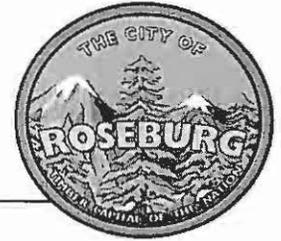


ROSEBURG CITY COUNCIL AGENDA – MARCH 9, 2015
City Council Chambers, City Hall,
900 S. E. Douglas Avenue, Roseburg, OR 97470



7:00 p.m. - Regular Meeting

1. **Call to Order – Mayor Larry Rich**
2. **Pledge of Allegiance**
3. **Roll Call**
Alison Eggers Ken Fazio Victoria Hawks Steve Kaser
Lew Marks John McDonald Tom Ryan
4. **Mayor Report**
5. **Commission Reports/Council Ward Reports**
6. **Audience Participation – See Information on the Reverse**
7. **Consent Agenda**
 - A. Minutes of February 23, 2015 Regular Meeting
 - B. Minutes of February 23, 2015 Special Meeting
8. **Ordinances**
 - A. 2nd Reading, Ordinance No. 3443 – Annexation, Zone Change, Boundary Line Adjustment and Withdrawal of .81 Acres of Property and .10 Acres of Right-of-Way at Stephens/Edenbower From Fire District No. 2
9. **Items From Departments**
 - A. Resolution No. 2015-03 – Spray Park Grant Application
 - B. The Partnership Annual Report
10. **Items From Mayor, Council or City Manager**
11. **Informational**
 - A. Activity Report
12. **Executive Session ORS 192.660(2)**
13. **Adjournment**

***** AMERICANS WITH DISABILITIES ACT NOTICE *****

Please contact the City Recorder's Office, Roseburg City Hall, 900 SE Douglas, Roseburg, OR 97470-3397 (Phone 541-492-6866) at least 48 hours prior to the scheduled meeting time if you need an accommodation. TDD users please call Oregon Telecommunications Relay Service at 1-800-735-2900.

AUDIENCE PARTICIPATION INFORMATION

The Roseburg City Council welcomes and encourages participation by citizens at all our meetings, with the exception of Executive Sessions which, by state law, are closed to the public. To allow Council to deal with business on the agenda in a timely fashion, we ask that anyone wishing to address the Council follow these simple guidelines:

Persons addressing the Council must state their name and address for the record, including whether or not they are a resident of the City of Roseburg. All remarks shall be directed to the entire City Council. The Council reserves the right to delay any action requested until they are fully informed on the matter.

TIME LIMITATIONS

With the exception of public hearings, each speaker will be allotted a total of 6 minutes. At the 4-minute mark, a warning bell will sound at which point the Mayor will remind the speaker there are only 2 minutes left. All testimony given shall be new and shall not have been previously presented to Council.

CITIZEN PARTICIPATION – AGENDA ITEMS

Anyone wishing to speak regarding an item on the agenda may do so when Council addresses that item. If you wish to address an item on the Consent Agenda, please do so under "Audience Participation. For other items on the agenda, discussion typically begins with a staff report, followed by questions from Council. If you would like to comment on a particular item, please raise your hand after the Council question period on that item.

CITIZEN PARTICIPATION – NON-AGENDA ITEMS

We also allow the opportunity for citizens to speak to the Council on matters not on this evening's agenda on items of a brief nature. A total of 30 minutes shall be allocated for this portion of the meeting.

If a matter presented to Council is of a complex nature, the Mayor or a majority of Council may:

1. Postpone the public comments to "Items From Mayor, Councilors or City Manager" after completion of the Council's business agenda, or
2. Schedule the matter for continued discussion at a future Council meeting.

The Mayor and City Council reserve the right to respond to audience comments after the audience participation portion of the meeting has been closed.

Thank you for attending our meeting – Please come again.

The City Council meetings are aired live on Charter Communications Cable Channel 191 and rebroadcast on the following Tuesday evening at 7:00 p.m. Video replays and the full agenda packet are also available on the City's website: www.cityofroseburg.org.

**MINUTES OF THE REGULAR MEETING
OF THE ROSEBURG CITY COUNCIL**

FEBRUARY 23, 2015

Mayor Larry Rich called the regular meeting of the Roseburg City Council to order at 7:00 p.m. on Monday, February 23, 2015, in the City Hall Council Chambers, 900 SE Douglas, Roseburg, Oregon. Councilor Ryan led the Pledge of Allegiance.

ROLL CALL

Present: Councilors Ken Fazio, Marty Katz, John McDonald Alison Eggers, Lew Marks, Victoria Hawks, Steve Kaser and Tom Ryan.

Absent: Councilor Marty Katz.

Others present: City Manager Lance Colley, City Attorney Bruce Coalwell, City Recorder Sheila Cox, Police Captain Jerry Matthews, Community Development Director Brian Davis, Finance Director Ron Harker, Public Works Director Nikki Messenger, Human Resources Director John VanWinkle, Fire Chief Gregg Timm, Management Technician Debi Davidson, Troy Brynelson of the News Review and Kyle Bailey of KQEN Radio.

MAYOR REPORT

Rich welcomed City Councilor Ward 3 John McDonald to the Council.

Matthews announced that Corporal Dennis Chrisenberg was chosen by his peers as the departments' Officer of the Year for the Optimist Club annual recognition.

COMMISSION REPORTS/COUNCIL WARD REPORTS

Fazio reported he chaired his first Parks and Recreation Commission meeting at which a grant for the spray park was discussed.

Ryan reported the Airport Commission discussed the wire airplane model convention to be held at the airport. Efforts are underway to organize the Wings and Wheels event which will be held the weekend after the Fourth of July.

RESOLUTION NO. 2015-01 – GOALS

Colley presented proposed goals developed as a result of the January goal setting session. Those were: A) Identify and implement long term infrastructure funding mechanisms to ensure infrastructure system sustainability; B) Implement the Urban Renewal financial and capital improvement plan; evaluate establishment of an additional Urban Renewal Plan area; C) Initiate community livability programs and beautification projects; and D) Define and establish business friendly/improved City image. Colley stated another work session will be scheduled to further discuss action items and timelines for the goals. Fazio moved to adopt Resolution No. 2015-01. Motion was seconded by Marks and carried unanimously.

