

**ROSEBURG URBAN RENEWAL AGENCY**  
**BOARD MEETING AGENDA**  
June 8, 2015



**7:00 p.m. City Hall Council Chambers**  
***(Immediately following City Council meeting)***

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1. **CALL TO ORDER:** Larry Rich, Chairperson
  
2. **ROLL CALL OF BOARD MEMBERS**  
Alison Eggers      Ken Fazio      Victoria Hawks      Steve Kaser  
Lew Marks      John McDonald      Tom Ryan
  
3. **CONSENT AGENDA**  
A. Minutes of May 11, 2015 Meeting
  
4. **PUBLIC HEARING**  
A. Resolution No. UR-15-01, 2015/16 Budget Adoption
  
5. **AUDIENCE PARTICIPATION**
  
6. **ADJOURNMENT**
  
7. **EXECUTIVE SESSION – ORS 192.660(2)**

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**MINUTES OF THE ROSEBURG  
URBAN RENEWAL AGENCY BOARD MEETING  
May 11, 2015**

A meeting of the Roseburg Urban Renewal Agency Board was called to order by Chair Larry Rich at 10:12 p.m. on Monday, May 11, 2015, in the Roseburg City Hall Council Chambers, 900 SE Douglas, Roseburg, Oregon.

**ROLL CALL**

**Present:** Board Members Ken Fazio, Victoria Hawks, Steve Kaser, Alison Eggers, John McDonald, Lew Marks and Tom Ryan.

**Others present:** City Manager Lance Colley, City Attorney Bruce Coalwell, City Recorder Sheila Cox, Public Works Director Nikki Messenger, Police Captain Jerry Matthews, Finance Director Ron Harker, Human Resources Director John VanWinkle, Community Development Director Brian Davis and Management Technician Debi Davidson

**CONSENT AGENDA**

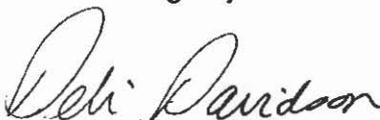
Ryan moved to approve the following consent agenda items:

- A. Minutes of April 27, 2015 meeting.
- B. Awarded Oak/Washington improvement project to Brown Contracting Inc. for \$2,059,682.
- C. Authorized a contract with i.e. Engineering Inc. for construction management services for the Oak/Washington Improvement Project in an amount not to exceed \$117,092.

Motion was seconded by Fazio and carried with McDonald voting nay due to his objection to the project.

**ADJOURNMENT**

The meeting adjourned at 10:13 p.m.

  
Debi Davidson  
Management Technician

# ROSEBURG URBAN RENEWAL AGENCY AGENDA ITEM SUMMARY

*o/c  
6/1/15*



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## URBAN RENEWAL AGENCY 2015-16 BUDGET ADOPTION

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**Meeting Date:** June 8, 2015

**Department:** Finance

[www.cityofroseburg.org](http://www.cityofroseburg.org)

**Agenda Section:** Public Hearing

**Staff Contact:** Ron Harker

**Contact Telephone Number:** 492-6710

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### ISSUE STATEMENT AND SUMMARY

Oregon Local Budget Law requires the Urban Renewal Agency of the City of Roseburg to conduct a public hearing on the 2015-16 budget as approved by the Budget Committee on May 05, 2014.

A resolution is required to adopt the budget, authorize appropriations, and request the maximum amount of revenue that may be raised by "division of taxes."

### BACKGROUND

#### A. Board Action History.

The budget is adopted before June 30<sup>th</sup> and effective July 1<sup>st</sup> of each year.

#### B. Analysis.

The Urban Renewal budget document and message was presented by City Manager Colley on April 28, 2015. A public hearing was held to receive testimony on the proposed budget. The Budget Committee approved the budget as presented on May 05, 2015.

#### C. Financial and/or Resource Considerations.

Total requirements for 2015-16 are \$9,141,661.

