



VOLUNTEER OPPORTUNITY ***City of Roseburg, Oregon***

VOLUNTEERS IN POLICE SERVICE (VIPS)

DEFINITION: Under supervision, performs non-sworn services in support of the Roseburg Police Department.

SUPERVISION RECEIVED: Works under the supervision of the Administrative Sergeant. Work may be performed with some independence and VIPS may be responsible for completion of some jobs without specific instruction or guidance.

TYPICAL EXAMPLES OF WORK: Support work may include:

- Handling abandoned vehicle complaints
- Enforcing parking violations and handicapped parking in business lots
- Conducting vacation house checks
- Fingerprinting for employment purposes
- Cold case follow up
- Traffic control and assistance with traffic collisions
- Assisting with major events like Music on the Half Shell, Graffiti Night, and other large community functions
- Assisting patrol with animals left in vehicles on hot days
- Assistance with community events

MINIMUM QUALIFICATIONS: Applicant must possess a valid Oregon Driver's License. High school graduation or GED equivalent. Ability to pass criminal background check.

How To Apply: Complete an application form available via one of the following methods.

In-Person: *Roseburg Police Department*

700 SE Douglas Avenue, Roseburg, OR 97470

Download from: www.cityofroseburg.org, click on *Employment*

Email: rpdpio@cityofroseburg.org