CITY COUNCIL RESIGNATION –WARD 2 COUNCILOR MARTY KATZ

It was announced that Marty Katz submitted his resignation from the Council earlier today to be effectively immediately. Ryan moved to accept Katz's resignation with regrets. Motion was seconded by Fazio and carried unanimously. Rich stated Hawks will assume duties as Historic Resources Review Commission Chair.

CONSENT AGENDA

Ryan moved to approve the following Consent Agenda items:

- A. Minutes of February 9, 2015 regular meeting.
- B. OLCC Ownership Change, Little Brothers Pub, 428 SE Main
- C. Removal of 15 parking meters on Washington and Oak between Main and Kane as part of the Washington/Oak/Kane Street Improvement Project
- D. Intergovernmental agreement with RUSA to include sanitary sewer improvements in the Washington/Oak/Kane Street Improvement Project.

Motion was seconded by Hawks and carried unanimously.

PUBLIC HEARING – NEW OLCC OUTLET – DOWNTOWN MARKET, 741 SE JACKSON

At 7:07 p.m., Rich opened the public hearing regarding a proposed new OLCC outlet at 741 SE Jackson Street. Cox reported the background investigation and public notification indicated no reason to deny the application submitted by Maninderjit Kaur and Jit Singh. As no one else wished to speak, the hearing was closed at 7:09 p.m. Fazio moved to recommend OLCC approval of the new location application for an off-premises sales license for Downtown Market located at 741 SE Jackson Street. Motion was seconded by Hawks. Ryan indicated some downtown merchants were concerned about the sale of low-cost, single serve beer and wine in that location. Colley indicated that other markets have been asked to voluntarily not sell those products and Staff can ask this business as well, but any action would have to be voluntary. Motion was then voted on and carried unanimously.

PUBLIC HEARING–RESOLUTION NO. 2015-02–CONCRETE CONSTRUCTION SERVICES

At 7:10 p.m. Rich opened the public hearing regarding pre-qualified concrete contractors for the Washington/Oak/Kane project. Messenger reported that due to the complex nature of the concrete work involved with the themed intersections in this project, a request for qualifications was issued to pre-qualify concrete contractors for the project. Council was asked to approve Guido Construction and Brown Contracting as pre-qualified contractors to be included in the approved sub-contractor list. As no one else wished to speak, the hearing was closed at 7:15 p.m. Kaser moved to adopt Resolution No. 2015-02 and authorize pre-qualification of Guido Construction Inc. and Brown Contracting Inc. for concrete construction services related to the Washington/Oak/Kane Improvement Project. Motion was seconded by Hawks and carried unanimously.

PUBLIC HEARING – WITHDRAWAL OF PROPERTY AT STEPHENS/EDENBOWER FROM FIRE DISTRICT NO. 2 – ORDINANCE NO. 3425 #3443

Kaser recused himself from participating on this matter as he represents a party that is interested in the project aligned with the subject property. Rich explained the rules pertaining to the quasi-judicial hearing. At 7:17 p.m., Rich opened the public hearing regarding the annexation of 0.81 acres of property into the City near the intersection of Stephens Street and Edenbower Boulevard. Concurrent with that application is a zone change, boundary line adjustment and withdrawal of the property from Fire District No. 2. Davis explained that with the applicant's approval, Staff included 0.10 acres of Edenbower Boulevard right-of-way in the proposal in order to complete a contiguous annexation and prevent creation of a non-City island. The MR-40 zoning would be consistent with the Comprehensive Plan.

**Corrected per Administrative Order of the City Recorder 2/27/2015.*

As no one else wished to speak, the hearing was closed at 7:18 p.m. Ryan moved to adopt the Findings of Fact approved by the Planning Commission for File Nos. AN-14-1, ZC-14-3 and BLA-14-5. Motion was seconded by Fazio and carried with Kaser abstaining. Cox then read Ordinance No. 3443 for the first time, entitled: An Ordinance Annexing 0.91 Acres of Property and Associated Right-of-Way Located East of the Intersection of NE Stephens Street and Edenbower Boulevard; Withdrawing the Property From Douglas County Fire District 2; Amending the Roseburg Zoning Map; Adjusting the Boundary Line.

ORDINANCE NO. ~~3423~~ *3441 – STEWART PARKWAY RIGHT-OF-WAY VACATION

Cox read Ordinance No. 3441 for the second time, entitled: An Ordinance Vacating a Portion of NW Stewart Parkway Right-of-Way in the City of Roseburg. Inasmuch as he was not present for the public hearing on this matter, McDonald indicated he would abstain from voting. Ryan moved to adopt the ordinance, seconded by Fazio. Roll call vote was taken and motion carried with McDonald abstaining. Rich proclaimed the adoption of Ordinance No. 3441 **Corrected per Administrative Order of the City Recorder 2/27/2015*

ORDINANCE NO. ~~3424~~ *3442 – COMMISSION APPOINTMENT REQUIREMENTS

Cox read Ordinance No. 3442 for the second time, entitled: An Ordinance Amending Subsection 2.32.020(A) of the Roseburg Municipal Code Regarding Commission Appointments. Fazio moved to adopt the ordinance, seconded by Hawks. Roll call vote was taken and motion carried with McDonald abstaining. Rich proclaimed the adoption of Ordinance No. 3442 **Corrected per Administrative Order of the City Recorder 2/27/2015*.

ITEMS FROM MAYOR, COUNCIL OR CITY MANAGER

McDonald issued an invitation for Councilors to attend a SMART program fundraiser on March 12 from 5:00 to 8:00 with dinner at Danny Lang Teaching and Event Center.

Meeting adjourned at 7:24 p.m. at which time the Council convened in Executive Session under the authority of ORS 192.660(2)(i) regarding the City Manager's quarterly evaluation.


