

**CITY OF ROSEBURG
PARKS AND RECREATION COMMISSION
APRIL 2, 2014**

MINUTES

CALL TO ORDER: Chair Bob Cotterell called the meeting of the City of Roseburg Parks and Recreation Commission to order at 8:15 a.m. Wednesday, April 2, 2014, in the Third Floor Conference Room at City Hall.

ROLL CALL: **Present:** Chair Bob Cotterell, Commissioners Leila Heislein, Bob Walker, Kyle Bailey, Bob Grubbs, Diana Wales, and Marty Verberkmoes

Absent: None

Attending Staff: City Manager Lance Colley, Public Works Director Nikki Messenger, Parks and Recreation Program Manager Barbara Taylor, and Department Technician Chanelle Rogers

Others Present: Citizen Ashley Hicks

APPROVAL OF MINUTES: Bailey moved to approve the minutes of the March 5, 2014 Parks and Recreation Commission meeting with correction. The motion was seconded by Verberkmoes and carried unanimously.

DISCUSSION ITEMS:

American Legion Ballpark: Lion's Club pavilion project: Taylor informed that the American Legion Baseball and the Roseburg Lion's Club would like to construct an open-sided permanent covering. The covered pavilion area will be used for picnic tables and also for the storage of some of their equipment used at the concession stand. Cotterell asked if the project was being funded entirely by the American Legion. Taylor replied yes the American Legion was funding the whole project. Cotterell questioned if the project would be completed this year. Taylor stated that yes they plan to complete it this year. Grubbs inquired if there were any plans to expand the park in the area they are proposing the structure. Taylor said no plans in that area and she was not aware of any future plans that American Legion might have for that area.

MOTION: Verberkmoes moved to allow American Legion Baseball to construct a pavilion area adjacent to the Lion's Den Concessions; with the condition that the required building permit is obtained prior to the project beginning. Motion was seconded by Grubbs and carried unanimously.

AUDIENCE PARTICIPATION: Ashley Hicks wanted to inform the commission of a planting event that will be taking place at the property south of Micelli Park on April 26, 2014 starting at 10:00 am. Discussion ensued regarding the clean-up project area.

INFORMATIONAL: Taylor stated the Micelli playground project is underway.

BUSINESS FROM THE COMMISSION: Heislein inquired about an Arbor Day event. Taylor informed that Parks Superintendent Tracy Pope was working on a project but wasn't sure exactly what it was. Heislein also asked about the City becoming a Tree City. Messenger said that was put on hold and staff has not received direction to proceed at this point.

ADJOURNMENT: Meeting adjourned at 8:35 a.m.

Chanelle Rogers

Chanelle Rogers, Public Works Department Technician



CITY OF ROSEBURG MEMORANDUM



DATE: May 7, 2014
TO: Parks & Recreation Commission
FROM: Barbara Taylor, Parks & Recreation Program Manager
SUBJECT: Park Tour

ISSUE STATEMENT AND SUMMARY

In lieu of the regular May 7th Parks Commission meeting, the Commissioners and City staff will do site visitations to existing park facilities in the north and west areas of Roseburg.

BACKGROUND/ANALYSIS

The 2008 Parks Master Plan was developed to guide the City of Roseburg in continuing to provide quality parks and recreation facilities that meet the needs of the population over the next two decades. Within the Parks Master Plan are short and long term recommendations for each park site, along with possible implementation strategies.

Parks that will likely be visited are Gaddis Park, Quintus Park and Brown Park. Attached is a map of existing City parks.

