



**ROSEBURG LIBRARY COMMISSION AGENDA
TUESDAY, February 18, 2020**

**4:00 P.M. Regular Meeting Deer Creek Room
1409 NE Diamond Lake Boulevard Suite 100 Roseburg, Oregon 97470**

NOTE: IT IS UP TO EACH OF YOU AS COMMISSIONERS TO CALL 541-492-7051 AND LET STAFF KNOW BEFORE THE DAY OF THE MEETING IF YOU WILL NOT BE ATTENDING. THANK YOU.

I. CALL TO ORDER

II. ROLL CALL:

Chair: Andrea Zielinski
Commissioners: Marcy Belzner Mandy Elder Francesca Guyer
Laura Harvey Theresa Lundy Kelly Peter

III. APPROVAL OF MINUTES

A. January 21, 2020

IV. DISCUSSION ITEM

A. Ebooks Platform

AUDIENCE PARTICIPATION – At this time, anyone wishing to address the Commission concerning items of interest not included in the agenda may do so. The person addressing the Commission shall, when recognized, give his/her name for the record. All remarks shall be directed to the whole Commission. The Commission reserves the right to delay any action, if required, until such time when they are fully informed on the matter.

V. BUSINESS FROM THE COMMISSION

VI. NEXT MEETING DATE: March 17, 2020, in Deer Creek Room at Roseburg Public Library

VII. INFORMATIONAL

- A. Monthly Statistics
- B. Programming
- C. Strategic Planning Committee Update
- D. Grants Update

VIII. ADJOURNMENT

***** AMERICANS WITH DISABILITIES ACT NOTICE *****

Please contact the Office of the City Recorder, Roseburg City Hall, 900 SE Douglas Avenue, Roseburg, OR 97470-3397 (Phone 541-492-6700) at least 48 hours prior to the scheduled meeting time if you need an accommodation. TDD users please call Oregon Telecommunications Relay Service at 1-800-735-2900.

**CITY OF ROSEBURG
LIBRARY COMMISSION MEETING MINUTES
January 21, 2020**

CALL TO ORDER:

Chair Andrea Zielinski called the regular meeting of the Roseburg Library Commission to order at 4:03 p.m. on January 21, 2020, in the Deer Creek Room at Roseburg Public Library, 1409 NE Diamond Lake Blvd., Ste. 100, Roseburg, Oregon.

ROLL CALL:

Present: Chair Andrea Zielinski, Commissioners Marcy Belzner, Francesca Guyer, Kelly Peter, Theresa Lundy, Laura Harvey, Mandy Elder

Absent: None

Attending Staff: Library Director Kris Wiley, RARE AmeriCorps Participant Katie Fischer, Youth Services Librarian Aurora Oberg, City Recorder Amy Sowa

Others Present: None

INTRODUCTIONS:

Chair Zielinski, the Commissioners, and City staff introduced themselves.

APPROVAL OF MINUTES:

Commissioner Lundy moved to approve the December 17, 2019, minutes. The motion was seconded by Commissioner Peter and approved with the following vote: Chair Zielinski and Commissioners Belzner, Lundy, Harvey, and Peter voted yes. No one voted no.

AUDIENCE PARTICIPATION:

None.

BUSINESS FROM THE COMMISSION:

Commissioner Belzner reported the Friends of the Library Board met and discussed regular business. The Friends will turn over its quarterly check of about \$3500 to the City. The Friends has taken on Deer Creek Trail maintenance and will plan a cleanup soon. The Friends is the Dolly Parton Imagination Library sponsor; the project had a great beginning and is gaining momentum.

Commissioner Lundy reported the medical clinic with which she is affiliated received a grant that will provide a free book to every child who visits the clinic.

NEXT MEETING DATE:

Tuesday, February 18, 2020, in the Deer Creek Room at Roseburg Public Library

INFORMATIONAL:

Maker Space Demonstration

Ms. Fischer demonstrated the 3D printer, which is part of the library's Maker Space. She shared several items that were printed using the equipment. She described the printing process, noting the equipment lays down layer upon layer of hot plastic to create a 3D object. Ms. Fischer stated the second public session was attended by 19 people, including parents with children. The button maker was especially popular. The public sessions will move from Fridays to Saturdays beginning in February in an effort to increase attendance.

Monthly Statistics

Director Wiley presented the monthly statistics; she noted the high door count for the month of December. Checkouts were down, but that is not unusual for December. More than 40 percent of board books were checked out on December 1; Librarian Oberg is purchasing many board books and early readers for the community's youngest learners, and the Children's Room collection will be adjusted to provide more room for picture books, readers, and board books.

OverDrive checkouts were nearly double cloudLibrary's in December. Director Wiley's News-Review article this week asked for public feedback regarding the future of the library's ebook platforms. There was discussion that people use both OverDrive and cloudLibrary. Commissioner Belzner asked if the platforms support seamlessly switching from audiobook to ebook, which is a paid service offered by Amazon. Director Wiley stated OverDrive and cloudLibrary do not have this feature.