 Debi Davidson
 Management Technician

SRC

**MINUTES OF THE SPECIAL MEETING
OF THE ROSEBURG CITY COUNCIL**

FEBRUARY 23, 2015

Mayor Larry Rich called the special meeting of the Roseburg City Council to order at 6:01 p.m. on Monday, February 23, 2015, in the City Hall Council Chambers, 900 SE Douglas, Roseburg, Oregon.

ROLL CALL

Present: Councilors Ken Fazio, John McDonald, Lew Marks, Victoria Hawks, Steve Kaser and Tom Ryan. Alison Eggers arrived at 6:46 p.m.

Absent: Councilor Marty Katz.

Others present: City Manager Lance Colley, City Attorney Bruce Coalwell, City Recorder Sheila Cox, Human Resources Director John VanWinkle and Management Technician Debi Davidson.

RISK MANAGEMENT

VanWinkle introduced Tammy Fitch, representative from the City's insurance brokerage of Wilson-Heirgood Associates. Fitch shared a presentation regarding the City's insurer, City/County Insurance Services and ethics and risk management as those subjects pertain to elected officials. It was noted that because Council participated in this training, the City will receive a 1% discount on insurance premiums.

Meeting adjourned at 6:51 p.m.


Debi Davidson
Management Technician

ORDINANCE NO. ~~3425~~ 3443*

AN ORDINANCE ANNEXING 0.91 ACRES OF PROPERTY AND ASSOCIATED RIGHT-OF-WAY LOCATED EAST OF THE INTERSECTION OF NE STEPHENS STREET AND EDENBOWER BOULEVARD; WITHDRAWING THE PROPERTY FROM DOUGLAS COUNTY FIRE DISTRICT 2; AMENDING THE ROSEBURG ZONING MAP; ADJUSTING THE BOUNDARY LINE

THE CITY COUNCIL OF THE CITY OF ROSEBURG, OREGON, finds:

1. The proposed annexation meets the requirements of ORS 197.175 and adopted Statewide Planning Goals.
2. This proposal includes annexation of land and concurrent Zone Change and Boundary Line Adjustment for said land which came before the Roseburg Planning Commission as a Quasi-judicial matter considered at a public hearing after due and timely notice.
3. The annexation complies with provisions of ORS 222.120 and ORS 222.125, annexation by consent.
4. Owner of the subject property consents to annexation into the City as a logical extension of the city boundary.
5. The territory to be annexed is a part less than the entire area of a rural fire protection district - Douglas County Fire District No. 2.
6. The annexation and withdrawal of the property from the Douglas County Fire District No. 2 is consistent with the fundamental principles and applicable policies of the Roseburg Urban Area Comprehensive Plan Goals, Objectives and Policy Statements, and other adopted City policies, and it is in the best interest of the City that the area be annexed and withdrawn.
7. The City is willing to assume the responsibilities and indebtedness previously contracted by the District proportionate to the part of the District that has been annexed to the City upon the effective date of the withdrawal.
8. The City Council takes note of the Roseburg Urban Area Comprehensive Plan as adopted by the City Council in Ordinance No. 2345, effective on July 1, 1982, and re-adopted in Ordinance No. 2980 on December 9, 1996.
9. The City Council takes note of the Roseburg Land Use and Development Ordinance (LUDO) No. 2363, as originally adopted July 1, 1984, and re-adopted in Ordinance No. 3408 on March 11, 2013.
10. The subject land is zoned County Single Family Residential (R-1), and annexation will cause a Zone Change to a City designation of High-Density Residential (MR40).

11. All public facilities and services are within distance to serve the subject property.
12. Upon adoption of the ordinance, the City Recorder shall file a copy of the annexation ordinance with the Secretary of State as required by ORS 222.177.
13. Within 10 days from the effective date of the annexation, the City shall submit to the Douglas County Clerk, County Assessor, and Oregon Department of Revenue a detailed legal description of the new boundaries established by the city in accordance with ORS 222.010.
14. The following criteria exist:
 - a. The Annexation complies with ORS 222.125 and City Council Annexation Policies of Resolution 2006-04.
 - b. The Zone Change and Boundary Line Adjustment comply with Land Use and Development Ordinance Sections 5.4.030 and 6.1.210, respectively.

NOW, THEREFORE, THE CITY OF ROSEBURG ORDAINS AS FOLLOWS:

SECTION 1. The foregoing findings are hereby approved and incorporated herein.

SECTION 2. The subject real property was known as Tax Lot 201 of Township 27 South, Range 06 West, Section 1DA, Willamette Meridian. The property is annexed by way of Boundary Line Adjustment with the property to the east in a consolidated application per LUDO 5.1.060. Therefore, the subject property, with Boundary Line Adjustment and Annexation, is hereby annexed into the City of Roseburg and is now part of Tax Lot 202 of Township 27 South, Range 06 West, Section 1DA, Willamette Meridian, addressed as 3353 NE Stephens Street. The subject property annexation, also known as DOR File #10-P486-2015, is described in attached Exhibit "A" and shown on the map in attached Exhibit "B."

SECTION 3. This annexation and concurrent Zone Change and Boundary Line Adjustment have been processed pursuant to Roseburg Land Use and Development Ordinance.

SECTION 4. The City Council hereby adopts as its own the Findings of Fact and Decision of the Planning Commission dated February 2, 2015 and by reference incorporated herein.

SECTION 5. This annexation is made pursuant to the provisions of ORS 222.120, and 222.125, annexation by consent, for which a public hearing was conducted.

SECTION 6. The subject property shall be withdrawn from Douglas County Fire District No. 2 on the effective date of the annexation; at which time, the City shall assume the obligations referred to in ORS 222.520(2) and shall commence the procedure for division of assets provided in ORS 222.530. The particulars of said assumption of liabilities and division of assets shall be accomplished hereafter as provided in an Intergovernmental Agreement between the City and Douglas County Fire District No. 2 dated September 23, 2013.

SECTION 8. Upon adoption of the ordinance, the City Recorder shall file a copy of the annexation ordinance with the Secretary of State as required by ORS 222.177.

