



# CITY CONNECTION

## Mayor's Message

Greetings fellow citizens! It's summer time. I hope you are enjoying the many activities Roseburg has to offer. There is so much to see and do in our area, especially during this time of year. I hope you will get involved and actively participate.

Twice a year we like to update everyone on what has happened within your city government for the preceding six months and also inform you of what you can expect in the near future. This newsletter will update you on topics such as the hiring of our new Airport Director, K9 police dog program, summer park programs, budget, etc. As always, if you have questions or comments, please give us a call at 541-492-6700.



We are getting close to purchasing two dogs for the K9 police program. Our

police officers and volunteers have been fundraising for some time now and have almost reached their goal of raising enough money through donations to purchase and fund the entire K9 program. We are looking forward to the many possibilities the dogs will add to our police force in terms of safety for our citizens.

We hope to bring closure to the Ward I City Council opening. Last November, Nick Marshall was elected to the position only to learn he needs permission from the Secretary of the Army before he is allowed to serve. Nick is a full time National Guard Recruiter, and therefore, must follow Army procedures. Nick has been writing letters and completing the necessary paperwork which is currently at the Pentagon in Washington DC awaiting approval.

Budget hearings were completed in May. A lot of hard work from City Staff and Budget



Committee members goes into preparing the budget. I personally want to thank everyone involved for their efforts. This year we tried to maintain our current level of service, but found it necessary to make changes due to declining revenues.

Enjoy your reading. I hope you find the information helpful and informative.

Respectfully,

Larry Rich



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## City Manager Message



On June 13<sup>th</sup>, the City Council adopted a \$53,854,456 operating budget for 2011-2012. Earlier this year, the Budget Committee

directed City Staff to propose a budget that would maintain current service levels and continue the policy to retain a 30% General Fund Reserve. Through innovative thinking and teamwork, the Management Team, led by Finance Director Cheryl Guyett, was able to meet that goal. This goal was achieved by reducing personnel (6.4 full time equivalent employees less than Fiscal Year 2007/08), holding the line on materials and services expenditures where possible and delaying capital equipment and vehicle replacement. This was accomplished in an environment where the need for our services has increased dramatically.

In addition, the Roseburg Urban Renewal Agency Board, which consists of the City Council membership, adopted a \$8,607,685 urban renewal budget. Capital projects within that budget include reconfiguration of the Edenbower/Stewart Parkway intersection; Phase II of the Edenbower/Aviation signal project; reconstruction of the Riverside Park path; downtown streetscapes; and potential demolition of the former downtown fire station.

We have experienced a 2.85% growth in our tax base to \$1.42 billion assessed value. This was due, in part, to annexations and commercial development. Operational efficiencies and continued economic growth will be key to future budgets and service levels.

In addition to all the effort devoted to budget development, City Staff and elected officials have been working on a number of other substantial projects. Further information is available in this newsletter regarding many of those which include:

- Insurance Services Office Evaluation
- Harvard Fire Station Remodel
- National Incident Management System Compliance
- \$79,000 Asset Transfer With Douglas County Fire District No. 2
- New Fire Engine Acquisition
- Downtown Underground Utility Study
- Pavement Management
- Intersection Improvements
- Infrastructure Improvements
- Capital Improvement Plan
- Water System and Storm Drainage System Master Plans
- 2011-16 Strategic Plan
- Hiring of Airport Director Mike Danielle
- June 25<sup>th</sup> Airport Fly-In
- Connect III Runway Extension Project
- FAA Property Acquisition
- Taxiway Relocation
- K9 Program Fundraising
- Alcohol Reduction Initiative
- Umpqua Economic Development Partnership – New Director Alex Campbell
- Umpqua Business Center (Incubator)
- State Veteran's Home Approval by Oregon Legislature
- Downtown CORP Switchyard Redevelopment

Respectfully,

P. Eric Swanson  
City Manager





## Welcome New Airport Director



When I, Mike Danielle, first moved to Douglas County in 1990, the first thing I did was scope out the local airports. After a 20-year career as an Air Force pilot and commander, I wanted to look for an opportunity to continue a career in aviation. I discovered the Roseburg Airport then and it has been the central hub I've operated from ever since. In fact, the airport here in Roseburg impressed me as having such immense potential that I volunteered to serve on the Airport Commission for 1992-1993. It was an opportunity to learn about the unique challenges our airport faced as it moved towards the 21<sup>st</sup> century.

Over these past 21 years working as a flight instructor and corporate pilot, I've come to know quite well what I like to call "the aviation community". These are pilots, civic leaders and aviation-minded people who have such a major impact on the airport and its day-to-day operations. It was this community that enabled us to

host the "Roseburg Air Fair" from 2004 through 2007 with such tremendous success. Those events provided a great opportunity to see close up the amazing warbirds of WWII that we rarely encounter today. What a great way that was to honor our local Veterans. Unfortunately, the economic downturn precluded us from continuing these spectacular events. We are now planning a fly-in this summer on a smaller scale than the Air Fairs. This will feature antique and experimental aircraft displays and model aircraft demonstrations. Hopefully we can build up to a more sustainable aviation event that will be open to flyers and non-flyers alike. I want to give everyone in the community a chance to see their airport in operation first hand.

As I assume the job of Airport Director I will strive to make the airport have a greater positive impact on the City and surrounding community. The everyday services provided now include air ambulance, package delivery, and business access. With a growing wine industry in the Umpqua Valley, I expect to see more and more use of the airport for tourism much like Walla Walla, Washington is being transformed by their burgeoning wine industry.

