

CITY CONNECTION



State of the City Message by Mayor Larry Rich

January 2015

INSIDE

While Roseburg has experienced some changes in the last year, we have even bigger ones ahead. These transformations will help to reshape our town and bring about the vibrancy and growth which are important for a healthy economy as well as for maintaining the quality of life for those who call Roseburg home.

City Administration Staff, comprised of City Manager Lance Colley, City Recorder Sheila Cox, Human Resources Director John VanWinkle and Management Technician Debi Davidson, have once again successfully worked to provide direct services to our citizens while helping to accomplish the goals set by the City Council.

City Recorder Sheila Cox processed over 200 business registrations, 14 rolls of microfilm, 16 OLCC licenses, 18 special OLCC permits, approximately 66 formal (and many more informal) public information requests, 54 special permits, 22 ordinances and 16 resolutions. Along with a citizen advisory committee, the City Recorder prepared the rules and regulations under which medical marijuana dispensaries would operate. Because it was an election year, she also worked with candidates for Mayor and City Council positions.

Human Resources Director John VanWinkle handled a number of personnel changes which involved recruiting, screening and hiring 12 regular employees, promoting/transferring 11 current

employees to new positions and transitioning 11 others from City employment. He also assisted the Fire Department with the promotion of a new Fire Chief, an Assistant Chief and two Battalion Chiefs and assisted Councilor Marty Katz in updating the evaluation form for the City Manager. Despite being kept busy with these tasks, Director VanWinkle still found time to work with the City's Wellness Committee in organizing a number of events for City employees including a Red Cross blood drive, golf scramble, bowling tournament, Trail Day hike, biometric screening and wellness walks. Also for the thirteenth time, Roseburg received the League of Oregon Cities Safety Award.

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Mayor's State of the City Message

Finance Director Ron Harker, who is also responsible for Finance/Information Technology and the Municipal Court system, selected a vendor and completed a contract for new integrated financial software which includes financial, accounts payable, personnel, utility billing and court management suites. And perhaps most importantly, a new Fund Balance Policy was established. Based on industry best practices, the policy enables the City to more effectively align current and future assets with community service demands. Mechanisms were established to deal with both shortfalls and surpluses of the twenty percent target. Congratulations go out once again for earning the Government Finance Officers' Association Award for "Excellence in Financial Reporting" for the twenty-first consecutive time.



Patricia Loegering, selected to be the new Airport Manager after the retirement of former Direc-

tor Mike Danielle, oversaw several projects including replacing the airport sign at the north end of the airport; sealing and repainting the runway, north runups and taxiway feed-thrus; and completing phase 1 of the south apron repaving project which was funded by an FAA grant and 20% matching funds from the City. The second and final phase of repaving is scheduled for the spring. Additionally, airport operations took over responsibility for the General Marion Carl Memorial and worked on improving and updating the airport website.



Community Development Director Brian Davis and his staff focused on four major projects this past year. In partnership with NeighborWorks Umpqua and UCAN, 55 housing units, known as the Eagle Landing Apartments, were built on the VA campus in order to address the needs of homeless veterans in our area. The

development is made up of 44 one bedroom, 10 two and three bedroom units, a manager's unit and a community building. By opening day, 90% of the units had already been leased.



Another round of facade grants from the Urban Renewal Fund helped business owners improve the appearance of their buildings. Beginning in 2009 and continuing at least through the 2014-15 fiscal year, the grant provides up to a third of the funding for these improvements. Scott Kelly of Paul O'Brien Winery used the grant to help with renovations to the old Chevy dealership building on the corner of Oak and Pine Streets. This new facade welcomes incoming downtown traffic and will contribute to a more attractive gateway into our City. Even smaller businesses benefited from the program. A building in the 500 block of Main Street

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which houses Scott Harvey Engineering, Geter Done Hair Salon, and Umpqua Watersheds received a small grant for paint and signage.



And finally, Community Development, in partnership with Douglas County, provided online zoning information for individual properties. This should eliminate about 20% of the calls made to the department while at the same time making it easier and faster for customers to receive this information.



A third project focused on the locations for medical marijuana dispensaries. While the state restricts dispensaries from within 1000 feet of each other and from any K-12 school, the City Council implemented additional local restrictions. Dispensaries would also be restricted from within 1000 feet of any non-district school such as Phoenix or Cobb Street; from within 500 feet of land which has been zoned as public reserve such as parks and open spaces; and from within 200 feet of any residential neighborhood. These last two restrictions can be eased if the dispensaries are separated by major arterial streets such as Stewart Parkway and Diamond Lake Boulevard.

Retirements from the Fire Department resulted in the promotion of Gregg Timm to Chief and Steve Brewer to Assistant Chief. The department was kept busy with building new relationships, enhancing personnel training and improving community safety which, as always, is a priority. One of the keys to the success of the department is the 3,900 hours of training. A new partnership between Umpqua Community College and thirteen local fire departments resulted in being able to utilize a burn trailer twice a year. This allows crews to practice live fire training including vertical ventilations, trapped firefighter scenarios and forcible entries.



Emergency personnel responded to approximately 4,875 incidents, a 4% increase from 2013. As part of



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the fire prevention program, 590 business inspections were made, and staff reviewed and processed over 200 new business registrations. Finally, medical providers and emergency responders worked with the department to establish a plan for handling a potential infectious disease emergency.

The Police Department, under Chief Jim Burge, implemented a body-worn camera program as an investment in maintaining the good relationship that the department has with its citizens and to document interactions with the public. Not surprisingly, almost all of the complaints received and investigated while officers were wearing these cameras have been shown to be unfounded or not sustained. In an effort to gain a greater understanding of how to better handle calls involving emotionally disturbed individuals, Roseburg Police partnered with the local chapter of the National Alliance on Mental Illness and



brought in two 40-hour Crisis Intervention Team training sessions to Douglas County first responders. The police partnership with the Roseburg School District has grown much stronger with the addition of a second School Resource Officer. Blake Cordell, the newest SRO, is assigned to the middle schools while Officer Brent Harvey is primarily assigned to patrol Roseburg High School. Officer Harvey also received an award from the Oregon Peace Officers Association for saving the life of a woman who was attempting to jump from the Washington Street Bridge in November of 2013.



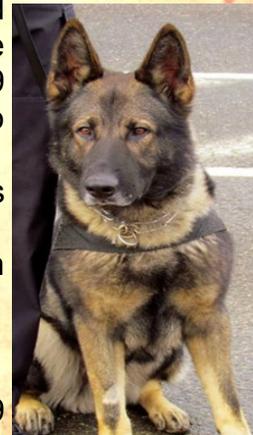
Records staff have been lauded by the Oregon State Police for accurate statistical data submission to the Oregon National Incident Based Reporting System. Every police agency in Oregon is required to submit statistical data to that system as well as to the FBI. The Roseburg Police Department is one of three agencies that has suc-

cessfully submitted error-free data.



The K9 patrol continues to be a productive resource to the department although due to passage of a bill allowing for the recreational use of marijuana, Dora, our narcotics K9 who is trained to alert to the scent of marijuana, will need to be replaced. Dora will be transferred to the Douglas County Sheriff's Office for service in their jail. Thanks to the private donation of \$7500, the city will replace her with a non-marijuana detecting dog. At some point, the department will also need

to replace Patrol K9 Helix who retired and is enjoying life with Officer Todd Crouse's family. K9



Mayor's State of the City Message

lago is still on patrol and is doing a great job.

Detectives responded to four activations of the Major Crimes Team including two homicides and an officer involved shooting on the Oregon Coast.

Volunteers in Police Service, also known as VIPS, continues to be a valuable asset to the Department and the community. VIPS contributed 1,460 hours and drove their personal vehicles over 8,700 miles while commuting to and from the Department. They handled 107 abandoned vehicle complaints, issued 462 warnings for handicap parking violations, performed 55 vacation house checks and assisted with traffic and parking control at special events. Roseburg Area



Youth Services or RAYS, in place since 2007, is a partnership between

Douglas County Juvenile Department and the Roseburg Police Department. The program targets first-time offenders for substance abuse violations and misdemeanor crimes. Utilizing a peer court model, the program handled 77 new cases last year and held more youth court sessions than any other youth court program in Oregon.



RAYS has been successful because of the tremendous support from the community, donations from local businesses, and the youth and adult volunteers who have contributed many service hours. This year 100% of the young people referred to RAYS were attending school, had graduated or received a GED, and/or were employed by the time their cases were closed. 97% completed all of their community service resulting in 432 hours of work worth \$3,731.20.

