

CITY OF ROSEBURG
OFFICE OF THE FINANCE DIRECTOR
900 SE DOUGLAS AVE, ROSEBURG, OR 97470-3333

NAME _____

PERIOD COVERED _____

ADDRESS _____

DATE DUE _____

DELINQUENT AFTER _____

PLEASE FILL OUT THIS FORM COMPLETELY AND CORRECTLY. PENALTIES AND INTEREST WILL BE CHARGED FOR DELINQUENCY.

NUMBER OF ROOMS _____

CHANGE OF ADDRESS must be filed and reported immediately to the Office of the Finance Director.

IF BUSINESS IS DISPOSED OF OR SUSPENDED, closing return must be filed immediately at the Office of the Finance Director in City Hall, and any tax must be paid. No change of ownership can be recorded until this is done.

CHECKS, CASH, OR MONEY ORDERS in the exact amount of the tax due are accepted by the Office of the Finance Director only as agent of the taxpayer and do not constitute payment until cleared. *Please do not send cash through the mail.* The Office of the Finance Director assumes no responsibility for loss in transit.

REMITTANCE: Avoid penalty - be sure proper remittance is enclosed.

**MAKE CHECKS PAYABLE TO
CITY OF ROSEBURG**

CALCULATION SECTION

1. GROSS RENT		\$ _____
<i>ALLOWABLE DEDUCTIONS</i>		
2. Rents (Extended - 46+ consecutive days)	\$ _____	
3. Rents less than \$5 per day	\$ _____	
4. Federal Government (Must be paid directly by agency not individual)	\$ _____	
5. Total Allowable Deductions (Lines 2, 3, 4)		\$ _____
6. Taxable Rents (Line 1 minus Line 5)		\$ _____
7. TAX 8% (.08) of Line 6		\$ _____
8. Motel Owners Retention - 5% (.05) of Line 7		\$ _____
9. TOTAL TAX Due (Line 7 minus Line 8)		\$ _____
10. Penalty (10% of Line 9) Applicable if tax not paid by Delinquency Date		\$ _____
11. Interest (1.5% per Month) Applicable if tax not paid by Delinquency Date		\$ _____
12. Adjustment for Prior Overpayment or Shortage		
13. TOTAL TAX, PENALTY AND INTEREST to be paid (Line 9 plus 10,11, plus/minus line 12)		\$ _____
 <i>I DECLARE, UNDER PENALTY OF MAKING A FALSE STATEMENT, THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE STATEMENTS HEREIN ARE CORRECT AND TRUE.</i> 		
Signature	Date	
Name (Printed)		

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Online Travel Company's Activity - Occupied Rooms Per Local Business Per Month

Local Hotel / Motel / B&B	July	August	September	Total
America's Best				
American Sunset				
Roseburg Inn				
Fairbridge				
Dunes				
Sleep Inn				
Garden Villa				
Hokanson				
Holiday Inn				
Howard Johnson				
Motel 6				
Quality Inn				
Rodeway inn & Suites				
Rose City				
Super 8				
Travel Inn				
Travelodge				
Windmill Inn				
Totals:				

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Signature

Date

Name (Printed)