SECTION 9. The City Recorder shall submit the legal description of the territory annexed (attached hereto as Exhibit "A") and accurate map showing the annexed territory (attached hereto as Exhibit "B") to the Douglas County Assessor and the Oregon Department of Revenue as required by ORS 308.225.

SECTION 10. On the effective date of the annexation, the City shall amend the Roseburg Zoning Map by applying the identified zones to the subject properties, as shown by the list herein made part of this ordinance.

SECTION 11. Within 10 days from the effective date of the annexation, the City shall submit to the Douglas County Clerk, County Assessor, and Oregon Department of Revenue a detailed legal description of the new boundaries established by the city in accordance with ORS 222.010.

ADOPTED BY THE CITY COUNCIL THIS 9TH DAY OF MARCH, 2015.

APPROVED BY THE MAYOR THIS 9TH DAY OF MARCH, 2015.

MAYOR

ATTEST:

SHEILA R. COX, CITY RECORDER

** Number corrected per attached Administrative Order of the City Recorder.*

EXHIBIT A

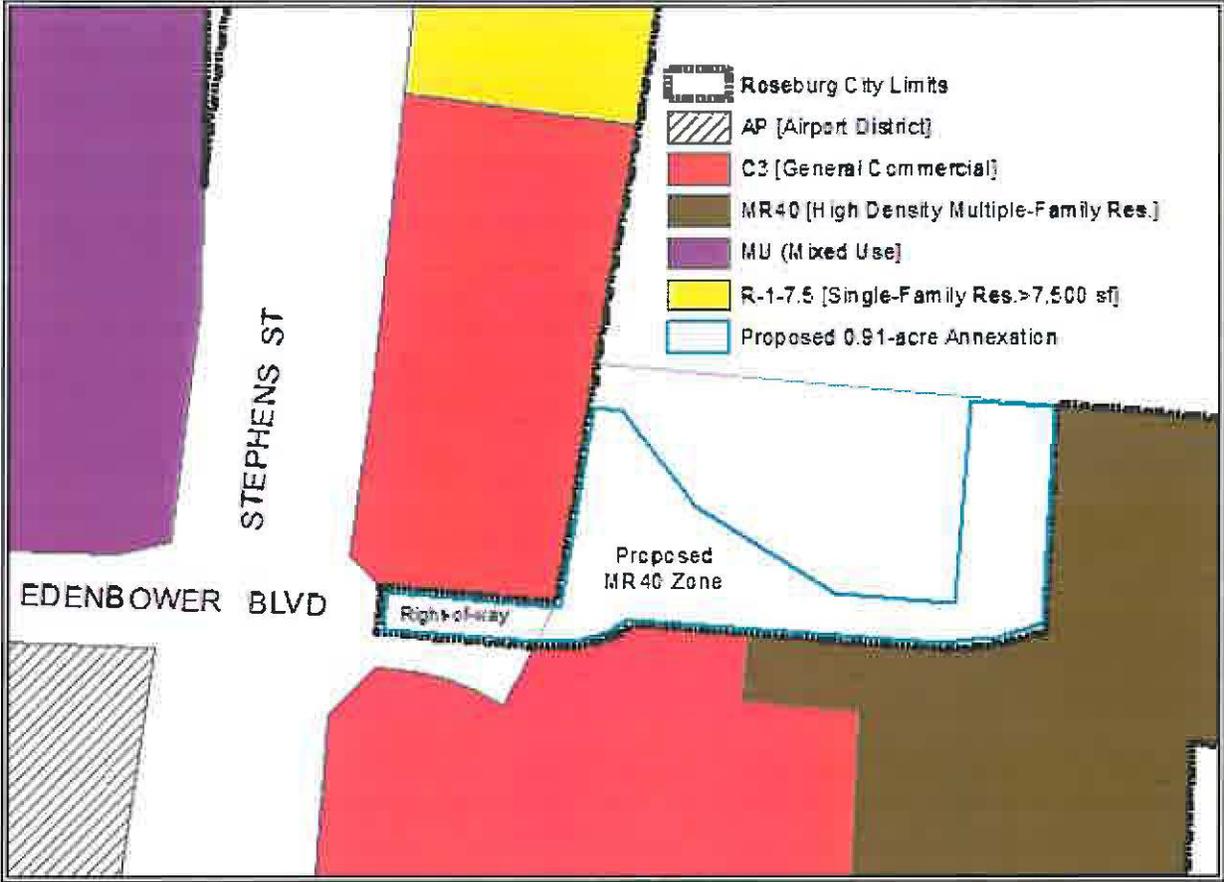
ANNEXATION DESCRIPTION:

Beginning at a 5/8 inch iron rod from which the Northwest Corner of Donation Land Claim Number 39, Township 27 South Range 6 West bears North 6°51'55" East 521.22 feet and North 89°32'07" West 345.38 feet; thence South 83°15'55" East 35.63 feet; thence South 42°33'34" East 82.12 feet; thence South 65°44'26" East 117.36 feet; thence South 85°39'24" East 85.04 feet; thence North 03°07'28" East 157.23 feet; thence South 87°15'11" East 63.05 feet; thence South 00°00'08" East 171.46 feet; thence South 72°34'36" West 40.80 feet; thence South 82°09'46" West 33.13 feet; thence North 88°23'34" West 75.18 feet; thence North 86°56'25" W 64.97 feet; thence North 87°16'14" W 98.15 feet; thence South 55°33'11" W 13.91 feet; thence South 71°35'43" W 29.87 feet; thence South 87°57'28" West 28.30 feet; thence North 87°11'20" West 5.23 feet; thence North 21°41'09" East 36.61 feet; thence North 06°51'55" East 128.25 feet to the POINT OF BEGINNING, all situated in Parcel 2 of the Major Land Partition recorded in Book 6, Page 26 of the official plat records of Douglas County, Oregon, containing 0.81 acres more or less.

