



CITY OF ROSEBURG
MEETING POSTPONEMENT
ROSEBURG CITY COUNCIL

NOTICE IS HEREBY GIVEN that the Roseburg City Council meeting regularly scheduled for Monday, January 12, 2015, shall be postponed to Tuesday, January 13, 2015 at 7:00 p.m. in the City Hall Council Chambers. The Mayor shall deliver the "State of the City Address," and all public hearings previously advertised for January 12th shall be conducted on January 13th.

Anyone desiring more information regarding this notice may contact the City Manager's Office by calling (541) 492-6866.

Sheila R. Cox
City Recorder
Dated: January 5, 2015

***** AMERICANS WITH DISABILITIES ACT NOTICE *****

Please contact the City Recorder's Office, Roseburg City Hall, 900 SE Douglas, Roseburg, OR 97470-3397 (Phone 541-492-6866) at least 48 hours prior to the scheduled meeting time if you need an accommodation. TDD users please call Oregon Telecommunications Relay Service at 1-800-735-2900.

ROSEBURG CITY COUNCIL AGENDA – JANUARY 12, 2015

POSTPONED TO TUESDAY, JANUARY 13, 2015

**City Council Chambers, City Hall,
900 S. E. Douglas Avenue, Roseburg, OR 97470**



7:00 p.m. - Regular Meeting

- 1. Call to Order – Mayor Larry Rich**
- 2. Pledge of Allegiance**
- 3. Roll Call**

Alison Eggers	Ken Fazio	Victoria Hawks	Steve Kaser
Marty Katz	Lew Marks	John McDonald	Tom Ryan
- 4. Mayor Report**
 - A. State of the City Address
 - B. Commission Chair Appointments
 - C. Commission Appointments
- 5. Commission Reports/Council Ward Reports**
 - A. Election of Council President
 - B. Planning Commission Appointments
 - C. Leave Approval for Councilor John McDonald
- 6. Audience Participation – See Information on the Reverse**
- 7. Consent Agenda**
 - A. Minutes of December 8, 2014 Meeting
 - B. OLCC Ownership Change, R-Mart, 2646 W Harvard
 - C. Pavement Management Contract, Murray Smith & Associates
- 8. Public Hearing**
 - A. OLCC New Outlet, Chi's Restaurant, 1023 NE Stephens
 - b. OLCC New Outlet, Purple Parrott, 3001 NW Stewart Parkway Suite 101
- 9. Action Items by Department**
- 10. Items From Mayor, Council or City Manager**
- 11. Informational**
 - A. Activity Report
- 12. Executive Session ORS 192.660(2)**
- 13. Adjournment**

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AUDIENCE PARTICIPATION INFORMATION

The Roseburg City Council welcomes and encourages participation by citizens at all our meetings, with the exception of Executive Sessions which, by state law, are closed to the public. To allow Council to deal with business on the agenda in a timely fashion, we ask that anyone wishing to address the Council follow these simple guidelines:

Persons addressing the Council must state their name and address for the record, including whether or not they are a resident of the City of Roseburg. All remarks shall be directed to the entire City Council. The Council reserves the right to delay any action requested until they are fully informed on the matter.

TIME LIMITATIONS

With the exception of public hearings, each speaker will be allotted a total of 6 minutes. At the 4-minute mark, a warning bell will sound at which point the Mayor will remind the speaker there are only 2 minutes left. All testimony given shall be new and shall not have been previously presented to Council.

CITIZEN PARTICIPATION – AGENDA ITEMS

Anyone wishing to speak regarding an item on the agenda may do so when Council addresses that item. If you wish to address an item on the Consent Agenda, please do so under "Audience Participation. For other items on the agenda, discussion typically begins with a staff report, followed by questions from Council. If you would like to comment on a particular item, please raise your hand after the Council question period on that item.

CITIZEN PARTICIPATION – NON-AGENDA ITEMS

We also allow the opportunity for citizens to speak to the Council on matters not on this evening's agenda on items of a brief nature. A total of 30 minutes shall be allocated for this portion of the meeting.

If a matter presented to Council is of a complex nature, the Mayor or a majority of Council may:

1. Postpone the public comments to "Items From Mayor, Councilors or City Manager" after completion of the Council's business agenda, or
2. Schedule the matter for continued discussion at a future Council meeting.

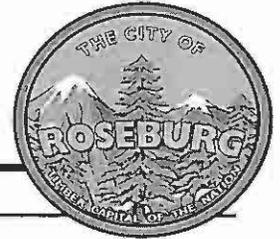
The Mayor and City Council reserve the right to respond to audience comments after the audience participation portion of the meeting has been closed.

Thank you for attending our meeting – Please come again.

The City Council meetings are aired live on Charter Communications Cable Channel 191 and rebroadcast on the following Tuesday evening at 7:00 p.m. Video replays and the full agenda packet are also available on the City's website: www.cityofroseburg.org.

Debi
1/5/15

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



COMMISSION APPOINTMENTS

Meeting Date: January 12, 2015
Department: City Manager's Office
www.cityofroseburg.org

Agenda Section: Mayor Reports
Staff Contact: Debi Davidson
Contact Telephone Number: 492-6866

ISSUE STATEMENT AND SUMMARY

Advisory commission positions need to be filled for existing vacancies and positions with terms that expired December 31, 2014.

BACKGROUND

A. Council Action History.

Similar action is taken by the Council each January.

B. Analysis.

The Municipal Code requires that any individual who wishes to serve on a City Commission, including those who wish to continue serving on a Commission after their term expires, shall complete an application as provided by the City Manager's Office. The City Manager is then to submit all applications to the Mayor and Commission Chair, with a copy to City Council. After a review of all applications, the Commission Chair shall recommend to the Mayor persons to fill any vacancies on the Commission. If the Mayor agrees with the recommendation, the Mayor shall appoint the recommended person(s) subject to confirmation by the Council. If the Mayor disagrees with the recommendation, the Mayor shall present both the Mayor's recommendation and that of the Commission Chair to Council for a deciding vote.

The following denotes the status of Commission membership needs and applications received to fulfill those needs.

Airport Commission (1 position)

- 1 position available due to term expiration
- At least 1 must be a City resident

Daniel Sprague (resident)

term expiring (applied for reappointment)

Budget Committee (3 positions)

- 3 position available due to term expiration; 2 have been vacant for some time
- All must be filled by City residents

Knut Torvik

term expiring (applied for reappointment)

Additional Applications Received

Jessie Liebowitz (resident)
Elias Minaise (resident)
William Schmidt (resident)
Robert Scott (resident)

Economic Development Commission (4 positions)

- 4 positions due to term expiration
- At least 3 positions must be filled by a City resident; 1 may be filled by a non-resident business owner;

Don Baglien (City resident)

term expiring (applied for reappointment)

Gary Leif (Business Owner)

term expiring (applied for reappointment)

Michael Widmer (City resident)

term expiring (applied for reappointment)

Art Swanson

term expiring (not applying for reappointment)

Additional Applications Received

Bruce Anderson (non-resident owner)
Kerry Atherton (resident)
Angela Brown (resident – member of former Visitors & Convention Commission)

Historic Resources Review Commission (2 positions)

- 2 positions due to term expiration
- At least 1 must be filled by a City resident; 1 may be filled by a business owner

Marilyn Aller (City resident)

term expiring (applied for reappointment)

Lisa Gogal (business owner)

term expiring (applied for reappointment)

Additional Applications Received

Bentley Gilbert (resident)

Parks and Recreation Commission (3 positions)

- 2 positions due to term expiration; 1 due to recent resignation
- At least 2 must be filled by City residents; 1 may be filled by a school District resident

Diana Wales (School resident)

term expiring (applied for reappointment)

Robert Walker (resident)

term expiring (applied for reappointment)

Additional Applications Received

Bob Cotterell (resident)

Bentley Gilbert (resident)

Robin VanWinkle (resident)

Public Works Commission (2 positions)

- 2 positions due to term expiration
- Both may be either a City resident or a property owner within the service boundary

Fred Dayton (Service resident)

term expiring (applied for reappointment)

Ryan Forsloff (City resident)

term expiring (applied for reappointment)

C. Timing Issues.

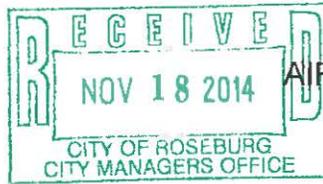
Given the business scheduled for consideration by all Commissions, it is recommended appointments be made/confirmed as soon as practical.

RECOMMENDATION

Pursuant to the Municipal Code, Staff has not made any recommendations as that choice lies with the Commission Chair and the Mayor.

ATTACHMENTS

Applications for appointment



Application for Reappointment to AIRPORT
(City Commission)

Name SPRAGUE Daniel
Last First

Home Address 1377 CEDAR RIDGE Roseburg 97471 541-580-4247
Street City Zip Home Phone

Occupation Supervisor CON-VEY
Place of Employment

Business Address 526 NE Chestnut Business Phone 672 5506

E-Mail Address: Dan.Sprague@con-vey.com

1. How long have you served on this Commission? 3 years

2. Do you reside within the Roseburg city limits? Yes No

3. Do you reside within the Roseburg school district? Yes No

4. Do you own property or a business within the City? Yes No

5. The Municipal Code calls for 75% attendance to serve on City Commissions. Can you meet this obligation? yes

6. What contribution have you made to the Commission since your appointment?
Input at meetings regarding AIRPORT IMPROVEMENT, Rny EXT. TAXIWAY RELOCATE OILTANK ABATMENT VOLUNTEERED WITH TRASH P/U ALONG FENCE + PROPERTY HELPED WITH WINGS + WHEELS EVENT

7. Please list several items you believe the Commission needs to address during an ensuing term. 1ST OBSTACLE CLEARANCE TO ENHANCE SAFETY, I WOULD LIKE TO SEE THE NORTH END MORE FRIENDLY TO VISITORS. WORK ON GETTING AIRPORT SUITES BLDG RENTED + PARKING LOT TO FBO IMPROVED

Thank you for your continued interest in serving. Return completed applications to the City Manager's Office, City Hall, 900 SE Douglas, Roseburg, OR 97470, no later than 5:00 p.m. on December 1, 2014. You may also e-mail to ddavidson@cityofroseburg.org

[Signature] 11-9-2014
Signature of Applicant Date

NOTE: Information submitted on this form is public information.



Application for Reappointment to Budget
(City Commission)

Name Turvik Kurt
Last First

Home Address 1072 Harris Hills Dr Roseburg OR 97471 541-673-0485
Street City Zip Home Phone

Occupation General Manager Harvard Medical Park
Place of Employment

Business Address 1813 W. Harvard St 431 Business Phone 541 467-4493

E-Mail Address: kturvik@qinet.com

1. How long have you served on this Commission? Since 2012

2. Do you reside within the Roseburg city limits? Yes No

3. Do you reside within the Roseburg school district? Yes No

4. Do you own property or a business within the City? Yes No

5. The Municipal Code calls for 75% attendance to serve on City Commissions. Can you meet this obligation? Yes

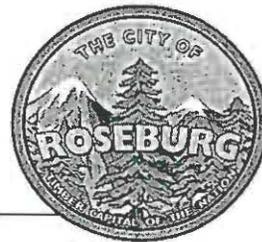
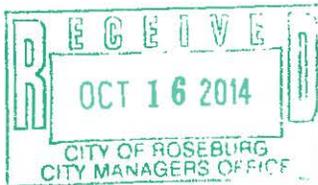
6. What contribution have you made to the Commission since your appointment?
Attended budget hearings in 2012, 2013 and 2014. Served as committee chair in 2014

7. Please list several items you believe the Commission needs to address during an ensuing term.
Maintain tight fiscal consistency. Improve budget vs actuals controls and reporting

Thank you for your continued interest in serving. Return completed applications to the City Manager's Office, City Hall, 900 SE Douglas, Roseburg, OR 97470, no later than 5:00 p.m. on December 1, 2014. You may also e-mail to ddavidson@cityofroseburg.org

[Signature] 12-9-14
Signature of Applicant Date

NOTE: Information submitted on this form is public information.



Application for Appointment to Budget
(Commission)

PLEASE PRINT

Name Liebowitz Jessie
Last First

Home Address 3032 W. Harvard # Roseburg OR 97471
Street City Zip Home Phone

Occupation Director of youth, Faith Lutheran 5108
Ministry Place of Employment

Business Address 820 Kenwood 541-672-2231
Roseburg OR 97471 Phone

- 1. Do you reside within the Roseburg city limits? X Yes No
- 2. Do you reside within the Urban Growth Boundary or School District Boundary? X Yes No
- 3. Do you own property or a business within the City? Yes X No

- 4. How did you learn about this vacancy?
 Newspaper Word of Mouth X
 Notice in the Mail Other (Specify)

5. At least one monthly meeting or more is required plus significant time reading agenda material to prepare for meetings. Please check the times when you would be able to attend meetings.

Morning (7:30 or 8:00 am) Early Afternoon (1:30 -3:30) X
Late Afternoon (3:30-5:00) X Evening (7:00 p.m.) X

- 6. The Municipal Code requires a minimum attendance rate of 75% each calendar year. Can you meet this requirement? X Yes No

7. What experience/training do you have that qualifies you for this particular appointment and what specific contributions do you hope to make?

I hold a B.S. in Public Policy / Administration. Have to prepare, submit, utilize a budget for my work. I want to help find ways to best serve the needs of the city & it's citizens.

8. Please give a brief description of your involvement in community groups and activities.

I am on the board of Housing Homeless Coalition, Active helping w/ Feed the Burg, Outreach through church, Volunteer @ Casa de Belen, + local politics (campaigns + community organizing)

9. Please list community topics of particular concern to you that relate to this appointment.

Unemployment (Education ↔ relates Housing + Homelessness)
Economic Development

10. Please list your reasons for wishing to be appointed.

to learn about local government, budgets, + to gain knowledge + experience - to be able to help better our community.

Note: City of Roseburg employees may not serve on an elected body.

Return completed application to the City Manager's Office, 900 SE Douglas, Roseburg, OR 97470.

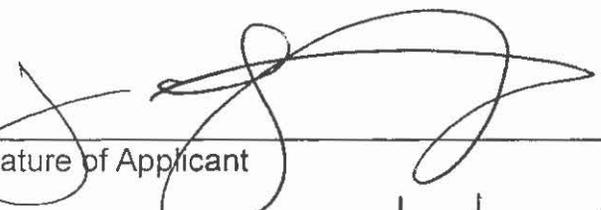
Planning Commission applicants will be advised when the City Council will conduct interviews of the applicants. Plan to be present to discuss your application with the Council. The Council will endeavor to make its selection at that meeting; however, it may wish to take more time to deliberate before making the appointment.

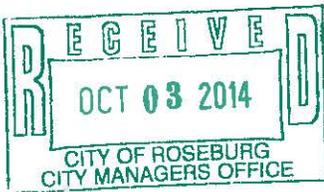
Information on this form is public information.

Thank you for your expression of interest in serving the community.

Signature of Applicant

E-Mail Address:


10-16-14
Date
jessliebowitz19@gmail.com



BUDGET COMMITTEE



Application for Appointment to Budget Committee
(Commission)

PLEASE PRINT

Name Minaise Elias Bruce
Last First (S41)

Home Address 1136 Freemont Roseburg 97470 530-1966
Street City Zip Home Phone

Occupation Self employed/owner, partner signcraft
Place of Employment

Business Address 20 Royal Oaks
Phone

- 1. Do you reside within the Roseburg city limits? Yes No
- 2. Do you reside within the Urban Growth Boundary or School District Boundary? Yes No
- 3. Do you own property or a business within the City? Yes No
- 4. How did you learn about this vacancy?

Newspaper _____ Word of Mouth _____
Notice in the Mail _____ Other (Specify) city website

5. At least one monthly meeting or more is required plus significant time reading agenda material to prepare for meetings. Please check the times when you would be able to attend meetings.

