ROSEBURG CITY COUNCIL AGENDA – APRIL 11, 2016
City Council Chambers, City Hall,
900 S. E. Douglas Avenue, Roseburg, OR 97470

7:00 p.m. - Regular Meeting

1. **Call to Order – Mayor Larry Rich**
2. **Pledge of Allegiance**
3. **Roll Call**

Alison Eggers	Ken Fazio	Victoria Hawks	Steve Kaser
Lew Marks	John McDonald	Tom Ryan	Andrea Zielinski

4. **Mayor Report**
   A. Volunteer Recognition Month Proclamation
5. **Commission Reports/Council Ward Reports**
6. **Audience Participation – See Information on the Reverse**
7. **Consent Agenda**
   A. Minutes of March 28, 2016 Regular Meeting
   B. Minutes of April 4, 2016 Work Study Session
8. **Public Hearing**
   A. Sale of Ward Avenue Properties
9. **Ordinances**
   A. Ordinance No. 3460 – Amending Telecommunications Definitions
   B. Ordinance No. 3461 – Recreational Marijuana Sales Tax Referral
   C. Ordinance No. ____ - Tree Ordinance
10. **Resolutions**
    A. Resolution No. 2016-06 – Library District Ballot Measure
    B. Resolution No. 2016-07 - Social Media Policy
    C. Roberts Creek Enterprise Zone
       1. Resolution No. 2016-08 – Boundary Change
       2. Resolution No. 2016-09 - Electronic Commerce Designation
11. **Department Items**
    A. Five Year Pavement Management Study
12. **Items From Mayor, Council or City Manager**
13. **Informational**
    A. Activity Report
14. **Executive Session ORS 192.660(2)(d) - Labor Negotiations**
15. **Adjournment**

***** AMERICANS WITH DISABILITIES ACT NOTICE *****

Please contact the City Recorder's Office, Roseburg City Hall, 900 SE Douglas, Roseburg, OR 97470-3397 (Phone 541-492-6866) at least 48 hours prior to the scheduled meeting time if you need an accommodation. TDD users please call Oregon Telecommunications Relay Service at 1-800-735-2900.

AUDIENCE PARTICIPATION INFORMATION

The Roseburg City Council welcomes and encourages participation by citizens at all our meetings, with the exception of Executive Sessions which, by state law, are closed to the public. To allow Council to deal with business on the agenda in a timely fashion, we ask that anyone wishing to address the Council follow these simple guidelines:

Persons addressing the Council must state their name and address for the record, including whether or not they are a resident of the City of Roseburg. All remarks shall be directed to the entire City Council. The Council reserves the right to delay any action requested until they are fully informed on the matter.

TIME LIMITATIONS

With the exception of public hearings, each speaker will be allotted a total of 6 minutes. At the 4-minute mark, a warning bell will sound at which point the Mayor will remind the speaker there are only 2 minutes left. All testimony given shall be new and shall not have been previously presented to Council.

CITIZEN PARTICIPATION – AGENDA ITEMS

Anyone wishing to speak regarding an item on the agenda may do so when Council addresses that item. If you wish to address an item on the Consent Agenda, please do so under "Audience Participation. For other items on the agenda, discussion typically begins with a staff report, followed by questions from Council. If you would like to comment on a particular item, please raise your hand after the Council question period on that item.

CITIZEN PARTICIPATION – NON-AGENDA ITEMS

We also allow the opportunity for citizens to speak to the Council on matters not on this evening's agenda on items of a brief nature. A total of 30 minutes shall be allocated for this portion of the meeting.

If a matter presented to Council is of a complex nature, the Mayor or a majority of Council may:

1. Postpone the public comments to "Items From Mayor, Councilors or City Manager" after completion of the Council's business agenda, or
2. Schedule the matter for continued discussion at a future Council meeting.

The Mayor and City Council reserve the right to respond to audience comments after the audience participation portion of the meeting has been closed.

Thank you for attending our meeting – Please come again.
The City Council meetings are aired live on Charter Communications Cable Channel 191 and rebroadcast on the following Tuesday evening at 7:00 p.m. Video replays and the full agenda packet are also available on the City's website: www.cityofroseburg.org.

eye 4/5/16

ROSEBURG CITY COUNCIL
AGENDA ITEM SUMMARY

RECOGNITION OF CITY VOLUNTEERS

Meeting Date: April 11, 2016
Department: City Manager's Office
www.cityofrosburg.org

Agenda Section: Mayor Reports
Staff Contact: Debi Davidson
Contact Telephone Number: 492-6866

ISSUE STATEMENT AND SUMMARY

In conjunction with "Volunteer Recognition Month," the City wishes to publicly honor those volunteers who have devoted their time and efforts for the betterment of the Roseburg community. These efforts range from commission service to Volunteers in Police Service to individuals/groups that plant flowers in our parks or helped with "Wings and Wheels" – all providing invaluable and greatly appreciated contributions.

The following volunteers are being publicly acknowledged with an advertisement with the local news media:

COMMISSION MEMBERS

Airport Commission
David Morrison
Gary Crowe
Daniel Sprague
Frank Inman
Clint Newell
Robb Paul

Planning Commission
Ron Hughes
Matthew Powell
Patrick Parson
Kerry Atherton
Duane Haaland
Daniel Onchuck
Brook Reinhard

Public Works
Fred Dayton Jr
Noel Groshong
Ryan Forsloff
Stuart Liebowitz
Nathan Reed
Vernon Munion
Richard Weckerle
John Seward

Historic Resources
Bentley Gilbert
Nicholas Lehrbach
Lisa Gogal
Roger Helliwell
James Peterson
Marilyn Aller
Janice Franklin

Parks & Recreation
Kyle Bailey
Robert Grubbs
Leila Heislein
Robert Walker
Diana Wales
Bob Cotterell

Budget Committee
Knut Torvik
Sam Hollenbeck
Richard Weckerle
Mike Baker
Nick Marshall
Bob Scott
Jon Dyer
Elias Minaise

Economic Development
Tim Allen
Don Baglien
Mickey Beach
Misty Ross
Alex Palm
Angela Brown
Michael Widmer
Gary Leif
Paul Zegers

City Council
Larry Rich
Victoria Hawks
Lew Marks
John McDonald
Tom Ryan
Steve Kaser
Ken Fazio
Alison Eggers
Andrea Zielinski

AIRPORT
Paul Schafer
Joe Messinger
Mike Danielle
Wings & Wheels

CITY BEAUTIFICATION / PARKS ASSISTANCE
Stacey Crowe
Michael Gray
Leila Heislein
Jo Van Krevelen
Dixie Bartholomew
Gretchen Lake
Kathy McIntyre
Lisa Pardon
Janice Franklin
Zanna Wright
Ashley Hicks
Greg Shively
Fredrico Duran
Tyler Mercer

MOVIES IN THE PARK
Kyle Bailey
Kermit Reich
Randy Ligon
Jason Hink
Mike & Janice Baker

ORGANIZATIONAL AND COMMUNITY SUPPORT
Roseburg BLM
Wolf Creek Job Corps
Roseburg Hometown 4th of July
Umpqua Community College Upward Bound
Roseburg High School Pathways program
Umpqua Valley Audubon Society
Roseburg Morning Rotary
Roseburg Dream Center
Roseburg High School
Umpqua Valley Disabilities Network
Umpqua Valley Public Defenders Office
Umpqua Kennel Club
Partnership for Umpqua Rivers
Hitmen 10U Baseball team
Roseburg High School Girls Softball team
Phoenix Charter School
Zonta Club
SERVICE
Rotary Interact Club
Downtown Roseburg Association
Umpqua River Run
Roseburg Noon Rotary
Elk Island Trading Group
Dillard Alternative High School
NeighborWorks Umpqua
Umpqua Valley Arts Association
Faith Lutheran Church
Callahan Court Memory Care
Friends of Umpqua Valley Police K9 Programs
SORB - Open People Group

VOLUNTEERS IN POLICE SERVICE
Suzanne Conner
Mary Russell
Doug Burbridge
Ron Hampton
Tyler Marlin

Proclamation

CITY OF ROSEBURG, OREGON

VOLUNTEER RECOGNITION MONTH

WHEREAS: the utilization of volunteer services has become crucial in providing needed services to our community; and

WHEREAS: our citizens have graciously donated time and talent toward quality programs and services in all aspects of municipal operations; and

WHEREAS: the City of Roseburg wishes to recognize these individuals and organizations for their continued cooperation and to encourage the voluntary participation of others in this valuable service; and

WHEREAS: the City of Roseburg wishes to recognize these individuals and organizations for their dedicated efforts toward developing a sense of community spirit through their service;

NOW, THEREFORE, I, Larry Rich, Mayor of the City of Roseburg, Oregon, do hereby proclaim the month of April 2016 as

VOLUNTEER RECOGNITION MONTH

and urge our citizens to recognize the endeavors made by our volunteers to enhance the quality of life in our community.

DATED this 11th day of April, 2016.

Larry Rich

THE HONORABLE MAYOR

CONSENT AGENDA A
04-11-2016

MINUTES OF THE REGULAR MEETING OF THE ROSEBURG CITY COUNCIL
March 28, 2016

Mayor Larry Rich called the regular meeting of the Roseburg City Council to order at 7:00 p.m. on Monday, March 28, 2016, in the City Hall Council Chambers, 900 SE Douglas, Roseburg, Oregon. Councilor Kaser led the Pledge of Allegiance.

ROLL CALL

Present: Councilors Ken Fazio, Tom Ryan, Lew Marks, Alison Eggers, Steve Kaser, Andrea Zielinski, John McDonald and Victoria Hawks.

Others present: City Manager Lance Colley, City Attorney Bruce Coalwell, City Recorder Sheila Cox, Finance Director Ron Harker, Human Resources Director John VanWinkle, Police Chief Jim Burge, Community Development Director Brian Davis, Management Technician Debi Davidson, Troy Brynelson of The News Review and Kyle Bailey of KQEN.

MAYOR REPORTS

Harker was presented with the City's 23rd GFOA Certificate of Achievement for Excellence in Financial Reporting for its 2015 Comprehensive Annual Financial Report. Harker recognized the contributions of the Finance Department Staff toward the achievement.

COMMISSION/COUNCIL WARD REPORTS

Hawks reported the Historic Resources Review Commission reviewed applications from Old Soul Pizza for a storage area on Main Street, revisions to the parking structure and an awning for Downtown Fitness. Laurelwood's oldest home and traffic concerns were also discussed.

McDonald reported 150-200 people attended a ceremony earlier today at the VA Cemetery Annex to honor Vietnam Era veterans.

BUDGET SUBCOMMITTEE – NON-PROFIT ORGANIZATION FUNDING REVIEW

As part of the policy regarding the acceptance of funding applications from non-profit organizations, up to $20,000 can be allocated in 2016-17. That policy includes appointment of a subcommittee of the Budget Committee to review applications in advance of the budget hearings. Ryan noted his opposition to subcommittees and requested that the policy be reviewed. Zielinski and Fazio volunteered to represent Council on the subcommittee. Budget Committee member Jon Dyer was present and volunteered to serve as a Budget Committee representative. Staff will contact other Budget Committee members to solicit a second volunteer.

AUDIENCE PARTICIPATION

The following people spoke to concerns regarding vagrants and drug activity in the downtown area: William Schmidt, 727 SE Cass #418; Nichole Palmateer, 727 SE Cass #218; Leah Schlesinger, 714 SE Rose; Lisa Mitchell, 727 SE Cass; Ashley Hicks, 742 SE Jackson; Kristy Reuben, Lynnwood Street and Betsy Cunningham, SE Stephens Street.

Consensus of Council was to have Staff schedule a work study session on the issues. Colley encouraged concerned business owners to participate in HTAG meetings which is a group of volunteers working on solutions to homeless issues. Ryan pointed out that Neal Brown of Umpqua Bank also formulated a group to work on the issue. Downtown Roseburg Association Director Roxanna Grant invited business owners to a meeting on the first Thursday of each month at noon at Roseburg Resale to share ideas.

CONSENT AGENDA

Ryan moved to approve the following Consent Agenda items:

A. Minutes of March 14, 2016 special meeting.
B. Minutes of March 14, 2016 regular meeting.
C. Assignment of ground lease for corporate hangar space #8 at the Roseburg Regional Airport from LIDO, LLC to South Deer Creek Ranch, LLC.
D. OLCC Ownership Change for Chen's Family Dish House, 968 NE Stephens
E. Extended Pacific Power utility franchise through June 30, 2016.

Motion was seconded by Marks and carried unanimously.

ORDINANCE NO. 3459 - LUDO AMENDMENTS PHASE 3

Ryan moved to amend Ordinance No. 3459 to insert a July 1, 2016 effective date. Motion was seconded by Fazio and carried unanimously. Ryan moved have second reading of Ordinance No. 3459 as amended. Motion was seconded by Zielinski and carried unanimously. Cox read Ordinance No. 3459 for the second time, entitled: An Ordinance Amending Roseburg Land Use and Development Ordinance for Consistency With Land Use Laws and Best Practices That Changed Since the Adoption of Ordinance No. 2363 and Declaring a July 1, 2016 Effective Date. Ryan moved to adopt Ordinance No. 3459, LUDO Updates, as amended, to declare a July 1, 2016 effective date, seconded by Fazio. Roll call vote was taken and motion carried unanimously. Rich proclaimed the adoption of Ordinance No. 3459.

VISITORS BUREAU ANNUAL REPORT

Davis introduced Destination Marketing Manager Rachael Miller who then presented the annual Visitors Bureau report. A copy of the full report is included in the Council record. Discussion ensued regarding pursuit of media stories about the area and reaching out to niche groups/events.

PROPOSED LIBRARY SERVICE DISTRICT

Colley indicated that no new information was received in regard to the request to support placement of a proposed library service district on the ballot. He reiterated information from the previous meeting regarding the County Commissioners ability to place the issue on the ballot with a permanent tax rate or an operating levy. An operating levy would be compressed before taking money away from taxing entities that are in compression. If a property is not in compression the District could take the full amount. For properties in compression, the impact would be spread proportionally to all taxing entities. The current year compression impact is $300,000. A 44 cent library levy would create a loss of another $300,000 to $600,000. The bottom line is that creation of a Library District with a permanent tax rate would require a reduction in City services.

The County's funding for the library reduced from $1.8 million to $1.2 million in two fiscal years. The proposed tax rate would generate almost $4 million. Regardless of whether a petition drive derived sufficient signatures, the tax levy can only be imposed if it passes in communities where the City Council adopted a resolution approving placement on the ballot. If the County were to put an operating levy on the ballot it would not have to obtain local entity approval. Save Our Libraries representative Jeff Pugh affirmed budgetary information shared at previous meetings. The County will not consider an operating levy but is scheduled to have first reading of an order to form a District. A petition drive will not, therefore, be required.

Councilors expressed their opinion as follows: Hawks believed a community needed a library and suggested some capital improvement projects be dropped to address funding shortfalls, acknowledging, however, that capital projects are not funded through the General Fund. Eggers felt the Council was being "pushed down a plank to make a decision with little time." Marks, Kaser and McDonald supported a citizen vote while noting the potential impact on the City which already has financial shortfalls for needed infrastructure.

Ryan and Fazio stated they needed to take action that is in the best interest of the City and believed the County Commissioners abdicated their responsibilities and are making the local City Councils scapegoats. Zielinski supported the library system, but was concerned about the adverse impact on City services. Rich did not believe District formation at such a high tax rate was the best option and preferred to pursue the best decision rather than a rushed decision. He feared that while the library may be saved, City park services would be lost as a result.

Kaser moved to direct Staff to prepare a resolution to allow the library district issue on the ballot within the City of Roseburg. Motion was seconded by McDonald. Motion carried with Ryan, Fazio and Zielinski voting nay. A resolution will be presented at the April 11, 2016 meeting.

Meeting adjourned at 9:19 p.m.

Debi Davidson
Management Technician

MINUTES OF THE WORK STUDY SESSION OF THE ROSEBURG CITY COUNCIL April 4, 2016

Mayor Larry Rich called a work study session of the Roseburg City Council to order at 4:30 p.m. on Monday, April 4, 2016, in the Umpqua Room of the Public Safety Center, 700 SE Douglas, Roseburg, Oregon.

ROLL CALL
Present: Councilors Alison Eggers, Ken Fazio, Victoria Hawks, Steve Kaser, Lew Marks, John McDonald, Tom Ryan and Andrea Zielinski.

Others present: City Manager Lance Colley, City Attorney Bruce Coalwell, City Recorder Sheila Cox, Finance Director Ron Harker, Human Resources Director John VanWinkle, Police Chief Jim Burge, Public Works Director Nikki Messenger, Community Development Director Brian Davis, Management Technician Debi Davidson, Troy Brynelson of The News Review and Tyler Jones of KEZI-TV.

VAGRANCY AND CRIMINAL ACTIVITY IN DOWNTOWN CORE
Colley pointed out that the meeting was not about solving homeless issues, but rather to discuss issues in the community that are perceived to be homeless related. Those include criminal activities and public health issues that may be concentrated in downtown and the park system, but are not limited to those areas. The Homeless Transition Action Group (HTAG) which consists of citizens, businesses, faith based and service based organizations that are working on homeless issues.

City administrators from every city along Interstate 5 are dealing with similar issues and noting increases in the last couple years in criminal trespass, shoplifting, theft, general trespass and harassment. The majority of those issues are misdemeanors or violations and do not have serious long term incarceration. Individuals doing those things are not necessarily homeless.

Coalwell explained that vagrancy was at one time a criminal offense. Vagrancy was defined as being without visible means of support, e.g. someone that was homeless and without a job. The Eighth Amendment of the US Constitution prohibits cruel and unusual punishment, and the Courts have found that punishing people that are without a job, housing or money is a violation of the Eighth Amendment. Therefore, those laws are no longer allowed. Loitering is defined as being in a public place without an apparently lawful purpose. The Fourteenth Amendment contains various clauses about freedom to move in around public places remain in public places and a provision guaranteeing that laws must be clear for people to understand what is legal and what is prohibited by law. If laws are too vague, they can be stricken based on violation of due process. Portland at one time had an ordinance pertaining to loitering which said no one shall loiter or prowl in a place at a time or place that is not usual for a law abiding person or under circumstances that cause alarm. This issue was brought to the Court of Appeals which determined the law to be unconstitutional. In essence, the ordinance permitted a police officer to arrest a person because the officer believed the person was about to commit an unspecified crime. That was too vague to stand as a legal

ordinance. The Court noted that Portland and any other City had available specific offenses that could be relied upon if there was an actual probable cause.

Some specific Roseburg ordinances include drinking in public, littering, public urination, public indecency, menacing, harassment and disorderly conduct which includes many possible blocking a pedestrian walkway. Cities have used various techniques to regulate public behavior. One that has been discussed was an "exclusion zone" for people that repeatedly violate some of these specific offenses. After a certain number of convictions the person can be excluded from an area for a particular amount of time. Ashland uses that method. Bend has one that can be done civilly by the Police Chief. Upon a hearing for the individual who has repeated offenses, the individual can be excluded for 90 days from the downtown area. Another type of ordinance is a chronic nuisance property ordinance to deal with problems where a private property is a source of downtown disorder because persons who patronize a particular business or property and then, either on or near the property, create a nuisance for the downtown and its users. The property owner can be held accountable for the conduct of their customers. This ordinance could apply to issues with "drug houses." Eugene uses such an ordinance to address businesses that continually sell alcohol to people who then immediately go out and cause problems.

Burge noted that an exclusion ordinance would move the problem and disperse it out into the greater Roseburg area. He shared statistics generated since January 24th which showed 155 citations issued for trespassing and prohibited camping. These increase as the weather improves. The Police Department is getting more calls for service and complaints about people camping on business doorsteps and churches. Of the 155 citations, 50% have been issued in the downtown area. The other 50% have been all over the City. Typically, officers don't go looking for such offences due to time constraints, but if they see someone sleeping in a doorway, enforcement action will be taken without having to call the business owner. Most people that are camping tend to stay outside of downtown.

Burge's observation is that 90% of people downtown are not causing problems or committing violations. It's the 10-15% that are getting 90% of the Department's attention. No ordinance will solve the problem of people congregating. Most of them are not homeless. If they don't have a home, it's their choice as they would rather spend their limited income on something other than shelter. The department is blind to the status of the people and law is enforced regardless of whether someone is homeless or not. Drinking in public violations will also increase as the weather warms. High alcohol low cost beverages that are sold in single serving cans contribute to that.

An officer does not need a citizen arrest form to detain someone that others observe being disorderly. The Municipal Judge, however, has a victim threshold requiring three or more persons to witness that behavior before proceeding with prosecution. Three people must be alarmed, annoyed or inconvenienced; otherwise, the officer needs to witness the activity. If a member of the public tapes the conduct, it can be used as evidence.

Burge explained the process an officer follows in the above referenced situations. When a call is received, a person that is disorderly or under the influence will be detained with handcuffs and placed in the patrol vehicle. Officers will then obtain statements from people that witnessed the crime(s). If the officer feels there is probable cause to take the person into

custody, they will be taken to jail. Often during an on-site pat down search, the officers do not find illegal substances; those are generally found in jail through a more thorough search. The person is arraigned in Municipal Court and a trial date set in the future. The level of offense determines whether they are held in jail. The jail has a capacity of 250-260 inmates and is now full. Criminal trespass and prohibited camping are non-violent offenses and generally do not receive jail time. If a disorderly conduct person shows some level of violence, he is more likely to be lodged in jail overnight. Upon release, the person will get a court date for appearance a couple weeks later depending on the crime. If found guilty, the sentence/fine depends on prior convictions. The Judge has a sliding scale based on criminal history.

Colley pointed out that because the jail is virtually full, over time there are no consequences for criminal activity. The jail is going to be full regardless of how the City addresses these issues. The City could investigate a potential contract to have 2 beds available at any time for Municipal Court sentencing purposes, but it would be costly. Currently, we pay $85 per day per bed for sheriff jail services or about $200,000 per year. Coalwell noted that Springfield has a City jail and passed a voter levy to operate it because of difficulties with the Lane County Jail. Grants Pass pays $1 million a year for 30 beds in the Josephine County jail and runs the 9-1-1 center. Burge stated the County as a whole is facing a devastating financial crisis. As a result, we may eventually lose dispatch and jail services. If don't do something the City will not have jail beds available to us in the near future.

Officers always look for alternatives when dealing with individuals with mental health issues. The City maintains a great partnership with the Community Health Alliance. Every Wednesday, a CHI psychologist rides with Officer Tony Powers to make contact with known transients with mental illness to ensure they are taking medications and not causing a problem. If they are a danger to themselves or others, they can be transported to Mercy to commit them. But Mercy has very limited in-patient facilities. Burge has not had discussions with the Veterans Administration about their new acute care facility. If the police are dealing with a veteran in crisis, they call the VA which finds space for that person.

Discussion was held on the lack of accountability. Officers can write ten citations to the same person who knows nothing will happen to them which is frustrating for the officers. In addition, surrounding cities bring offenders to the County jail for booking. Once released, those people are just left on Roseburg's streets and not returned to their original city.

Burge distributed a "tip sheet" with advice on how to deal with people that may be trying to intimidate others. He had worked with the Downtown Roseburg Association to implement those tips and saw positive results. There are not enough officers to dedicate someone solely to downtown. Burge, however, spends a great deal of time there in an effort to educate people that their behaviors will not be tolerated. Burge is pursuing a program grant to allow overtime funds and a COPS grant which would fund an additional officer for three years.

Colley raised the issue of extending the smoking prohibition to public parking lots and other City property. This could serve as an additional tool to eliminate the groups that tend to congregate in those areas. Rich believed the transient population seemed to have changed in recent years. Burge stated that "Freedom Camp," which served as their social center, was

taken down. That brought the people up to Rose and Cass for socialization and just to hang out. Based on conversations he has had with other cities, Colley stated there is a circuit of people that travel from the Bay Area to Seattle, referred to as "travelers." They are unhoused and going from community to community and tend to be younger, more aggressive and cause more problems. They know where and how to obtain free meals from St. Josephs' Kitchen to the Dream Center and other service organizations.

Feed the Burg is a volunteer effort to feed people at Eagles Park in downtown. It is a good effort and cause but not in the right place. Participants leave a lot of garbage behind. The same is found in camps as well as no respect is demonstrated for land and property. Clean up crews will out find needles amongst the garbage. The police know who is homeless and who is not; the majority do not consider themselves to be homeless but merely living the lifestyle they choose. If they demonstrated more common courtesy and respect for people and property, the number of calls for police service would drop.

Roseburg doesn't meet the OLCC threshold to officially designate a problem area where high alcohol content beverages can be prohibited. Several years ago, Burge tried to get markets near Charles Gardiner Park to discontinue the sale as people with alcohol problems tend to loiter around markets that sell those products. Albertsons voluntarily stopped selling them and it made a little bit of a difference. They weren't seeing the transients coming in to buy the single serve cans. Coalwell indicated this was a situation where the chronic nuisance property ordinance may relieve some of that problem. Other problem areas include the Stewart Park Wildlife Refuge. A lot of camping occurs around the duck pond with fires and garbage left behind.

Discussion was held on other alternatives which may include environmental changes, e.g. removal of seating areas, enhanced lighting, and security/surveillance cameras. There was hesitancy to eliminate seating areas that add to the beauty of downtown. Better lighting downtown was added as part of the Oak/Washington project, but it didn't go to Rose Street. Funds are programmed in Urban Renewal for additional work downtown. Priorities would need to be established for sustainable services.

As part of the HTAG group, UCAN Director Mike Fieldman installed three chemical toilets downtown which are being used regularly and are not an eyesore. People have been respectful in their use so far, but UCAN cannot afford to maintain the service forever. If the toilets are meeting sanitation needs, Staff will work with service agencies to evaluate the ongoing cost. HTAG's over-arching focus is the homeless population and identifying a resolution for temporary and transitional housing, mental and social services, etc. They have identified the primary issues and are working with service agencies, the faith based community and veterans organizations to try to deal with it a bit at a time. Those solutions include use of the Neighbor to Neighbor program, Neighborhood Watch and community policing.

Burge believed a new Freedom Camp may help alleviate problems downtown as it would centralize people elsewhere but it would still be a burden to police in calls for service. All local government officials consider centralization to be much more of a problem from a public health and public safety standpoint. The City has had to pay haz-mat clean up companies to remove debris from camps because of the waste. It was noted that on average, the Mission

has 25 beds available every night. Those who cannot conform or obey house rules at the Mission or Samaritan Inn will not obey rules anywhere else. If they are a danger, Police will take them to Mercy for a mental health hold.

Consensus was reached, as time and resources allow, to have Staff prepare suggested ordinances on exclusion zones, chronic nuisance properties and extension of prohibited smoking. Kaser asked for pros and cons from other community experiences on those suggestions. Zielinski referred people to the Oregon Knowledge Bank website that includes a lot of that information. Colley noted that the effort will impact departments other than police. At some point there will have to be a financial analysis completed, because all the suggestions involve funding needs.

Meeting adjourned at 6:04 p.m.

Debi Davidson
Management Technician

PUBLIC HEARING A
04-11-16

ROSEBURG CITY COUNCIL
AGENDA ITEM SUMMARY

PUBLIC HEARING ON THE SALE OF REAL PROPERTY WARD AVENUE PROPERTIES

Meeting Date: April 11, 2016
Department: City Manager
www.cityofroseburg.org

Agenda Section: Public Hearing
Staff Contact: Lance Colley
Contact Telephone Number: 492-6866

ISSUE STATEMENT AND SUMMARY

Pursuant to RMC 3.20.020, the Council will be conducting a public hearing on the proposed sale of City-owned real property located at 468, 485, 487 and 488 NE Ward Avenue. The properties consist of a paved parking lot and unimproved lots and encompass approximately 1.38 acres.

BACKGROUND

A. Property History

- The properties were acquired in 2002 and 2003 for economic development. The purpose was to provide parking for employees of Dell Computers, formerly located in the North Roseburg Shopping Center.
- With Dell's departure from the community, the property was no longer needed and was declared surplus to the City's needs. The undeveloped lots were formally declared surplus September 24, 2007. The improved lots were surplussed on February 11, 2013.

B. Analysis. Con-Vey Keystone, Inc., which abuts the subject property, has made an offer of $150,000 which is the listing price for the properties. The purchase would be contingent upon the City of Roseburg allowing a credit of $50,000 based upon a job retention incentive.

The incentive credit is similar to the program offered by Douglas County for property sales within their industrial parks. Staff approached the purchaser a year ago as part of The Partnership's retention and expansion visitation process. It is my opinion that the property is of great value to the adjoining property but of significantly less value as a stand-alone property.

The property sale will allow the purchaser to move some parking and office space from their existing facility and more efficiently use the facility for manufacturing and inventory control. The sale will not only allow facility expansion, it will also place the property back on the tax rolls.

C. Financial and/or Resource Considerations. If the offer is accepted, the funds would be dedicated to the Facilities Fund which is utilized for acquisition and maintenance of all City facilities.

D. Timing Issues. The offer expires on April 15, 2016.

COUNCIL OPTIONS

Under the authority of RMC 3.20.020(D) the Council, in its sole discretion, has the following options at the conclusion of the public hearing:

1. Accept the offer received on the property; or
2. Direct that a counter offer be made to the person submitting the offer; or
3. Reject the offer received and direct that the property not be sold; or
5. Reject the offer and direct Staff to conduct an appraisal of the property.

As required by ORS 221.725 and the Municipal Code, notice of the proposed sale and a public hearing thereon was published in The News-Review on April 1, 2016. Should a competing offer be presented prior to or during the public hearing, the City Council would have the following additional options:

1. Proceed to accept the offer; or
2. Direct the City's realtor to negotiate with all interested parties. In that event, should a higher offer be received and appropriate earnest money filed, the new offer will need to be published in the News Review and another public hearing conducted at a subsequent City Council meeting.

STAFF RECOMMENDATION

Should no other offers be forthcoming, Staff recommends the City Council accept the purchase offer.

SUGGESTED MOTION

1. "I MOVE TO ACCEPT THE OFFER OF $150,000 LESS JOB RETENTION INCENTIVES OF $50,000 FROM CON-VEY KEYSTONE, INC. FOR THE PROPERTY LOCATED AT 468, 485, 487 AND 488 NE WARD AVENUE."

ATTACHMENTS

Public Hearing Notice
Aerial Photo
Property Map

cc: Hawks & Co Realtors, 612 SE Jackson #2
David Larecy, Con-Vey Keystone, Inc.

CITY OF ROSEBURG NOTICE OF PROPOSED LEASE/PURCHASE AGREEMENT FOR PROPERTIES LOCATED AT 468, 485, 487 AND 488 NE WARD AVENUE AND PUBLIC HEARING RELATED THERETO

NOTICE IS HEREBY GIVEN, that the City of Roseburg has received an offer on the real property located at 468, 485, 487 and 488 NE Ward Avenue. The property is considered to be surplus to the needs of the City.

The party making the proposal has offered $150,000 with a job retention incentive of up to $50,000 as an offset to the purchase price. The offer has been received from a private party who desires to use the property for commercial development.

A public hearing to consider the sale of this property will be held on Monday, April 11, 2016 at 7:00 p.m. in the City Hall Council Chambers, 900 SE Douglas in Roseburg. Public comments regarding the proposed sale and the offer being considered will be heard prior to the Council accepting a final offer.

Anyone desiring more information regarding the property subject to this notice, or subsequent public hearing related thereto, may contact City Recorder Sheila R. Cox by calling 541/492-6866.

Sheila R. Cox

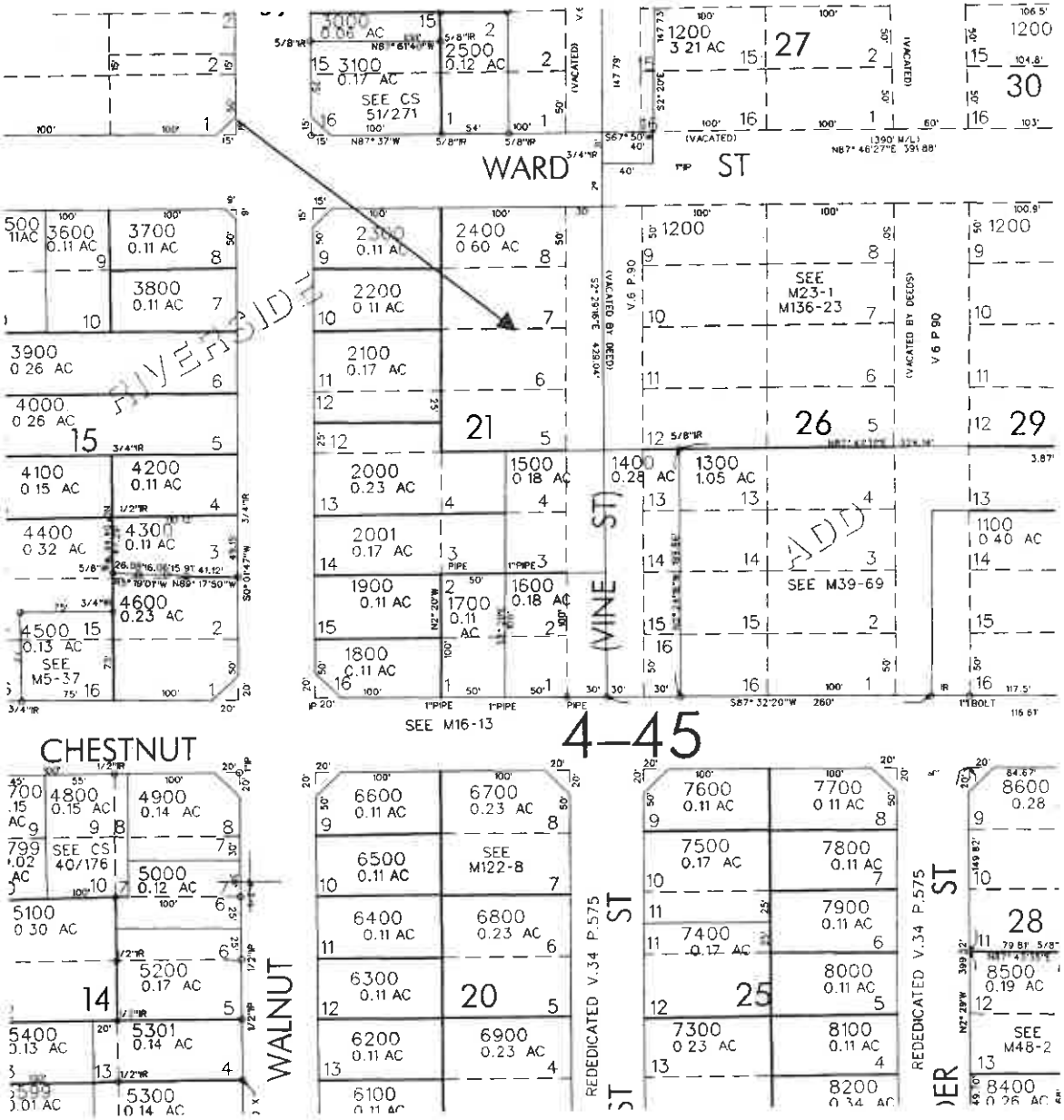
Sheila R. Cox, City Recorder

Published in the News Review and posted at City Hall this 1st day of April, 2016.

1 inch = 100 feet

0 25 50 100 150 200 Feet

NOTICE: This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. The City of Roseburg is not responsible for map errors, omissions, misuse, or misinterpretation.
Consent to Annex and Local Improvement District were mapped based on the current parcel data. Be aware that these agreements typically included entire parcels and that land use actions to adjust property lines (partitions, subdivisions) may have occurred since the original recordings of these documents. Be sure to verify procedures with the City Recorder's Office and the County Assessor.
Please notify any inaccuracies and/or outdated information you may find to ncorrado@cityofroseburg.org.



WARD ST
CHESTNUT
WALNUT
RIVERSIDE
ADD
(VINE ST)
REDEDICATED V.34 P.575
SEE CS 51/271
SEE M23-1 M136-23
SEE M39-69
SEE M16-13
SEE M5-37
SEE CS 40/176
SEE M122-8
SEE M48-2
4-45

ORDINANCE A
03-14-16

ROSEBURG CITY COUNCIL
AGENDA ITEM SUMMARY

ORDINANCE AMENDING RMC 9.25.005 – REGARDING THE DEFINITIONS FOR TELECOMMUNICATION PROVIDER AND TELECOMMUNICATION SERVICE

Meeting Date: April 11, 2016
Department: City Recorder
www.cityofroseburg.org

Agenda Section: ORDINANCES
Staff Contact: Sheila R. Cox
Contact Telephone Number: 541/492-6861

ISSUE STATEMENT AND SUMMARY Council will be asked to consider an ordinance amending the definitions of "telecommunications provider" and "telecommunication service" as outlined in RMC 9.25.005.

BACKGROUND

A. Council Action History. Council first adopted the telecommunication regulations set forth in RMC 9.25 in 2000 and have only made slight amendments to the provisions since that time, mostly due to changes in the industry.

B. Analysis. We have had great success in capturing franchises from most, if not all, companies providing telecom services to the citizens of Roseburg. Recently a question arose about whether a company which provides non-cellular "VOIP" telephone service is covered by the current definition of "telecommunications service", if the service is provided by wireless means. The current code definition excludes "wireless services". The amendments being proposed will clarify that those providers which have a plant, equipment or property in the City, but which use wireless means such as laser, microwave or satellite to provide service, are covered by the code.

C. Financial and/or Resource Considerations. The proposed amendment should enable us to require a franchise from telecommunication providers even if they are providing the service through wireless means.

D. Timing Issues. n/a

COUNCIL OPTIONS Council may request changes to the proposed ordinance, proceed with it as written or chose not to adopt the ordinance.

STAFF RECOMMENDATION Staff recommends Council proceed with first reading of the proposed ordinance.

SUGGESTED MOTION If Council concurs with Staff's recommendation, only a consensus to proceed with first reading will be required.

ATTACHMENT: The proposed ordinance amending RMC 9.25.005 (in legislative format)
cc: Subject & chrono files

ORDINANCE NO. 3460
AN ORDINANCE AMENDING ROSEBURG MUNICIPAL CODE SECTION 9.25.005 REGARDING DEFINITIONS RELATING TO TELECOMMUNICATIONS PROVIDERS

SECTION 1. Roseburg Municipal Code Section 9.25.005, entitled "Definitions", is hereby amended to read as follows:

9.25.005 Definitions. For the purpose of this Chapter, the following terms, phrases, words and their derivations, shall have the meanings given herein. Terms not defined in this Section shall be interpreted in accordance with Chapter 1.04 of this Code. Terms not defined in this Section or in Chapter 1.04 of this Code, shall be given the meaning set forth in the Communications Policy Act of 1934, as amended, the Cable Communications Policy Act of 1984, the Cable Television Consumer Protection and Competition Act of 1992 and the Telecommunications Act of 1996. If not defined there, the words shall be given their common and ordinary meaning. Definitions for this Chapter are as follows:

"Cable service" means the one-way transmission to subscribers of video programming, or other video, audio or data service using the same means of transmission as used to transmit video programming; and subscriber interaction, if any, which is required for the selection or use of such video programming or other programming service.

"City property" means and includes all real property owned by the City, other than the public way and utility easements as those are defined herein.

"Conduit" means any structure, or portion thereof, containing one or more ducts, conduits, manholes, handholds, bolts or other facilities used for any telegraph, telephone, cable television, electrical or communications conductors or cable facilities.

"Construction" means any activity in the public way resulting in physical change thereto, including excavation or placement of structures, but excluding routine maintenance or repair of existing facilities.

"Control" means actual working control in whatever manner exercised.

"Customer" means both the end user of telecommunications services in the City and any person that acquires telecommunications services, bandwidth or other form of capacity for its own to use or for resale in the City.

"Duct" means a single enclosed raceway for conductors or cable.

"Emergency" has the meaning provided in ORS 401.025.

"Franchise" means a license from the City which grants a privilege to occupy the public way and utility easements within the City for a dedicated purpose, for specific compensation and for a specified period of time.

"Grantee" means the person to whom or the entity to which a telecommunications franchise is granted by the City, including both telecommunication carriers and non-carrier providers.

"Gross revenue" means all revenue earned by a telecommunications provider from operations within the City, including but not limited to service to customers located within the City and other persons who use the grantee's facilities within the City to provide service to customers. A person that sells capacity or bandwidth to another telecommunications provider, as described in section 9.25.380, may deduct the income received in that transaction from its gross revenue for purposes of calculating the franchise fee described in section 9.25.110

"Non-carrier provider" means a telecommunications provider that is not also classified as a telecommunications carrier. It includes but is not limited to providers that install, own or lease facilities in the public way and providers that acquire bandwidth or other capacity to resell or provide service directly to customers in the City. "Non-carrier provider" includes several different types of telecommunications providers, including but is not limited to providers often known as competitive local exchange carriers, resellers and long-haul providers.

"Person" means an individual, corporation, company, association, joint stock company or association, firm, partnership or limited liability company.

"Private telecommunications network" means a system, including the construction, maintenance or operation of the system, for the provision of a service or any portion of a service which is owned or operated exclusively by a person for their use and not for resale, directly or indirectly. "Private telecommunications network" includes services provided by the State of Oregon pursuant to ORS 190.240 and 283.140.

"Public way" includes, but is not limited to, any street, road, bridge, alley, sidewalk, trail, path and utility easement, including the subsurface under and air space over these areas. This definition applies only to the extent of the City's right or authority to grant a franchise to occupy and use such areas for telecommunications facilities. "Public way" does not include City-owned buildings, parks or other property.

"Telecommunications Act" means the Communication Policy Act of 1934, as amended by subsequent enactments including the Telecommunications Act of 1996 (47 U.S.C. sec. 151 et seq.) and as hereafter amended.

"Telecommunications carrier" means a telecommunications provider that is a telecommunication utility as defined in ORS 759.005 or successor statutes or a cooperative corporation formed under ORS Chapter 62 that provides

telecommunications service as defined in ORS 759.005 or successor statutes. It is often known as the incumbent local exchange carrier.

"Telecommunications facilities" means the plant and equipment, other than customer premises equipment, including but not limited to line, pipe, wire cable, fiber, etc. occupying the public way, used, designed or intended for use by a telecommunications provider to provide telecommunications services.