TIMING

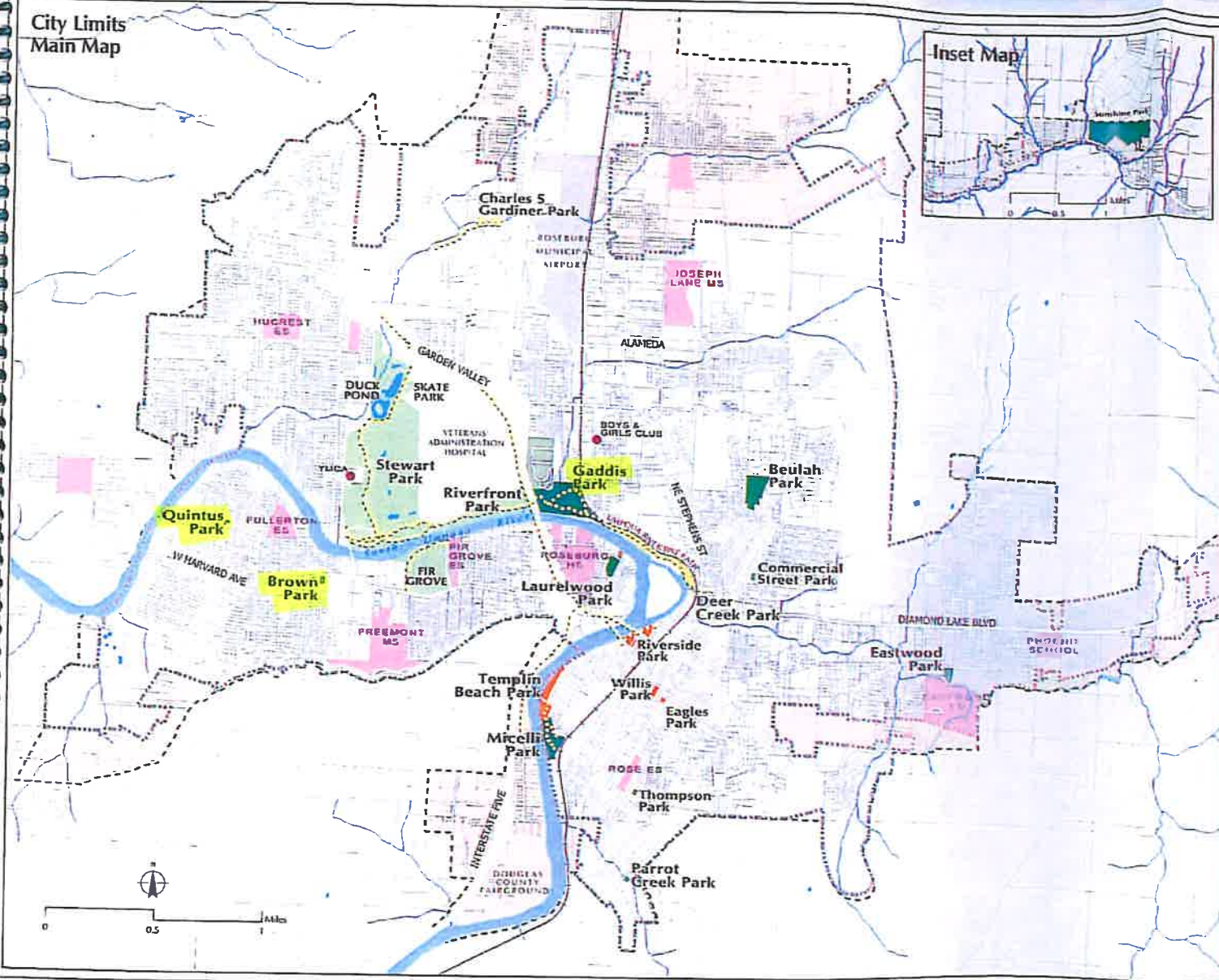
Please plan to meet at 8:15 am on Wednesday, May 7th. Commission members and staff will meet at the city employee / public parking lot area located on the north side of Court Street. This parking area is between City Hall and the Public Safety Center, a block north (downhill) of Douglas Avenue. A map showing the location of the meeting/parking area is attached.

Transportation to the parks will be provided.

ATTACHMENTS

- A. Map of existing City parks
- B. Map showing location to meet

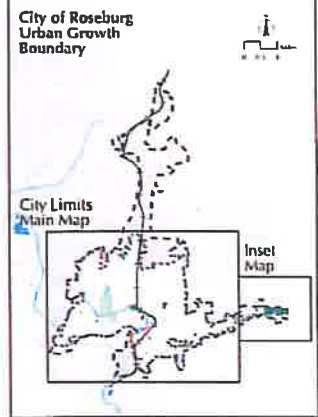
City Limits
Main Map



**Parks & Recreation
Master Plan**
City of Roseburg, Oregon

**Map 1: Existing Parks
& Facilities System**

- | | |
|-------------------|----------------------------------|
| Regional Park | Existing Bldg/
Pre-Urban Path |
| Community Park | Railroad |
| Neighborhood Park | City Limits |
| Mini Park | UGB |
| Greenway | Stream |
| Special Use Areas | River |
| Undeveloped Park | School Property |



Data Source: City of Roseburg GIS
March 2008

PUBLIC SAFETY CENTER EVENT PARKING

- 1 - OVERPARK: No time limit parking on first floor
- 2 - 400 BLOCK ROSE: No time limit parking
- 3 - PBC PARKING: Four 30-minute spaces, and Eighteen 2-hour spaces
- 4 - ROSE/COURT PARKING: Eighteen 2-hour spaces QR obtain pass from Fire Staff Assistant for events beyond two hours
- 5 - EMPLOYEES ONLY: Parking Prohibited



* Please call 541-482-6727 for obtaining pass.



There is public '2 hour' parking available along the west side of the city employee parking lot, at the area above marked with the number '4'.

The transportation van will be parked in this area also.