As we extend the runway to five thousand feet this year, we make the airport more accessible to larger and faster aircraft typically used by corporate entities who expect air access to the cities they serve. This makes Roseburg more attractive to businesses that can bring more jobs and services to our area. I'm going to strive to increase technological improvements to the airport as funding allows to further increase access to businesses and individuals. I frequently mention to civic groups that a city's airport is similar to an interstate off-ramp. The Roseburg Regional Airport is an off-ramp to a vast interconnected airway system linking the City economically and physically to the rest of the state and country.

Any airport manager needs to be closely connected to the community he or she serves. If you have questions or suggestions, I want to hear them! Please contact me at 541-492-6873 or [mdanielle@cityofroseburg.org](mailto:mdanielle@cityofroseburg.org).



## Police (K-9) Program



Because police departments are not immune to the economic difficulties that many are facing across this nation, we must find creative ways to maintain the safety of our community. One way of doing that is by utilizing a police K9 team.

Hopefully, many of you have heard about our efforts to add a police canine (K9) to the patrol force at the Roseburg Police Department. The addition of a police K9 will greatly enhance the effectiveness and efficiency of a police department that has had to reduce staffing because of the economy.

So as not to burden our taxpayers, the department embarked on a fundraising effort to secure funding for two police German Shepherd K9s. The goal is to raise \$35,000 – enough to purchase two canines, outfit two patrol cars and build two dog runs at the K9 handlers' homes.

The selected handlers are very excited for the arrival of the K9s. Detective Todd Crouse will be leaving the Investigations Division to partner with the first K9 and Officer Ryan Dingman will be leaving his assignment as the School Resource Officer (SRO) to partner with the second K9. Detective Crouse was instrumental in developing the plan for the K9 program which City Manager Eric Swanson reviewed and approved. The City Manager has witnessed the benefits and successes of police K9 programs first-hand in other cities he has managed.



The police K9s can be utilized to find dangerous wanted persons, missing children and persons who suffer from Dementia or Alzheimer's disease. They can also search for and find evidence related to a crime like a gun or other stolen property. Police K9s are much more effective at finding people and things because their noses and sense of smell are over ten times stronger than a human being.

One example of how a K9 can add to service efficiency is when the need arises to search a large building or warehouse. Statistics indicate a police K9 searching a 140,000 square foot building can find a suspect within five minutes 100% of the time. A team of police officers searching the same building are likely to find the suspect in a fifteen minute period 28% of the time.

The plan is to purchase the K9s in September and have them patrolling the Roseburg streets by the end of November 2011. Police Chief Jim Burge is very excited about the addition of two police K9 teams to our patrol force and pleased beyond words about the financial support received from the community so far. We are approaching our fundraising goal but we are not yet there. If you would like to be part of a great program you can contact Chief Burge at 541-492-6760 or 700 SE Douglas Avenue, Roseburg, OR 97470.



# Advertising for City Projects/Bids

Invitations to Bid for construction projects are placed on the City's website and the State's Oregon Procurement Information System (ORPIN). If the project estimate exceeds \$125,000, it is also published in the Daily Journal of Commerce. A full electronic version of the invitation and specification documents is placed on the City's website ([www.cityofroseburg.org](http://www.cityofroseburg.org))

and ORPIN (<http://www.oregon.gov/DAS/SSD/SPO/eprocurement.shtml>), and forwarded to the following plan centers:

- Central Oregon Building Exchange
- Daily Journal of Commerce
- Douglas County Plan Center
- Eugene Builders Exchange
- McGraw-Hill Construction Dodge
- Medford Builders Exchange
- Oregon Contractors
- Salem Contractor's Exchange
- Willamette Valley Bid Center
- Sub-Hub National Online Plan Room
- Valley Plan Center
- Reed Construction Data Document Processing Center
- Tri-City Construction Council Plan Center
- Builders Exchange of Washington
- SW Washington Contractor's Association
- Prime Vendor, Inc
- iSqFt Planroom
- Any other plan center that requests the information

In turn, the plan centers notify their members of projects available at the Plan Center.

Contractors can either download a set of specifications from the City's website or ORPIN or review them at a plan center.



The typical project bid is usually due three weeks from the date it was first advertised. Depending on the complexity of the project the time period may be extended to four or five weeks. Immediately following bid opening bid results are posted on the City's website. The Notice of Intent to Award a project bid is sent electronically to all project bidders. The Invitation to Bid, bid results and any other electronic project information remains on the City's website until the contract is awarded.

## REQUESTS FOR PROPOSALS

Requests for Proposals (RFP) are issued for professional services, trade services, goods and equipment. Examples include services such as engineering, prosecution, pest control, towing, asphalt patching, indigent defense, insurance brokers, banking, collections, street light maintenance, third party administrators, etc. RFPs are also issued for specialized equipment, patrol sedans, park maintenance equipment, etc.

Requests for proposals are placed on the City's website and ORPIN in their entirety. If the contract estimate exceeds \$125,000 (typically engineering services are the only services that fall into this category), it is also published in the Daily Journal of Commerce. Inasmuch as these proposals do not involve construction, they are not sent to plan centers.

Staff provides direct notification to potential bidders specializing in the needed service. These contacts are derived primarily through the yellow pages and State of Oregon listings of businesses certified to provide the services sought.

The typical proposal is due approximately three weeks after first advertised. Immediately following opening of proposals, the results are posted on the City's website. The Notice of Intent to Award a proposal is sent electronically to all proposers. All electronic information remains on the City's website until the contract is awarded.

Service providers interested in bidding on City projects and/or services are encouraged to regularly check the "Bid Opportunities" link on our website: [www.cityofroseburg.org](http://www.cityofroseburg.org).



