



CITY OF ROSEBURG
Community Development Department
ANNEXATION APPLICATION

We, the undersigned legal owners of land lying contiguous to the boundaries of the City of Roseburg, Oregon, do hereby request you to initiate proceedings for the annexation of said lands, together with any other lands which you may desire to include within the annexation, and hereby do consent to the annexation of said property, which is more particularly described as follows:

PROPERTY INFORMATION: Use Additional sheets if needed.

Legal Description: Assessor's Parcel Map Number:

Township ____ Range ____ Section ____ Lot Number ____ Tax Account ____

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Property Address/Location: _____

Comprehensive Plan Designation: _____ Proposed Change if any: _____

Existing Zoning: _____ Proposed Change if any: _____

Total land area: _____

This request and consent shall be considered to remain in full force and effect only for one year from date of execution, at which time, the same shall be considered to have been withdrawn, unless on or before said date you shall institute proceedings for said annexation pursuant to the provisions of ORS 222.111 to 222.190. In such an event, this consent shall be considered to constitute the consent to annexation referred to in ORD 222.170.

PROPERTY OWNER(S): Use Additional sheets if needed.

Owner(s)

Phone: _____

Mailing Address:

E-mail: _____

I hereby certify that the information furnished herein is the data and information required for the project and the facts, statements, and information presented is true and correct to the best of my knowledge. My signature authorizes the listed applicant/agent to act in my behalf relative to the processing of this application.

Signature

Date

Signature

Date

Before me this _____ day of _____, 20____.

Notary Public of Oregon
My Commission Expires: _____

FOR STAFF USE ONLY

Dated Received:	Case Planner:
File No:	Administrative:
Received By:	Planning Commission:
Fee:	DLCD Noticing:

GUIDE FOR REQUIRED PROPOSED ANNEXATIONS MAPS

Petition Initiation Fee - \$608.00

1. An accurate map as follows:
 - a. A north arrow, scale, date, ordinance number(s), township, range, and section. (If ordinance number is not yet available, provide space "Ordinance No. ____")
 - b. Drawn to scale - Preferred scale 1" = 100'. The intent is for a clear discernible drawing prepared in a professional manner.
 - c. Preferred map size can be any standard paper size up to 18 x 24 inches
 - d. Inked on mylar (or a good mylar copy) with border
 - e. That is congruent with the description furnished
 - f. Showing a signed and stamped Certificate.
 - g. Clearly depicting all lines of the proposed annexation that are contiguous to the existing City of Roseburg limits
 - h. Show ordinance number(s) of the proposed annexation that are contiguous to the proposed annexation
2. Where particle, bearing(s) should be adjusted to agree with bearing given previous annexation for the contiguous line(s). Otherwise, bearing for contiguous line should be shown to equate with previous bearing (shown in parenthesis).
3. Copies of deeds and maps referred to in the description, without which your description might not be comprehensive, should be furnished.
4. Optional: Copies of maps that would be beneficial in checking with annexation proposal.
5. Upon request, the City Recorder will provide copies of any ordinance pertaining to previous annexations that are adjacent to the proposed annexation.
6. Information on approved access:
 - a. Names of adjacent streets
 - b. Width of right-of-way of adjacent streets
 - c. Other means of access
7. Description should be typed on a separate sheet of paper.