



# Community Development

City of Roseburg: Community Development Department  
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## SITE PLAN REVIEW APPLICATION

### Category of Development:

- One or Two Family Dwelling
- Multi-Family
- Commercial/Industrial
- Other: \_\_\_\_\_

### Type of Work: (Check all that apply)

- New Construction
- Addition/Alteration/Change of Use
- Demolition
- Other: \_\_\_\_\_

### Project Site Information:

Site Address: \_\_\_\_\_ Suite/Apt. No: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_ Parcel I.D. No: \_\_\_\_\_  
 Previous uses at this Site (Last 10 years): \_\_\_\_\_

### Project Description:

#### Building Area

Existing (sq. ft.): \_\_\_\_\_  
 New (sq. ft.): \_\_\_\_\_

#### Impervious Area (parking, driveways, etc.)

Existing (sq. ft.): \_\_\_\_\_  
 New (sq. ft.): \_\_\_\_\_

#### **\*\*Sign Permits only\*\***

##### Existing Signs

Type/Amount \_\_\_\_\_  
 Total Sign Area \_\_\_\_\_ sq. ft.

##### Proposed Signs

Type/Amount \_\_\_\_\_  
 Total Sign Area \_\_\_\_\_ sq. ft.

### Applicant(s) Information: Owner Tenant Contractor/Agent

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_ Email: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_ Preferred contact: Email  Phone

### Property Owner(s) Information: (If Different from Applicant)

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_ Email: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_

#### **\*\*Office Use\*\***

Application Number: \_\_\_\_\_

Date Received: \_\_\_\_\_

#### Route to:

- Fire Dept.
- RUSA
- Public Works
- ODOT

#### Courtesy Copy:

- Pacific Power
- Avista Utilities

#### Required Plans:

- Site Plan
- Floor Plan(s)
- Building Elevations
- Parking Plan/Counts
- Landscape Plan
- Grading Plan
- Elevation Certificate
- Geo-technical Report
- Improvement Plan(s)
- Fire Dept. Checklist
- Other: \_\_\_\_\_

#### Additional Review:

- Floodplain
  - Historic
  - Hillside Development
- Land Use File: \_\_\_\_\_