ANNEXATION DESCRIPTION OF A 0.10-ACRE PORTION OF EDENBOWER BLVD:

Beginning at a point from which the Northwest Corner of Donation Land Claim Number 39, Township 27 South Range 6 West bears North 6°51'55" East 649.47 feet and North 89°32'07" West 345.38 feet; thence North 87°08'01" West 132.49 feet; thence South 47°48'03" East 3.58 feet; thence South 04°39'11" West 32.51 feet; thence South 87°11'20" East 118.93 feet; thence North 21°41'09" East 36.61 feet to the POINT OF BEGINNING, situated in the Right of Way of Edenbower Blvd. dedicated in Deed Record Number 2008-02568 and 2008-02582 of the records of Douglas County, Oregon, containing 0.10 acres more or less.

EXHIBIT B



ADMINISTRATIVE ORDER OF THE CITY RECORDER
CORRECTING THE NUMBERING OF CERTAIN ORDINANCES PRESENTED TO THE
ROSEBURG CITY COUNCIL

WHEREAS, an error in the numbering of the last three ordinances presented to the Roseburg City Council has been detected and must be corrected; and

WHEREAS, the City Recorder, with the concurrence of the City Attorney, is authorized pursuant to Roseburg Municipal Code Section 1.02.100 to administratively correct any typographical or reference error in the Code or in any ordinance adding, amending or repealing any provisions of the Code;

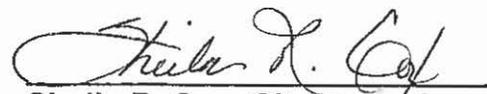
NOW THEREFORE, the following corrections shall be made to the original ordinances and all related records, including but not limited to the City Council minutes during which the following ordinances were referenced:

A. ORDINANCE NO. 3423, ENTITLED "AN ORDINANCE VACATING A PORTION OF NW STEWART PARKWAY RIGHT-OF-WAY IN THE CITY OF ROSEBURG" SHALL HEREBY BE RENUMBERED TO ORDINANCE NO. 3441. First reading of said ordinance was held before the Roseburg City Council at its regular meeting on February 9, 2015. The ordinance was read for the second time and immediately thereafter adopted by the Council on February 23, 2015. The ordinance shall become effective thirty days from its adoption (March 23, 2015).

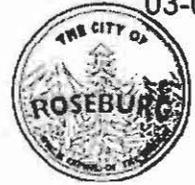
B. ORDINANCE NO. 3424, ENTITLED "AN ORDINANCE AMENDING SUBSECTION 2.32.020(A) OF THE ROSEBURG MUNICIPAL CODE REGARDING COMMISSION APPOINTMENTS" SHALL HEREBY BE RENUMBERED TO ORDINANCE NO. 3442. First reading of said ordinance was held before the Roseburg City Council at its regular meeting on February 9, 2015. The ordinance was read for the second time and immediately thereafter adopted by the Council on February 23, 2015. The ordinance shall become effective thirty days from its adoption (March 23, 2015).

C. ORDINANCE NO. 3425, ENTITLED "AN ORDINANCE ANNEXING 0.91 ACRES OF PROPERTY AND ASSOCIATED RIGHT-OF-WAY LOCATED EAST OF THE INTERSECTION OF NE STEPHENS STREET AND EDENBOWER BOULEVARD; WITHDRAWING THE PROPERTY FROM DOUGLAS COUNTY FIRE DISTRICT 2; AMENDING THE ROSEBURG ZONING MAP; AND ADJUSTING THE BOUNDARY LINE" SHALL HEREBY BE RENUMBERED TO ORDINANCE NO. 3443. First reading of the ordinance was held before the Roseburg City Council at its regular meeting on February 23, 2015 and is scheduled for second reading and adoption at the March 9, 2015 Council meeting. Thirty days following its adoption, the ordinance shall be filed with the Secretary of States' Office and will become effective upon acceptance thereof.

DATED THIS 27TH DAY OF FEBRUARY, 2015.


Sheila R. Cox, City Recorder

3/4



ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY

Local Government Grant - Fir Grove Park

Meeting Date: March 9, 2015
Department: Public Works
www.cityofroseburg.com

Agenda Section: Department Action Items
Staff Contact: Nikki Messenger
Contact Telephone Number: 541-492-6730

ISSUE STATEMENT AND SUMMARY

The Parks & Recreation Commission has identified the construction of a play area at Fir Grove Park as a priority project. Staff seeks approval to apply for a Local Government Grant from Oregon Parks & Recreation Department to assist with funding. The issue for Council is whether to adopt a resolution authorizing staff to apply for the grant.

BACKGROUND

A. Council Action History. On March 24, 2014, City Council adopted a resolution authorizing staff to apply to Oregon Parks and Recreation Department for grant funding for a spray park.

B. Analysis. The 2008 Parks Master Plan identified the installation of an interactive water feature at Fir Grove Park as a recommended park improvement project. Additionally, the 2002 Fir Grove Park Master Development Plan identified an area of the park for a future play area. Staff seeks approval to apply for a Local Government Grant from Oregon Parks & Recreation Department to assist with funding of a spray park and playground at Fir Grove Park.

A spray park consists of a ground-level area, usually with a concrete base, that has a variety of water spray elements installed on it. There are many different types of spray elements and most spray parks contain a mixture of spray elements to offer fun for various age groups, as shown in the attached example. A spray park is on a timer for daily operational hours, and individual spray elements are operated by individual user activation. The spray park water system would consist of a recirculating type of system, as opposed to a 'flow-through' system where the water is only used once then drains to a sewer line. The recirculating system will help conserve water as well as have a lower annual operating cost.

Spray parks have become increasingly popular over the last decade, and are now found in many Oregon communities. Spray parks provide universal accessibility and the inclusive design encourages the physical, functional and social development of children. A spray park also offers a safe alternative to swimming in the river as a way to cool off in the summer.

Part of the project includes a traditional style of playground to be constructed adjacent to the spray park. The surface of the playground area will consist of a smooth rubberized material as opposed to the engineered wood fiber used in Roseburg's other playgrounds.