"Telecommunications provider" means: (1) any person that provides telecommunications services to any person or premises within the City, including both telecommunication carriers and non-carrier providers; (2) any person that directly or indirectly owns, leases, operates, manages, or otherwise controls telecommunications facilities which occupy public way within the City; ~~and~~ (3) any person that is directly or indirectly owned or controlled by any person described in this definition; and includes every person that directly or indirectly owns, controls, operates or manages plant, equipment or property within the City which is used, or to be used for the purpose of offering telecommunication services. For purposes of this definition, "owns" or "controls" means that one person or entity owns more than 25% of the stock or assets or has more than 25% common partners, directors or owners with another entity. In addition, any person that leases, purchases or otherwise receives telecommunications service or use of a telecommunications facility for less than a reasonable price, so as to create a reasonable inference that the two parties did not deal at arm's length, shall be deemed to be owned or controlled by the second party.

"Telecommunications service" means ~~the transmission, for money or other valuable consideration, of telecommunications in electromagnetic, electronic or optical form. It includes, but is not limited to, telephone service, other forms of voice service, non-cable video service, data transport, internet access service, video and cable television. It does not include (1) one-way broadcast of radio or television signals; (2) direct-to-home satellite service within the meaning of Section 602 of the Telecommunications Act of 1996; (3) surveying; (4) private telecommunications networks that do not use the public way; or (5) communications of the customer which take place on the customer side of on-premises equipment; or (6) cell phone or wireless services.~~ the providing or offering for rent, sale or lease, or in exchange for other value received, of the transmittal of voice, data, image, graphic and video programming or any other information between or among points by wire, cable, fiber optics, or by laser, microwave, radio, satellite or similar wireless facilities, with or without benefit of any closed transmission medium and without regard to the nature of the transmission protocol employed, but does not include: (1) cable television services; (2) private telecommunications network services; (3) over-the-air radio or television broadcasting to the public-at-large from facilities licensed by the Federal Communications Commission or any successor thereto; (4) direct-to-home satellite service within the meaning of Section 602 of the Telecommunications Act of 1996; (5) services provided solely for the purpose of providing internet service to the consumer; (6) public safety radio systems; (7) mobile service within the meaning of 47 U.S.C. Section 153(33) (2012); and services to devices

exclusively utilizing electromagnetic spectrum unlicensed by the Federal Communications Commission.

"Telecommunications System" see "Telecommunication facilities" above.

"Telecommunications Utility" has the same meaning as given in ORS 759.005(1).

"Utility easement" means any easement granted to or owned by the City and acquired, established, dedicated or devoted for public utility purposes.

"Utility facilities" means the plant, equipment and property, including but not limited to the poles, pipes, mains, conduits, ducts, cable, wires, plant and equipment located under, on, or above the surface of the ground within the public right of way of the City and used or to be used for the purpose of providing utility or telecommunication services.

SECTION 2. All other sections and subsections of Chapter 9.25 of the Roseburg Municipal Code shall remain in full force and effect as written.

ADOPTED BY THE ROSEBURG CITY COUNCIL ON THIS ____ DAY OF ____, 2016.

APPROVED BY THE MAYOR ON THIS ____ DAY OF _____, 2016.

_____

LARRY RICH, MAYOR

ATTEST:

_____

SHEILA R. COX, CITY RECORDER

ORDINANCE B
03-14-16

ROSEBURG CITY COUNCIL
AGENDA ITEM SUMMARY

ORDINANCE ADDING CHAPTER 9.17 TO THE ROSEBURG MUNICIPAL CODE AND ESTABLISHING A TAX ON THE SALE OF RECREATIONAL MARIJUANA

Meeting Date: April 11, 2016
Department: City Recorder
www.cityofroseburg.org

Agenda Section: ORDINANCES
Staff Contact: Sheila R. Cox
Contact Telephone Number: 541/492-6861

ISSUE STATEMENT AND SUMMARY As a result of legislation approved during the 2015 Legislative Session, cities are now allowed to adopt, and give their voters an opportunity to approve, an ordinance imposing a three percent tax on the sale of recreational marijuana. This would include all marijuana items sold by retailers licensed by the Oregon Liquor Control Commission, and regulated under Oregon Revised Statute (ORS) Chapter 614. Council will be considering such ordinance at the April 11, 2016 meeting.

BACKGROUND

A. Council Action History. On February 8, 2016, Council adopted Ordinance No. 3457 establishing business regulations for recreational marijuana dispensaries and other commercial marijuana activities. In past discussions Council has indicated it favors allowing the voters to determine if a 3% sales tax should be imposed on the sale of recreational marijuana.

B. Analysis. In accordance with RMC 2.06.090, the Council may at any time submit a measure, legislative or otherwise, to the electors seeking their opinion on the matter. The Council's action of submitting the matter is not subject to initiative or referendum. If adopted, after the ordinance becomes effective, Staff will present Council with a resolution to place the 3% sales tax on recreational marijuana on the ballot for the November 8, 2016 election.

C. Financial and/or Resource Considerations. If approved by the voters, the tax would be levied on the total gross sales of recreational marijuana realized by all recreational marijuana dispensaries licensed by the City. Dispensary operators would be required to pay the tax on a quarterly basis. The City will also continue to receive a portion of the recreational marijuana tax collected by the State.

D. Timing Issues. OLCC began accepting applications for recreational marijuana businesses on January 4, 2016; however they do not anticipate being ready to issue such licenses until this fall. In order to place the taxing measure on the November, 2016 ballot, Council must adopt the ordinance imposing the tax; then refer it to the

voters via adoption of a resolution to that effect. Upon adoption of the resolution, the City Attorney will have five days to prepare and submit the ballot title to my office. Upon receipt of the ballot title, I am required to publish, in the next available edition of the local newspaper, notice of such receipt and the right of any elector dissatisfied with the ballot title to petition the Circuit Court for its review. Electors have seven days to petition the Circuit Court for a new title. Following completion of the ballot title challenge process, the measure must be filed with the County Clerk's Office no later than August 19, 2016. Notice of the election must be published in the local newspaper and posted in two public places within each of the wards not less than 10 days prior to the date the election is held.

While time is not of the essence in completing this process, based on normal processing times and the need for Staff to prepare the forms required for submission of the tax, Staff felt it was appropriate to begin the process now.

COUNCIL OPTIONS Council may request additional information; direct that specific changes be made to the proposed ordinance or proceed with first reading of the ordinance as proposed.

STAFF RECOMMENDATION Staff would recommend proceeding with first reading of the ordinance.

SUGGESTED MOTION If Council is ready to continue without further consideration, only a consensus to proceed with first reading will be required.

ATTACHMENT: The proposed ordinance establishing a 3% tax on the sale of recreational marijuana.

cc: All Current Medical Dispensary Operators; Oregon Liquor Control Commission; ATTN: Will Higlin, Sr. Director of Licensing and Compliance; 9079 SE McLoughlin Blvd.; Portland, OR 97222-7335; Christine Matthews, Roseburg OLCC Office; Subject & Chrono Files

ORDINANCE NO. 3461

AN ORDINANCE ADDING CHAPTER 9.17 TO THE ROSEBURG MUNICIPAL CODE ESTABLISHING A TAX ON THE SALE OF MARIJUANA BY A RETAILER LICENSED BY THE OREGON LIQUOR CONTROL COMMISSION AND REGULATED UNDER CHAPTER 1, OREGON LAWS 2015 (MEASURE 91), AS AMENDED BY SECTION 1, CHAPTER 614, OREGON LAWS 2015 (HB 3400) AND REFERRING THE ORDINANCE TO THE VOTERS

WHEREAS, Section 34a of House Bill 3400 (2015) provides that a city council may adopt an ordinance to be referred to the voters that imposes up to a three percent tax or fee on the sale of marijuana items by a marijuana retailer licensed by the Oregon Liquor Control Commission and regulated under Chapter 1, Oregon Laws 2015 (Measure 91), as amended by Section 1, Chapter 614 Oregon Laws 2015 (HB 3400); and

WHEREAS, on February 8, 2016, the Roseburg City Council adopted Ordinance No. 3457 establishing regulations relating to the operation of recreational marijuana dispensaries and other commercial marijuana activities; and

WHEREAS, the Roseburg City Council desires to impose a tax on the sale of marijuana items by recreational marijuana dispensaries in the area subject to the jurisdiction of the City;

NOW THEREFORE, THE CITY OF ROSEBURG ORDAINS AS FOLLOWS:

SECTION 1. Chapter 9.17 entitled "Recreational Marijuana Tax" is hereby added to Title 9 of the Roseburg Municipal Code to read as follows:

RECREATIONAL MARIJUANA TAX

9.17.005 Purpose
9.17.010 Definitions
9.17.020 Tax Imposed
9.17.030 Deductions
9.17.040 Seller Responsible for Payment of Tax
9.17.050 Penalties and Interest
9.17.060 Failure to Report and Remit Tax—Determination of Tax by Director
9.17.070 Appeals
9.17.080 Refunds
9.17.090 Actions to Collect
9.17.100 Violation Infractions
9.17.110 Confidentiality
9.17.120 Audit of Books, Records or Persons
9.17.130 Forms and Regulations

9.17.005 PURPOSE. For the purposes of this Chapter, every person who sells marijuana items in the City of Roseburg is exercising a taxable privilege. The tax shall be imposed upon the sale of marijuana items by a marijuana retailer regulated under Chapter 1, Oregon Laws 2015 (Measure 91), as amended by Section 1, Chapter 614 Oregon Laws 2015 (HB 3400) and

Chapter 9.15 of this Code; but shall not be imposed on marijuana sold by medical marijuana dispensaries registered under ORS 475B.450 and Chapter 9.14 of this Code.

9.17.010 **DEFINITIONS.** When not clearly otherwise indicated by the context, the following words and phrases as used in this Chapter shall have the following meanings:

"Director" means the Finance Director for the City of Roseburg or his/her designee.

"Gross Taxable Sale(s)" means the total amount received in money, credits, property and/or other consideration from sales of marijuana items.

"Marijuana Item(s)" has the meaning assigned to such term under Section 5, Chapter 1, Oregon Law 2015 (Measure 91), as amended by Section 1, Chapter 614, Oregon Laws 2015 (HB 3400).

"Marijuana Retailer(s) or Seller(s)" means a person who sells marijuana items to a consumer in this state and who holds a license under Section 22, Chapter 1, Oregon Laws 2015 (Measure 91).

"Person" means natural person, joint venture, joint stock company, partnership, association, club, company, corporation, business, trust, organization, or any group or combination acting as a unit, including the United States of America, the State of Oregon and any political subdivision thereof, or the manager, lessee, agent, servant, officer or employee of any of them.

"Purchase or Sale" means the acquisition or furnishing of marijuana Items for consideration by any person within the City.

"Tax" means either the tax payable by the seller or the aggregate amount of taxes due from a seller during the period for which the seller is required to report collections under this Chapter.

"Taxpayer" means any person obligated to account to the Finance Director for taxes collected or to be collected, or from whom a tax is due, under the terms of this Chapter.

9.17.020 **TAX IMPOSED.** To the fullest extent permitted under Section 34a, Chapter 614, Oregon Laws 2015 (HB 3400), there is hereby levied a tax which shall be paid by every marijuana retailer exercising the taxable privilege of selling marijuana items. The amount of tax levied shall be three percent (3%) of the gross sales of the marijuana retailer in the area subject to the City's jurisdiction. The seller shall collect the tax at the point of sale of a marijuana item. Subject to applicable law, the tax rate may be adjusted from time to time by Council resolution.

9.17.030 **DEDUCTIONS.** The following deductions shall be allowed against sales received by the seller providing marijuana:

A. Refunds of sales actually returned to any purchaser;

B. Any adjustments in sales which amount to a refund to a purchaser, providing such adjustment pertains to the actual sale of marijuana and does not include any adjustments for other services furnished by a seller.

9.17.040 SELLER RESPONSIBLE FOR PAYMENT OF TAX.

A. Every seller shall, on or before the last day of the month following the end of each calendar quarter (in the months of April, July, October and January) make a return to the Director, on forms provided by the City, specifying the total sales subject to this Chapter and the amount of tax collected under this Chapter. The seller may request or the Director may establish shorter reporting periods for any seller if the seller or Director deems it necessary in order to insure collection of the tax and the Director may require further information in the return relevant to payment of the tax. A return shall not be considered filed until it is actually received by the Director.

B. At the time the return is filed, the full amount of the tax collected shall be remitted to the Director. Payments received by the Director for application against existing liabilities will be credited toward the period designated by the taxpayer under conditions that are not prejudicial to the interest of the City. A condition considered prejudicial is the imminent expiration of the statute of limitations for a period or periods.

C. Non-designated payments shall be applied in the order of the oldest liability first, with the payment credited first toward any accrued penalty, then to interest, then to the underlying tax until the payment is exhausted. Crediting of a payment toward a specific reporting period will be first applied against any accrued penalty, then to interest, then to the underlying tax. If the Director, in his or her sole discretion, determines that an alternative order of payment application would be in the best interest of the City in a particular tax or factual situation, the Director may order such a change. The Director may establish shorter reporting periods for any seller if the Director deems it necessary in order to insure collection of the tax. The Director also may require additional information in the return relevant to payment of the liability. When a shorter return period is required, penalties and interest shall be computed according to the shorter return period. Returns and payments are due immediately upon cessation of business for any reason. All taxes collected by sellers pursuant to this Chapter shall be held in trust for the account of the City until payment is made to the Director. A separate trust bank account is not required in order to comply with this provision.

D. Every seller required to remit the tax imposed in this Chapter shall be entitled to retain five percent (5%) of all taxes due to defray the costs of bookkeeping and remittance.

E. Every seller must keep and preserve, in an accounting format established by the Director, records of all sales made by the dispensary and such other books or accounts as may be required by the Director. Every seller must keep and preserve for a period of three (3) years all such books, invoices and other records. The Director shall have the right to inspect all such records at all reasonable times.

9.17.050 PENALTIES AND INTEREST.

A. Any seller who fails to remit any portion of the tax imposed by this Chapter within the time required shall pay a penalty of ten percent (10%) of the amount of the tax, in addition to the amount of the tax.

B. Any seller who fails to remit any delinquent remittance on or before a period of 60 days following the date the remittance first became delinquent shall pay a second delinquency

penalty of ten percent (10%) of the amount of the tax in addition to the amount of the tax and the penalty first imposed.

C. If the Director determines that the nonpayment of any remittance due under this Chapter is due to fraud, a penalty of twenty-five percent (25%) of the amount of the tax shall be added thereto in addition to the penalties stated in Subsections A and B of this Section.

D. In addition to the penalties imposed, any seller who fails to remit any tax imposed by this Chapter shall pay interest at the rate of one percent (1%) per month or fraction thereof on the amount of the tax, exclusive of penalties, from the date on which the remittance first became delinquent until paid.

E. Every penalty imposed, and such interest as accrues under the provisions of this Section, shall become a part of the tax required to be paid.

F. All sums collected pursuant to the penalty provisions in Subsection A through C of this Section will be distributed to the City's General Fund.

G. Penalties for late tax payments may be waived or reduced by the Director pursuant to City Council policy. Nothing in this Subsection requires the City to reduce or waive penalties.

9.17.060 FAILURE TO REPORT AND REMIT TAX – DETERMINATION OF TAX BY DIRECTOR. If any seller should fail to make, within the time provided in this Chapter, any report of the tax required by this Chapter, the Director shall proceed in such manner as deemed best to obtain facts and information on which to base the estimate of tax due. As soon as the Director shall procure such facts and information as is able to be obtained, upon which to base the assessment of any tax imposed by this Chapter and payable by any seller, the Director shall proceed to determine and assess against such seller the tax, interest and penalties provided for by this Chapter. In case such determination is made, the Director shall give a notice of the amount so assessed by having it served personally or by depositing it in the United States mail, postage prepaid, addressed to the seller so assessed at the last known place of address. Such seller may make an appeal of such determination as provided in Section 9.17.070. If no appeal is filed, the Director's determination is final and the amount thereby is immediately due and payable.

9.17.070 APPEALS. Any seller aggrieved by any decision of the Director with respect to the amount of such tax, interest and penalties, if any, may appeal to the City Manager in accordance with the same procedures as set forth in Section 9.100.050 of this Code. Any amount found to be due shall be immediately due and payable upon the service of notice.

9.17.080 REFUNDS.

A. Whenever the amount of any tax, interest or penalty has been overpaid or paid more than once, or has been erroneously collected or received by the City under this Chapter, it may be refunded as provided in the following Subsection B of this Section, provided a claim in writing, stating under penalty of perjury the specific grounds upon which the claim is founded, is filed with the Director within one year of the date of payment. The claim shall be on forms furnished by the Director.

B. The Director shall have 20 calendar days from the date of receipt of a claim to review the claim and make a determination in writing as to the validity of the claim. The Director shall notify the claimant in writing of the Director's determination. Such notice shall be mailed to the address provided by claimant on the claim form. In the event a claim is determined by the Director to be a valid claim, in a manner prescribed by the Director a seller may claim a refund, or take as credit against taxes collected and remitted, the amount overpaid, paid more than once or erroneously collected or received. The seller shall notify Director of claimant's choice no later than 15 days following the date Director mailed the determination. In the event claimant has not notified the Director of claimant's choice within the 15 day period and the seller is still in business, a credit will be granted against the tax liability for the next reporting period. If the seller is no longer in business, a refund check will be mailed to claimant at the address provided on the claim form.

C. No refund shall be paid under the provisions of this Section unless the claimant established the right by written records showing entitlement to such refund and the Director acknowledged the validity of the claim.

9.17.090 ACTIONS TO COLLECT. Any tax required to be paid by any seller under the provisions of this Chapter shall be deemed a debt owed by the seller to the City. Any such tax collected by a seller which has not been paid to the City shall be deemed a debt owed by the seller to the City. Any person owing money to the City under the provisions of this Chapter shall be liable to an action brought in the name of the City for the recovery of such amount. In lieu of filing an action for the recovery, the City, when taxes due are more than 30 days delinquent, can submit any outstanding tax to a collection agency. So long as the City has complied with the provisions set forth in ORS 697.105, in the event the City turns over a delinquent tax account to a collection agency, it may add a reasonable fee to the amount owing, not to exceed the collection fee of the collection agency.

9.17.100 VIOLATIONS.

A. In addition to the penalties provided in Section 9.17.050, a violation of this Chapter is an offense punishable by fine as well as imprisonment as set forth in Section 1.06.010 of this Code. It is a violation of this Chapter for any seller or other person to:

1. Fail or refuse to comply as required herein;
2. Fail or refuse to furnish any return required to be made;
3. Fail or refuse to permit inspection of records;
4. Fail or refuse to furnish a supplemental return or other data required by the Director;
5. Render a false or fraudulent return or claim; or
6. Fail, refuse or neglect to remit the tax to the City by the due date.

B. The remedies provided by this Chapter are not exclusive and do not prevent the City from exercising any other remedy available under the law.

C. The remedies provided by this Chapter do not prohibit or restrict the City or other appropriate prosecutor from pursuing criminal charges under State law or City ordinance.

9.17.110 CONFIDENTIALITY. Except as otherwise required by law, it shall be unlawful for the City, any officer, employee or agent to divulge, release or make known in any manner any

financial information submitted or disclosed to the City under the terms of this Chapter. Nothing in this Section shall prohibit:

A. The disclosure of the names and addresses of any person who is operating a licensed establishment from which marijuana is sold or provided; or

B. The disclosure of general statistics in a form which would not reveal an individual seller's financial information; or

C. Presentation of evidence to a court, or other tribunal having jurisdiction in the prosecution of any criminal or civil claim by the Director or an appeal from the Director for any amount due the City under this Chapter; or

D. The disclosure of information when such disclosure of conditionally exempt information is ordered under public records law procedures; or

E. The disclosure of records related to a business' failure to report and remit the tax when the report or tax is in arrears for over six months or the tax exceeds five thousand dollars ($5,000). The City Council expressly finds and determines that the public interest in disclosure of such records clearly outweighs the interest in confidentiality under ORS 192.501(5).

9.17.120 AUDIT OF BOOKS, RECORDS OR PERSONS. The City, for the purpose of determining the correctness of any tax return required, or for the purpose of an estimate of taxes due pursuant to this Chapter, may examine or may cause to be examined by an agent or representative designated by the City for that purpose, any books, papers, records, or memoranda, including copies of seller's state and federal income tax return, bearing upon the matter of the seller's tax return. All books, invoices, accounts and other records shall be made available within the City limits and be open at any time during regular business hours for examination by the Director or an authorized agent of the Director. If any taxpayer refuses to voluntarily furnish any of the foregoing information when requested, the Director may immediately seek a subpoena from the Roseburg Municipal Court to require that the taxpayer or a representative of the taxpayer attend a hearing or produce any such books, accounts or records for examination.

9.17.130 FORMS AND REGULATIONS. The Director is hereby authorized to prescribe forms and promulgate rules and regulations to aid in the making of returns, the ascertainment, assessment and collection of said marijuana tax and in particular and without limiting the general language of this Chapter, to provide for:

A. A form of report on sales and purchases to be supplied to all vendors; and

B. The records which sellers providing marijuana are to keep concerning the tax imposed by this Chapter.

SECTION 2. SEVERABILITY. The Sections, Subsections, Paragraphs and clauses of this ordinance are severable. The invalidity of one Section, Subsection, Paragraph, or clause shall not affect the validity of the remaining Sections, Subsections, Paragraphs and clauses.

SECTION 3. SAVINGS. Notwithstanding any amendment or repeal, the City ordinances in existence at the time any criminal or civil enforcement actions were commenced shall remain valid and in full force and effect for purposes of all cases filed or commenced during the times said ordinance(s) or portions thereof were operative. This Section simply clarifies the existing situation that nothing in this Ordinance affects the validity of prosecutions commenced and continued under the laws in effect at the time the matters were originally filed.

SECTION 4. REFERRAL. This ordinance shall be referred to the electors of the City of Roseburg at the next statewide general election on Tuesday, November 8, 2016.

SECTION 5. WHEN ORDINANCE CAN TAKE EFFECT. This Ordinance will take effect (and the tax will commence to be levied and imposed) upon passage of the referral measure by the electors of the City of Roseburg at the next statewide general election held on Tuesday, November 8, 2016.

ADOPTED BY THE ROSEBURG CITY COUNCIL ON THIS _____ DAY OF APRIL, 2016.

APPROVED BY THE MAYOR ON THIS _____ DAY OF APRIL, 2016.

_____
LARRY RICH, MAYOR

ATTEST:

_____
SHEILA R. COX, CITY RECORDER

ORDINANCE C
04-11-2016

ROSEBURG CITY COUNCIL
AGENDA ITEM SUMMARY

DJC 4/6/16

Ordinance Adding Section 4.12 to the Roseburg Municipal Code
Tree Ordinance

Meeting Date: April 11, 2016	**Agenda Section: Department Items**
Department: Public Works	**Staff Contact: Nikki Messenger**
www.cityofroseburg.org	**Contact Telephone Number: 541-492-6730**

ISSUE STATEMENT AND SUMMARY

One of Council's goals is to become an official 'Tree City USA'. One of the criteria required to qualify as a 'Tree City USA' is to have an adopted Tree Ordinance. The issue for Council is whether to adopt the attached ordinance and Tree Program.

BACKGROUND

A. Council Action History. On October 22, 2012, Council considered a Tree Ordinance but declined to adopt the version presented.

B. Analysis. The Council has retained the goal of becoming a "Tree City USA" for several years. It was originally included in a strategic plan and has since been incorporated into Council goals. To qualify for Tree City USA status, a city must meet four standards established by The National Arbor Day Foundation and the National Association of State Foresters. The standards are:

1. Establishment of a Tree Board or Tree Commission. This may be a volunteer tree board that oversees policy for the care and management of the community's trees. The Parks Commission will undertake this role for the City of Roseburg.

2. Adoption of a Tree Care Ordinance. The ordinance designates the establishment of the Tree Board and gives that body the responsibility for writing and implementing an annual community forestry work plan. Beyond that, the ordinance should be flexible enough to fit the needs of the Roseburg community. A tree ordinance provides an opportunity to set good policy and back it with the force of law when necessary. Ideally, it will provide clear guidance for planting, maintaining and removing trees from streets, parks and other public areas. The attached ordinance designates the Parks and Recreation Commission as the Tree Board. If the Council supports the adoption of a "Tree Ordinance", these responsibilities will need to be codified in the near future.

3. Annual budget of at least $2 per capita for tree care. There must be an annual budget that supports the ongoing costs of the maintenance and planting of trees. This may be a combination of various City departments that already have funds allotted for tree care and leaf pick-up.

4. An annual Arbor Day observance. The City must have an Arbor Day observance and proclamation with a simple tree planting event or other activity focused on trees.

In fall of 2012, a draft Tree Ordinance was brought to the Parks Commission, Public Works Commission and Planning Commission and then forwarded to City Council. After discussion, City Council voted to remand the ordinance to the commissions. Some Councilors were concerned that the ordinance was too restrictive and required too much of abutting property owners. Staff has revised the proposed Tree Ordinance and again presented it to the Parks, Public Works and Planning Commission. Changes suggested by commission members have been included in the attached ordinance. The revised ordinance only applies to trees located within City parks, parkway strips, and sidewalks. It does not apply to all trees within the right-of-way, as this was one of the concerns expressed by Council.

There are two documents attached. One is the Tree Ordinance which outlines responsibility and requirements, and the other is the Tree Program that outlines proper practices to guide tree maintenance, removal, and planting.

C. Financial and/or Resource Considerations. The City is already meeting the $2 per capita requirement of the Tree City USA program.

D. Timing Issues. None.

COUNCIL OPTIONS
Council has the following options:

1) Proceed with first reading of the proposed ordinance; or
2) Suggest changes to the proposed ordinance and proceed with first reading of the amended ordinance; or
3) Direct staff to make changes and bring the proposed ordinance back; or
4) Not proceed with reading of the ordinance and direct staff to not pursue the Tree City USA designation

STAFF RECOMMENDATION
The Parks, Public Works and Planning Commissions have all reviewed the attached ordinance and Tree Program. All three Commissions have recommended adopting the ordinance and program. Staff concurs with this recommendation.

SUGGESTED MOTION
If it is the consensus of Council to proceed with first reading of the ordinance, no motion is required.

ATTACHMENTS
Ordinance No. ____ Adding Section 4.12 to the Roseburg Municipal Code
Tree Program

ORDINANCE NO. ____

AN ORDINANCE ADDING CHAPTER 4.12 REGARDING TREE PLANTING, MAINTENANCE AND REMOVAL TO THE ROSEBURG MUNICIPAL CODE

SECTION 1. Chapter 4.12 entitled *"Tree Planting, Maintenance and Removal"* is hereby added to the Roseburg Municipal Code to read as follows:

CHAPTER 4.12 TREE PLANTING, MAINTENANCE AND REMOVAL

4.12.005 Definitions. For purposes of this Chapter, the following words and phrases shall have the meanings assigned to them by this Section:

"Excavation" means the mechanical removal of more than 2 cubic feet of earth material.

"Hazard Tree" means any tree with a structural defect, disease, or a combination of these that make it subject to a structural failure that may cause damage to persons and/or property.

"ISA" means International Society of Arboriculture.

"Park Tree" means trees, shrubs, bushes, and all other woody vegetation in public parks and all areas owned by the City and to which the public has free access.

"Parkway Strip" means that portion of the public way that is located between the curb and the sidewalk if the curb is not immediately adjacent to the sidewalk.

"Person" includes any individual, firm, association, or corporation of any kind, whether acting directly or through an agent.

"Public way" means any street, road, alley, right-of-way, pedestrian or bicycle easement, or utility easement for public use which is controlled by the City.

"Remove or Removal" means the act of removing a tree by digging it up or cutting it down, or any act which causes a tree to die within a period of three (3) years, including, but not limited to, damaging the root system; changing the ground level at the trunk or root zone, excessive pruning or any other action that is deemed to be harmful to the tree.

"Street Tree" means trees, shrubs, bushes, and all other woody vegetation located within the public sidewalk or parkway strip.
"Topping" means the severe cutting back of limbs to stubs larger than three inches in diameter within the tree's crown to such a degree so as to substantially remove the normal canopy.

"Tree" means a woody perennial, usually with one main trunk, attaining a height of at least six feet at maturity of a trunk diameter of at least two inches, including shrubs planted in the public way or so near public way as to obstruct or interfere with public use of the public way.

"Tree Board" means the City of Roseburg Parks and Recreation Commission.

"Tree Program" means a manual prepared by the Public Works Director, or designee, containing regulations and standards for the planting, maintenance and removal of trees in, upon, overhanging or otherwise affecting public ways or City owned properties within the City limits.

4.12.010 Tree Program. The Public Works Director shall develop the City of Roseburg Tree Program outlining the standards for the planting, maintenance and removal of Street Trees within public ways and located on City owned properties. The Tree Board shall approve the standards and regulations outlined within the Tree Program.

4.12.020 Permit Required.

A. No person shall perform or cause to be performed any pruning of a branch greater than 3 inches in diameter, or removing of a Park Tree or Street Tree without first obtaining a permit from the Public Works Director.

B. No person shall excavate or cause an excavation within ten (10) feet of the base of a street tree or park tree without first obtaining a permit from the Public Works Director.

C. Exemptions. The following persons or entities are exempt from the permit requirements listed in 4.12.020 (A) and (B):

1. A municipal utility or franchisee that is required to perform or cause to be performed the pruning of a street tree or park tree due to a threat to their above ground facility or a risk to public safety.
2. Any employee of the City of Roseburg, or contractor hired by the City of Roseburg, performing their assigned duties.
3. A person responding to a hazard tree posing an immediate threat to pedestrians, traffic, or structures.

4.12.030 Responsibility for Maintenance and Liability for Injuries.

A. The owner of the land abutting any public way shall be responsible for the maintenance of any tree located on his or her property or within the public way abutting his or her property to the following standards:

1. Any tree overhanging a street shall be pruned to maintain a minimum vertical clear space of at least fifteen (15) feet over the street.
2. All trees overhanging a sidewalk shall be pruned to maintain a minimum vertical clearance of nine (9) feet above the sidewalk, unless otherwise noted in the Tree Program.
3. All trees shall be maintained so as not to block any traffic control sign or other traffic control device.
4. All trees shall be maintained so as to not block the clear vision required for any driveway or intersection as outlined in the Land Use and Development Ordinance.
5. All dead, diseased, or dangerous trees; or broken or decayed limbs which constitute a risk to public safety, as determined by City Public Works, including uplifting of sidewalk panels shall be pruned or removed to eliminate the identified hazard.

B. The owner of property abutting a tree located on public way shall be liable for injury, damage, or loss to persons or property caused by the property owner's failure to comply with this section.

C. If the City is required to pay damages for an injury to any person caused by the failure of an owner to maintain a tree in good repair or safe condition, such owner shall reimburse the City for the amount of the damages thus paid and for the attorney fees and costs of defending against the claim for damages. The City may maintain an action in a court of competent jurisdiction to enforce the provisions of this Section.

4.12.040 Standards for Maintenance and/or Removal.

A. All trees requiring pruning located within a parkway strip, sidewalk area or on City owned property shall be pruned to ISA Best Management Practices Pruning Standards as identified in the Tree Program.

B. All persons working on trees within or affecting the public way shall be required to remove all debris from the public way by sunset of the same day unless specifically authorized to do otherwise by the Public Works Director. The area impacted by the debris removal shall be swept clean.

C. A Lane Closure permit from City Public Works shall be required if the roadway will be impacted by the tree work.

D. Removal.

1. The Public Works Director or designee may issue a permit for the removal of a tree for one or more of the following reasons:
    - **a.** The tree poses a safety hazard to pedestrian or vehicle traffic or threatens a structure or public utility which cannot be abated with proper pruning.
    - **b.** The tree prevents access to or from a lot or parcel, or prevents the reasonable development of the lot or parcel or the physical use of the parcel.
    - **c.** The tree is diseased or insect infested and as such poses a hazard to people, property, or other trees.
    - **d.** The tree is weakened by age, storm, fire, ice or other injury so as to cause a danger to people, property, or other trees.
    - **e.** The tree is causing damage to abutting buildings, sidewalks, or utilities.
    - **f.** The tree is dead.
    - **g.** Or for a reason, not listed above, that has been deemed necessary by the Public Works Director.
2. All stumps within the public way shall be removed to at least one (1) foot below grade.
3. As a condition of removal, the Public Works Director may require the planting of a replacement tree within close proximity to the tree for which a removal permit has been issued.

4.12.050 Planting. Planting practices shall be carried out as specified within the Tree Program.

4.12.060 Notification of Maintenance Required

A. The Public Works Director, or designee, may serve notice on the abutting property owner to prune, remove, or otherwise perform maintenance on any tree within or overhanging the public way in order to meet the standards outlined in Section 4.12.040. Neither the duty of the abutting

property owner to maintain trees located on an abutting public way, nor the liability for the property owner's failure to do so, is dependent upon any notice from the City.

B. Within fourteen (14) calendar days of receiving notification from the Public Works Director or designee that tree maintenance or removal is required, the responsible property owner shall apply for a permit to perform said maintenance or removal.

C. If an abutting property owner fails to correct the condition described in the notice within the time specified in the notice or the decision on appeal, the City may do so and assess the property owner the actual cost for the required work to be completed plus an administrative fee as adopted by City Council.

4.12.070 Tree Maintenance by City. The City shall have the right to plant, prune, maintain, and remove trees located within the public way or parks. The City may remove, or cause or order to be removed, any tree or part thereof which is in an unsafe condition or which by reason of its nature is injurious to utilities, or infected by fungus, insect, or other pest. The City may remove, or cause to be removed, any tree which is required to be removed as part of a capital improvement project. This section does not prohibit the planting of street trees by adjacent property owners, providing the selection and location of said tree is in accordance with Tree Program.

4.12.080 Violations and Penalties.

A. The following acts shall be considered offenses of this Section.

1. **Mutilation.** Unless specifically authorized in writing by the Public Works Director, or designee, no person shall damage, cut, carve, transplant, or remove any Street Tree or Parks Tree ; attach any rope, wire, nails, advertising posters, or other contrivance; place, deposit or store any stone, brick, sand, earth, or other material as to impede the passage of water, air and fertilizer to the roots or allow any gaseous liquid or solid substance which is harmful to such trees to come in contact with the tree; cause compaction under the drip-line of the tree; or set fire or permit any fire to burn when such fire or the heat thereof will injure any portion of any such tree.
2. **Tree Topping.** No person shall top any street tree or park tree. Pruning performed by franchisees to clear utility lines where other pruning practices are impractical, may be exempted from this section with written authorization from the Public Works Director or designee.

B. Penalty. Any person who violates any provision of this ordinance may be subject to a fine not to exceed fifteen hundred dollars ($1500) for each separate offense as outlined in Section 1.06.010. In addition, if as the result of the violation of the provisions of this ordinance, the injury, mutilation or death of a Street Tree or Park Tree is caused; the cost of repair or replacement of such tree shall be borne by the person in violation. The replacement value of trees and shrubs shall be determined in accordance with the latest revision of "Valuation of Landscape Trees, Shrubs and Other Plants" as published by the International Society of Arboriculture.

4.12.090 Variances.

A. Upon written application thereof, the Tree Board may grant variances from the requirements of this Chapter if it determines that any of the following conditions exist:

1. That strict compliance with the requirements will constitute a taking of property without due process of law;
2. That strict compliance with the requirements will create an unreasonable hardship in the use of the property but will not be contrary to the public interest and will not unreasonably and adversely affect other properties or persons.
3. That strict compliance with the requirements will create a safety hazard to people or property.

B. Before granting any variance to this chapter or the Tree Program, the Tree Board shall afford all interested persons to be heard on the matter and shall give notice of such hearing by sending notification of the meeting date to all property owners located within 300 feet of the tree that is the subject of the variance.

SECTION 2. SEVERABILITY. The Sections, Subsections, Paragraphs and clauses of this ordinance are severable. The invalidity of one Section, Subsection, Paragraph or clauses shall not affect the validity of the remaining Sections, Subsections, Paragraphs or clauses.

ADOPTED BY THE ROSEBURG CITY COUNCIL ON THIS ____ OF _____, 2016.

APPROVED BY THE MAYOR ON THIS ____ OF _____, 2016.

_____
LARRY RICH, MAYOR

ATTEST:

_____
SHEILA R. COX, CITY RECORDER

City of Roseburg Tree Program

Introduction

As the 'Timber Capital of the Nation', the City's Tree Program seeks to further engage Roseburg's citizens with the trees where they live. Trees function as a community amenity that helps soften the edges of the urban landscape. They lend a sense of beauty and stability to a community that a barren landscape cannot match. Trees help provide positive solutions to problems that plague urban environments. Trees temper climate and air quality. They take carbon dioxide and other pollutants from the air and give oxygen in return. Trees are necessary to help curb noise pollution, glare and soil erosion. Often, long-time residents of a community can link a memory or an event to a specific tree, and in this way trees function as an element of a community's history as well. The presence of a varied and high quality urban forest is often linked to a community's liveability and ultimately to property values.

Trees and urban infrastructure – sidewalks, buildings, curbs, streets, etc, - can and must coexist. This usually means tailoring the shape and species of a tree to the limits of the planting site. Too often trees are planted in situations poorly matched to the tree's natural requirements. This leads to complaints among those who live and work around the trees and to poor survivability for the tree.

Permits

- **Pruning:** A permit is required at least five (5) business days prior to removing any limb greater than 3" in diameter from any tree within the sidewalk or parkway strip. The application must specify the location, number and type of tree to be pruned, the reason(s) for pruning and the method of pruning planned. These permits must be executed within 30 days of issuance. Trees shall be pruned to ISA Best Management Practices Pruning standards. Please note that topping or mutilating public trees in Roseburg is unlawful.
- **Removal:** A permit is required five (5) business days prior to removing any tree within a sidewalk or parking strip. It is the responsibility of the applicant to request a utility locate to avoid damaging underground utilities. All tree removals must include stump removal and grade re-establishment. Removal requests must show evidence that:
  - The tree poses a safety hazard to pedestrian or vehicle traffic or threatens public utility service; or
  - The tree poses a safety hazard to structures; or
  - The tree prevents entering or exiting a lot or parcel, or prevents the development of a lot or parcel or the physical use of it; or
  - The tree is diseased or insect infested and as such poses a hazard to people, structures, improvements or other trees; or

- The tree is so weakened by age, storm, fire, ice or other injury as to cause a danger to people or property; or
- The tree is dead.

These permits must be executed within 30 calendar days of issuance.

***Stumps:** The City of Roseburg Tree Program requires that all stumps in the public right-of-way be removed to one foot below grade. This requires no permit, but 811 – *One Call Utility Locates* – must be called at least 2 working days prior to beginning.

The City's Role in Street Tree Maintenance

The City's role in the actual maintenance of street trees around the community is limited. The Public Works Department is responsible for the City-planted trees within the designated downtown area, as well as trees within City parks.

As per the Roseburg Municipal Code Chapter 4.12, street trees located in the sidewalk and parking strip are the responsibility of the abutting property owner. The City may require a property owner prune, trim or remove a tree or stump as per the Roseburg Municipal Code. Trees within the right of way and/or public way shall be pruned to ISA Best Management Practices Pruning Standards.

Property owners are notified by mail in such instances, and have 14 calendar days to apply for a permit to remedy the situation. Should a property owner fail to respond, the City may remove, trim or prune the tree or stump and assess the cost plus an administrative fee to the abutting property owner.

Downtown Street Tree Program: The downtown street tree program is a more specialized approach to urban forestry, seeking a certain aesthetic effect along with ensuring public safety. Trees within these boundaries are maintained by the City, within budgetary constraints. The designated downtown area is identified within the Tree Program as Exhibit "A".

The Right Tree in the Right Place

Not all trees are suited for the special demands that streets and rights of way place on them. Pavement, traffic, air pollution and overhead obstructions all place stress on trees, and in turn the tree has an impact on those things. Because a tree is capable of living for many years, considerations must be given to the special demands of each planting site. The key is to plant **the right tree in the right place**. Different trees are recommended for different planting situations on the basis of size, branching habit and the potential for damage to the surrounding pavement, water lines, sewers and/or utilities. A list of 'Prohibited Street Trees' is available at

the City of Roseburg Public Works office and on the City of Roseburg website at www.cityofroseburg.org.

Basic Tree Shapes There are several basic tree shapes. Some are more suitable for a particular location than others.

Oval: An upright tree shape is good for a street tree, as it will not impede vehicle traffic. A basic concern here should be overall height restrictions due to overhead lines.

Pyramidal: Many trees that start out columnar grow into a pyramidal shape as the lower branches grow and begin to droop. Conifers generally are not appropriate as street trees due to their low limbs limiting sight clearance for drivers and pedestrians. Examples- European Hornbeam, Aristocrat Pear.

Columnar: Columnar trees are often chosen for street tree plantings due to space limitations. Sometimes these trees require special pruning when young to ensure proper branch structure and strength when they are mature. Examples- Armstrong Red Maple, Olmstead Norway Maple.

Rounded: Smaller rounded trees are good choices under utility lines. Some larger rounded trees have multiple tops that can be pruned to form a "V" around power lines. Examples- small Norway Maples, Crabapples, Japanese Snowbell.

V – Shaped: A vase shape is a favored form because the branches arch to form a canopy over streets and sidewalks. Examples- Zelkova, Kwanzan Cherry.

The following diagrams illustrate some common planting situations. Figure 1 shows a small tree under power lines planted in a relatively narrow parking strip. Good suggestions, depending on the height of the wire, are Globe Norway Maple and Yellowwood.

Figure 1 If a tree is to be planted in a paved area such as a sidewalk or a parking lot, there should be an opening cut large enough to accommodate tree growth. Without an opening, tree growth will result in damage to the paved area or to the tree. At a minimum, a 4' square or 16 square feet is required for small trees. Recognize that larger growing trees require larger openings, such as a 4' x 6' or a 4' x 8'.

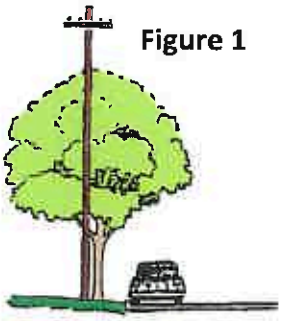


Figure 1

Other considerations should be the width of the parking strips or parkways where trees are to be planted. Take note of any overhead obstruction. Do not plant medium or large trees in areas with overhead wires or overhanging awnings.