Morning (7:30 or 8:00 am) X Early Afternoon (1:30 -3:30) _____
Late Afternoon (3:30-5:00) X Evening (7:00 p.m.) X

6. The Municipal Code requires a minimum attendance rate of 75% each calendar year. Can you meet this requirement? Yes No

7. What experience/training do you have that qualifies you for this particular appointment and what specific contributions do you hope to make?

I have over 10 years experience with business management including financials, and organizations. 2 years as organizations committee of the Roseburg DRA. 7 years as a commercial construction manager dealing with grant money projects and civil government regulations and processes.

8. Please give a brief description of your involvement in community groups and activities.

2-year member of the Roseburg ORA as organizations and publications committee.
1 year member of Chamber of Commerce.
participated in local volunteer efforts by providing professional services through my businesses

9. Please list community topics of particular concern to you that relate to this appointment.

- necessary / unnecessary expenditures
- community improvement via appropriate allocation of funding
- public awareness / involvement / participation

10. Please list your reasons for wishing to be appointed.

- would like to gain experience in the area of civil funding and money allocation
- would like to gain insight into our city ~~resources~~ resources,
- would enjoy the opportunity to participate in ^{the} local infrastructure

Note: City of Roseburg employees may not serve on an elected body.

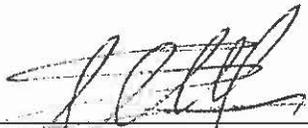
Return completed application to the City Manager's Office, 900 SE Douglas, Roseburg, OR 97470.

If applicable, you will be advised when the City Council will conduct interviews of the applicants. Plan to be present to discuss your application with the Council. The Council will endeavor to make its selection at that meeting; however, it may wish to take more time to deliberate before making the appointment.

Information on this form is public information.

Thank you for your expression of interest in serving the community.

Signature of Applicant



10-3-14

Date

E-Mail Address:

bruce.minajis@gmail.com

Please Update My
App. 6/2/2013



Application for Appointment to Budget Committee
(Commission)

Name Sethmieth William
Last First

Home Address 137 West Killdean Roseburg 97471 541-680-2788
Street City Zip Home Phone

Occupation Retired Small Business Self Employed
Place of Employment

Business Address 137 West Killdean Roseburg 541-680-2788
Phone

- 1. Do you reside within the Roseburg city limits? Yes No
- 2. Do you reside within the Urban Growth Boundary or School District Boundary? Yes No
- 3. Do you own property or a business within the City? Yes No

4. How did you learn about this vacancy?
Newspaper Notice in the Mail Word of Mouth Other (Specify) Lions Club Roseburg

5. At least one monthly meeting or more is required plus significant time reading agenda material to prepare for meetings. Please check the times when you would be able to attend meetings.
Morning (7:30 or 8:00 am) Late Afternoon (3:30-5:00) Early Afternoon (1:30 -3:30) Evening (7:00 p.m.)

6. The Municipal Code requires a minimum attendance rate of 75% each calendar year. Can you meet this requirement? Yes No

7. What experience/training do you have that qualifies you for this particular appointment and what specific contributions do you hope to make?
Served on Committees before

8. Please give a brief description of your involvement in community groups and activities.

Members of:
1) Lions Club
2) Optimist Club
4) VFW
5) Toastmaster
6) Oddfellows
7) CASA
8) Roseburg VA

9. Please list community topics of particular concern to you that relate to this appointment.

1) TRANS.
2) DOWNTOWN ROSEBURG
3) GROWTH AND WELLNESS OF ROSEBURG

10. Please list your reasons for wishing to be appointed.

1) I LIKE TO BE COMMUNITY INVOLVED.
2) I AM A PERSON THAT IS GOOD FINDING SOLUTIONS TO PROBLEMS.
3) I AM A TEAM PLAYER

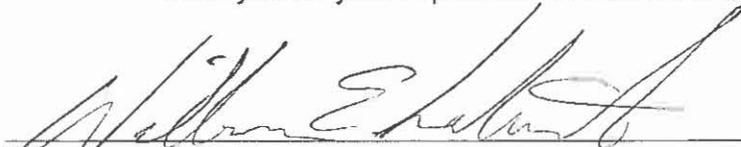
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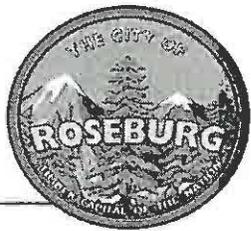
If applicable, you will be advised when the City Council will conduct interviews of the applicants. Plan to be present to discuss your application with the Council. The Council will endeavor to make its selection at that meeting; however, it may wish to take more time to deliberate before making the appointment.

Information on this form is public information.

Thank you for your expression of interest in serving the community.


Signature of Applicant
5/2/2014
Date

E-Mail Address: William E. Schmidt@yahoo.com



Application for Appointment to BUDGET COMMITTEE
(Commission)

PLEASE PRINT

Name SCOTT ROBERT
Last First

Home Address 1065 W COPPER CT, ROSEBURG 97471
Street City Zip Home Phone
541-672-2009

Occupation RETIRED NA
Place of Employment

Business Address NA NA
Phone

- 1. Do you reside within the Roseburg city limits? X Yes No
- 2. Do you reside within the Urban Growth Boundary or School District Boundary? X Yes No
- 3. Do you own property or a business within the City? Yes X No
- 4. How did you learn about this vacancy?

Newspaper X Word of Mouth
 Notice in the Mail Other (Specify)

5. At least one monthly meeting or more is required plus significant time reading agenda material to prepare for meetings. Please check the times when you would be able to attend meetings.

Morning (7:30 or 8:00 am) Early Afternoon (1:30 -3:30) X
 Late Afternoon (3:30-5:00) X Evening (7:00 p.m.) X

6. The Municipal Code requires a minimum attendance rate of 75% each calendar year. Can you meet this requirement? X Yes No

7. What experience/training do you have that qualifies you for this particular appointment and what specific contributions do you hope to make?

MY INVOLVEMENT IN THE BUDGETING ASPECTS
WHILE WITH THE CITY OF ROSEBURG FIRE DEPT AND
DRAN AURAL FIRE DISTRICT IN ITS EARLY YEARS OF
FORMATION. BS DEGREE IN APPLIED MANAGEMENT.

8. Please give a brief description of your involvement in community groups and activities.

UMPOUA FIRE INSTRUCTORS ASSOCIATION - PRESIDENT FOR 7 YEARS.

CIVIL AIR PATROL

TIMBERLAND CORVETTE CLUB

~~BEA~~ FAA - EXPERIMENTAL AIRCRAFT ASSOCIATION

9. Please list community topics of particular concern to you that relate to this appointment.

PUBLIC SAFETY (POLICE, FIRE, EMS) AND INFRASTRUCTURE

10. Please list your reasons for wishing to be appointed.

TIME TO GIVE BACK

Note: City of Roseburg employees may not serve on an elected body.

Return completed application to the City Manager's Office, 900 SE Douglas, Roseburg, OR 97470.

Planning Commission applicants will be advised when the City Council will conduct interviews of the applicants. Plan to be present to discuss your application with the Council. The Council will endeavor to make its selection at that meeting; however, it may wish to take more time to deliberate before making the appointment.

Information on this form is public information.

Thank you for your expression of interest in serving the community.


Signature of Applicant

12-23-14
Date

E-Mail Address: hscott1305@gmail.com

Robert E. Scott

**1065 W Copper Ct.
Roseburg, Oregon 97470**

**Cell (541) 430-4009
Home (541) 672-2009
bscott1305@gmail.com**

Summary

I am (or have been) responsible for the administration and management of training programs, resource management, and emergency services for several fire departments and training organizations. I have been very active as a fire service instructor at State, County, and local levels. I also have experience as a Fire District Administrator and emergency incident commander. Served as a Police Reserve Officer and SWAT Medic (volunteer); after retiring from the fire service, I became the Lead Security Officer and then Security Supervisor for a Mercy Medical Center.

Employment History

Mercy Medical Center

08/01/02 – Hired as Lead Security Officer
 07/01/05 – Promoted to Safety Security Supervisor
 05/02/06 – Administrative Discharge - Medical
 04/30/07 – Rehired as Security Supervisor
 06/22/12 - Retired

Directly responsible for the day-to-day staff supervision and operation of the Hospital Security Department. Hired, performed annual evaluations, disciplined, and may terminate Security Officers in the Department. Ensures compliance with laws, rules, regulations (State, County, City and JCAHO) and policies governing the Hospital and its associated facilities.

Served on Hospital Safety Committee and Workplace Violence Committee. Often worked side-by-side with Safety Officer on projects relating to current topics on the table. Assisted with personnel injury investigations. Conducted Safety inspections of all Mercy facilities.

City of Roseburg Fire Department

11/16/76 - Hired as a Firefighter/EMT
 04/01/79 – Promoted to Driver/Engineer
 02/01/84 – Promoted to Captain
 03/01/95 – Promoted to Division Chief – Training/EMS
 05/12/97 – 05/04/03 Sworn Police Reserve Officer (SWAT Medic)
 06/30/02 - Retired

I served as a member of the Fire Department's executive management team and participate in the development of goals, objectives, budget, policies and procedures. I planned, coordinated, directed, managed, supervised, and evaluated the activities of the Training Division. I saw that all personnel were trained in the areas of emergency (Fire, Medical, Haz-Mat) scene situation(s) management and mitigation: Duties included assessing the training needs and develop programs to meet those needs. I coordinated and conducted physical agility testing for all new hire employees. I assisted with department promotions as well.

Served on the departments Safety committee; which included personnel and vehicle accident investigations/determinations. As the department Training Officer, I emphasized and/or stressed Safety in all aspects of job performance.

I coordinated and conducted training and resource activities with other divisions, departments, and agencies. I was the liaison with the City of Roseburg Police Department, Douglas County 9-1-1 Dispatch Services, and Med-Comm Ambulance Authority. I participated, interacted and assisted in community relation's activities and programs. I respond to emergencies requiring command functions or technical assistance.

Served as the Police Departments SWAT Medic and a Reserve Office (Volunteer).

Umpqua Community College

November 1977 to Present - Fire Science Instructor
Fall 1986 to Fall 1988 - Fire Science Coordinator
September 1984 to June 2002 - Fire Science Advisory Committee Member (and past Chairman)

I evaluated the Fire Science Program and submitted recommendations to the Dean. Assisted with plans, set up and coordination of Fire Science classes for the Vocational Education Outreach program(s) and the College Credit Curriculum; also recruited instructors for same. I assisted the Fire Standards and Accreditation Board (now DPSST) District Liaison Officer in conducting fire department accreditation reviews, and task performance evaluations.

I was a part time instructor for basic and Firefighter I skills, Aircraft Crash and Rescue, the Hurst Rescue tool(s), "Burn-to-Learns", Foam, LPG schools, and Fire Instructor 1 and 2 classes.

Umpqua Fire Instructors Association: Volunteer

April 1978 to Present - Member
January 1985 to January 1990 - President
January 1998 to January 1999 - Secretary
January 1999 to January 2002 - Treasure

As President; set agendas, conducted meetings; appointed committee members, and kept the organization functional. I submitted reports to the membership; Oregon Fire Instructors Association, Umpqua Community College, Douglas County Fire Fighters Association, Douglas County Fire Chiefs Association, and the State of Oregon IRS (non-profit Corporation). I was also the Co-editor of the "Tailboard", a bimonthly news/training flyer. Circulation was approximately 550 that went to Douglas County Fire Fighters, Board of Directors and other officials. I also supervised the operation and maintenance of the visual and teaching aids resource library and recommended to membership after researching material, which teaching aids to purchase.

Civil Air Patrol: Volunteer

April 1985 to December 1996 – Captain, Squadron Safety Officer

Managing the safety program to include: plans, programs, and directives. Coordinated with staff agencies in the development of operational procedures to prevent accidents: collect data to determine effectiveness of the safety programs: and insure accidents were investigated and reported correctly and in a timely manner. I cooperated with, and assisted Civil Defense agencies.

Drain Rural Fire District

November 1977 to December 1984 – Battalion Chief, Administrator, Training Officer

Duties included planning, developing, conducting, administering, and managing all aspects of the training program(s), which included carrier development. I also planned, developed, and submitted to the Board of Directors the annual budget. After Board approval, I then administered and managed budget; including purchasing and bid letting. I developed, maintained all records and submitted reports on all activities of the department.

US Air Force

October 1971 to August 1975 – Sergeant E-4, Fire Protection Specialist

Honorable Discharge:

Extinguished aerospace vehicle and real property fire. Rescued personnel and administered first aid. Performed fire protection and prevention duties, preventing fire and water damage. Operated firefighting vehicles and equipment, performed operator maintenance. Supervised firefighting personnel.

Education

Associate in Science Degree in Fire Protection Technology from Chemeketa Community College, Salem, Oregon. June 10, 1977. Outstanding Student in my class and Honor Roll.

Associate in General Studies with a Minor in Business Technology from Umpqua Community College, Roseburg, Oregon. June 10, 1984. Presidents Honor Roll, June 1984.

Bachelor of Science in Applied Management from Grand Canyon University, Phoenix, Arizona. Enrolled (December, 2006) completed Grand Canyon University, Phoenix, Arizona October 2010.

ECONOMIC DEVELOPMENT COMMISSION



Application for Reappointment to Economic Development
(City Commission)

Name Bugliari Donald M
Last First

Home Address 2954 NEW KLINE Roseburg 97471 5806747
Street City Zip Home Phone

Occupation Don Bugliari Consulting Services LLC Roseburg
Place of Employment

Business Address same Business Phone _____

E-Mail Address: Don Bugliari Don@DonBugliari.com

1. How long have you served on this Commission? 5+

2. Do you reside within the Roseburg city limits? Yes No

3. Do you reside within the Roseburg school district? Yes No

4. Do you own property or a business within the City? Yes No

5. The Municipal Code calls for 75% attendance to serve on City Commissions. Can you meet this obligation? YES

6. What contribution have you made to the Commission since your appointment?
offered motions, recommendations, and general suggestions

7. Please list several items you believe the Commission needs to address during an ensuing term.
code refinements

Thank you for your continued interest in serving. Return completed applications to the City Manager's Office, City Hall, 900 SE Douglas, Roseburg, OR 97470, no later than 5:00 p.m. on December 1, 2014. You may also e-mail to ddavidson@cityofroseburg.org

Don M Bugliari 11-11-2014
Signature of Applicant Date

NOTE: Information submitted on this form is public information.



Application for Reappointment to ECONOMIC DEVELOPMENT COMMISSION
(City Commission)

Name WIDMER MICHAEL
Last First

Home Address 1663 NW ALMOND AVE ROSEBURG OR 97471 541-877-2321
Street City Zip Home Phone

Occupation COMMERCIAL BANKER / UMPOVA BANK
Place of Employment

Business Address 445 SE MAIN ST Business Phone 541-677-1665

E-Mail Address: MICHAELWIDMER@UMPOVA.BANK.COM

1. How long have you served on this Commission? 8 YEARS

2. Do you reside within the Roseburg city limits? Yes No

3. Do you reside within the Roseburg school district? Yes No

4. Do you own property or a business within the City? Yes No

5. The Municipal Code calls for 75% attendance to serve on City Commissions. Can you meet this obligation? YES

6. What contribution have you made to the Commission since your appointment?

FISCALY RESPONSIBLE AND EXPERIENCE WITH DEVELOPING BUSINESS.

7. Please list several items you believe the Commission needs to address during an ensuing term.

IDENTIFYING PAIN POINTS FOR BUSINESS ENTREPRENEURS WHOSE BUILDING OR BRING BUSINESS INTO THE CITY. HELP COME UP WITH PLANS TO RESOLVE THOSE PAIN POINTS.