Public Works Director Nikki Messenger and her staff received over 2,900 calls for service and responded to almost 1,600 work order requests for maintenance crews. They also assisted

with 104 reservations for park usage. A new traffic signal at the intersection of Stephens and Chestnut



Streets was installed which will replace an old signal near the same location. The first phase of the Harvard/Balf Street Storm Drainage Project was completed which will eventually help alleviate drainage issues. And finally a new retaining wall is nearing completion on Court Street, replacing one that had fallen over. The Water Division of the Public Works Department has continued to replace water meters which have been identified as needing replacement.

The Parks and Recreation Division has completed



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several projects funded by \$1.95 million dollars in grant money. A play structure and related amenities at Micelli Park were installed thanks to a grant from Umpqua Bank. Eastwood Park al-



so received extensive improvements including a new, larger playground, sidewalks, benches and picnic tables.

The City once again teamed with other entities to bring affordable recreation programs to residents. US Cellular and several local sponsors provided free Movies in the Park, and Golf Course Builders of America provided grant money to Sticks for Kids, a program that provides free golf clubs to children. The Division also was actively involved in the Roseburg



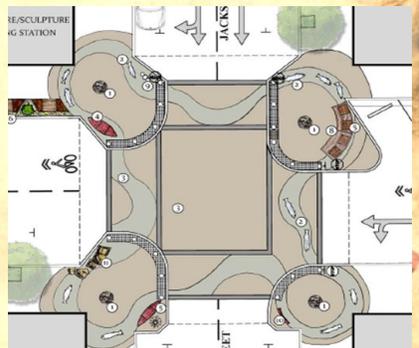
Hometown 4th of July celebration and was a partner in the second annual Umpqua River Run.

As I mentioned earlier, huge changes are in store for our citizens. One of the largest public works projects in the City's history will begin in the summer of 2015. Labelled the HWY 138 Corridor Project, eight intersections in the downtown area will be redesigned to provide the turning



radius necessary for semi-trucks coming off I-5 to more easily access Diamond Lake Boulevard. This Urban Renewal and ODOT funded project should encourage more commercial development along Diamond Lake Boulevard while at the same time incorporating key elements of the adopted Downtown Roseburg Master Plan. Concurrently, changes will be made to both the Washington and Oak Street bridges. Bike/pedestrian lanes will be widened, and areas will be constructed so that people can sit on benches and overlook the

river. Also a four block area downtown near the post office will be reconfigured and brought up to ADA or Americans with Disabilities Act standards. Front-in angled parking, handicapped parking stalls and additional street lights will be included in this project. Four intersections will each have a theme reflected in the design including logging, rivers, fishing and bicycling.



Mayor's State of the City Message

Another transformation will spotlight the old Douglas Community Hospital site, long an eye



sore for those traveling west on Harvard or coming off the freeway from the north at exit 124. Pri-



ivate funding will be used to transform this property which will then be leased by the state so that all its offices can be housed in one location. And finally another change that could dramatically impact our area involves the possibility of establishing a new college in Roseburg which would offer degrees in allied health sciences. The Partnership for Economic Develop-



ment in Douglas County is researching the feasibility of building such a school which would provide direct employment opportunities to over 200 individuals, attract more students to our area, and bolster the enrollment at UCC. One potential site is located downtown and would add to the revival of the city center. Last, I would like to welcome our newly elected City Councilors—Alison Eggers representing Ward 1 and John McDonald representing Ward 3.

As we look ahead to 2015, we don't need to simply accept change; our challenge as we move our City forward is to desire it, seek it, and work for it. And together, these changes will continue to ensure that Roseburg remains one of the best small towns in Oregon.

Respectfully,

Larry Rich
Mayor



City Manager's Message

Once again we head into the winter months looking forward to a busy spring construction schedule. In keeping with our City Council goals to provide for sustainable infrastructure and to implement our Urban Renewal five-year Capital Improvement Plan, a number of major projects will start soon. We meet this month with Staff and Council to revisit our current goals and establish new goals for the next couple of years. Our current goals, adopted by Council in February 2013 include:

- ⇒ Identify and Implement Long-term Infrastructure Funding Mechanisms to Ensure the City can meet Long-term Infrastructure System Sustainability.
- ⇒ Develop Strategies to Provide Long-term Operational Stability and Sustainability.
- ⇒ Update and Implement the Urban Renewal Financial and Project Plan and Evaluate Establishment of an Additional Plan Area.
- ⇒ Citywide Beautification.
- ⇒ Define and Establish Business Friendly and Improved City Image.

The City continues working with ODOT to provide funding for the Highway 138 corridor construction project. This project, funded through the City's

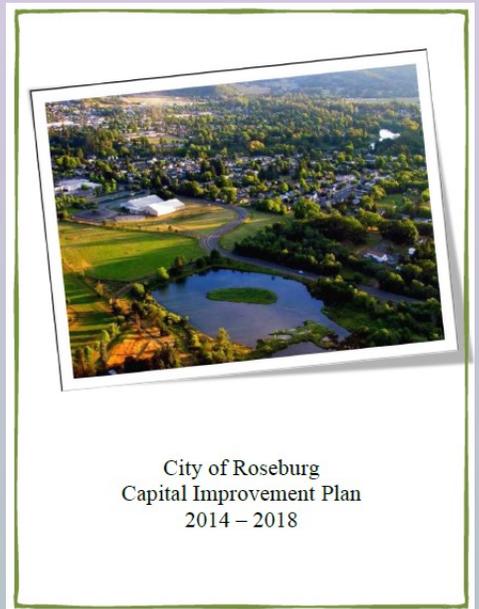
Urban Renewal Agency, ODOT transportation enhancement funds and the ODOT STIP process provides for improvements on Oak and Washington Avenues from the west end of the bridges through the intersection at Diamond Lake Boulevard. Citizen input and design work started a number of years ago. The final funding package was approved last year and final design work complete. The project will likely take two construction seasons. While this will cause disruption to the transportation system during construction, there are significant long-term benefits to the community.

In addition to the 138 Corridor project, the City will reconstruct intersections and provide enhancements throughout a connecting five block segment of the downtown area. The project begins east of Stephens Street and include intersec-



tions at Jackson and Main Streets on Oak and Washington Avenues as well as im-

provements to Kane Street between Oak and Washington. The project was introduced to the public at a series of public meetings during 2014 which culminated in an open house in mid-December to show the community the final design and project layout. This project has been in the works since initial downtown planning took place in the late 1990s but was awaiting funding. This and other projects downtown were included in the Urban Renewal Plan when it was amended to include the downtown core area.



City of Roseburg
Capital Improvement Plan
2014 – 2018

The City's Capital Improvement Plan, which can be found on our website at www.cityofroseburg.org also includes projects funded through our water utility, our storm drainage utility, the airport and our parks system. We anticipate spending just over \$10 million on infrastructure improvements

City Manager's Message

in the next fiscal year. Just over \$3 million of the resources will continue to come from Urban Renewal. The current Urban Renewal Area funding will end in 2019. Council will consider the benefits of establishing a separate and new plan area during 2015. Council will also consider a couple of other infrastructure funding options over the course of the next year in an effort to meet the community's need for street preservation and improvements.

We spent a great deal of time over the last six months evaluating the City's current financial position as it relates not only to infrastructure funding, but also to our operational stability and sustainability. After all, the primary purpose of local government is to provide necessary services to its citizens, and for the most part, that means public service employees. Most folks immediately think of our police and fire service employees when they think of City government. They provide a tremendous service and help provide for the public's safety. But there are many other City staff who touch the lives of our citizens in a positive way every day as well.

Consider the great transportation system we have in Roseburg. While new streets and overlays are provided through

third party contractors, every day street maintenance, cleaning and patching is done by City staff. These folks respond during inclement weather and emergency situations and to calls for service throughout the community's street system. The park employees provide daily maintenance, project development and recreational opportunities for young and old alike. Through partnerships with non-profits and citizen volunteers, the City helps provide the summer Music on the Half Shell series, the Roseburg



Hometown 4th of July celebration, and almost daily exercise program options throughout the community. Every day our water treatment plant delivers great quality safe drinking water to our citizens throughout the urban growth area, sometimes reaching 10 million gallons per day. So, while we appreciate the support for our public safety officers, please consider this my "pat on the back" for these other hardworking service providers that help make eve-

ry day in Roseburg better for their efforts.

We will continue over the next year(s) to provide transparent City government and work to share information with the community and to get citizen input relating to our projects and the services we provide. It is an essential part of local government that we work together to provide cost effective products and services that the community desires. So please help us help you to continue to make Roseburg a great place to live, work and play!