# Parks & Recreation Division offers Summer Programs



The third year of Movies in the Park will run during July at the Half Shell in Stewart Park. Through a partnership with US Cellular, the City provides free movies on five Friday nights July 1 through July 29. Pre-movie entertainment begins at 7:30 p.m. and the movie begins at dusk (around 9:30 p.m.). Vendors are on site to provide snacks and beverages to movie goers.



A "Discover Roseburg / Land of Umpqua" Geocache challenge kicked off in January and will continue through the summer. Geocaching is a modern day 'hide and seek' type adventure that takes place outdoors with the use of hand-held GPS units. This activity is great fun for families or individuals. The Discover Roseburg challenge gives participants the GPS coordinates for twenty locations, along with a question that can be answered from finding each site. After answering all twenty questions the participant returns their answer sheet and is awarded a geo-coin. The limited edition



geo-coins have a great design and have been very popular. To begin the geocache challenge, pick up a 'passport' sheet at the Roseburg Parks & Recreation office at City Hall, Waldron's Outdoor Sports, Sleep Inn & Suites or the Roseburg Visitor's Center.

"Just for Fun" Golf League on Monday evenings at Stewart Park Golf Course. This recreational league will mix ladies together in different groupings each week, playing a fun variety of scrambles. Players need their own set of clubs, basic knowledge of the game and do not need an established handicap. Phone Parks & Rec at 541-492-6730 or Stewart Park Golf Course at 541-672-4592 for more information. Come join the fun! Plus, there are new low rates at Stewart Park Golf Course!

This is the second summer of the "Sticks for Kids" program. "Sticks for Kids" is designed to provide golf



instruction to young children with no golf experience. The program gives youth the opportunity to learn golf fundamentals such as stance, grip, pitching, chipping, putting and swinging. Participants also learn golf safety, etiquette, integrity and discipline. This is a free program and golf clubs are provided. "Sticks for Kids" is offered at Stewart Park Golf Course thanks to a grant from the National Recreation & Parks Association and Golf Course Builders Association of America.



We are excited to offer a new Women's

U.S. Cellular® presents the Roseburg Movies in the Park.

Stewart Park Half Shell - Roseburg, OR

July 1	Little Big League
July 8	Bee Movie
July 15	Marmaduke
July 22	Curious George
July 29	Shrek Forever After

Exciting pre-movie activities will begin each night at 7:30. All movies start at dusk.

For weekly movie updates, please visit [cityofroseburg.org/park/parkprojects](http://cityofroseburg.org/park/parkprojects) or call the movie hotline at 541-492-6730 ext. 5.

# Parks & Recreation Division offers Summer Programs

Phone the Parks & Rec office at 541-492-6730 for information and registration.



The “Adult Fitness Boot Camp” and the “Senior Low Impact Fitness Class” have both moved outdoors for the summer. The Boot Camp is held every Monday and Wednesday from 7 to 8 p.m. at the Jo Lane Middle School track area. This program offers a fun, ever-changing work-out that allows participants to follow at their own pace. Boot Camp is offered on a convenient ‘drop in’ basis for \$1 per session.



Senior Low Impact Fitness Class is held Tuesday and Thursday mornings from 9 to 9:45 a.m. at the small pavilion in Fir Grove Park. It is located behind the Art Center off Harvard Avenue. Like Boot Camp, the Senior Fitness class is offered on a ‘drop in’ basis for \$1 per session. Participants

should wear loose, comfortable clothing and good walking shoes or sneakers.

“Museum in the Park” is a jointly sponsored program with the Douglas County Museum. It offers



opportunities for youth ages six to twelve to have some fun in the sun and a little learning adventure, too! *Explorer’s Camp* is Saturday, July 16<sup>th</sup> and *Pioneer Experience* is Saturday, August 13<sup>th</sup>. The free day camp programs are held in Stewart Park from 1 to 3 p.m. and pre-registration is required. Phone the Museum at 541-957-7007 to register.

Another program offered again this summer is “Wise Kids Outdoors”. This is a four week program for youth ages six to eleven that offers children an opportunity to explore the world of nature while teaching them the

importance of eating right and being physically active. The program is built around lessons, or adventure missions, which teach kids about bugs, critters, the water and weather cycle, animal habitats, gardening and more. The curriculum for the program was provided through the generosity of PacificSource Health Plans. The program begins July 5. Phone Parks & Rec at 541-492-6730 to pre-register.



Check out the Parks & Recreation section on the City of Roseburg website for more information on upcoming programs!

Roseburg Parks & Recreation Guide is now available online at: <http://www.cityofroseburg.org/park/parkAbout.php>



# Ordinances

The following are the Ordinances passed by the Roseburg City Council during the first six months of calendar year 2011.

***“ORDINANCE”***: A written directive or act of a governing body. Ordinances have the full effect of law within the local government’s boundaries, provided they do not conflict with a state statute or constitutional provision. An ordinance has two readings at Council prior to being voted on by the Council. An ordinance becomes effective 30 days after the second reading, unless an emergency is declared which enables the Ordinance to become effective immediately.

**Ordinance No. 3365**: “An Ordinance Amending Subsection 2.32.020(C) of the Roseburg Municipal Code Regarding Commission Attendance Requirements,” adopted February 15, 2011.

**Ordinance No. 3366**: “An Ordinance Amending Roseburg Municipal Code Section 7.02.030 Regarding Drinking in Public,” adopted February 28, 2011.

**Ordinance No. 3367**: “An Ordinance Declaring a Comprehensive Plan

Amendment For Property Located at 1058 NW Troost Street,” adopted March 14, 2011.