Thank you for your continued interest in serving. Return completed applications to the City Manager's Office, City Hall, 900 SE Douglas, Roseburg, OR 97470, no later than 5:00 p.m. on December 1, 2014. You may also e-mail to ddavidson@cityofroseburg.org

[Signature]
Signature of Applicant

12-22-14
Date

NOTE: Information submitted on this form is public information.



Application for Appointment to Economic Development
 (Commission)

PLEASE PRINT

Name ANDERSON Bruce
 Last First

Home Address 160 CALLAHAN View Way, Roseburg 580-1706
 Street City Zip Home Phone

Occupation Developer / SELF
 Place of Employment

Business Address 160 CALLAHAN View Way Roseburg 580-1706
 Phone

- Do you reside within the Roseburg city limits? Yes No
- Do you reside within the Urban Growth Boundary or School District Boundary? Yes No
- Do you own property or a business within the City? Yes No
- How did you learn about this vacancy?

Newspaper Word of Mouth
 Notice in the Mail Other (Specify)

5. At least one monthly meeting or more is required plus significant time reading agenda material to prepare for meetings. Please check the times when you would be able to attend meetings.

Morning (7:30 or 8:00 am) Early Afternoon (1:30 -3:30)
 Late Afternoon (3:30-5:00) Evening (7:00 p.m.)

6. The Municipal Code requires a minimum attendance rate of 75% each calendar year. Can you meet this requirement? Yes No

7. What experience/training do you have that qualifies you for this particular appointment and what specific contributions do you hope to make?

I built the Mill Casino and all of the projects for the Coquille Indian Tribe. I have developed the RMLS building, Dr. Raj offices, Vannuccis building, The Moose building, The USDA offices (one)

ECONOMIC DEVELOPMENT COMMISSION

8. Please give a brief description of your involvement in community groups and activities.

I WAS ON THE ROSEBURG TRANSPORTATION COMMITTEE,

9. Please list community topics of particular concern to you that relate to this appointment.

New Jobs for Roseburg,

10. Please list your reasons for wishing to be appointed.

I HAVE 40 YEARS OF EXPERIENCE IN ECONOMIC DEVELOPMENT.

Note: City of Roseburg employees may not serve on an elected body.

Return completed application to the City Manager's Office, 900 SE Douglas, Roseburg, OR 97470.

Planning Commission applicants will be advised when the City Council will conduct interviews of the applicants. Plan to be present to discuss your application with the Council. The Council will endeavor to make its selection at that meeting; however, it may wish to take more time to deliberate before making the appointment.

Information on this form is public information.
Thank you for your expression of interest in serving the community.


Signature of Applicant _____ Date 12-13-14

E-Mail Address: ANJ LLC @ CHARTER. NET

ECONOMIC DEVELOPMENT COMMISSION



Application for Appointment to ECONOMIC DEVELOPMENT
(Commission)

PLEASE PRINT

Name ATHERTON KERRY
Last First

Home Address 1236 SE MILL ST. ROSEBURG 97470 541-391-3888
Street City Zip Home Phone

Occupation RETIRED N/A
Place of Employment

Business Address N/A N/A
Phone

- Do you reside within the Roseburg city limits? X Yes No
- Do you reside within the Urban Growth Boundary or School District Boundary? X Yes No
- Do you own property or a business within the City? X Yes No
- How did you learn about this vacancy?

Newspaper Word of Mouth X
Notice in the Mail Other (Specify)

5. At least one monthly meeting or more is required plus significant time reading agenda material to prepare for meetings. Please check the times when you would be able to attend meetings.

Morning (7:30 or 8:00 am) X Early Afternoon (1:30 -3:30) X
Late Afternoon (3:30-5:00) X Evening (7:00 p.m.) X

6. The Municipal Code requires a minimum attendance rate of 75% each calendar year. Can you meet this requirement? X Yes No

7. What experience/training do you have that qualifies you for this particular appointment and what specific contributions do you hope to make? I AM A "SMALL COMMUNITY, ECONOMIC DEVELOPMENT", AFFICIANADO. I HAVE STUDIED, INVESTIGATED, AND DISCUSSED THIS SUBJECT WITH: JOE OLSON (UCC), JOYCE AKSE (FFF) AND PETER DeFAZIO (4th CD-REP). (AND MANY OTHERS) I RAN MY LEGISLATIVE CAMPAIGN ON ECONOMIC DEVELOPMENT & ECONOMIC DIVERSIFICATION. I SPOKE AT MANY PUBLIC FORUMS ON THIS SUBJECT.

ECONOMIC DEVELOPMENT COMMISSION

8. Please give a brief description of your involvement in community groups and activities. I AM A BOARD MEMBER OF SERVICE (SE ROSEBURG VOICES IN COMMUNITY ENHANCEMENT) AND HAVE BEEN INVOLVED IN THE ORGANIZATION FOR 6 YEARS. I AM THE "WATCH CAPTAIN" FOR THE MILL-PINE NEIGHBORHOOD WATCH GROUP. I WORKED ON THE "FIRM GROUND FOR KIDS" CAMPAIGN, FROM BEGINNING TO END.

9. Please list community topics of particular concern to you that relate to this appointment. ① BRINGING NEW BUSINESSES & NEW JOBS TO ROSEBURG. ② SUPPORTING BUSINESS INCUBATORS & YOUNG ENTREPRENEURS ③ REVITALIZING & REBRANDING THE ROSEBURG DOWNTOWN ④ CREATING A CONVENTION CENTER & HOTEL COMPLEX IN R'BURG. ⑤ UMPQUA RIVER DEVELOPMENT PLANS (PARKS, BIKE PATHS, BUSINESSES)

10. Please list your reasons for wishing to be appointed. WHILE THE ECONOMIC DEVELOPMENT COMMISSION HAS BEEN AROUND FOR QUITE A WHILE, THERE HASN'T BEEN MUCH PROGRESS TO SPEAK OF. I BELIEVE I CAN BRING FRESH IDEAS, NEW ENTHUSIASM, AND A NEW DESIRE TO SUCCEED. I WILL BE A VOICE FOR PROGRESS.

Note: City of Roseburg employees may not serve on an elected body.

Return completed application to the City Manager's Office, 900 SE Douglas, Roseburg, OR 97470.

If applicable, you will be advised when the City Council will conduct interviews of the applicants. Plan to be present to discuss your application with the Council. The Council will endeavor to make its selection at that meeting; however, it may wish to take more time to deliberate before making the appointment.

Information on this form is public information.
Thank you for your expression of interest in serving the community.

Signature of Applicant Kerry Atherton Date 12/12/14

E-Mail Address: kba7772002@yahoo.com

ECONOMIC DEVELOPMENT COMMISSION



Application for Appointment to Event & convention
(Commission)

PLEASE PRINT

Name Brown Angela
Last First

Home Address 2154 NW. CARKINS Rosby, Or 97471 541-530-1272
Street City Zip Home Phone

Occupation Sales Southern OR Credit Serv.
Place of Employment

Business Address 536 NE Winchester St. 541-464-8414
Suite "D" Phone

- 1. Do you reside within the Roseburg city limits? Yes
Yes No
- 2. Do you own property or a business within the City? X
Yes No
- 3. How did you learn about this vacancy?

Newspaper Word of Mouth
 Notice in the Mail Other (Specify) X Project leadership

- 4. At least one monthly meeting or more is required plus significant time reading agenda material to prepare for meetings. Please check the times when you would be able to attend meetings.

Morning (7:30 or 8:00 am) Lunch (Noon-1:30 pm)
 Afternoon (4:00-6:00) X Evening (7:00 p.m.) X

- 5. The Municipal Code requires a minimum attendance rate of 75% each calendar year. Can you meet this requirement? X
Yes No

6. What experience/training do you have that qualifies you for this particular appointment and what specific contributions do you hope to make? I catered for several yrs. I attend several conventions a yr. and see the events that are a success due to the facility or location. I hope to help plan events for our area to bring more business to our area. Create ways to keep it

ECONOMIC DEVELOPMENT COMMISSION

7. Please give a brief description of your involvement in community groups and activities. *Chamber - Project Leadership, Boy Scout volunteer, Red Cross - Blood Donor. Active!*

8. Please list community topics of particular concern to you that relate to this appointment. *As a business that has tried to hold meetings here and found it very difficult, I would like to see that change. More awareness of the facilities that we do offer. To offer other things for convention goers to do while here - for a better over all draw.*

9. Please list your reasons for wishing to be appointed. *I was born & raised in Roseburg, I have lived, worked, and operated a business here. I love to plan events, and then see the outcome. I would like to offer my past experience to create more business for our area. Hopefully generate more jobs, possibly use some of the vacant buildings*
Note: *City of Roseburg employees may not serve on an elected body.*

Return completed application to the City Manager's Office, 900 SE Douglas, Roseburg, OR 97470. Applications will be accepted until all positions are filled.

If applicable, you will be advised when the City Council will conduct interviews of the applicants. Plan to be present to discuss your application with the Council. The Council will endeavor to make its selection at that meeting; however, it may wish to take more time to deliberate before making the appointment.

Information on this form is public information.

Thank you for your expression of interest in serving the community.

Angela J. Brown
Signature of Applicant

11/14/11
Date

E-Mail Address: *angela@socredit.com*

HISTORIC RESOURCES REVIEW COMMISSION



Application for Reappointment to

HRRC

(City Commission)

Name

ALLER

Marilyn

Last

First

Home Address

434 W. Madrone

97470

Street

City

Zip

Home

Phone

541 673 0508

Occupation

Retired

Employment

Place

of

Business Address

Business

Phone

E-Mail Address:

marilyn.aller@yahoo.com

How long have you served on this Commission?

4 years (?)

2. Do you reside within the Roseburg city limits?

Yes

No

3. Do you reside within the Roseburg school district?

Yes

No

4. Do you own property or a business within the City?

Yes

No

5. The Municipal Code calls for 75% attendance to serve on City Commissions. Can you meet this obligation?

yes

HISTORIC RESOURCES REVIEW COMMISSION

6. What contribution have you made to the Commission since your appointment? *Regular attendance^{at} participation in meetings. Work on Laurelwood walking tour - selection of homes.*

7. Please list several items you believe the Commission needs to address during an ensuing term.

Promotion and preservation of homes (buildings) businesses in historic areas of the city.

Thank you for your continued interest in serving. Return completed applications to the City Manager's Office, City Hall, 900 SE Douglas, Roseburg, OR 97470, no later than 5:00 p.m. on December 1, 2014. You may also e-mail to ddavidson@cityofroseburg.org

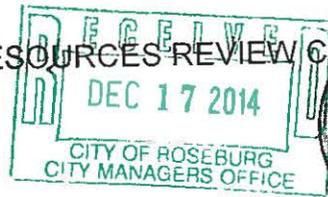
Marilyn R. Allen *12 | 2 | 14*

Signature of Applicant

Date

NOTE: Information submitted on this form is public information.

HISTORIC RESOURCES REVIEW COMMISSION



Application for Reappointment to HERC
(City Commission)

Name GOGAL LISA
Last First

Home Address 1708 KIHISTLERS LN 97470 541-733-5199
Street City Zip Home Phone

Occupation President Pacific Air Comfort
Place of Employment

Business Address 1440 DEE ST Rsgy Business Phone 541-672-9510

E-Mail Address: lisa@pacificaircomfort.com

1. How long have you served on this Commission? _____

2. Do you reside within the Roseburg city limits? Yes No ✓

3. Do you reside within the Roseburg school district? Yes No

4. Do you own property or a business within the City? Yes No ✓

5. The Municipal Code calls for 75% attendance to serve on City Commissions. Can you meet this obligation? Yes

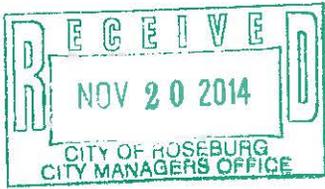
6. What contribution have you made to the Commission since your appointment?
Contribute to review projects submitted with an educated eye having a background in architecture and historic preservation.

7. Please list several items you believe the Commission needs to address during an ensuing term. Bringing Historic Preservation to the forefront - it has been proven to be an economic boon for many towns, get the local paper involved - do a weekly column on HP and downtown buildings. Get the UGO AAA school involved, get the City Council to pass laws forcing slumlords to clean up their buildings etc.

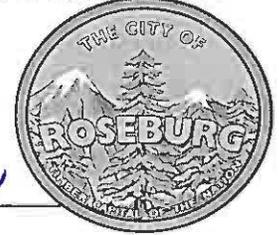
Thank you for your continued interest in serving. Return completed applications to the City Manager's Office, City Hall, 900 SE Douglas, Roseburg, OR 97470, no later than 5:00 p.m. on December 1, 2014. You may also e-mail to ddavidson@cityofroseburg.org

[Signature] 12/16/14
Signature of Applicant Date

NOTE: Information submitted on this form is public information.



HISTORIC RESOURCES REVIEW COMMISSION



Application for Appointment to Historic Resource Review
(Commission)

PLEASE PRINT

Name GILBERT, Bentley
Last First

Home Address 1395 SE Lane Ave, Roseburg 97470 503.931.5577
Street City Zip Home Phone

Occupation Writer / Editor
Place of Employment

Business Address _____ Phone _____

- 1. Do you reside within the Roseburg city limits? Yes No
- 2. Do you reside within the Urban Growth Boundary or School District Boundary? Yes No
- 3. Do you own property or a business within the City? Yes No

- 4. How did you learn about this vacancy?
 Newspaper Yes Word of Mouth _____
 Notice in the Mail _____ Other (Specify) _____

- 5. At least one monthly meeting or more is required plus significant time reading agenda material to prepare for meetings. Please check the times when you would be able to attend meetings.
 Morning (7:30 or 8:00 am) Yes Early Afternoon (1:30 -3:30) Yes
 Late Afternoon (3:30-5:00) Yes Evening (7:00 p.m.) Yes

- 6. The Municipal Code requires a minimum attendance rate of 75% each calendar year. Can you meet this requirement? Yes No

7. What experience/training do you have that qualifies you for this particular appointment and what specific contributions do you hope to make?

- former ~~Board~~ Board member and President, Friends of Deepwood - A historic house museum in Salem, Oregon.
- Service on civic bodies, Salem & Roseburg

HISTORIC RESOURCES REVIEW COMMISSION

8. Please give a brief description of your involvement in community groups and activities.

steering committee member ~~two~~ ^{three} local political campaigns, 2012 & 2014; member of Good Governance Group, an ad hoc body of people interested in civic affairs; committee member Greater Douglas United Way; volunteer tutor past member, SMART reading reading & writing;

9. Please list community topics of particular concern to you that relate to this appointment.

Historical preservation; civic organizing; political involvement;

10. Please list your reasons for wishing to be appointed.

To preserve the life and usefulness of Roseburg's historical structures and allow property owners the flexibility to accomplish that end.

Note: City of Roseburg employees may not serve on an elected body.

Return completed application to the City Manager's Office, 900 SE Douglas, Roseburg, OR 97470.

If applicable, you will be advised when the City Council will conduct interviews of the applicants. Plan to be present to discuss your application with the Council. The Council will endeavor to make its selection at that meeting; however, it may wish to take more time to deliberate before making the appointment.

Information on this form is public information.

Thank you for your expression of interest in serving the community.

Beverly B. Yelbert 20 November 2014
Signature of Applicant Date

E-Mail Address:

bud0847@gmail.com



Application for Reappointment to Parks + Recreation
 (City Commission)

Name Wales Diana
 Last First

Home Address 215 La Donna Lane Roseburg 97471 541-677-0263
 Street City Zip Home Phone

Occupation Restored / _____
 Place of Employment

Business Address _____ Business Phone _____

E-Mail Address: diana.wales@centurylink.net

1. How long have you served on this Commission? 1 term

2. Do you reside within the Roseburg city limits? Yes _____ No X

3. Do you reside within the Roseburg school district? Yes X No _____

4. Do you own property or a business within the City? Yes _____ No X

5. The Municipal Code calls for 75% attendance to serve on City Commissions. Can you meet this obligation? yes

6. What contribution have you made to the Commission since your appointment?
Regular attendance at meetings.
As president of Umpire Valley Audubon Society partnered with City, a Swift Watch each fall. Park used City's role in Swift chimney.