Respectfully,

C. Lance Colley
City Manger



Ordinances

The following are the Ordinances passed by the Roseburg City Council during the last six months of calendar year 2014

“ORDINANCE”: A written directive or act of a governing body. Ordinances have the full effect of law within the local government’s boundaries, provided they do not conflict with a state statute or constitutional provision. An ordinance has two readings at Council prior to being voted on by the Council. An ordinance becomes effective 30 days after the second reading, unless an emergency is declared which enables the Ordinance to become effective immediately or on a specific date.

Ordinance No. 3430: “An Ordinance Amending Section 9.08.070 of the Roseburg Municipal Code Regarding Taxicab Driver’s Permit,” adopted August 11, 2014.

Ordinance No. 3431: “An Ordinance Amending Subsection 7.06.105(B) of Roseburg Municipal Code Regarding Derelict Building Standards,” adopted August 11, 2014.

Ordinance No. 3432: “An Ordinance Granting a Telecommunication Franchise to Accessline Communications

Corporation dba Voice Telco Services Effective Retroactively to April 1, 2014,” adopted August 11, 2014.

Ordinance No. 3433: “An Ordinance Amending the Roseburg Land Use and Development Ordinance for the Provision of Medical Marijuana Dispensaries and Declaring an Effective Date of November 1, 2014,” adopted September 22, 2014.

Ordinance No. 3434: “An Ordinance Adding Chapter 9.14 to the Roseburg Municipal Code to Establish Regulations Relating to the Operation of Medical Marijuana Dispensaries and Declaring an Effective Date of November 1, 2014,” adopted September 22, 2014.

Ordinance No. 3435: “An Ordinance Repealing Ordinance No. 3427 and Lifting the Moratorium on Medical Marijuana Facilities Effective November 1, 2014,” adopted September 22, 2014.

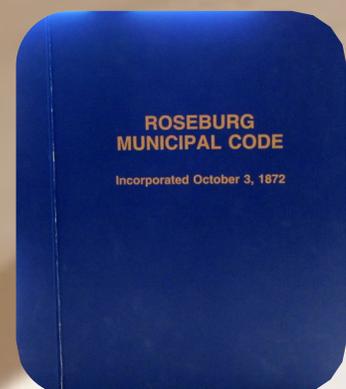
Ordinance No. 3436: “An Ordinance Declaring a Comprehensive Plan Amendment and Zone Change for a Property Located Along w Harvard Avenue,” adopted October 27, 2014.

Ordinance No. 3437: “An Ordinance Repealing Roseburg Municipal Code Chapter 3.24 Regarding the Small Business Development Loan Program,” adopted October 27, 2014.

Ordinance No. 3438: “An Ordinance Adding Chapter 9.15 to the Roseburg Municipal Code Establishing a Tax on the Sale of Marijuana and Marijuana-Infused Products in the City of Roseburg,” adopted October 27, 2014.

Ordinance No. 3439: “An Ordinance Granting a Telecommunication Franchise to Ionex Communications North, Inc. Effective Retroactively to April 1, 2014,” adopted November 10, 2014.

Ordinance No. 3440: “An Declaring a Comprehensive Plan Amendment and Zone Change for Property Located Along NE Vine Street,” adopted December 8, 2014.



2014 General Election Results

As a result of the November General Election, there will be a couple changes in the City's representation.

The citizens re-elected Mayor Larry Rich to his ninth term.



Ward 1 (northeast quadrant of the City bounded by Diamond Lake Boulevard over to the east side of Interstate 5): Councilor Ken Fazio, who was appointed in August 2013 to fulfill the unexpired term of Ken Averett, was elected to complete that term through December 2014. Alison Eggers was elected to fill a full four-year term through December 2018.

Ward 2 (northwest area bounded on the east by Interstate 5, over through the Hucrest neighborhood): Councilor Marty Katz holds the only position that was not included on the ballot and continues to serve through

December 2016. Tom Ryan was re-elected to another term to represent Ward 2 through December 2018.



Ward 3 (west Roseburg, all neighborhoods extending from Harvard, bounded on the east and north by the South Umpqua River): Victoria Hawks, who was appointed in January 2014 to complete the unexpired term of Rick Coen, was elected to complete that term through December 2016. John McDonald was elected to a full four-year term to replace incumbent Bob Cotterell.



Ward 4 (southeast Roseburg surrounding downtown): Lew Marks, also a mid-term appointee

in March 2013, was elected to fulfill that position's term through December 2016. Steve Kaser was elected to another full four year term.

With the exception of newly-elected Councilor John McDonald who is serving a National Guard deployment through mid-February and Marty Katz whose position was not on the ballot, these elected officials were sworn into office on January 2 and 5, 2015 by City Recorder Sheila Cox.

On behalf of the Mayor, City Council and City Staff, we offer deep gratitude to Bob Cotterell for his service. Knowing Bob, it won't be long before he takes up another (or many more) project(s) on behalf of his community. Good luck, Bob, and welcome to Alison and John.



Resolutions

The following are the Resolutions passed by the Roseburg City Council during the last six months of calendar year 2014

“RESOLUTION”: An order of a governing body; requires less legal formality than an Ordinance. Statutes or City Charter specify which actions must be by Ordinance and which may be by Resolution. For cities, revenue-raising measures such as taxes, special assessments and service charges are always imposed by Ordinance; fee amendments, however, are made by Resolution. Prior to adoption, a Resolution only needs to be read before the City Council once (by title only, if no member of the Council objects).

Resolution No. 2014-11: “A Resolution Authorizing and Supporting Application for an Oregon Parks and Recreation Department Recreational Trails Program Grant,” adopted July 14, 2014.



Resolution No. 2014-12: “A Resolution Amending Resolution No. 92-13 Regarding Derelict Building Fees,” adopted July 28, 2014.



Resolution No. 2014-13: “A Resolution Authorizing Acceptance of a Grant Offer From the Federal Aviation Administration in the Maximum Amount of \$1,550,000 to be Used Towards the Apron and Taxilanes Rehabilitation and Airspace Analysis, AIP #3-41-0054-022, in the Development of the Roseburg Regional Airport,” July 28, 2014.



Resolution No. 2014-14: “A Resolution Amending Resolution No. 92-13 Regarding Fees for Medical Marijuana

Dispensaries,” adopted September 22, 2014.

Resolution No. 2014-15: “A Resolution Adopting the 2015-2017 City of Roseburg Disadvantaged Business Enterprise (DBE) Program Goal,” adopted September 22, 2014.

Resolution No. 2014-16: “A Resolution Adopting a Fund Balance Policy,” adopted September 22, 2014.



Complete copies or more information regarding City Ordinances and Resolutions may be obtained through the City Manager’s Office on the third floor of City Hall, 900 SE Douglas Avenue, Roseburg; by calling 541/492-6866 or requested via e-mail sent to ddavidson@cityofroseburg.org.

The City of Roseburg 100 Years Ago...

January to June 1915

Mayor: *Napoleon Rice*

City Recorder: *Carl Wimberly*

Ordinance 605 - Providing closing hours for certain businesses and callings. It shall be unlawful for any business house, theatre, cigar store, billiard or pool room, shooting gallery, or bowling alley, card room or any public room where cards or games are played, to keep open or to allow games, billiards, pool or exhibitions to be played between the hours of 12 midnight and 6 a.m. the following day on any day.

Ordinance 607 - It shall be unlawful for any person or persons, firm or corporation to introduce any electric lighting or power wire, circuit or apparatus under any awning or in any building or portion thereof within the corporate limits of the City unless the same shall have been installed in accordance with the rules and requirements adopted by the National Board of Fire Underwriters.

Ordinance 609 - Prevent the exhibition of immoral, obscene, indecent or gruesome shows, plays, entertainments

and moving pictures: providing a board of censorship and providing a penalty. Any person, persons or corporation violating any of the provisions shall be punished by a fine of not less than \$5 or more than \$100 or by imprisonment in the City Jail of not less than 2 days or more than 30 or by both such fine and imprisonment.

Ordinance 614 - It shall be unlawful for any firm, person or corporation to do posting, painting, tacking, hanging and distributing of advertising matter within the city limit for any purpose for which advertising matter such as signs, posters, circulars, dodgers, cards, bills or other devises are used, calculated to attract the attention of the public without first obtaining from the City a license. Violators could be fined \$100 or up to 50 days in jail.



Preparedness: It's YOUR Responsibility!

What would you do if there was a fire at your home or place of business right now? Would you know how to escape safely? Chances are that you would, because this is something that you and your family or co-workers have rehearsed or possibly discussed in the past, and you have a plan in place. How about if there was an earthquake? What would you do in the event of a large-scale hazardous materials spill? How about a violent attack from a customer, disgruntled co-worker or criminal?

