

**CITY OF ROSEBURG  
ROSEBURG REGIONAL AIRPORT  
2015-2017 DBE PARTICIPATION *DRAFT* GOAL**



The City of Roseburg operates the Roseburg Regional Airport and is the recipient of Federal financial assistance via the Federal Aviation Administration. The Roseburg Regional Airport's overall goal for FY2015-17 is **6.14%** of the Federal financial assistance the Airport will expend in DOT-assisted contracts.

During FY2015-17, the Roseburg Regional Airport expects to administer \$1,352,000 in DOT-assisted contracts. This means that the Roseburg Regional Airport has set a goal of expending \$82,955 with DBEs during the term of this goal. Three projects are scheduled during this period. The Apron Rehabilitation Project, the Airport Master Plan/ALP Update, and the Obstruction Removal Plan and Project. The first project, the Apron Rehabilitation Project, began construction in FY 14 and will be completed in FY15. Each project has varying levels of opportunity for DBE participation as shown below.

***DBE GOAL SUMMARY***

**Name of Recipient:** City of Roseburg

**Goal Period:** October 1, 2015 – September 30, 2017

**DOT-assisted contract amount:** \$1,352,000

<u>Fiscal Yr</u>	<u>Project</u>	<u>Estimated Cost</u>
FY-2015	Apron Rehabilitation*	\$ 850,000
	Obstruction Removal	\$ 115,000
	*Begins in FY14	
FY-2016	Obstruction Removal	\$ 165,000
FY-2017	Master Plan/ALP Update	\$ 222,000
<b>Total</b>		<b><u>\$1,352,000</u></b>

**Overall Three-Year Goal:** 6.14 % to be accomplished through 100% Race Neutral means.

**Total dollar amount to be expended on DBE's:** \$82,955

**Step 1. Analysis:** Actual relative availability of DBE's

The entire State of Oregon was used as the market area for all categories.

The 2012 Business Patterns data found on the U.S. Census Bureau's website was used to identify the total number of available contractors within the State of Oregon. The Oregon Business Development Department's Office of Minority, Women and Emerging Small Business (OMWESB) Website was utilized to identify the number of available DBE contractors within the State of Oregon. Both searches were conducted using NAICS codes. Adjustments were made to the available number of DBE contractors based on the information contained within the OMWESB website. As an example, under the category of Highway/Street/Bridge construction there were several contracts that install guard rail or highway signage. Neither of these are elements included within this project, so those contractors were not included within the total number of available DBE contractors.

The following table identifies the total available and total DBE contractors for each discipline.

***Overall Base Figure***

Category	NAICS #	Region	Available	DBE
Engineering	541330	OR	775	26
Highway/Street/Bridge Constr	237310	OR	209	21
Surveying	541370	OR	153	17
Testing Labs	541380	OR	106	6
Trucking	484220	OR	501	34
Paving/asphalt production	324121	OR	16	1
Logging	113310	OR	659	2
Site Preparation	238910	OR	607	43
Electrical/Airport Lighting	238210	OR	891	8
Total Available			3917	158
Overall Base Figure				4.03%

***Overall Base Figure = Total DBEs/Total Contractors = 158/3917 = 4.03%***

## Weighted Average Base Figure

A Weighted Base Figure was calculated by estimating the percentage of dollars that will be spent on each type of work for each of the projects. Those project goals were then combined into a Combined Weighted Average DBE calculation.

Category	NAICS #	Region	Available Contractors	DBE	% DBE	Percentage of Work	Estimated Cost of Work	DBE	DBE \$ Amount
<b>Apron Rehabilitation</b>									
Engineering	541330	OR	775	26	3.35%	20%	\$ 170,000	0.7%	\$ 5,703
Highway/Street/Bridge Constr	237310	OR	209	21	10.05%	35%	\$ 297,500	3.5%	\$ 29,892
Site Preparation	238910	OR	607	42	6.92%	15%	\$ 127,500	1.0%	\$ 8,822
Surveying	541370	OR	153	17	11.11%	3%	\$ 25,500	0.3%	\$ 2,833
Testing Labs	541380	OR	106	6	5.66%	2.0%	\$ 17,000	0.1%	\$ 962
Trucking	484220	OR	501	34	6.79%	10%	\$ 85,000	0.7%	\$ 5,768
Paving/asphalt production	324121	OR	16	1	6.25%	15%	\$ 127,500	0.9%	\$ 7,969
						100.00%	\$ 850,000	<b>7.3%</b>	<b>\$ 61,950</b>
<b>Project DBE Goal 7.9%</b>									
<b>Obstruction Removal</b>									
Engineering	541330		775	26	3.35%	40%	\$ 112,000	1.34%	\$ 3,757
Surveying	541370		153	17	11.11%	15%	\$ 42,000	1.67%	\$ 4,667
Logging	113310		659	2	0.30%	15%	\$ 42,000	0.05%	\$ 127
Site Preparation	238910		607	42	6.92%	15%	\$ 42,000	1.04%	\$ 2,906
Electrical/Airport Lighting	238210		891	8	0.90%	15%	\$ 42,000	0.13%	\$ 377
						100%	\$ 280,000	<b>4.23%</b>	<b>\$ 11,835</b>
<b>Project DBE Goal 4.23%</b>									
<b>Master Plan/ALP Update</b>									
						<i>*From FY 12-14 DBE Goal</i>			
Engineering	541330	OR	775	26	3.35%	90%	\$ 199,800	3.02%	\$ 6,703
Surveying	541370	OR	153	17	11.11%	10%	\$ 22,200	1.11%	\$ 2,467
						100%	\$ 222,000	<b>4.13%</b>	<b>\$ 9,170</b>
<b>Project DBE Goal 4.13%</b>									
Total DBE \$ Amount									<b>\$ 82,955</b>
Total \$ Amount							\$ 1,352,000		<b>\$ 1,352,000</b>
Total DBE %									<b>6.14%</b>
<b>Total FY15-17 Combined Weighted Average DBE Goal 6.14%</b>									