Programming

Director Wiley reported the library's first anniversary celebration on January 9 was well attended, and she thanked the Commissioners for their support.

Director Wiley stated the library is partnering with the Douglas Education Service District on a mental health series from February through June on the second Thursday at 6:30 p.m. The library is partnering with the Genealogical Society of Douglas County on a two-part series January 23 and February 27 at 6:30 p.m.

Librarian Oberg stated programming around the holidays was difficult because students didn't get out of school until just before Christmas. Earlier in December, 140 people attended an ornament craft program. Girls Who Code continued with one program in December. Librarian Oberg reported she led three classes with Google's Hour of Code program as part of an American Library Association (ALA) grant, and she is waiting to receive funding from ALA to purchase STEAM (Science, Technology, Engineering, Art, and Math) equipment. Commissioner Harvey stated robotics is growing exponentially in Roseburg and recommended the library share the Girls Who Code information poster at an upcoming high school competition. Librarian Oberg stated she shared the information on PeachJar, the public school's electronic notification system. She reported Girls Who Code is working through a nonfiction book related to coding, and the group will take a break before starting a new session with a fiction book related to coding.

Librarian Oberg shared that teenager Jane Harvey made the anniversary author event with Chris Grabenstein possible, and several people returned the following day to finish the scavenger hunt.

Commissioner Peter asked about feedback on the large posters that were displayed in the library during the anniversary celebration (the posters asked for public input on library operations). Ms. Fischer reported there has been some feedback, and the posters continue to be displayed for public input.

Library Use Assessment Survey Results

The Commissioners and staff discussed the final results of the survey. Commissioner Harvey recommended that Director Wiley send a thank you to the architect because several surveys shared favorable comments about the library building's redesign.

Strategic Planning Committee Update

Ms. Fischer reported the committee's second meeting is this Saturday, and she hopes to receive the first round of public feedback from the committee members. The group will look for trends that can be turned into goals, and it will create a first draft of a mission statement. The group eventually will create a vision statement, as well. There are 10 people on the committee, and Ms. Fischer continues to look for a youth representative.

Renovations Phase II Update

Director Wiley reported she has completed grant applications to the Douglas Community Fund through the Oregon Community Foundation for \$15,000 and the Epping Fund through the Salem Foundation for \$50,000. The goal is to complete fundraising by April, begin renovations in July, and complete the project by October. The priority is renovation of the Ford Room with new furniture in the main library and replacement of sliding glass doors at the entrance as secondary projects with the total project estimate about \$145,000.

Grants Update

Director Wiley reported the Library Services and Technology Act (LSTA) grant application for \$24,757.14 to the State Library is awaiting a partnership letter and will be sent before the deadline on January 31. The project would fund STEAM materials, including laptops for coding classes, STEAM manipulatives, and STEAM materials for the circulating collection.

Director Wiley submitted a grant to the Three Rivers Foundation for \$9980 to purchase a microfilm reader/printer and a grant for \$1000 to the Douglas County Cultural Coalition to fund Summer Reading Program entertainment.

Other

Commissioner Belzner stated the next Friends of the Library book sale is the first weekend of March.

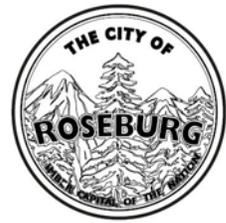
ADJOURNMENT:

The meeting adjourned at 4:44 p.m. The next meeting is scheduled for Tuesday, February 18, 2020, at 4 p.m. in Roseburg Public Library's Deer Creek Room.

Respectfully submitted,

Kristen L. Wiley

Kris Wiley, Library Director



ROSEBURG LIBRARY COMMISSION AGENDA ITEM SUMMARY

COMMISSION AGENDA

Meeting Date: February 18, 2020
Department: Library
www.cityofroseburg.org

Agenda Section: Discussion Item
Staff Contact: Kris Wiley
Contact Telephone Number: 541-492-7051

ISSUE STATEMENT AND SUMMARY

The Library Commission will meet on its regularly scheduled date February 18, 2020.

BACKGROUND

Discussion item.

The following is the discussion item on your agenda:

- A. **Ebooks Platform** – The question for the Library Commission to consider is whether the library should continue subscribing to two ebooks platforms or choose one. This is discussion only; no motion is required.