Some of the above scenarios may seem extreme and uncommon, but they happen more often than most people would like to consider. Living in the Pacific Northwest, we are not strangers to fires, floods, earthquakes or even acts of violence, and although these emergencies may seem different on the surface, they all have one thing in common; they can be survived. The trick, however, is to be prepared, and the best time to start preparing for such events is now, before they happen.

Whether the disaster is small and personal (a power outage or fire at your house), to large and more far-reaching (a large-scale disaster that knocks out utilities and public services for

an extended period), all emergencies and disasters share one common trait - if you can identify your needs now, you can plan for them and lessen the impact of the event on you, your family and your business.

So, how do you start? Consider the following six steps, which will take you from a state of non-prepared to the beginnings of self-reliance, and ultimately, better peace of mind.

1. Make a Plan:

Identify known and possible risks where you live and work. Determine evacuation routes out of your home; designate meeting places outside your home and your neighborhood; agree on who to call, including out-of-state contacts, after a disaster.

2. Assemble an Emergency Kit:

Keep food and water on hand for at least seven days for every member of your household, and remember to include foods that need minimal cooking and/or refrigeration. Flashlights, gloves, basic tools and a battery powered radio with weather bands are a must, as are extra batteries and dry clothes. Don't forget



prescription medications or the needs of your children and pets.

3. Reduce Hazards:

Conduct home and workplace safety inspections on a regular basis, and maintain safety items like smoke detectors and fire extinguishers. Become more aware of your surroundings and work on mitigating the potential dangers in everyday activities.



4. Learn Skills:

- Take a first-aid class and learn CPR.
- Learn how and when to

Preparedness: It's YOUR Responsibility!

turn off your utilities.

- Learn how to use a fire extinguisher.

5. Practice Drills:

Take the time to practice simple drills with your family and co-workers. If you have never practiced "drop, cover and hold," the likelihood of you performing this "quake safe" action when there is an earthquake is only about 10 percent. Every time you practice, you double your chances of doing the right thing. Establish home evacuation routes and meeting places, and practice these on a regular basis.



6. Develop a Family Reunion Plan:

The biggest cause of anxiety after a disaster is the uncertainty about the well-being of loved ones. Mobile phone relays can break down or get overloaded, so don't rely on them. Text messages will often go through when cell towers

are overwhelmed, but this is not a certainty. Talk with your family now about where you would meet and how you would communicate after a disaster by making a plan. The American Red Cross offers a site where family members, friends, and loved ones can log status updates about each other during a large-scale emergency event: <https://safeandwell.communityos.org>.

So what if you never have the misfortune of being stranded by severe weather, never need to escape a burning building and are never caught in the middle of a violent, human-caused event? Why should you prepare for such possibilities now? The choice is up to you. However, when making your decision, remember that you have insured your house, your car, and most likely your life in the event of unforeseen accidents and tragedies. When you think about it, taking the time to examine potential threats in your area, set a list of priorities and create plans to survive in the event of these threats is not a very big investment, and the payoff is much bigger.

Take the time to assess your needs and preparedness levels. Use the resources you have at hand, such as the in-

ternet, to further research this topic and educate yourself on what you can do now to survive later. Look for terms like "emergency preparedness", "72-hour kit" or "disaster planning". Check out websites like www.fema.gov, www.ready.gov, or www.oregon.gov/OMD/OEM/. All of these sites contain great information and links to other resources which you can use to start planning today for peace of mind tomorrow.

Also, feel free to contact the Roseburg Fire Department for further information on emergency preparedness or fire safety. We can be reached via e-mail at fireprevention@cityofroseburg.org.





NEW FINANCIAL SOFTWARE SUITE COMING

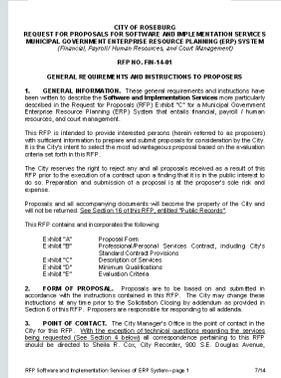
The City recently completed a Request For Proposals (RFP) process to select a fully integrated software system for financial, accounts payable, payroll, personnel, court and utility billing management. The new system will replace the City's legacy systems which consist of a fragmented patchwork of standalone applications; at the core of these systems is an outdated IBM AS400 solution for the City's main financial applications.

Upon completion of the RFP process, the City deemed Tyler Technologies' Incode solution as the best solution for the City and on November 24, 2014 the City Council authorized the City Manager to sign and finalize the terms of the contract.

City Staff is excited for the upcoming migration to the new software solution as it will provide users to achieve optimal operational efficiency and organizational effectiveness. The system will allow workflows to be built upon the City's business rules and will allow real-time access to financial status of projects,

budgets, and fund balances. Additionally, as a fully integrated system, internal controls will be strengthened as the need to prepare manual entries to input transaction information into the general ledger will be eliminated.

The City recognized the need to migrate to a fully integrated system for some time and over the past three years has set aside funds to facilitate this project. The project itself will take approximately eight to ten months to complete.



New Traffic Signal at Chestnut & Stephens Street

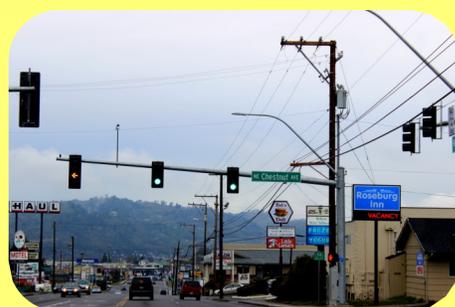
The City recently constructed and activated a new traffic signal at the intersection of Chestnut Street and Stephens Street. The construction was accomplished utilizing a combination of Urban Renewal and Streetlight/Sidewalk funding.

Many people have noticed the new “camera like” devices mounted on the signal mast arms. This signal utilizes video detection to recognize when vehicles are approaching the intersection. Previous technology utilized loops cut into the pavement to detect vehicles approaching the intersection. These video devices do not record images of vehicles entering intersections. They are simply used to let the signal controller know there is a vehicle(s) approaching or waiting at the intersection.

The new signal also utilizes a “Flashing Yellow Arrow” configuration to control left turn movements. As a reminder, below is a description of the left turning driver’s responsibility during each phase found at a flashing yellow arrow intersection.



A **steady red** arrow means STOP. Remain stopped until the signal changes except for turns allowed on red arrow.



A **steady yellow** arrow warns you that the signal is about to turn red. Do not enter the intersection. If you are within the intersection or cannot stop safely, cautiously complete the turn to clear the intersection.



A **flashing yellow** arrow means you may cautiously enter the intersection only to make the movement indicated by the flashing yellow arrow. You must first yield to oncoming traffic, bicyclists, and crossing pedestrians. Carefully determine an adequate gap before making your turn. A flashing yellow arrow means turns are permitted, but you must first yield to oncoming traffic and pedestrians and then proceed with caution.



A **steady green** arrow means you are permitted to proceed and make the movement indicated by the arrow.

*More information about flashing yellow arrows may be found at the following website:
<http://www.oregon.gov/ODOT/HWY/TRAFFIC-ROADWAY/docs/pdf/fya.pdf>*

Eastwood Park Renovation



The renovation of Eastwood Park is nearing completion! The park is located on Douglas Avenue just east of Rifle Range Road and across Deer Creek from Eastwood Elementary School. The park is located on property owned by the Roseburg School District. The City has a long-term lease agreement with the District to maintain the property as a public recreation site. Prior to the project, the park had two swing-sets and a metal climbing structure. Those amenities were installed when the park was built in 1960, and

no longer met safety standards. The current project accomplishes the following:

- ◆ Replace outdated elements in the park
- ◆ Add play equipment for multiple age groups
- ◆ Enhance trail connections and provide signage
- ◆ Improve the edge of the creek to enhance the natural processes of the creek and provide educational opportunities
- ◆ Provide internal pathways, site amenities and equipment that are universally accessible, regardless of ability

The project was partially funded through an Oregon Parks and Recreation Department Local Government Grant. Project cost



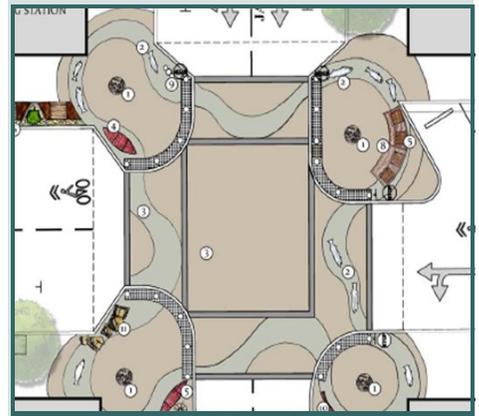
is roughly \$150,000 and grant funds will reimburse up to \$90,000 (60%) of the total. The project is mostly complete, with additional landscaping planned for the spring of 2015.