The Oregon Parks & Recreation Department has a program entitled 'Local Government Grant' (LGG) that funds projects that are consistent with the Statewide Comprehensive Outdoor Recreation Plan (SCORP). The construction of a spray park and playground area meets the criteria for funding under this program.

C. Financial and/or Resource Considerations. The Local Government Grant program requires a 40% match by the City. Total project cost is estimated at \$600,000; which would require \$240,000 in match. Staff has identified matching funds for the project of: \$110,000 from the Park Improvement Fund and \$50,000 from the Stewart Trust Fund. Staff will seek additional funding of \$140,000 from other grant sources and local fundraising. This leaves a grant request of \$300,000 to complete the project.

D. Timing Issues. Applications for the Local Government Grant are due April 1, 2015. Projects will be awarded in September. If awarded the grant, construction could begin in the summer of 2016.

COUNCIL OPTIONS

Council has the following options:

- 1) Adopt the attached resolution as written.
- 2) Direct staff to make changes to the resolution and/or project and return to Council in the future for adoption.
- 3) Do not adopt the resolution and direct staff to not apply for this grant.

STAFF RECOMMENDATION

The Parks & Recreation Commission discussed this project and grant application at their February 4, 2015 meeting. The Commission recommended Council adopt a resolution authorizing and supporting a grant application for the spray park and playground at Fir Grove Park. Staff concurs with this recommendation.

SUGGESTED MOTION

I move to adopt Resolution No. 2015-03 authorizing and supporting an application for an Oregon Parks and Recreation Department Local Government Grant for a combined playground and spray park in Fir Grove Park.

ATTACHMENTS

Attachment 1 Resolution entitled "A RESOLUTION AUTHORIZING AND SUPPORTING APPLICATION FOR AN OREGON PARKS AND RECREATION DEPARTMENT LOCAL GOVERNMENT GRANT"

Attachment 2 Illustrative example of a spray park

RESOLUTION NO. 2015-03

A RESOLUTION AUTHORIZING AND SUPPORTING APPLICATION FOR AN OREGON PARKS AND RECREATION DEPARTMENT LOCAL GOVERNMENT GRANT

WHEREAS the City of Roseburg Parks and Recreation Commission has recognized the construction of a play area at Fir Grove Park as a high priority for the Parks Division's capital improvement projects; and

WHEREAS, there are no existing play components at Fir Grove Park; and

WHEREAS, the 2002 Fir Grove Park Master Development Plan identified a location for construction of a play area; and

WHEREAS, the construction of a universally accessible play area will serve to encourage healthy play and connect families; and

WHEREAS, the Oregon State Parks and Recreation Department is accepting applications for the Local Government Grant Program; and

WHEREAS, the City of Roseburg desires to participate in this grant program to the greatest extent possible; and

WHEREAS, on February 4, 2015 the Parks and Recreation Commission recommended proceeding with a grant application for construction of a spray park and playground area at Fir Grove Park; and

WHEREAS, the City hereby certifies that the matching share for this application is available at this time; and

WHEREAS, the City is committed to the future on-going operation and maintenance of Fir Grove Park and the amenities within,

IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROSEBURG, that:

Section 1. Authorization is granted to apply for a Local Government Grant for the construction of a play area at Fir Grove Park.

Section 2. This Resolution shall become effective immediately upon its adoption by the City Council.

APPROVED BY THE COUNCIL OF THE CITY OF ROSEBURG, OREGON, AT ITS REGULAR MEETING ON THE 9th DAY OF MARCH 2015

Sheila Cox, City Recorder



Concrete colouring shown for design purposes only - 7

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY

3/13/15



The Partnership Report

Meeting Date: March 9, 2015
Department: Administration
www.cityofroseburg.org

Agenda Section: Department Items
Staff Contact: Lance Colley
Contact Telephone Number: 541-492-6866

ISSUE STATEMENT AND SUMMARY

Partnership Executive Director Alex Campbell will present his annual report to the Council. City Councilor Lew Marks, who chairs the Economic Development Commission, will provide some introductory remarks.

BACKGROUND

A. Council Action History.

The City, Douglas County, the Chamber of Commerce and CCD Business Development Corporation have been in a partnership since 2000 to jointly fund an Economic Development Director to work on behalf of the partners to recruit and retain business in Roseburg.

In August 2011, the Council approved new bylaws for the organization. City Councilor Lew Marks and City Manager Lance Colley sit on the Partnership Board of Directors.

B. Analysis.

Monthly updates from Alex are emailed to the EDC and City Council. Additionally, the EDC receives quarterly reports from Alex.

C. Financial and/or Resource Considerations.

By agreement, the City contributes \$50,000 annually to The Partnership from the Economic Development Fund.

D. Timing Issues.

None.

COUNCIL OPTIONS

None at this time.

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY

3/3/15

INFORMATIONAL A
03-09-15



ACTIVITY REPORT

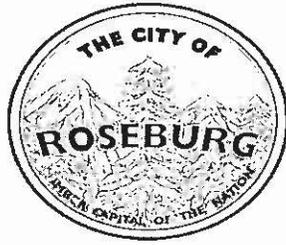
Meeting Date: March 9, 2015
Department: City Manager
www.cityofroseburg.org

Agenda Section: City Manager Reports
Staff Contact: C. Lance Colley
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ISSUE STATEMENT AND SUMMARY

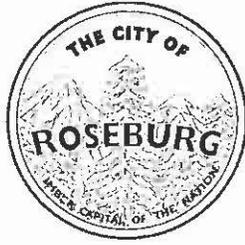
At each meeting I will provide the City Council with a report on the activities of the City, along with an update on operational/personnel related issues which may be of interest to the Council. These reports shall be strictly informational and will not require any action on the Council's part. The reports are intended to provide a mechanism to solicit feedback and enhance communication between the Council, City Manager and City Staff. For your March 9, 2015, meeting, I provide the following items:

- Department Head Meeting Agendas
- Tentative Future Council Agenda Items
- City Manager Weekly Messages



Agenda
Department Heads Meeting
February 24, 2015 – 10:00 a.m.