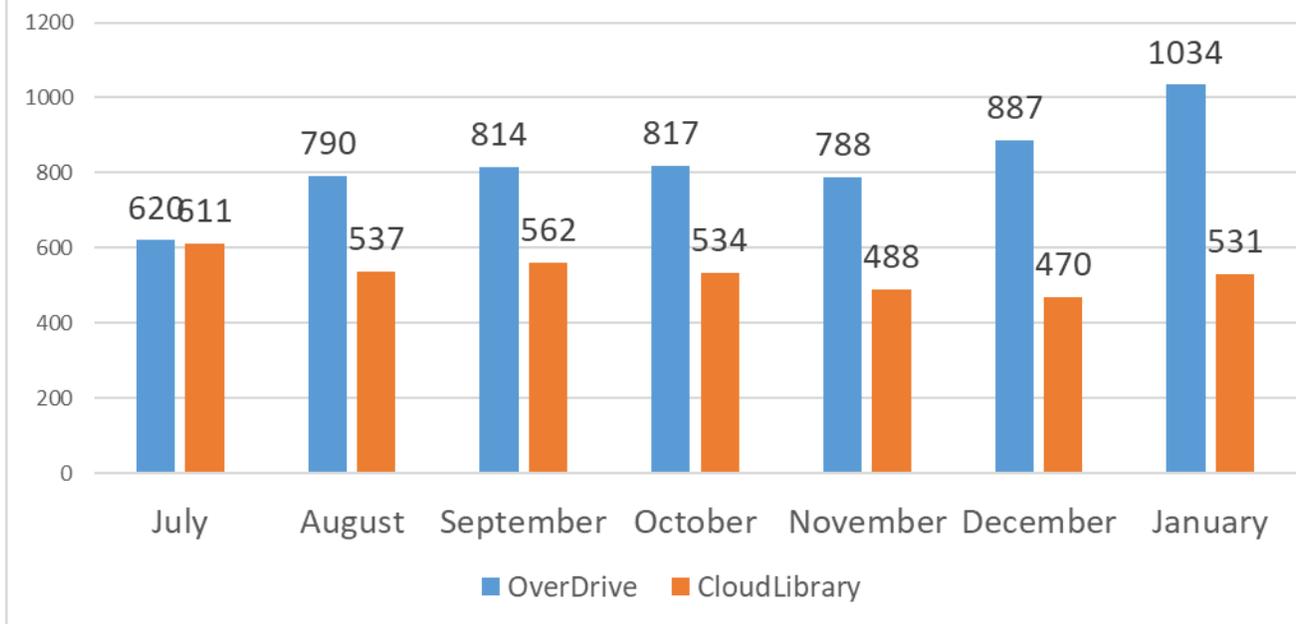
When Roseburg Public Library opened in December 2018, it provided the cloudLibrary platform for electronic books and audiobooks. The library is part of an informal consortium with Albany, Clackamas County, Salem-Benton County, and Corvallis libraries. The annual subscription expires in October. The subscription cost (\$2000) is budgeted in the operating budget; the materials costs (\$6000) is budgeted partially in the operating budget and partially through the special revenue fund (donations and memorials), and library staff has collection management authority.

On July 1, 2019, the library added the OverDrive platform as a member of the statewide and formalized Oregon Digital Library Consortium. The annual subscription expires June 30 and is budgeted in the operating budget. There are no separate materials expenses because Roseburg Public Library does not have collection management authority.

Ebooks and eaudiobooks account for about 11 percent of Roseburg Public Library's circulation and about 20 percent of the library's materials budget.

	<u>OverDrive</u>	<u>cloudLibrary</u>
Approx. annual cost	\$8000	\$8000
Number of items in collection	About 50,000	Less than 50,000
Items holdable	Yes	No for most
Max checkouts allowed	6	3
Max holds allowed	6	3
Device restrictions	Virtually none	B&W Kindle

OverDrive vs. cloudLibrary Circulation



Public comments received by email

I just want to give my vote for Overdrive vs. Cloudlibrary – more choice, and I find it easier to use.

I am glad to have the opportunity to give input regarding this issue. I have been checking out e-media for probably 5 years for more. I mostly check out audiobooks and go through a few every week. I enjoy them so much that I joined the Cottage Grove Library during the shut down so I would still have access to Overdrive. I occasionally check out an e-book as well.

Since they have been available I have been using both Overdrive and cloudLibrary. Because I am a long time user of Overdrive, there are many times it is difficult to find an available book that I have not read. I do keep six books on hold all the time (and I appreciate being able to do so), because many of the books I have not read are very hard to get. It seems to me that cloudLibrary is a nice addition to Overdrive. I have found many different authors there, as well as additional titles by authors I enjoy that don't seem to be on Overdrive. When I am having a hard time finding a book on Overdrive I can usually find something on cloudLibrary. Although there are more books on Overdrive, that includes more older titles, which I do not usually check out. I do prefer the way the Overdrive platform is set up (being able to place a hold, check to see if a book is in your history, etc.)

I have been enjoying both Overdrive and cloudLibrary. My preference would be to keep both platforms.

I would like to give my feedback on the two e book programs provided by the library. My preference is the cloud library for its ease of navigation and availability of books. I hope you will be able to continue to provide this venue.

Personally, I don't care for Libby. Why? Having to wait weeks/months to read a book. The Cloud Library is ok – but the selection is limited.

Suggestion - hoopla

Have you heard of **hoopla**? In the past I've borrowed books through **hoopla** (used by the Mountain View Library located in California). They offer over 1,500 eBook titles plus music, movies, audio books, etc. When requesting an eBook, it was always available. I have no idea the cost of obtaining the license. If you're interested in a **hoopla** information sheet, let me know and I'll drop it off at the library.