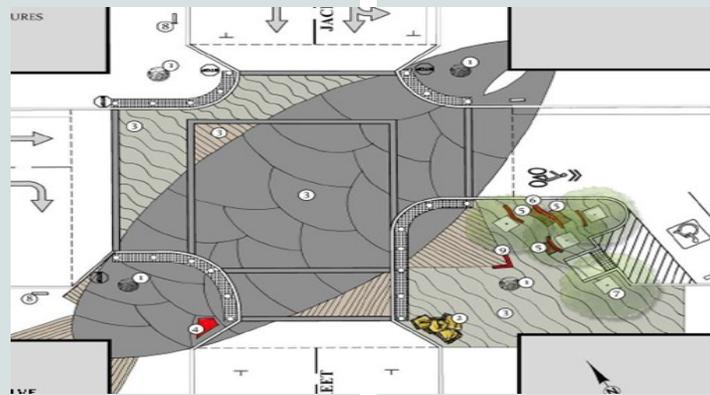
Washington/Oak/Kane Street Improvements

The City is moving forward with an exciting Urban Renewal Project in Downtown Roseburg. This project is scheduled for construction during the summer of 2015 and will focus on a nine block section of Downtown Roseburg. Improvements will be made to the sections of Oak and Washington Avenues located between Stephens and Kane Streets as well as one block of Kane and Rose Streets between Oak and Washington Avenues. The project will incorporate key elements of the adopted Downtown Roseburg Master Plan as well as tie into the proposed improvements of the joint City and ODOT Highway 138 Corridor Solutions Project. Planned improvements include:

- Replacing broken sections of sidewalk
- Improved signage and striping
- RV parking stalls on Rose Street
- Numerous decorative improvements that will be unique to the history of Roseburg and Douglas County



- Bringing the corridor up to current ADA standards
- Providing four blocks of angled parking including ADA parking stalls
- Utility upgrades including new street lights
- Improved bike and pedestrian facilities
- Additional benches
- ADA accessible drinking fountains
- Bike racks
- Street trees



More information on the project can be found at: <http://www.cityofroseburg.org/departments/public-works/projects/>

2014 Airport Projects

Two separate projects were completed this year at the Roseburg Regional Airport, and a third is about half way done. The first project was performed by the Oregon Department of Aviation and included a slurry seal of the airport runway. The slurry seal is considered preventative maintenance to prolong the life of the runway's asphalt surface.

The second project completed was an obstruction survey to identify objects such as trees or other elements that may impact the approach surfaces leading to the airport runway. The intent is to identify the obstructions and then formulate a plan for removing or lighting them to help ensure the safety of our airport users.

The third project is the apron and taxilane rehabilitation project. This project involved a full reconstruction of the north end of the south apron and abutting taxilanes running between the hangars. The project was split into two phases to limit the inconvenience to the affected tenants and to allow the project to span two construction seasons due to weather concerns.

Both the obstruction survey and the apron rehabilitation project were funded through a \$1.55 million grant from the Federal Aviation Administration (90%) with the ten percent matching funds contributed from the Urban Renewal Fund.



Roseburg Police K9 Program

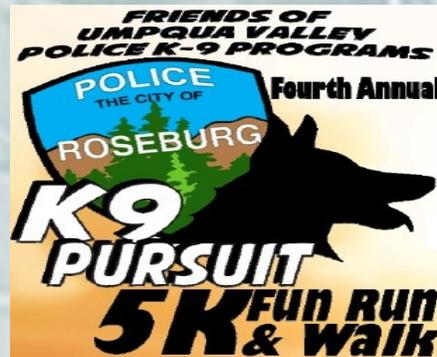
The Roseburg Police Department K-9 program, Douglas County Sheriff's K-9 team and Umpqua Search and Rescue K-9 Association, continued their remarkable records of maintaining the safety of our communities; keeping illegal drugs from reaching our neighborhoods; helping to rescue or recover those who have wandered or are lost; promoting positive community relations, and the K-9 teams performed all of these responsibilities while also continually training with their four-legged partners! A two paw-salute to RPD's K-9 Teams Todd Crouse & Helix, Ryan Dingman & Iago, Travis Dahl & Dora, Douglas County K-9 Team Jon Dorland & Grim, and the USARK-9 Teams for making it your mission to keep us safe from harm!

The year 2014 brought:

- The first ever "Unleashed" event in April at American Legion Field – an opportunity for the public to observe the police K-9 teams interact without the physical constraints of a lead/leash.



- The 4th Annual Roseburg Police Department K9 Pursuit 5K Fun Run & Walk (where runners and walkers grabbed a little exercise with their children and/or dogs).



- A wonderful evening of delicious food and wine, and informative police K-9 demos, at "K9s in the Grapevines" at Reustle Prayer Rock Vineyards.



The year also realized the retirement of RPD K-9 Helix in September and, in November, the unfortunate passing of one of the most dedicated and generous committee members of the Friends of Umpqua



Valley Police K-9 Program, Mary Jean (Jeannie) Haworth. Like the local businesses and community members who have generously donated their time, skills, services, and/or financial support over the past four years to help the Friends of Umpqua Valley Police K-9 Program provide for the needs of local law enforcement canine programs, so too did Jeannie believe in the immeasurable value that skilled canines could bring to police work; Jeannie's belief was so strong that her family asked memorial donations be made to the Roseburg Police Department K-9 program. The selflessness of this community is truly awe-inspiring. Thank you.

In 2015, the Friends' plan a second "Unleashed" event and hope to expand the venue by inviting neighboring county police K-9 programs to participate. Our 5th Annual RPD K-9 Pursuit 5K Fun Run & Walk is planned for the **last Saturday in June** (so please mark your calendars now!). In addition, a couple of surprise events will be scheduled - once known, details will be included on our website: www.uvk9.org. (You can also 'like us' on Facebook; visit the City of Roseburg's website (select the Police Department and then K9 program), or call our message line at (541) 492-6838.

Alcohol Sales and Consumption on City Property



The Municipal Code outlines rules regarding the sale, dispensing and/or consumption of alcohol on

City property. Individuals or non-profit organizations may obtain permission to serve alcohol on public property.

INDOOR EVENT

Special events or temporary sales of alcohol conducted within a City-owned building on non-licensed public property (e.g. Arts Center, UACT Theater) require:

1. Submission of OLCC special event or temporary sales license to the City Manager’s Office at least **3 days** prior to the event. Any late applications shall be denied without exception. The fee is \$10.00 per day.
2. Submission of City’s “Indoor Event Permit Application” at least 3 days prior to the event.
3. Proof of a liquor liability insurance policy, with the City listed as an additional insured in an amount at least equal to statuto-

ry tort limits.

4. Hold harmless and indemnification agreement.
5. Certification that each individual who will dispense the alcohol possesses a current OLCC server permit **or** in the event of a charitable/non-profit organization, proof of volunteer server training as outlined in the event permit.
6. Limitation to beer and wine only.
7. Compliance with all applicable laws, rules and regulations relating to alcohol.

OUTDOOR EVENT

Special events or temporary sales of alcohol held in a City park or in an outside area which will require use or closure of any public right-of-way require:

1. Submission of OLCC special event or temporary sales license to the City Manager’s Office at least **30 days** prior to the event. Any application submitted with less than 30 days’ notice shall be denied – no exceptions. The fee is \$10.00 per day.
2. Submission of City’s “Outdoor Event Permit Application” at least 30 days prior to the event.

3. Compliance with requirements 3 through 7 as listed under “Indoor Event” above.

Event sponsors or caterers that anticipate multiple events in any year may submit the appropriate proof of liquor liability insurance, with the City named as an additional insured, at the beginning of each calendar rather than submitting such proof with each event application.

PRIVATE PROPERTY

The regulations regarding special events or temporary sales occurring on private property open to the general public remain the same. These OLCC permits need only be presented to the Police Chief who shall have authority to approve, amend or deny the application. There is no City charge for these events.



Main Reservoir Complex Piping Improvements Phase 1



This project involves the construction of approximately 460 lineal feet of new waterline at the City's Main Reservoir site. The pipe sizes vary between 12 and 30 inches in diameter and will improve the piping within the reservoir complex to provide better flow patterns between the three existing reservoirs and replace deteriorating piping. The project also includes 600 lineal feet of 14 inch diameter high density polyethylene piping running from the reservoir complex southwest down the hill towards the Laurelwood river crossing the City replaced last year. This new piping will replace an existing section that has been leak prone in recent history.