7. Please list several items you believe the Commission needs to address during an ensuing term.
Continued improvements to City Parks. To extent possible reduce use of herbicides & pesticides, especially in sports fields and areas frequented by children

Thank you for your continued interest in serving. Return completed applications to the City Manager's Office, City Hall, 900 SE Douglas, Roseburg, OR 97470, no later than 5:00 p.m. on December 1, 2014. You may also e-mail to ddavidson@cityofroseburg.org

[Signature]
 Signature of Applicant

11/1/14
 Date

NOTE: Information submitted on this form is public information.



PARKS AND RECREATION COMMISSION



Application for Reappointment to Parks + Rec.
(City Commission)

Name Walker Robert
Last First

Home Address 1150 SE Azulea Roseburg 97470 541-672-7740
Street City Zip Home Phone

Occupation Substitute teacher/drivers education / Roseburg
Place of Employment

Business Address ESD / school dist Business Phone 541-637-9511

E-Mail Address: rwalker6275@gmail.com

1. How long have you served on this Commission? 4 years.?

2. Do you reside within the Roseburg city limits? Yes No

3. Do you reside within the Roseburg school district? Yes No

4. Do you own property or a business within the City? Yes No

5. The Municipal Code calls for 75% attendance to serve on City Commissions. Can you meet this obligation? yes.

6. What contribution have you made to the Commission since your appointment?
helped Golf course turn over to kupper management.

7. Please list several items you believe the Commission needs to address during an ensuing term.
water park funding
activities in city parks.

Thank you for your continued interest in serving. Return completed applications to the City Manager's Office, City Hall, 900 SE Douglas, Roseburg, OR 97470, no later than 5:00 p.m. on December 1, 2014. You may also e-mail to ddavidson@cityofroseburg.org

Robert Walker 10/28/2014
Signature of Applicant Date

NOTE: Information submitted on this form is public information.

PARKS AND RECREATION COMMISSION



Application for Appointment to Parks
(Commission)

PLEASE PRINT

Name Cotterell Bob
Last First

Home Address 1052 W Nebo Roseburg 97471 541-430-0945
Street City Zip Home Phone

Occupation Retired Police / Roseburg
Place of Employment

Business Address _____ Phone _____

1. Do you reside within the Roseburg city limits? X Yes _____ No _____
2. Do you reside within the Urban Growth Boundary or School District Boundary? X Yes _____ No _____
3. Do you own property or a business within the City? X Yes _____ No _____
4. How did you learn about this vacancy?

Newspaper _____ Word of Mouth X
Notice in the Mail _____ Other (Specify) _____

5. At least one monthly meeting or more is required plus significant time reading agenda material to prepare for meetings. Please check the times when you would be able to attend meetings.

Morning (7:30 or 8:00 am) X Early Afternoon (1:30 -3:30) X
Late Afternoon (3:30-5:00) X Evening (7:00 p.m.) X

6. The Municipal Code requires a minimum attendance rate of 75% each calendar year. Can you meet this requirement? X Yes _____ No _____
7. What experience/training do you have that qualifies you for this particular appointment and what specific contributions do you hope to make?

8. Please give a brief description of your involvement in community groups and activities.

Part of the driving force for creation of Skate Park. Past President and 20 year participant of Music on the Half Shell. Raised about 1/3 of funding for the Fir Grove/VA Cemetery Parking Lot. Past Board Member CASA of Douglas County, Past Board Member of MED COM. Current Board Member of Southern Oregon Regional Brokerage. Past Liaison between Council and Veteran's Groups. Life Member Vietnam Veteran's of America.

9. Please list community topics of particular concern to you that relate to this appointment.

Continued stewardship of existing parks facilities. Continued partnerships with community/neighborhood groups and the City in maintaining and improving neighborhood parks. Keeping the parks open to all populations, keeping the parks relevant to current needs.

10. Please list your reasons for wishing to be appointed.

I have always been a strong advocate for the parks system. I believe I contributed to the successful stewardship of the facilities while acting as Parks Commission Chair. I understand budgeting, long term and emergency. I understand grant applications and requirements. I have had a strong presence in the Community on quality of life issues for at least 30 years.

Note: City of Roseburg employees may not serve on an elected body.

Return completed application to the City Manager's Office, 900 SE Douglas, Roseburg, OR 97470 or e-mail to info@cityofroseburg.org.

If applicable, you will be advised when the City Council will conduct interviews of the applicants. Plan to be present to discuss your application with the Council. The Council will endeavor to make its selection at that meeting; however, it may wish to take more time to deliberate before making the appointment.

Information on this form is public information.
Thank you for your expression of interest in serving the community.

Rme (sent electronic) 1/5/2015
Signature of Applicant Date

E-Mail Address:
bobc@ehealthlink.com

RECEIVED
NOV 20 2014
CITY OF ROSEBURG
MANAGERS

PARKS AND RECREATION COMMISSION



Application for Appointment to Parks and Recreation
(Commission)

PLEASE PRINT

Name GILBERT, Bentley
Last First

Home Address 1395 SB. Lane Ave Roseburg 97470 503
Street City Zip Home Phone 931-5577

Occupation Writer/Editor
Place of Employment

Business Address _____
Phone _____

1. Do you reside within the Roseburg city limits? Yes ✓
Yes No

2. Do you reside within the Urban Growth Boundary or School District Boundary? Yes
Yes No

3. Do you own property or a business within the City? Yes
Yes No

4. How did you learn about this vacancy?
Newspaper ✓ Word of Mouth _____
Notice in the Mail _____ Other (Specify) _____

5. At least one monthly meeting or more is required plus significant time reading agenda material to prepare for meetings. Please check the times when you would be able to attend meetings.
Morning (7:30 or 8:00 am) ✓ Early Afternoon (1:30 -3:30) ✓
Late Afternoon (3:30-5:00) ✓ Evening (7:00 p.m.) ✓

6. The Municipal Code requires a minimum attendance rate of 75% each calendar year. Can you meet this requirement? Yes
Yes No

7. What experience/training do you have that qualifies you for this particular appointment and what specific contributions do you hope to make?
Avid park user; board member & President of Friends group of historical home museum in Salem (OR) public park; other civic organizations

PARKS AND RECREATION COMMISSION

8. Please give a brief description of your involvement in community groups and activities. *steering committee member, three local political campaigns; former youth base ball coach and tennis instructor; volunteer tutor (reading and writing), Umpqua Valley Disabilities Network; former local Board member, SMART Reading program; volunteer, nearby horse sanctuary*
9. Please list community topics of particular concern to you that relate to this appointment. *Maintaining number & quality of local parks;*

10. Please list your reasons for wishing to be appointed. *To serve the residents of my city in an area (parks & recreation) important to me*

Note: City of Roseburg employees may not serve on an elected body.

Return completed application to the City Manager's Office, 900 SE Douglas, Roseburg, OR 97470.

If applicable, you will be advised when the City Council will conduct interviews of the applicants. Plan to be present to discuss your application with the Council. The Council will endeavor to make its selection at that meeting; however, it may wish to take more time to deliberate before making the appointment.

Information on this form is public information.
Thank you for your expression of interest in serving the community.

Bentley B. Yellat *20 November 2014*
Signature of Applicant Date
E-Mail Address: *bud0847@gmail.com*

PARKS AND RECREATION COMMISSION



Application for Appointment to Parks and Recreation
(Commission)

PLEASE PRINT

Name VanWinkle Robin
Last First

Home Address 123 SE Rifle Range Rd. Roseburg 97470 672-5865
Street City Zip Home Phone

Occupation Director of Community & Workforce Training / Umpqua Community College
Place of Employment

Business Address 2555 NE Diamond Lk. Blvd. 541-440-4651
Phone

1. Do you reside within the Roseburg city limits? X Yes No
2. Do you reside within the Urban Growth Boundary or School District Boundary? X Yes No
3. Do you own property or a business within the City? X Yes No

4. How did you learn about this vacancy?

Newspaper X Word of Mouth X
Notice in the Mail Other (Specify)

5. At least one monthly meeting or more is required plus significant time reading agenda material to prepare for meetings. Please check the times when you would be able to attend meetings.

Morning (7:30 or 8:00 am) X Early Afternoon (1:30 -3:30)
Late Afternoon (3:30-5:00) Evening (7:00 p.m.)

6. The Municipal Code requires a minimum attendance rate of 75% each calendar year. Can you meet this requirement? X Yes No

7. What experience/training do you have that qualifies you for this particular appointment and what specific contributions do you hope to make?

I hold an undergraduate degree in Leisure Studies from UofO with an emphasis in Public Park & Recreation. I have 20+ years experience with youth and recreation programs, managing large events, and overseeing a self-sustaining unit that relies on fees. I can contribute to the Commission by bringing my background and experience to the issues that arise.

PARKS AND RECREATION COMMISSION

8. Please give a brief description of your involvement in community groups and activities.

4-H Club Leader
Atrusa Club of Roseburg
Graduate of Project Leadership and the Ford Leadership Institute
Live Well Douglas County

9. Please list community topics of particular concern to you that relate to this appointment.

I would like to see the City continue to provide great parks and recreation activities for residents because they support livability and in turn, support economic development, recreation and cultural activities can attract and retain young people and families. Good ~~park~~ parks support healthy habits and successful aging.

10. Please list your reasons for wishing to be appointed.

I'm interested in learning more about the park system in Roseburg and contributing time and effort to the city.

Note: City of Roseburg employees may not serve on an elected body.

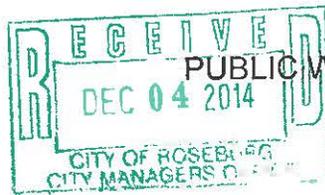
Return completed application to the City Manager's Office, 900 SE Douglas, Roseburg, OR 97470.

Planning Commission applicants will be advised when the City Council will conduct interviews of the applicants. Plan to be present to discuss your application with the Council. The Council will endeavor to make its selection at that meeting; however, it may wish to take more time to deliberate before making the appointment.

Information on this form is public information.
Thank you for your expression of interest in serving the community.

Robin VanDerKle 11/4/14
Signature of Applicant Date

E-Mail Address: johnandrobinw@q.com



Application for Reappointment to Public Works
(City Commission)

Name Dayton Jr Fred
Last First

Home Address PO Box 1066 Roseburg OR 541-672-5143
Street City Zip Home Phone

Occupation Retired _____
Place of Employment

Business Address _____ Business Phone 541-784-8061

E-Mail Address: fred.daytonjr@msdc.com

1. How long have you served on this Commission? 37 years

2. Do you reside within the Roseburg city limits? Yes _____ No

3. Do you reside within the Roseburg school district? Yes _____ No

4. Do you own property or a business within the City? Yes _____ No _____

5. The Municipal Code calls for 75% attendance to serve on City Commissions. Can you meet this obligation? yes

6. What contribution have you made to the Commission since your appointment?
many over the years

7. Please list several items you believe the Commission needs to address during an ensuing term. financial challenge
infrastructure maintenance and upgrade

Thank you for your continued interest in serving. Return completed applications to the City Manager's Office, City Hall, 900 SE Douglas, Roseburg, OR 97470, no later than 5:00 p.m. on December 1, 2014. You may also e-mail to ddavidson@cityofroseburg.org

[Signature] _____ 12-1-14 _____
Signature of Applicant Date

NOTE: Information submitted on this form is public information.

PUBLIC WORKS COMMISSION



Application for Reappointment to Public Works
(City Commission)

Name Forsberg Ryan
Last First

Home Address 2300 Old Willamette Ale Roseburg OR
Street City Zip Home Phone 97401-5411
457-8311

Occupation Project Coordinator / Aurora Utilities
Place of Employment

Business Address 1404 Granddine Rd Roseburg Business Phone 541-440-1102

E-Mail Address: ryan.forsberg@aurora.com

1. How long have you served on this Commission? 1

2. Do you reside within the Roseburg city limits? Yes No

3. Do you reside within the Roseburg school district? Yes No

4. Do you own property or a business within the City? Yes No

5. The Municipal Code calls for 75% attendance to serve on City Commissions. Can you meet this obligation? Yes

6. What contribution have you made to the Commission since your appointment?
As a representative of utility provider - I make sure we give all utilities notice of projects that could cause Resection Issues or help them recognize scope of projects

7. Please list several items you believe the Commission needs to address during an ensuing term.
prior notification - to public & utilities

Thank you for your continued interest in serving. Return completed applications to the City Manager's Office, City Hall, 900 SE Douglas, Roseburg, OR 97470, no later than 5:00 p.m. on December 1, 2014. You may also e-mail to ddavidson@cityofroseburg.org

[Signature] 12-5-2014
Signature of Applicant Date

NOTE: Information submitted on this form is public information.

**ROSEBURG CITY COUNCIL
AGENDA ITEM SUMMARY**

*cdc
12/24/14*



ELECTION OF COUNCIL PRESIDENT

Meeting Date: January 12, 2015
Department: Administration
www.cityofrosburg.org

Agenda Section: Council Reports
Staff Contact: Debi Davidson
Contact Telephone Number: 492-6866

ISSUE STATEMENT AND SUMMARY

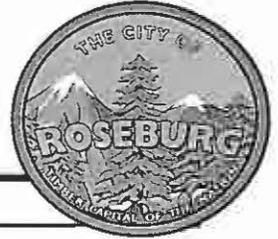
In accordance with Section 3.8 of the City Charter: "At the first meeting of the Council each year or as soon thereafter as practical, the Council shall choose one of its members to preside over the Council and perform the duties of Mayor in the absence of the Mayor from the City or in case of the Mayor's inability to act as such."

SUGGESTED MOTION

"I MOVE TO APPOINT COUNCILOR _____ TO ACT AS OUR 2015 CITY COUNCIL PRESIDENT."

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY

Je
1/5/15



PLANNING COMMISSION APPOINTMENTS

Meeting Date: January 12, 2015
Department: City Manager's Office
www.cityofroseburg.org

Agenda Section: Council Reports
Staff Contact: Debi Davidson
Contact Telephone Number: 492-6866

ISSUE STATEMENT AND SUMMARY

Appointments need to be made for Planning Commission positions with terms that expired December 31, 2014. In addition, one vacancy exists due to John McDonald's resignation submitted last fall.

BACKGROUND

A. **Council Action History.** n/a

B. **Analysis.**

The Municipal Code requires that any individual who wishes to serve on a City Commission, including those who wish to continue serving on a Commission after their term expires, shall complete an application as provided by the City Manager's Office. The City Manager is then to submit a copy of all applications to the Mayor and City Council. In the case of the Planning Commission, there is an additional provision that candidates are to be interviewed during a public meeting. This provision may be terminated and appointments made without interviews, upon a three-fourths vote of the entire membership of the Council.

Two Commission terms will expire December 31st, that of Scotty Ingeman and Daniel Onchuck, both of whom have previously been interviewed and have applied for reappointment.

As to the McDonald vacancy, we have received applications from Kerry Atherton, Ashley Hicks, Jessie Liebowitz, Duane Haaland and Brook Reinhard. The City Council has previously interviewed Hicks and Reinhard for the Planning Commission and Liebowitz for the City Council. Mr. Atherton and Mr. Haaland have not been interviewed.

C. **Financial and/or Resource Considerations.** n/a

D. **Timing Issues.**

Given business scheduled for Planning Commission consideration, it is recommended appointments be made as soon as practical.