**Ordinance No. 3369**: “An Ordinance Declaring a Comprehensive Plan Text Amendment Adopting by Reference the I-5 Exit 129 Interchange Area Management Plan (129 IAMP),” adopted March 14, 2011.

**Ordinance No. 3370**: “An Ordinance Granting Value Added Communications a Franchise Retroactive to January 1, 2011, to Use the Public Ways of the City of Roseburg for Purposes of Providing Telecommunication Services in Accordance With Applicable Provisions of the Roseburg Municipal Code,” adopted March 14, 2011.

**Ordinance No. 3371**: “An Ordinance Amending Subsections 3.06.025(D), 3.06.045(A) and 3.06.050(B)[3] of the Roseburg Municipal Code Regarding Advertising of Invitations to Bid and Requests for Proposals,” adopted April 25, 2011.

**Ordinance No. 3372**: “An Ordinance Amending Subsection 2.32.020(E) of the Roseburg Municipal Code Regarding Commission Meetings,” adopted May 9, 2011.

**Ordinance No. 3373**: “An Ordinance Amending Chapter 2.27 of the Roseburg Municipal Code By Adding 2.27.050 to Establish Quarterly Meetings (for Visitors and Convention Commission),” adopted May 9, 2011.

**Ordinance No. 3374**: “An Ordinance Amending Section 7.02.010 of the Roseburg Municipal Code Regarding Tampering With Evidence and Felon in Possession of a Weapon,” adopted June 27, 2011.

**Ordinance No. 3375**: “An Ordinance Granting IBM Global Network Services a Franchise Retroactive to April 1, 2011 to Use the Public Ways of the City of Roseburg for Purposes of Providing Telecommunication Services in Accordance With Applicable Provisions of the Roseburg Municipal Code,” adopted June 13, 2011.

# New Requirements for Alcohol Sales and Consumption on City Property

The Roseburg City Council recently adopted changes to the Municipal Code regarding the sale, dispensing and/or consumption of alcohol on City property. The amendments now allow individuals or non-profit organizations to obtain permission to serve alcohol on public property wherein the previous Code only allowed OLCC licensees to do so.

The new requirements are separated into two different circumstances: 1) outdoor events within public right-of-way and/or parks; and 2) events conducted inside City of Roseburg facilities. These shall be implemented as follows:

## **INDOOR EVENT**

Special events or temporary sales of alcohol conducted within a City-owned building on non-licensed public property (e.g. Arts Center, UACT Theater) require:

1. Submission of OLCC special event or temporary sales license to the City Manager's Office at least **3 days** prior to the event. Any late applications shall be denied without exception. Payment of appropriate fee – currently \$10.00 per day.

2. Completion of City's "Indoor Event Permit Application" at least 3 days prior to the event.
3. Submission of proof of a liquor liability insurance policy, with the City listed as an additional insured in an amount at least equal to statutory tort limits.
4. Hold harmless and indemnification agreement (included in the event permit).
5. Certification that each individual who will dispense the alcohol possesses a current OLCC server permit **or** in the event of a charitable/non-profit organization, proof of volunteer server training as outlined in the event permit.
6. Limitation to beer and wine only.
7. Compliance with all applicable laws, rules and regulations relating to alcohol.

## **OUTDOOR EVENT**

Special events or temporary sales of alcohol held in a City park or in an outside area which will require use or closure of any public right-of-way require:

1. Submission of OLCC special event or temporary sales license to the City Manager's

Office at least **30 days** prior to the event. Any application submitted with less than 30 days' notice shall be denied – no exceptions. Payment of appropriate fee – currently \$10.00 per day.

2. Completion of City's "Outdoor Event Permit Application" at least 30 days prior to the event.
3. Compliance with requirements 3 through 7 as listed under "Indoor Event" above.

## **PROOF OF INSURANCE**

Statutory tort limitations are set forth in Oregon Revised Statutes 30.272. For the period of July 1, 2011 through June 30, 2012, liability limitations are:

- Personal injury and death - \$566,700
- Property damage or destruction - \$101,400 for any single claimant



# Resolutions

*The following are the Resolutions passed by the Roseburg City Council during the first six months of calendar year 2011.*

***“RESOLUTION”***: An order of a governing body; requires less legal formality than an Ordinance. Statutes or City Charter specify which actions must be by Ordinance and which may be by Resolution. For cities, revenue-raising measures such as taxes, special assessments and service charges are always imposed by Ordinance; fee amendments, however, are made by Resolution. Prior to adoption, a Resolution only needs to be read before the City Council once (by title only, if no member of the Council objects).

**Resolution No. 2011-1:** “A Resolution Enacting the City of Roseburg Park Policy for Signage Banners at Softball and Baseball Fields,” adopted February 15, 2011.

**Resolution No. 2011-2:** “A Resolution Adopting the 2011-2016 Strategic Plan for the City of Roseburg,” adopted February 15, 2011.

**Resolution No. 2011-3:** “A Resolution Supporting Restoration of the VA Medical Center to a Full Level II Hospital,” adopted February 28, 2011.

**Resolution No. 2011-4:** “A Resolution Dedicating 15% (Fifteen Percent) of All Franchise Fees Collected to the Transportation Fund for Pavement Maintenance,” adopted February 28, 2011.



**Resolution No. 2011-5:** “A Resolution Authorizing and Supporting Application for an Oregon Parks and Recreation Department Local Government Grant,” adopted March 14, 2011.