The project is currently under construction and should be complete this winter. Total project costs are estimated at just under \$700,000 which are being paid from the Water Fund.



Winter Recreation Programs

On Saturday, February 7th come join the fun as Roseburg Parks & Recreation holds their next geocaching event from 9:00 a.m. to 3:00 p.m. at the Windmill Inn of Roseburg's meeting room. This event will kick-off the fifth **'Discover Roseburg / Land of Umpqua'** geocache challenge which involves locating 5 actual caches and 15 virtual caches, and correctly answering a question related to each site. After locating the sites and answering each question, participants will return their completed 'passport' and be awarded a limited edition (200 available) 'Discover Roseburg / Land of Umpqua' geocoin. There is a new geocoin being minted for this year's event.

will be available at Roseburg City Hall (1st floor). This is a free event, open to the public, and beginner geocachers are welcome!



Low Impact Fitness, co-sponsored by ATRIO Health Plans, takes place at the Boys & Girls Club in Roseburg. Classes are held from 9:00 a.m. to 9:45 a.m. on Tuesday and Thursday mornings. This program gives participants an opportunity to socialize while enjoying a light exercise routine. Participants should wear loose, comfortable clothing and good walking shoes. There is a \$1 fee per class on a drop-in basis, and no time commitment or advance registration is required.

Adult Fitness Boot Camp



and Low Impact Fitness, both offered by Roseburg Parks & Recreation, have moved back indoors for the winter months. Boot Camp is held



every Tuesday and Thursday evening from 7 p.m. to 8 p.m. at the Hucrest Elementary School gym. This program offers a fun, ever-changing work-out that allows participants to exercise at their own pace. Boot Camp is offered on a convenient 'drop in' basis for \$1 per session.



This spring the Parks & Recreation Division will be gathering information about local recreation opportunities to include in the **2015 Roseburg Recreation Guide**. This guide provides the public with a convenient resource for finding activities and organizations they may be interest-

do you Geocache?

Geocaching is fun for all ages and can lead to new destinations and adventure. Currently there are 3 different challenges. Pick up your passport at the Public Works Administration Office at City Hall on the first floor.

Geocaching is a high-tech treasure hunting game enjoyed by adventure seekers young and old who are equipped with a global positioning system (GPS) and the desire to have some outdoor fun. After the initial kick-off event, passports and coins

Winter Recreation Programs

ed in. If your organization would like to be included, or for more information on recreation programs, please contact Val Ligon at vligon@cityofroseburg.org or call 541-492-6730.

ADULT RECREATION PROGRAMS

Pilates - Boys & Girls Club (1144 NE Cedar Street, Roseburg)
 Wednesdays 12:15 - 1:00 pm
 Are you looking for the perfect lunchtime workout? Lunchtime Pilates is a dynamic 45-minute class, which will send you back to work with increased creativity, concentration and motivation! Pilates is designed to improve your core strength, using your own body's resistance to improve muscle tone. No time commitments or pre-registration, just come when you can. Participants need to bring their own mat. \$1.00 per class on a drop-in basis.

Summer Fitness Boot Camp - Jo Lane Middle School track, 2153 NE Vine
 Mondays & Thursdays 7:00 - 8:00 pm, Monday, June 2nd - October 2nd.
 Look great and feel great! Boot camp is an adult fitness class which combines cardio training while concentrating on your core strength. Work at your own pace group atmosphere! Workouts change daily so every day is a new exciting experience. No time commitments or pre-registration, just come when you can. Childcare is no fee. \$1.00 per class on a drop-in basis.

Low Impact Fitness Class - Fir Grove Park
 4 W. Harvard Avenue (meet at the pavilion near the soccer fields)
 Thursdays 9:00 - 9:45 am beginning June 3rd
 This class offers older adults an opportunity to socialize while enjoying a light exercise outdoors. Participants will warm-up with some stretching, followed by a walk. Class will close with stretching and a cool down period. Participants should wear loose, comfortable clothing and good walking shoes/sneakers. No time commitments or pre-registration, just come when you can. \$1.00 per class on a drop-in basis.

Free Yoga in the Park - Stewart Park near the Halfshell
 Saturdays, June 21st - August 9th from 11:00 am - 12:00 noon.
 All (along with other yoga instructors) will be teaching FREE yoga at Stewart Park near the Halfshell. You will need to bring a yoga mat or a picnic blanket and a strap. Wear comfy / stretchy clothing. And, please do not eat or drink for 1 hour prior to class. Plan to arrive a few minutes early to sign in and get ready. \$1.00 per class on a drop-in basis.

Winter Fitness Boot Camp - Begins in October; check our website for place and start date.
 \$1.00 per class on a drop-in basis.

Low Impact Fitness Class - Tuesdays & Thursdays 9:00 - 9:45 am
 in October. Check our website for place and start date.
 \$1.00 per class on a drop-in basis.

SPONSORED BY ROSEBURG PARKS & RECREATION

[cityofroseburg.org](http://www.cityofroseburg.org)



Stewart Park Train 100th Birthday Celebration

Roseburg Parks & Recreation hosted a 100th birthday celebration on Wednesday, December 10th for the Stewart Park locomotive. City Manager Lance Colley, City Councilor Bob Cotterell and local train enthusiast Keith Van Atta all shared some history and stories honoring No. 1229. Artwork created by third grade students at Fir Grove Elementary was on display for partygoers to enjoy, and of course, birthday cake was served!

The locomotive was built by the Lima Locomotive Co. for Southern Pacific Railroad in December 1914. The No. 1229 spent its working life shuttling cars between tracks in California railroad yards. In 1957 Southern Pacific retired the locomotive from service and in March of 1958 it was donated to the City of Roseburg and has since been an exciting attraction in our community. Generations of children have enjoyed visiting the train engine in Stewart Park.

In honor of No.1229's centennial, an album was created documenting the history of the Stewart Park locomotive. To view online go to <http://www.cityofroseburg.org/departments/parks/>



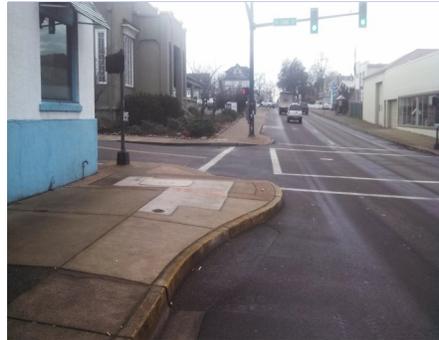
Highway 138E Corridor Solutions & Transportation Enhancement Project



The City and the Oregon Department of Transportation have been working together for several years to facilitate a project to make significant improvements on Highway 138E in Downtown Roseburg. The project will start on Harvard Avenue near the high school and head east encompassing Washington and Oak from Harvard Avenue to Stephens Street, Stephens and Pine Streets from Oak Avenue to Diamond Lake Boulevard, Diamond Lake Boulevard from Stephens Street to Fowler Street, Spruce Street from Oak Avenue to Douglas Avenue, and Douglas Avenue from Spruce Street to Stephens Street.

Here are some of the planned improvements that may be included as result of this joint effort:

- ⇒ Realign Pine Street from the north couplet with Stephens Street to Oak Avenue. Combine the Pine/



Washington and Pine/Stephens intersections into one.

- ⇒ Install left turn lanes allowing left turns from Stephens Street onto Douglas Avenue.
- ⇒ Realign Spruce Street north of Oak Avenue to match the alignment of Spruce Street south of Oak Avenue.
- ⇒ Reconstruct the railroad crossings on Oak, Washington and Douglas Avenues including pedestrian access across the tracks.
- ⇒ Modify turning radii to accommodate freight movements.
- ⇒ Install overhead signage



to clearly delineate lane configurations and give clear direction to motorists.

- ⇒ New and reconstructed sidewalks and ADA improvements throughout the project, including connecting the missing section of sidewalk on Douglas Avenue.



- ⇒ Install pedestrian refuges at Diamond Lake Boulevard and Stephens Street to shorten crossing distances for pedestrians.
- ⇒ Install bike lanes throughout much of the project.



Highway 138E Corridor Solutions & Transportation Enhancement Project

⇒ Upgrade the traffic signals throughout the project. The signals are currently on a timed phasing. The new signals will include vehicle detection to prevent unnecessary red phases when no vehicles are present on the cross streets. Cass Avenue and Lane Avenue will be included with these signal improvements.



