afternoon everyone. By the time you get this I should be a grandfather for the first time. I left this morning about 2:45 a.m. and spent the morning in a Portland delivery room! This was quite a Friday surprise as she was not due for almost two more weeks.

So, with that said, it's been another very busy week. The week started off with a Planning Commission Meeting on Monday where the Commission heard another round of LUDO updates. This round of LUDO amendments will contain minor text revisions and a few deregulations intended to clarify existing standards, address problematic development standards, and improve the effectiveness of the LUDO. After conducting a public hearing on the amendments, the Commission recommended approval, so those will be coming to Council in the very near future.

On Wednesday, the Parks Commission met and heard results from bids on the Charles Gardner Park Multi-use Path Improvement Project. They'll be sending their recommendation on award of the contract to Council and the Urban Renewal Agency later this month. On another note, don't forget that tonight starts the annual "Movies in the Park" at the Stewart Park Half Shell. We're starting the season off with "Big Hero 6". Please see the attached for the rest of this summer's line-up. Sounds like lots of Friday night family-fun time!

Carrying on with the parks-front, we had the opportunity Thursday afternoon to cut the ribbon on the grand opening of Eastwood Park. Leila Heislein, Bob Cotterell, Diana Wales and Kyle Bailey from the Parks Commission attended and cut the ceremonial ribbon along with first grade students from Eastwood Elementary School. I would once again like to thank our Public Works Administration and Maintenance staff for their hard work on this project from grant preparation through construction. What a great project for the kids and families from the Eastwood area. Representatives from Roseburg Public Schools were on hand to accept our thanks for helping put together the new long term lease that was needed to meet the grant requirements. Local media was on hand to cover the event. I would like to give special thanks to Eastwood principal Nicki Opp and teacher Sandra Wright for bringing Sandra's first grade class over to celebrate with us. Many of the students live nearby and said they would be back this weekend to enjoy the park. Douglas Education Services has uploaded a video of the ribbon cutting celebration to their Facebook page. You can view the video by using this link: <https://www.facebook.com/RoseburgPublicSchools/posts/805013336242003>.

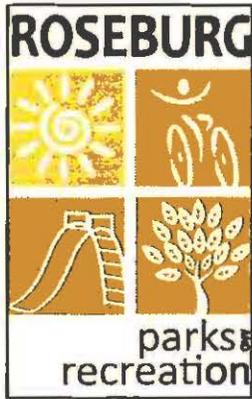


This week representatives from our benefits agency and benefit providers were on site to provide open enrollment meetings for City employees. While we are not making any major benefit plan changes this year, we always like to communicate to employees what services are available and the best way to make efficient use of benefit dollars and services. In addition to the standard enrollment information, this year presenters focused on preventive and wellness tools available as well as ways employees can save their own tax-advantaged dollars for unreimbursed medical expenses. The goal is always to provide quality benefits with an emphasis on controlling costs for employees and the City

We also had multiple bid openings this week with two coming in below the engineer's estimate and the other just slightly above. Bids for the Indianola Storm Sewer were opened on Tuesday. This project will replace approximately 600 LF of concrete storm sewer which is located on private property between Indianola Street and Luellen Drive. The existing pipe runs under the houses and garages in that area and through the backyards before re-entering the City's right-of-way at Lorraine. City crews tried to inspect this section of line last fall and discovered both ends of the sewer had collapsed which meant the camera couldn't pass through the line. Completion of the project will eliminate a high risk for future pipe failure. On Wednesday, bids were opened for the 2015 Slurry Seals Program. Award of this contract will result in the slurry sealing of sections of approximately 20 City streets. The streets to be treated were selected based on their pavement condition index (PCI) and functional classification, coordination with utility projects and the priorities established by the Public Works Commission. Thursday's bid opening was for the Stephens Street Improvements from Stewart Parkway to Newton Creek Road. This project will consist of a grind and inlay of a 5,240 foot segment of the street, ADA curb ramp improvements at all intersections within the project area and a mid-block pedestrian crosswalk with a refuge island with appropriate safety features. All of these will all go to the Public Works Commission next Thursday, then on to Council and the Urban Renewal Agency.

Based on the predictions, it sounds like we're in for what might be a weekend of "record-breaking" heat ~ so enjoy ~ but don't overdo it in the sun! We'll see you Monday night and remember we are starting at 6:30 p.m. for interviews.

P.S. From Sheila – Lance very happily informed us this morning that the baby was a boy, weighing in at 8 lbs. 2 oz., 21 inches long and will be named Miles Aaron. Mom and baby Miles are both doing fine. Lance is very obviously an extremely proud Grandpa and we all send our congratulations to him and his family!



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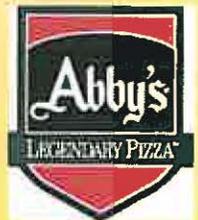
Movies in the Park



Stewart Park Half Shell

Friday, June 5th	Big Hero 6 / 2014 (PG)
Friday, June 12th	Dolphin Tale 2 / 2014 (PG)
Friday, June 19th	Penguins of Madagascar 2014 (PG)
Friday, June 26th	The Spongebob Movie: Sponge Out of Water / 2015 (PG)

Pre-movie entertainment begins at 7:30 pm
& the movie begins at dusk (about 9:00 pm).