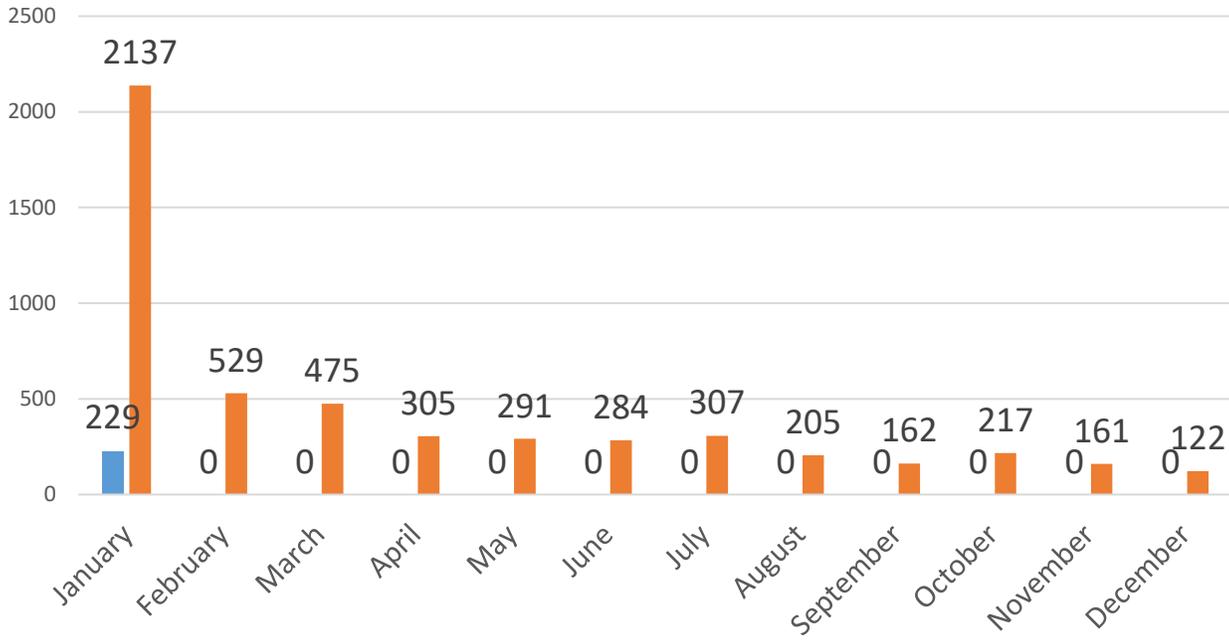
Thanks for listening!

Director Wiley's response:

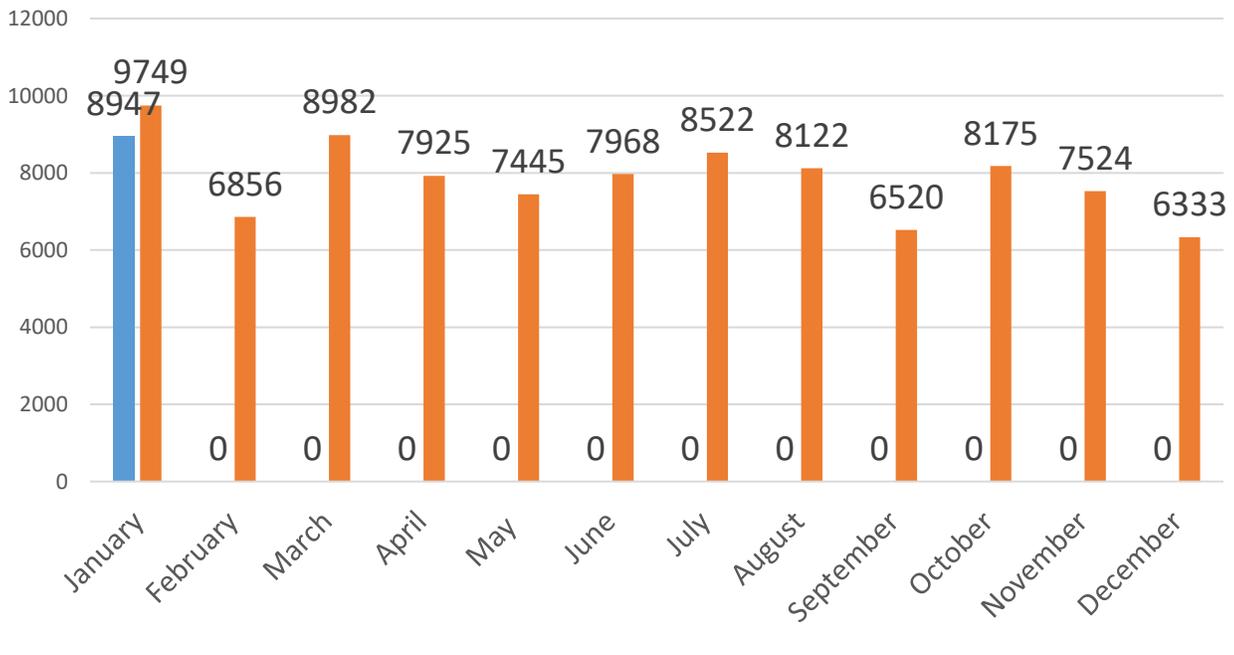
Thanks for the feedback. Yes, I knew about hoopla before I got here, and the Library Commission and I considered it when we were launching services. The primary reasons we aren't inclined to contract with hoopla are 1) we want to support ebooks and eaudio, and hoopla requires that we offer all of its services, including movies and music. Given our limited budget, it's difficult for me to justify branching out from our core services. And 2) it's difficult to budget because it's a pay-per-use platform; I would hate to have to cut everyone off nine months into the fiscal year because we ran out of money. Or on the 20th of every month because that's when our monthly allowance was spent.