- ⇒ Remove and replace the asphalt surfaces throughout the project.
- ⇒ Modify the lane configuration and widen the Oak Avenue bridge to allow a ten foot multi-use path separated from vehicle traffic. The multi-use path will connect from Spruce Street to the existing path near the high school that goes past the fairgrounds to Green and Winston.
- ⇒ Install way finding signage along the multi-use path.
- ⇒ Install river overlooks, pe-

destrian friendly and aesthetically improved railings on the Oak Avenue bridge.

- ⇒ Restripe the Washington Avenue bridge for wider bike lanes.



- ⇒ Install artistic bridge monuments on the west end of the Oak and Washington Avenue bridges.
- ⇒ Install a transit pull out near the Douglas County Health Center on Washington Avenue.
- ⇒ Install antique style LED lighting throughout the project.
- ⇒ Install storm drainage water quality swales.
- ⇒ Install street trees and other landscaping amenities.



⇒ Install a new section of multi-use path on the south side of Washington Avenue connecting from Spruce Street to the existing riverfront path. This will give pedestrians a safer option to get to the north side of Washington Avenue.



As the project is still in design, some of these items may continue to evolve. Overall project costs including design and right-of-way acquisition are estimated at \$13.7 million, with the City contributing \$1.8 million. The project is currently in final design and scheduled to go to bid in spring of 2015. The project is expected to take two construction seasons and be complete by fall of 2016.



Medical Marijuana Dispensaries

The City Council asked that the Land Use and Development Ordinance be amended to provide limited and appropriate zoning locations for licensed medical marijuana dispensaries within the City. An advisory committee, approved by the Council, forwarded a recommendation to the City's Planning Commission and City Council. The state currently restricts dispensaries within 1000 feet of each other and from any K-12 school. The City Council approved the committee's recommendation for additional local restrictions that

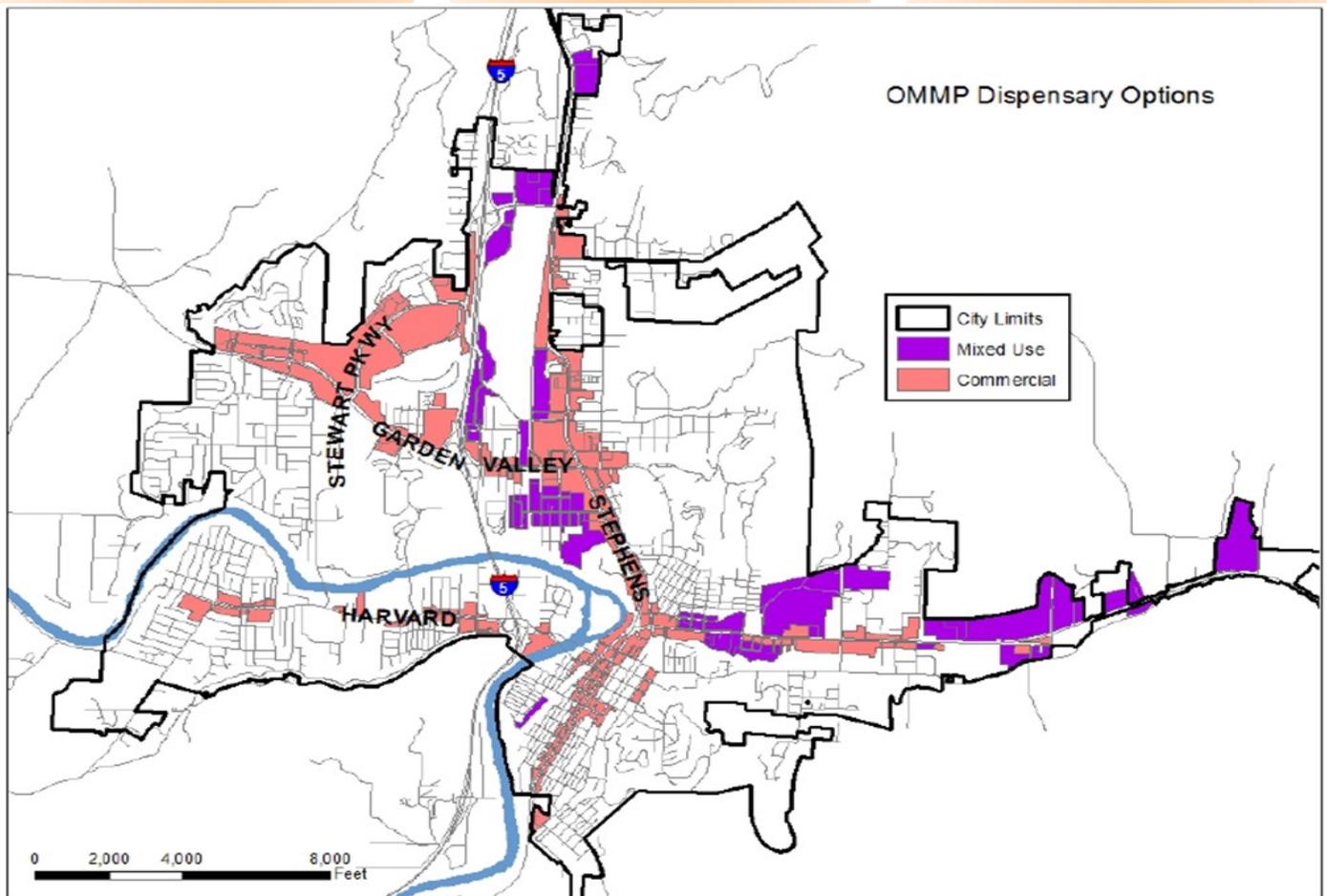
include the following:

1. 1000-foot buffer from any non-district schools (e.g., Phoenix, Cobb, licensed pre-schools)
2. 500-foot buffer from any land zoned Public Reserve (parks, open spaces)
3. 200-foot buffer from any land zoned Residential
4. Dispensaries may be closer to parks and residences under Nos. 2 and 3 if separated by an arterial street (Stewart Parkway, Garden Valley, Edenbower, Stephens, Pine, Diamond Lake,

Harvard and Lookingglass)

The map below shows possible locations where a dispensary can be located.

Pursuant the Roseburg Municipal Code, no person shall operate a medical marijuana dispensary within the City without first obtaining a medical marijuana dispensary operator's license from the City Recorder. Completed applications must be submitted to the City Recorder along with a copy of the applicant's OMMP registration certificate issued by the Oregon Health Authority pursuant to ORS



Medical Marijuana Dispensaries

475.300-475.346, a copy of the applicant's driver's license or other government-issued photo identification, a current passport sized photograph of the applicant and payment of the original operator's application investigation fee and license fee as set by Council resolution.

Medical marijuana dispensaries operated within the City limits of Roseburg must be in full compliance with the requirements of the Oregon Medical Marijuana Act as well as the City's Land Use and Development regulations, building and fire codes.

Permits and licenses shall be issued on a calendar year basis for a term of one year or portion thereof beginning upon the date of approval of the original application. All dispenser permits and operator licenses shall expire on December 31st of the year issued.

Ordinances, Resolution and application forms are available at the City Recorder's Office in City Hall or on the City of Roseburg website located at www.cityofroseburg.org. Medical Marijuana information can be found on the City website by hovering your mouse over "Doing Business" and choose "Business Registration" from the dropdown menu. When on the registration page you will need to

scroll past business registration information and refer to the second table under 'Forms and Links'.