**Resolution No. 2011-6:** “A Resolution Amending Resolution No. 92-13 Regarding Fees,” adopted May 26, 2011.

**Resolution No. 2011-7:** “A Resolution Amending Resolution No. 91-18 Regarding Water Fees,” adopted May 26, 2011.

**Resolution No. 2011-8:** “A Resolution Repealing and

Replacing Resolution No. 97-3 Regarding the Roseburg Regional Airport Rules and Regulations,” adopted May 26, 2011.

**Resolution No. 2011-9:** “A Resolution Adopting the 2011-12 Budget; Levying and Categorizing Taxes for Said Tax Year; Electing to Receive State Revenue Sharing; and Making Appropriations,” adopted June 13, 2011.

**Resolution No. 2011-10:** “A Resolution Authorizing a Transfer of Budget Appropriations Within Various Funds For Fiscal Year 2010-11,” adopted June 27, 2011.



Complete copies of, or more information regarding City Ordinances and Resolutions may be obtained through the City Manager’s Office on the third floor of City Hall, 900 SE Douglas Avenue, Roseburg; by calling 541/492-6866 or requested via e-mail sent to [ddavidson@cityofroseburg.org](mailto:ddavidson@cityofroseburg.org).

## Security Doors at City Hall



In 2008, the City conducted a safety analysis which identified potential

risks and recommendations to improve security for all City property, equipment and employees. As opportunities and funding become available, those recommendations are being implemented. One major step was the closure of City offices from 12:00 noon to 1:00 p.m. As staffing levels have been reduced, it became more difficult to operate with split lunch shifts, often leaving insufficient coverage from a customer service and security standpoint. That transition has been in effect for one year at City Hall with nominal customer impact. Due to recent support staff reductions in the Police Department, the noon hour closure was also instituted for the Public Safety Center this Spring.

In June, we incorporated another step via the change to a card lock system for City Hall. This project was funded, in part, through a \$10,000 grant from City County Insurance Services and the dedication of City Safety Committee cost

savings of approximately \$13,000. Eventually, all City facilities will operate within the same card lock system. In conjunction with implementation of the system, former entry points from Jackson Street and the north side of City Hall are now restricted to employees only. This change requires all customer entry through the second floor reception area via Douglas Avenue or Main Street. Staff will, therefore, be better able to monitor customer traffic and control access to areas which may be unattended. Emergency exiting is still provided at all locations. We appreciate the community's understanding of



these important changes.

### Roseburg to host the next Solar Now! Conference

The second annual Solar Now! University conference will bring together motivated communities from southern, western and central Oregon to be a part of the Solar Now! statewide educational and outreach effort. Last year's Solar Now! University attracted municipal,

## Solar Now! Conference

nonprofit and community based organizations from across northern and eastern Oregon for a three day conference.

All participants who attended received:

- Technical education on solar options, technology basics and the financial resources and options available in Oregon for going solar
- The opportunity to connect with other like-minded communities and share lessons learned
- The chance to network with leaders in Oregon's solar energy industry

Overview of materials, templates and other tools are available for them to use in their community.

The City of Roseburg and United Community Action Network are co-hosting this 2011 Solar Now! University event September 22nd - 24th, 2011 at the Public Safety Center.

For more information you can call Solar Now! at 503-231-5662 or visit their website at <http://solaroregon.org/solar-now>.



# Public Works Projects

The Public Works Department has several projects scheduled this summer. Below is a brief synopsis of each project. As with any construction, there may be delays in the area. Please use caution and pay close attention to flaggers and other construction workers. If you have any questions, please contact the Public Works Department at 541-492-6730.

## Lincoln Street Water Main Replacement

The existing 6" water main on Lincoln Street is scheduled to be replaced with a new 8" water main including new service lines, meters and fire hydrants. Approximately 1,375 linear feet of new water main will be installed between NE Central Street and NE Ross Avenue.



## Umpqua Valley Arts Center

This is a city owned facility operated through an agreement with the Umpqua Valley Arts Association, a non-profit organization. The City will be requesting bids to perform restoration work on the original single pane windows, install new

insulation in areas currently without insulation and to seal wall penetrations including mechanical and around all windows and doors. This is an American Recovery & Reinvestment Act Grant Project and is funded through the Oregon Department of Energy.



## Roseburg Regional Airport Runway Extension

The City received a Connect-Oregon III grant to extend the north end of the existing airport runway and taxiway. The extension will include an additional 400 feet of runway and a 150 foot long blast pad. This project will better accommodate business size jets that currently utilize the airport.



## 2011 Pavement Management Projects

The City will once again have an active overlay and slurry seal program this year. An overlay is the addition of 1 1/2 - 2 1/2" of asphalt over an existing paved surface. A slurry seal is a very thin layer of aggregate with an asphalt emulsifier applied to a paved surface. Overlays and

slurry seals are used primarily as preventative maintenance to prolong the life of the paved surface. The condition of a given street is used to determine the method used. The City has budgeted \$800,000 for this year's pavement management program. Work is scheduled to occur in late July through early September.



Please watch for signs and flaggers!