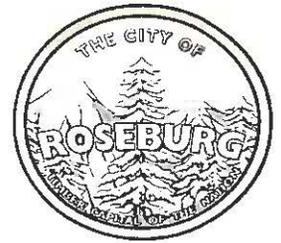
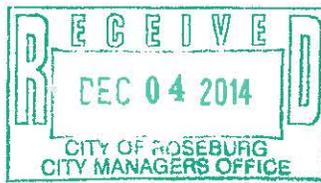
CITY COUNCIL OPTIONS

The Council has the option to:

1. Suspend the rules, waive candidate interviews and make three appointment(s); or
2. Reappoint Ingeman and Onchuck to the Commission and direct Staff to schedule interviews for the third position.
3. Make no appointment(s) and direct Staff to continue soliciting applications.

RECOMMENDATION

Pursuant to the Municipal Code, Staff has not made any recommendations as that choice lies specifically with the City Council.



Application for Reappointment to Planning
(City Commission)

Name Ingeman Scotty
Last First

Home Address 1548 Pine Roseburg or 97470 541-761-2890
Street City Zip Home Phone

Occupation Self-Employed / 1
Place of Employment

Business Address 1548 SE Pine St Business Phone 541-761-2890

E-Mail Address: Singeman2000@yahoo.com

1. How long have you served on this Commission? 1 full term

2. Do you reside within the Roseburg city limits? Yes No

3. Do you reside within the Roseburg school district? Yes No

4. Do you own property or a business within the City? Yes No

5. The Municipal Code calls for 75% attendance to serve on City Commissions. Can you meet this obligation? yes

6. What contribution have you made to the Commission since your appointment?
my involvement with the commission has allowed me to better serve my neighborhood!

7. Please list several items you believe the Commission needs to address during an ensuing term. Compliance

Thank you for your continued interest in serving. Return completed applications to the City Manager's Office, City Hall, 900 SE Douglas, Roseburg, OR 97470, no later than 5:00 p.m. on December 1, 2014. You may also e-mail to davidson@cityofroseburg.org

[Signature] 12/3/14
Signature of Applicant Date

NOTE: Information submitted on this form is public information.



Application for Reappointment to Planning Commission
(City Commission)

Name Onchuck Dan
Last First

Home Address 653 NE Nash Street, Roseburg, OR 97470 541-670-4567
Street City Zip Home Phone

Occupation Title Officer / First American Title
Place of Employment

Business Address 1700 NW Garden Valley Blvd Business Phone 541-464-5803

E-Mail Address: donchuck@firstam.com

- How long have you served on this Commission? 1 year
- Do you reside within the Roseburg city limits? X Yes No
- Do you reside within the Roseburg school district? X Yes No
- Do you own property or a business within the City? X Yes No
- The Municipal Code calls for 75% attendance to serve on City Commissions. Can you meet this obligation? Yes
- What contribution have you made to the Commission since your appointment?

Listen attentively, attempt to fairly apply LUDO to the facts in front of us, not allow my personal biases to influence my votes, and not screw things up for those on the Commission who know what they're doing.

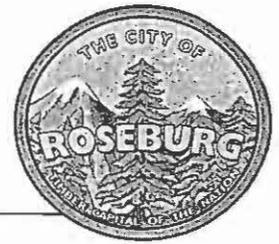
- Please list several items you believe the Commission needs to address during an ensuing term.

Bike path maintenance, fostering growth in the downtown area, improve and better utilize the City's riverfront area, and city park upkeep, upgrades and improvement

Thank you for your continued interest in serving. Return completed applications to the City Manager's Office, City Hall, 900 SE Douglas, Roseburg, OR 97470, no later than 5:00 p.m. on December 1, 2014. You may also e-mail to ddaavidson@cityofroseburg.org

Handwritten signature of Dan Onchuck.
Signature of Applicant

12/2/14
Date



Application for Appointment to PLANNING COMMISSION
(Commission)

PLEASE PRINT

Name ATHERTON KERRY
Last First

Home Address 1236 SE MILL ST, ROSEBURG, 97470, 541-671-2666
Street City Zip Home Phone

Occupation RETIRED / N/A
Place of Employment

Business Address N/A N/A
Phone

- 1. Do you reside within the Roseburg city limits? X Yes No
- 2. Do you reside within the Urban Growth Boundary or School District Boundary? X Yes No
- 3. Do you own property or a business within the City? X Yes No
- 4. How did you learn about this vacancy?

Newspaper Word of Mouth X
Notice in the Mail Other (Specify)

5. At least one monthly meeting or more is required plus significant time reading agenda material to prepare for meetings. Please check the times when you would be able to attend meetings.

Morning (7:30 or 8:00 am) X Early Afternoon (1:30 -3:30) X
Late Afternoon (3:30-5:00) X Evening (7:00 p.m.) X

6. The Municipal Code requires a minimum attendance rate of 75% each calendar year. Can you meet this requirement? X Yes No

7. What experience/training do you have that qualifies you for this particular appointment and what specific contributions do you hope to make? I HAVE BEEN WORKING IN COMMUNITY DEVELOPMENT FOR 6 YEARS ON THE BOARD OF SERVICE (SE ROSEBURG VOICES IN COMMUNITY ENHANCEMENT). I AM AN EXPERIENCED BUSINESS PLANNER, HAVING WORKED IN THIS CAPACITY FOR BOTH THE BOEING CO, AND DRENCO SYSTEMS (SUTHERLIN). I UNDERSTAND MANY LAND USE RULES AND THE URBAN GROWTH BOUNDARY REQUIREMENTS.

8. Please give a brief description of your involvement in community groups and activities. I AM A BOARD MEMBER OF S.E.R.V.I.C.E. AND HAVE BEEN INVOLVED IN COMMUNITY ORGANIZING FOR 6-7 YEARS. I AM THE "WATCH CAPTAIN" FOR THE MILL-PINE NEIGHBORHOOD WATCH GROUP. I AM A "PRECINCT COMMITTEE PERSON" FOR PRECINCT 22 (SERBORG). I WORKED ON THE "FIRM GROUND FOR KIDS" CAMPAIGN, FROM BEGINNING TO END.

9. Please list community topics of particular concern to you that relate to this appointment.
- ① URBAN GROWTH BOUNDARY
 - ② ZONING ISSUES FOR GROWTH WHILE PROTECTING EXISTING RESIDENTS
 - ③ STREETS AND TRAFFIC FLOW PROBLEMS / INTIGRATION W/ ODOT
 - ④ DOWNTOWN PLAN / HISTORIC AREA PLANS / RIVERFRONT DEVELOPMENT PLANS.

10. Please list your reasons for wishing to be appointed. ROSEBURG HAS BEEN IN THE DOLDRUMS FOR YEARS NOW. BUT I'M AN OPTOMIST AND I BELIEVE THINGS WILL START TO TURN AROUND IN THE NEXT 12-18 MONTHS. I WANT TO ^{BE} THERE TO HELP CHART OUR COURSE _{TO} EXPANSION & DEVELOPMENT. I AM AN EXPERIENCED PLANNER

Note: City of Roseburg employees may not serve on an elected body.

Return completed application to the City Manager's Office, 900 SE Douglas, Roseburg, OR 97470.

If applicable, you will be advised when the City Council will conduct interviews of the applicants. Plan to be present to discuss your application with the Council. The Council will endeavor to make its selection at that meeting; however, it may wish to take more time to deliberate before making the appointment.

Information on this form is public information.
Thank you for your expression of interest in serving the community.

Signature of Applicant: Kerry Atchison Date: 12/12/14

E-Mail Address: kba7772002@yahoo.com



Application for Appointment to PLANNING Commission
(Commission)

PLEASE PRINT

Name HAA LAND Duane
Last First

Home Address 640 SE Summit Roseburg 97470 541 673 2795
Street City Zip Home Phone

Occupation ACCOUNTANT HOME Office/self
Place of Employment

Business Address 640 SE Summit 541 673 279
Phone

1. Do you reside within the Roseburg city limits? Yes No

2. Do you reside within the Urban Growth Boundary or School District Boundary?

3. Do you own property or a business within the City? Yes No

4. How did you learn about this vacancy?

Newspaper Word of Mouth _____
Notice in the Mail _____ Other (Specify) _____

5. At least one monthly meeting or more is required plus significant time reading agenda material to prepare for meetings. Please check the times when you would be able to attend meetings.

Morning (7:30 or 8:00 am) _____ Early Afternoon (1:30 -3:30)
Late Afternoon (3:30-5:00) Evening (7:00 p.m.)

6. The Municipal Code requires a minimum attendance rate of 75% each calendar year. Can you meet this requirement? Yes No

7. What experience/training do you have that qualifies you for this particular appointment and what specific contributions do you hope to make?

over 30 years of small business
ACCOUNTING AND Tax Consulting AND
compliance.

8. Please give a brief description of your involvement in community groups and activities.

No PAST EXPERIENCE

9. Please list community topics of particular concern to you that relate to this appointment.

Identify and promote and attract new businesses to Roseburg that will enhance and foster a stable economic base for the city

10. Please list your reasons for wishing to be appointed.

Many years of experience in small business consulting I have a keen interest in community development I'd like to put my years of experience and education to use.

Note: City of Roseburg employees may not serve on an elected body.

Return completed application to the City Manager's Office, 900 SE Douglas, Roseburg, OR 97470.

Planning Commission applicants will be advised when the City Council will conduct interviews of the applicants. Plan to be present to discuss your application with the Council. The Council will endeavor to make its selection at that meeting; however, it may wish to take more time to deliberate before making the appointment.

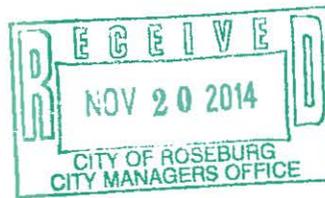
Information on this form is public information.

Thank you for your expression of interest in serving the community.

Deane S. Haaland
Signature of Applicant

Dec 26, 2014
Date

E-Mail Address: dhaaland@pfitax.com



Application for Appointment to Planning Commission
(Commission)

PLEASE PRINT

Name Hicks Ashley
Last First

Home Address 1718 SE Giles st. Rsbq. 97470 541-672-5288
Street City Zip Home Phone

Occupation Self-Employed Roseburg, OR
Place of Employment

Business Address 1718 SE Giles st. Rsbq. 541-672-5288
Phone

- 1. Do you reside within the Roseburg city limits? Yes No
- 2. Do you reside within the Urban Growth Boundary or School District Boundary? Yes No
- 3. Do you own property or a business within the City? Yes No
- 4. How did you learn about this vacancy?

Newspaper _____ Word of Mouth _____
Notice in the Mail _____ Other (Specify) city website

- 5. At least one monthly meeting or more is required plus significant time reading agenda material to prepare for meetings. Please check the times when you would be able to attend meetings.
Morning (7:30 or 8:00 am) ✓ Early Afternoon (1:30 -3:30) ✓
Late Afternoon (3:30-5:00) ✓ Evening (7:00 p.m.) ✓

- 6. The Municipal Code requires a minimum attendance rate of 75% each calendar year. Can you meet this requirement? Yes No

7. What experience/training do you have that qualifies you for this particular appointment and what specific contributions do you hope to make?
state of oregon licensed contractor since 2007
• Experience reading contracts.
• Ability to understand complex information.
I hope to contribute my time serving our community.

8. Please give a brief description of your involvement in community groups and activities.

Organizer, South Umpqua River Clean Up
City of Roseburg, Budget Committee
Downtown Roseburg Association,
• Board Secretary
• Design Committee

9. Please list community topics of particular concern to you that relate to this appointment.

N/A

10. Please list your reasons for wishing to be appointed.

There is a open position.
I have interest in planning, Land Use
and local government.

Note: **City of Roseburg employees may not serve on an elected body.**

Return completed application to the City Manager's Office, 900 SE Douglas, Roseburg, OR 97470.

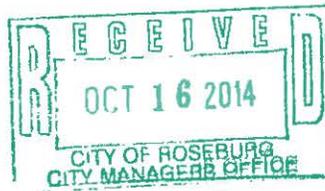
Planning Commission applicants will be advised when the City Council will conduct interviews of the applicants. Plan to be present to discuss your application with the Council. The Council will endeavor to make its selection at that meeting; however, it may wish to take more time to deliberate before making the appointment.

Information on this form is public information.

Thank you for your expression of interest in serving the community.


Signature of Applicant _____ "11/19/2014"
Date

E-Mail Address: ashley.nroseburg@hotmail.com



Application for Appointment to Planning
(Commission)

PLEASE PRINT

Name Liebowitz Jessie
Last First

Home Address 3032 W Harvard #12 Rosby 97471
Street City Zip Home Phone

Occupation Director of Youth Ministry / Faith Lutheran 5108
Place of Employment

Business Address 820 Penwood Rosby 97471 541-622-
Phone 2231

- 1. Do you reside within the Roseburg city limits? Yes No
- 2. Do you reside within the Urban Growth Boundary or School District Boundary? Yes No
- 3. Do you own property or a business within the City? Yes No

- 4. How did you learn about this vacancy?
 Newspaper _____ Word of Mouth Yes
 Notice in the Mail _____ Other (Specify) _____

5. At least one monthly meeting or more is required plus significant time reading agenda material to prepare for meetings. Please check the times when you would be able to attend meetings.

Morning (7:30 or 8:00 am) _____ Early Afternoon (1:30 -3:30) Yes
Late Afternoon (3:30-5:00) Yes Evening (7:00 p.m.) Yes

- 6. The Municipal Code requires a minimum attendance rate of 75% each calendar year. Can you meet this requirement? Yes No

7. What experience/training do you have that qualifies you for this particular appointment and what specific contributions do you hope to make?

B.S. in Public Policy / Administration
Want to contribute to making decisions
on how our city grows & develops

8. Please give a brief description of your involvement in community groups and activities.

I am on the Board for the Housing & Homeless Coalition, Volunteer @ Casade Belen, active in Outreach through the church, Feed the Burg, daughter's dance school

9. Please list community topics of particular concern to you that relate to this appointment.

Economic Development
Housing & Homelessness

10. Please list your reasons for wishing to be appointed.

I want an opportunity to be involved in local government to help improve the community I live in.

Note: City of Roseburg employees may not serve on an elected body.

Return completed application to the City Manager's Office, 900 SE Douglas, Roseburg, OR 97470.

Planning Commission applicants will be advised when the City Council will conduct interviews of the applicants. Plan to be present to discuss your application with the Council. The Council will endeavor to make its selection at that meeting; however, it may wish to take more time to deliberate before making the appointment.

Information on this form is public information.

Thank you for your expression of interest in serving the community.

Signature of Applicant

Date

E-Mail Address:

10-16-14

jesstiebowitz19@gmail.com



Application for Appointment to Planning Commission
(Commission)

PLEASE PRINT

Name Reinhard Brook
Last First

Home Address 1337 SE Main Street, Roseburg 97470 637-5223
Street City Zip Home Phone

Occupation Attorney / Umpqua Valley Public Defender
Place of Employment

Business Address 505 SE Main Street 957-5344
Phone

1. Do you reside within the Roseburg city limits or the Urban Growth Boundary?

X
Yes No

2. Do you own property or a business within the City?

X
Yes No

3. How did you learn about this vacancy?

Newspaper _____ Word of Mouth _____
Notice in the Mail _____ Other (Specify) From Brian Davis

4. At least one monthly meeting or more is required plus significant time reading agenda material to prepare for meetings. Please check the times when you would be able to attend meetings.

Morning (7:30 or 8:00 am) _____ Lunch (Noon-1:30 pm) X
Afternoon (4:00-6:00) _____ Evening (7:00 p.m.) X

5. The Municipal Code requires a minimum attendance rate of 75% each calendar year. Can you meet this requirement?

X
Yes No

6. What experience/training do you have that qualifies you for this particular appointment and what specific contributions do you hope to make?