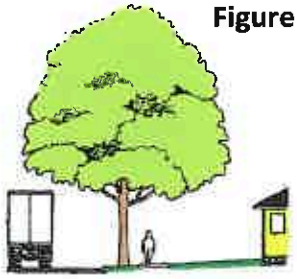


Figure 2

Figure 2 Figure 2 shows a less restrictive situation. There are no overhead obstructions in this case, and the tree is planted in a parkway strip between the curb and sidewalk. Good trees for this situation would be Maples (most), Ashes, Lindens, Oaks, and Zelkova. Areas with wider strips (8 – 10' or more) can accommodate larger species like Big Leaf Maple and Tulip Tree.

Figure 3

Figure 3 Figure 3 shows a more narrow planting strip and a curb lane of traffic. In this case, upright branches are needed to avoid conflicts with vehicles. Examples would include Red Maple, Sargent Cherry, Cleveland Maple, Olmstead Norway Maple and Green Ash.

Figure 4

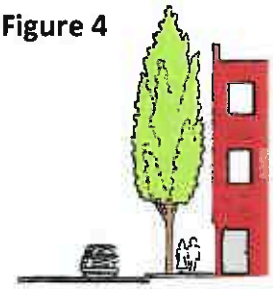


Figure 4 Figure 4 shows a narrow space between the curb and large buildings. This is seen most commonly in downtown business areas. Columnar varieties are especially useful in this situation, and examples include Armstrong Red Maple, Columnar Sargent Cherry, and Columnar Hornbeam.

Figure 5 Street Tree Spacing and Location Requirement

Almost all streets within the City have rights-of-way that extend beyond the back of the sidewalk. This area is public property and is generally used for utilities, traffic signs and landscaping. The widths of the rights-of-way vary considerably in different sections of town. This diagram illustrates some common planting situations as well as spacing requirements for small, medium, and large trees.

Figure 5

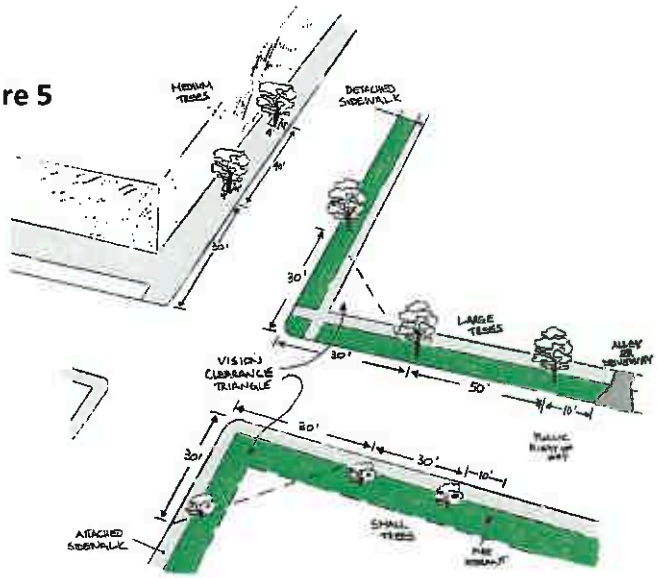


Figure 5 illustrates the spacing and location requirements for all trees planted in the public way sidewalks and parking strips throughout Roseburg. The requirements are as follows:

	Small Trees	Medium Trees	Large Trees
Tree Spacing	25'	40'	50'
Minimum Planting Area Width	4'	6'	8'
Distance from Intersections	30'	30'	30'
Distance from Fire Hydrants	10'	10'	10'
Minimum Street Vertical Clearance	15'	15'	15'
Minimum Sidewalk Vertical Clearance	9'	9'	9'

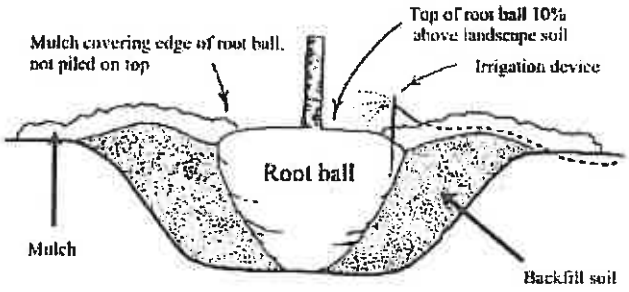
Small trees are classified as those reaching 25' or less at maturity; medium trees 30' – 50', and large trees over 50'.

Planting Tips

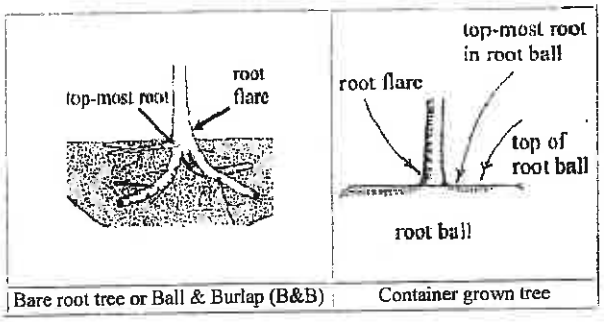
Ball & Burlap or Potted Trees:

1. Once you have identified your site, call a one-call at least 48 business hours prior to digging so the utility owners can mark their lines. Then you can dig a hole for the tree. The hole should provide ample width for the root ball. The depth should be no deeper than the ball & burlap or the container and it's better to plant the tree on undisturbed soil to reduce settling too low.
2. Check the hole for proper depth. The object is to have the top of the root ball level or slightly higher than the surrounding soil, as shown below (Example 1 and Example 2).

3. Fill the hole with enough soil to hold the root ball in place.
4. Cut the twine and burlap and remove the burlap from the hole.
5. Fill the hole with soil almost to the top.
6. Water thoroughly.
7. Fill in to surrounding soil level and build a ring 3" high around the hole perimeter. Fill this with 1" – 2" of bark mulch.
8. Water thoroughly again.



Example 1

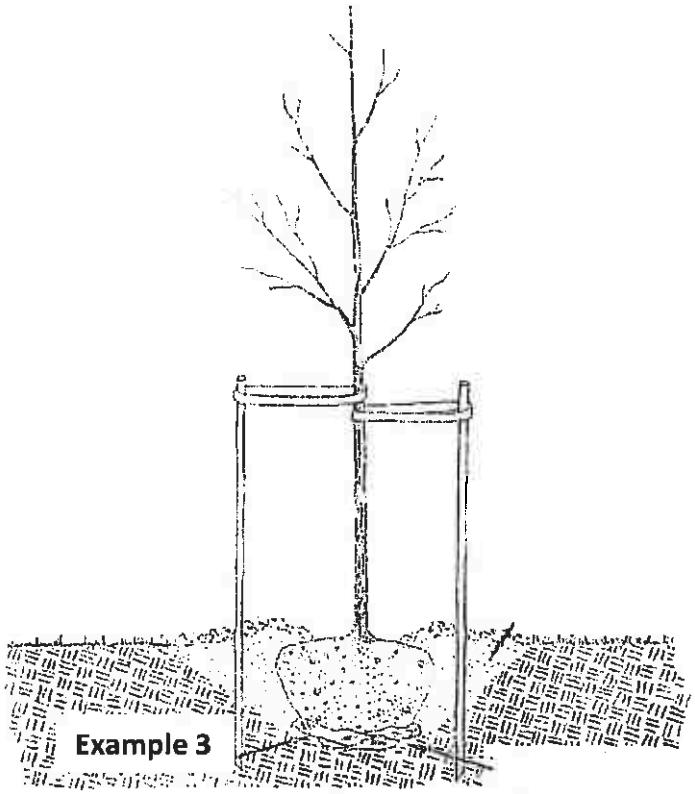


Example 2

Bare Root Trees: Use the same procedure as above, with the following additions.

1. Remove any damaged, dead, or mushy roots with pruners, cutting back to healthy tissue.
2. Heavily water the tree, flooding the root system, and then allow to drain completely.

Staking: For any type of tree stake as shown (Example 3). Remove the stakes after the second growing season.



Watering Young transplanted trees often require more water than falls as rain. During normal dry season conditions from May through October, water your young tree heavily once every two weeks. During hot periods, water once a week. Maintaining 2" – 3" of mulch over the root zone can help the tree during the dry season. Once the tree is established, the need for supplemental water will decrease. One suggestion for saving water is to include a 3' to 4' piece of 3" perforated drain pipe in the planting hole. Filling this pipe and letting it drain will deliver roughly one gallon of water per application. Young trees will require 5 – 10 gallons of water per application. Remember, when watering trees, root system development is best when trees are watered deeply and infrequently.

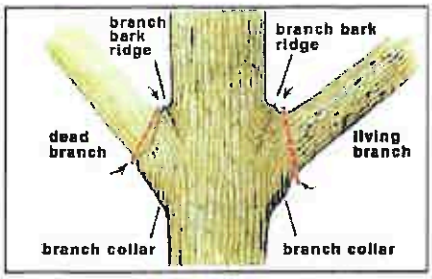
Tree Pruning Tips

Tree pruning, when properly performed, can greatly enhance the health, vigor, and appearance of a given tree. With some basic tips in mind, you can properly and safely prune your trees. It is

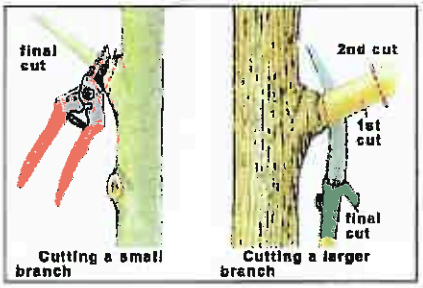
recommended that any tree trimming that must be performed from within the tree itself and off the ground be performed by trained professionals to ISA Best Management Practices Pruning standards. The ISA pruning information is available online at www.isa-arbor.com and is also available on the City of Roseburg's website at www.cityofroseburg.org.

Most importantly, never trim around or near power lines. Should you have a tree that is growing into power lines, contact Pacific Power for assistance. Shown below are some pruning basics:

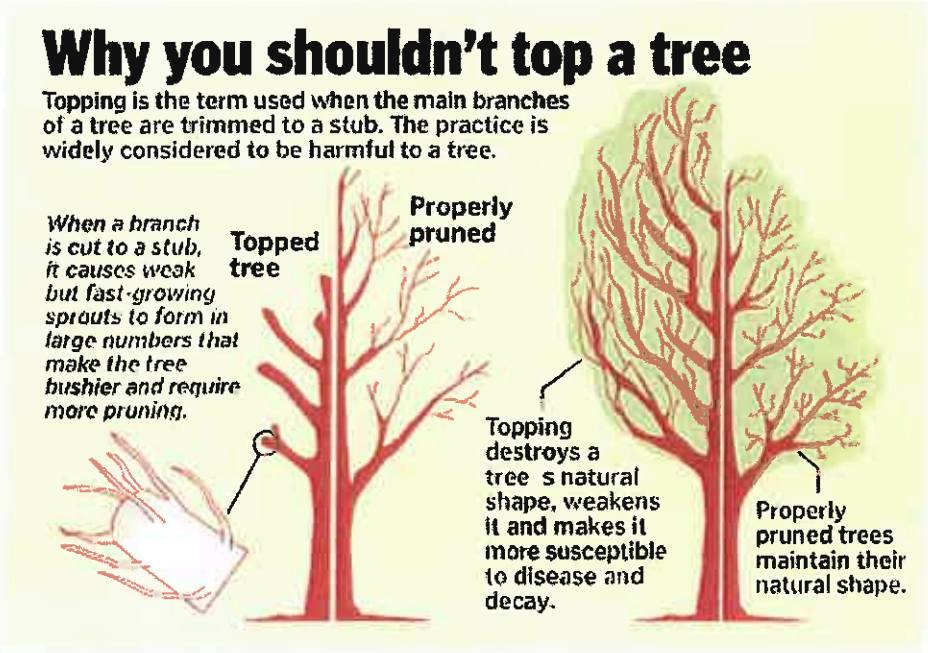
Where should you cut? To find the proper place to cut a branch, look for the "branch collar" that grows from the stem tissue at the underside of the base of the branch. On the upper surface, there is usually a "branch bark ridge" that runs parallel to the branch angle, along the stem of the tree. A proper cut begins just outside the branch bark ridge and angles down away from the stem of the tree, avoiding injury to the branch collar.



How should you cut? Make the cut as close as possible to the stem in the branch collar. If the cut is too far from the interior, leaving a branch stub, the branch tissue usually dies and wound wood forms from the stem tissue. Wound closure is delayed because the wound wood must seal over the stub that was left.



Why you should not 'top' or 'hat-rack' your tree.



ROSEBURG CITY COUNCIL
AGENDA ITEM SUMMARY

Proposed Library Service District Resolution

Meeting Date: April 11, 2016 | **Agenda Section: Department Items**
Department: City Manager | **Staff Contact: C. Lance Colley**
www.cityofroseburg.org | **Contact Telephone Number: 541-492-6866**

ISSUE STATEMENT AND SUMMARY
The City Council is asked to consider adopting a resolution placing the question of the possible formation of a library service district on the ballot.

BACKGROUND
A. Council Action History
- The original request was presented to Council on February 8, 2016.
- A special meeting was held on March 14, 2016 at which time the matter was tabled to March 28, 2016.
- On March 28, 2016, a motion was approved to direct Staff to prepare a resolution to allow the library district issue on the ballot within the City of Roseburg.

B. Analysis
The Save Our Libraries Political Action Committee intends to seek the approval of the Douglas County Commissioners to place on the ballot a measure to form a Library Service District under the authority of ORS 451.010(1)(k). Properties within the City of Roseburg may only be included within the boundaries of the Library District if the City Council adopts a resolution approving a Douglas County order initiating the formation of the Library Service District.

C. Financial and/or Resource Considerations.
As reported by Staff during previous meetings, we do not currently have adequate or accurate information with which to determine the actual financial implications of the proposal. Current estimates would deliver a range of impacts from between $150,000 and $650,000 due to property tax compression. This is in addition to the $300,000 loss already realized in the current year due to compression.

D. Timing Issues
SOL PAC is seeking action from all Douglas County cities as soon as possible so the matter can be placed on the ballot.

COUNCIL OPTIONS
Council has the option to:

1. Adopt the Resolution as submitted.
2. Direct Staff to make amendments to the resolution.
3. Decline to adopt the resolution.

ATTACHMENTS - Resolution

RESOLUTION NO. 2016-06

RESOLUTION APPROVING DOUGLAS COUNTY ORDER TO INITIATE FORMATION OF A LIBRARY SERVICE DISTRICT

WHEREAS, the City Council of the City of Roseburg, Oregon, finds:

A. The Save our Libraries PAC intends to seek the approval of the Douglas County Commissioners to place on the ballot a measure to form a Library Service District under the authority of ORS 451.010(1)(k). A Library Service District would have authority to fund a Library System for all county residents.

B. The Douglas County Board of Commissioners may initiate the formation of a Library Service District by adopting an order under authority of ORS 198.835. To assist the County Commissioners in determining the boundaries of such a District, Save Our Libraries would like to include all county territory within the boundaries of the county Library Service District.

C. The territory of the City may only be included within the boundaries of the Library Service District if the City Council adopts a resolution approving the County order initiating the formation of the Library Service District.

NOW, THEREFORE, IT IS HEREBY RESOLVED, by the City Council of the City of Roseburg as follows:

Section 1. The City of Roseburg, Oregon, consents to the inclusion of all the territory of the City within the boundaries of the proposed Library Service District, and approves the Douglas County order initiating the formation of that district.

Section 2: This Resolution shall take effect immediately upon its adoption.

APPROVED BY THE COUNCIL OF THE CITY OF ROSEBURG, OREGON, AT ITS MEETING ON THE 11TH DAY OF APRIL, 2016.

_____
Sheila Cox, City Recorder

RESOLUTION B
04-11-2016

ROSEBURG CITY COUNCIL
AGENDA ITEM SUMMARY

Social Media Policy

Meeting Date: April 11, 2016
Department: City Manager
www.cityofroseburg.org

Agenda Section: Resolutions
Staff Contact: Lance Colley
Contact Telephone Number: 492-6866

ISSUE STATEMENT AND SUMMARY

In line with adopted goals, Council has identified the use of social media as a method to effectively provide information and increase communication with citizens. A social media policy is required in order to implement those additional communication tools.

BACKGROUND

A. Council Action History.

During goal setting in January 2015, Council modified the goal to *initiate community livability programs and beautification projects* to include the use of social media outlets as part of an overall communication strategy. In July 2015, the City launched Speak Up Roseburg, an interactive site designed to engage citizens through discussions, forums and surveys.

B. Analysis.

Council has expressed a desire to add additional social media outlets such as Facebook and Twitter. A social media policy is necessary at this time to outline how those tools will be managed and used. After consulting with the City Attorney and other Cities that have implemented social media, a policy has been created to address issues including responsibilities and access for City posters, content guidelines and public records retention.

C. Financial and/or Resource Considerations.

There are no direct costs to adding the new social media platforms discussed. However, significant staff time will be required to launch new outlets, manage content, monitor sites and ensure compliance with public records retention requirements.

D. Timing Issues.

In order to move forward with an increased social media presence, Council review and adoption of the policy is now appropriate.

COUNCIL OPTIONS

Council may adopt the social media policy as presented.
Council may vote against approval of the proposed social media policy.
Council may request specific changes to the proposed social media policy.

SUGGESTED MOTION
I move to adopt Resolution No. 2016-07, approving the City of Roseburg Website and Social Media Policy

ATTACHMENTS
Resolution
Policy

RESOLUTION NO. 2016-07

A RESOLUTION ADOPTING A CITY OF ROSEBURG SOCIAL MEDIA POLICY

WHEREAS, the City Council has identified the use of social media as a method to effectively provide information and increase communication with citizens; and

WHEREAS, a policy is needed to address issues including responsibilities and access for City posters on social media, content guidelines and public records retention; and

NOW THEREFORE, IT IS HEREBY RESOLVED, by the City Council of the City of Roseburg, Oregon, that the "City of Roseburg Social Media Policy" attached hereto as "Exhibit A" is hereby adopted and is effective immediately upon adoption.

APPROVED BY THE COUNCIL OF THE CITY OF ROSEBURG, OREGON, AT ITS REGULAR MEETING ON THE 11TH DAY OF APRIL 2016.

_____

Sheila R. Cox, City Recorder

City of Roseburg
Website and Social Media Policy

Purpose
The City of Roseburg has distinct departments and divisions all working to serve Roseburg citizens. Together, these departments share a responsibility to build recognition and understanding of the City as a whole. To simplify and strengthen this recognition, the City has developed standards for all communication tools, including the City website.

The purpose of the City web site is to provide access to on-line services and information to the City's primary audiences about the functions, services, activities, issues, operations and projects of the City of Roseburg municipal government. It is a primary communication tool for the City of Roseburg.

To address the way people communicate and obtain information online, the City of Roseburg uses select social media tools to reach a broader audience.

The City of Roseburg website "pushes" posted information to select social media tools and directs users to the City website or appropriate Staff contacts.

The City of Roseburg website and its content have been developed and will be maintained for accessibility by all persons.

Scope
This policy applies to the City's Internet website, www.cityofroseburg.org, all associated web pages and approved social media sites. This policy does not apply to an employee's personal use of social media. Personal use of City resources is outlined in the City's Personnel Policies.

Responsibility
Employees and departments who develop and post web content will comply with this policy. The Administration Department is responsible for operation and oversight of the city website. Department Directors are responsible for department content.

Each department will designate at least one "web poster" to be responsible for maintaining the accuracy and timeliness of the department content.

Our primary audiences are:
- Citizens of Roseburg,
- Property and business owners,
- Members of City Commissions and Committees,
- News media, and
- City employees.

Our secondary audiences are:
- People outside of Roseburg, including area residents who work and visit in Roseburg;
- Other local governments in Douglas County, Oregon and beyond; and
- City government associations and organizations.

Access
Designated web posters will be trained and then provided a user name and password by Administration or IT to gain access to web posting tools.

IT will provide web training as the need arises. Individual posters will receive one-on-one training when requested.

Policy
Website standards include the look, format and layout, and backend tools of the City's website and cannot be changed by web posters. Posters and departments may request changes. The Administration Department will make changes to the standards as needed to ensure effective communications with our audiences.

Departments may not create separate URLs.

Content
Posters will provide content that is relevant, concise and appropriate to the City's audiences and use familiar words and avoid the use of jargon. If acronyms and abbreviations must be used, ensure they are clearly understood and identified on the page. Use upper and lower case letters appropriately, write in an affirmative, active voice, and limit the use of bold, underline and italic fonts.

To avoid perception that the City endorses or provides favorable treatment to any private person or business enterprise, no corporate or commercial logos or direct links to vendor sites are allowed. Links to external sites are limited to:

- Roseburg Chamber of Commerce and Visitor and Convention Bureau,
- Governmental agencies,
- Hospitals,
- Museums, libraries, historical organizations and similar non-profit organizations that provide
- Cultural resources to residents and visitors to the City,
- Public non-profit educational institutions, and
- Other non-commercial agencies which may be relevant to the business of a City department and provide information or services to website users.

Web posters will provide only factual content. City posters will not participate in opinion, debate, endorsement, or "liking" of the comments or content posted by other social media users.

News and Homepage
Posted news items may show on the homepage, the department homepage, Twitter and Facebook. News items report current or recent events. The information should be timely and accurate and include an end date.

There are "internal advertising" slots on the right hand column of the homepage. These slots will be allocated by the Administration Department. Generally, these slots are reserved for on-going issues and hot topics. The City will use these slots to promote vacancies on City Commissions and Committees, services, blogs, videos etc. Additional advertising slots are available for department homepages and can be used by posters to highlight issues and topics of the department.

Department Homepages and Pages
Each department has a homepage. The homepage should include information about the purpose and function of the department and reference viewers to the left hand column for specific information. The left hand column lists pages related to the services, activities, issues, operations and projects of the department.

Agendas and Minutes
Departments that support City Commissions and Committees are responsible for posting agendas and minutes, and maintaining a roster and description of the Committee's or Commission's responsibilities.

Policy Acknowledgement
Designated web posters will be required to sign a statement they have received training and they understand and will abide by this policy.

Social Media
Commonly used social media websites, such as Facebook and Twitter, have large loyal user bases and are increasingly important outreach and communication tools for the City. City of Roseburg presence on social networking sites fosters vibrant and transparent communications. Social networking improves interactivity between the City and the public, and it reaches people who do not consume traditional media.

The City of Roseburg engages in three social media sites for the purpose of expanding our communication and outreach to our audiences. Other social media or communication outlets may be considered as they become available.

Twitter
Twitter is a micro blogging tool that allows account holders to tweet up to 140 characters of information to followers. City departments will communicate information directly to the City of Roseburg Twitter account alerting followers to news and directing them to www.cityofroseburg.org or appropriate Staff contact for more information.

Web posters have the option to "push" news items posted to the City website to the Twitter account. Twitter users will see the first 140 characters of the message with a link to the news item on the City website. In writing the lead of a news release, web posters should ensure the key idea the public needs to understand is clearly written in the first 140 characters.

Content
The City of Roseburg Twitter account displays the standardized City of Roseburg logo. The Twitter account shall serve three primary purposes:

- Refer followers to content hosted at www.cityofroseburg.org
- Promote City sponsored events, and
- Provide information during an emergency

Twitter content shall mirror information presented on www.cityofroseburg.org and other existing information dissemination mechanisms.

NOTE: Twitter does not allow for content editing. Therefore, City employees posting to Twitter will ensure that information is posted correctly the first time. Web posters should be certain the information

is correct before posting. Subsequent corrected posts do not replace the initial post but are shown as new posts on Twitter.

Monitoring Comments
At this time, the City intends to utilize Twitter only to "push" news items or other information to the City's Twitter feed. In the future, if two-way communication is authorized, City employees authorized to post to Twitter shall be responsive to those constituents who communicate via Twitter's @reply or direct message functions. Communication with followers will be timely and consistent with existing protocols.

Additional City Twitter Accounts
Departments desiring Twitter accounts separate from the City account must submit a request in writing to the Administration Department detailing the following:

- Target audience and
- Purpose of separate account and reasoning why the main account does not meet the needs of the department.

In general, requests for special accounts will be denied unless the account is needed to reach a special audience not currently served by the City's website.

Facebook
Facebook is a social networking site. Businesses and governments have joined individuals in using Facebook to promote activities, programs, projects and events. The City's Facebook page is designed to drive traffic to the City's website and to inform more people about City activities.

Content
The City of Roseburg Facebook page displays the standardized City of Roseburg logo.

The Facebook page shall serve three primary purposes:

- Refer followers to content hosted at www.cityofroseburg.org,
- Promote City sponsored events,
- Provide information during an emergency

Facebook page content shall mirror information presented on www.cityofroseburg.org and other existing information dissemination mechanisms. City Facebook pages will be created as Government Organization Pages rather than a Personal Account or Group.

Web posters have the option to "push" news items posted to the City website to the Facebook account. Facebook users will see the post with a link to the news item on the City website.

Monitoring Comments
At this time, the City intends to utilize Facebook only to "push" news items or other information to the City's Facebook page. In the future, if two-way communication is authorized by City administration, City employees should monitor comments posted to Facebook. If there are comments that require a response or that should be removed, please notify Administration.

Communication with followers will be timely and consistent with City of Roseburg's existing protocols on communication.

Additional City Facebook Pages
Departments desiring Facebook pages separate from the City account must submit a request in writing to the Administration Department detailing the following:

- Target audience and
- Purpose of separate page and reasoning why the main Facebook page does not meet the needs of the department.

In general, requests for special accounts will be denied unless the account is needed to reach a special audience not currently served by the City's website.

Comments/Rules *(This section will show on the City of Roseburg Facebook page)*
The City of Roseburg Facebook pages keep fans up to date on City issues and may provide a discussion site for fans to discuss City issues. If allowed, comments posted by fans of this site do not necessarily reflect the opinions or ideas of the City of Roseburg.

All comments posted by fans must comply with Facebook's Terms of Use and the City of Roseburg Facebook Page Rules.

- Comments should relate to the post.
- Comments should relate to: functions, services, activities, issues, operations and projects of the City of Roseburg municipal government.
- Comments should not contain obscenities.
- Comments should not include inflammatory language that targets or discriminates against individuals or groups based on race, ethnicity, religion, color, gender, age, sexual orientation or national origin.
- Comments should not defame or libel any person or group.
- Comments should not include material protected by copyright in violation of copyright laws.
- Comments should not promote or advertise services or products or solicit charitable or other contributions.

Comments will be removed if the above points are not followed. All comments will be removed after four weeks, with oldest comments being removed first.

Facebook viewers are not on the official City of Roseburg website and therefore, must abide by Facebook's privacy and policy and terms of use.

Please use the "report post" link to the right of each comment if you believe a comment violates Facebook's terms of use.

Speak Up Roseburg
www.speakuproseburg.com is a community engagement portal that allows the City to communicate with users through discussions, forums and surveys. Users in the community will be directed to Speak up Roseburg through the City's website, Facebook and Twitter.

Topics for discussions, forums or surveys will be approved by Department Heads and posted by City Administration. The goal is to gather information and input from the community on specific topics of interest to City Management, Council and Citizens.

Comments posted by users of Speak up Roseburg do not necessarily reflect the opinions or ideas of the City of Roseburg.

All comments posted by users must comply with Speak up Roseburg's Terms of Use and the City of Roseburg's Social Media Policy.

- Comments should relate to the post.
- Comments should relate to: functions, services, activities, issues, operations and projects of the City of Roseburg municipal government.
- Comments should not contain obscenities.
- Comments should not include inflammatory language that targets or discriminates against individuals or groups based on race, ethnicity, religion, color, gender, age, sexual orientation or national origin.
- Comments should not defame or libel any person or group.
- Comments should not include material protected by copyright in violation of copyright laws.
- Comments should not promote or advertise services or products or solicit charitable or other contributions.

Comments will be removed if the above points are not followed.

Public Record

The role of technology in the 21st century workplace is constantly expanding and now includes social media tools that facilitate interactive information sharing. The use of these tools does not supersede compliance with State records retention law. Oregon law requires all government agencies maintain records of all electronic communications.

The City of Roseburg uses web harvesting tools to capture social media web content for the purpose of public records retention.

Posts and Comments are Public Record

Like email, communication via agency related social networking websites is a public record. This means that both the posts of the employee and all posted comments by non-employees, including citizens, will become part of the public record. Because others might not be aware of the public records law, the City will include the following statement on social networking sites:

Communication via this site (whether by a City employee or the general public) may be subject to monitoring and disclosure to third parties pursuant to Oregon Public Records Laws.

Personal Use of Social Media Tools

Employees may choose to host personal social networking sites outside of work. These sites must remain personal in nature and be used to share personal opinions or non-work related information. This helps ensure a distinction between sharing personal views and City views. In addition, employees should never use their City email account or password in conjunction with personal social networking sites.

RESOLUTION C
03-14-16

ROSEBURG CITY COUNCIL
AGENDA ITEM SUMMARY

4/6/16

Roberts Creek Enterprise Zone Amendment and E-Commerce Designation

Meeting Date: April 11, 2016
Department: Community Development
www.cityofroseburg.org

Agenda Section: Resolution
Staff Contact: Brian Davis
Contact Telephone Number: 541-492-6750

ISSUE STATEMENT AND SUMMARY

Sponsors of the Roberts Creek Enterprise Zone (RCEZ), which include the City of Roseburg, the City of Winston, and Douglas County, are proposing a boundary amendment and designation of an Electronic Commerce Zone.

BACKGROUND

A. Council Action History.

August 1998: Roseburg properties added to RCEZ; City of Roseburg is added as a sponsor

March 2002: Electronic Commerce Zone designated in RCEZ

June 2002: RCEZ amended to include properties along NE Stephens, Diamond Lake Blvd, and downtown Roseburg

April 2003: RCEZ amended to include properties near Umpqua Dairy and the downtown switchyard

May 2004: Sponsors reauthorize RCEZ

April 2008: RCEZ amended to include First Call Resolution property on NE Winchester

January 2012: RCEZ amended to include properties in the Chestnut/Cedar area and more downtown properties

June 2013: RCEZ amended to include properties along Odell Avenue east of Casper Street

March 2015: Sponsors reauthorize RCEZ

B. Analysis.

An enterprise zone is a district that provides tax relief to businesses as a way to encourage more investment in the community. The Roberts Creek Enterprise Zone is the zone for Central Douglas County and includes portions of Roseburg.

Properties in RCEZ are eligible to provide local tax exemption for new plant facilities and equipment. The exemption would last anywhere from 3-15 years, depending on the type of business. The majority of qualifying businesses in RCEZ apply for a 3-year exemption because the criteria for the 5-15 year exemption are difficult to meet. Recent examples of qualifying businesses are First Call Resolution (3-year exemption), the expansion at Umpqua Dairy (5-year exemption), and the expansion at Roseburg Forest Products (15-year exemption).

Enterprise zones target "for-profit" business operations that do not compete significantly within the local economy and that bring in outside income. There are four basic requirements a prospective enterprise zone candidate must satisfy for the three to five year exemption.

1. Eligible business activities are limited to the provision of goods, products or services to other businesses that do not involve the following or similar activities: entertainment, tourism, health care, child care, serving meals, finance, housing, property management, leasing space, construction and sales of goods and services at the retail level. Most eligible businesses are manufacturers, but this is not the only possibility.
2. The firm must make an investment in the qualified property, either through a purchase or lease.
3. A qualifying business firm in the zone must increase employment by at least 10 percent or one new job whichever is greater; only full-time, year-round employees are counted. The firm must also not diminish employment more than 30 miles outside the zone in Oregon concurrent with the exemption.
4. The firm must enter a "First Source Agreement." The agreement requires the firm to consider qualified applicants referred by job-training providers before hiring new employees.

Additional information about enterprise zones can be found here:

http://www.oregon4biz.com/Oregon-Business/Tax-Incentives/Enterprise-Zones/

Attached is a map of the properties to be included in this amendment. For Roseburg, properties include the vacant shopping mall on Harvard Avenue between Stewart Parkway and Lookingglass Road, the Windmill Inn and Coca-Cola Bottling Company properties, the former Mercy Hospital building, the parking lot east of the County Library, and additional property near Sunshine Park.

Designating an e-commerce zone in RCEZ is an additional tool for the tech segment of economic development. Businesses that qualify are those engaged in internet transactions like taking orders, closing sales, making purchases, or providing customer

service -- such as First Call Resolution, which intends to apply for e-commerce zone benefits if approved. Qualifying businesses may receive state income tax credit or local property tax abatement.

Additional information about e-commerce zones can be found here:

http://www.oregon4biz.com/Oregon-Business/Tax-Incentives/Enterprise-Zones/Electronic-Commerce/

C. Financial and/or Resource Considerations.
The benefits of enterprise zone tax exemption are intended to outweigh any lost revenue to taxing districts by creating jobs and increasing the tax base. Using the Roseburg Urban Renewal District as an example, if a new business in the RCEZ brought in $2 million worth of improvements to the city, and assuming they met the criteria for tax exemption, the urban renewal district would not collect on $30,000 (Total revenue for urban renewal in 2014-15 was $3.3 million).

D. Timing Issues.
Sponsors of the zone wish to have the amendment in place by July 1. To meet deadlines with the state, who authorizes the amendment and effective date, sponsors need to have all resolutions adopted by April 14.

COUNCIL OPTIONS

1. Adopt Resolution Nos. 2016-08 and 2016-09 approving the RCEZ amendment and E-Commerce Zone designation as presented
2. Do not adopt Resolution 2016-08 and 2016-09
3. Delay action to allow additional information and/or discussion

STAFF RECOMMENDATION

The proposal was presented to the Economic Development Commission at their April 5 meeting. They recommended approval, as does Staff

SUGGESTED MOTIONS

MOTION #1: "I move to adopt Resolution No. 2016-08 approving the Roberts Creek Enterprise Zone amendment as presented."

MOTION #2: "I move to adopt Resolution No. 2016-09 designating an Electronic Commerce Zone to the Roberts Creek Enterprise Zone."

ATTACHMENTS:

1. Resolution No. 2016-08, Amending Roberts Creek Enterprise Zone
   Exhibit A – Map of Amended Roberts Creek Enterprise Zone
   Exhibit B – Legal Description of Amended Roberts Creek Enterprise Zone

2. Resolution No. 2016-09, Designation an Electronic Commerce Zone to the Roberts Creek Enterprise Zone

RESOLUTION 2016-08

A RESOLUTION FOR ENTERPRISE ZONE BOUNDARY CHANGE ROBERTS CREEK ENTERPRISE ZONE

WHEREAS, in 1994, the City of Roseburg and Douglas County successfully applied for an enterprise zone, which was designated as the Roberts Creek Enterprise Zone by the Director of Business Oregon on April 8, 1994. This zone's boundary was changed in 1999, 2002, 2003, 2004, 2005, 2008, 2012, & 2013. The City of Winston was also added as a Zone Sponsor in 2004. This zone was re-authorized on July 1, 2015; and

WHEREAS, the designation of an enterprise zone does not grant or imply permission to develop land within the Zone without complying with all prevailing zoning, regulatory and permitting processes and restrictions of any and all local jurisdictions; nor does it indicate any public intent to modify those processes or restrictions, unless otherwise in agreement with applicable comprehensive land use plans; and

WHEREAS, this enterprise zone and the three to five-year property tax exemption that it offers for new investment in plant and equipment by eligible business firms are critical elements of local efforts to increase employment opportunities, to raise local incomes, to attract investments by new and existing businesses and to secure and diversify the local economic base; and

WHEREAS, officials of the City of Roseburg, City of Winston, and Douglas County are agreed in requesting a change in the boundary of the Roberts Creek Enterprise Zone that would add the area indicated on the attached map and legal description (Exhibit B), such that the amended Enterprise Zone would be configured according to the attached map and description (Exhibits C & D); and

WHEREAS, special notification was sent to all affected taxing districts regarding the zone change and no comments were received in opposition to the proposed change in the boundary; and

WHEREAS, this change in the boundary of the Roberts Creek Enterprise Zone would allow additional site availability, which would benefit to the local area through economic development and marketing.

THEREFORE, IT IS HEREBY RESOLVED BY THE ROSEBURG CITY COUNCIL AS FOLLOWS:

Section 1. The City of Roseburg requests a change in the boundary of the Roberts Creek Enterprise Zone as shown in the attached maps and legal descriptions (Exhibits B to D).

Section 2. CCD Business Development Corp., Enterprise Zone Manager, is hereby authorized to prepare and submit technical memoranda to Business Oregon, along with

this Resolution and other necessary documents, verifying that the requested boundary change to the "Roberts Creek Enterprise Zone" complies with the requirements of ORS 285C.115, so that the request herein may be approved by the order of the Director of Business Oregon.

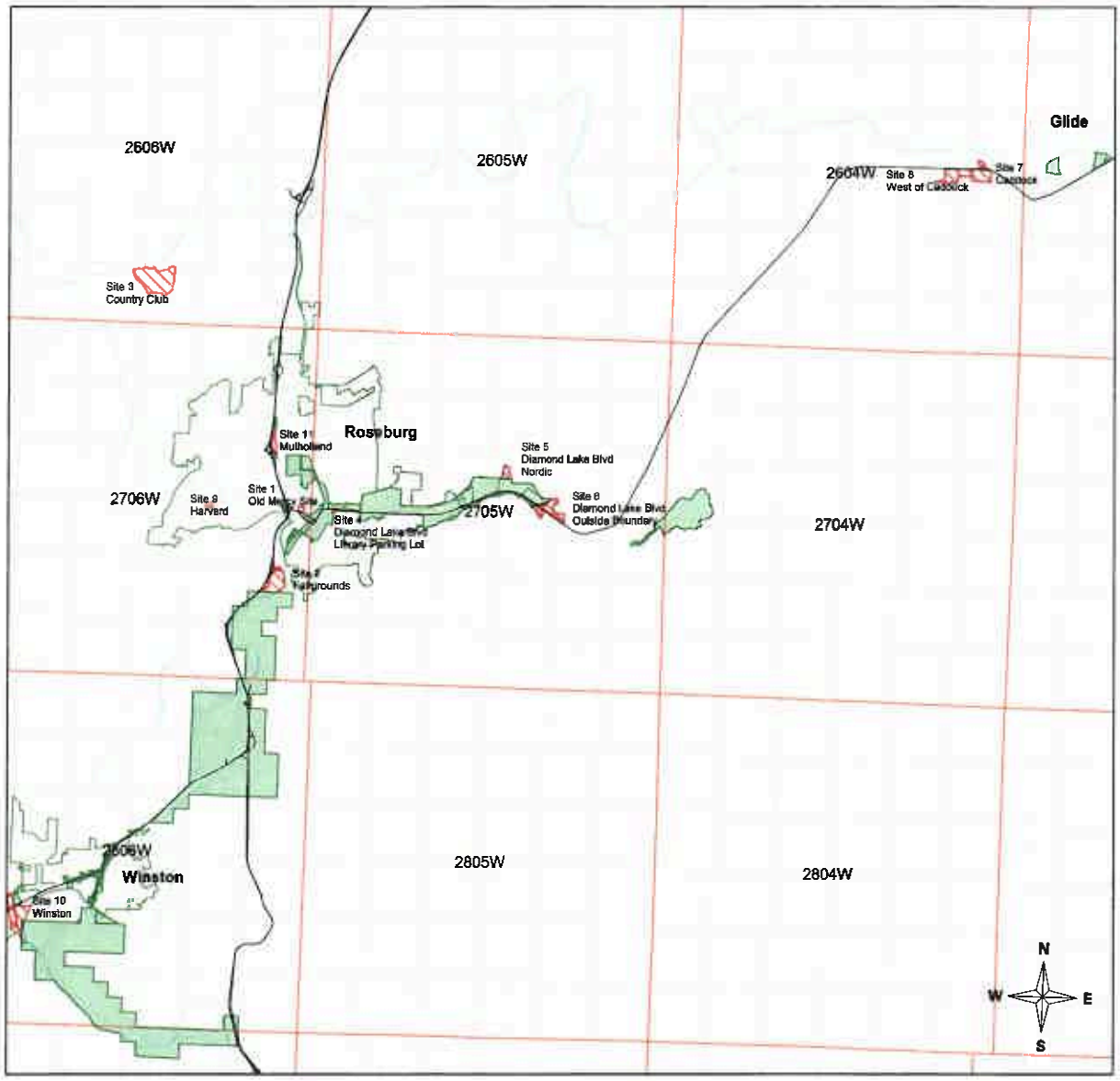
APPROVED BY THE ROSEBURG CITY COUNCIL, AT A REGULAR MEETING ON APRIL 11, 2016.