This is a difficult decision, and I'm glad to have folks weighing in.

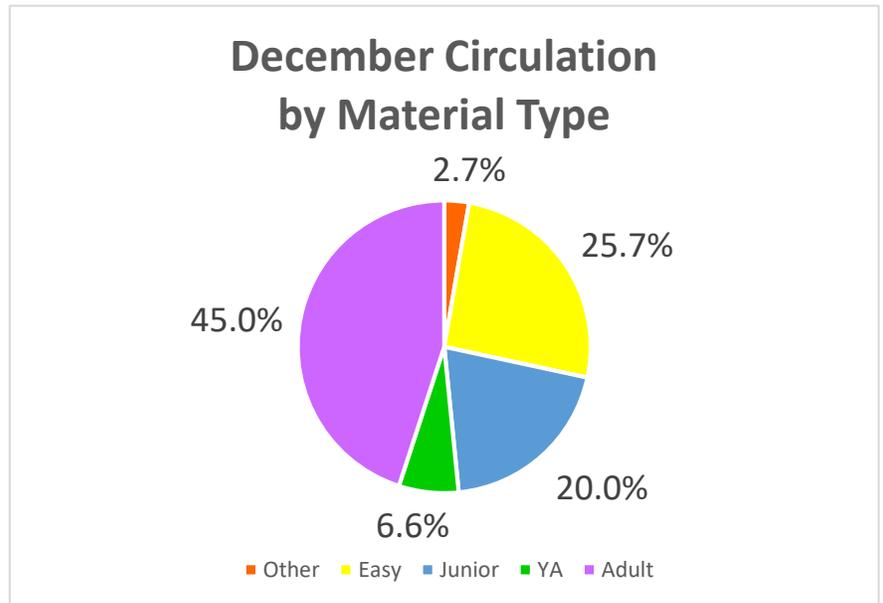
New Users Monthly Comparison



Physical Materials Checkouts



		Other	Easy	Junior	YA	Adult
1 - Unassigned	13	2.7%	25.7%	20.0%	6.6%	45.0%
2 - Adult Audiobook	248	244	2295	1793	590	4025
3 - Adult DVDs	614					
4 - Adult Fiction	1271					
5 - Adult Graphic Novel	15					
6 - Adult Nonfiction	948					
7 - Board Book	215					
8 - Book-Disc	11					
9 - Children's Audiobook	69					
10 - Children's DVD	270					
11 - Children's Graphic Novel	2					
12 - Children's Reference	0					
16 - Fantasy	29					
17 - Foreign Language F/NF	19					
19 - Junior Fiction	691					
20 - Junior Graphic Novel	198					
21 - Junior Nonfiction	565					
22 - Large Print	179					
23 - Magazine	20					
25 - Mystery	730					
30 - Oversize	1					
34 - Picture Book	1392					
35 - Prof Collection	85					
36 - Reader	590					
37 - Reference	1					
39 - Science Fiction	81					
42 - Western	88					
44 - Young Adult Audiobook	9					
45 - Young Adult DVD	185					
46 - Young Adult Fiction	194					
47 - Young Adult Graphic Novel	174					
48 - Young Adult Nonfiction	28					
OTAP	8					
None/On-the-fly	4					
TOTAL	8947					



NEW Items Snapshot - January 7, 2020

Item Type	Total number	Number Checked Out	Percentage Checked Out
NEW Items	3055	1254	41.05%
Picture Books	388	154	39.69%
Adult Fiction	540	312	57.78%
YA Fiction	163	40	24.54%