Former newspaper reporter covering city government in Klamath Falls, Oregon, and covering government in Bentonville, Arkansas. 3 years experience as an attorney, working to solve problems and dealing with all walks of life. Also, I spent the last two years serving on the board of directors for the Oregon Criminal Defense Lawyers Association, a non-profit with more than 1,300 members statewide. I enjoy the decision-making process on a board.

7. Please give a brief description of your involvement in community groups and activities.

My family lives just a few blocks from downtown, and we love all the local events. We are active in our church at Redeemer's Fellowship. I don't have any other local organizations I'm a part of right now, which is part of the reason I'd like to volunteer and be on the planning commission.

8. Please list community topics of particular concern to you that relate to this appointment.

I don't have any preconceived ideas about land use in Roseburg. I think it's important to find a balance between the needs of landowners and the conflicts that can be created when someone uses their land in a way that impacts their neighbors. From personal experience, I think the hurdles to something as simple as getting permission to own a few chickens is a bit crazy, but I don't think that's necessarily something within the ambit of the planning commission.

9. Please list your reasons for wishing to be appointed.

I grew up in Eugene. I've lived in Roseburg now almost three years, and it's starting to feel like home. I'd like to contribute, and I think my analytical skills as a lawyer will be useful on the planning commission. I think it's also positive that my day job isn't land use, so I'll be bringing a different perspective to the commission than a typical attorney applicant. (That being said, I wouldn't be surprised if you didn't want another attorney on the board.)

Note: City of Roseburg employees may not serve on an elected body.

Return completed application to the City Manager's Office, 900 SE Douglas, Roseburg, OR 97470 or e-mail to info@cityofroseburg.org. Applications will be accepted until the position is filled.

If applicable, you will be advised when the City Council will conduct interviews of the applicants. Plan to be present to discuss your application with the Council. The Council will endeavor to make its selection at that meeting; however, it may wish to take more time to deliberate before making the appointment.

Information on this form is public information.

Thank you for your expression of interest in serving the community.



Signature of Applicant

12/3/14

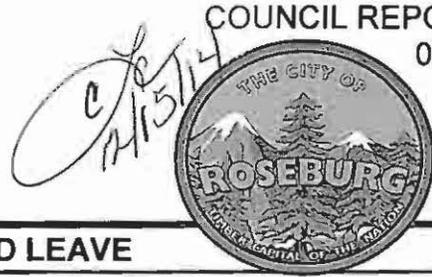
Date

E-Mail Address:

brook@brookreinhard.com

**ROSEBURG CITY COUNCIL
AGENDA ITEM SUMMARY**

COUNCIL REPORTS C
01-12-15



COUNCILOR MCDONALD LEAVE

Meeting Date: January 12, 2015
Department: City Manager's Office
www.cityofroseburg.org

Agenda Section: Council Reports
Staff Contact: Sheila R. Cox
Contact Telephone: 492-6866

ISSUE STATEMENT AND SUMMARY

Newly elected City Councilor John McDonald is on military deployment and will, therefore, be out of the City and unavailable to serve in his Council capacity until mid-February. The City Charter requires that the City Council approval such leave from the City.

BACKGROUND

- A. Council Action History.** The City Council has not considered this matter.
- B. Analysis.** Section 6.5 of the City Charter states as follows:

"An elective City office becomes vacant whenever its incumbent is absent from the City for thirty consecutive days without the consent of the Council or whenever the elected City officer has been absent from meetings of the Council for sixty days without the Council's consent or whenever a Councilor removes his or her residence from the ward from which he or she is elected or appointed."

Inasmuch as Councilor McDonald has been and will continue to be deployed outside of Roseburg through mid-February, the City Council needs to acknowledge and approve that absence to ensure that the position cannot be proclaimed vacant pursuant to Charter provisions.

- C. Financial and/or Resource Considerations.** N/A
- D. Timing Issues.** Inasmuch as Councilor McDonald is currently on leave, it is recommended immediate action be taken to approve the leave.

COUNCIL OPTIONS

Council has to option to either grant or not grant approval for the leave.

STAFF RECOMMENDATION

Staff recommends the City Council approve the leave.

RECOMMENDED MOTION

"I MOVE TO CONSENT TO CITY COUNCILOR-ELECT JOHN MCDONALD'S ABSENCE FROM THE CITY OF ROSEBURG FOR A PERIOD EXCEEDING THIRTY DAYS AND ENDING APPROXIMATELY FEBRUARY 13, 2015."

SRC

**MINUTES OF THE REGULAR MEETING
OF THE ROSEBURG CITY COUNCIL**

DECEMBER 8, 2014

Mayor Larry Rich called the regular meeting of the Roseburg City Council to order at 7:00 p.m. on Monday, December 8, 2014 in the City Hall Council Chambers, 900 SE Douglas, Roseburg, Oregon. Councilor Marks led the Pledge of Allegiance.

ROLL CALL

Present: Councilors Bob Cotterell, Ken Fazio, Victoria Hawks, Steve Kaser, Marty Katz, Lew Marks and Tom Ryan.

Others present: City Manager Lance Colley, City Attorney Bruce Coalwell, City Recorder Sheila Cox, Police Captain Jerry Matthews, Public Works Director Nikki Messenger, Finance Director Ron Harker, Fire Chief Gregg Timm, Community Development Director Brian Davis, Human Resources Director John VanWinkle, Management Technician Debi Davidson and Kyle Bailey of KQEN Radio.

MAYOR REPORTS

Mayor Rich acknowledged the following election results and directed the Recorder to enter the results into the record:

<u>Mayor</u>	
Larry Rich	3,897
Mike Baker	2,952
<u>City Councilor Ward 1, Position 1</u>	
Alison Eggers	602
Shaun Ryan	410
<u>City Councilor Ward 1, Position 2</u>	
Kenneth Fazio	875
<u>City Councilor Ward 2, Position 1</u>	
Tom Ryan	1,093
<u>City Councilor Ward 3, Position 1</u>	
John McDonald	708
Bob Cotterell	590
<u>City Councilor Ward 3, Position 2</u>	
Victoria Hawks	1,147
<u>City Councilor Ward 4, Position 1</u>	
Steve Kaser	711
Ashley Hicks	611
<u>City Councilor Ward 4, Position 2</u>	
Lew Marks	1,020

Rich offered the following reminders: 1) 100th birthday bash for the Stewart Park locomotive on December 10th at 1:00 p.m.; 2) Kane/Oak/Washington open house on December 18th at 6:00 p.m. in the Public Safety Center; and 3) in the event the University of Oregon football team wins a spot in the National Championship football game on January 12, 2015, the Council meeting scheduled for that date will be postponed to the following evening.

Outgoing Councilor Bob Cotterell was honored for his service for the preceding four years. Rich expressed particular appreciation for Cotterell's efforts in generating volunteer work and donations to help complete the Guardians of Heroes parking lot. Cotterell expressed his pleasure at being able to serve and wished the Council good luck in their future endeavors. Colley, too, expressed appreciation for Cotterell on behalf of himself and Staff.

COMMISSION REPORTS/COUNCIL WARD REPORTS

Kaser reported the Public Works Commission discussed the five year pavement management engineering services contract.

Cotterell reported the Parks and Recreation Commission discussed the anniversary for the Stewart Park locomotive.

Marks reported on the results of the RAIN investment conference and encouraged everyone to view the video on the RAIN website which promotes the Roseburg area for business.

Cotterell moved to accept Marty Verberkmoes' resignation from the Parks and Recreation Commission with regrets. Motion was seconded by Ryan and carried unanimously.

CONSENT AGENDA

Ryan moved to approve the following Consent Agenda items:

- A. Minutes of November 24, 2014 regular meeting.
- B. OLCC Ownership Change, ARS-Fresno, 2610 NW Edenbower

Motion was seconded by Cotterell and carried unanimously.

ORDINANCE NO. 3440 - DOUGLAS ELECTRIC COMPREHENSIVE PLAN AMENDMENT/ZONE CHANGE

Cox read Ordinance No. 3440 for the second time, entitled: An Ordinance Declaring a Comprehensive Plan Amendment and Zone Change for a Property Located Along NE Vine Street. Cotterell moved to adopt the ordinance, seconded by Marks. Roll call vote was taken and motion carried unanimously. Rich proclaimed the adoption of Ordinance No. 3440.

PAVEMENT MANAGEMENT CONTRACT AWARD

Messenger reported on statements of qualifications received for engineering services for pavement management consisting of design, engineering, planning and consulting services. Cost estimate for the five year contract was anticipated at \$500,000. She noted the selection must be based on qualifications only with cost negotiated after award. Kaser moved to award the Five Year Pavement Management Program engineering contract to Murray, Smith & Associates upon the expiration of the seven day Notice of Intent to Award period. Motion was seconded by Hawks and carried unanimously.

ITEMS FROM MAYOR, COUNCIL OR CITY MANAGER

Kaser requested and received consensus for the Mayor to send Christmas cards to officials from Sister City Aranda de Duero, Spain.

Colley issued a reminder that City Staff is in the midst of a food drive for the UCAN food bank. Repositories are located in City Hall and the Public Safety Center.

It was announced that the Firefighters are involved with the Toys for Tots program sponsored nationwide by Marine Corps Reserve. New, unused toys may be delivered to any fire station with the give-away scheduled for December 21st from 7:00 am. to 4:00 p.m. at Hucrest Elementary School.

Katz reported that he met with Colley, Messenger, VanWinkle and Cotterell about a potential parks volunteer program.

Council was reminded that there will not be a meeting on December 22nd.

EXECUTIVE SESSION

The Council recessed at 7:23 in order to meet in executive session under the authority of ORS 192.660(2)(d). Council reconvened in regular session at 7:44 p.m.

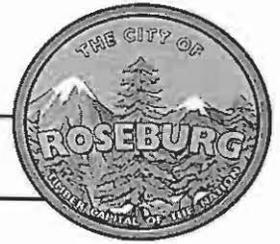
Meeting adjourned at 7:44 p.m.



Debi Davidson
Management Technician

ajc
12/23/14

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



OLCC APPLICATION-CHANGE OF OWNERSHIP R-MART

Meeting Date: January 12, 2015
Department: City Recorder
www.cityofroseburg.org

Agenda Section: Consent
Staff Contact: Sheila Cox
Contact Telephone Number: 492-6866

ISSUE STATEMENT AND SUMMARY

Roseburg Municipal Code Chapter 9.12 requires staff review of all applications submitted to the Oregon Liquor Control Commission for a license to sell alcoholic beverages within the City. Upon completion of staff review, the City Recorder is required to submit the application and a recommendation concerning endorsement to the Council for its consideration. Changes to existing licenses must be processed in the same manner.

BACKGROUND

OLCC has received a change of ownership application for R-Mart, located at 2646 W Harvard. This is an "Off-Premises Premises" sales license application submitted by Paramjit Kaur and Manjit Sandu who are changing the corporation name.

- A. **Council Action History.** Chapter 9.12 requires Council to make a recommendation to OLCC on the approval or denial of all liquor license applications submitted by any establishment located inside City limits.
- B. **Analysis.** The Police Department conducted a background investigation on the applicant and found no reason to deny the application.
- C. **Financial and/or Resource Considerations.** The applicant has paid the appropriate fee for City review of the application.
- D. **Timing Issues.** The applicant is requesting endorsement from the Council for immediate submittal to OLCC.

COUNCIL OPTIONS

Council may recommend OLCC approval of the application as submitted or recommend denial based on OLCC criteria.

STAFF RECOMMENDATION

Staff recommends Council approval of the application as submitted.

SUGGESTED MOTION

"I MOVE TO RECOMMEND APPROVAL OF THE OLCC CHANGE OF OWNERSHIP APPLICATION FOR R-MART LOCATED AT 2646 W HARVARD IN ROSEBURG."

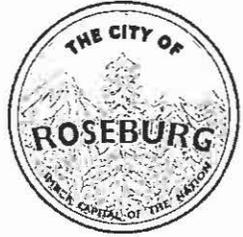
ATTACHMENTS

A. Subject Application

c: Applicant
OLCC

Handwritten signature/initials

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



Award Recommendation – Task Order No. 1 for Pavement Management Services - NE Stephens Street Pavement Rehabilitation, Project No. 15PW08

Meeting Date: January 13, 2015
Department: Public Works
www.cityofroseburg.org

Agenda Section: Consent
Staff Contact: Nikki Messenger
Contact Telephone Number: 541-492-6730

ISSUE STATEMENT AND SUMMARY

The City recently entered into a contract with Murray, Smith, and Associates, Inc. (MSA) for the Five Year Pavement Management program. The issue for the Council is whether to authorize Task Order No.1 under the master agreement.

BACKGROUND

A. Council Action History. On December 8, 2014, Council awarded a Five Year Pavement Management Program engineering contract to MSA.

B. Analysis. The City is currently dedicating \$800,000 or more annually to pavement rehabilitation projects, including slurry seals, overlays and grind/inlays. Over the next five years, the City expects to spend additional resources on pavement rehabilitation utilizing Urban Renewal Funding for arterial and downtown streets within the Urban Renewal District.

Under the master contract with MSA, staff will negotiate a separate task order for each project or work assignment. Staff has identified pavement rehabilitation on NE Stephens Street from NE Stewart Parkway to Newton Creek Road as a top priority for 2015. This task order represents the first project to be authorized under the five year agreement.

Task Order No. 1 provides complete study and design services required to prepare biddable construction documents for the NE Stephens Street Pavement Rehabilitation project. The project tentatively consists of the following:

- Full width 2 inch grind and inlay for approximately 5,240 foot segment of Stephens from Stewart Parkway to Newton Creek Road. (This may change slightly as the actual pavement section will be finalized during design.)
- ADA curb ramp improvements at all intersections within project limits as necessary for compliance with Public Rights-of-Way Accessibility Guidelines (PROWAG).
- Analysis, design and installation of mid-block pedestrian crosswalk with a refuge island and appropriate safety treatments (rectangular rapid flashing beacon, advance warning, striping, etc.).

C. Financial and/or Resource Considerations. The proposed cost of Task Order No.1 is \$94,695. Money is available in the current year budget to proceed with design of the

project. The Five Year Capital Improvement budget includes construction of this project in FY 15-16. The estimated construction cost is \$1,100,000 and will be funded by transportation funds and urban renewal funds.

D. Timing Issues. It is staff's intent to bid the project in June and construct the project July through September, 2015.

COUNCIL OPTIONS

Council has the option to:

1. Award a task order to MSA for \$94,695; or
2. Request more information; or
3. Direct staff to not proceed with this pavement rehabilitation project.

STAFF RECOMMENDATION

Money has been budgeted and is available to complete this design work. The project is included in the Five Year Capital Improvement Plan for completion in 2015-16. Therefore, staff recommends that Council authorize a task order with Murray, Smith & Associates for \$94,695. The Public Works Commission will be discussing this task order at their January 8th meeting.

SUGGESTED MOTION

I move to authorize Task Order No. 1 for the NE Stephens Street Pavement Rehabilitation project design services with Murray, Smith & Associates in an amount not to exceed \$94,695.

ATTACHMENTS

None.

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY

SLC
12/9/14

PUBLIC HEARING A
1-12-15



OLCC APPLICATION-NEW OUTLET CHI'S GARDEN

Meeting Date: January 12, 2015
Department: City Manager's Office
www.cityofroseburg.org

Agenda Section: Public Hearing
Staff Contact: Sheila Cox
Contact Telephone Number: 492-6866

ISSUE STATEMENT AND SUMMARY

Roseburg Municipal Code Chapter 9.12 requires staff review of all applications submitted to the Oregon Liquor Control Commission for a license to sell alcoholic beverages within the City. Upon completion of staff review, the City Recorder is required to submit the application and a recommendation concerning endorsement to the Council for its consideration.

BACKGROUND

We have received an application for a new outlet location for Chi's Garden located at 1023 NE Stephens. This is a "Full On-Premises Sales" license application owned by Yit Chan Chi and Qiongci Chi.