_____

Sheila R. Cox, City Recorder

EXHIBIT A

Proposed Additions to Robert's Creek Enterprise Zone
Sites 1 through 11



Legend

- Roberts Creek Exisitng Enterprise Zone 2016
- Roberts Creek Proposed Enterprise Zone 2016
- City Limits
- Township
- Section
- Parcels

Proposed Addition to Robert's Creek Enterprise Zone 3/2016

Existing	**8.44 sq. mi.**
Proposed Site 1	**0.01 sq. mi.**
Proposed Site 2	**0.10 sq. mi.**
Proposed Site 3	**0.23 sq. mi.**
Proposed Site 4	**0.00 sq. mi.**
Proposed Site 5	**0.02 sq. mi.**
Proposed Site 6	**0.08 sq. mi.**
Proposed Site 7	**0.08 sq. mi.**
Proposed Site 8	**0.08 sq. mi.**
Proposed Site 9	**0.01 sq. mi.**
Proposed Site 10	**0.05 sq. mi.**
Proposed Site 11	**0.02 sq. mi.**
Total	**9.12 sq. mi.**

Proposed Addition to Robert's Creek Enterprise Zone
Site 1 Old Mercy Site
and Site 4 Diamond Lake Blvd Library Parking Lot

Legend

- Roberts Creek Enterprise Zone Existing 2016
- Roberts Creek Proposed Enterprise Zone 2016
- City Limits
- Township
- Section
- Parcels

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Proposed Addition to Robert's Creek Enterprise Zone 3/2016

Existing	**8.44 sq. mi.**
Proposed Site 1	**0.01 sq. mi.**
Proposed Site 4	**0.00 sq. mi.**
Total	**8.45 sq. mi.**

Proposed Addition to Robert's Creek Enterprise Zone
Site 2 Fairgrounds

Legend

- Roberts Creek Enterprise Zone Existing 2016
- Roberts Creek Proposed Enterprise Zone 2016
- City Limits
- Township
- Section
- Parcels

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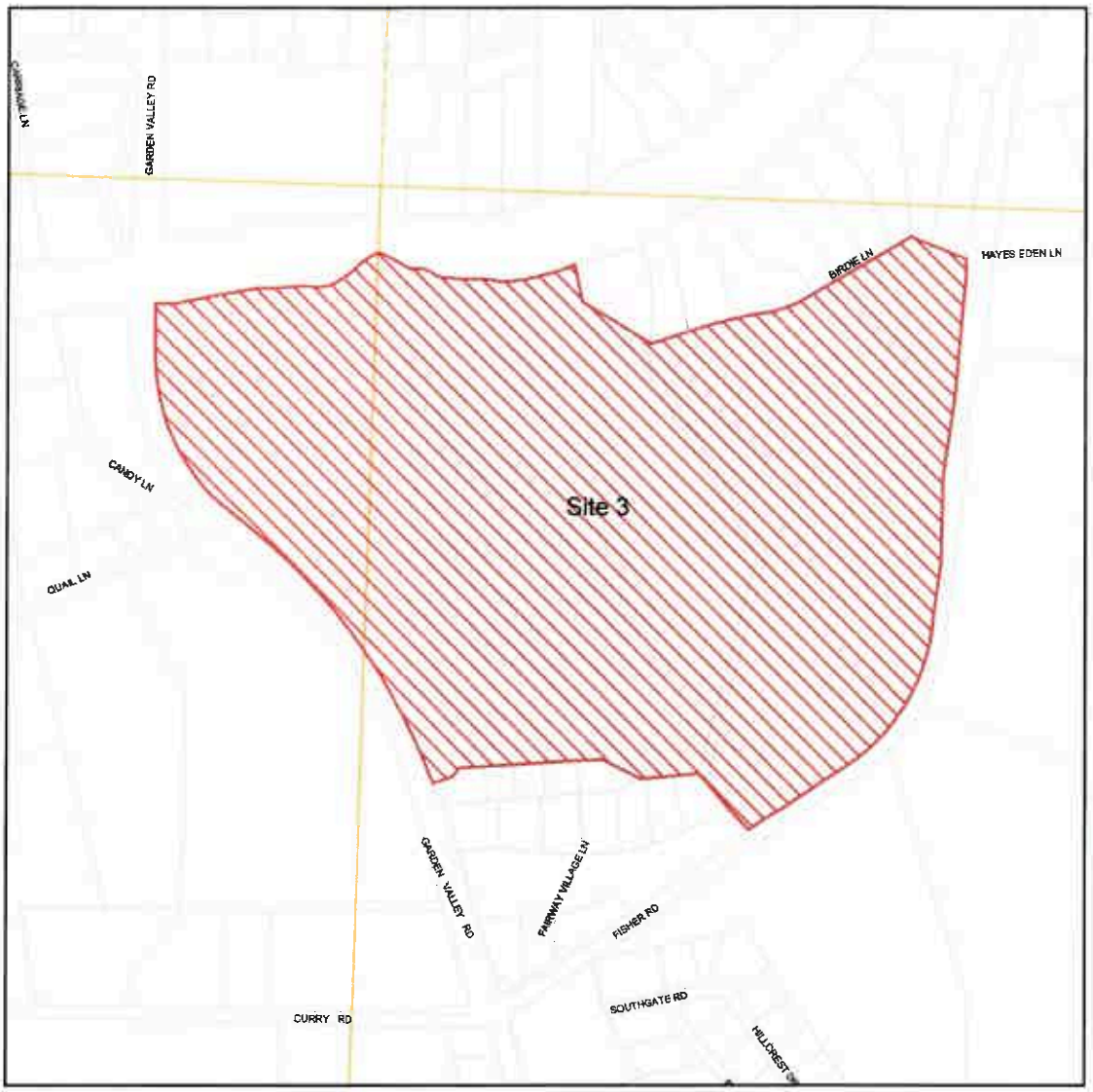
Proposed Addition to Robert's Creek Enterprise Zone 3/2016

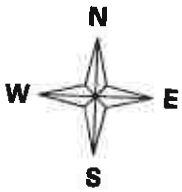
Existing	**8.44 sq. mi.**
Proposed Site 2	**0.10 sq. mi.**
Total	**8.54 sq. mi.**

Proposed Addition to Robert's Creek Enterprise Zone
Site 3 Country Club



Legend

- Roberts Creek Enterprise Zone Existing 2016
- Roberts Creek Proposed Enterprise Zone 2016
- City Limits
- Township
- Section
- Parcels



Proposed Addition to Robert's Creek Enterprise Zone 3/2016

Existing	**8.44 sq. mi.**
Proposed Site 3	**0.23 sq. mi.**
Total	**8.67 sq. mi.**

Proposed Addition to Robert's Creek Enterprise Zone
Site 5 Diamond Lake Blvd - Nordic

Legend

- Roberts Creek Enterprise Zone Existing 2016
- Roberts Creek Proposed Enterprise Zone 2016
- City Limits
- Township
- Section
- Parcels

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W E
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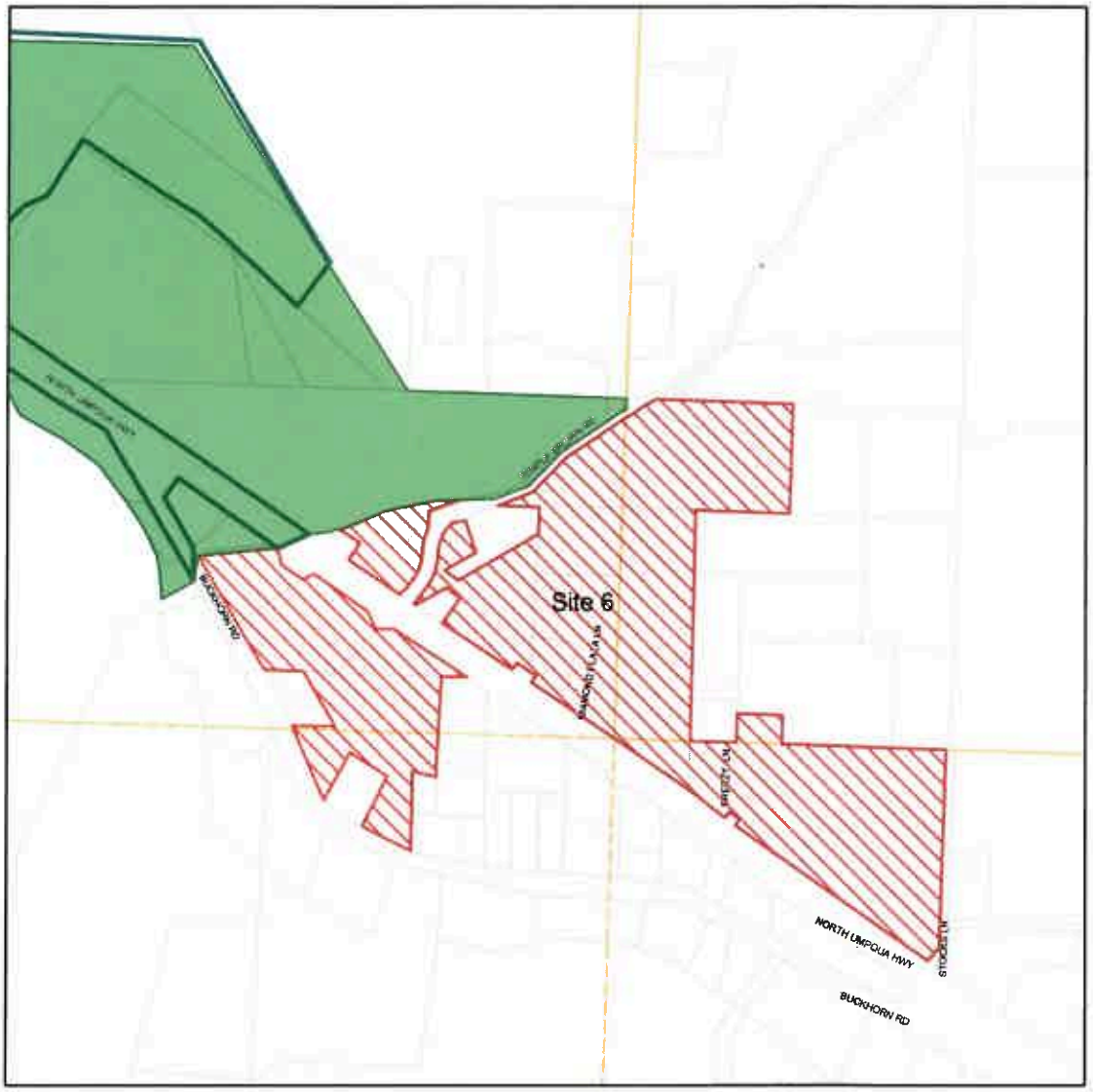
Proposed Addition to Robert's Creek Enterprise Zone 3/2016

Existing	**8.44 sq. mi.**
Proposed Site 5	**0.02 sq. mi.**
Total	**8.46 sq. mi.**

Proposed Addition to Robert's Creek Enterprise Zone
Site 6 Diamond Lake Blvd - Outside Current Border



Legend

- Roberts Creek Enterprise Zone Existing 2016
- Roberts Creek Proposed Enterprise Zone 2016
- City Limits
- Township
- Section
- Parcels

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Proposed Addition to Robert's Creek Enterprise Zone 3/2016

Existing	**8.44 sq. mi.**
Proposed Site 6	**0.08 sq. mi.**
Total	**8.52 sq. mi.**

Proposed Addition to Robert's Creek Enterprise Zone
Site 7 Glide Area - Caddock
and Site 8 Glide Area - West of Caddock along Hwy 138

Legend

- Roberts Creek Enterprise Zone Existing 2016
- Roberts Creek Proposed Enterprise Zone 2016
- City Limits
- Township
- Section
- Parcels

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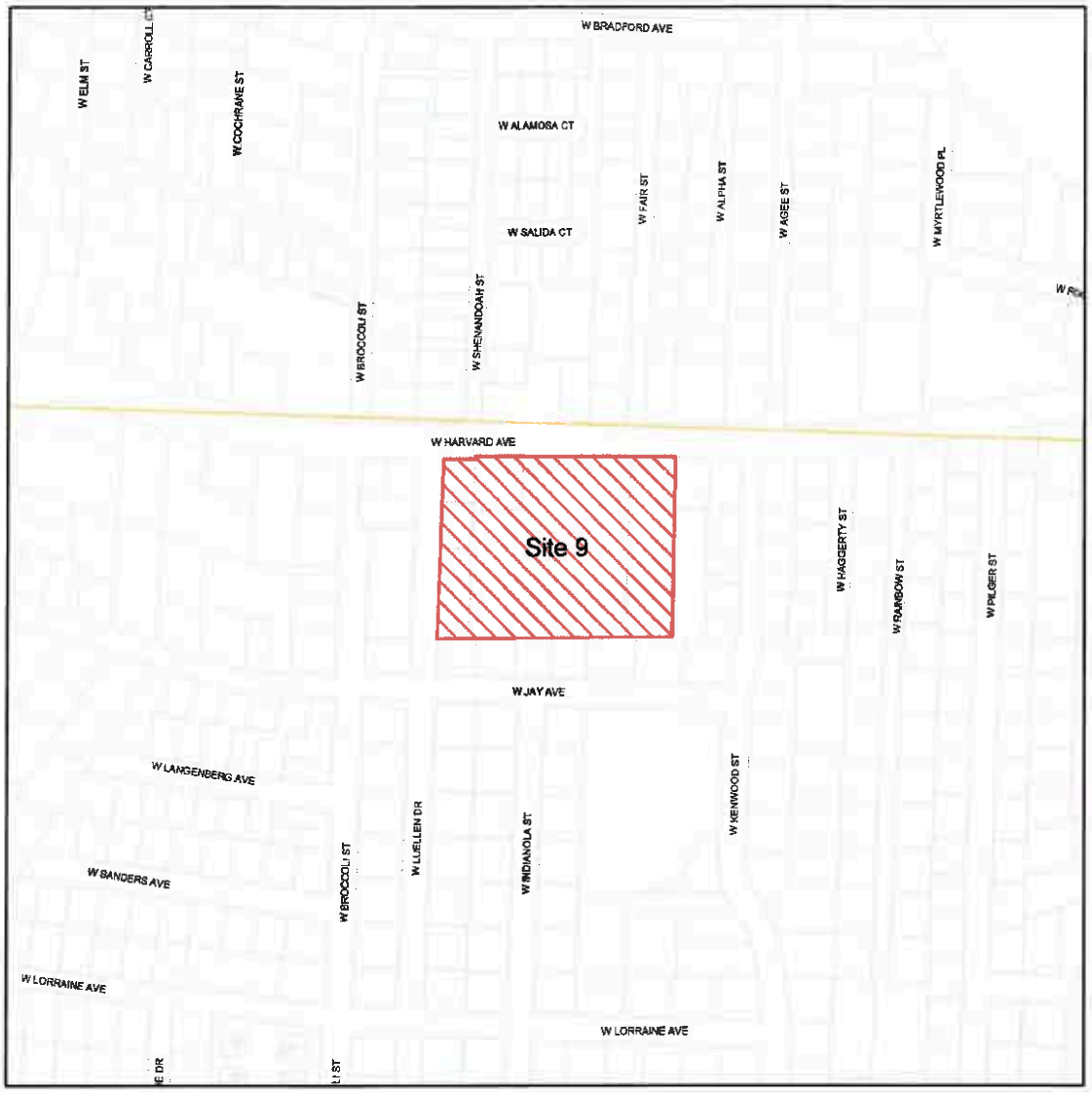
Proposed Addition to Robert's Creek Enterprise Zone 3/2016

Existing	**8.44 sq. mi.**
Proposed Site 7	**0.08 sq. mi.**
Proposed Site 8	**0.08 sq. mi.**
Total	**8.60 sq. mi.**

Proposed Addition to Robert's Creek Enterprise Zone
Site 9 Harvard



Legend

- Roberts Creek Enterprise Zone Existing 2016
- Roberts Creek Proposed Enterprise Zone 2016
- City Limits
- Township
- Section
- Parcels

N
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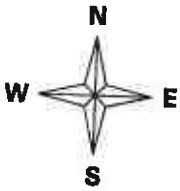
Proposed Addition to Robert's Creek Enterprise Zone 3/2016

Existing	**8.44 sq. mi.**
Proposed Site 9	**0.01 sq. mi.**
Total	**8.45 sq. mi.**

Proposed Addition to Robert's Creek Enterprise Zone
Winston

Legend

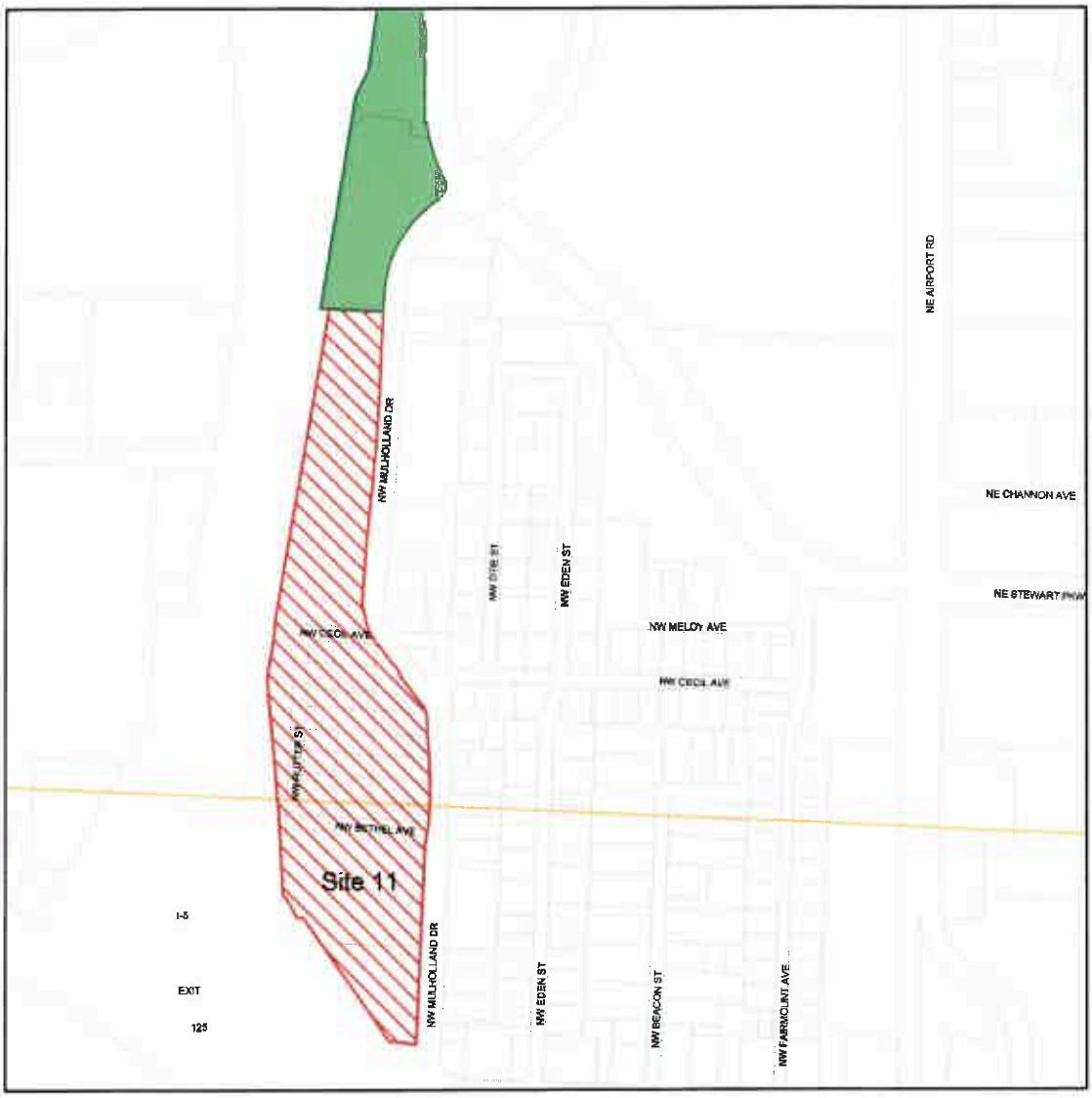
- Roberts Creek Exisitng Enterprise Zone 2016
- Roberts Creek Proposed Enterprise Zone 2016
- City Limits
- Township
- Section
- Parcels



Proposed Addition to Robert's Creek Enterprise Zone 3/2016

Existing	**8.44 sq. mi.**
Proposed Winston	**0.05 sq. mi.**
Total	**8.49 sq. mi.**

Proposed Addition to Robert's Creek Enterprise Zone
Site 11 Mulholland Property



Legend

- Roberts Creek Exisitng Enterprise Zone 2016
- Roberts Creek Proposed Enterprise Zone 2016
- City Limits
- Township
- Section
- Parcels

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Proposed Addition to Robert's Creek Enterprise Zone 3/2016

Existing	**8.44 sq. mi.**
Proposed Site 11	**0.02 sq. mi.**
Total	**8.46 sq. mi.**

EXHIBIT B

Roberts Creek Enterprise Zone
Legal Description

A PARCEL OF LAND LYING IN SECTIONS 15, 16, 17,18, 19 AND 20, TOWNSHIP 27 SOUTH, RANGE 5 WEST, WILLAMETTE MERIDIAN, DOUGLAS COUNTY, OREGON. SAID PARCEL BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS.

BEGINNING AT A 5/8" IRON ROD AT THE SOUTHEAST CORNER OF LOT 5 OF ***BROOKSIDE HILLS ESTATES PHASE I*** AS RECORDED IN VOLUME 17, PAGE 65 OF THE PLAT RECORDS OF DOUGLAS COUNTY; THENCE N88° 37' 36"W FOR 105.55 FEET; THENCE N1° 44' 12"E FOR 100.00 FEET; THENCE N88° 56' 22"W FOR 30.00 FEET; THENCE N1° 28' 08"W FOR 35.00 FEET; THENCE N88°56'22"W FOR 30.00 FEET;THENCE S1° 25' 52"W FOR 109.54 FEET; THENCE N88° 12' 45"W FOR 139.56 FEET TO A 3/4" IRON ROD; THENCE N87° 59' 48"W FOR 284.21 FEET; THENCE N87° 47' 18"W FOR 130.00 TO A 5/8" IRON ROD; THENCE N88° 07' 20"W FOR 247.53 FEET; THENCE N0° 34' 43"E FOR 1495.77 FEET TO A ¾" IRON PIPE; THENCE N85° 20' 33"W FOR 494.82 FEET TO A ¾" IRON PIPE; THENCE N87° 31' 38"W FOR 107.66 FEET TO A 5/8" IRON ROD; THENCE N83° 12' 42"W FOR 155.45 FEET TO A 5/8" IRON ROD; THENCE N85° 36' 54"W FOR 99.76 FEET TO A 5/8" IRON ROD; THENCE N87° 13' 54"W FOR 81.15 FEET; THENCE NORTH FOR 39.51 FEET ; THENCE N29° 32' 39"E FOR 111.77 FEET; THENCE N36° 38' 34"W FOR 35.44 FEET; THENCE N50° 16' 26"E FOR 205.96 FEET; THENCE N55° 46' 28"E FOR 156.60 FEET; THENCE N37° 24' 05"E FOR 186.01 FEET; THENCE N39° 54' 41"E FOR 226.16 FEET; THENCE N12° 31' 53"E FOR 154.29 FEET; THENCE N87° 59' 50"W FOR 1875.92 FEET; THENCE N89° 11' 25"W FOR 1424.56 FEET; THENCE S3° 12' 05"W FOR 860.00 FEET; THENCE S83° 56' 55"E FOR 296.27 FEET; THENCE S6° 06' 34"W FOR 704.14 FEET TO A 5/8" IRON ROD; THENCE S6° 05' 48"W FOR 782.10 FEET; THENCE S84° 01' 42"E FOR 93.40 FEET TO A 5/8" IRON ROD; THENCE S2° 10' 18"W FOR 693.40 FEET; THENCE N86° 31' 25"W FOR 92.56 FEET; THENCE S8° 30' 41"W FOR 254.63 FEET; THENCE S8° 22' 42"W FOR 208.09 FEET; THENCE S8° 26' 41"W FOR 268.70 FEET; THENCE S8° 26' 41"W FOR 64.84 FEET; THENCE N64° 16' 46"E FOR 0.49 FEET TO THE CENTERLINE OF DEER CREEK; THENCE ALONG THE CENTERLINE OF DEER CREEK N78° 40' 04"E FOR 35.17 FEET, N59° 31' 34"E FOR 34.00 FEET, S86° 40' 13"E FOR 58.73 FEET, N72° 14' 19"E FOR 45.26 FEET, S14° 05'E FOR 28.41FEET, S10° 35' 49"W FOR 28.04 FEET, N88° 22' 38"E FOR 62.10 FEET, N89° 58'E FOR 50.01 FEET, S81° 54' 41"E FOR 48.77 FEET, S46° 47' 52"E FOR 40.24 FEET, S86° 45' 58"E FOR 60.45 FEET, S51° 54' 15"E FOR 30.69 FEET, N66° 01' 32"E FOR 67.92 FEET, N47° 51' 28"E FOR 48.81 FEET, N89° 58'E FOR 34.49 FEET, N54° 50' 39"E FOR 77.97 FEET, S54° 51' 35"W FOR 84.57 FEET, N55° 11' 52"E FOR 184.05 FEET, N73° 35' 34"E FOR 45.40 FEET, N40° 35' 48"E FOR 47.22 FEET, N42° 30' 21"E FOR 83.38 FEET, N40° 21' 35"E FOR 67.22 FEET, N65° 05' 02"E FOR 79.09 FEET, N78° 05' 23"E FOR 49.75 FEET, S80° 02' 07"E FOR 44.23 FEET, N76° 44' 21"E FOR 44.75 FEET, S55° 04' 06"E FOR 31.27 FEET, N61° 41' 24"E FOR 37.83 FEET, N77° 53' 02"E FOR 36.69 FEET, N65° 32' 40"E FOR 30.96 FEET, S54° 31' 22"E FOR 22.04 FEET, S4° 26' 12"E FOR 33.38 FEET, S87° 10' 26"E FOR 51.31 FEET, S72° 41' 45"E FOR 42.95 FEET, S55° 21' 55"E FOR 40.50 FEET, N87° 36' 34"E FOR 48.90 FEET, S42° 56' 28"E FOR 100.13 FEET, N89° 58'E FOR 41.95 FEET, S45° 03' 43"E FOR 44.47 FEET, S39° 09' 20"E FOR 108.04 FEET, S50° 15' 22"E FOR 81.88 FEET, S66° 05' 32"E FOR 66.69 FEET; THENCE N1° 41' 17"E FOR 268.89 FEET; THENCE S88° 05' 43"E FOR 353.20 FEET; THENCE N1° 49' 07"E FOR 400.00 FEET; THENCE S88° 05' 43"E FOR 1888.55 FEET TO A POINT WHICH BEARS N1° 33' 39"E 106.00 FEET FROM A 5/8" IRON ROD AT THE SOUTHWEST CORNER OF LOT 2, ***DEER CREEK MEADOWS***; THENCE S89° 00' 01"E FOR 365.90 FEET; THENCE S0° 59' 59"W FOR 5.00

FEET; THENCE S87° 58' 29"E FOR 590.94 FEET; THENCE S82° 11'E FOR 201.00 FEET; THENCE S87° 50' 28"E FOR 323.35 FEET; THENCE S87° 50' 28"E FOR 256.20 FEET TO A 5/8" IRON ROD; THENCE S2° 11' 08"W FOR 1167.86 FEET TO A 5/8" IRON ROD; THENCE N74° 29' 58"E FOR 23.26 FEET; THENCE N0° 44' 51"W FOR 26.24 FEET; THENCE N72° 37' 47"E FOR 26.24 FEET; THENCE S1° 11' 39"W FOR 20.15 FEET; THENCE N89° 21' 31"E FOR 27.03 FEET; THENCE N74° 29' 58"E FOR 540.04 FET; THENCE N74° 29' 58"E FOR 336.92 FEET; THENCE TO THE BEGINNING POINT OF A CURVE TO THE RIGHT HAVING A RADIUS OF 3754.92 FEET FROM WHICH THE RADIUS POINT BEARS S15° 30' 02"E, THENCE RIGHT ALONG SAID CURVE FOR AN ARC LENGTH OF 181.70,FEET SAID CURVE HAVING A CHORD BEARING OF N75° 53' 08"E FOR 181.68 FEET; THENCE TO THE BEGINNING POINT OF A CURVE TO THE LEFT HAVING A RADIUS OF 449.43 FEET FROM WHICH THE RADIUS POINT BEARS N11° 41' 56"W, THENCE LEFT ALONG SAID CURVE FOR AN ARC LENGTH OF 102.09 FEET, SAID CURVE HAVING A CHORD BEARING OF N71° 47' 36"E FOR 101.88 FEET TO A 5/8" IRON ROD; THENCE TO THE BEGINNING POINT OF A CURVE TO THE LEFT HAVING A RADIUS OF 449.93 FEET FROM WHICH THE RADIUS POINT BEARS N24° 36' 40"W, THENCE LEFT ALONG SAID CURVE FOR AN ARC LENGTH OF 110.25 FEET, SAID CURVE HAVING A CHORD BEARING OF N58° 22' 8"E FOR 109.98 FEET; THENCE N50° 10' 44"E FOR 204.94 FEET; THENCE TO THE BEGINNING POINT OF A CURVE TO THE RIGHT HAVING A RADIUS OF 712.64 FEET FROM WHICH THE RADIUS POINT BEARS S39° 49' 18"E, THENCE RIGHT ALONG SAID CURVE FOR AN ARC LENGTH OF 399.73 FEET, SAID CURVE HAVING A CHORD BEARING OF N66° 14' 50"E FOR 394.51 FEET; THENCE N79° 48' 18"E FOR 33.92 FEET TO A 5/8" IRON ROD; THENCE N79° 48' 03"E FOR 568.64 FEET TO A 5/8" IRON ROD; THENCE N79° 48' 03"E FOR 389.83 FEET; THENCE ALONG A 317.25 FOOT RADIUS CURVE TO THE LEFT (CHORD BEARS N59° 49' 50"E 216.70 FEET) 221.15 FEET; THENCE N39° 51' 37"E FOR 209.88 FEET; THENCE N39° 51' 37"E FOR 593.43 FEET TO A 5/8" IRON ROD; THENCE TO THE BEGINNING POINT OF A CURVE TO THE RIGHT HAVING A RADIUS OF 707.18 FEET FROM WHICH THE RADIUS POINT BEARS S41° 33' 45"E, THENCE RIGHT ALONG SAID CURVE FOR AN ARC LENGTH OF 119.89,FEET SAID CURVE HAVING A CHORD BEARING OF N53° 17' 39"E FOR 119.74 FEETTO A 5/8" IRON ROD; THENCE N58° 20' 04"E FOR 11.01 FEET TO A 5/8" IRON ROD; THENCE TO THE BEGINNING POINT OF A CURVE TO THE RIGHT HAVING A RADIUS OF 1606.46 FEET FROM WHICH THE RADIUS POINT BEARS S32° 0' 54"E, THENCE RIGHT ALONG SAID CURVE FOR AN ARC LENGTH OF 111.64 FEET, SAID CURVE HAVING A CHORD BEARING OF N59° 58' 33"E FOR 111.61 FEET; THENCE TO THE BEGINNING POINT OF A CURVE TO THE RIGHT HAVING A RADIUS OF 1606.46 FEET FROM WHICH THE RADIUS POINT BEARS S27° 51' 50"E, THENCE RIGHT ALONG SAID CURVE FOR AN ARC LENGTH OF 75.78 FEET, SAID CURVE HAVING A CHORD BEARING OF N63° 29' 14"E FOR 75.77 FEET; THENCE N64° 58' 35"E FOR 68.64 FEET; THENCE N64° 54' 51"E FOR 95.58 FEET; THENCE N64° 54' 51"E FOR 65.33 FEET; THENCE TO THE BEGINNING POINT OF A CURVE TO THE RIGHT HAVING A RADIUS OF 3962.10 FEET FROM WHICH THE RADIUS POINT BEARS S25° 08' 49"E, THENCE RIGHT ALONG SAID CURVE FOR AN ARC LENGTH OF 231.64 FEET, SAID CURVE HAVING A CHORD BEARING OF N66° 31' 40"E FOR 231.61 FEET; THENCE N68° 11' 01"E FOR 128.92 FEET ; THENCE TO THE BEGINNING POINT OF A CURVE TO THE RIGHT HAVING A RADIUS OF 1171.01 FEET FROM WHICH THE RADIUS POINT BEARS S21° 49'E, THENCE RIGHT ALONG SAID CURVE FOR AN ARC LENGTH OF 122.61 FEET, SAID CURVE HAVING A CHORD BEARING OF N71° 10' 58"E FOR 122.55 FEET; THENCE TO THE BEGINNING POINT OF A CURVE TO THE RIGHT HAVING A RADIUS OF 3710.13 FEET FROM WHICH THE RADIUS POINT BEARS S15° 47' 35"E, THENCE RIGHT ALONG SAID CURVE FOR AN ARC LENGTH OF 20.50 FEET, SAID CURVE HAVING A CHORD BEARING OF N74° 21' 54"E FOR 20.50 FEET TO A 1" IRON ROD; THENCE N74° 35' 14"E FOR 440.61 FEET TO A 5/8" IRON ROD; THENCE N48° 11' 02"E FOR 55.06 FEEET TO A 5/8" IRON ROD; THENCE N48° 9' 31"E FOR 90.80 TO A FIR58; THENCE N48° 9' 31"E FOR 293.74 ; THENCE N21° 47' 33"W FOR 84.09 FEET; THENCE N68° 12' 27"E FOR 125.00 FEET; THENCE N65° 46' 15"E FOR 235.21 FEET; THENCE S21° 47' 33"E FOR 75.00 FEET; THENCE N68° 12' 27"E FOR 625.00 FEET ; THENCE N21° 47' 33"W FOR 32.69 FEET ; THENCE N73° 54' 30"E FOR 24.22 FEET TO THE CENTERLINE OF DEER CRK; THENCE ALONG THE

CENTERLINE OF DEER CREEK N80° 06' 39"E FOR 41.54 FEET, S84° 12' 46"E FOR 43.82 FEET, S75° 22' 16"E FOR 38.62 FEET, N68° 56' 55"E FOR 37.17 FEET, N65° 12' 49"E FOR 38.21 FEET, N49° 34' 46"E FOR 49.72 FEET, N50° 24' 24"E FOR 23.46 FEET, N54° 34' 38"E FOR 19.20 FEET, N61° 17' 05"E FOR 16.65 FEET, N46° 35' 12"E FOR 17.71 FEET, N83° 57' 49"E FOR 19.94 FEET, N77° 20' 44"E FOR 20.68 FEET, N66° 21' 30"E FOR 18.22 FEET, S59° 05' 43"E FOR 16.22 FEET, S61° 51' 21"E FOR 27.23 FEET, S37° 18' 17"E FOR 25.05 FEET, N69° 05' 17"E FOR 35.74 FEET, N87° 37' 54"E FOR 29.78 FEET, N86° 16' 44"E FOR 37.73 FEET, N68° 47' 32"E FOR 63.82 FEET, S76° 00' 38"E FOR 17.52 FEET, S46° 45' 49"E FOR 43.37 FEET, S53° 48' 25"E FOR 45.16 FEET, S37° 07' 03"E FOR 37.26 FEET, S25° 31' 10"E FOR 28.22 FEET, S4° 10' 40"E FOR 39.58 FEET, S72° 06' 03"E FOR 28.34 FEET, N75° 18' 59"E FOR 42.00 FEET, N71° 55' 24"E FOR 36.74 FEET, N65° 16' 16"E FOR 26.33 FEET, N39° 25' 22"E FOR 22.11 FEET, N67° 25' 39"E FOR 32.30 FEET, N76°09' 05 "E FOR 25.42 FEET, N64° 36' 04"E FOR 49.59 FEET, N47° 48' 40"E FOR 32.78 FEET, N29° 30' 47"E FOR 36.19 FEET, N68° 41' 19"E FOR 24.04 FEET, S81° 07' 38"E FOR 19.60 FEET, N42° 56' 59"E FOR 15.04 FEET, N32° 16' 06"E FOR 25.58 FEET, S62° 57' 41"E FOR 18.34 FEET, S88° 57' 12"E FOR 20.13 FEET, N59° 58' 24"E FOR 19.73 FEET, N23° 24' 10"E FOR 32.88 FEET, N65° 52' 27"E FOR 43.68 FEET, N57° 13' 05"E FOR 32.96 FEEET, N35° 02' 35"E FOR 31.06 FEET, N52° 03' 38"E FOR 30.02 FEET, N58° 36' 08"E FOR 26.24 FEET, N53° 07' 27"E FOR 18.98 FEET, N42° 59' 10"E FOR 30.61 FEEET, N39° 10' 08"E FOR 13.22 FEET, N89° 58'E FOR 16.71 FEET, N55° 29' 7"E FOR 22.11 FEET, N71° 44' 39"E FOR 35.18 FEET, S76° 39' 14"E FOR 16.39 FEET, EAST FOR 19.02 FEET, S45° 03' 43"E FOR 15.03 FEET, N65° 14' 10"E FOR 9.02 FEET, N60° 38' 01"E FOR 20.91 FEET, S74° 47' 34"E FOR 21.65 FEET, S74° 08' 19"E FOR 29.21 FEET, S7° 38' 05"E FOR 11.48 FEET, N88° 10' 44"E FOR 12.16 FEET, N75° 48' 48"E FOR 40.34 FEET, S77° 14' 29"E FOR 17.13 FEET, S69° 13' 27"E FOR 37.37 FEET, N80° 39' 09"E FOR 25.78 FEET, N59° 01' 42"E FOR 17.71 FEET, N64° 27' 34"E FOR 28.19 FEET, N82° 04' 03"E FOR 35.90 FEET, N77° 53' 01"E FOR 27.18 FEET, N83° 15' 49"E FOR 26.00 FEET, S24° 49' 53"E FOR 10.86 FEET, N89° 58'E FOR 15.95 FEET, N79° 14' 18"E FOR 22.42 FEET, S72° 28' 44"E FOR 23.90 FEET, N88° 27' 40"E FOR 14.43 FEET, S77° 03' 05"E FOR 10.13 FEET, N87° 34' 59"E FOR 18.24 FEET, N89° 58'E FOR 17.47 FEET, N81° 56' 50"E FOR 29.91 FEET, S66° 21' 07"E FOR 34.00 FEET, S81° 54' 41"E FOR 16.11 FEET, N71° 23' 37"E FOR 31.92 FEET, N63° 48' 51"E FOR 38.80 FEET, N87° 22' 01"E FOR 26.00 FEET, N81° 19' 22"E FOR 27.46 FEET, S61° 17' 24"E FOR 34.33 FEET, S80° 52' 49"E FOR 18.53 FEEET, N86° 52' 33"E FOR 21.87 FEET, S78° 30' 37"E FOR 29.52 FEET, S63° 29' 28"E FOR 14.52 FEET, N63° 25' 30"E FOR 10.56 FEET, S62° 09' 36"E FOR 11.35 FEET, S68° 15' 07"E FOR 19.07 FEET, N88° 18' 02"E FOR 15.68 FEET, N85° 53' 06"E FOR 16.57 FEET, N78° 40' 04"E FOR 15.05 FEET, S71° 04' 49"E FOR 19.97 FEET, S81° 54' 41"E FOR 29.22 FEET, S77° 03' 05"E FOR 39.37 FEET, S70° 36' 39"E FOR 10.64 FEET, S85° 10' 25"E FOR 27.84 FEET, S48° 04' 29"E FOR 15.88 FEET, S20° 12' 37"W FOR 11.94 FEET, S41° 14' 52"E FOR 6.27 FEET, S41° 56' 23"E FOR 22.98 FEET, S35° 35' 54"E FOR 15.22 FEET, S19° 20' 29"E FOR 12.50 FEET, S40° 13' 53"W FOR 10.05 FEET, S4° 56' 27"W FOR 13.61 FEET, S0° 02'E FOR 18.87 FEET, S5° 04' 31"W FOR 19.86 FEET, S2° 35' 59"E FOR 39.55 FEET, S16° 48' 42"E FOR 51.12 FEET, S25° 45' 57"E FOR 35.35 FEET, S31° 32' 09"E FOR 33.89 FEET, S51° 49' 22"E FOR 38.61 FEET, S45° 44' 11"E FOR 35.46 FEET, S63° 52' 05"E FOR 40.12 FEET, S86° 01' 23"E FOR 33.73 FEET, N87° 06' 26"E FOR 47.28 FEET, S71° 36' 57"E FOR 18.66 FEET, N85° 26' 01"E FOR 37.30 FEET, S85° 44' 55"E FOR 23.68 FEET, N78° 05' 23"E FOR 22.92 FEET, S81° 24' 10"E FOR 37.37 FEET, N65° 55' 20"E FOR 16.28 FEET, S83° 35' 19"E FOR 11.28 FEET, N68° 11' 06"E FOR 17.18 FEET, N77° 27'E FOR 17.65 FEET, N63° 25' 30"E FOR 11.41 FEET, N55° 36' 49"E FOR 14.68 FEET, S65° 36' 40"E FOR 15.42 FEET, S72° 51' 04"E FOR 28.05 FEET, S57° 16' 31"E FOR 44.76 FEET, S63° 54' 33"E FOR 39.09 FEET, S61° 26' 50"E FOR 63.94 FEET; THENCE S68° 37' 59"E FOR 66.60 FEET; THENCE S29° 43' 01"E FOR 152.00 FEET; THENCE S61° 33' 01"E FOR 200.00 FEET; THENCE S54° 45' 01"E FOR 155.00 FEET; THENCE S38° 35' 01"E FOR 184.10 FEET; THENCE S7° 10' 07"E FOR 451.70 FEET; THENCE N58° 40'E FOR 250.00 FEET TO A ½" IRON PIPE; THENCE N4° 58' 15"W FOR 126.62 FEET; THENCE N85° 01' 44"E FOR 281.48 FEET; THENCE S54° 42' 44"E FOR 42.99 FEET; THENCE N34° 37' 31"E FOR 55.00 FEET; THENCE S84° 11' 08"E FOR 114.13 FEET;

THENCE N67° 31' 50"E FOR 101.24 FEET; THENCE N75° 20' 42"E FOR 186.46 FEET; THENCE N77° 53'E FOR 182.70 FEET; THENCE N88° 07'E FOR 193.06 FEET; THENCE N69°E FOR 177.80 FEET; THENCE N44° 21'E FOR 189.80 FEET; THENCE N55° 36'E FOR 260.90 FEET; THENCE N54° 56' 44"E FOR 117.61 FEET ; THENCE N87° 50' 31"W FOR 40.00 FEET; THENCE N87° 50' 31"W FOR 895.99 FEET; THENCE N29° 43' 20"W FOR 1555.72 FEET; THENCE N87° 59' 50"W FOR 1864.64 FEET; THENCE N2° 23' 06"E FOR 359.97 FEET TO A 5/8" IRON ROD; THENCE S77° 22' 36"W FOR 63.22 FEET TO A 5/8' IRON ROD; THENCE N81° 25' 36"W FOR 164.09 FEET; THENCE N2° 35' 52"E FOR 1.56 FEET ; THENCE N87° 10' 09"W FOR 629.53 FEET; THENCE N87° 10' 09"W FOR 119.07 FEET; THENCE N87° 05' 01"W FOR 1498.89 FEET TO A 5/8" IRON ROD; THENCE N88° 53' 20"W FOR 1044.07 FEET; THENCE S25° 59' 45"W FOR 700.05 FEET; THENCE S40° 59' 40"W FOR 400.00 FEET; THENCE S54° 59' 40"W FOR 700.00 FEET; THENCE S58° 59' 40"W FOR 506.00 FEET; THENCE N87° 30' 23"W FOR 98.28 FEET; THENCE N66° 14' 22"W FOR 68.45 FEET; THENCE N46° 53' 05"W FOR 139.10 FEET; THENCE N46° 30' 30"W FOR 85.37 FEET; THENCE N43° 16' 31"W FOR 132.72 FEET; THENCE N61° 08' 59"W FOR 115.09 FEET; THENCE N73° 47' 06"W FOR 45.19 FEET; THENCE N66° 31' 29"W FOR 82.10 FEET; THENCE S69° 17' 39"W FOR 120.35 FEET; THENCE S32° 11' 51"W FOR 87.45 FEET; THENCE S49° 26' 10"W FOR 88.18 FEET; THENCE S21° 07' 27"W FOR 204.16 FEET; THENCE S5° 16' 23"W FOR 122.99 FEET; THENCE S1° 54' 9"W FOR 124.93 FEET; THENCE S15° 35' 16"W FOR 80.32 FEET; THENCE S1° 31' 42"W FOR 315.49 FEET; THENCE S69° 58' 03"W FOR 107.70 FEET; THENCE S74° 58' 03"W FOR 1000.00 FEET; THENCE S79° 58' 03"W FOR 700.00FEET ; THENCE S89° 58' 03"W FOR 1000.00 FEET; THENCE N88° 31' 57"W FOR 330.00 FEET TO A 5/8" IRON ROD, THE PLACE OF BEGINNING.