Circulation Snapshot - February 7,
2020

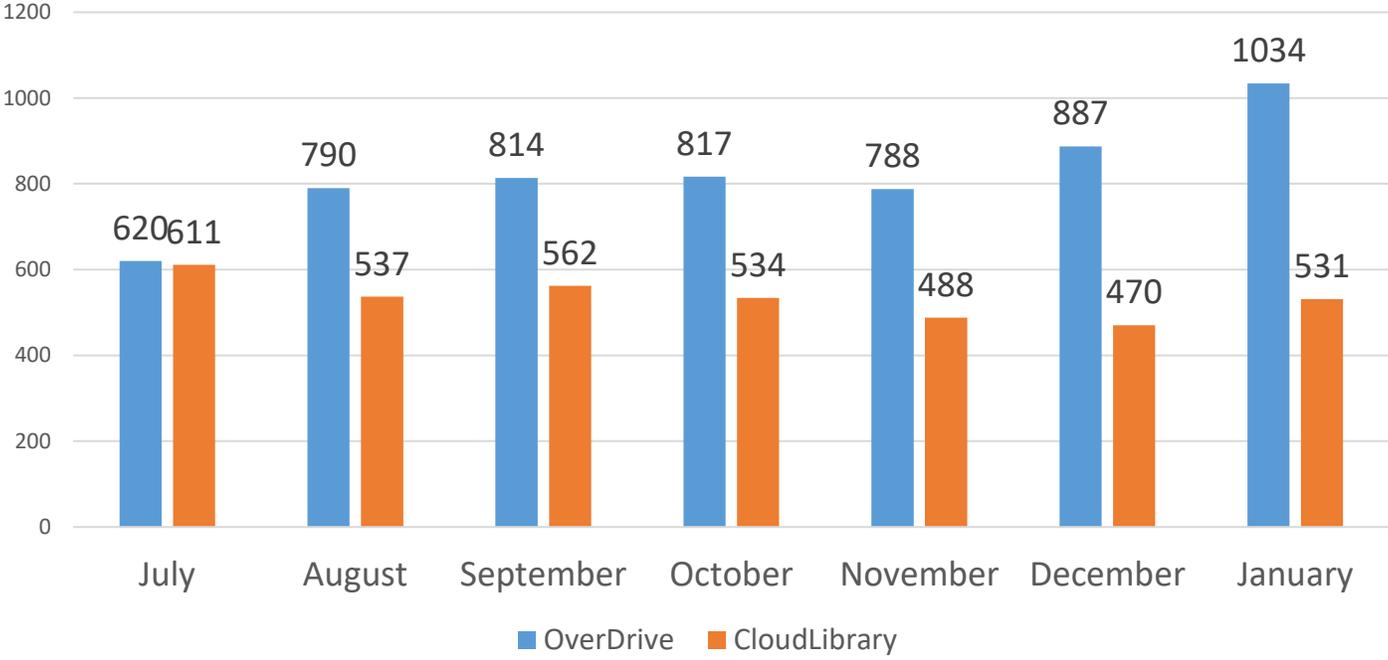
Type	Holdings	% of Holdings	Out	% Out
1 - Unassigned	78	0.1	4	5.1
2 - Adult Audiobook	1733	2.2	207	11.9
3 - Adult DVDs	2062	2.7	189	9.2
4 - Adult Fiction	14240	18.3	861	6
5 - Adult Graphic Novel	446	0.6	29	6.5
6 - Adult Nonfiction	18056	23.2	867	4.8
7 - Board Book	272	0.3	112	41.2
8 - Children's CD Book	47	0.1	6	12.8
9 - Children's Audiobook	579	0.7	63	10.9
10 - Children's DVD	620	0.8	109	17.6
11 - Children's Graphic Novel	8	0	5	62.5
12 - Children's Reference	176	0.2	0	0
14 - Equipment	9	0	0	0
15 - ER-Phonics	0	0	0	0
16 - Fantasy	81	0.1	28	34.6
17 - Foreign Language F/NF	842	1.1	16	1.9
18 - Govdoc	27	0	0	0
19 - Junior Fiction	4594	5.9	614	13.4
20 - Junior Graphic Novel	701	0.9	154	22
21 - Junior Nonfiction	8531	11	445	5.2
22 - Large Print	1664	2.1	141	8.5
23 - Magazine	2756	3.5	15	0.5
24 - Map	0	0	0	0
25 - Mystery	5408	7	413	7.6
27 - Newspaper	17	0	0	0
30 - Oversize	170	0.2	1	0.6
31 - Pamphlet	9	0	0	0
32 - PAPER	8	0	0	0
33 - Parenting	4	0	0	0
34 - Picture Book	3826	4.9	1007	26.3
35 - Prof Collection	433	0.6	63	14.5
36 - Reader	1599	2.1	463	29
37 - Reference	868	1.1	1	0.1
39 - Science Fiction	1377	1.8	65	4.7
40 - Software	13	0	0	0
42 - Western	817	1.1	30	3.7
43 - XX	222	0.3	0	0
44 - Young Adult Audiobook	255	0.3	18	7.1
45 - Young Adult DVD	317	0.4	59	18.6
46 - Young Adult Fiction	3108	4	251	8.1
47 - Young Adult Graphic Novel	827	1.1	124	15
48 - Young Adult Nonfiction	815	1	27	3.3
49 - Young Adult Reference	0	0	0	0
50 - OTAP	101	0.1	15	14.9
51 - Off Site	0	0	0	0
Total	77716		6402	8.2