1. Review February 23, 2015 Council
2. Review Tentative March 9, 2015 Council Agenda
3. Tentative Future Agenda
4. Document Signing/Grants
 - Minnesota Cooperative Purchasing Agreement
 - Fir Grove Concessionaire Agreement
 - DRA St. Patricks Day Parade Permit
 - ODOT Multimodal Transportation Enhancement Program – 138 Corridor
5. Volunteer Opportunities – JustServe.org
6. Volunteer Recognition – April
7. Libby Clemons – Winston Future First Citizen
8. Department Items



Agenda
Department Heads Meeting
March 2, 2015 – 10:00 a.m.

1. Review Tentative March 9, 2015 Council Agenda
2. Tentative Future Agenda
3. Document Signing/Grants
 - Old 99 Brewing Co. Special Event
 - Umpqua Valley Arts Association Outdoor Event
4. Department Items

TENTATIVE FUTURE COUNCIL AGENDA

Unscheduled

- City Hall Entry/Finance Department Remodel
- Community Development Block Grant Process
- LUDO Update – Part 2
- Parking Enforcement Agreement
- Roadside Memorial Policy
- Tree Ordinance
- Urban Services Agreement
- Amending RMC 5.04 Water Rules and Regulations

March 23, 2015

Consent Agenda

- A. Minutes of March 9, 2015 Meeting

Ordinances

- A. Resolution No. 2015-___ - Reauthorizing Roberts Creek Enterprise Zone

Department Items

- A. Visitors Bureau Annual Report

Informational

- A. Activity Report

April 13, 2015

6:00 p.m. Special Session

City Council Ward 2 Interviews

Mayor Reports

- A. Volunteer Recognition Month Proclamation

Consent Agenda

- A. Minutes of March 23, 2015 Meeting
- B. 2015 OLCC License Renewal Endorsement

Appeal Hearing

- A. Rocky Ridge

Ordinances

- A. Ordinance No. ____, Amending Noise Ordinance

Informational

- A. Activity Report
- B. Budget Calendar Reminder

April 27, 2015

Consent Agenda

- A. Minutes of April 13, 2015 Meeting

Ordinances

- A. 2nd Reading, Ordinance No. ____, Amending Noise Ordinance

Department Items

- A. Washington/Oak Improvement Bid Award
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Informational

- A. Activity Report (Court & Quarterly Financial Report – Quarter Ended March 31)

May 11, 2015

Mayor Reports

- A. Bike to Work Proclamation

Consent Agenda

- A. Minutes of April 27, 2015 Meeting
- B. U-TRANS Services Contract

Informational

- A. Activity Report

Executive Session

- A. City Manager Quarterly Evaluation

June 8, 2015

Mayor Reports

- A. Camp Millennium Week Proclamation
- B. Ride to Work Day Proclamation

Consent Agenda

- A. Minutes of May 11, 2015 Meeting
- B. Fee Amendment Resolutions

Public Hearing

- A. Resolution No. 2015-____, 2015/16 Budget Adoption

Informational

- A. Activity Report

Urban Renewal Agency Board Meeting

- A. Approval of Minutes
- B. Public Hearing – 2015/16 Budget Adoption, Resolution No. UR-15-01

June 22, 2015

Consent Agenda

- A. Minutes of June 22, 2015 Meeting

Informational

- A. Activity Report

Executive Session – Municipal Judge Evaluation

July 13, 2015

Consent Agenda

- A. Minutes of June 22, 2015 Meeting

Informational

- A. Activity Report



July 27, 2015

Consent Agenda

- A. Minutes of July 13, 2015 Meeting

Informational

- A. Activity Report (Court & Quarterly Financial Report – Quarter Ended June 30)

August 10, 2015

Consent Agenda

- A. Minutes of July 27, 2015 Meeting

Informational

- A. Activity Report

August 24, 2015

Consent Agenda

- A. Minutes of August 10, 2015 Meeting

Informational

- A. Activity Report

Executive Session

- A. City Manager Quarterly Evaluation

September 14, 2015

Council Reports

- A. Implementation of Annual City Manager Performance Evaluation

Consent Agenda

- a. Minutes of August 24, 2015 Meeting

Department Items

- A. Downtown Roseburg Association Annual Report

Informational

- A. Activity Report

September 28, 2015

Mayor Reports

- A. Walk and Bike to School Day Proclamation

Consent Agenda

- A. Minutes of September 14, 2015 Meeting

Informational

- A. Activity Report

October 12, 2015

Consent Agenda

- A. Minutes of September 28, 2015

Informational

- A. Activity Report
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October 26, 2015

Consent Agenda

- A. Minutes of October 12, 2015

Informational

- A. Activity Report (Court & Quarterly Financial Report – Quarter Ended Sept 30)

November 9, 2015

Consent Agenda

- A. Minutes of October 26, 2015

Informational

- A. Activity Report

Executive Session

- A. City Manager Annual Review

November 23, 2015

Council Report

- A. Manager's Contract

Consent Agenda

- A. Minutes of November 9, 2015

Informational

- A. Activity Report

December 14, 2015

Consent Agenda

- A. Minutes of November 23, 2015

Informational

- A. Activity Report

December 28, 2015

Consent Agenda

- A. Minutes of December 14, 2015

Informational

- A. Activity Report

Friday February 20, 2015

Good Friday afternoon everyone. Once again it has been a very busy week for folks around City Hall. We are continuing to work on budget development in an effort to allocate appropriate resources to provide operational services to the community and maintain and upgrade our infrastructure. This process requires each of our department leaders to work together to insure that we are efficiently utilizing our resources and providing that balance of services our community needs and expects. I appreciate their respect for all of the work that is done and their support in putting next year's proposed budget together. Once again, we anticipate approximately \$20 million in General Fund revenues and an overall City wide budget (including Urban Renewal) of around \$60 million. This is a very important time of year as we lay out the roadmap for the next fiscal year and the next few construction seasons. Budget Committee orientation will be held on April 20th and our first regular Budget Committee meeting will be held April 28th.