#### D. Timing Issues.

Budget adoption is required before the beginning of the new fiscal year on July 1, 2015.

### AGENCY BOARD OPTIONS

- 1) Adopt the Approved Budget as submitted; or
- 2) Recommend revisions to the Approved Budget; or
- 3) Schedule budget adoption for another meeting prior to July 1, 2015.

If any changes are necessary after the Budget Committee approves the budget, the governing body must make the revisions when adopting the budget.

Per ORS 294.456, the governing body is limited to increasing expenditures in a fund by no more than \$5,000 or 10 percent, whichever is greater, of the approved budget. If a larger expenditure increase is desired, the budget summary is required to be republished and a second public hearing is required prior to July 1, 2015.

**STAFF RECOMMENDATION**

Upon conclusion of the Public Hearing, it is Staff's recommendation that the Board adopt the attached resolution.

**SUGGESTED MOTION**

"I MOVE TO ADOPT RESOLUTION NO. UR-15-01 ADOPTING THE 2015-2016 BUDGET, MAKING APPROPRIATIONS, AND DECLARING TAX INCREMENT FINANCING."

**ATTACHMENTS**

Resolution

Appropriations Exhibit

**THE URBAN RENEWAL AGENCY OF THE CITY OF ROSEBURG, OREGON**

**RESOLUTION NO. UR-15-01**

**A RESOLUTION ADOPTING THE 2015-2016 BUDGET AND MAKING APPROPRIATIONS**

**WHEREAS**, the Budget Committee of the Urban Renewal Agency of the City of Roseburg, Oregon, has approved a proposed budget for the fiscal year commencing July 1, 2015; and

**WHEREAS**, at a meeting of the Roseburg Urban Renewal Board held on June 8, 2015, a public hearing on said approved budget was duly held after the giving of notice thereof as provided by statutes, proof of which is on file in the Office of the City Recorder of the City;

**NOW, THEREFORE, BE IT RESOLVED BY THE URBAN RENEWAL AGENCY OF THE CITY OF ROSEBURG**, a public body created under ORS 457.035:

Section 1. After public hearing conducted on June 8, 2015, the Roseburg Urban Renewal Agency hereby adopts the budget for the fiscal year 2015-2016 in the total of \$9,141,661, a copy of which is now on file at City Hall.

Section 2. The amounts designated for the purposes set forth in "Exhibit A" are appropriated for the purposes and in the amount set forth in that Exhibit.

Section 3. The Recorder of said City shall file with the State Treasurer and the Division of Audits of the Secretary of State of the State of Oregon a true copy of the budget as adopted.

Section 4: The Roseburg Urban Renewal Board hereby resolves to certify to the county assessor for the North Roseburg Urban Renewal Plan area a request for the maximum amount of revenue that may be raised by dividing the taxes under Section 1c, Article IX, of the Oregon Constitution and ORS Chapter 457.

This resolution shall be effective upon adoption by the Urban Renewal Agency of the City of Roseburg.

**ADOPTED THIS 8<sup>TH</sup> DAY OF JUNE, 2015.**

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Larry Rich, Chair, Urban Renewal Agency  
of the City of Roseburg, Oregon

**EXHIBIT "A"**  
**2015-2016 BUDGET APPROPRIATIONS**

**URBAN RENEWAL GENERAL FUND**

◆ Materials and Services	\$ 2,930,000	
◆ Transfers	<u>800,000</u>	\$ 3,730,000

**URBAN RENEWAL CAPITAL PROJECTS FUND**

◆ Materials and Services	378,374	
◆ Capital Outlay	<u>4,610,000</u>	<u>4,988,374</u>

**TOTAL BUDGET APPROPRIATIONS**

**\$ 8,718,374**

This budget also includes reserves  
for expenditures as follows:

General Fund	233,952	
Capital Projects	<u>189,335</u>	<u>423,287</u>

**TOTAL BUDGET**

**\$ 9,141,661**