## OVERLAYS

- ◇ SE Stephens Street from south city limits to Parrott Creek
- ◇ Airport Street from Garden Valley Boulevard to Channon Avenue
- ◇ Washington Avenue from Stephens Street to Kane Street
- ◇ Lynwood Street from Calkins Avenue to Troost Street
- ◇ Oak Avenue from Stephens Street to Kane Street
- ◇ NE Stephens Street from Newton Creek Drive to Edenbower Boulevard
- ◇ Hughwood Avenue from west of Newcastle Street to west of Cinema 7



# Public Works Projects



## SLURRY SEALS

- ◇ Domenico Drive from Harvey Avenue to Youngwood Court
- ◇ Carl Avenue from Kring Street to Ellis Street
- ◇ Dixon Street from NE Stephens Street to the east end
- ◇ Black Avenue from Crouch Street to Garden Valley Shopping Center
- ◇ Eden Street from Cecil Avenue to the end of pavement
- ◇ Gordon Avenue from Cummins Street to Manzanita Court
- ◇ Grandview Drive from Imbler Avenue to Hollis Street
- ◇ Harrison Street from Harvard Avenue to Yale Avenue
- ◇ Hill Avenue from Estelle Street to Dogwood Street
- ◇ Kane Street from Eddy Street to Germond Avenue
- ◇ Moore Avenue from Lynwood Street to 150' west of Luth Street
- ◇ Valley View Drive from the cul-de-sac to Kline Street
- ◇ Nash Street from Winchester Street to Commercial Avenue

- ◇ Nash Street from Freemont Avenue to Malheur Avenue
- ◇ Imbler Avenue from NE Stephens Street to Grandview Drive
- ◇ Princeton Avenue from Umpqua Street to the dead end
- ◇ Randall Court from the cul-de-sac to Keasey Street
- ◇ Rice Avenue from Mill Street to Pine Street
- ◇ Rifle Range Street from Douglas Avenue to Diamond Lake Boulevard
- ◇ Spruce Street from Oak Avenue to Washington Avenue
- ◇ Starmer Street from Marsters Avenue to Booth Street
- ◇ Kring Street from Southwater Drive to Harvey Avenue
- ◇ Odell Avenue from Winchester Street to Casper Street

## Grant Project Applications

The City recently applied for two grants and is awaiting the results regarding the success of the applications. One grant project would replace the existing multi-use path in



Riverside Park near the Visitor's Center. The other project would construct a new parking area at Fir Grove Park. The new parking area would be located on the west side of Fir Grove and would serve both the park and the Roseburg National Cemetery. The project also includes constructing a new multi-use path so that pedestrians and bicycles would no longer have to compete with vehicles while walking in this section of the park. Keep your fingers crossed!



## Projects in Design.....

- Stewart Parkway Improvements – Valley View Drive to Harvey Court
- Kline, Wanell & Luth Street Storm Drainage Improvements
- Edenbower Blvd/Aviation Drive Intersection Improvements
- Edenbower Boulevard / Stewart Parkway Intersection Improvements

# Available Properties

## **POST STREET**

In 2003 the City's Urban Renewal Agency purchased multiple properties to accommodate parking for Dell. With Dell's departure, those properties have now been determined to be surplus to the City's needs. Therefore, the City is offering for sale property located at 1112 and 1152 NE Post Street. This 0.78 acre (33,977 square feet) parcel is zoned for multiple use and is ready to build. All utilities are on property. Asking price of \$195,000. If anyone is interested in this property, should contact City Recorder Sheila Cox at 541-492-6866 or [scox@cityofroseburg.org](mailto:scox@cityofroseburg.org).



Street scene, facing east on Ward Street, the subject property is located on the left

establishment of a sale price. This may be a simple sale or involve a request for proposals outlining specific development plans. It is anticipated the Board will finalize these options this summer.



Southerly view of the subject property from Ward Street

## **200 BLOCK JACKSON**

In 2005 the Urban Renewal Agency purchased the retail building and land located along the 200 block of Jackson Street across from the former Police Station and abutting Deer Creek. Although this purchase was not necessary for construction of the nearby Public Safety Center, the Agency Board believed it would be advantageous to redevelop the entire area to coincide with the improvements connected with the Center construction. The retail building has now been removed, and steps will soon be taken to release the property for development.



Northerly view of the subject property

In the near future, the Board and Staff will be working together to determine new lot lines for the property, provisions for connection to the bike path system and



Former building



Demolition began May 31, 2011



Demolition - May 31, 2011

# Available Properties



Jackson Street property today after demolition and clean-up



## **AVIATION DRIVE**

The City-owned lot formerly occupied by Palm Harbor Manufactured Homes is now ready for a new tenant. The lot features an elevated, lighted 12 X 24-foot billboard sign with interstate highway exposure. There is a paved front parking lot with 8 marked spaces and perimeter security lighting around the back and sides of the lot. With 265-feet of frontage on Aviation Drive the street exposure is framed with a landscaped island.

The lot is zoned Airport District and is perfect for a temporary office-type business that is compatible with airport use. Full utilities are available.

It is envisioned that this lot will lease for \$0.50 - \$.065 per square foot depending on proposal. Contact Airport Director Mike Danielle for more information at 541-492-6873 or [mdanielle@cityofroseburg.org](mailto:mdanielle@cityofroseburg.org).



Lot facing east towards Roseburg Municipal Airport



Lot facing west towards I-5 and billboard



Back portion of lot facing north



Lot entrance from Aviation Drive

## **ROSE/LANE**

The former Main Fire Station located at 774 SE Rose Street in downtown adjacent to Willis Park has also been declared surplus. A recent effort to solicit development proposals, with a sale price of \$152,500, was unsuccessful. Within the next two months the Urban Renewal Board will be determining further options for the property.



# Summer Fire Safety

Protect yourself, your family and your home from the potential threat of fire during or after a summer storm.

Every year Americans look forward to summer vacations, camping, family reunions, picnics, and the Fourth of July. Summertime, however, also brings fires and injuries due to fireworks and outdoor grills. Annually just under 9,000 Americans are injured by fireworks and almost 5,000 are injured by charcoal/wood-burning and propane grill fires. In 2009, 67 percent of fireworks injuries occurred between June 19 and July 19.