- A. **Council Action History.** Council is required to hold a public hearing before recommending OLCC denial or approval of any application for a new outlet.
- B. **Analysis.** Notice of the public hearing was published and posted, and a background investigation was conducted on the applicants in accordance with Roseburg Municipal Code Chapter 9.12. Our office received no objections to issuance of the license, and the Police Department found no reason to deny the application as presented. Council is required to allow an opportunity for comment regarding the license during the public hearing.
- C. **Financial and/or Resource Considerations.** The applicants have paid the appropriate fee for City review of the application.
- D. **Timing Issues.** The applicant is requesting endorsement from the Council for immediate submittal to OLCC.

COUNCIL OPTIONS

Council may recommend OLCC approval of the application as submitted or recommend denial based on OLCC criteria.

STAFF RECOMMENDATION

Staff recommends Council approval of the application as submitted.

SUGGESTED MOTION

"I MOVE TO RECOMMEND OLCC APPROVAL OF THE NEW LOCATION APPLICATION FOR A FULL ON-PREMISES SALES LICENSE FOR "CHI'S GARDEN" LOCATED AT 1023 NE STEPHENS."

ATTACHMENTS

A. Subject Application

c: Applicant
OLCC



OREGON LIQUOR CONTROL COMMISSION LIQUOR LICENSE APPLICATION

Application is being made for:

LICENSE TYPES

- Full On-Premises Sales (\$402.60/yr)
- Commercial Establishment
- Caterer
- Passenger Carrier
- Other Public Location
- Private Club
- Limited On-Premises Sales (\$202.60/yr)
- Off-Premises Sales (\$100/yr)
 - with Fuel Pumps
- Brewery Public House (\$252.60)
- Winery (\$250/yr)
- Other: _____

ACTIONS

- Change Ownership
- New Outlet
- Greater Privilege
- Additional Privilege
- Other Change of Location

90-DAY AUTHORITY

Check here if you are applying for a change of ownership at a business that has a current liquor license, or if you are applying for an Off-Premises Sales license and are requesting a 90-Day Temporary Authority

APPLYING AS:

- Limited Partnership
- Corporation
- Limited Liability Company
- Individuals

CITY AND COUNTY USE ONLY

Date application received: _____

The City Council or County Commission:

(name of city or county)

recommends that this license be:

- Granted
- Denied

By: _____
(signature) (date)

Name: _____

Title: _____

OLCC USE ONLY

Application Rec'd by: ds

Date: 12-01-14

90-day authority: Yes No

1. Entity or Individuals applying for the license: [See SECTION 1 of the Guide]

① Chi's INC ③ _____

② _____ ④ _____

2. Trade Name (dba): Chi's Garden

3. Business Location: 1023 NE Stephens Roseburg Douglas OR 97470
(number, street, rural route) (city) (county) (state) (ZIP code)

4. Business Mailing Address: 528 SE Stephens SE Roseburg OR 97470
(PO box, number, street, rural route) (city) (state) (ZIP code)

5. Business Numbers: (541) 464-8395
(phone) (fax)

6. Is the business at this location currently licensed by OLCC? Yes No

7. If yes to whom: _____ Type of License: _____

8. Former Business Name: Chi's Garden

9. Will you have a manager? Yes No Name: _____
(manager must fill out an Individual History form)

10. What is the local governing body where your business is located? Roseburg
(name of city or county)

11. Contact person for this application: Qiongci (Nikki) Chi (541) 378-8568
(name) (phone number(s))
202 NE Rifle Range #5 (541) 464-8435
(address) (fax number) (e-mail address)

I understand that if my answers are not true and complete, the OLCC may deny my license application.

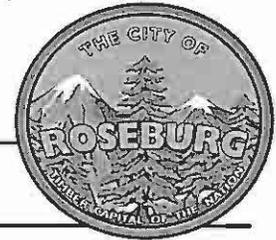
Applicant(s) Signature(s) and Date:

① [Signature] Date 11/18/14 ③ _____ Date _____

② [Signature] Date 11/18/14 ④ _____ Date _____

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY

gjc
12/29/14



OLCC APPLICATION-NEW OUTLET PURPLE PARROT

Meeting Date: January 12, 2015
Department: City Manager's Office
www.cityofroseburg.org

Agenda Section: Public Hearing
Staff Contact: Sheila Cox
Contact Telephone Number: 492-6866

ISSUE STATEMENT AND SUMMARY

Roseburg Municipal Code Chapter 9.12 requires staff review of all applications submitted to the Oregon Liquor Control Commission for a license to sell alcoholic beverages within the City. Upon completion of staff review, the City Recorder is required to submit the application and a recommendation concerning endorsement to the Council for its consideration.

BACKGROUND

We have received an application for a new outlet location for Purple Parrot located at 3001 NW Stewart Parkway Suite 101. This is a "Limited On-Premises Sales" license application owned by Michael Chamberlin, Susan Herzog, Tezra Kong and Christina Bates.

- A. **Council Action History.** Council is required to hold a public hearing before recommending OLCC denial or approval of any application for a new outlet.
- B. **Analysis.** Notice of the public hearing was published and posted, and a background investigation was conducted on the applicants in accordance with Roseburg Municipal Code Chapter 9.12. Our office received no objections to issuance of the license, and the Police Department found no reason to deny the application as presented. Council is required to allow an opportunity for comment regarding the license during the public hearing.
- C. **Financial and/or Resource Considerations.** The applicants have paid the appropriate fee for City review of the application.
- D. **Timing Issues.** The applicant is requesting endorsement from the Council for immediate submittal to OLCC.

COUNCIL OPTIONS

Council may recommend OLCC approval of the application as submitted or recommend denial based on OLCC criteria.

STAFF RECOMMENDATION

Staff recommends Council approval of the application as submitted.

SUGGESTED MOTION

"I MOVE TO RECOMMEND OLCC APPROVAL OF THE NEW LOCATION APPLICATION FOR A LIMITED ON-PREMISES SALES LICENSE FOR "PURPLE PARROT" LOCATED AT 3001 NW STEWART PARKWAY SUITE 101."

ATTACHMENTS

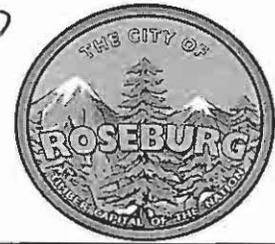
A. Subject Application

c: Applicant
OLCC

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY

INFORMATIONAL A
1-12-15

CLC
1/15/15



ACTIVITY REPORT

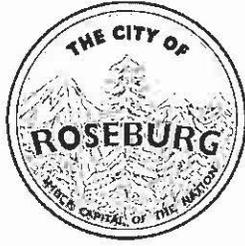
Meeting Date: January 12, 2015
Department: City Manager
www.cityofroseburg.org

Agenda Section: City Manager Reports
Staff Contact: C. Lance Colley
Contact Telephone Number: 492-6866

ISSUE STATEMENT AND SUMMARY

At each meeting I will provide the City Council with a report on the activities of the City, along with an update on operational/personnel related issues which may be of interest to the Council. These reports shall be strictly informational and will not require any action on the Council's part. The reports are intended to provide a mechanism to solicit feedback and enhance communication between the Council, City Manager and City Staff. For your January 12, 2015, meeting, I provide the following items:

- Department Head Meeting Agendas
- Tentative Future Council Agenda Items
- City Manager Weekly Messages



Agenda
Department Heads Meeting
December 9, 2014 – 10:00 a.m.

1. Review December 8, 2014 Council Meeting
2. Review Tentative January 12, 2015 Council Meeting
3. Tentative Future Agenda
4. Document Signing/Grants
 - St. Joseph Catholic Church Procession
 - Umpqua Local Goods right-of-Way Use
 - Education Reimbursement Request
5. Credit Card Process and Monthly Statements
6. Radio Analysis Committee
7. Toys For Tots
8. CIS Conference
9. Review Year End Reports and Goals
10. Department Items

City Connection Schedule

Distribute January 13, 2015

Potential Articles:

State of the City

Derelict/Dangerous Buildings Guidelines

Chestnut Signal

Blue Sky Challenge Results

Eastwood Park Improvements

Highway 138/Downtown Improvements

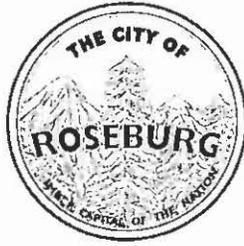
Deadline December 16, 2014

City Manager's Message

Court Street Wall Repair

Airport Paving

Reservoir Hill Piping Project



Agenda
Department Heads Meeting
December 15, 2014 – 10:00 a.m.

1. Review Tentative January 12, 2015 Council Meeting
2. Tentative Future Agenda
3. Document Signing/Grants
 Online Utility Exchange Agreement
4. City Hall HVAC
5. City Councilor Orientation
6. City Connection Articles due Tomorrow
7. Department Items

City Connection Schedule

Distribute January 13, 2015

Deadline December 16, 2014



Agenda
Department Heads Meeting
January 5, 2015 – 10:00 a.m.

1. Review Tentative January 12, 2015 Council Meeting (Postponed to January 13th)
2. Tentative Future Agenda
3. Document Signing/Grants
 - Cities Digital Contract
 - Alcohol Event – Arts Center
 - Recreational Trails Program Agreement
 - Notice of Acceptance Harris Hills Storm Line
 - Pavement Management Contract
4. February 9 – Chamber of Commerce State of the City Presentation
5. Pool Car Relocation
6. Goal Setting
7. Department Items

TENTATIVE FUTURE COUNCIL AGENDA

Unscheduled

- City Hall Entry/Finance Department Remodel
- Community Development Block Grant Process
- LUDO Update – Part 2
- Noise Ordinance
- Parking Enforcement Agreement
- Parking Meter Removal – Oak and Washington
- Roadside Memorial Policy
- Tree Ordinance
- Urban Services Agreement
- Amending RMC 5.04 Water Rules and Regulations

January 26, 2015

Special Presentation

- A. NeighborWorks Umpqua – Housing Rehabilitation
- B. CAFR Review – Auditor Tom Davidson (Invite Budget Committee)
- C. Quarterly Financial Report – Quarter Ended December 31, 2014
- D. 2015-2016 Budget Calendar

Consent Agenda

- A. Minutes of January 12, 2015 Meeting

Department Items

- A. Highway 138 Waterline Bid Award
- B. Resolution No. 2015-01 – Prequalified Concrete Contractors
- C. Highway 138 Construction Management Services Contract
- D. Spruce/Parrott Engineering Request for Proposals Recall
- B. Emergency Preparedness

Informational

- A. Activity Report

February 9, 2015

Council Ward Reports

- A. Resolution No. 2015-___ - Adopting Goals

Consent Agenda

- A. Minutes of January 26, 2015 Meeting

February 23, 2015

6:00 Special Meeting

- A. Risk Management and Ethics, City/County Insurance Services

Consent Agenda

- A. Minutes of February 9, 2015 Special Meeting
- B. Minutes of February 9, 2015 Regular Meeting

Department Items

- A. The Partnership Annual Report

Informational

- A. Activity Report

Executive Session

- A. City Manager Quarterly Evaluation

March 9, 2015

Consent Agenda

- A. Minutes of February 23, 2015 Meeting

Department Items

- A. Visitors Bureau Annual Report

Informational

- A. Activity Report

March 23, 2015

Consent Agenda

- A. Minutes of March 9, 2015 Meeting

Informational

- A. Activity Report

April 13, 2015

Mayor Reports

- A. Volunteer Recognition Month Proclamation

Consent Agenda

- A. Minutes of March 23, 2015 Meeting
- B. 2015 OLCC License Renewal Endorsement

Informational

- A. Activity Report
- B. Budget Calendar Reminder

April 27, 2015

Consent Agenda

- A. Minutes of April 13, 2015 Meeting

Informational

- A. Activity Report (Court & Quarterly Financial Report – Quarter Ended March 31)

May 11, 2015

Mayor Reports

- A. Bike to Work Proclamation

Consent Agenda

- A. Minutes of April 27, 2015 Meeting
- B. U-TRANS Services Contract

Informational

- A. Activity Report

Executive Session

- A. City Manager Quarterly Evaluation



June 8, 2015

Mayor Reports

- A. Camp Millennium Week Proclamation
- B. Ride to Work Day Proclamation

Consent Agenda

- A. Minutes of May 11, 2015 Meeting
- B. Fee Amendment Resolutions

Public Hearing

- A. Resolution No. 2015-____, 2015/16 Budget Adoption

Informational

- A. Activity Report

Urban Renewal Agency Board Meeting

- A. Approval of Minutes
- B. Public Hearing – 2015/16 Budget Adoption

June 22, 2015

Consent Agenda

- A. Minutes of June 22, 2015 Meeting

Informational

- A. Activity Report

Executive Session – Municipal Judge Evaluation

July 13, 2015

Consent Agenda

- A. Minutes of June 22, 2015 Meeting

Informational

- A. Activity Report

July 27, 2015

Consent Agenda

- A. Minutes of July 13, 2015 Meeting

Informational

- A. Activity Report (Court & Quarterly Financial Report – Quarter Ended June 30)

August 10, 2015

Consent Agenda

- A. Minutes of July 27, 2015 Meeting

Informational

- A. Activity Report



August 24, 2015

Consent Agenda

- A. Minutes of August 10, 2015 Meeting

Informational

- A. Activity Report

Executive Session

- A. City Manager Quarterly Evaluation

September 14, 2015

Council Reports

- A. Implementation of Annual City Manager Performance Evaluation

Consent Agenda

- a. Minutes of August 24, 2015 Meeting

Department Items

- A. Downtown Roseburg Association Annual Report

Informational

- A. Activity Report

September 28, 2015

Mayor Reports

- A. Walk and Bike to School Day Proclamation

Consent Agenda

- A. Minutes of September 14, 2015 Meeting

Informational

- A. Activity Report

October 12, 2015

Consent Agenda

- A. Minutes of September 28, 2015

Informational

- A. Activity Report

October 26, 2015

Consent Agenda

- A. Minutes of October 12, 2015

Informational

- A. Activity Report (Court & Quarterly Financial Report – Quarter Ended Sept 30)



November 9, 2015

Consent Agenda

- A. Minutes of October 26, 2015

Informational

- A. Activity Report

Executive Session

- A. City Manager Annual Review

November 23, 2015

Council Report

- A. Manager's Contract

Consent Agenda

- A. Minutes of November 9, 2015

Informational

- A. Activity Report

December 14, 2015

Consent Agenda

- A. Minutes of November 23, 2015

Informational

- A. Activity Report

December 28, 2015

Consent Agenda

- A. Minutes of December 14, 2015

Informational

- A. Activity Report

Friday December 5, 2014

Good Friday afternoon everyone. I missed last week's message, and this one will likely be a little short. Thank you all for your thoughts and prayers as we prepare for the services for my mother. As you might imagine, this has been a pretty difficult last couple of weeks.

I hope you all enjoyed your Thanksgiving holiday. At this time of year, I believe it is important to consider the many wonderful opportunities that this community offers, and to reach out to help those less fortunate. As part of our effort to reach out, we are once again participating in a food drive to benefit the UCAN food bank. If you have an opportunity, please drop off some non-perishable food items or cash (see attached flyer). As giving as our community is, we still have a number of people in need of our generosity and support.

The last two weeks have not included a lot of commission meetings, but the Public Works Commission did meet Thursday to consider a recommendation for award of a professional services contract to provide design and oversight of our pavement management system for the next five years. We generally spend about \$800,000 annually on our overlay/slurry seal projects and we draw from the pavement management program to identify priorities for the annual investment. Council, sitting as the Urban Renewal Agency Board, also recently approved some major overlay/maintenance projects that will be part of the contract. Those projects will include portions of Stewart Parkway, Stephens Street, Garden Valley and the downtown area. We are looking forward to getting a new contractor in place to get started on the program. The contract award is on your Council agenda for Monday evening.