**Step 2. Analysis:** Adjustment to Step 1 base figure to make it more precise.

Three factors were considered in the adjustment of Step 1 base figure:

- a. First, the City reviewed the DBE participation in the most recent project, the Taxiway Relocation Project. The project had a weighted average goal of 5.34%. The actual participation level was 5.57 percent.
- b. Second, the City researched its market area for any disparity studies that may have been conducted in the last 7 years and found the Oregon Department of Transportation had performed a disparity study in 2007 and a related update in 2011.

No adjustment was made to the weighted base figure based on this research.

### **Breakout of Estimated Race Neutral (RN) and Race Conscious (RC) Participation.**

The City will meet the maximum feasible portion of its overall goal by using RN means of facilitating DBE participation:

1. Arranging solicitations, times for the presentation of bids, quantities, specifications, and delivery schedules in ways that facilitates DBE, and other small businesses, participation;
2. Carrying out information and communications programs on contracting procedures and specific contract opportunities;
3. Ensuring distribution of DBE directory, through electronic means, to the widest feasible universe of potential prime contractors;
4. Assist DBE's and other small businesses, to develop their capability to utilize emerging technology and conduct business through electronic media; and

The City estimates that in meeting its overall goal of 6.14% it will obtain 100% from RN participation and 0% through RC measures.

The City will adjust the estimated breakout of RN and RC DBE participation as needed to reflect actual DBE participation (see Section 26.51(f)) and track and report RN and RC participation separately. For reporting purposes, RN DBE participation includes, but is not necessarily limited to, the following: DBE participation through a prime contract obtained through customary competitive procurement procedures; DBE participation through a subcontract on a prime contract that does not carry a DBE goal, DBE participation on a prime contract exceeding a contract goal and DBE participation through a subcontract from a prime contractor that did not consider a firm's DBE status in making the award.

## **Public Participation**

The following public notice was published in the local newspaper, The News-Review, announcing the availability of the goal for viewing at City Hall or on the City's website.

### **PUBLIC NOTICE**

The City of Roseburg, operator of the Roseburg Regional Airport, hereby announces its fiscal year 2015-17 goal of 6.14% for Disadvantaged Business Enterprise (DBE) airport construction projects. The proposed goals and rationale is available for inspection between 8:00 a.m. and noon and 1:00 p.m. to 5:00 p.m., Monday through Friday at Roseburg City Hall, 900 SE Douglas Avenue, Roseburg OR 97470 or on the City's website at [www.cityofroseburg.org](http://www.cityofroseburg.org) for 30 days from the date of this publication.

Comments on the DBE goal will be accepted for 45 days from the date of this publication and can be sent to the following:

John VanWinkle, Human Resources Director, 900 SE Douglas Avenue, Roseburg, OR  
97470

or

Federal Aviation Administration, Civil Rights Staff, ASW-9, PO Box 92007, Los Angeles  
CA, 90009

## **Contract Goals**

The City is located within Oregon, which is under the jurisdiction of the Ninth Circuit Court of Appeals. Per FAA Guidance, contract DBE goals will not be included in the contract documents for each of the projects. Instead, race/gender neutral language similar to the following shall be included in the Invitation to Bid.

*The requirements of 49 CFR Part 26, Regulations of the U.S. Department of Transportation, apply to this contract. It is the policy of the City of Roseburg to practice nondiscrimination based on race, color, sex or national origin in the award or performance of this contract. All firms qualifying under this solicitation are encouraged to submit bids/proposals*