Medical Marijuana Dispensary Information and Forms	
Applications will not be approved or permits and/or licenses issued until after the effective date of November 1, 2014. Following is information regarding ordinances approved by City Council and forms needed to submit to the City Recorder's Office.	
Ordinance amending the Roseburg Land Use and Development Ordinance for provision of medical marijuana dispensaries	Ordinance 3433
Ordinance adding Chapter 9.14 to the Roseburg Municipal Code to establish Regulations relating to the operation of medical marijuana dispensaries	Ordinance 3434
Ordinance repealing Ordinance No. 3427 and lifting the moratorium on medical marijuana facilities effective November 1, 2014	Ordinance 3435
Resolution amending Resolution No. 92-13 regarding fees for medical marijuana dispensaries	Resolution No. 2014-14
Ordinance establishing a tax on the sale of marijuana and marijuana infused products in the City of Roseburg	Ordinance 3438
OMMP Dispensary Options Map	Map
Contact the Community Development Department to verify if the location you are choosing will be allowed within the City limits at (541) 492-6750	
Medical Marijuana Dispensary Operator License Application	Word Format PDF format Fillable PDF Format
Medical Marijuana Dispenser Permit Application	Word Format

Per Resolution No. 2014-14 the following fees are imposed for Medical Marijuana Dispensary Operators and Dispensers:

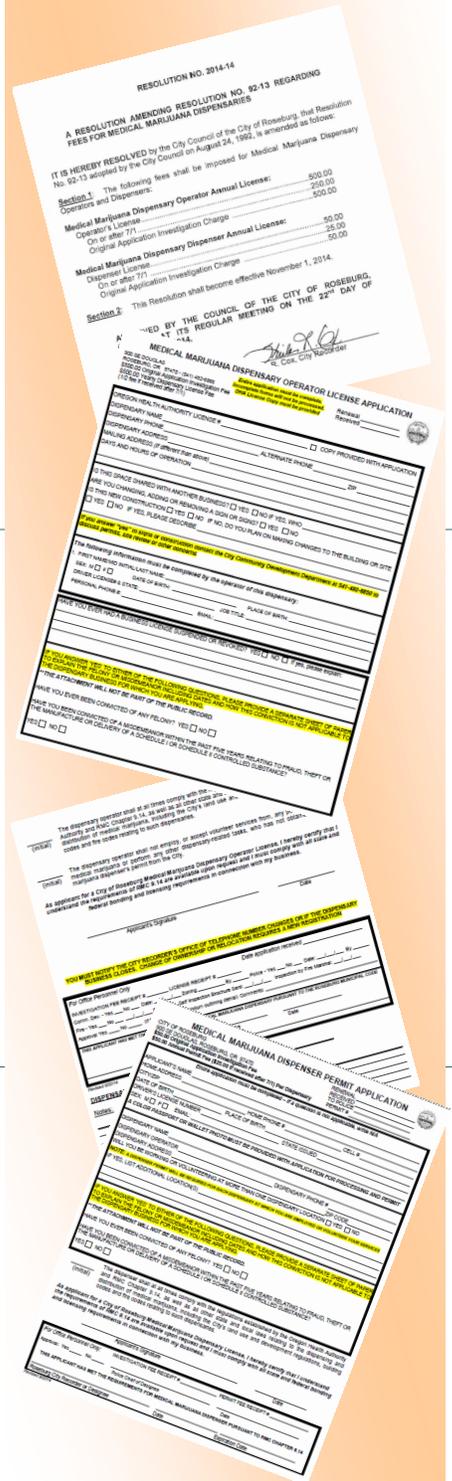
Medical Marijuana Dispensary Operator Annual License:

- Operator's License - \$500
- On or after 7/1 - \$250
- Original application investigation charge - \$500

Medical Marijuana Dispensary Dispenser Annual License:

- Dispenser License - \$50

- On or after 7/1 - \$25
- Original Application Investigation Charge - \$50





Calendar of City Meetings



City Commissions conduct regular public meetings according to the following schedule:

Airport	3 rd Thursday	3:30 p.m.	Conference Room
City Council	2 nd & 4 th Monday	7:00 p.m.	Council Chambers
Economic Development	2 nd Tuesday of January, April, July and October	3:30 p.m.	Conference Room
Historic Resource Review	3 rd Wednesday	3:30 p.m.	Conference Room
Parks & Recreation	1 st Wednesday	8:15 a.m.	Conference Room
Planning	1 st Monday	7:00 p.m.	Council Chambers
Public Works	2 nd Thursday	3:30 p.m.	Conference Room

Depending upon the number of issues needing attention by the Commissions, special meetings may be scheduled or regular meetings may be cancelled. Upon final preparation, full meeting agendas are forwarded to all local news media and the News Review for inclusion in the public meeting calendar, and are available at City Hall and on the City of Roseburg website www.cityofroseburg.org. Prior to attending a meeting, you may wish to call City Hall to ensure the meeting is going to be held.

City Department Contacts

Located at 900 SE Douglas Avenue unless otherwise noted:

Web Page: www.cityofroseburg.org

	<u>Phone</u>	<u>Email Address</u>
City Manager Lance Colley	541-492-6866	lcolley@cityofroseburg.org
Airport Manager Patricia Loegering	541-492-6873	ploegering@cityofroseburg.org
City Recorder Sheila Cox	541-492-6866	scox@cityofroseburg.org
Community Development	541-492-6750	
Director Brian Davis	541-492-6750	bdavis@cityofroseburg.org
Zoning Line	541-492-6872	cmorgan@cityofroseburg.org
Finance Director Ron Harker	541-492-6710	rharker@cityofroseburg.org
Fire Chief Gregg Timm, 700 SE Douglas	541-492-6770	gtimm@cityofroseburg.org
Emergency	9-1-1	
Human Resources Director		
John VanWinkle	541-492-6866	jvanwinkle@cityofroseburg.org
Jobline	541-492-7010	ddavidson@cityofroseburg.org
Parks & Recreation	541-492-6730	
Program Manager Barbara Taylor	541-492-6730	btaylor@cityofroseburg.org
Park Facility Reservations	541-492-6730	crogers@cityofroseburg.org
Stewart Park Golf Course	541-672-4592	
Tennis Court Facility	541-673-3429	
Police Chief Jim Burge, 700 SE Douglas	541-492-6760	jburge@cityofroseburg.org
Emergency	9-1-1	
Police Officer (Non-Emergency)	541-440-4471	
Public Works		
Director Nikki Messenger	541-492-6730	nmessenger@cityofroseburg.org
Maintenance Concerns	541-492-6730	crogers@cityofroseburg.org
Water After Hours Emergency	541-492-7030	

Citizen's Guide to City Council Meetings

Regular City Council meetings are held the second and fourth Monday of each month at 7:00 p.m. in the City Hall Council Chambers at 900 SE Douglas Avenue. Agendas for upcoming Council meetings are available on our website and in the City Manager's Office the Thursday afternoon prior to the meeting. Current agendas are also available at the meeting. In rare instances, the Council may deal with agenda items out of order.



Citizens attending Council meetings may speak on any item on the agenda, unless the item is the subject of an executive session or a public hearing where comments have been taken and the hearing has closed. Citizens may speak when recognized by the chair and are required to give their name and address for the official record. A minimum of 12 copies should be provided if you are submitting handouts to Council.

Time is set aside for **Public Participation** toward the beginning of each meeting. At this time, anyone wishing to address the City Council concerning items of interest not included in the agenda may do so for six minutes. The person addressing the Council shall, when recognized, state their name and address for the record, including whether or not they are a resident of the City. All remarks shall be directed to the entire City Council. The Council reserves the right to delay any action, if required, until such time when they are fully informed on the matter.



City Council and Planning Commission meetings are recorded on DVD, televised live over Charter Communications Channel 191 and may be viewed on our website. Replays are televised on Tuesday evenings at 7:00 p.m. on Channel 191.

To view full agenda packets online in an Adobe PDF format, go to www.cityofroseburg.org and click on 'City Council Agendas' on the left sidebar menu. Packets are available Thursday prior to the Council meeting.



Mayor and City Council

Mayor - Larry Rich

Ward 1
Voting Precinct
18



Councilor Ward 1
Position 1
Alison Eggers



Councilor Ward 1
Position 2
Ken Fazio

Ward II
Voting Precinct
7



Councilor Ward II
Position 1
Tom Ryan



Councilor Ward II
Position 2
Marty Katz

Ward III
Voting Precinct
9



Councilor Ward III
Position 1
John McDonald



Councilor Ward III
Position 2
Victoria Hawks

Ward IV
Voting Precinct
22



Councilor Ward IV
Position 1
Steve Kaser



Councilor Ward IV
Position 2
Lew Marks

Recycling in Douglas County

Leftover household products that contain corrosive, toxic, ignitable or reactive ingredients are considered to be "household hazardous waste" or "HHW." Products, such as paints, cleaners, oils, batteries and pesticides that contain potentially hazardous ingredients require special care when you dispose of them.

Paint is now recyclable at two locations:

- Harrison's Hardware in Winston
- Sherwin Williams in Roseburg

Accepted: Household Paint,

Varnish and Stain and must be in original container, sealed and liquid. Cannot accept thinners, aerosols, adhesives or other liquid waste.

Compact Fluorescent Lights?

NEW! Compact Fluorescent Light Bulbs (CFL) can now be taken to Home Depot for free recycling. Simply take your intact bulbs to the return desk!

HHW must be taken to Eugene to the HHW Disposal Center operated by Lane County Public Works.

For more information you can call 1-682-3111.

Asbestos and Petroleum contaminated soil (PSC) is by permit only. Call 541-440-4485 to arrange for a permit for disposal.

To learn more about where to recycle hazardous waste and how to prepare it in Douglas County, Oregon go to <http://www.recyclepower.org/hhw.asp>.