A few important things we want you to know:

- * No alcohol or tobacco products. * No pets.
- * All movies and activities are weather permitting.
- * Children under 13 years old must be accompanied by an adult.

Friday June 12, 2015

Good Friday afternoon everyone. What a beautiful day today. I am so glad we dropped back down below the 90s. My first order of business today is to welcome Andrea Zielinski, our newest City Councilor who will now represent Ward II. It is great to have Andrea on board. It is clear that she loves Roseburg and is involved in the community. What a great opportunity for all of us to have her join our organization and play an active role in shaping the future of our community. WELCOME Andrea!

Thank you all for your attendance at Monday's Council meeting. While it may seem somewhat insignificant to some, Monday's adoption of the budget is really one of the most important steps in our organization's fiscal process. With the budget in place, we can assure our staff and community that our service levels will be intact for the next fiscal year. We can also begin targeting resources to carry out the action steps to accomplish Council goals and begin implementing some targeted service level enhancements. We are in the process of recruiting for the budgeted part-time compliance position as well as the part-time fire department secretarial position. We hope to have those positions filled shortly after the beginning of the fiscal year. We are also moving forward with a number of capital construction projects. This may be the busiest construction season we have seen. While that is very exciting, it is also a little stressful.

Once again, it has been a very busy week here at City Hall and throughout the community. I attended a lunch meeting with Alex Campbell from the Partnership along with consultants from Leland Consulting Group and Partnership Hospitality Services to discuss work that the consultants are doing as part of a grant the Partnership received. The consultants are evaluating the current state of the wine tourism business as well as other associated aspects of the industry to determine how we can best leverage the current industry and to identify any missing pieces that might allow us to take better advantage of the blossoming tourism activity. The consultants are also meeting with long-time industry leaders, community leaders, chamber representatives and many of the local winery and vineyard owners and operators. We look forward to sharing the results once they are available.

Wednesday morning I attended the shift briefing at the Police Department with Chief Burge. I try to get to departmental meetings at least two or three times a year just to check in with folks and let them know how much we all appreciate their hard work on behalf of the community. Our public safety folks do a great job and I believe it is important that we share our appreciation with all of our employees. After all, they are the "service" we provide. Thanks to Chief Burge for including me this week.

On the project front, the MUP (multi-use path) replacement project in Stewart Park from the golf course parking lot to the park maintenance shop is almost complete. This is another example of our staff leveraging dollars to make a grant project work. Our Public Works staff removed and disposed of the old asphalt section of the path in preparation for our contractor, Knife River, to come in and do the prep work and lay the new asphalt. The vast majority of the out of pocket cost was funded through a trails grant, with our local match coming from staff design work and the removal of the old path. Using staff time for the local match allowed us to put "the cash" into the project. Our Park's staff is also anxiously awaiting word on a couple of other grant projects. We will keep you posted!

As I think you are all aware, the work on the downtown project has started. The Oak/Washington project will be the signature project for changing the face of downtown to more of a destination. Some of the underground utility work will be done first followed by the intersection construction, which will include the design work in the concrete intersections as well as kiosks and the medallions in the sidewalk areas at each intersection. As you may be aware, a number of trees in the core area have been removed or have died over the years and new trees will be placed in most of those locations. Because some of the other mature trees are not appropriate street trees, some of them will also be removed and replaced as part of the project. While we wish we could keep all of the trees, they are impacting sidewalks and pedestrian safety, so the new trees will be selected to be more compatible with the downtown walking environment. Like many great projects, sometimes we need to sacrifice a little in the short run to get the desired long-term outcomes.

So speaking of long-term desired outcomes, and short-term hard work, the Public Works Commission, at its Thursday meeting recommended awarding bids and construction management contracts for a storm drainage project at Indianola over in west Roseburg, the slurry seal project which will impact a number of neighborhoods, the grind/overlay and crosswalk/intersection crossing project for Stephens from Stewart Parkway to Newton Creek, and the design contract for Spruce/Parrot. The construction work will be done this summer on the storm line and pavement management projects. The design work for Spruce/Parrot will be completed in an effort to build that project during the spring/summer of 2016. Staff is also interviewing engineering firms to finish the design work on Stewart Parkway from Valley View to Harvey Avenue. That contract will be coming forward in the near future.

Thursday I was invited to share in the groundbreaking for NeighborWorks Umpqua's veteran's housing project down on Mill Street. NWU has owned property in the area for

many years. They moved one house into the neighborhood and restored another next door to this project. The new project will consist of the construction of two new single family homes that will be sold to first time veteran home owners. NWU has been most recently involved in the Eagle Landing project which also provides housing for veterans, but is on a rental basis and for many, not their permanent housing option. It is the hope of NWU that these two affordable homes will allow a couple of veterans and their families to fulfill their dreams of home ownership in their community. A number of local folks from NeighborWorks Umpqua, SERVICE and the neighborhood were on hand for the groundbreaking. The regional vice-president for NeighborWorks America was also on hand to say a few words and to surprise the local chapter with a check for \$10,000 to be used on the project.

And finally, thank you all for your support Monday night. We are embarking on one of the busiest construction seasons in years and I think we have a lot of momentum going in the community to do good things. We appreciate your leadership and your support in moving the community forward. Have a great Friday afternoon and a wonderful weekend everyone!