AREA = 737.67 ACRES +/-
BEARINGS ARE NAD 83, OREGON SOUTH ZONE
DISTANCES ARE GROUND

T R SECTION (Hwy 138 areas)

27-05-16	SE ¼
	SW ¼ of NE ¼
	S ½ of NW ¼
	N ½ of SW ¼
27-05 16	S ½ of NE ¼
	SE ¼
	E ½ of SW ¼
	SW ¼ of SW ¼
27-05-17	S ½ of SE ¼
	SW ¼
27-05-18	E ½ of SE ¼
27-05-19	NE ¼ of NE ¼
27-05-20	N ½ of NW ¼
	NE ¼

27-05-21 N ½ of NW ¼

Proceeding west from the NE ¼ of the NE ¼ of Section 27-05-19 along the centerline of State Hwy 138 to the intersection of State Hwy 99 South: Proceeding South along the centerline of State Hwy 99 South of the NW ¼ of section 27-06-25

27-06-25 NW ¼ of SE ¼
SW ¼

27-06-26 SE ¼ of SE ¼

27-06-35 NE ¼ of NE ¼
SE ¼ of NE ¼

27-06-36 NW ¼ of NW 1/4
SW ¼ of NW ¼
SE ¼ of NW ¼
SW ¼

28-06-01 NW ¼ of NW ¼
NW ¼ of SW ¼
SW ¼ of SW ¼

28-06-02 NE ¼ of NE ¼
SW ¼ of NE ¼
SE ¼ of NE ¼
SW ¼ of NW ¼
SE ¼ OF NW ¼
SW ¼
SE ¼

28-06-10 portion of SE ¼ of SE ¼ south of Hwy 99

28-06-11 ENTIRE SECTION

(Winston-Dillard areas)
And along the centerline of State Hwy 99 S to a point on its SW ¼ of 28-06-15 following easterly down the ¼ line to the SE section center corner of the NE 1/4; thence north to the center of the NE 1/4; thence east to NE corner of the SE ¼ of NE ¼ north to the NE section corner.

28-06-12 NW ¼ of NW ¼
SW ½ of NW ¼
SW ¼

28-06-15	N ½ of NE ¼ Portion south of State Hwy 99 S SE ¼ of NW ¼, Portion south of State Hwy 99 S SE ¼ of NE ¼ Portion south of State Hwy 99 S
28-06-28	SW ¼ of NE ¼ SE ¼ of NE ¼ NE ¼ of NW ¼ SW ¼ of NW ¼ SE ¼ of NW ¼ NE ¼ of SW ¼ NW ¼ of SW ¼ N ½ of SE ¼
28-06-29	SW 1.4 of NE ¼ SE ¼ of NE ¼ SE ¼ of NW ¼ NE ¼ of SW ¼ SE ¼
28-06-32	N ½ of NE SE ¼ of the NE ¼ Portion north of South Umpqua Rive
28-06-33	SW ¼ of NE ¼ NW ¼ Portion north of the So. Umpqua River NE ¼ of SW ¼ Portion north of So. Umpqua River NW ¼ of SW ¼ portion north of So. Umpqua River SE ½ of SW ¼ portion north of So. Umpqua Rive SE ¼ portion north of So. Umpqua
28-06-34	SW ¼ of SW ¼
28-06-35	SE ¼ of SE ¼
29-06-02	N ½ of NW ¼ N ½ of NE ¼
29-06-03	NE ¼ N ½ of NW ¼ SE ¼ of NW ¼
29-06-04	N ½ of NE ¼ portion north of So. Umpqua River

AND

LEGAL DESCRIPTION FOR

(Winston-Dillard Areas)

TRACT A – all land in the NW ¼ of the NW ¼ of section 28 lying east of the easterly r.o.w. of State Hwy. 99.

TRACT B – all land lying north of section 28 between the easterly r.o.w. of State Hwy. 99 and the south bank of the South Umpqua River.

TRACT C – all land lying south of the south bank of the South Umpqua River in the N 1/2 of the NE 1/4 of Section 28.

(Winchester Street)
T27S, R05W, S18CC TL 6100
Beginning at the east side of Winchester Street 740 feet South 8 degrees East from a point 14.00 chains South 20 degrees 15' East from the northwest corner of the W.T. Petty and wife Donation Land Claim, Township 27 South, Range 5 West, Willamette Meridian, Douglas County, Oregon; thence South 8 degrees East 50 feet; thence North 82 degrees East 200 feet; thence North 8 degrees West 50 feet; thence e South 82 degrees West 200 feet to the place of beginning, being Lot 4, Block 3, Vacated Bushey's Addition to the City of Roseburg, Douglas County, Oregon.

(Winchester Street)
T27S, R05W, S18CC TL 6000
The South half of the following described premises: Beginning on the intersection of the east side of Winchester Street and the south side of Nash Street, said point being 640 feet South 8 degrees East from a point 14.00 chains South 20 degrees 15' from the northwest corner of the W.T. Perry and Wife Donation Land Claim, Township 27 South, Range 5 West, Willamette Meridian, Douglas County, Oregon; thence South 8 degrees East 100 feet; thence North 82 degrees East 200 feet; thence North 8 degrees West 100 feet; thence South 82 degrees West 200 feet to the place of beginning, being the North third of Block 3, Vacated Bushey's Addition to the City of Roseburg, Douglas County, Oregon.

LEGAL DESCRIPTION FOR
West Ave. areas
A parcel of land lying in the East Half of Section 13, Township 27 South, Range 6 West and the West Half of Section 18, Township 27 South, Range 5 West, Willamette Meridian, Douglas County, Oregon, being more particularly described as follows:

Beginning at the Northeast corner of that land described in Instrument Number 2005-439, deed records of Douglas County; said corner also being on the Westerly right-of-way boundary of Stephens Street (state hwy. #99); Thence along the North line of said Instrument Number 2005-439, Southwesterly to the Northwest corner of said Instrument Number 2005-439; thence along the West line of said Instrument Number 2005-439, Southeasterly to the Southwest corner of said Instrument Number 2005-439; thence leaving said Instrument Number 2005-439, along the Easterly boundary of that land described as Parcel 3 in Instrument Number 2008-21358, deed records of Douglas County to the Southeast corner thereof; Thence along the Southerly boundary of said Parcel 3 of Instrument Number 2008-21358, Southwesterly to the Southwest corner thereof and on the East line of the Jeremiah Huntley Donation Land Claim Number 56;

Thence along said Donation Land Claim, Southerly to a point on the Northerly right-of-way boundary of the Southern Pacific Railroad; Thence along said Northerly right-of-way of the Southern Pacific Railroad, Northwesterly to a point on the Easterly boundary of Lot 1, Block 12, Riverside Addition To Roseburg, as recorded in Volume 1, Page 10, plat records of Douglas County; Thence along said Easterly boundary of Lot 1, Northerly to the Southwest corner of that portion of Walnut Street vacated in Volume 9, Page 20, deed records of Douglas County; Thence along the South boundary of said vacated Walnut Street, Easterly to a point at the center of said vacated Walnut Street; Thence along said center of vacated Walnut Street, Northerly to a point on the Southerly right-of-way boundary of College Street; Thence along said Southerly right-of-way boundary of College Street, Easterly to it's intersection with the Easterly right-of-way boundary of Walnut Street; Thence along said Easterly right-of-way boundary of Walnut Street, Northerly to it's intersection with the Northerly right-of-way boundary of West Street; Thence along said Northerly right-of-way boundary of West Street, Westerly to it's intersection with the Easterly right-of-way boundary of said Southern Pacific Railroad; Thence along said Easterly right-of-way of the Southern Pacific Railroad, Southerly to a point; said point being the intersection of the extension of the Southerly boundary of Gaddis Plat "A", as recorded in Volume 6, Page 39, plat records of Douglas County and said Easterly right-of-way boundary of the Southern Pacific Railroad; Thence leaving said Easterly right-of-way boundary of the Southern Pacific Railroad, along said extension of the Southerly boundary of Gaddis Plat "A", Westerly to the Southeast corner of said Gaddis Plat "A"; Thence along the Southerly boundary of said Gaddis Plat "A" Westerly to the Southwest corner thereof; said corner also being on the Easterly right-of-way boundary of Highland Street; Thence along said Easterly right-of-way boundary of Highland Street, Northerly to it's intersection with the Southerly right-of-way boundary of Garden Valley Boulevard; Thence along said Southerly right-of-way boundary of Garden Valley Boulevard, Easterly to it's intersection with the Westerly right-of-way boundary of Chestnut Street; Thence along said Westerly right-of-way boundary of Chestnut Street, Southerly to the Southwest corner thereof; thence along the Southerly right-of-way boundary of said Chestnut Street, Easterly to it's intersection with said Westerly right-of-way boundary of Stephens Street; Thence along said Westerly right-of-way boundary of Stephens Street, Southeasterly to the point of beginning, and there terminating.

LEGAL DESCRIPTION FOR
PARCEL A – Waterfront areas

A parcel of land lying in the Southwest Quarter of Section 18 & the Northwest Quarter of Section 19, Township 27 South, Range 5 West and the Northeast Quarter of Section 24, Township 27 South, Range 6 West, Willamette Meridian, Douglas County, Oregon, being more particularly described as follows:

Beginning at the Northwest corner of Lot 11, Second Railroad Addition To Roseburg, as recorded in Volume 1, Page 47, plat records of Douglas County; said corner also being on the South bank of Deer Creek; Thence along the Northerly boundary of said Lot 11 and said South bank of Deer Creek, Southeasterly to it's intersection with the Westerly right-of-way boundary of the Southern Pacific Railroad; Thence Southeasterly, across said Southern Pacific Railroad right-of-way, perpendicular, to a point on the Easterly right-of-way boundary of said Southern Pacific Railroad; Thence along said Easterly right-of-way boundary of the Southern Pacific Railroad, Southerly to the Northwest corner of Tax Lot 300, Douglas County Assessor Map ID No. 270519BB; Thence along the North line of said Tax Lot 300, Southeasterly to the Northeast corner of said Tax Lot 300 and on the Westerly right-of-way boundary of Stephens Street; Thence along said Westerly right-of-way of Stephens Street and Pine Street, Southerly to it's intersection

with Mosher Avenue; Thence along the Northerly right-of-way boundary of said Mosher Avenue, Northwesterly to it's intersection with Parrott Street; Thence along the Easterly right-of-way boundary of said Parrott Street, Northeasterly to it's intersection with Spruce (Bowen) Street; Thence along the Easterly right-of-way boundary of Spruce Street, Northeasterly to it's intersection with Oak Street; Thence along an extension of said Easterly right-of-way boundary of Spruce Street, Northeasterly to a point on the Northerly right-of-way boundary of said Oak Street; Thence along said Northerly right-of- way boundary of Oak Street, Northwesterly to a point on the Southerly bank of the South Umpqua River; Thence along said Southerly bank of the South Umpqua River, Northeasterly to the point of beginning, and there terminating.

PARCEL B – Waterfront Area

A parcel of land lying in the East Half of Section 24, Township 27 South, Range 6 West, Willamette Meridian, Douglas County, Oregon, being more particularly described as follows:

Beginning at the Northwest corner of Tax Lot 2800, Douglas County Assessor Map ID No. 270624AC; said corner also being the intersection of the Easterly right-of-way boundary of Fullerton Street and the Southerly right-of-way boundary of Mosher Avenue; Thence along said Southerly right-of-way boundary of Mosher Avenue, Southeasterly to it's intersection with the Easterly right-of-way boundary of Flint Street; Thence along said Easterly right-of-way boundary of Flint Street, Southwesterly to it's intersection with the Northerly right-of-way boundary of Templin Street; Thence along said Northerly right-of-way boundary of Templin Street, Northwesterly to it's intersection with said Easterly right-of-way boundary of Fullerton Street; Thence along said Easterly right-of-way boundary of Fullerton Street, Northeasterly to the point of beginning, and there terminating.

LEGAL DESCRIPTION FOR
"Old Sunrise" site (Mulholland Ave.)

A parcel of land lying in the Southwest quarter of Section 12, Township 27 South, Range 6 West, Willamette Meridian, Douglas County, Oregon, and being more particularly described as follows:

Beginning at a 5/8 inch iron rod in the westerly right of way line of Mulholland Drive from which point a 2 inch iron pipe at the Initial Point of Eden Heights Subdivision, as recorded in Volume 6, Page 41, in the Plat Records of Douglas County, Oregon, bears South 89 degrees 05' 30" East 234.50 feet; thence along the south line of those properties described in Recorder's Nos. 73-15259 and 74-11107, Deed Records of Douglas County, Oregon, respectively, North 89 degrees 05' 30" West 176.46 feet to a 5/8 inch iron rod in the east right of way line of the Interstate 5 Freeway; thence along said east right of way as follows: North 7 degrees 30' 34" East 23.43 feet, North 7 degrees 18' 20" East 591.65 feet, North 23 degrees 27' 07" East 83.11 feet, and along the arc of a 11,584.16 foot radius curve to the left (the long chord of which bears North 4 degrees 58' 07" East 592.89 feet) 592.95 feet to a 5/8 inch iron rod at its intersection with the west right of way line of Stewart Parkway; thence along said west right of way as follows: Along the arc of a 450 foot radius curve to the right (the long chord which bears South 19 degrees 22' 27" East 242.16 feet) 245.18 feet, South 3 degrees 45' 55" East 239.95 feet, North 29 degrees 55' 20" East 14.61 feet, South 3 degrees 45' 55" East 21.63, South 2 degrees 08' 51" East 64.47 feet, South 86 degrees 14' 05" West 4.86 feet, South 9 degrees 45'37" East 25.47 feet, South 1 degree 26' 34" East 167.61 feet, North 81 degrees 55' 52" East 6.64 feet, along the arc of a 432.27 foot radius curve to the left (the chord of which bears South 19 degrees 17' 33" East 168.27 feet) 169.35 feet, and along the arc of a 35.54 foot radius curve to the right

(the long chord of which bears South 12 degrees 57' 14" East 21.45 feet) 21.79 feet to its intersection with the above said westerly right of way line of Mulholland Drive; thence along said westerly right of way line as follows: Along the arc of a 50.00 foot radius curve to the right (the long chord of which bears South 29 degrees 07' 40" West 36.92 feet) 37.81 feet, South 50 degrees 50' 55" West 29.69 feet, along the arc of a 331.56 foot radius curve to the left (the long chord of which bears South 25 degrees 52' 43" West 279.93 feet) 288.99 feet and South 0 degree 53' 33" West 63.93 feet to the point of beginning.

T27S. R6W, Sec. 12C, TL 700

LEGAL DESCRIPTION FOR
(Winchester St./Diamond Lake Blvd./Casper St. Area)
A portion of Kinney's Improved Plat of the City of Roseburg, as recorded in Volume 1, Page 41, Douglas County plat records, lying in the Southwest and Southeast quarters of Section 18 and in the Northwest and Northeast quarters of Section 19, Township 27 South, Range 5 West, Willamette Meridian, Douglas County, Oregon; said portion being more particularly described as follows:

Beginning at the Northwest corner of that land described as Parcel 3 in Instrument Number 2001-0174, Douglas County deed records; Thence along the Northerly boundary of said Parcel 3 of Instrument Number 2001-0174, Northeasterly to the Northeast corner of said Parcel 3 of Instrument Number 2001-0174; Thence along the Easterly boundary of Parcel 3 and Parcel 2 of said Instrument Number 2001-0174, Southeasterly to it's intersection with the Northerly right-of-way boundary of Odell Avenue; Thence along said Northerly right-of-way boundary of Odell Avenue, Southeasterly to it's intersection with the Westerly right-of-way boundary of Atlanta Street; Thence along said Westerly right-of-way boundary of Atlanta Street, Northeasterly to it's intersection with the extension of the Northerly boundary of a 20-foot alley way; said 20-foot alley way being the alley lying Northerly of said Odell Avenue and Southerly of Commercial Avenue; Thence along said Northerly boundary of said 20-foot alley way and the extensions thereof, Southeasterly to it's intersection with the Easterly right-of-way boundary of Casper Street; Thence along said Easterly right-of-way boundary of Casper Street, Southwesterly to it's intersection with the Northerly right-of-way boundary of Diamond Lake Boulevard (County Road No. 4 – State Highway No. 138); Thence along said Northerly right-of-way boundary of Diamond Lake Boulevard, Northwesterly to it's intersection with the Easterly right-of-way boundary of Winchester Street; Thence along said Easterly right-of-way boundary of Winchester Street; Northwesterly to it's intersection with the Southerly right-of-way boundary of said Odell Avenue; Thence continuing along said Easterly right-of-way boundary of Winchester Street, Northwesterly to the Southwest corner of said Parcel 2 of Instrument Number 2001-0174; Thence continuing along said Easterly right-of-way boundary of Winchester Street, Northwesterly to the point of beginning and containing 15.64 acres, more or less.

(Area 2 – Glide Area (Mill Site)
Beginning at a point on the northerly right of way line of County Road No. 4, said point being N 42°25' E 1431 feet from the SW corner of Section 17, Township 26 South, Range 3 West, Willamette Meridian, Douglas County, Oregon; thence leaving said right of way N 10°40' E 200.88 feet; thence N 11°15' E 898.95 feet to a point that bears S 11°15' W 66.57 feet; thence N 6°28'58" W 67.81 feet; thence continuing N 6°28'58" W 437.97 feet to a point on the southerly right of way boundary of County Road No. 4-B (also known as Glide Loop Road); thence running along the said southerly right of way boundary of said County Road No. 4-B N 85°23'00" E 134.18 feet to a point; thence S 80°48'00" E along said southerly right of way of

County Road No. 4-B 25.00 feet to a 5/8 inch iron rod being the Northwest corner of Lot 1, Amended Plat of Smith Acres at Lone Rock Subdivision; thence southerly and easterly along the North line of Lots 1, 2, 3, 4, 5, and Lot A of said Amended Plat of Smith Acres at Lone Rock Subdivision to the Northeast corner of Lot A; thence S 8°03'06" E 183.15 feet to a 5/8 inch iron rod; thence N 83°28'43" E 85.41 feet to a 5/8 inch iron rod; thence S 89°41'22" E 120.99 feet to a 5/8 inch iron rod on the west line of Lot 7 of said Amended Plat of Smith Acres at Lone Rock Subdivision; thence S 86°44'52" E 189.05 feet to a 5/8 inch iron rod on the east line of Lot 7; thence S 13°13'25" E 52.47 feet to the Southwest corner of Lot 8, Amended Plat of Smith Acres at Lone Rock Subdivision; thence N 84°16' E 27.88 feet to the Northeast corner of Lot 1, Amann Subdivision; thence S 1°23' W 291.75 feet to a point; thence S 58°11' W 1880.62 feet to the point of beginning.

EXCEPTING there from Lots 2 and 3, Amann Subdivision.

ALSO EXCEPTING there from all that portion within North Umpqua Highway, County Road No. 4.

PARCEL 2. (Secondary Landfill Site)

Beginning at a point on the west line of the Southeast quarter of Section 18, Township 26 South, Range 3 West, of the Willamette Meridian, Douglas County, Oregon, which is N 1°02' E 561.7 feet from the South Quarter Section Corner of said Section 18, and which is at the Northwest corner of land described in Volume 97, at Page 543, of Deed Records of said County; thence N 1°02' E 72 feet along the west line of said Southeast quarter to a point; thence N 88°58' W 484.3 feet to a ½ inch pipe; thence continuing N 88°58' W 145.2 feet to a point in the center of the North Umpqua River; thence N 1°02' E 345.9 feet along the center of said river to a point; thence N 1°02' E 345.9 feet along the center of said river to a point; thence up said river N 43°11' E 400.0 feet; thence N 62°51' E 409.6 feet to a point on the east line of Southwest quarter of said Section 18; thence N 68°38' E 464.1 feet upstream along the center of said river to a point; thence S 0°45' W 1065.0 feet along the west line of the Bond property as described in Volume 87, at Page 409 of Deed Records of said County; thence S27°15' E 414.7 feet to the Northeast corner of the property described in Volume 97 at Page 628 of the Deed Records of said County; thence North 88°58' W 631.05 feet to the place of beginning.

EXCEPTING there from that portion within Glide Loop Drive Road, County Road No. 4B-5, as described in Deed, Recorders No. 74-6196 and in Recorder's No. 2004-8981.

LEGAL DESCRIPTIONS FOR ZONE CHANGE 2016
Roberts Creek Enterprise Zone
Boundary Change Amendment – Proposed Areas –

Additions:

Site 1 – HARVARD AVENUE – Old Mercy Site

Old Mercy Site

1) R24189 27-6-24AA 700

That property described in Instrument 77-9958 except that portion sold by Instrument 2015-9386, Deed Records, Douglas County, Oregon.

Site 2 – DOUGLAS COUNTY FAIRGROUNDS

Fairgrounds

1) R34949 27-6-25 100
1) R34965 27-6-25 100A1
2) R35565 27-6-25 200 (per map)

All Of Alexanders Subdivision, Vacated.

Umpqua Park Addition

That Portion of Blocks 7 thru 14 And Blocks 16 thru 36 which lie East of the East R/W Line of Interstate Hwy No. 5.

Umpqua Park Fruitlands Plat D

That portion of Blocks 4 Thru 7 which lie East of The East R/W line of Interstate Hwy No. 5.
Excepting Lots 2 and 3, Block 6, Umpqua Park Fruitlands, Plat D.

Umpqua Park Fruitlands Plat B

That portion of Block 1 which lies East of the East R/W Line of Interstate Hwy No. 5.

Site 3 – COUNTRY CLUB

Country Club

1) R55320 26-6-33A 3000
2) R55327 26-6-34B 700

That property described in Instruments V.83 P.458 #49672 and 97-5128 except that portion sold by Instruments 92-8610, 97-5129 and 2001-9571, Deed Records, Douglas County, Oregon.

3) R55439 26-6-34B 100
4) R55474 26-6-34B 101 (per map)
5) R55446 26-6-34B 102 (per map)

That property described in Instrument 98-12264, Deed Records, Douglas County, Oregon.

Site 4 – DIAMOND LAKE BLVD. – Library Parking Lot

1) R19461 27-5-19BA 2800
2) R19469 27-5-19BA 2700

That property described in Instrument 93-7883, Deed Records, Douglas County, Oregon.

Site 5 – DIAMOND LAKE BLVD. – Nordic Site

1) R65974 27-5-15B 1500

That property described in Instrument 80-11282, Deed Records, Douglas County, Oregon.

Site 6 – DIAMOND LAKE BLVD. – Outside Current Border

1) R34124 27-5-15D 2001

That property described in Instruments 88-11885 and 2003-29654 except that portion sold by Instrument 2003-12937, Deed Records, Douglas County, Oregon.

2) R34116 27-5-15D 2000

That property described in Instrument 90-18603 except that portion sold by Instruments 92-20294 and 2003-12937, Deed Records, Douglas County, Oregon.

3) R34132 27-5-15D 2002

That property described in Instruments 89-4723 and 92-20294 except that portion sold by Instrument 2003-27801, Deed Records, Douglas County, Oregon.

4) R34100 27-5-15D 2500

That property described in Instrument 77-3399, Deed Records, Douglas County, Oregon.

5) R34036 27-5-15D 2400

That property described in Instrument 78-7316, Deed Records, Douglas County, Oregon.

6) R34108 27-5-15D 2200

That property described in Instrument 88-3332, Deed Records, Douglas County, Oregon.

7) R34092 27-5-15D 2300

That property described in Instrument 96-8152, Deed Records, Douglas County, Oregon.

8) R33932 & R33948 27-5-15D 2600

9) R33956 & R33964 27-5-14 800

That property described as Parcel 3 and Parcel 4 in Instrument 88-18483, Deed Records, Douglas County Oregon.

10) R33900 & R33908 27-5-14 701

That property described in Instrument 2015-7585, Deed Records, Douglas County, Oregon.

11) R33924 & R33924 27-5-14 900

That property described in Instrument 2004-18909, Deed Records, Douglas County, Oregon.

12 & 13) R33820 & R33820 27-5-23B 100

That property described as Parcel 1 in Instrument 2006-26323, Deed Records, Douglas County, Oregon.

14) R34188 27-5-15D 1600

That property described in Instrument 96-22749, Deed Records, Douglas County, Oregon.

15) R34164 27-5-15D 1500

That property described in Instrument 86-7670, Deed Records, Douglas County, Oregon.

16) R34180 27-5-15D 1400

17) R34220 27-5-22AA 400

That property described in Instrument 2008-7295, Deed Records, Douglas County, Oregon.

Site 7 – GLIDE AREA – Caddock Surrounding Area

1) R41200 26-4-13C 1200

That property described in Instrument 2013-20745, Deed Records, Douglas County, Oregon.

2) R41168 26-4-13C 1400

That property described in Instrument 2013-20743, Deed Records, Douglas County, Oregon.

3) R41216 26-4-13C 1100

That property described in Instrument 2014-136, Deed Records, Douglas County, Oregon.

4) R140026 26-4-13 501A1
5) R41592 & R41664 26-4-13 501 (per map)

That property described in Instrument 2014-13023, Deed Records, Douglas County, Oregon.

Site 8 – GLIDE AREA – West of Caddock

5) (R41212 typo?) R41512 & R41528 26-4-13C 3600 (per map)
6) R41496 & R131223 26-4-14D 2100

Parcel 2 of Partition Plat No. 2008-19, Survey Records, Douglas County, Oregon.

7) R41504 26-4-14D 2101

Parcel 1 of Partition Plat No. 2008-19, Survey Records, Douglas County, Oregon.

8) R142323 & R142324 26-4-14D 2001

That property described in Instrument 2013-13251, Deed Records, Douglas County, Oregon.

9) R42016 & R42048 26-4-14D 2000
10) R41952 26-4-23 200 (same owner & part of same desc.)

That property described in Instrument 2013-13250, Deed Records, Douglas County, Oregon.

Site 9 – HARVARD AVENUE – West

1) R20033 270623BB 100
2) R20025 270623BB 200

That property described in Instrument 93-9118, Deed Records, Douglas County, Oregon.

3) R20017 270623BA 6100
4) R20001 270623BA 6101

That property described in Instrument 2009-12886, Deed Records, Douglas County, Oregon.

5) R19993 270623BA 6000

That property described in Instrument 79-7932, Deed Records, Douglas County, Oregon.

6) R14209 270623BA 5900

That property described in Instrument 2011-4965, Deed Records, Douglas County, Oregon.

Site 10 - WINSTON AREA

R239985 280620C00807
Deed 2013-13651 – This Deed includes additional property
Parcel 1 of Partition Plat No. 1996-29, Douglas County, Oregon.

R40009 & R39793 28062900500
Deed 2013-13651 – This Deed includes additional property
That portion of Parcel 2 of Partition Plat No. 1996-29, Douglas County, Oregon, that lies in Section 29, T28S, R6W, W.M.

R39961 28062900503
Deed 2009-17071 – This Deed includes additional property
That property described as Parcel 2 in Instrument 2009-17071, Deed Records, Douglas County, Oregon.

R39825 28062900501
Deed 2009-17071 – This Deed includes additional property
That property described as Parcel 3 in Instrument 2009-17071, Deed Records, Douglas County, Oregon.

Site 11 - MULHOLLAND AREA:

1) R12537 270613BA 4200
   R135616 270613BA 4201
   That property described in Instrument No.2013-004081, Deed Records of Douglas County, Oregon

2) R63815 270612CD 6301
   That property described in Instrument No. 2015-16613, Deed Records of Douglas County, Oregon

3) R63801 270612CD 6400
   That property described in Instrument No. 2013-4081, Deed Records of Douglas County, Oregon

4) R63794 270612CD 6500
   That property described in Instrument No. 2014-2222, Deed Records of Douglas County, Oregon

5) R63787 270612CD 6600
   That property described in Instrument No. 1993-25667, Deed Records of Douglas County, Oregon

6) R63780 270612CD 6700
   That property described in Instrument No. 2008-9459, Deed Records of Douglas County, Oregon

7) R63773 270612CD 6800
   That property described in Instrument No. 1993-25669, Deed Records of Douglas County, Oregon

8) R63759 270612CD 6900
   That property described in Instrument No. 202003-31336, Deed Records of Douglas County, Oregon

9) R63766 270612CD 7000
   That property described in Instrument No. 1996-9852, Deed Records of Douglas County, Oregon

10) R63871 270612CD 7100
    That property described in Instrument No. 2001-26045, Deed Records of Douglas County, Oregon

11) R63864 270612CD 7200
    That property described in Instrument No. 1993-25668, Deed Records of Douglas County, Oregon

12) R63857 270612CD 7300

That property described in Instrument No. 2002-6926, Deed Records of Douglas County, Oregon

13) R63850 270612CD 7400
That property described in Instrument No. 2006-21337, Deed Records of Douglas County, Oregon

14) R63843 270612CD 7500
That property described in Instrument No. 2002-6921, Deed Records of Douglas County, Oregon

15) R63836 270612CD 7600
R63829 270612CD 7700
That property described in Instrument No. 2014-5516, Deed Records of Douglas County, Oregon

16) R63822 270612CD 7800
That property described in Instrument No. 2015-16613, Deed Records of Douglas County, Oregon

17) R12241 270612CD 7900
That property described in Instrument No. 1993-25666, Deed Records of Douglas County, Oregon

18) R63941 270612CD 8000
That property described in Instrument No. 1993-20438, Deed Records of Douglas County, Oregon

19) R63983 270612CD 8100
That property described in Instrument No. 2004-16262, Deed Records of Douglas County, Oregon

20) R63955 270612CD 8200
R63962 270612CD 8300
That property described in Instrument No. 2004-16262, Deed Records of Douglas County, Oregon

21) R63969 270612CD 8400
That property described in Instrument No. 1994-11878, Deed Records of Douglas County, Oregon

22) Bethel Street, from the westerly right-of-way of Mulholland Drive west to its end.

23) Rutter Lane, in its entirety, from Bethel Street to Cecil Street

24) Cecil Street, From the westerly right-of-way of Mulholland Drive west to the easterly right-of-way of Interstate 5

25) Unnamed roadway extending from Rutter Lane easterly to Mulholland Drive.
That property described in Instrument No. 79-164732013-4081, Deed Records of Douglas County, Oregon lying westerly of the westerly right-of-way of Mulholland Drive.
Together With, the southerly 50 feet of Lot 11, Block 2,Mulholland Meadows

RESOLUTION NO. 2016-09

A RESOLUTION REQUESTING THAT THE ROBERTS CREEK ENTERPRISE ZONE BE DESIGNATED FOR ELECTRONIC COMMERCE

WHEREAS, Douglas County, City of Roseburg, and City of Winston are Zone Sponsors of the Roberts Creek Enterprise Zone previously authorized and approved by the State of Oregon; and

WHEREAS, the Roberts Creek Enterprise Zone is one of the most successful economic tools in this area and has contributed to the establishment and expansion of diverse businesses and the creation of family wage jobs; and

WHEREAS, this area in central Douglas County has established itself a community that can support businesses engaged in electronic commerce, particularly around the Roseburg area; and

WHEREAS, the officials of the City of Roseburg find that such a designation will provide additional incentives for qualified business firms to engage in electronic commerce within the boundaries of the Roberts Creek Enterprise Zone;

NOW, THEREFORE IT IS HEREBY RESOLVED BY THE ROSEBURG CITY COUNCIL AS FOLLOWS:

Section 1. The City of Roseburg requests the State of Oregon Business Development Department to designate the Roberts Creek Enterprise Zone as an Electronic Commerce Zone.

Section 2. The City of Roseburg authorizes the Enterprise Zone Manager for the Roberts Creek Enterprise Zone to submit this resolution, together with similar resolutions from the Douglas County Board of Commissioners and City of Winston City Council as part of the application for the Electronic Commerce designation for the Roberts Creek Enterprise Zone.

APPROVED BY THE ROSEBURG CITY COUNCIL, AT A REGULAR MEETING ON APRIL 11, 2016.

_____

Sheila R. Cox, City Recorder

ROSEBURG CITY COUNCIL
AGENDA ITEM SUMMARY

Five Year Pavement Maintenance Plan

Meeting Date: April 11, 2016	**Agenda Section: Department Items**
Department: Public Works	**Staff Contact: Nikki Messenger**
www.cityofroseburg.org	**Contact Telephone Number: 541-492-6730**

ISSUE STATEMENT AND SUMMARY

Staff has worked with Murray Smith & Associates (MSA) to prepare a Five Year Pavement Maintenance Plan (PMP). Included in this plan are the projected Pavement Condition Index (PCI) ratings based on various budget scenarios and a list of potential streets for rehabilitation and preventative maintenance treatments. The issue for the Council is whether to accept the plan and work towards identifying additional resources for funding.

BACKGROUND

A. Council Action History. On December 8, 2014, Council awarded a Five Year Pavement Management Program engineering contract to MSA with the understanding that each task order would be negotiated based on the scope of the work assigned. On March 23, 2015, Council authorized a task order for MSA to produce a Five Year Pavement Maintenance Plan.

B. Analysis. As part of this PMP, each street within the City was analyzed and rated with a Pavement Condition Index (PCI). PCI ratings vary from 0 for a very poor or gravel street to 100 for a brand new street. This information was then entered into software that the City owns called Streetsaver™. A matrix was created to assist staff and MSA in making decisions regarding which type of treatments would be proposed. Treatments include grind/overlays, overlays, slurry seals, chip seals and crack sealing. Once the decision matrix was created, costs were estimated for each type of treatment. An estimated cost was also included for any ADA upgrades that may be required with each treatment. The software was then used to produce a list of streets that may require treatment over the next five years and to analyze the overall condition of the streets and any deferred maintenance. Deferred maintenance occurs when a street's PCI falls below 25 and requires a complete reconstruction.

The analysis was generated based on four financial scenarios as outlined below. The PMP without appendices has been attached for your review. The complete document is available at:

http://www.cityofroseburg.org/files/3014/5651/6848/Five_Year_Pavement_Maintenance_Plan_Report_2-16-16.pdf

Current Funding Scenario ($800k/year)

- PCI decreases from 72 to 69
- Deferred maintenance increases from $7.5 million to $10.6 million
- Percentage of streets in Good condition (PCI > 70) increases from 67% to 72%
- Percentage of streets in Very Poor condition (PCI < 25) increases from 2% to 6%

Maintain PCI Scenario

- PCI is maintained at 72
- Requires **$1.44 million** annual spending
  - Increase of $640,000 annually
- Deferred maintenance increases from $7.5 million to $8.6 million
- Percentage of streets in Good condition (PCI > 70) increases from 67% to 81%
- Percentage of streets in Very Poor condition (PCI < 25) increases from 2% to 6%

Raise PCI by Five Points over Six Years Scenario

- PCI is increased to 77
- Requires **$2.4 million** annual spending
  - Increase of $1.6 million annually
- Deferred maintenance decreases from $6.2 million to $4.9 million
- Percentage of streets in Good condition (PCI > 70) increases from 67% to 90%
- Percentage of streets in Very Poor condition (PCI < 25) increases from 2% to 3%

Unconstrained Scenario

- Requires **$9.8 million** in first year spending
- Raises PCI to 80
- Percentage of streets in Good condition (PCI > 70) increases from 67% to 95%
- Eliminates deferred maintenance

C. Financial and/or Resource Considerations. Current funding of $800,000 annually is projected to lower the PCI rating from 72 to 69 over five years. The annual budget estimated to maintain the 72 PCI rating is $1.4 million. In order to maintain or raise the current PCI, the City will need to identify additional resources within the Transportation Fund. The following identifies current Transportation funding revenue sources over the past three years –

	FY 13-14	FY 14-15	FY 15-16 Budget
Franchise Fees	$ 417,931	$ 414,287	$ 436,970
STP Funds	$ 326,252	$	$
Gas Tax	$1,255,314	$1,281,603	$1,297,926
TSDC	$ 51,479	$ 169,294	$ 53,000
Interest	$ 11,267	$ 15,386	$ 12,000
Total Revenue	*$2,062,243*	*$1,880,570*	*$1,799,896*

Expenses in the Transportation Fund include Materials & Services (M&S) and Capital Projects. These primarily consist of transfers to General Fund to pay for staffing and the Pavement Management projects. M&S expenses for the past three years are as follows:

	FY 13-14	FY 14-15	FY 15-16 Budget
City Services – MGT	$ 48,687	$ 63,499	$ 45,966
City Services – PW	$ 916,147	$ 871,900	$ 808,666
Audit Fees	$ 2,324	$ 2,806	$ 2,850
Road Maint (PMP)	$ 560,775	$ 107,057	$ 800,000
Total M&S Expenses	*$1,527,775*	*$1,045,262*	*$1,657,482*

As outlined above, the difference between revenues and M&S expenses is very small, especially when $800,000 is programmed and/or spent on pavement management. The above information does not include Capital Projects. The past few years, there has been very little capital spending, as the majority of the fund balance is required to complete the South Stewart Parkway Project. Under the current funding scenario, there is not enough revenue to support maintaining the current Pavement Condition Index of 72.

It should be noted that Urban Renewal funding is programmed in the next three budget years as part of the 2016-2021 Capital Improvement Plan to accomplish grind/inlay projects on a few major streets within the Urban Renewal District. While this provides temporary relief to this funding shortfall, it is not a long term solution to the issue.

D. Timing Issues. Since infrastructure funding is a current Council goal, staff is seeking direction on implementing the Five Year PMP as soon as practical.

COUNCIL OPTIONS
Council has the following options:

1. Accept the Five Year Pavement Maintenance Plan and provide staff direction on which funding scenario to pursue; or
2. Request additional information; or
3. Not approve the plan and not address pavement maintenance needs at this time.

STAFF RECOMMENDATION
The Public Works Department discussed the Five Year PMP at their February 25th meeting. The Commission recommended that the Council accept the Five Year Pavement Maintenance Plan and encouraged Council to evaluate options for additional transportation funding. Staff concurs with this recommendation.

SUGGESTED MOTION
I move to accept the Five Year Pavement Maintenance Plan and direct staff to investigate and report on funding options to provide the resources required to maintain the current Pavement Condition Index.

ATTACHMENTS
2016 Five Year Pavement Management Plan w/out appendices

CITY PROJECT #15PW21

FIVE YEAR PAVEMENT MAINTENANCE PLAN

City of Roseburg, Oregon

MSA
Murray, Smith & Associates, Inc.
Engineers/Planners

February 2016

CITY OF ROSEBURG

FIVE YEAR PAVEMENT MAINTENANCE PLAN UPDATE

FEBRUARY 2016

RENEWS 12-31-17

Prepared by:

Murray, Smith & Associates, Inc.
121 SW Salmon, Suite 900
Portland, Oregon 97204
503/225-9010

For:

City of Roseburg
900 SE Douglas Avenue
Roseburg, Oregon 97470

CITY OF ROSEBURG

Five Year Pavement Maintenance Plan

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Appendices

Appendix A	Network Statistics
Appendix B	Budget Scenario Summary Sheets
Appendix C	Figure 1: Current Funding Rehabilitation List
	Figure 2: Current Funding Preventative Maintenance List
Appendix D	Rehabilitation Project List Spreadsheet
	Preventative Maintenance Project List Spreadsheet

MSA
Murray, Smith & Associates, Inc.
Engineers/Planners

121 S.W. Salmon, Suite 900 • Portland, Oregon 97204-2919 • PHONE 503.225.9010 • FAX 503.225.9022

TECHNICAL MEMORANDUM

DATE: February 16, 2016

PROJECT: Five Year Pavement Maintenance Plan (15PW21)

TO: Ms. Nikki Messenger, P.E.
City of Roseburg
Public Works Director
900 SE Douglas Avenue
Roseburg, Oregon 97470

FROM: Gabriel Crop, P.E.
Murray, Smith & Associates, Inc.

REVIEW: Chris Link, P.E.
Murray, Smith & Associates, Inc.

RE: Five Year Pavement Maintenance Plan

REGISTERED PROFESSIONAL ENGINEER 70713 OREGON JULY 11, 2008 GABRIEL E. CROP
RENEWS 12-31-17

Introduction

The City of Roseburg's transportation system includes about 104 miles of City-owned surface streets of varying size and capacity. These 104 miles of streets are an asset to the City worth approximately $83M. Funding for maintaining this asset has historically been made available through a variety of sources. These sources include Intermodal Surface Transportation Efficiency Act (ISTEA) funds, Surface Transportation Program funds, state gas tax and franchise utility fees.

In 2010, the City of Roseburg (City) in collaboration with Capitol Asset & Pavement Services Inc. (CAPS) developed a Pavement Management Program Budget Options Report. That report assessed the existing pavement condition of the City's street network, developed and analyzed pavement management budget scenarios, and made recommendations for annual pavement maintenance projects for FY2010 through FY2014.

Purpose

The City has contracted with Murray, Smith and Associates, Inc. to prepare a Five Year Pavement Maintenance Plan to follow the report prepared by CAPS in 2010. The primary chronological tasks to develop this plan were:

- Perform pavement inspections to determine street conditions City-wide and update the StreetSaver database with condition information.
- Analyze and make recommendations for changes to pavement treatment types and unit costs within the StreetSaver decision tree used for developing budget scenarios.
- Using the StreetSaver algorithm and known data, develop budget scenarios for various pavement condition goals.
- Refine the project list generated by the computer algorithm for the Current Funding scenario for use in scoping annual projects.
- Conduct a field review of the generated street list and further refine the list based on observed street conditions.
- Develop a report documenting the budget scenario results and working five year project list.