Families also enjoy camping in the summer. It is important to follow the park's rules for the use and extinguishing of campfires.

Summertime should be a time for fun and making happy memories. Knowing a few fire safety tips and following instructions will help everyone have a safe summer.



## Fire-works Safety

- The best way to enjoy fireworks is to visit public

fireworks displays put on by professionals who know how to safely handle fireworks.

- If you plan to use fireworks, make sure they are legal.
- Never light fireworks indoors or near dry grass.
- Always have a bucket of water and/or a fire extinguisher nearby. Know how to operate the fire extinguisher properly.
- Do not wear loose clothing while using fireworks.
- Stand several feet away from lit fireworks. If a device does not go off, do not stand over it to investigate it. Put it out with water and dispose of it.
- Always read the directions and warning labels on fireworks. If a device is not marked with the contents, directions and a warning label, do not light it.
- Supervise children around fireworks at all times.



## Barbecue Safety

- Before using a grill, check the connection between the propane tank and the fuel line. Make

sure the venturi tubes - where the air and gas mix - are not blocked.

- Do not overfill the propane tank.
- Do not wear loose clothing while cooking at a barbecue.
- Be careful when using lighter fluid. Do not add fluid to an already lit fire because the flame can flashback up into the container and explode.
- Keep all matches and lighters away from children. Teach your children to report any loose matches or lighters to an adult immediately. Supervise children around outdoor grills.
- Dispose of hot coals properly - douse them with plenty of water, and stir them to ensure that the fire is out. Never place them in plastic, paper or wooden containers.
- Never grill/barbecue in enclosed areas - carbon monoxide could be produced.
- Make sure everyone knows to Stop, Drop and Roll in case a piece of clothing does catch fire. Call 911 or your local emergency number if a burn warrants serious medical attention.

## Fire Safety Continued



### Campfire Safety

- Build campfires where they will not spread, away from dry grass and leaves.
- Keep campfires small and don't let them get out of hand.
- Keep plenty of water and a shovel around to douse the fire when you're done. Stir it and douse it again with water.
- Never leave campfires unattended.



For additional questions regarding Summer Fire Safety, please contact the Roseburg Fire Department Fire Prevention Bureau at 541-492-6770 or email us at: [fireprevention@cityofroseburg.org](mailto:fireprevention@cityofroseburg.org)

## Roseburg Hometown 4th of July Fireworks

ROSEBURG HOMETOWN 2011

# 4TH OF JULY FIREWORKS

Stewart Park, Roseburg

**FAMILY FUN** begins at 4 p.m.

**STAGE ENTERTAINMENT** 6 p.m.

**STAR SPANGLED BANNER** 9:50 p.m.

**FIREWORKS** 9:55 p.m.

**LOCAL CUISINE**

*Come celebrate America's birthday and honor those who make our freedom possible!*

DONATIONS ARE TAX DEDUCTIBLE AND CAN BE MADE TO:

ROSEBURG HOMETOWN  
4TH OF JULY FIREWORKS  
P.O. BOX 1351, ROSEBURG, OR 97470

No alcohol permitted at this event

For more information or to volunteer, visit [www.roseburgfireworks.com](http://www.roseburgfireworks.com)





# Calendar of City Meetings



City Commissions conduct regular public meetings according to the following schedule:

Airport	1 <sup>st</sup> Monday	1:30 p.m.	Conference Room
City Council	2 <sup>nd</sup> & 4 <sup>th</sup> Monday	7:00 p.m.	Council Chambers
Economic Development	2 <sup>nd</sup> Tuesday	3:30 p.m.	Conference Room
Historic Resource Review	2 <sup>nd</sup> & 4 <sup>th</sup> Wednesday	3:30 p.m.	Conference Room
Parks & Recreation	1 <sup>st</sup> Wednesday	8:00 a.m.	Conference Room
Planning	1 <sup>st</sup> & 3 <sup>rd</sup> Monday	7:00 p.m.	Council Chambers
Public Works	2 <sup>nd</sup> Thursday	3:30 p.m.	Conference Room
Visitors & Convention	3 <sup>rd</sup> Tuesday	4:00 p.m.	Conference Room

*of February, May, August and November*

Depending upon the number of issues needing attention by the Commissions, special meetings may be scheduled or regular meetings may be cancelled. Upon final preparation, summaries of meeting agendas are forwarded to all news media and the News Review for inclusion in the public meeting calendar, are available at City Hall and on the City of Roseburg website at [www.cityofroseburg.org](http://www.cityofroseburg.org). Prior to attending a meeting, you may wish to call City Hall to ensure the meeting is going to be held.

## City Staff

Located at 900 SE Douglas unless otherwise noted:  
 Web Page: [www.cityofroseburg.org](http://www.cityofroseburg.org)