The Planning Commission also met this week to evaluate an application for a change in status for a property in a Planned Unit Development. The Commission asked for additional information and the decision on the application was postponed until a later date.

On Tuesday, John VanWinkle, Nikki Messenger and I met with Councilors Cotterell and Katz to discuss some opportunities related to the creation of a more formal volunteer program within the our parks and trail system. Staff will put some information together and present it to Council at your second meeting in January to determine if Council as a whole is interested in pursuing some additional programs in the park system. Thanks to Marty for presenting the idea. We will look forward to a discussion with Council about the options for a program.

Wednesday I spent the day in an emergency operations training with Police Sergeant Jeff Eichenbusch and Deputy Fire Marshall Monte Bryan to evaluate the uses of social media before, during and after an emergency event. The training was very compelling and we will be working in the near future to initiate a City Facebook page and Twitter account to provide communications during emergencies and disaster events. It is clear that traditional media outlets and means of communications are no longer adequate to get essential information out to our community in real time, and we want to move forward fairly quickly with this component of social media. Once we get comfortable with the benefits of social media utilization in these situations, we will look at expanding our presence online as a regular communications tool.

Our December 8th meeting is the last time we will all get together this calendar year. I hope you all have a great holiday season as we will look forward to accomplishing great things together over the course of the next year. The end of the year is a time for reflection on the year past and planning for the future. We will be looking for a time for Goal Setting as soon all of the Council is sworn in for the next year. We have made significant progress on the current Council Goals, and we look forward to identifying priorities for our work for the next couple of years.

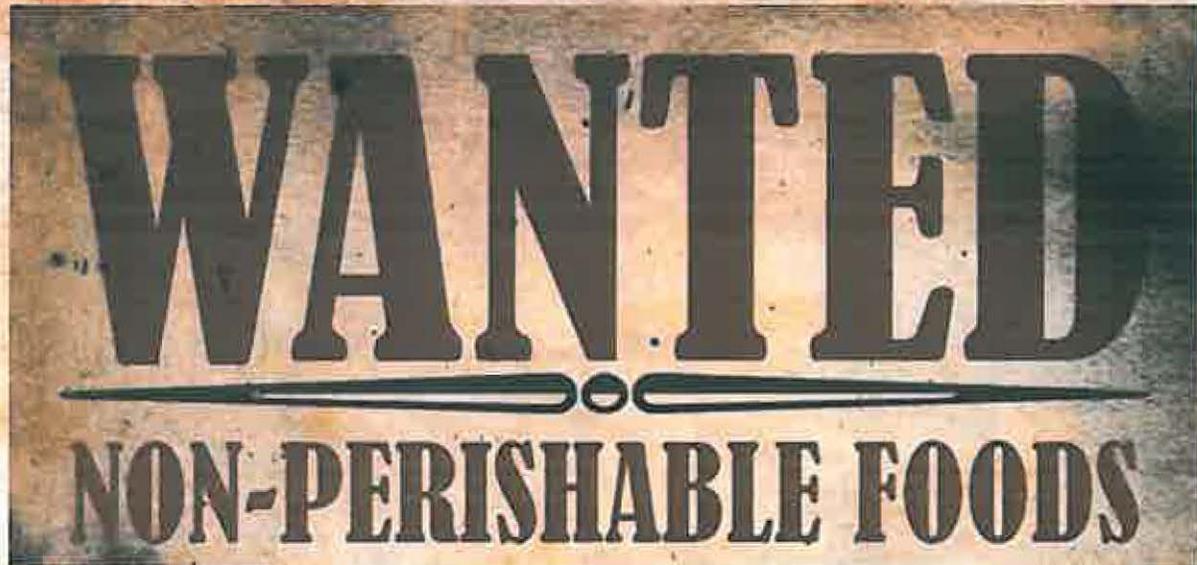
I would also like to take this opportunity to thank our department heads for their hard work and leadership over the course of these last two years. I could not ask for a better group of people to share this opportunity for leadership with. They do great work, and do not get the credit they are each individually due. I look forward to working with them for many years to come.

I would also like to thank Councilor Cotterell. Bob has served our community with distinction during his term of office. He has supported Council's efforts to make this a better place live, work and play and shared his time, energy and talents in support of staff to help keep us moving in the right direction. Thanks Bob. We look forward to your continued support and involvement.

Have a great weekend all, and we will see you Monday!

City of Roseburg CANNED FOOD DRIVE

To benefit local citizens in need



GOAL – 2,000 pounds

Let's see if we can match or beat our goal!

Drop Off Locations:

City Hall – City Administration

Public Safety Center – Lobby

Fulton Maintenance Shop

Brix Grill - Downtown Restaurant



UCAN Food Bank will collect and distribute

Money Donations Accepted
\$1 = 4lbs
(helps provide 3 meals)
Make checks payable to UCAN Food Bank
All Cash or Checks need to be given to the City Manager's Office to lock in a safe until food drive has ended

Drop off any non-perishable food items

Nov. 24th to Dec. 19th



For questions
call 541-492-6866

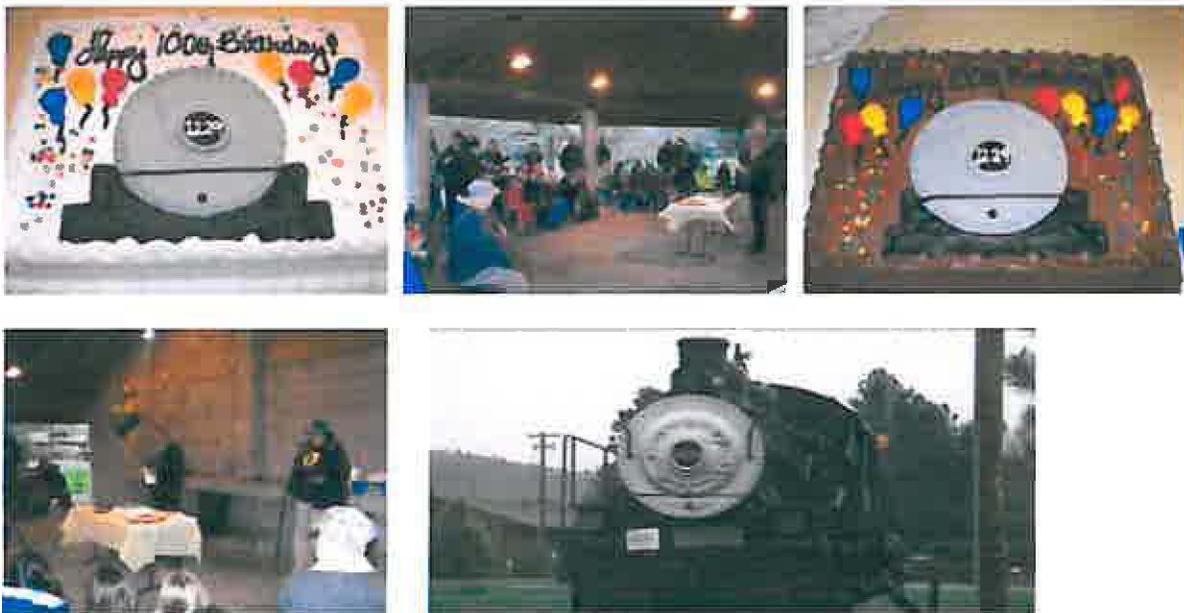
ktate@cityofroseburg.org



December 12, 2014

Good Friday afternoon everyone. As this year comes to a close I would once again like to thank all of you for your service to the community. Being an elected official at the local level is an extremely important yet somewhat thankless job. Throw in the "volunteer" component of your service and some would wonder why you do it. My thanks to you is because we recognize that your selfless service is because you want our community to be a great place to live. You all attended your last Council meeting of 2014. Many of you chaired or attended many commission and/or committee meetings as well. You also spent many hours preparing for those meetings and helping us develop programs and policies to move our organization and our community forward. So with our great appreciation, thank you.

On Wednesday this week, Councilor Cotterell, volunteer Keith VanAtta and City staff had an opportunity to celebrate the 100th birthday of Engine 1229 which is located in Stewart Park. Over the years, a number of attempts have been made by other organizations to purchase or move the engine out of our park. With great assistance from Keith, the local Rotary Clubs and many other volunteers, not only has the engine stayed in Stewart Park, it was renovated almost to its original state and is still a part of our park and our history. Third grade teachers Sherryl Bailey and Chris Backen from Fir Grove Elementary brought their classes over to participate in the celebration. The third graders have been reviewing some of the engine's history and participating in an art class project where students colored or painted the historic engine. It was a great opportunity to get students involved in the City.



On Thursday, the DRA, NeighborWorks Umpqua and the SERVICE Group held an open house downtown to reach out to the community and receive input and ideas from citizens about the Mill Pile Historic District and the downtown core area. Many staff had

an opportunity to share ideas and perspectives about the future of the area. I hope some of you took the opportunity to provide input as well.

Also on Thursday, staff held our annual year end pot luck lunch. We had a great turnout and I would like to thank all those who attended. Special thanks to the Fire Department folks who did the heavy lifting to set up, organize and breakdown the event. Many others participated and I think these types of activities create a much more cohesive organization and frankly, it's a lot of fun to sit down as a group and share!



I attended a meeting this morning with the new director of PERS, a PERS Board member and some PERS staff and employer representatives to talk about formalizing some opportunities for employers to participate in policy discussions in advance of the final decision making process. We had a very productive meeting and I believe it will lead to much better communications and positive input into this very important program that we belong to.

Have a great weekend everyone.

Friday December 19, 2014

Good Friday afternoon! Given the current holiday schedules and some scheduled time off, this will be my last Friday message for 2014. So I will start this off by saying thank you to you all! Mayor, Council and leadership staff have all worked together to make this a great year. We completed a number of projects and many of the action steps to achieve our Council goals. With a goal setting session right around the "new year's" corner, I would ask each of you to consider those big picture ideas you would put forward to the group for consideration for our new goals. Based on some preliminary meetings, it appears some of our current goals may be considered for continuance, but I want to make sure we get each of your ideas on the table for discussion.

This was a very busy pre-holiday week. On Monday, Councilor Marks and I attended the Partnership Board meeting. We discussed the work plan for the upcoming year for the Partnership. Much of the energy will be focused on work force development for job retention and expansion within Douglas County. The Partnership continues to work with the City, Douglas County, Umpqua Training and Employment and other key partners to ensure that when job expansion occurs, we are in a position to help. Additional time and energy will be spent on the Med Ed project. We will work with an existing college to evaluate how many of the moving parts work to create a Roseburg campus and will be working to determine if our model for sponsorship will be looked upon favorably as we develop the programs. We will identify potential financial partners/donors and work with them to determine if this local campus might become a reality. The final major work item for next year is a grant related project that will evaluate the current state of the "wine tourism" industry and to identify areas that could enhance our place as a destination for wine enthusiasts.

Prior to the Partnership meeting I had an opportunity to meet with UCC President Joe Olson and PP & L Regional Manager Monte Mendenhall to review our participation in the recent Blue Sky challenge and to discuss the potential for a Blue Sky solar grant for the college's proposed health career and science building on their campus. The Blue Sky challenge went very well and our community easily surpassed the goals set out at the beginning of the challenge. We will continue to work with PP & L as we install new lighting as part of the Oak/Washington project and potentially the lighting in the parking structure as well. New LED technology should allow us to provide better lighting for the future at much lower energy consumption. Nikki had one new LED light installed in front of City Hall if you want to take a look at the difference. The new light uses about ¼ of the power that our existing lights use.

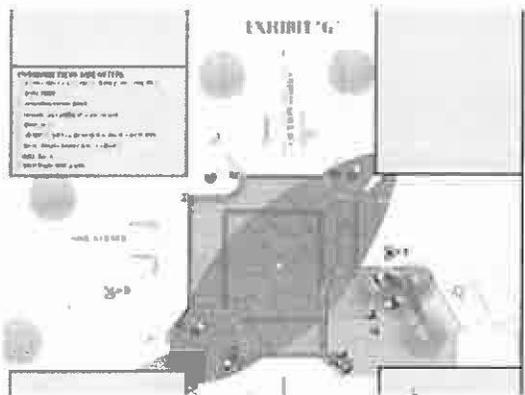
The Historic Resources Review Commission met on Wednesday afternoon. They approved the demolition of a structure on the corner of Pine Street and Cass Avenue across from the Village Station. After demolition, the Roseburg Rescue Mission will convert the property into a parking lot and will landscape the area in front of their existing retail store and remove that parking area. Overall this will be a much safer parking area than their current situation and the landscaping will certainly enhance the appearance of the area along Pine Street. The Commission also approved a request to modify a residence in the Laurelwood neighborhood that had previously asked for and received a slightly different approval.

On Thursday the Airport Commission met. The Commission reviewed and approved a request from a group representing the "Control-Line Regional Competition" committee. The group puts on a regional competition involving people from seven western states and portion of Canada where individuals show, fly and "race" large scale model aircraft that are attached by control lines. This competition had been held at the Roseburg Regional Airport during the 1990's but had been held at the Eugene airport for a number of years. The group has been told that they will not be able to use the space in Eugene and they indicated they would like to move it back to Roseburg. Subject to evaluating the needed space and impact on operations, the Commission approved the use and the group will seek approval from the Region to bring the competition here.



Thursday evening Public Works staff and i. e. Engineering presented the final design concepts and preliminary schedule for the Oak/Washington project in an open house at the Public Safety Center. The meeting was well attended by a very supportive group of downtown and surrounding area residents. The concepts were very well received and folks asked great questions about traffic impacts and public travel during construction. We will need to work closely with downtown businesses and our community to make sure people know how to get around downtown during the construction project. Signage and communication will be a key to help everyone get through the construction portion of this project as we make this corridor improvement. This is a very exciting project and I would like to thank Nikki Messenger, Jim Maciariello and the folks from i. e.

Engineering for their diligence and hard work in putting this design together. The project will have a very positive impact on the community for many years to come.



On the project front, we have recently completed a few projects and are ready to start a couple more. Except for some hydro seeding, the Eastwood Park project is complete and open to the neighborhood. Kids are really enjoying the playground improvements and I am sure parents enjoy the opportunity to have their kids close to home as opposed to driving to another playground. The Court Street retaining wall and sidewalk replacement is being completed today, with a little pavement work to follow. The project is behind schedule, but it is close to being wrapped up. The waterline work that needs to be completed in advance of the Highway 138 Corridor project is out to bid and have a request for proposal out for concrete construction services pre-qualification for the upcoming Oak/Washington project. I also wanted to let you know that the leaf pickup program will continue through January 5th. As the weather gets wetter, the leaves get heavier and pickup is a little slower, but we hope to complete all routes in a timely manner.

The Fire Department will be supporting City of Roseburg Firefighters along with their families, who will be hosting the 2014 Douglas County Toys for Tots give away this weekend. The Toys for Tots program is a United States Marine Corps Reserves program organized by local fire departments. For more than 24 years, off duty City of Roseburg Firefighters have participated in the program. Firefighters will be purchasing the toys on Saturday, December 20th and then distributing toys to parents of under privileged children on Sunday, December 21st. In a partnership with the Roseburg School District, toys will be given away at Hucrest Elementary School. Over \$10,000 is raised each year and toys are provided to over 1,500 children. You are all more than welcome to participate in the festivities.

I had an opportunity to meet with two Councilors and the Mayor in post evaluation, pre-goal setting meetings this week. I look forward to meeting with each of you in advance

of goal setting in an effort to make sure we can move through the process in an efficient and effective manner. As we move into the new year I am looking forward to sharing our programs and working collaboratively with community partners and citizens to enhance our economic vitality and community well-being. Collectively we can provide a much greater positive impact for our citizenry and I am looking forward to getting started!

Have a great holiday season and a Happy New Year everyone!