The refined project list will be used as a guideline for the City's engineering staff for the next five years to plan annual pavement maintenance contracts. The list includes each segment of street that is recommended for treatment, the treatment type, an estimated construction cost, comments to consider when developing each year's project, and the proposed fiscal year for the work to be completed. The purpose of this memorandum is twofold. It 1) provides pavement condition and budget scenario information for the City to assess ongoing budget needs for pavement maintenance and 2) serves to summarize the planning process to create the working five year list based on anticipated funding.

Background

The principal statistic that pavement managers use to evaluate their pavement is Pavement Condition Index (PCI). PCI is determined by visually inspecting a sample of each street segment within the agency's jurisdiction and, based on the observations made in the field, a number 0-100 is applied. A newly constructed street would have a PCI of 100, while a street that is highly damaged would have a PCI close to 0. Pavement maintenance can be broken up into two different categories. The first category is preventative maintenance. It is generally defined as treatments to streets whose PCI is 70 or over and is relatively inexpensive ($1-$5 per square yard). The second category is rehabilitation. This treatment is applied to streets that are more distressed and is much more costly than preventative maintenance ($7-$80 per square yard). Since preventative maintenance measures can be applied so cheaply, pavement

managers strive to keep their streets at a higher PCI in order to utilize the less costly treatments.

The report developed by CAPS in 2010 showed that the City's average PCI was projected to increase by 2 points over 5 years based on the projected funding level, but the deferred maintenance would increase by $1.7 million. Deferred maintenance is a measure of the dollar amount of maintenance and rehabilitation needed to bring an agency's network PCI into the optimal range (more discussion regarding the optimal PCI range can be found in the Scenarios section of this report, below). Ultimately, the average PCI in the City did increase from 70 to 72 as projected between 2010 and 2015. Although the PCI increased, deferred maintenance also increased as projected. The City's deferred maintenance increased from $6.7 million to $8.2 million in this same timeframe. An increase in deferred maintenance may seem counterintuitive since the average PCI went up over the same time period. The primary reason for increased deferred maintenance over this past period is a higher percentage of streets falling into the poor category which is much more costly to rehabilitate. A network condition summary and breakdown of conditions per street segment is provided in **Appendix A.**

Preliminary Analysis Process

The 2010 plan developed by CAPS utilized a computer program called StreetSaver, which has also been used in the development of this update. The StreetSaver program is a database and algorithm that, given various inputs, optimally allocates pavement maintenance funds over a given time period. The first step in the process of using StreetSaver is to ensure that the data being input into the program is up to date and accurate. The program then uses the decision tree to designate treatments and costs for those treatments for each street segment based on the street condition and classification.

Based upon their experience with other agencies' decision trees, CAPS provided a generic template to begin customizing based on the City's preferred treatments. MSA and the City collaboratively developed the appropriate treatments to be applied based on the PCI. Once the City approved the selected treatment types for the decision tree, MSA developed and assigned construction unit costs for those treatments. MSA utilized bid tabulations for recent projects for the City and other similar projects to develop treatment costs for the decision tree. Since many of the treatments in the decision tree include options for more than one type of treatment, the unit cost assigned is an average of the treatment options. Other "soft" costs such as engineering and construction administration were intentionally not included. Therefore, the annual anticipated budget used to develop the project list was a construction budget. The summarized decision tree used for this planning process can be seen below in **Table 1.**

Impact of Meeting ADA

One important update to the City's decision tree was to incorporate Americans with Disabilities Act (ADA) curb ramp retrofit costs. In 2013, the Department of Justice and the Federal Highway Administration released guidance that defines when a public agency must

provide access between the sidewalk and street for people who use wheelchairs. Generally, after performing any sort of pavement rehabilitation, curb ramps must be compliant with federal regulations. The cost of these curb ramp retrofits can be significant (typically $3,500 each) and therefore were incorporated into the unit prices for the rehabilitation treatments. The number of non-compliant ramps vary throughout the City and, therefore, had a variable effect on the unit prices for each treatment. For the prices included in the table below, the curb ramp replacement costs represent as little as 10% for reconstruction and thick grind/inlay treatments to as much as 30% for comparatively less expensive overlay projects. Due the addition of this cost factor, the City's projected funding is no longer anticipated to be sufficient to maintain the current PCI.

Table 1
Decision Tree

Condition Category	PCI	Arterial		Collector		Residential	
		Treatment	Cost	Treatment	Cost	Treatment	Cost
I - Good – Crack (PCI>70)	>70	Seal Cracks	$1.10 /linear foot	Seal Cracks	$1.10 /linear foot	Seal Cracks	$1.10 /linear foot
I - Good - Surface	>70	Microsurfacing	$5.30 /Square Yard	Chip Seal or Microsurfacing	$3.58 /Square Yard	Do Nothing	$ -
I - Good - Restoration	>70	Do Nothing	$ -	Do Nothing	$ -	Do Nothing	$ -
II - Fair, Non-Load Related	50-70	2" Overlay	$16.90 /Square Yard	Chip Seal or 2" Overlay	$7.08 /Square Yard	Slurry Seal	$1.85 /Square Yard
III - Fair, Load Related	50-70	2-3" Overlay or Grind and Inlay	$18.48 /Square Yard	2-3" Overlay or Grind and Inlay	$15.88 /Square Yard	Slurry Seal w/ Localized Repairs	$5.50 /Square Yard
IV - Poor	25-50	3-4" Grind and Inlay	$26.85 /Square Yard	3-4" Grind and Inlay	$22.35 /Square Yard	1.5-2" Overlay or Grind and Inlay With or Without Fabric	$15.05 /Square Yard
V - Very Poor	<25	Reconstruct Structure	$81.40 /Square Yard	Reconstruct Structure or CTB w/ AC	$62.30 /Square Yard	CTB with AC or 4" Grind and Inlay or 2" Grind and Inlay with Localized Repairs	$32.87 /Square Yard

Budget Scenarios

The next step taken in the planning process was to run some "what-if" budget scenarios using StreetSaver. The primary purpose of running these scenarios is to see what effect different levels of funding would have on the future conditions of the City's streets. The

different scenarios also allows planners to get a broader view of the maintenance needs of the City's streets.

After updating the PCI for the City's street segments and developing a City-specific decision tree, four scenarios were run through the StreetSaver program given different funding constraints or performance targets. The scenario results make it easier to understand where the City stands with their current funding and how adjusting funding over the short term could affect the City's long term return on investment.

Table 2, below, is a summary of the results of the four scenarios based on construction funding (engineering and construction management costs are separated). Budget scenario reports with additional information are provided in **Appendix B**. The scenarios were conducted over a six year period and are summarized below. Although this timeframe is greater than the five years associated with the working project list and plan, the additional data provides flexibility in managing the City's pavements over a shorter period.

1. *Current Funding:* The City currently spends about $800,000 per year on average for pavement maintenance. However, this amount fluctuates on an annual basis depending on how funds from different sources are applied. For the purposes of developing a budget scenario to match current spending, an average $800,000 per year budget was used for this scenario. Approximately $100,000 of this budget is anticipated for design and construction management. The remaining $700,000 has been historically split between preventative maintenance and rehabilitation at an approximate 17/83 percent split respectively. The scenario used a 15/85 percent split as it is close to what the City has used in the past. Also, the Unconstrained Scenario indicated that at an optimal PCI, this split was the best use of funds. At this funding level, the StreetSaver program indicates the PCI will drop from 72 in 2015 to 69 after the 2021 projects. The deferred maintenance at this level will increase from $7.5 million after the 2016 projects to $10.6 million after the 2021 projects.

2. *Unconstrained Budget:* This scenario gives no constraint on the funding provided to the program. Research conducted by the Metropolitan Transportation Commission has found that funds can be most optimally spent once an agency has brought their network PCI into the low to mid 80s. This corresponds to the majority of the City's streets only requiring preventative maintenance treatments. The result of running the unconstrained scenario is an expenditure of $8.2 million for construction in 2016 ($9.8 million including engineering and construction management), which would address the deferred maintenance and bring the network PCI in the city up to 81. This PCI is essentially maintained throughout the rest of the six year scenario with an average yearly funding level of approximately $1.5 million for construction ($1.8 million including engineering and construction management) to maintain the optimal network PCI.

3. *Increase PCI by Five Points Over Six Years:* This funding scenario increases the network PCI by five points over the scenario's six year time period. The funding required to increase the network PCI from 72 in 2015 to 77 in 2021 is $2.0 million per

year for construction ($2.4 million including engineering and construction management) with a 15/85 percent split in preventative maintenance and rehabilitation respectively. At this funding level, the deferred maintenance decreases from $6.2 million after the 2016 projects to $4.9 million after the 2021 projects. The decrease in deferred maintenance indicates that if funding were maintained at this level beyond 2021 (including increases for inflation), the average PCI would eventually reach the optimal PCI and funding would be most efficiently allocated, and potentially decreased.

4. *Maintain PCI:* This funding scenario maintains the City's current network PCI while balancing the funds used in each of the six years. The funding required to maintain the network PCI of 72 is estimated to be $1.2 million per year for construction ($1.4 million including engineering and construction management). However, the deferred maintenance during this period increases from $7.0 million after the 2016 projects to $8.6 million after the 2021 projects. This indicates that many streets that are already in poor condition will continue to deteriorate at this funding level.

Table 2
Scenario Results Summary

Scenario	Current Funding	Unconstrained	Increase PCI by 5	Maintain PCI
Average Total Yearly Budget	$800,000[1]	$3.1 million	$2.4 million	$1.4 million
Engineering and Construction Management Budget	$100,000	$500,000	$400,000	$200,000
Current PCI	72	72	72	72
Current % in "Good" Condition	66.6%	66.6%	66.6%	66.6%
PCI after 6 Years (Change)	69 (-3)	80 (+8)	77 (+5)	72 (0)
Backlog at End of Scenario	$10.6 million	$0	$4.9 million	$8.6 million
% "Good"[2] Condition after 6 Years (Change)	71.4% (-2.1)	94.5% (+27.9)	90.1% (+23.5)	81.4% (+14.8)

[1]Actual current funding fluctuates from year to year.
[2]"Good" pavement is that pavement whose PCI is greater than 70.

Current Funding

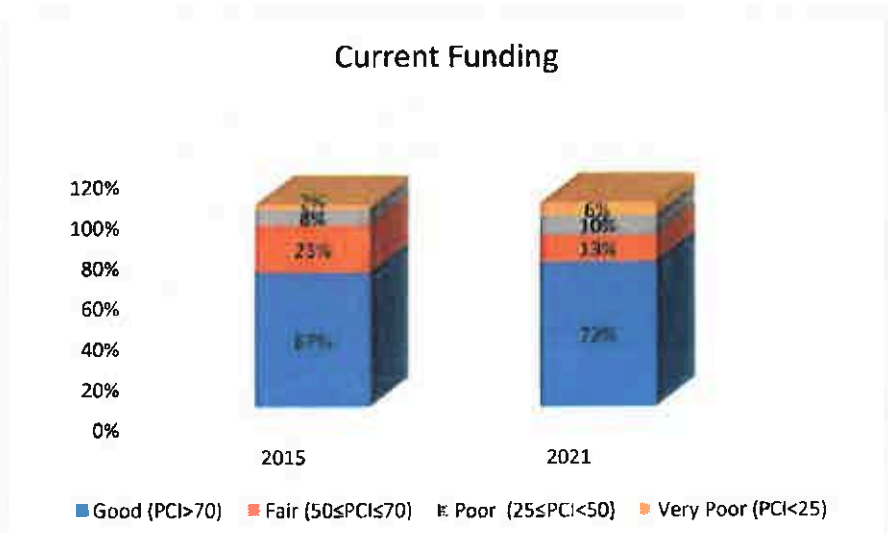
The current level of funding allocated by the City for pavement maintenance is approximately $800,000 per year on average. This funding is split up with approximately $100,000 going towards engineering and construction management, $100,000 going towards preventative maintenance, and $600,000 going toward rehabilitation per year. The results of this scenario are based on the StreetSaver results and are separate from the refined list of streets to actually receive treatments as discussed further below. At this level of funding, the overall PCI is projected to decrease from 72 to 69 and the deferred maintenance is projected

to increase from $7.5 million in 2015 to $10.6 million. Although the PCI increased from 70 to 72 between 2010 and 2015 with the same funding level, the reason the PCI is now projected to decrease with current funding is due to the added curb ramp replacement costs and overall increase in construction costs. StreetSaver expects the streets in "good" (PCI>70) condition will increase from 66.6 percent in 2015 to 71.6 percent after the 2021 projects. A polarization effect can be seen in this scenario with a higher percentage of streets in the good and very poor categories and less in the fair and poor categories. This occurs due to how the StreetSaver program cost effectively applies treatments to the network. **Table 3** and **Figure 1** below summarize the results of this scenario.

Table 3
Summary of Results from Current Funding Scenario

	2015	2016	2017	2018	2019	2020	2021
Budget	n/a	$800,000	$800,000	$800,000	$800,000	$800,000	$800,000
Rehabilitation	n/a	$600,000	$600,000	$600,000	$600,000	$600,000	$600,000
Preventative Maintenance	n/a	$100,000	$100,000	$100,000	$100,000	$100,000	$100,000
Engineering and Construction Management	n/a	$100,000	$100,000	$100,000	$100,000	$100,000	$100,000
Deferred Maintenance	n/a	$7,500,768	$7,671,772	$8,679,607	$8,043,242	$8,540,737	$10,647,708
PCI	72	73	72	72	71	70	69

Figure 1
Comparison of Network Condition before and after the Current Funding Scenario



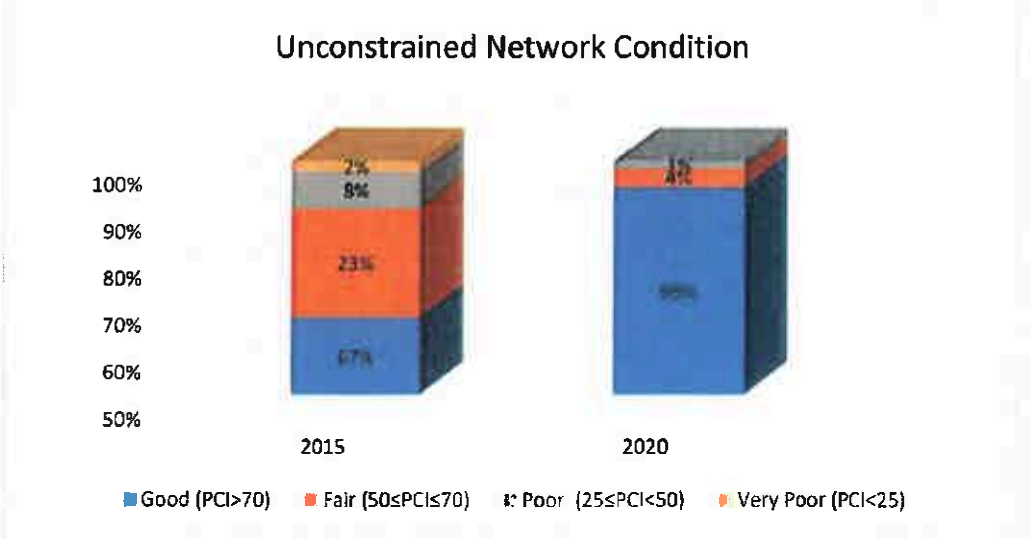
Unconstrained

In 2016 the funding required to bring the PCI into the low to mid 80s is $8.2 million for construction. After the 2016 year, StreetSaver estimates that the PCI will have risen to 81 from 72 in 2015. The funding level is variable for each year after 2016 in order to maintain a PCI in the low to mid 80s, but averages approximately $1.5 million per year for construction. As shown in **Figure 2** below, the percentage of streets in the "good" category (PCI>70) increases from 66.6 percent in 2015 to 94.5 percent in 2021. **Table 4**, below, summarizes the results of this scenario.

Table 4
Summary of Results from Unconstrained Scenario

	2015	2016	2017	2018	2019	2020	2021
Budget	n/a	$9,799,833	$1,806,027	$2,865,092	$1,255,348	$1,493,391	$1,333,581
Rehabilitation	n/a	$6,349,096	$1,338,383	$2,356,650	$1,038,150	$1,229,763	$1,107,188
Preventative Maintenance	n/a	$1,850,737	$167,644	$28,442	$7,198	$13,628	$6,393
Engineering and Construction Management	n/a	1,600,000	$300,000	$480,000	$210,000	$250,000	$220,000
Deferred Maintenance	n/a	$ -	$ -	$ -	$ -	$ -	$ -
PCI	72	81	80	81	80	80	80

Figure 2
Comparison of Network Condition before and after the Unconstrained Scenario



Increase PCI by Five Points Over Six Years

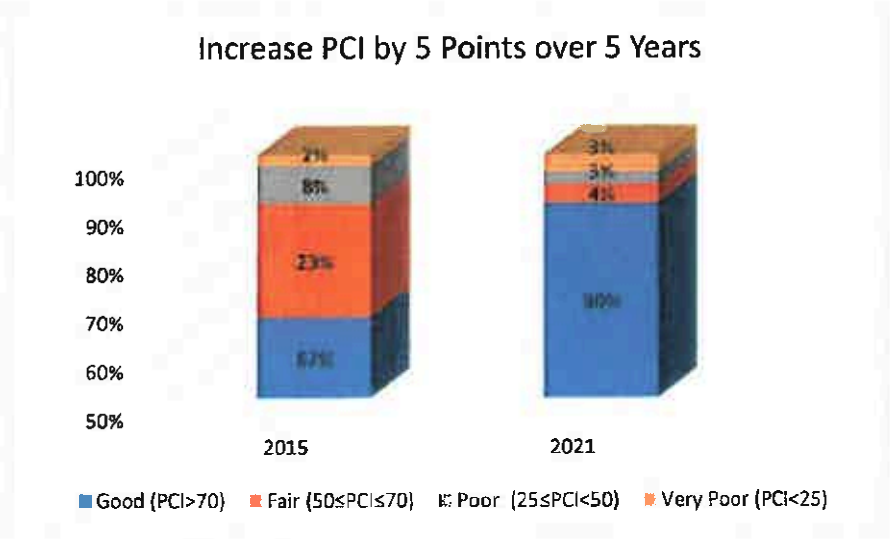
StreetSaver has determined that a funding level of $2.0 million per year for construction ($2.4 million when including design and construction management) is needed to increase the

PCI by five points over the six year scenario period. At this level of funding, the overall PCI is projected to increase from 72 to 77 and the deferred maintenance is projected to decrease from $8.5 million in 2015 to $4.9 million. During this time period, streets in the "good" category will have increased from 66.6 percent in 2015 to 90.1 percent after the 2021 projects. There is some evidence that a minor amount of polarization is present in this scenario, however, a longer analysis period may show an eventual decrease in the percentage of streets in the "very poor" category (PCI<25). **Table 5** and **Figure 3** below summarize the results of this scenario.

Table 5
Summary of Results from Increase PCI by Five Points over Six Years Scenario

	2015	2016	2017	2018	2019	2020	2021
Budget	n/a	$2,400,000	$2,400,000	$2,400,000	$2,400,000	$2,400,000	$2,400,000
Rehabilitation	n/a	$1,697,816	$1,699,678	$1,698,400	$1,697,404	$1,699,778	$1,698,940
Preventative Maintenance	n/a	$301,172	$298,726	$300,883	$300,550	$297,605	$266,749
Engineering and Construction Management	n/a	$400,000	$400,000	$400,000	$400,000	$400,000	$400,000
Deferred Maintenance	n/a	$6,200,775	$5,183,053	$5,111,386	$4,201,433	$3,822,439	$4,887,205
PCI	72	75	75	75	76	76	77

Figure 3
Comparison of Network Condition before and after the Increase PCI by Five Points over Six Years Scenario



Maintain PCI

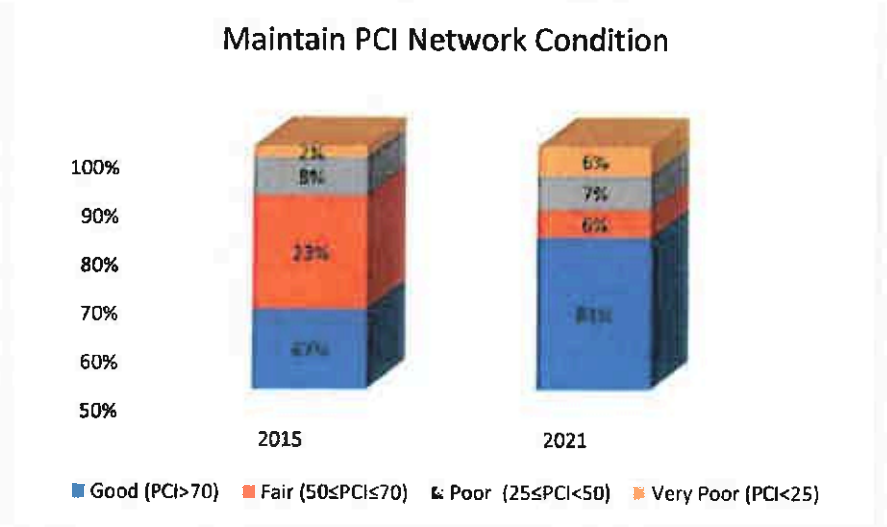
StreetSaver has determined that a funding level of $1.2 million per year for construction is needed to maintain the current network PCI at 72. At this level of funding, the deferred

maintenance is projected to also be approximately the same. The streets in the "good" category will increase from 66.6 percent in 2015 to 81.4 percent after the 2021 projects as can be seen in **Figure 4**, below. A polarization effect can start to be seen in this scenario based on which streets are most cost effective to treat. **Table 6** below summarizes the results of this scenario.

Table 6
Summary of Results from Maintain PCI Scenario

	2015	2016	2017	2018	2019	2020	2021
Budget	n/a	$1,440,000	$1,440,000	$1,440,000	$1,440,000	$1,440,000	$1,440,000
Rehabilitation	n/a	$1,019,834	$1,019,953	$1,018,466	$1,019,579	$1,018,351	$1,016,264
Preventative Maintenance	n/a	$178,792	$180,016	$180,687	$176,868	$179,866	$181,472
Engineering and Construction Management	n/a	$240,000	$240,000	$240,000	$240,000	$240,000	$240,000
Deferred Maintenance	n/a	$7,001,123	$6,666,084	$7,423,903	$7,380,171	$7,360,497	$ 8,626,067
PCI	72	74	74	73	73	72	72

Figure 4
Comparison of Network Condition before and after the Maintain PCI Scenario



Project List Development

Using the initial output from StreetSaver's Current Funding scenario, MSA led a process to refine the rehabilitation and preventative maintenance project lists. This process is needed because the StreetSaver program is limited by the system level information feeding the algorithm. To develop a well vetted and functional project list that can be used for scoping projects on an annual basis, additional location-specific criteria is needed to refine the StreetSaver output.

Since the rehabilitation project list represents the majority of cost (85 percent), the MSA team focused on refining that list first followed by the preventative maintenance list. As a first step to refine the list, MSA met with City staff to discuss and review additional criteria and priorities beyond those already incorporated in the StreetSaver algorithm. Items discussed affecting the project list included overlapping future CIP projects, overlapping utility (water and sewer) projects, truck routes, known problem spots, etc. MSA utilized the feedback from this meeting and follow-up correspondence to refine the project list. Another key observation was that StreetSaver tended to suggest several short segments of streets scattered throughout the City, regardless of location. To efficiently deliver future paving projects, MSA adjusted the project list to group projects together in the same region of the City wherever possible.

Once the list was updated from the initial feedback received by the City, MSA and City engineering staff conducted a visit of each street on the draft rehabilitation project list. During this visit, MSA worked collaboratively with the City to make location-specific adjustments to the rehabilitation list based on observed conditions. The following were some of the factors taken into account when making changes to the list based on the field visit:

- Street condition appeared better/worse than the PCI value indicated by StreetSaver (usually due to inconsistent street conditions characterized with an average PCI).
- Street was very low priority (low volume, cul-de-sac, etc.).
- Institutional knowledge from City staff about high priority streets.
- Elimination of low priority and/or short street segments in low volume residential neighborhoods where preventative maintenance could be completed instead.
- Funding constraints for certain portions of the City (Urban Renewal Agency funds).

The rehabilitation street list was updated based on the field observations. Additional annual balancing was then performed such that the rehabilitation work matched available funding. The project team intentionally had StreetSaver generate a longer list of streets (six years' worth of streets rehabilaition over a five year plan period) than the current funding could handle in order to have backup streets ready if, based on the criteria described above, a street was eliminated.

The refined rehabilitation list was then fed back into the StreetSaver program so that an updated preventative maintenance list could be generated. This was done by inserting the planned rehabilitation projects for 2016 to 2020 back into StreetSaver and re-running a preventative maintenance budget scenario. The City made preliminary comments regarding the preventative list that have been incorporated for this report.

It is expected that City engineering staff will continue to use the project list spreadsheets shown in **Appendix D** to manage the pavement maintenance work from year to year. Actual budget available and pavement maintenance costs may fluctuate from year to year and the

total amount of pavement maintenance completed will vary accordingly. Other factors such as utility projects, areas of accelerated degradation, etc. may also influence location and treatment selection on a year to year basis. As such, MSA recommends the project lists be used as starting points to coordinate and scope pavement maintenance work each year with the understanding that treatments for some streets may occur at different times. In addition to the project list spreadsheets, a user-friendly map of the City showing the work described in the two project lists can be found in **Appendix C.**

Treatment Types

Preliminary suggested treatment types for all streets according to StreetSaver outputs are listed in the Five Year Pavement Maintenance Plan Project Lists. Due to the number of variables associated with treatment type selection, MSA recommends City staff confirm all treatment types for each street segment prior to bidding and completing the work. Formal pavement investigations and reporting may be warranted to develop the final street rehabilitation pavement sections. MSA will work with the City on an annual basis to develop an appropriate scope for determine the treatment types.

Utility Projects

There are several location-specific utility considerations which could affect pavement maintenance work. Some of the more significant and defined utility work has been considered as part of this plan, however utility coordination will need to be addressed and managed annually with the projects completed each year. MSA recommends City staff review the rehabilitation list each year as pavement maintenance projects are confirmed and coordinate with City utility staff to address utility needs as appropriate.

Future Updates

The current Five Year Pavement Maintenance Plan has been developed to provide long-term guidance to the City in planning maintenance projects. Due to established pavement life cycles and several other variables, a plan for a longer time period would come with a high degree of uncertainty. Over time, a significant discrepancy could develop between plan and budget by the end of the planning horizon. As such, MSA recommends a comprehensive update should begin no later than 2020 for work starting in 2021.

Conclusions

The implementation of pavement rehabilitation and preventative maintenance projects has and will continue to have a positive impact on City streets. Due to the mandatory inclusion of curb ramp retrofits to meet federal ADA requirements and increases in construction prices, the City will likely complete less pavement maintenance with respect to prior years. As a result, the system-wide average PCI is anticipated to decline over the next several years and deferred maintenance is anticipated to increase based on the current budget as outlined below. The following list summarizes the results of the StreetSaver analysis based on the planned rehabilitation and preventative maintenance plan with current funding.

Current Funding

- PCI decreases from 72 to 69
- Deferred maintenance increases from $7.5 million to $10.6 million
- Percentage of street network in Good condition (PCI > 70) increases from 66.6 percent to 71.6 percent
- Percentage of street network in Very Poor condition (PCI < 25) increases from 2.1 percent to 5.7 percent

Maintain PCI

Based on StreetSaver's output from the maintain PCI scenario the City would have to invest an additional $640,000 per year (for a total of $1.44 million including engineering and construction management) to prevent the network PCI from declining. The following list summarizes the results of the StreetSaver analysis based on a $1.2 million construction budget (with $240,000 dedicated to engineering and construction management) with a rehabilitation and preventative maintenance split of $1.02 million and $180,000 respectively.

- PCI is maintained at 72
- Deferred maintenance increases from $7.5 million to $8.6 million
- Percentage of street network in Good condition (PCI > 70) increases from 66.6 percent to 81.4 percent
- Percentage of street network in Very Poor condition (PCI < 25) increases from 2.1 percent to 5.7 percent

APPENDIX A
Network Statistics

Network Summary Statistics

Printed: 09/02/2015

	Total Sections	Total Center Miles	Total Lane Miles	PCI
Arterial	51	14.55	56.06	73
Collector	94	16.99	35.89	76
Residential/Local	726	79.07	155.01	71
**** Combined**	1	0.06	0.06	N/A
Gravel	1	0.06	0.06	N/A
Total	**872**	**110.67**	**247.02**	

Overall Network PCI as of 9/2/2015: 72

**** Combined Sections are those without a PCI Date - they have not been inspected or had a Treatment applied.**

Section PCI/RSL Listing

Printed: 09/02/2015

Street ID	Section ID	Street Name	From	To	Length	Width	Area	Functional Class	Surface Type	Current PCI	Remaining Life
AGEEST	010	AGEE ST W	W HARVARD AVE	W BRADFORD AVE	876	27	23,652	R - Residential/Local	A - AC	85	29.24
AIRPOR	010	AIRPORT RD NE	NE GARDEN VALLEY BLVD	LOT #1528/90 DEGREE CORNER	646	37	23,902	C - Collector	O - AC/AC	91	35.38
AIRPOR	020	AIRPORT RD NE	LOT #1528/90 DEGREE CORNER	NE STEWART PKWY	821	37	30,377	C - Collector	O - AC/AC	91	35.38
AIRPOR	030	AIRPORT RD NE	NE STEWART PKWY	NE CHANNON AVE	266	38	10,108	C - Collector	O - AC/AC	91	35.38
AIRPOR	040	AIRPORT RD NE	NE CHANNON AVE	NE EXCHANGE AVE	1,913	37	70,781	C - Collector	A - AC	68	11.63
ALAMED	010	ALAMEDA AVE NE	NE STEPHENS ST	NE VINE ST	933	32	29,856	C - Collector	A - AC	91	21.19
ALAMED	020	ALAMEDA AVE NE	NE VINE ST	NE SUNSET ST	923	32	29,536	C - Collector	A - AC	62	8.54
ALAMED	030	ALAMEDA AVE NE	NE SUNSET ST	NE TODD ST	936	32	29,952	C - Collector	O - AC/AC	75	20.44
ALAMED	040	ALAMEDA AVE NE	NE TODD ST	NE WINTER ST	1,148	32	36,736	C - Collector	O - AC/AC	74	19.7
ALAMED	050	ALAMEDA AVE NE	NE WINTER ST	NE ROSE MOUNTAINS T	1,347	32	43,104	C - Collector	A - AC	91	21.19
ALAMOS	010	ALAMOSA CT W	W SHENANDOAH ST	CUL DE SAC	221	32	7,072	R - Residential/Local	O - AC/AC	79	29.03
ALDER	010	ALDER ST NE	NE WEST AVE	NE CHESTNUT AVE	434	22	9,548	R - Residential/Local	A - AC	42	6.26
ALMIRA	010	ALMIRA ST NW	100 FT S. OF MARTIN AVE	NW FLORA AVE	566	32	18,112	R - Residential/Local	A - AC	91	32.53
ALMOND	010	ALMOND AVE NW	NW KLINE ST	NW ELLIOTT ST	779	25	19,475	R - Residential/Local	A - AC	89	31.55
ALPHA	010	ALPHA COURT W	W FAIR ST	DEAD END	597	20	11,940	R - Residential/Local	A - AC	61	15.84
ALTAMO	010	ALTAMONT ST W	W MILITARY AVE	W BROWN AVE	395	27	10,665	R - Residential/Local	A - AC	46	8
AMANDA	010	AMANDA CT NW	CITY LIMITS / HOUSE #205	BROAD ST	407	31	12,617	R - Residential/Local	A - AC	83	28.05
AMANDA	020	AMANDA CT NW	BROAD ST	CUL DE SAC EAST	170	31	5,270	R - Residential/Local	A - AC	79	25.49
ANDREA	010	ANDREA ST NW	NW DELRIDGE AVE	NW SUNBERRY DR	817	32	26,144	R - Residential/Local	O - AC/AC	74	25.7
ANGELA	010	ANGELA CT NW	CUL DE SAC W/O BROAD ST	CUL DE SAC EAST	441	31	13,671	R - Residential/Local	A - AC	84	28.68
ANNAVE	010	ANN AVE W	W NEBO ST	W FAIRHAVEN ST	416	32	13,312	R - Residential/Local	O - AC/AC	87	41.85
APACHE	010	APACHE DR NW	NW BEAUMONT AVE	NW WANELL ST	683	32	21,856	R - Residential/Local	O - AC/AC	85	38.69
ARIZON	010	ARIZONA ST SE	SE TEMPLIN AVE	SE HOOVER AVE	770	21	16,170	R - Residential/Local	O - AC/AC	90	46.97
ATLANT	010	ATLANTA ST NE	NE DIAMOND LAKE BLVD	NE ODELL AVE	308	34	10,472	R - Residential/Local	A - AC	87	30.43
ATLANT	020	ATLANTA ST NE	NE ODELL AVE	NE COMMERCIAL AVE	332	32	10,624	R - Residential/Local	A - AC	88	31
AVALON	010	AVALON ST W	W LORRAINE AVE	W SHASTA AVE	499	32	15,968	R - Residential/Local	O - AC/AC	78	30.89
AVERY	010	AVERY ST NW	NW LOMA VISTA DR	100 FT N. OF GLENMAR DR	467	32	14,944	R - Residential/Local	A - AC	73	24.53
AVERY	020	AVERY ST NW	100 FT N. OF GLENMAR DR	NW WITHERSPOON AVE	1,148	32	36,736	R - Residential/Local	A - AC	71	22.38

APPENDIX B
Budget Scenario Summary Sheets

Scenarios - Network Condition Summary

Interest: 3% **Inflation: 3%** Printed: 01/07/2016

Scenario: Current Budget (700k per year) 15% PM

Year	Budget	PM	Year	Budget	PM	Year	Budget	PM
2016	$700,000	$100,000	**2019**	$700,000	$100,000			
2017	$700,000	$100,000	**2020**	$700,000	$100,000			
2018	$700,000	$100,000	**2021**	$700,000	$100,000			

Projected Network Average PCI by year

Year	Never Treated	With Selected Treatment	Treated Centerline Miles	Treated Lane Miles
2016	71	73	13.43	28.29
2017	70	72	10.90	22.55
2018	68	72	11.15	22.87
2019	66	71	5.94	13.81
2020	64	70	12.35	26.16
2021	62	69	14.50	31.67

Percent Network Area by Functional Class and Condition Category

Condition in base year 2016, prior to applying treatments.

Condition	Arterial	Collector	Res/Loc	Other	Total
I	15.1%	10.1%	41.4%	0.0%	66.6%
II / III	4.8%	6.4%	12.2%	0.0%	23.4%
IV	2.6%	0.0%	5.2%	0.0%	7.9%
V	0.0%	0.1%	2.0%	0.0%	2.1%
Total	**22.6%**	**16.6%**	**60.8%**	**0.0%**	**100.0%**

Condition in year 2016 after schedulable treatments applied.

Condition	Arterial	Collector	Res/Loc	Other	Total
I	15.1%	13.4%	44.3%	0.0%	72.8%
II / III	4.8%	3.1%	9.3%	0.0%	17.3%
IV	2.6%	0.0%	5.2%	0.0%	7.9%
V	0.0%	0.1%	2.0%	0.0%	2.1%
Total	**22.6%**	**16.6%**	**60.8%**	**0.0%**	**100.0%**

Condition in year 2021 after schedulable treatments applied.

Condition	Arterial	Collector	Res/Loc	Other	Total
I	12.6%	14.1%	44.9%	0.0%	71.6%
II / III	5.7%	1.7%	5.5%	0.0%	12.9%
IV	3.3%	0.7%	5.7%	0.0%	9.7%
V	0.9%	0.1%	4.7%	0.0%	5.7%
Total	**22.6%**	**16.6%**	**60.8%**	**0.0%**	**100.0%**

Scenarios - Cost Summary

Interest: 3.00% Inflation: 3.00% Printed: 01/07/2016

Scenario: Current Budget (700k per year) 15% PM

Year	PM	Budget	Rehabilitation			Preventative Maintenance	Surplus PM	Deferred		Stop Gap
2016	$100,000	$700,000	II	$600,014	Non-Project	$98,940	$1,074	$7,500,768	Funded	$0
			III	$0					Unmet	$85,856
			IV	$0	Project	$0				
			V	$0						
			Total	$600,014						
			Project	$0						
2017	$100,000	$700,000	II	$599,542	Non-Project	$99,596	$404	$7,671,772	Funded	$0
			III	$0					Unmet	$15,719
			IV	$0	Project	$0				
			V	$0						
			Total	$599,542						
			Project	$0						
2018	$100,000	$700,000	II	$572,839	Non-Project	$101,687	$0	$8,679,607	Funded	$0
			III	$1,349					Unmet	$21,313
			IV	$23,747	Project	$0				
			V	$0						
			Total	$597,935						
			Project	$0						
2019	$100,000	$700,000	II	$507,727	Non-Project	$98,729	$1,271	$8,043,242	Funded	$0
			III	$0					Unmet	$15,731
			IV	$90,787	Project	$0				
			V	$0						
			Total	$598,514						
			Project	$0						
2020	$100,000	$700,000	II	$576,424	Non-Project	$96,879	$3,121	$8,540,737	Funded	$0
			III	$0					Unmet	$24,002
			IV	$23,554	Project	$0				
			V	$0						
			Total	$599,978						
			Project	$0						
2021	$100,000	$700,000	II	$578,502	Non-Project	$98,784	$1,216	$10,647,708	Funded	$0
			III	$0					Unmet	$79,897
			IV	$20,937	Project	$0				
			V	$0						
			Total	$599,439						
			Project	$0						

Year	PM	Budget	Rehabilitation	Preventative Maintenance	Surplus PM	Deferred	Stop Gap

Summary

Functional Class	Rehabilitation	Prev. Maint.	Funded Stop Gap	Unmet Stop Gap
Arterial	$1,349,525	$324,005	$0	$60,911
Collector	$1,086,530	$261,722	$0	$16,939
Residential/Local	$1,159,367	$8,888	$0	$164,668
Grand Total:	$3,595,422	$594,615	$0	$242,518

Scenarios - Network Condition Summary

Interest: 3% Inflation: 3% Printed: 01/05/2016

Scenario: Unconstrained

Year	Budget	PM	Year	Budget	PM	Year	Budget	PM
2016	$8,199,833	0%	2019	$1,045,348	0%			
2017	$1,506,027	0%	2020	$1,243,391	0%			
2018	$2,385,092	0%	2021	$1,113,581	0%			

Projected Network Average PCI by year

Year	Never Treated	With Selected Treatment	Treated Centerline Miles	Treated Lane Miles
2016	71	81	48.92	119.12
2017	70	80	10.79	23.29
2018	68	81	9.50	23.26
2019	66	80	16.69	54.38
2020	64	80	34.93	71.52
2021	62	80	16.18	36.00

Percent Network Area by Functional Class and Condition Category

Condition in base year 2016, prior to applying treatments.

Condition	Arterial	Collector	Res/Loc	Other	Total
I	15.1%	10.1%	41.4%	0.0%	66.6%
II / III	4.8%	6.4%	12.2%	0.0%	23.4%
IV	2.6%	0.0%	5.2%	0.0%	7.9%
V	0.0%	0.1%	2.0%	0.0%	2.1%
Total	**22.6%**	**16.6%**	**60.8%**	**0.0%**	**100.0%**

Condition in year 2016 after schedulable treatments applied.

Condition	Arterial	Collector	Res/Loc	Other	Total
I	21.0%	15.9%	54.2%	0.0%	91.1%
II / III	1.6%	0.7%	3.5%	0.0%	5.8%
IV	0.0%	0.0%	3.1%	0.0%	3.1%
Total	**22.6%**	**16.6%**	**60.8%**	**0.0%**	**100.0%**

Condition in year 2021 after schedulable treatments applied.

Condition	Arterial	Collector	Res/Loc	Other	Total
I	22.6%	16.6%	56.4%	0.0%	95.6%
II / III	0.0%	0.0%	3.7%	0.0%	3.7%
IV	0.0%	0.0%	0.7%	0.0%	0.7%
Total	**22.6%**	**16.6%**	**60.8%**	**0.0%**	**100.0%**

Scenarios - Cost Summary

Interest: 3.00% Inflation: 3.00% Printed: 01/05/2016

Scenario: Unconstrained

Year	PM	Budget	Rehabilitation			Preventative Maintenance	Surplus PM	Deferred		Stop Gap
2016	0%	$8,199,833	II	$2,240,984	Non-Project	$1,850,737	$0	$0	Funded	$0
			III	$270,236					Unmet	$0
			IV	$2,186,238	Project	$0				
			V	$1,651,638						
			Total	$6,349,096						
			Project	$0						
2017	0%	$1,506,027	II	$389,754	Non-Project	$167,644	$0	$0	Funded	$0
			III	$180,759					Unmet	$0
			IV	$418,009	Project	$0				
			V	$349,861						
			Total	$1,338,383						
			Project	$0						
2018	0%	$2,385,092	II	$1,065,334	Non-Project	$28,442	$0	$0	Funded	$0
			III	$56,333					Unmet	$0
			IV	$880,868	Project	$0				
			V	$354,115						
			Total	$2,356,650						
			Project	$0						
2019	0%	$1,045,348	II	$103,515	Non-Project	$7,198	$0	$0	Funded	$0
			III	$8,139					Unmet	$0
			IV	$751,814	Project	$0				
			V	$174,682						
			Total	$1,038,150						
			Project	$0						
2020	0%	$1,243,391	II	$134,895	Non-Project	$13,628	$0	$0	Funded	$0
			III	$0					Unmet	$0
			IV	$236,434	Project	$0				
			V	$858,434						
			Total	$1,229,763						
			Project	$0						
2021	0%	$1,113,581	II	$153,165	Non-Project	$6,393	$0	$0	Funded	$0
			III	$5,815					Unmet	$0
			IV	$148,617	Project	$0				
			V	$799,591						
			Total	$1,107,188						
			Project	$0						

Year	PM	Budget	Rehabilitation	Preventative Maintenance	Surplus PM	Deferred	Stop Gap

Summary

Functional Class	Rehabilitation	Prev. Maint.	Funded Stop Gap	Unmet Stop Gap
Arterial	$4,582,612	$1,403,797	$0	$0
Collector	$1,788,338	$656,743	$0	$0
Residential/Local	$7,048,280	$13,502	$0	$0
Grand Total:	$13,419,230	$2,074,042	$0	$0

Scenarios - Network Condition Summary

Interest: 3% Inflation: 3% Printed: 10/28/2015

Scenario: Raise Current PCI 5 points (6 years)

Year	Budget	PM	Year	Budget	PM	Year	Budget	PM
2016	$2,000,000	15%	2019	$2,000,000	15%			
2017	$2,000,000	15%	2020	$2,000,000	15%			
2018	$2,000,000	15%	2021	$2,000,000	15%			

Projected Network Average PCI by year

Year	Never Treated	With Selected Treatment	Treated Centerline Miles	Treated Lane Miles
2016	71	75	25.09	54.35
2017	70	75	13.01	32.25
2018	68	75	10.78	26.45
2019	66	76	10.24	27.67
2020	64	76	28.08	64.40
2021	62	77	21.51	49.43

Percent Network Area by Functional Class and Condition Category

Condition in base year 2016, prior to applying treatments.