	<u>Phone</u>	<u>Email Address</u>
City Manager Eric Swanson	541-492-6866	<a href="mailto:eswanson@cityofroseburg.org">eswanson@cityofroseburg.org</a>
Airport Director Mike Danielle	541-492-6873	<a href="mailto:mdanielle@cityofroseburg.org">mdanielle@cityofroseburg.org</a>
Airport FBO (Ocean Air)	541-672-4425	
City Recorder Sheila Cox	541-492-6866	<a href="mailto:scox@cityofroseburg.org">scox@cityofroseburg.org</a>
Community Development	541-492-6750	
Director Brian Davis	541-492-6750	<a href="mailto:bdavis@cityofroseburg.org">bdavis@cityofroseburg.org</a>
Planning Division	541-492-6750	<a href="mailto:cmorgan@cityofroseburg.org">cmorgan@cityofroseburg.org</a>
Compliance Division	541-492-6750	<a href="mailto:lcaldwell@cityofroseburg.org">lcaldwell@cityofroseburg.org</a>
Zoning Line	541-492-6872	<a href="mailto:cmorgan@cityofroseburg.org">cmorgan@cityofroseburg.org</a>
Finance Director Cheryl Guyett	541-492-6710	<a href="mailto:cguyett@cityofroseburg.org">cguyett@cityofroseburg.org</a>
Fire Chief Mike Lane, 700 SE Douglas	541-492-6770	<a href="mailto:mlane@cityofroseburg.org">mlane@cityofroseburg.org</a>
Emergency	9-1-1	
Human Resources Director		
John VanWinkle	541-492-6866	<a href="mailto:jvanwinkle@cityofroseburg.org">jvanwinkle@cityofroseburg.org</a>
Jobline	541-492-7010	<a href="mailto:ddavidson@cityofroseburg.org">ddavidson@cityofroseburg.org</a>
Parks & Recreation	541-492-6730	
Program Manager Barbara Taylor	541-492-6730	<a href="mailto:btaylor@cityofroseburg.org">btaylor@cityofroseburg.org</a>
Park Facility Reservations	541-492-6730	<a href="mailto:crogers@cityofroseburg.org">crogers@cityofroseburg.org</a>
Stewart Park Golf Course	541-672-4592	
Tennis Court Facility	541-673-3429	
Police Chief Jim Burge, 700 SE Douglas	541-492-6760	<a href="mailto:jburge@cityofroseburg.org">jburge@cityofroseburg.org</a>
Emergency	9-1-1	
Police Officer (Non-Emergency)	541-440-4471	
Public Works		
Director Nikki Messenger	541-492-6730	<a href="mailto:nmessenger@cityofroseburg.org">nmessenger@cityofroseburg.org</a>
Maintenance Concerns	541-492-6898	<a href="mailto:vtower@cityofroseburg.org">vtower@cityofroseburg.org</a>
Water After Hours Emergency	541-492-7030	

# Citizen's Guide to City Council Meetings

**Regular City Council meetings** are held the second and fourth Monday of each month at 7:00 p.m. in the City Hall Council Chambers at 900 SE Douglas Avenue. Agendas for upcoming Council meetings are available on our website and in the City Manager's Office the Thursday afternoon prior to the meeting. Current agendas are also available at the meeting. In rare instances, the Council may deal with agenda items out of order.



Citizens attending Council meetings may speak on any item on the agenda, unless the item is the subject of an executive session or a public hearing where comments have been taken and the hearing has closed. Citizens may speak when recognized by the chair and will be required to give their name and address for the official record. A minimum of 12 copies should be provided if you are submitting handouts to Council.

Time is set aside for **Public Participation** toward the beginning of each meeting. At this time, anyone wishing to address the City Council concerning items of interest not included in the agenda may do so for six minutes. The person addressing the Council shall, when recognized, state their name and address for the record, including whether or not they are a resident of the City. All remarks shall be directed to the entire City Council. The Council reserves the right to delay any action, if required, until such time when they are fully informed on the matter.

City Council and Planning Commission meetings are recorded on DVD, televised live over Charter Communications Channel 19 and may be viewed on our website. Replays are televised on Tuesday evenings at 7:00 p.m. on Channel 19. Audiotapes are taken for all other public meetings. After approval, written minutes, not verbatim transcripts, are available on our website.

To view full agenda packets online in an Adobe PDF format, go to [www.cityofroseburg.org](http://www.cityofroseburg.org) and click on 'City Council Meetings' and then click 'Council Agenda/Minutes'. Packets are available Thursday prior to the Council meeting .



# Mayor and City Council

## Mayor—Larry Rich

Ward 1  
Voting Precincts  
**38, 39, 40**

Coming  
Soon

Councilor Ward 1  
Position 1  
**Vacant**



Councilor Ward 1  
Position 2  
**Ken Averett**

Ward II  
Voting Precincts  
**36, 37**



Councilor Ward II  
Position 1  
**Tom Ryan**



Councilor Ward II  
Position 2  
**Steve Tuchscherer**

Ward III  
Voting Precincts  
**44, 45, 46, 47**



Councilor Ward III  
Position 1  
**Bob Cotterell**



Councilor Ward III  
Position 2  
**Rick Coen**

Ward IV  
Voting Precincts  
**41, 42, 43**



Councilor Ward IV  
Position 1  
**Steve Kaser**



Councilor Ward IV  
Position 2  
**Mike Baker**

## Ward I Councilor Position

As reported in the 25<sup>th</sup> edition of The City Connection, the oath of office for Ward I City Councilor-Elect Nick Marshall was being held in abeyance. Mr. Marshall is a recruiting and retention officer with the Army National Guard which prohibits active-duty soldiers from serving on a public body. With the assistance of Mayor Larry Rich, Marshall has been following the process needed to obtain a waiver from that exclusion since November 2010. Thus far, permission has been granted by two National Guard levels. Final approval is pending with

the U.S. Secretary of the Army, with no definitive



date indicated for that approval. Because of Councilor concerns that

Ward I (encompassing the northeast portion of town) has been underrepresented and difficulties in obtaining meeting quorums, the City Council has now established a deadline of August 8, 2011 for Marshall to take the oath of office or resign the position. Marshall understands the difficulty presented by the unfortunate situation, but is committed to taking his place on the Council. In the event he is unable to do so because of his employment restrictions, applications for appointment will be solicited.