The Historic Resources Review Commission toured the historic "Hamilton House" which was built in 1895 by Judge Hamilton and was occupied by the Judge and his family until the early 2000s. The current owners, Gary and Stacey Crowe have owned the home since 2003 and are restoring the home in accordance with the covenants established by the National Trust for Historic Preservation who sold the home to the Crowes. The HRRC members really enjoyed the tour. The group has now toured a number of downtown historic properties including the Parrott House and the Hamilton House. Community Development staff will continue to identify historic properties for future tours. As you are probably aware, the City has three official "historic districts" within the City limits. The HRRC and staff have developed walking tour brochures for the Mill/Pine and Laurelwood neighborhoods.



The Airport Commission met on Thursday. The agenda consisted primarily of updates from Airport Manager Patricia Loegering regarding operational issues and some upcoming events. A regional model airplane group will be holding a multi-day event later in the spring and the "Wings and Wheels" group is working diligently on their annual event which will be in mid-July. Both events will be open to the public and will provide opportunities for folks to learn more about the airport and enjoy vintage model airplanes at the first event and vintage cars and airplanes at the second. Both of these events are organized by non-profit organizations with primary support from local volunteers and aviation enthusiasts.

Please don't forget that in addition to our regular City Council meeting Monday evening, we will be meeting at 6:00 p.m. immediately prior to participate in an ethics and risk

management discussion with our insurance agency representative Tammy Fitch. This one hour presentation will be a refresher for many of you, but for those new Council members, it may provide some new information. All City staff will be attending ethics training on Monday as well. HR Director John VanWinkle has been working with our insurance carrier for the last year to evaluate the training opportunities they can provide for staff and elected officials that will provide cost incentives as well as essential information for both groups. So, in addition to providing us with valuable information, completion of these trainings will also provide us with small "incentive" credit against the cost of our insurance.



Brian Davis and I will attend a "Med Ed" steering committee meeting on Monday for an update on our progress to date and to identify our next steps in the process. This continues to be a very exciting possibility for our community and while it is not progressing quickly, it is still progressing. Our next step will involve identifying funding mechanisms to allow for the next crucial step in the evaluation process that includes finalizing a governance structure and developing the formal planning for accreditation prior to going out for the final funding "ask". I will keep you updated as to our progress.

Have a great weekend everyone and we will see you at 6:00 p.m. on Monday.

Friday February 27, 2015

Good Friday afternoon everyone. It looks like we might be returning to some semi-normal February weather! We can certainly use the rain here in town and some snow up the North Umpqua.

It's been a busy week here at work and for some of our work families. I would like to congratulate a number of staff and their children on recent accomplishments. Finance Director Ron Harker's son David won the Southern Oregon District Championship in wrestling at 160 pounds for Roseburg and is competing at the state meet this weekend. Accountant Della Mock has two daughters, Ricki and Kayce, who will be playing in the girls state basketball tournament next week for Sutherlin. Sutherlin's girls won the 4A State Championship last year and have gone undefeated this year. Associate Planner Teresa Clemons' daughter Libby was recently named Winston Female Future First Citizen at their community's First Citizen Banquet. That is quite an honor for Libby who will be attending U of O next year and possibly looking at career opportunities in local government administration. Congratulations to these students and their families for their achievements and good luck at state!

Next Wednesday at 4:30 p.m. at the Fir Grove Park pavilion we will hold a joint ribbon cutting ceremony with PP & L to celebrate the successful Blue Sky Challenge that we participated in over the last year and recognize the Blue Sky award of the solar panel and installation on the concession stand at the park. Mayor Rich and PP&L President Pat Reiten will speak about the Challenge, the Project and then cut the ribbon to the new installation. You are all invited and encouraged to join us at the ceremony. Mr. Reiten will be in Roseburg March 4th and 5th to meet with local businesses and organizations to talk about the company's profile, their interest in our community and their desire to work with us on economic development opportunities. The availability of inexpensive power is an economic incentive for southern Oregon businesses and a tool we use when talking with potential business ventures considering the Roseburg area for relocation.



Thanks for your attendance at our last Council meeting. I am looking forward to working on our Council goals for the next two years. As we complete our budget preparation for the next fiscal year, we need to remember the importance of our commitment to infrastructure, community livability and City image as well as our desire to work with the community on beautification standards and projects. I would like to express my thanks to former Councilor Marty Katz for his efforts on behalf of the community as well. I know it was a difficult decision for Marty to leave the Council at this time and we wish him luck in the future. At the same time, welcome to John McDonald who attended his first of many Council meetings this week. We look forward to working with John as we get started in 2015!

You have probably seen “one call” markings on Stephens Street, Pine Street and Harvard Avenue being finished up this week. Our contractor for the pre-highway 138 corridor waterline project has been given their notice to proceed and will begin construction at night in about a week. Construction will take place from 7:00 PM until 7:00 AM beginning around March 8th and continuing for about four months. The waterline replacement project is funded through the City's water utility and will replace or upsize waterlines that have been in the ground for fifty to almost one hundred years. The work on this project will be done at night to minimize the impacts on traffic and on local businesses. We will keep you posted on our progress on this project.

Staff is meeting with i.e. Engineering to finalize our Oak/Washington project in anticipation of going to bid in March. This is a pretty exciting time for us as we move forward with some very significant infrastructure projects. The Oak/Washington and the 138 Corridor projects both include “beautification” components as well. Public Works staff and I are also working with Pivot Architects on design options to open up the parking structure and make it aesthetically more appealing, safer and more secure. We anticipate having updated options to consider during March and will then plan an open house to get additional public input in early April. The Downtown Roseburg Association recently surveyed 150 businesses (with about a 25% response) in downtown regarding parking issues and the appearance of the structure. The perception that it is unsafe was one of the top three issues identified in the survey response. We have money in the Urban Renewal CIP for structure improvements in the 2015-16 portion of the plan and will budget for the improvements for next fiscal year. We would like to complete this project during the summer and fall of this year.

Have a great weekend everyone! Don't forget the ribbon cutting for the Blue Sky solar project next Wednesday, March 4th at 4:30 p.m. at Fir Grove Park.