Condition	Arterial	Collector	Res/Loc	Other	Total
I	15.1%	10.1%	41.4%	0.0%	66.6%
II / III	4.8%	6.4%	12.2%	0.0%	23.4%
IV	2.6%	0.0%	5.2%	0.0%	7.9%
V	0.0%	0.1%	2.0%	0.0%	2.1%
Total	**22.6%**	**16.6%**	**60.8%**	**0.0%**	**100.0%**

Condition in year 2016 after schedulable treatments applied.

Condition	Arterial	Collector	Res/Loc	Other	Total
I	16.5%	15.4%	49.2%	0.0%	81.1%
II / III	3.5%	1.1%	4.7%	0.0%	9.3%
IV	2.6%	0.0%	4.8%	0.0%	7.5%
V	0.0%	0.1%	2.0%	0.0%	2.1%
Total	**22.6%**	**16.6%**	**60.8%**	**0.0%**	**100.0%**

Condition in year 2021 after schedulable treatments applied.

Condition	Arterial	Collector	Res/Loc	Other	Total
I	20.3%	16.5%	53.4%	0.0%	90.1%
II / III	0.0%	0.0%	4.0%	0.0%	4.0%
IV	1.4%	0.0%	1.1%	0.0%	2.5%
V	0.9%	0.1%	2.4%	0.0%	3.4%
Total	**22.6%**	**16.6%**	**60.8%**	**0.0%**	**100.0%**

Scenarios - Cost Summary

Interest: 3.00% Inflation: 3.00% Printed: 10/28/2015

Scenario: Raise Current PCI 5 points (6 years)

Year	PM	Budget	Rehabilitation			Preventative Maintenance	Surplus PM	Deferred		Stop Gap
2016	15%	$2,000,000	II	$1,572,532	Non-Project	$301,172	$0	$6,200,775	Funded	$0
			III	$0					Unmet	$62,263
			IV	$125,284	Project	$0				
			V	$0						
			Total	$1,697,816						
			Project	$0						
2017	15%	$2,000,000	II	$1,078,259	Non-Project	$298,726	$1,274	$5,183,053	Funded	$0
			III	$65,446					Unmet	$10,234
			IV	$555,973	Project	$0				
			V	$0						
			Total	$1,699,678						
			Project	$0						
2018	15%	$2,000,000	II	$1,065,334	Non-Project	$300,883	$0	$5,111,386	Funded	$0
			III	$317,668					Unmet	$10,513
			IV	$315,398	Project	$0				
			V	$0						
			Total	$1,698,400						
			Project	$0						
2019	15%	$2,000,000	II	$311,263	Non-Project	$300,550	$0	$4,201,433	Funded	$0
			III	$139,423					Unmet	$4,611
			IV	$1,246,718	Project	$0				
			V	$0						
			Total	$1,697,404						
			Project	$0						
2020	15%	$2,000,000	II	$257,650	Non-Project	$297,605	$2,395	$3,822,439	Funded	$0
			III	$178,253					Unmet	$16,123
			IV	$838,916	Project	$0				
			V	$424,959						
			Total	$1,699,778						
			Project	$0						
2021	15%	$2,000,000	II	$153,165	Non-Project	$266,749	$33,251	$4,887,205	Funded	$0
			III	$5,815					Unmet	$45,689
			IV	$148,617	Project	$0				
			V	$1,391,343						
			Total	$1,698,940						
			Project	$0						

Year	PM	Budget	Rehabilitation	Preventative Maintenance	Surplus PM	Deferred	Stop Gap

Summary

Functional Class	Rehabilitation	Prev. Maint.	Funded Stop Gap	Unmet Stop Gap
Arterial	$3,595,695	$1,154,088	$0	$39,295
Collector	$1,995,029	$599,223	$0	$7,435
Residential/Local	$4,601,292	$12,374	$0	$102,704
Grand Total:	$10,192,016	$1,765,685	$0	$149,434

Scenarios - Network Condition Summary

Interest: 3% Inflation: 3% Printed: 10/28/2015

Scenario: Maintain Current PCI

Year	Budget	PM	Year	Budget	PM	Year	Budget	PM
2016	$1,200,000	15%	2019	$1,200,000	15%			
2017	$1,200,000	15%	2020	$1,200,000	15%			
2018	$1,200,000	15%	2021	$1,200,000	15%			

Projected Network Average PCI by year

Year	Never Treated	With Selected Treatment	Treated Centerline Miles	Treated Lane Miles
2016	71	74	20.39	42.63
2017	70	74	11.91	26.47
2018	68	73	7.67	20.59
2019	66	73	7.17	16.83
2020	64	72	20.32	47.10
2021	62	72	18.23	44.26

Percent Network Area by Functional Class and Condition Category

Condition in base year 2016, prior to applying treatments.

Condition	Arterial	Collector	Res/Loc	Other	Total
I	15.1%	10.1%	41.4%	0.0%	66.6%
II / III	4.8%	6.4%	12.2%	0.0%	23.4%
IV	2.6%	0.0%	5.2%	0.0%	7.9%
V	0.0%	0.1%	2.0%	0.0%	2.1%
Total	**22.6%**	**16.6%**	**60.8%**	**0.0%**	**100.0%**

Condition in year 2016 after schedulable treatments applied.

Condition	Arterial	Collector	Res/Loc	Other	Total
I	15.1%	15.4%	47.2%	0.0%	77.8%
II / III	4.8%	1.1%	6.3%	0.0%	12.3%
IV	2.6%	0.0%	5.2%	0.0%	7.9%
V	0.0%	0.1%	2.0%	0.0%	2.1%
Total	**22.6%**	**16.6%**	**60.8%**	**0.0%**	**100.0%**

Condition in year 2021 after schedulable treatments applied.

Condition	Arterial	Collector	Res/Loc	Other	Total
I	18.4%	14.1%	48.9%	0.0%	81.4%
II / III	0.0%	1.7%	4.1%	0.0%	5.8%
IV	3.3%	0.7%	3.1%	0.0%	7.1%
V	0.9%	0.1%	4.7%	0.0%	5.7%
Total	**22.6%**	**16.6%**	**60.8%**	**0.0%**	**100.0%**

Scenarios - Cost Summary

Interest: 3.00% **Inflation: 3.00%** Printed: 10/28/2015

Scenario: Maintain Current PCI

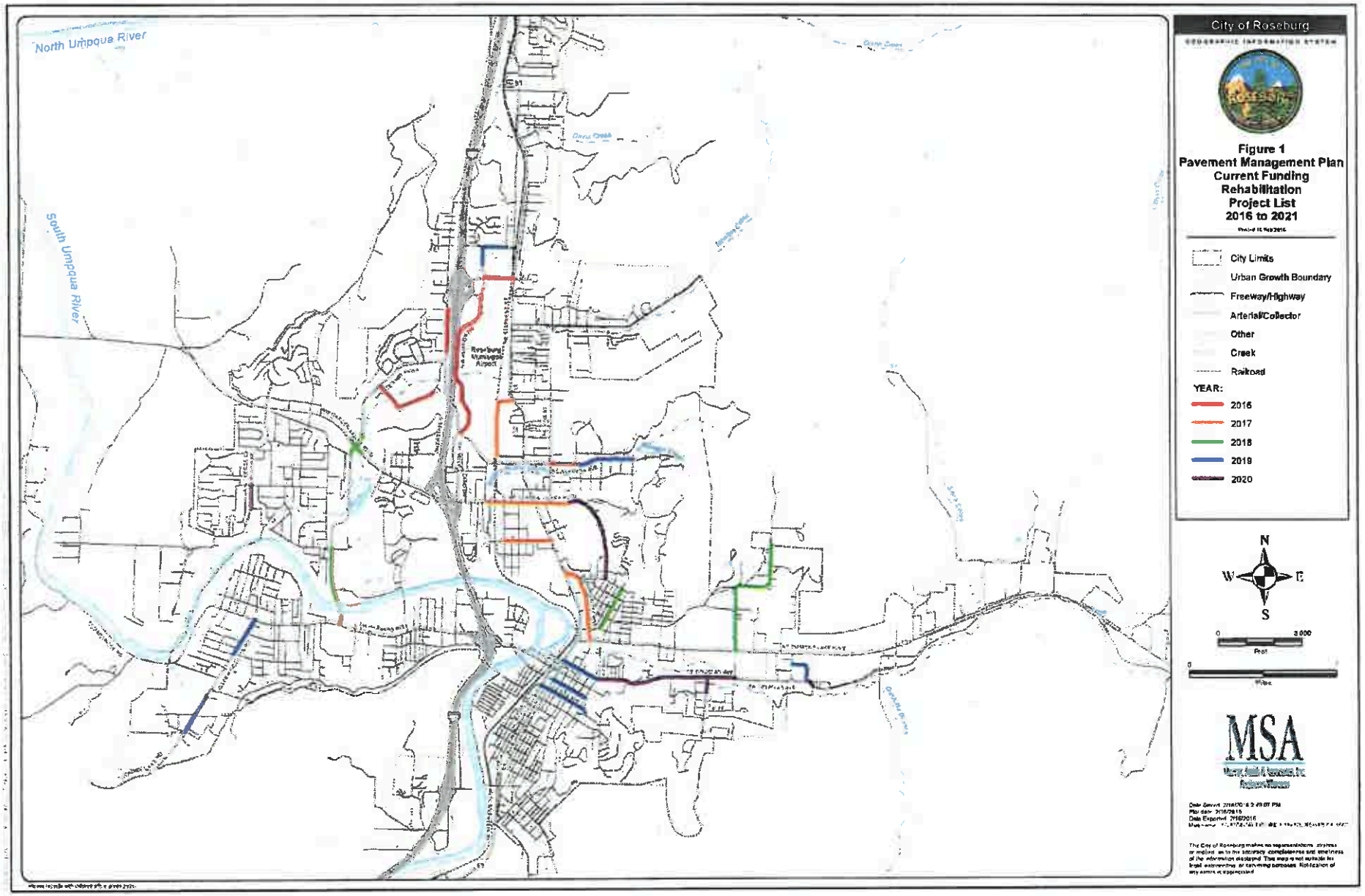
Year	PM	Budget	Rehabilitation			Preventative Maintenance	Surplus PM	Deferred		Stop Gap
2016	15%	$1,200,000	II	$1,019,834	Non-Project	$178,792	$1,208	$7,001,123	Funded	$0
			III	$0					Unmet	$72,107
			IV	$0	Project	$0				
			V	$0						
			Total	$1,019,834						
			Project	$0						
2017	15%	$1,200,000	II	$824,425	Non-Project	$180,016	$0	$6,666,084	Funded	$0
			III	$0					Unmet	$12,880
			IV	$195,528	Project	$0				
			V	$0						
			Total	$1,019,953						
			Project	$0						
2018	15%	$1,200,000	II	$957,360	Non-Project	$180,687	$0	$7,423,903	Funded	$0
			III	$1,349					Unmet	$21,313
			IV	$59,757	Project	$0				
			V	$0						
			Total	$1,018,466						
			Project	$0						
2019	15%	$1,200,000	II	$784,632	Non-Project	$176,868	$3,132	$7,380,171	Funded	$0
			III	$3,590					Unmet	$15,643
			IV	$231,357	Project	$0				
			V	$0						
			Total	$1,019,579						
			Project	$0						
2020	15%	$1,200,000	II	$976,991	Non-Project	$179,866	$134	$7,360,497	Funded	$0
			III	$4,292					Unmet	$24,002
			IV	$37,068	Project	$0				
			V	$0						
			Total	$1,018,351						
			Project	$0						
2021	15%	$1,200,000	II	$459,807	Non-Project	$181,472	$0	$8,626,067	Funded	$0
			III	$0					Unmet	$75,492
			IV	$556,457	Project	$0				
			V	$0						
			Total	$1,016,264						
			Project	$0						

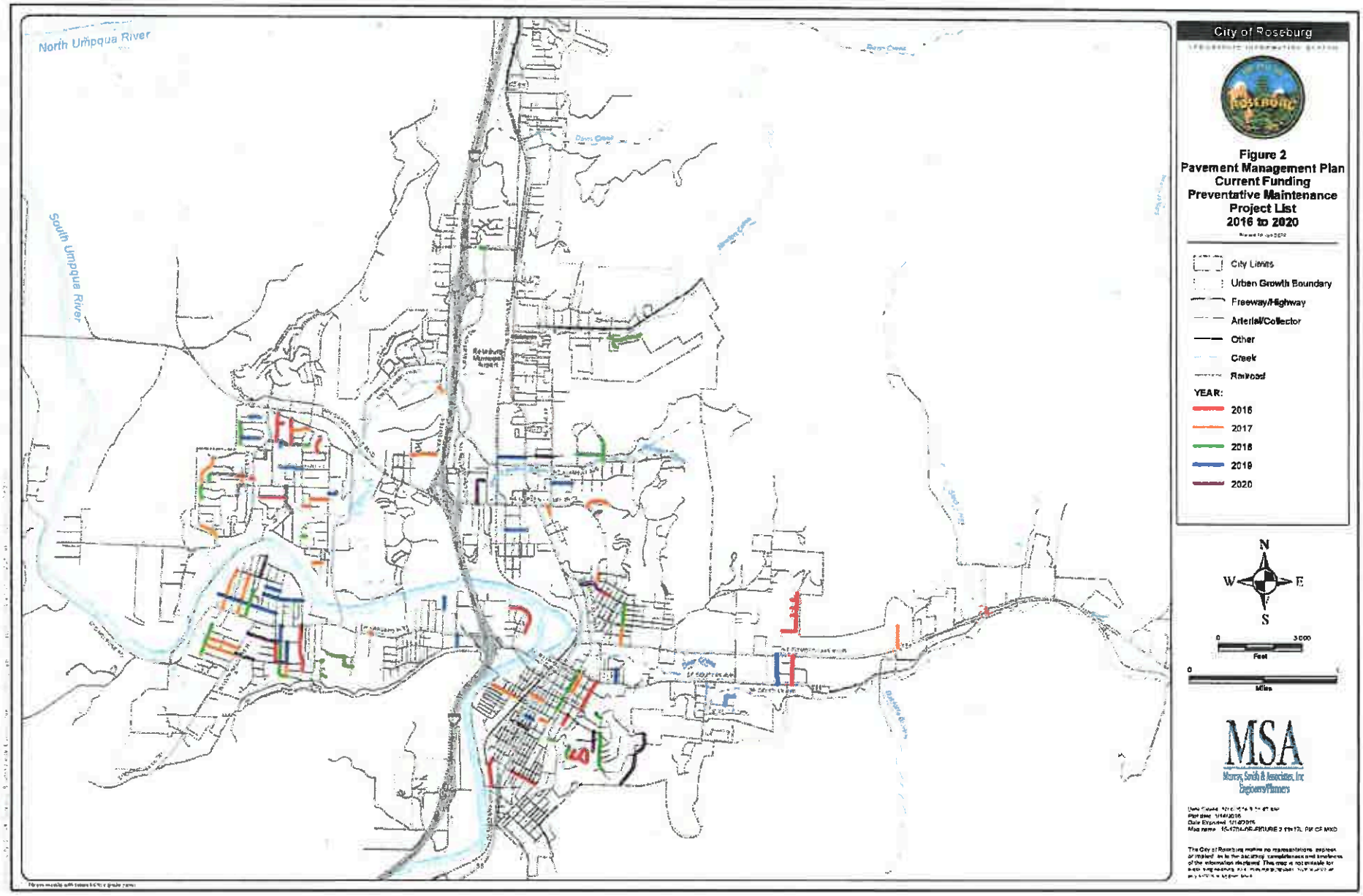
Year	PM	Budget	Rehabilitation	Preventative Maintenance	Surplus PM	Deferred	Stop Gap

Summary

Functional Class	Rehabilitation	Prev. Maint.	Funded Stop Gap	Unmet Stop Gap
Arterial	$3,013,489	$723,279	$0	$56,597
Collector	$1,012,995	$342,356	$0	$11,208
Residential/Local	$2,085,963	$12,066	$0	$153,632
Grand Total:	$6,112,447	$1,077,701	$0	$221,437

APPENDIX C
Project List Maps


City of Roseburg
Figure 1
Pavement Management Plan
Current Funding
Rehabilitation
Project List
2016 to 2021
City Limits
Urban Growth Boundary
Freeway/Highway
Arterial/Collector
Other
Creek
Railroad
YEAR:
2016
2017
2018
2019
2020
North Umpqua River
South Umpqua River
Roseburg Municipal Airport
N
W
E
S
0
3,000
Feet
MSA



City of Roseburg
Figure 2
Pavement Management Plan
Current Funding
Preventative Maintenance
Project List
2016 to 2020
City Limits
Urban Growth Boundary
Freeway/Highway
Arterial/Collector
Other
Creek
Railroad
YEAR:
2016
2017
2018
2019
2020
North Umpqua River
South Umpqua River
N
W
E
S
0
3000
Feet
0
1
Miles
MSA
Murray, Smith & Associates, Inc
Engineers/Planners

APPENDIX D
Rehabilitation and Preventative Maintenance Project List Spreadsheets

City of Roseburg
Five Year Pavement Maintenance Plan
Appendix D
Rehabilitation Project List
2016 to 2020
February 16,2016

Rehabilitation Year	Street Name	Beginning Location	End Location	Pavement Classification Index (PCI) Untreated	Pavement Classification Index (PCI) Treated	Street Functional Classification (R=Residential, C=Collector, A=Arterial)	Existing Surface Type	Suggested Treatment Type	Treatment Cost ($/yd²)	Area Treated (yd²)	Estimated Construction Cost	Yearly Cumulative Estimated Cost
2015	ALAMEDA AVE NE	NE VINE ST	NE SUNSET ST	61	100	C	AC	2 INCH OVERLAY	$16.90	3,282	$55 462	$55,462
2016	AVIATION DR NW	NW STEWART PKWY	LOT #2350	58	100	C	AC	2 INCH OVERLAY	$16.90	7,190	$121,519	$176,981
2016	AVIATION DR NW	LOT #2350	WIDE AVE	53	100	C	AC	2 INCH OVERLAY	$16.90	15,846	$267,797	$444,778
2016	EDENBOWER BLVD NW	SW RENANN AVE	300 FT S. OF VERMILION ST	62	100	C	AC	2 INCH OVERLAY	$16.90	6,510	$110,019	$554,797
2016	EDENBOWER BLVD NW	NW STEWART PKWY	SWEETBRIAR AVE	67	100	A	AC	2 INCH OVERLAY	$16.90	8,195	$138,496	$693,292
2016	EDENBOWER BLVD NW	NW AVIATION DR	STEPHENS ST (HWY 99)	67	100	A	AC	2 INCH OVERLAY	$16.90	5,722	$96,706	$789,998
2016	RENANN AVE NW	NW EDENBOWER BLVD	NW STEWART PKWY	57	100	C	AC	2 INCH OVERLAY	$16.90	4,471	$75,554	$865,552
2016	STEWART PKWY NW	W HARVARD AVE	SOUTH END OF BRIDGE	49	100	A	AC	3-4" GRIND AND INLAY A	$26.85	1,553	$41,689	$907,241
2017	AIRPORT RD NE	NE CHANNON AVE	NE EXCHANGE AVE	57	100	C	AC	2 INCH OVERLAY	$17.41	7,865	$136,898	$136,898
2017	CHESTNUT AVE NE	NE CEDAR ST	NE ALDER ST	69	100	C	AC	2 INCH OVERLAY	$17.41	4,416	$76,877	$213,775
2017	CHESTNUT AVE NE	NE ALDER ST	NE STEPHENS ST	67	100	C	AC	2 INCH OVERLAY	$17.41	2,587	$45,026	$258,801
2017	EXCHANGE AVE NE	NE AIRPORT RD	NE STEPHENS ST	68	100	C	AC	2 INCH OVERLAY	$17.41	1,764	$30,700	$289,502
2017	GARDEN VALLEY BLVD NW	100 FT W. OF NW PARK ST	NE CEDAR ST	49	100	A	AC/AC	3-4" GRIND AND INLAY A	$27.66	3,939	$108,944	$398,446
2017	GARDEN VALLEY BLVD NE	NE CEDAR ST	NE STEPHENS ST	50	100	A	AC	3-4" GRIND AND INLAY A	$27.66	6,472	$178,977	$577,423
2017	GARDEN VALLEY BLVD NE	NE STEPHENS ST	NE VINE ST	57	100	C	AC	2 INCH OVERLAY	$17.41	2,415	$42,038	$619,461
2017	GARDEN VALLEY BLVD NE	NE VINE ST	150 FT W. OF SUNSET LN	57	100	C	AC/AC	3-4" GRIND AND INLAY C	$23.02	2,415	$55,595	$675,055
2017	WINCHESTER ST NE	NE DIAMOND LAKE BLVD	NE KLAMATH AVE	50	100	C	AC	1.5 - 2" OVERLAY OR GRIND AND INLAY	$15.50	9,739	$150,974	$826,030
2017	WINCHESTER ST NE	NE KLAMATH AVE	NE STEPHENS ST	63	100	C	AC	1.5 - 2" OVERLAY OR GRIND AND INLAY	$15.50	2,607	$40,407	$866,437
2018	JACKSON ST NE	NE ODELL AVE	NE MALHEUR AVE	42	100	R	AC	1.5 - 2" OVERLAY OR GRIND AND INLAY	$15.97	7,429	$118,621	$118,621
2018	RIFLE RANGE ST NE	NE DIAMOND LAKE BLVD	NE SPENCER CT	48	100	R	AC	1.5 - 2" OVERLAY OR GRIND AND INLAY	$15.97	6,533	$104,304	$222,925
2018	RIFLE RANGE ST NE	NE SPENCER CT	NE SCHICK AVE	23	100	R	AC	CTB WITH AC OR 4" GRIND/INLAY OR 2"	$34.87	8,030	$280,020	$502,945
2018	RIFLE RANGE ST NE	NE SHICK AVE	CITY LIMITS	41	100	R	AC	1.5 - 2" OVERLAY OR GRIND AND INLAY	$15.97	276	$4,400	$507,345
2018	STEWART PKWY NW	NORTH END OF BRIDGE	175 FT N.OF STEWART PARK DR	63	100	A	AC/AC	2 INCH OVERLAY	$17.93	2,407	$43,162	$550,507
2018	STEWART PKWY NW	175 N. OF STEWART PARK DR	NW HARVEY AVE	49	100	A	AC/AC	3-4" GRIND AND INLAY A	$28.49	6,542	$186,356	$736,863
2018	STEWART PKWY NW	NW VALLEY VIEW DR	NW GARDEN VALLEY BLVD	69	100	A	AC	2 INCH OVERLAY	$17.93	2,271	$40,709	$777,572
2018	STEWART PKWY NW	NW GARDEN VALLEY DR	442 FT N. OF GARDEN VALLEY DR	47	100	A	AC	2 INCH OVERLAY	$17.93	4,518	$81,008	$858,580
2018	GARDEN VALLEY BLVD NW	300 FT W. OF NW STERWART PARKWAY	300 FT E. OF NW STERWART PARKWAY	78	100	A	AC	2 INCH OVERLAY	$17.93	4,800	$86,060	$944,640
2019	ALAMEDA AVE NE	NE SUNSET ST	NE TODD ST	69	100	C	AC/AC	2 INCH OVERLAY	$18.47	3,328	$61,458	$61,458
2019	ALAMEDA AVE NE	NE TODD ST	NE WINTER ST	70	100	C	AC/AC	2 INCH OVERLAY	$18.47	4,082	$75,379	$136,837
2019	AVIATION DR NW	LOWES ENTRANCE	GENERAL AVE	68	100	C	AC	2 INCH OVERLAY	$18.47	2,462	$45,458	$182,295
2019	CASS AVE SE	SE PINE ST	SE ROSE ST	68	100	C	AC	2 INCH OVERLAY	$18.47	1,746	$32,239	$214,534
2019	CASS AVE SE	SE ROSE ST	SE MAIN ST	62	100	C	AC	2 INCH OVERLAY	$18.47	1,287	$23,769	$238,303
2019	CASS AVE SE	SE MAIN ST	SE CHADWICK ST	68	100	C	AC/AC	2 INCH OVERLAY	$18.47	1,810	$33,421	$271,725

City of Roseburg
Five Year Pavement Maintenance Plan
Appendix D
Rehabilitation Project List
2016 to 2020
February 16,2016

Rehabilitation Year	Street Name	Beginning Location	End Location	Pavement Classification Index (PCI) Untreated	Pavement Classification Index (PCI) Treated	Street Functional Classification (R=Residential, C=Collector, A=Arterial)	Existing Surface Type	Suggested Treatment Type	Treatment Cost ($/yd²)	Area Treated (yd²)	Estimated Construction Cost	Yearly Cumulative Estimated Cost
2019	CASS AVE SE	SE CHADWICK ST	SE METZGER CT	69	100	C	AC	2 INCH OVERLAY	$18.47	521	$9,628	$281,352
2019	CASS AVE SE	SE METZGER CT	SE OVERLOOK AVE	68	100	C	AC	2 INCH OVERLAY	$18.47	524	$9,685	$291,037
2019	DOUGLAS AVE SE	SE STEPHENS ST	SE JACKSON ST	68	100	C	AC	2 INCH OVERLAY	$18.47	2,042	$37,704	$328,741
2019	DOUGLAS AVE SE	SE JACKSON ST	SE CHADWICK ST	66	100	C	AC	2 INCH OVERLAY	$18.47	3,209	$59,259	$388,000
2019	GENERAL AVE	AVIATION BLVD	JOSEPH ST	69	100	R	AC	1.5 - 2" OVERLAY OR GRIND AND INLAY	$16.45	3,699	$60,827	$448,826
2019	LOMBARDY DR NE	NE DOUGLAS AVE	NE PATTERSON ST	41	100	R	AC	1.5 - 2" OVERLAY OR GRIND AND INLAY	$16.45	2,630	$43,246	$492,073
2019	LOOKINGGLASS RD W	WOODSIDE AVE	ROSEMARY AVE	70	100	C	AC/AC	2 INCH OVERLAY	$18.47	3,055	$56,374	$548,446
2019	LOOKINGGLASS RD W	W LORRAINE AVE	W HARVARD AVE	68	100	C	AC/AC	2 INCH OVERLAY	$18.47	6,885	$127,142	$675,588
2019	OAK AVE SE	SE STEPHENS ST	SE JACKSON ST	67	100	R	AC/AC	1.5 - 2" OVERLAY OR GRIND AND INLAY	$16.45	2,323	$38,198	$713,786
2019	OAK AVE SE	SE JACKSON ST	SE KANE ST	83	90	R	AC/AC	1.5 - 2" OVERLAY OR GRIND AND INLAY	$16.45	1,690	$27,793	$741,579
2019	OAK AVE SE	SE KANE ST	SE CHADWICK ST	65	100	R	AC	1.5 - 2" OVERLAY OR GRIND AND INLAY	$16.45	914	$15,028	$756,606
2020	DOUGLAS AVE SE	SE CHADWICK ST	SE CLAIRE ST	69	100	C	AC	2 INCH OVERLAY	$19.02	3,662	$69,659	$69,659
2020	DOUGLAS AVE SE	SE CLAIRE ST	SE LELAND ST	65	100	C	AC	2 INCH OVERLAY	$19.02	6,158	$117,136	$186,796
2020	DOUGLAS AVE SE	SE LELAND ST	WEST END OF BRIDGE	64	100	C	AC	2 INCH OVERLAY	$19.02	5,611	$106,721	$293,517
2020	DOUGLAS AVE NE	WEST END OF BRIDGE	SE RIFLE RANGE DR	64	100	C	AC	2 INCH OVERLAY	$19.02	2,231	$42,430	$335,946
2020	DOUGLAS AVE NE	NE LOMBARDY DR	CITY LIMITS	66	100	C	AC	2 INCH OVERLAY	$19.02	1,041	$19,807	$355,754
2020	GARDEN VALLEY BLVD NE	150 FT W OF SUNSET LN	NE LINCOLN ST/ NE JUNKER AVE	67	100	C	AC	2 INCH OVERLAY	$19.02	4,602	$87,539	$443,293
2020	LINCOLN ST NE	NE JUNKER AVE/ NE GARDEN VALL	100 FT W OF STEELE CT	68	100	C	AC	2 INCH OVERLAY	$19.02	2,546	$48,428	$491,721
2020	LINCOLN ST NE	100 FT W OF STEELE CT	NW BEULAH DR	69	100	C	AC	2 INCH OVERLAY	$19.02	6,459	$122,849	$614,570
2020	LINCOLN ST NE	NE BEULAH DR	NE MALHEUR AVE	70	100	C	AC	2 INCH OVERLAY	$19.02	1,192	$22,677	$637,247
2020	RAMP ST SE	SE BALSAM AVE	SE DOUGLAS AVE	64	100	C	AC	2 INCH OVERLAY	$19.02	1,632	$31,042	$668,289
2020	TROOST ST NW	LOT #1441/CTY LMTS S	NW CALKINS AVE	64	100	C	AC	2 INCH OVERLAY	$19.02	4,171	$79,331	$747,620
2020	LOOKINGGLASS RD W	ROSEMARY AVE	BARRON CT	77	100	C	AC/AC	2 INCH OVERLAY	$19.02	3,295	$62,643	$810,263

City of Roseburg
Five Year Pavement Maintenance Plan
Appendix D
Preventative Maintenance Project List
2016 to 2020
February 16, 2016

Preventative Maintenance Year	Street Name	Beginning Location	End Location	Pavement Classification Index (PCI) Untreated	Pavement Classification Index (PCI) Treated	Street Functional Classification (R=Residential, C=Collector, A=Arterial)	Existing Surface Type	Suggested Treatment Type	Treatment Cost ($/yd²)	Area Treated (yd²)	Estimated Construction Cost	Yearly Cumulative Cost
2016	AZALEA ST SE	SE MAGNOLIA ST	CUL DE SAC	69	78	R	AC	SLURRY SEAL	$ 1.85	902	$ 1,668.70	$ 1,668.70
2016	BROCCOLI ST W	LORRAINE AVE W	W JAY ST	68	78	R	AC	SLURRY SEAL	$ 1.85	2,589	$ 4,789.65	$ 6,458.35
2016	CANTERBURY DR NW	NW ESQUIRE DR	NW TROOST ST	69	79	R	AC	SLURRY SEAL	$ 1.85	2,329	$ 4,308.65	$ 10,767.00
2016	CHADWICK ST SE	SE CASS AVE	SE WASHINGTON AVE	67	77	R	AC	SLURRY SEAL	$ 1.85	2,324	$ 4,299.40	$ 15,066.40
2016	CHADWICK ST SE	SE WASHINGTON AVE	SE DOUGLAS AVE	70	79	R	AC	SLURRY SEAL	$ 1.85	1,155	$ 2,136.75	$ 17,203.15
2016	CORRINE DR SE	SE MAGNOLIA DR	SE MAGNOLIA DR	87	96	R	AC	SLURRY SEAL	$ 1.85	1,216	$ 2,249.60	$ 19,452.75
2016	CREST CT NW	NW EVANS AVE	CUL DE SAC	60	71	R	AC	SLURRY SEAL	$ 1.85	1,432	$ 2,649.20	$ 22,101.95
2016	DELYNNE CT NE	NE VENTURA ST	CUL DE SAC	87	97	R	AC	SLURRY SEAL	$ 1.85	1,216	$ 2,249.60	$ 24,351.55
2016	DENN AVE NE	NE MIGUEL ST	NE VENTURA ST	66	76	R	AC	SLURRY SEAL	$ 1.85	1,906	$ 3,526.10	$ 27,877.65
2016	FINCH CT NW	NW WATTERS ST	CUL DE SAC	66	75	R	AC	SLURRY SEAL	$ 1.85	695	$ 1,285.75	$ 29,163.40
2016	KANE ST SE	ROAD NARROWS (HOUSE #862)	SE LANE AVE	68	78	R	AC	SLURRY SEAL	$ 1.85	1,054	$ 1,949.90	$ 31,113.30
2016	KATRINA CT NE	NE VENTURA ST	CUL DE SAC	87	98	R	AC	SLURRY SEAL	$ 1.85	1,216	$ 2,249.60	$ 33,362.90
2016	KENWOOD ST W	W HARVARD AVE	W CRESTVIEW AVE	68	78	R	AC	SLURRY SEAL	$ 1.85	5,625	$ 10,406.25	$ 43,769.15
2016	KESTER RD	DIAMOND LAKE BLVD	CITY LIMITS(200 FT N/O D.LAK)	67	77	R	AC	SLURRY SEAL	$ 1.85	556	$ 1,028.60	$ 44,797.75
2016	KLAMATH AVE NE	NE LINCOLN ST	NE NASH ST	68	78	R	AC	SLURRY SEAL	$ 1.85	858	$ 1,587.30	$ 46,385.05
2016	LUTH ST NW	NW MOORE AVE	NW VALLEY VIEW DR	64	74	R	AC	SLURRY SEAL	$ 1.85	3,257	$ 6,025.45	$ 52,410.50
2016	MAGNOLIA DR SE	SE CORRINE DR	SE HAWTHORNE DR	66	76	R	AC	SLURRY SEAL	$ 1.85	4,847	$ 8,966.95	$ 61,377.45
2016	MILL ST SE	CITY LIMITS	SE RICE AVE	62	100	R	ST	SLURRY SEAL	$ 1.85	2,256	$ 4,173.60	$ 65,551.05
2016	OERDING AVE NW	NW CHERRY DR	NW JEFFERSON ST	69	79	R	AC	SLURRY SEAL	$ 1.85	3,240	$ 5,994.00	$ 71,545.05
2016	PATTERSON ST NE	NE DOUGLAS AVE	NE DIAMOND LAKE BLVD	69	79	R	AC	SLURRY SEAL	$ 1.85	779	$ 1,441.15	$ 72,986.20
2016	PRIVADO CT NE	NE VENTURA ST	CUL DE SAC	87	99	R	AC	SLURRY SEAL	$ 1.85	1,216	$ 2,249.60	$ 75,235.80
2016	RICE AVE SE	SE COBB ST	SE MAIN ST	61	72	R	AC/PCC	SLURRY SEAL	$ 1.85	2,271	$ 4,201.35	$ 79,437.15
2016	RIVERSIDE DR W	W BOWDEN ST	W LILBURN AVE	70	79	R	AC/PCC	SLURRY SEAL	$ 1.85	3,968	$ 7,340.80	$ 86,777.95
2016	VENTURA ST NE	NE DENN AVE	HOUSE #796	68	78	R	AC	SLURRY SEAL	$ 1.85	4,829	$ 8,933.65	$ 95,711.60
2016	WATTERS ST NW	NW MOORE AVE	NW VALLEY VIEW DR	87	100	R	AC	SLURRY SEAL	$ 1.85	1,216	$ 2,249.60	$ 97,961.20
2017	AVERY ST NW	STEPHENS ST	45' E/O STEPHENS ST	61	72	R	AC	SLURRY SEAL	$ 1.91	160	$ 305.60	$ 305.60
2017	AVERY ST NW	100 FT N. OF GLENMAR DR	NW WITHERSPOON AVE	69	78	R	AC	SLURRY SEAL	$ 1.91	4,082	$ 7,796.62	$ 8,102.22
2017	BASCO AVE NW	NW SOUTHWATER DR	NW KRING ST	69	78	R	AC	SLURRY SEAL	$ 1.91	1,142	$ 2,181.22	$ 10,283.44
2017	BERDINE ST W	W HARVARD AVE	W SHARP AVE	69	78	R	AC/AC	SLURRY SEAL	$ 1.91	5,241	$ 10,010.31	$ 20,293.75
2017	BOSTON ST NE	NE DIAMOND LAKE BLVD	NE COMMERCIAL AVE	64	74	R	AC	SLURRY SEAL	$ 1.91	2,550	$ 4,870.50	$ 25,164.25
2017	CARMEN CT NE	KIRBY AVE	DEAD END	69	78	R	AC	SLURRY SEAL	$ 1.91	1,285	$ 2,454.35	$ 27,618.60
2017	CENTRAL ST NE	NE MALHEUR AVE	NE BEULAH DR	61	72	R	AC	SLURRY SEAL	$ 1.91	673	$ 1,285.43	$ 28,904.03
2017	CHATEAU AVE W	W HICKORY ST	W LOOKINGGLASS RD	69	79	R	AC/AC	SLURRY SEAL	$ 1.91	4,143	$ 7,913.13	$ 36,817.16

City of Roseburg
Five Year Pavement Maintenance Plan
Appendix D
Preventative Maintenance Project List
2016 to 2020
February 16, 2016

Preventative Maintenance Year	Street Name	Beginning Location	End Location	Pavement Classification Index (PCI) Untreated	Pavement Classification Index (PCI) Treated	Street Functional Classification (R=Residential, C=Collector, A=Arterial)	Existing Surface Type	Suggested Treatment Type	Treatment Cost ($/yd²)	Area Treated (yd²)	Estimated Construction Cost	Yearly Cumulative Cost
2017	CLOVER AVE NE	STEPHENS ST	60' E/O STEPHENS	69	78	R	AC	SLURRY SEAL	$ 1.91	200	$ 382.00	$ 37,199.16
2017	COPPER CT W	W FROMDAHL DR	CUL DE SAC	69	79	R	AC	SLURRY SEAL	$ 1.91	854	$ 1,631.14	$ 38,830.30
2017	DENVER ST NE	NE OSWEGO AV	DEAD END	61	72	R	AC	SLURRY SEAL	$ 1.91	95	$ 181.45	$ 39,011.75
2017	GRANDVIEW DR NE	ROAD WIDENS	NE GARDEN VALLEY BLVD	64	74	R	AC	SLURRY SEAL	$ 1.91	1,413	$ 2,698.83	$ 41,710.58
2017	HICKORY ST W	W HARVARD AVE	W SHARP AVE	69	78	R	AC/AC	SLURRY SEAL	$ 1.91	5,238	$ 10,004.58	$ 51,715.16
2017	HILL AVE NW	NW DOGWOOD ST	HOTEL PARKING LOT	70	79	R	AC	SLURRY SEAL	$ 1.91	3,659	$ 6,988.69	$ 58,703.85
2017	HOPPER ST NW	NW GROVE ST	NW MERLE AVE	64	100	R	ST	SLURRY SEAL	$ 1.91	507	$ 968.37	$ 59,672.22
2017	INDIANOLA ST W	W LUELLEN	W LORRAINE AVE	69	78	R	AC	SLURRY SEAL	$ 1.91	1,625	$ 3,103.75	$ 62,775.97
2017	KEADY CT W	W HARVARD AVE	DEAD END NORTH	65	75	R	AC	SLURRY SEAL	$ 1.91	194	$ 370.54	$ 63,146.51
2017	LINE AVE SE	SE SHERIDAN ST	SE STEPHENS ST	68	77	R	AC	SLURRY SEAL	$ 1.91	1,672	$ 3,193.52	$ 66,340.03
2017	LOMA VISTA DR NW	NW TROOST ST	HOUSE #2620	69	78	R	AC	SLURRY SEAL	$ 1.91	2,632	$ 5,027.12	$ 71,367.15
2017	LORRAINE AVE W	W HICKORY ST	LOOKINGGLASS RD	69	79	R	AC/AC	SLURRY SEAL	$ 1.91	3,908	$ 7,464.28	$ 78,831.43
2017	MAIN ST SE	SE OAK AVE	SE DOUGLAS AVE	69	78	R	AC	SLURRY SEAL	$ 1.91	3,197	$ 6,106.27	$ 84,937.70
2017	MARTIN AVE NW	NW LESTER ST	ALMIRA ST	69	78	R	AC	SLURRY SEAL	$ 1.91	964	$ 1,841.24	$ 86,778.94
2017	MCCLELLAN AVE SE	SE COBB ST	SE JACKSON ST	68	77	R	AC	SLURRY SEAL	$ 1.91	516	$ 985.56	$ 87,764.50
2017	MOSHER AVE SE	SE FLINT ST	SE PARROTT ST	67	77	R	AC	SLURRY SEAL	$ 1.91	1,240	$ 2,368.40	$ 90,132.90
2017	MOSHER AVE SE	DEAD END W. OF FULLERTON ST	SE FLINT ST	70	79	R	AC	SLURRY SEAL	$ 1.91	2,137	$ 4,081.67	$ 94,214.57
2017	POMONA ST	DIAMOND LAKE BLVD	END OF PAVEMENT	69	78	R	AC	SLURRY SEAL	$ 1.91	1,805	$ 3,447.55	$ 97,662.12
2017	RACHEL AVE NW	NW ALMIRA ST	NW KEASEY AVE	64	74	R	AC	SLURRY SEAL	$ 1.91	2,265	$ 4,326.15	$ 101,988.27
2017	ROCKY RIDGE DR NE	NE GARDEN VALLEY BLVD	875 FT EAST OF GARDEN VAL BLVD	70	79	R	AC	SLURRY SEAL	$ 1.91	3,112	$ 5,943.92	$ 107,932.19
2017	UTAH DR NW	NW LUTH ST	NW KLINE ST	69	78	R	AC	SLURRY SEAL	$ 1.91	2,205	$ 4,211.55	$ 112,143.74
2017	VERMILLION ST NW	NW EDENBOWER BLVD	DEAD END	68	78	R	AC	SLURRY SEAL	$ 1.91	1,061	$ 2,026.51	$ 114,170.25
2018	ANDREA ST NW	NW DELRIDGE AVE	NW SUNBERRY DR	70	79	R	AC/AC	SLURRY SEAL	$ 1.97	2,905	$ 5,722.85	$ 5,722.85
2018	AVERY ST NW	NW LOMA VISTA DR	100 FT N. OF GLENMAR DR	70	79	R	AC	SLURRY SEAL	$ 1.97	1,661	$ 3,272.17	$ 8,995.02
2018	BARAGER AVE NE	NE SUNSET LN	NE TODD ST E	70	79	R	AC	SLURRY SEAL	$ 1.97	2,336	$ 4,601.92	$ 13,596.94
2018	BERTHA AVE W	W FRANCIS	W ELAINE ST	69	79	R	AC	SLURRY SEAL	$ 1.97	1,792	$ 3,530.24	$ 17,127.18
2018	BOSTON ST NE	NE COMMERCIAL AVE	NE KLAMATH AVE	69	79	R	AC	SLURRY SEAL	$ 1.97	1,909	$ 3,760.73	$ 20,887.91
2018	CANTERBURY DR NW	NW LILA AVE	HOUSE #2390	69	79	R	AC	SLURRY SEAL	$ 1.97	1,326	$ 2,612.22	$ 23,500.13
2018	CASCADE CT SE	SE TERRACE DR	CUL DE SAC	70	79	R	AC/AC	SLURRY SEAL	$ 1.97	766	$ 1,509.02	$ 25,009.15
2018	CENTER ST W	W HARVARD AVE	W SUSAN ST	70	79	R	AC/AC	SLURRY SEAL	$ 1.97	3,272	$ 6,445.84	$ 31,454.99
2018	ELAINE AVE W	W STANTON ST	W BERTHA AVE	69	78	R	AC	SLURRY SEAL	$ 1.97	2,266	$ 4,464.02	$ 35,919.01
2018	FAIR ST W	115 FT S. OF BRADFORD AVE	W BRADFORD AVE	70	79	R	AC/AC	SLURRY SEAL	$ 1.97	413	$ 813.61	$ 36,732.62
2018	GENERAL AVE	WEST DEAD END	AVIATION BLVD	70	79	R	AC	SLURRY SEAL	$ 1.97	668	$ 1,315.96	$ 38,048.58

City of Roseburg
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2016 to 2020
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2018	HAWTHORNE DR SE	SE MAIN ST	SE KANE ST	69	78	R	AC	SLURRY SEAL	$ 1.97	767	$ 1,510.99	$ 39,559.57
2018	HAWTHORNE DR SE	HOUSE #1297	MAGNOLIA ST	70	79	R	AC/AC	SLURRY SEAL	$ 1.97	1,597	$ 3,146.09	$ 42,705.66
2018	HICKORY ST W	DEAD END S. OF NORMANDY AVE	CUL DE SAC (N. OF SHASTA)	69	78	R	AC/AC	SLURRY SEAL	$ 1.97	4,356	$ 8,581.32	$ 51,286.98
2018	JACKSON ST SE	SE LANE AVE	SE OAK AVE	69	78	R	AC	SLURRY SEAL	$ 1.97	3,084	$ 6,075.48	$ 57,362.46
2018	JACKSON ST SE	SE OAK AVE	SE DOUGLAS AVE	70	79	R	AC	SLURRY SEAL	$ 1.97	3,020	$ 5,949.40	$ 63,311.86
2018	KIRBY AVE	CITY LIMITS / HOUSE #226	DEAD END EAST	70	79	R	AC	SLURRY SEAL	$ 1.97	4,065	$ 8,008.05	$ 71,319.91
2018	LUELLEN DR W	W INDIANOLA ST	W JAY AVE	70	79	R	AC	SLURRY SEAL	$ 1.97	5,195	$ 10,234.15	$ 81,554.06
2018	MOORE AVE NW	NW KLINE ST	NW MOTAH AVE	69	78	R	AC	SLURRY SEAL	$ 1.97	548	$ 1,079.56	$ 82,633.62
2018	TERRACE DR SE	SE LANE AVE	SE PARKWOOD DR	70	79	R	AC/AC	SLURRY SEAL	$ 1.97	4,751	$ 9,359.47	$ 91,993.09
2018	TODD ST NE	HOUSE #1889	NE ALAMEDA AVE	70	79	R	AC	SLURRY SEAL	$ 1.97	3,321	$ 6,542.37	$ 98,535.46
2018	YOUNGWOOD CT NW	NW DOMENICO DR	CUL DE SAC	69	78	R	AC/AC	SLURRY SEAL	$ 1.97	889	$ 1,751.33	$ 100,286.79
2019	AVOY CT NW	NW MOORE AVE	CUL DE SAC	69	78	R	AC	SLURRY SEAL	$ 2.03	648	$ 1,315.44	$ 1,315.44
2019	BEAUMONT AVE NW	CUL DE SAC W. OF APACHE DR	NW KLINE ST	67	76	R	AC/AC	SLURRY SEAL	$ 2.03	3,037	$ 6,165.11	$ 7,480.55
2019	BRADFORD DR W	W CARROLL CT	W BROCCOLI ST	67	76	R	AC/AC	SLURRY SEAL	$ 2.03	1,764	$ 3,580.92	$ 11,061.47
2019	BRADFORD DR W	W BROCCOLI ST	W ORIOLE ST/ W AGEE ST	69	78	R	AC	SLURRY SEAL	$ 2.03	3,129	$ 6,351.87	$ 17,413.34
2019	CABRILLO CT NW	100 FT W. OF JEFFREY ST	EAST CUL DE SAC	70	79	R	AC/AC	SLURRY SEAL	$ 2.03	1,270	$ 2,578.10	$ 19,991.44
2019	CHANNON AVE NE	NE AIRPORT RD	NE STEPHENS ST	70	79	R	AC	SLURRY SEAL	$ 2.03	3,272	$ 6,642.16	$ 26,633.60
2019	CHURCH AVE NE	NE VINE ST	NE POPLAR ST	69	78	R	AC	SLURRY SEAL	$ 2.03	2,475	$ 5,024.25	$ 31,657.85
2019	ELLA ST SE	SE DOUGLAS AVE	SE COURT AVE	67	76	R	AC/AC	SLURRY SEAL	$ 2.03	1,736	$ 3,524.08	$ 35,181.93
2019	EXCELLO DR NW	NW ANDREA ST (SOUTH INT)	HOUSE #2001	69	79	R	AC/AC	SLURRY SEAL	$ 2.03	2,415	$ 4,902.45	$ 40,084.38
2019	FROMDAHL CT SW	W FROMDAHL DR	CUL DE SAC	69	78	R	AC	SLURRY SEAL	$ 2.03	528	$ 1,071.84	$ 41,156.22
2019	GARRECHT ST NE	NE DOUGLAS AVE	NE DIAMOND LAKE BLVD	70	79	R	AC	SLURRY SEAL	$ 2.03	3,538	$ 7,182.14	$ 48,338.36
2019	GARY AVE W	W BRADFORD AVE	W BROCCOLI ST	69	78	R	AC	SLURRY SEAL	$ 2.03	1,817	$ 3,688.51	$ 52,026.87
2019	HARRISON ST W	W YALE AVE	PVT DRIVE NORTH/DEAD END	70	79	R	AC	SLURRY SEAL	$ 2.03	1,425	$ 2,892.75	$ 54,919.62
2019	INDIANOLA ST W	W LORRAINE AVE	W JAY AVE	69	79	R	AC	SLURRY SEAL	$ 2.03	2,550	$ 5,176.50	$ 60,096.12
2019	LUELLEN DR W	W JAY AVE	W HARVARD AVE	69	79	R	AC/AC	SLURRY SEAL	$ 2.03	1,871	$ 3,798.13	$ 63,894.25
2019	MORITZ CT NW	NW KEASEY ST	CUL DE SAC	69	79	R	AC/AC	SLURRY SEAL	$ 2.03	1,158	$ 2,350.74	$ 66,244.99
2019	OAKBRIAR AVE SE	SE RIFLE RANGE ST	SE CHINABERRY AVE	69	78	R	AC	SLURRY SEAL	$ 2.03	1,999	$ 4,057.97	$ 70,302.96
2019	SHERWOOD AVE W	DEAD END W. OF HICKORY ST	W CENTER ST	66	76	R	AC/AC	SLURRY SEAL	$ 2.03	3,677	$ 7,464.31	$ 77,767.27
2019	SHERWOOD AVE W	W CENTER ST	W BROCCOLI ST	66	76	R	AC/AC	SLURRY SEAL	$ 2.03	3,524	$ 7,153.72	$ 84,920.99
2019	UMPQUA ST W	W MILITARY AVE	W HARVARD AVE	66	76	R	AC	SLURRY SEAL	$ 2.03	1,352	$ 2,744.56	$ 87,665.55
2019	WARD AVE NE	NE CEDAR ST	DEAD END/GATE	69	78	R	AC	SLURRY SEAL	$ 2.03	3,028	$ 6,146.84	$ 93,812.39
2019	WOODWARD AVE SE	SE PINE ST	SE STEPHENS ST	70	79	R	AC	SLURRY SEAL	$ 2.03	1,098	$ 2,228.94	$ 96,041.33

City of Roseburg
Five Year Pavement Maintenance Plan
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2020	BEACON ST NW	NW GARDEN VALLEY BLVD	DEAD END	69	78	R	AC/AC	SLURRY SEAL	$ 2.09	2,274	$ 4,752.66	$ 4,752.66
2020	CANTERBURY DR NW	HOUSE #2390	NW ESQUIRE DR	69	78	R	AC/AC	SLURRY SEAL	$ 2.09	2,457	$ 5,135.13	$ 9,887.79
2020	CARDINAL ST W	W SHARP AVE	W GILBERT AVE	63	73	R	AC/AC	SLURRY SEAL	$ 2.09	2,632	$ 5,500.88	$ 15,388.67
2020	CHANNON AVE NE	NE MADISON CT	NE VINE ST	70	79	R	AC/AC	SLURRY SEAL	$ 2.09	1,952	$ 4,079.68	$ 19,468.35
2020	DEE ST NE	NE GARDEN VALLEY BLVD	NE OAKLAND AVE	70	79	R	AC/AC	SLURRY SEAL	$ 2.09	1,657	$ 3,463.13	$ 22,931.48
2020	FLOED AVE SE	SE MILL ST	SE STEPHENS ST	65	100	R	ST	SLURRY SEAL	$ 2.09	1,792	$ 3,745.28	$ 26,676.76
2020	FULTON ST NE	NE TAHOE AVE	DEAD END WEST / GATE /ROCKY DR	69	78	R	AC	SLURRY SEAL	$ 2.09	740	$ 1,546.60	$ 28,223.36
2020	GLENN ST SE	DEAD END SOUTH	SE RESERVOIR AVE	70	79	R	AC/AC	SLURRY SEAL	$ 2.09	1,208	$ 2,524.72	$ 30,748.08
2020	GLENN ST SE	SE RESERVOIR AVE	SE LANE AVE	70	79	R	AC/AC	SLURRY SEAL	$ 2.09	703	$ 1,469.27	$ 32,217.35
2020	GROVE ST NW	NW LOMA VISTA AVE	NW CALKINS ST	69	78	R	AC	SLURRY SEAL	$ 2.09	2,016	$ 4,213.44	$ 36,430.79
2020	JAY AVE W	W LOOKINGGLASS RD	W LUELLEN DR	69	78	R	AC	SLURRY SEAL	$ 2.09	4,004	$ 8,368.36	$ 44,799.15
2020	JEFFERSON ST NW	NW WHIPPLE AVE	NW CALKINS AVE	69	78	R	AC	SLURRY SEAL	$ 2.09	3,542	$ 7,402.78	$ 52,201.93
2020	JUNKER AVE NE	NE LINCOLN ST	CUL DE SAC	67	76	R	AC	SLURRY SEAL	$ 2.09	968	$ 2,023.12	$ 54,225.05
2020	KLAMATH AVE NE	NE WINCHESTER ST	NE LINCOLN ST	70	79	R	AC	SLURRY SEAL	$ 2.09	1,902	$ 3,975.18	$ 58,200.23
2020	LORRAINE AVE W	W LOOKING GLASS DR	W HARRIS HILLS DR	69	78	R	AC/AC	SLURRY SEAL	$ 2.09	2,652	$ 5,542.68	$ 63,742.91
2020	LORRAINE AVE W	W BROCCOLI ST	W INDIANOLA ST	69	78	R	AC	SLURRY SEAL	$ 2.09	1,330	$ 2,779.70	$ 66,522.61
2020	MOORE AVE NW	NW LYNWOOD ST	NW KLINE ST	69	78	R	AC	SLURRY SEAL	$ 2.09	4,032	$ 8,426.88	$ 74,949.49
2020	RUSSEL AVE	STEPHENS ST	END OF PAVEMENT	70	79	R	AC	SLURRY SEAL	$ 2.09	1,689	$ 3,530.01	$ 78,479.50
2020	SELLWOOD ST NW	NW LAMONT ST	NW DELRIDGE AVE	70	79	R	AC	SLURRY SEAL	$ 2.09	1,003	$ 2,096.27	$ 80,575.77
2020	SUMMIT DR SE	DEAD END SOUTH	SE PARKWOOD DR	70	79	R	AC/AC	SLURRY SEAL	$ 2.09	4,402	$ 9,200.18	$ 89,775.95
2020	SUMMIT DR SE	SE PARKWOOD DR	SE TERRACE DR	70	79	R	AC/AC	SLURRY SEAL	$ 2.09	3,321	$ 6,940.89	$ 96,716.84
2020	WALNUT ST NE	NE WEST AVE	NE CHESTNUT AVE	69	78	R	AC	SLURRY SEAL	$ 2.09	1,604	$ 3,352.36	$ 100,069.20

INFORMATIONAL A
4-11-16

ROSEBURG CITY COUNCIL
AGENDA ITEM SUMMARY

ACTIVITY REPORT

Meeting Date: April 11, 2016
Department: City Manager
www.cityofroseburg.org

Agenda Section: City Manager Reports
Staff Contact: C. Lance Colley
Contact Telephone Number: 492-6866

ISSUE STATEMENT AND SUMMARY

At each meeting I will provide the City Council with a report on the activities of the City, along with an update on operational/personnel related issues which may be of interest to the Council. These reports shall be strictly informational and will not require any action on the Council's part. The reports are intended to provide a mechanism to solicit feedback and enhance communication between the Council, City Manager and City Staff. For your April 11, 2016, meeting, I provide the following items:

- Department Head Meeting Agendas
- Tentative Future Council Agenda Items
- City Manager Weekly Messages
- Budget Calendar Reminder

Agenda
Department Heads Meeting
March 29, 2016 – 10:00 a.m.

1. Review Tentative April 11, 2016 Council Meeting
2. Proposed Meeting Dates – Downtown Vagrant/Drug Activity
3. Tentative Future Agenda
4. Document Signing/Grants
   Walk A Mile In Her Shoes Parade Permit
5. Department Items

Agenda
Department Heads Meeting
April 4, 2016 – 9:00 a.m.

1. Review Tentative April 11, 2016 Council Meeting
2. Tentative Future Agenda
3. Document Signing/Grants
4. Newton Creek Pedestrian Bridge
5. Expiring Contracts
6. Employee Acknowledgements
   15 Years – Cimeron Kormendi, Fire Lieutenant
   5 Years – Nathan Wade, Street Maintenance
7. Department Items

TENTATIVE FUTURE COUNCIL AGENDA

Unscheduled

- City Hall Entry/Finance Department Remodel
- Parking Enforcement Agreement
- Parrott/Spruce Improvement Project Bid Award
- Roadside Memorial Policy
- Single Lot Local Improvement District Ordinance
- Smoking Policy for Parking Lots & Abutting Sidewalks
- Urban Services Agreement
- Amending RMC 5.04 Water Rules and Regulations

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April 25, 2016

6:00 Special Meeting
  A. Infrastructure Funding

Mayor's Report
  A. Historic Preservation Month Proclamation

Consent Agenda
  A. Minutes of April 11, 2016
  B. OLCC License Renewals
  C. Dump Truck Purchase

Public Hearing
  A. Lookingglass Property Annexation and Zone Change, Ordinance No. ____

Ordinances
  A. 2nd Reading, Ordinance No. 3460 – Marijuana Sales Tax Referral
  B. 2nd Reading, Ordinance No. 3461 – Telecommunications Definitions
  C. 2nd Reading, Ordinance No. ____ - Tree Ordinance

Informational
  A. Activity Report (Quarterly Reports)

Urban Renewal Agency Board Meeting
  A. Approval of Minutes
  B. Bid Award – Overpark Improvements

****

May 9, 2016

Mayor Reports
  A. Bike to Work Proclamation

Consent Agenda
  A. Minutes of April 25, 2016
  B. Fee Amendment Resolutions

Ordinances
  A. 2nd Reading, Lookingglass Property Annexation/Zone Change, Ordinance No. _
  B. Ordinance No. ____ - Pacific Power Electric Utility Franchise

Informational
  A. Activity Report

Executive Session
  A. City Manager Quarterly Evaluation

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May 23, 2016

Consent Agenda

A. Minutes of May 9, 2016

B. U-TRANS Services Contract

Ordinances

A. 2nd Reading, Ordinance No. ____ - Pacific Power Electric Utility Franchise

Resolutions

A. Resolution No. 2016-___ - Recreational Marijuana Sales Tax

Informational

A. Activity Report

****

June 13, 2016

Mayor's Report

A. Camp Millennium Week Proclamation

Consent Agenda

A. Minutes of May 23, 2016

Public Hearing

A. Resolution No. 2016-___ - 2016/17 Budget Adoption

Informational

A. Activity Report

Urban Renewal Agency Board Meeting

A. Approval of Minutes

B. Public Hearing - Resolution – 2016/17 Budget Adoption

****

June 27, 2016

Consent Agenda

A. Minutes of June 13, 2016

Informational

A. Activity Report

Executive Session

A. Municipal Judge Evaluation

****

July 11, 2016

Consent Agenda

A. Minutes of June 27, 2016

Informational

A. Activity Report

****

July 25, 2016

Consent Agenda

A. Minutes of July 11, 2016

Informational

A. Activity Report (Quarterly Reports)

****

August 8, 2016

Consent Agenda

A. Minutes of July 25, 2016

Informational

A. Activity Report

****

August 22, 2016

Consent Agenda

A. Minutes of August 8, 2016

Informational

A. Activity Report

Executive Session

A. City Manager Quarterly Evaluation

****

September 12, 2016

Council Reports

A. Implementation of City Manager Annual Performance Evaluation

Consent Agenda

A. Minutes of August 22, 2016

Department Items

A. Downtown Roseburg Association Annual Report

Informational

A. Activity Report

****

September 26, 2016

Mayor Reports

A. Walk and Bike to School Day Proclamation

Consent Agenda

A. Minutes of September 12, 2016

Informational

A. Activity Report

****

October 10, 2016

Consent Agenda

A. Minutes of September 26, 2016

Informational

A. Activity Report

****

October 24, 2016

Consent Agenda

A. Minutes of October 10, 2016

B. Cancellation of December 26, 2016, Meeting

Informational

A. Activity Report (Quarterly Reports)

****

November 14, 2016

Consent Agenda

A. Minutes of October 24, 2016

Informational

A. Activity Report

Executive Session

A. City Manager Annual Review

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November 28, 2016

City Council Reports

A. City Manager Contract

Consent Agenda
A. Minutes of November 14, 2016
Informational
A. Activity Report
****

December 12, 2016
Mayor Reports
A. Election Results
Consent Agenda
A. Minutes of November 28, 2016
Informational
A. Activity Report
****

January 10, 2017
Mayor Report
A. State of the City Address
B. Commission Chair Appointments
C. Commission Appointments
Council Ward Reports
A. Election of Council President
B. Planning Commission Appointments
Consent Agenda
A. Minutes of December 12, 2016
Informational
A. Activity Report
****

January 24, 2017
Consent Agenda
A. Minutes of January 10, 2017
Informational
A. Activity Report – Municipal Court Quarterly Report
****

February 14, 2017
Special Presentation
A. CAFR Review – Auditor Scott Cooley
B. Quarterly Financial Report – Quarter Ended December 31, 2016
C. 2017-18 Budget Calendar
Consent Agenda
A. Minutes of January 2, 2017
Informational
A. Activity Report
Executive Session
A. City Manager Quarterly Evaluation
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February 28, 2017
Consent Agenda
A. Minutes of February 14, 2017
Department Items
A. The Partnership Annual Report

Informational

A. Activity Report

****

March 14, 2017

Consent Agenda

A. Minutes of February 28, 2017

Department Items

A. Visitors Bureau Annual Report

Informational

A. Activity Report

****

March 28, 2017

Consent Agenda

A. Minutes of March 14, 2017

Informational

A. Activity Report

****

April 11, 2017

Mayor's Report

A. Volunteer Recognition Month Proclamation

Consent Agenda

A. Minutes of March 28, 2017

B. 2017 OLCC License Renewal Endorsement

Informational

A. Activity Report – Budget Calendar Reminder

****

April 25, 2017

Consent Agenda

A. Minutes of April 11, 2017

Informational

A. Activity Report – Municipal Court and Financial Quarterly Reports

****

May 9, 2017

Consent Agenda

A. Minutes of April 25, 2017

B. U-TRANS Services Contract

Informational

A. Activity Report

Executive Session

A. City Manager Quarterly Evaluation

****

May 23, 2017

Consent Agenda

A. Minutes of May 9, 2017

B. Fee Amendment Resolutions

Informational

A. Activity Report

****

June 13, 2017

Mayor Reports
A. Camp Millennium Week Proclamation
Consent Agenda
A. Minutes of May 23, 2017
Public Hearing
A. Resolution No. 2017 – 2017/18 Budget Adoption
Informational
A. Activity Report
Urban Renewal Agency Board Meeting
A. Approval of Minutes
B. Public Hearing – 2017/18 Budget Adoption

****

June 27, 2017
Consent Agenda
A. Minutes of June 13, 2017
Informational
A. Activity Report
Executive Session
A. Municipal Judge Evaluation

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July 11, 2017
Consent Agenda
A. Minutes of June 27, 2017
Informational
A. Activity Report

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July 25, 2017
Consent Agenda
A. Minutes of July 11, 2017
Informational
A. Activity Report – Municipal Court and Financial Quarterly Reports

****

August 8, 2017
Consent Agenda
A. Minutes of July 25, 2017
Informational
A. Activity Report
Executive Session
A. City Manager Quarterly Evaluation

****

August 22, 2017
Consent Agenda
A. Minutes of August 8, 2017
Informational
A. Activity Report

****

September 12, 2017
Council Reports
A. Implementation of Annual City Manager Performance Evaluation
Consent Agenda
A. Minutes of August 22, 2017

Consent Agenda
A. Minutes of August 22, 2017
Department Items
A. Downtown Roseburg Association Annual Report
Informational
A. Activity Report
****

September 26, 2017
Mayor Reports
A. Walk and Bike to School Day Proclamation
Consent Agenda
A. Minutes of September 12, 2017
Informational
A. Activity Report
****

October 10, 2017
Consent Agenda
A. Minutes of September 26, 2017
Informational
A. Activity Report
****

October 24, 2017
Consent Agenda
A. Minutes of October 10, 2017
B. Cancellation of December 26, 2017 Meeting
Informational
A. Activity Report – Municipal Court & Financial Quarterly Reports
****

November 14, 2017
Consent Agenda
A. Minutes of October 24, 2017
Informational
A. Activity Report
Executive Session
A. City Manager Annual Report
****

November 28, 2017
Council Report
A. City Manager's Contract
Consent Agenda
A. Minutes of November 14, 2017
Informational
A. Activity Report
****

December 12, 2016
Consent Agenda
A. Minutes of November 28, 2017
Informational
A. Activity Report
****

December 12, 2016

Mayor Reports

A. Election Results

Consent Agenda

A. Minutes of November 28, 2016

Informational

A. Activity Report

Friday March 25, 2016

Good Friday afternoon everyone. I am off today, but Sheila is finishing up this Friday message. It has been a very interesting week for staff. We participated in meetings of the Partnership for Economic Development, Umpqua Business Center and the leadership subcommittee working on the Med Ed project. We continue to pursue a number of economic development strategies as we concentrate on business retention, expansion and new business opportunities. We are currently working to attract additional destination lodging in the community as one target market, and the Partnership continues to pursue data center siting as a second strategy for new markets. For those of you who were not aware, the Partnership welcomed Wayne Patterson recently as its new Director, replacing Alex Campbell who has moved on to the Governor's office as southern Oregon's regional solutions coordinator.

We are working directly with representatives from the lodging industry and other local businesses to allow them to continue to expand and stay in Roseburg. Notably, we are working on expansion of our enterprise zone to encompass some additional property to facilitate new development and redevelopment. We will then pursue adding an E-Commerce overlay to help a local business expand at a new site in Roseburg. There will be more to come on that later. We have almost completed the negotiations with a local business to purchase the Ward/Post property with some job incentives that we talked about over the last few months. Business Oregon will be participating directly in that retention/expansion project. We hope to have the purchase in front of Council at your April 11th meeting.

We met recently with a local group interested in pursuing space in the core area to provide what is now commonly referred to as a Makers Space. Individuals representing artists, artisans, culinary interests and small construction trades are interested in working together to create an incubator/accelerator program. The program would allow large groups of people to co-locate and combine resources to furnish and equip space that could then be rented/shared space for entrepreneurs to start up new businesses in our community. We are in the very preliminary stages of conversations, but we hope the recent Art Infusion grant that was awarded to NeighborWorks Umpqua might be a catalyst towards this larger endeavor.

The Fire Department and HR are moving forward with the hiring process for the new Administrative Battalion Chief position recently advertised. We are happy with the pool of applicants and look forward to getting back to full staffing in Fire. HR and Public Works have also been busy filling seasonal positions in parks maintenance. Spring is obviously one of the busiest maintenance times for the City as wetter and warmer

weather leads to wet grounds and fast growing grass. It's a great time for the community to be in the parks, but a difficult time to keep up with needs. Softball and baseball for area youth is coming into full swing and adult softball will be starting soon as well. All of our athletic fields will reach capacity pretty quickly.

You should have received a revised agenda on Thursday which added a consent agenda item requesting Council's authorization to extend Pacific Power's franchise through June 30, 2016. Staff has been negotiating with Pacific Power over the past several months and had hoped to have things wrapped up by mid-month, well before the existing franchise expires on April 8, 2016. Unfortunately, due to unforeseen circumstances, meetings we had scheduled earlier this month had to be postponed. This simply didn't leave us enough time to conclude negotiations prior to the April 8th expiration date. Additionally, as part of the negotiations, we have asked Pacific Power for a 2% increase in the franchise fee and they will need time to implement the increase. Extending the franchise through June 30th will not only give us a more convenient effective date of July 1, it will give us the time needed to finalize the negotiations and give Pacific Power time to notify their customers of the upcoming rate increase.

Have a great weekend everyone. We will see you all Monday evening.

State of Oregon Employment Department

Quality Information, Informed Choices

Labor Market Information

www.QualityInfo.org

Douglas County Economic Indicators: March 2016

	February 2016	February 2015	February 2014
Civilian Labor Force	44,784	43,398	44,094
Employed	41,697	39,752	39,115
Unemployed	3,087	3,646	4,979
Unemployment Rates (seasonally adjusted)			
Douglas County	6.4%	8.0%	10.0%
State of Oregon	4.8%	5.8%	7.2%

February 2016 Gains & Losses:

Selected net, over-the-year gains:

- Retail trade: +180
- Construction: +160
- Private education and health services: +150
- Manufacturing: +100
- Local (education) government: +80

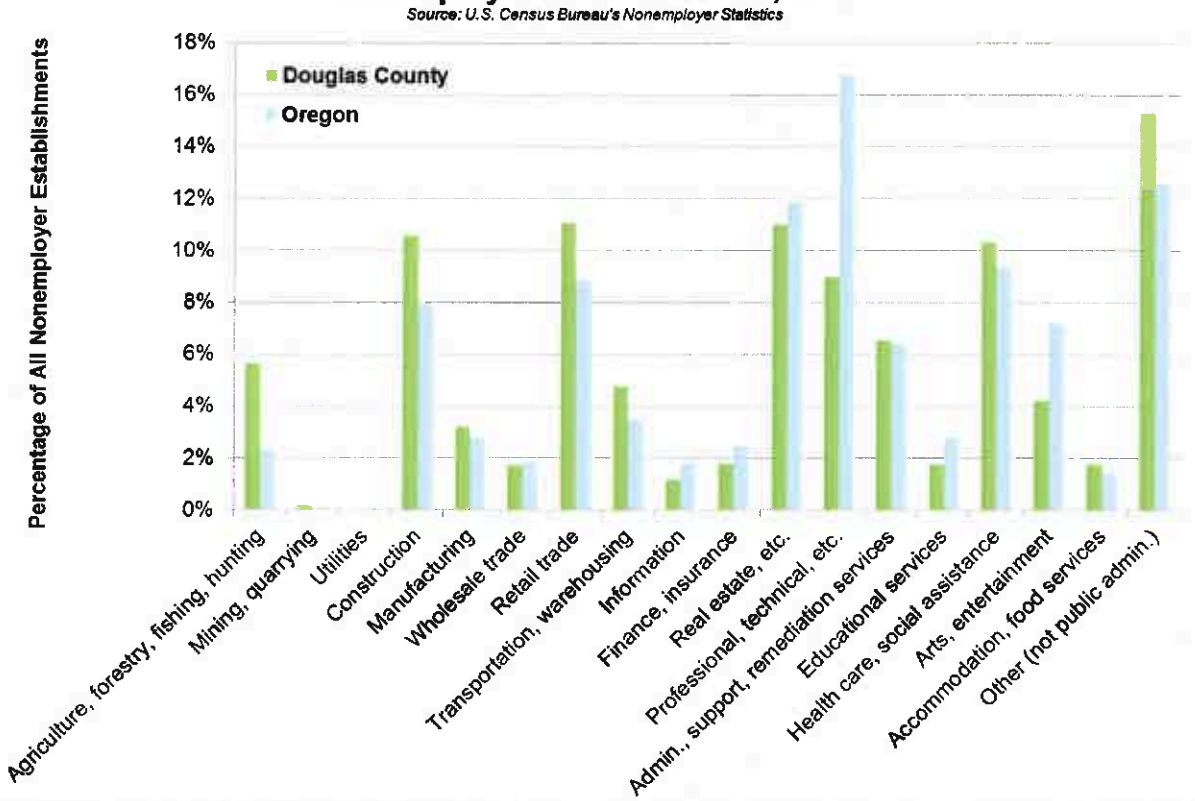
Selected net, over-the-year job losses:

- Mining and logging: -50

Nonemployers are businesses with no paid employees which are subject to federal income tax. Most are self-employed individuals (known as sole proprietorships). In 2013, Douglas County had 5,690 nonemployer establishments; Oregon had 260,438. For private sector businesses having employees: Douglas County had 2,652 establishments; Oregon had 126,274.

Douglas County and Oregon: Nonemployer Establishments, 2013

Source: U.S. Census Bureau's Nonemployer Statistics



To regularly receive this monthly update: visit QualityInfo.org for our new subscription service (see publications tab) or drop me an e-mail or phone!

Annette.I.Shelton-Tiderman@oregon.gov

Workforce Analyst, Oregon Employment Dept.; 541-530-0605 (cell)

Friday April 1, 2016

Good Friday afternoon everyone, and there will be no April fools information contained in this correspondence! It appears our weather has turned into spring this week so the recreational activity has picked up dramatically in our parks. High School softball and baseball are in full swing with activities going on in Stewart Park and Sunshine Park as well as youth activities at Gaddis Park. Youth spring soccer has also started at the Fir Grove soccer complex. I hope you have a chance to take in or participate in some of the student and adult recreational opportunities in the community.

And speaking of Fir Grove Park, Barbara Taylor, Nikki Messenger and I attended the Morning Rotary fundraising kickoff last evening at Brix that will raise money to help us complete the funding for the new spray park/playground that will be located in Fir Grove between the Art Center and play fields. Morning Rotary selected our project this year as its primary project for fundraising and community involvement. I would like to particularly thank Dan Clark and Knut Torvik for their leadership in selecting this project and getting Morning Rotary involved and Stacey Crowe for agreeing to be the fundraising chair. The Rotary fundraising goal is $75,000 which will help support some foundation grant requests that require a local "support" component. To date we have received a grant commitment from the State of Oregon Parks and Recreation Division of $305,000 and have budgeted City resources (Park Improvement Fund and Stewart Trust Fund) in the amount of $175,000. The total estimated project cost is $625,000 leaving a current need of approximately $145,000. Morning Rotary is confident they can raise the $75,000 to provide the final local match for our additional funding requests. THANK YOU to all those involved in this effort.

Nikki had an opportunity this week to spend three days at the Western Region Federal Aviation Administration conference. As you are aware, the FAA has invested nearly $20 million in the Roseburg Regional Airport over the last twenty years through their airport improvement grant process. We have successfully completed the majority of the major grant related projects at the airport and we are line to update our FAA Airport Master Plan in 2017. Establishing and maintaining a positive working relationship with our federal partners is essential for our organization and I greatly appreciate Nikki's attendance at this conference and her efforts to enhance our opportunities at the airport.

HR and the Fire Department administrative staff are continuing to move forward in the hiring process for the Battalion Chief position. They have moved through the first round of interviewing and will go into the next phase of interviews in the next few weeks. It is our hope to have someone on board and ready to begin work around the end of the fiscal year. We will soon be initiating additional hiring processes in public works in anticipation of our increased project work load. Our current CIP indicates that we will be attempting to implement over $10 million in project work through the end of the Urban Renewal Area planning horizon in 2019 and it is important that we complete all of the work in a timely manner. The majority of our projects will be related to Urban Renewal, Water, Storm and Transportation. We will update Council in the near future as to the current state of our transportation system and funding mechanisms so we can have some public policy discussions regarding the community's needs and our ability to meet them.

Friday afternoon The Leadership Committee met to discuss the Office of Justice emergency grant opportunity. The potential funding will be available to reimburse some agencies (including the City) for direct costs associated with October 1st. TLC is now an officially designated Governor's committee established to not only work on the grant opportunities, but more importantly to work on community needs and how to address the ongoing/long term issues related to October 1st. We will meet every two weeks through June or so when the grant application needs to be completed and at least monthly through January 2017. The attached press release outlines some of the information related to the TLC. As we move forward the group will be looking forward at economic development challenges and opportunities as well community resiliency challenges. In the face of this adversity, the community continues to come together to meet challenges and we have established a much better working relationship with all of the groups represented on the TLC.

So, it is 75 degrees and sunny and its light until almost 8:00 PM. Enjoy your evening and your weekend. We will see you all Monday at 4:30 for the work session.

The Leadership Council (TLC)

Of CHART – Douglas County Area Response and Recovery

Tim Freeman
Commissioner
Douglas County

Dr. Walter Nolte
President
Umpqua Community College

Vanessa Becker
Chair
UCC Board of Trustees

Dr. Greg Brigham
Director
ADAPT

John Hanlin
Sheriff
Douglas County

Rick Wesenberg
District Attorney
Douglas County

Greg Marlar
Chief
Douglas County Fire District #2

Bryan Trenkle
Director
Greater Douglas United Way

Lance Colley
City Manager
City of Roseburg

Dave Sabala
Chair
Douglas County Partnership for
Economic Development

Wayne Patterson
Director
Douglas County Partnership for
Economic Development

Michael Rondeau
CEO
Cow Creek Band of Umpqua Indians

Dan Courtney
Chair
Cow Creek Band of Umpqua Indians

Anne Kubisch,
Director
Ford Family Foundation

Michael Lasher
Superintendent
Educational Service District

Dr. Pat Sublette,
Asst. Superintendent
Educational Service District

Dr. Steven Schenewerk,
Pastor
Community Baptist Church

Cedric Hayden
State Representative
House District 7

News for Immediate Release

March 31, 2016

Contact: Douglas County Commissioner Tim Freeman (541) 440-4201
Greater Douglas United Way Director Bryan Trenkle (541) 672-1734
UCC Board of Trustees Chair Vanessa Becker (541) 673-2215

Douglas County, Oregon. At the request of Douglas County citizens, Gov. Kate Brown has offered assistance to develop and support a council of local leaders to help the community through the process of recovering from the Oct. 1, 2015, shootings at Umpqua Community College.

The Leadership Council (TLC) is identifying needs and priorities to build resiliency, strengthen relationships and communication, and help the community prepare for the future. The TLC is responding to state and national funding requests, developing new initiatives and partnerships, and advocating for funding and other resources.

A broad cross section of key individuals and decision makers comprise the group. This includes first responders, UCC leadership, elected officials, foundation and NGO directors, civic and faith community leaders, tribal leaders and medical professionals. The TLC will coordinate with the Community Health and Recovery Team (CHART), an ad hoc community-based group that since October has been serving as an important information forum.

"After the shooting, our community came together to support each other in a way we've never seen before," said Douglas County Commissioner Tim Freeman. "The TLC will give us a structure to strengthen these relationships and do some real good for our community."

The Leadership Council's first task is to request funds from a U.S. Department of Justice Antiterrorism and Emergency Assistance program to reimburse Douglas County area agencies for costs incurred as a result of the UCC tragedy and to fund programs to support the community's recovery. The same program provided the community of Newton, Conn., nearly $8 million in the aftermath of the Sandy Hook shootings.

The TLC is working with a technical adviser from the U.S. Department of Justice to develop the funding request. The group also is charged with identifying resources needed from the state legislature and developing other initiatives with local, state and national foundations.

Bryan Trenkle, executive director of the Greater Douglas United Way, said the TLC's role is to "lead the change as Douglas County's heart, mind and action to move us forward".

Vanessa Becker, UCC Board Chair emphasized that "working together we can achieve more resources and support for UCC and our community."

The Leadership Council will meet twice a month to develop and review grant proposals and other funding opportunities.

END

CITY OF ROSEBURG
BUDGET CALENDAR AND PROCESSING SCHEDULE
FOR FISCAL YEAR 2016-2017

TARGET DATE	ACTION
1. **01/28/16**	**1:00 P.M. – 5:00 P.M.** – Staff Retreat; Distribution of budget preparation manual & forms; budget briefing session; departments begin preparation process
2. **02/08/16**	**7:00 P.M. COUNCIL MEETING (Budget Committee Invited):** Annual Comprehensive Financial Report ("CAFR") presented by City Auditor Tom Davidson; Distribution of Budget User's Guide and calendar; Discussion regarding budget parameters; Finance Director presents Quarterly Report Ending **12/31/2015. *Normally held prior to Staff Retreat*** *(*Mail information to Councilors and Budget Committee members who do not attend the meeting.)*
3. **Week of 02/08/16**	IT meets with individual departments to determine technology needs
4. **03/01/16**	General Fund budgets submitted to City Manager and Finance Director at department head meeting. BG forms outlining grant requests shall be submitted at the same time, but separate from the full department budget.
5. **03/10/16**	Special Fund budgets submitted to City Manager and Finance Director.
6. **03/15/16**	Finance Director completes review of departmental budgets and advises City Manager of any uncommitted revenues. If the City Manager and Finance Director determine funding will be available, Staff issues news release indicating non-profit organizations may apply for contributions.
7. **03/16 – 03/18/16**	Departments meet with City Manager to review departmental budgets
8. **03/25/16**	City Manager completes review of operating sections of departmental budgets; begins revenue projections and directs expenditure adjustments
9. **04/04/16**	*Notice of **05/03/16**-- Budget Committee Meeting/Public Hearing on *Possible* Uses of State Revenue Sharing ***mailed*** to Budget Committee with reminder of meeting schedule and News-Review for 1st publication on 4/11/16 **and** *posted on City's website* **(ORS 294.426 requires publication no more than 30 days prior to hearing & allows for posting on City website rather than 2nd newspaper publication)**
10. **04/11/16**	Notice of 05/03/16 - Budget Committee Meeting/Public Hearing on Possible Uses of State Revenue Sharing ***published*** in News-Review
11. **04/13/16**	Non-profit organization grant applications due. City Manager & Finance Director balance & complete proposed budget; Manager prepares Budget Message for City and Urban Renewal Agency
12. **04/18/16**	**4:30 P.M. – 6:00 P.M. Budget Committee Training Session**

CITY OF ROSEBURG
BUDGET CALENDAR AND PROCESSING SCHEDULE
FOR FISCAL YEAR 2016-2017– CONTINUED

TARGET DATE	ACTION
13. 05/03/16	**7:00 P.M. – 8:30 P.M. First Budget Committee Meeting:** City Manager presents budget message and distributes the proposed budget; Public Hearing on Election to Receive State Revenue Sharing & *Possible* Uses Thereof is held
14. 05/10/16	**7:00 P.M. – 10:00 P.M. Second Budget Committee Meeting:** Individual departments begin review of their respective portions of the budget
15. 05/11/16 & 05/12/16	**700 P.M. – 10:00 P.M. Budget Committee Meetings continue as necessary** *****Budget Committee must hold final session and approve the proposed budget by 5/13/16***
16. 05/16/16	Notify News-Review of space needed for budget summary publication
17. 05/20/16	***Mail*** Notice of **06/13/16** -- Public Hearing on *Proposed* Uses of Revenue Sharing and Detailed Summary of Budget as Approved by the Budget Committee to News-Review to be published on **5/29/16**ORS 294.448 requires notice to be published not less than 5 days and not more than 25 days, prior to the hearing; and post on City's website**
18. 05/29/16	Detailed summary of budget (as approved by the Budget Committee) and notice of **06/13/16** Public Hearing on *Proposed* Uses of Revenue Sharing ***published*** in News-Review
19. 06/13/16	**7:00 P.M. Council Meeting:** Council holds Public Hearing on *Proposed* Uses of Revenue Sharing & Proposed Budget as Approved by the Budget Committee and adopts a resolution electing to receive state revenue sharing & adopting the final budget ****pursuant to ORS 221.770**
20. 07/1/16	Send required forms to County Assessor pursuant to ORS 294.555 and Certification of Public Hearings Before the Budget Committee & Council on Possible & Proposed Uses of Revenue Sharing and the Resolution Electing to Receive Revenue Sharing to the State Executive Dept. ***Deadline is 07/15**
21. 07/8/16	File 1 copy of budget with Douglas County Clerk; 2 with DC Library