Items Added

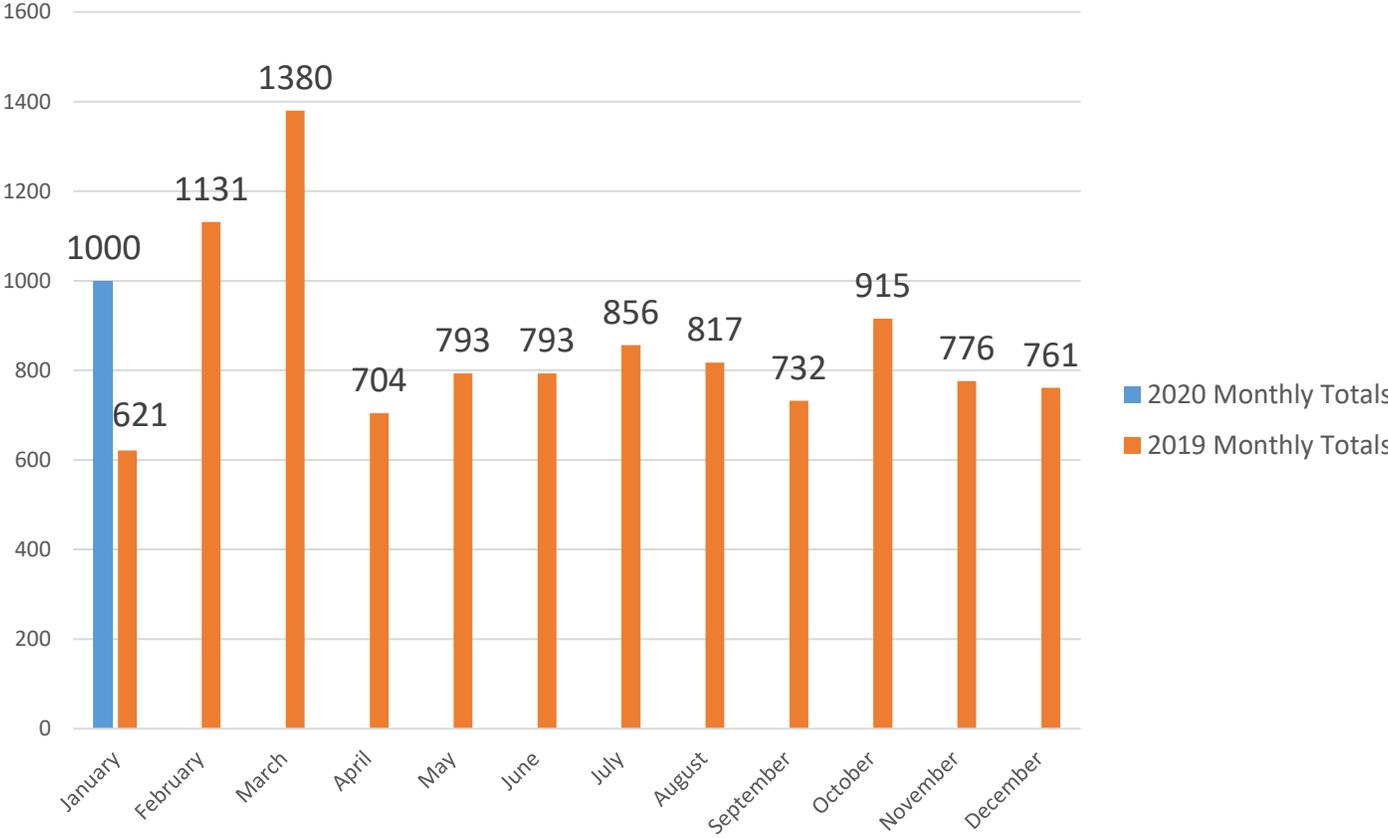


Total value added to collection
January - \$12,502.57

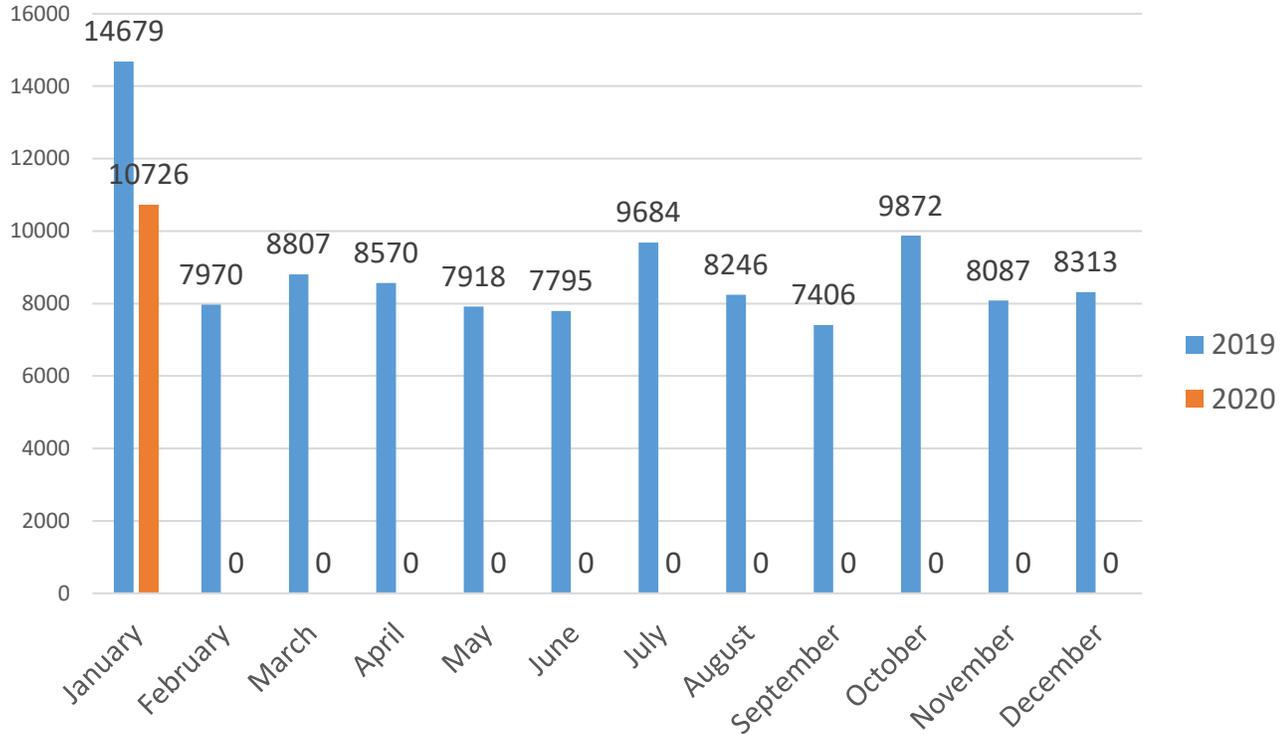
OverDrive vs. cloudLibrary Circulation



2020 VS 2019 Monthly Total Computer Sessions

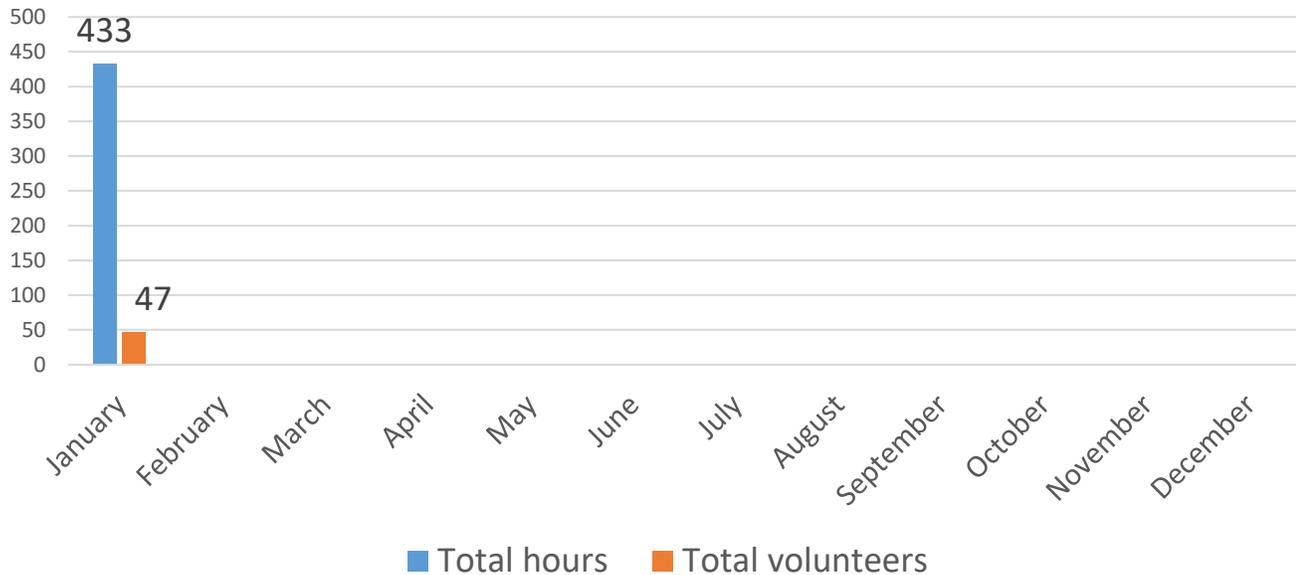


2019 VS 2020 Monthly Door Count Comparison



Library Card Sponsorship Program Number of cards issued – 68

Volunteer Contribution



Children's Programs

Date		Attendance	Partner (if applicable)
1/2/2020	Toddler storytime	30	
1/8/2020	Preschool Storytime	31	
1/9/2020	Toddler Storytime	34	
1/10/2020	Lego Free Play	14	
1/11/2020	Family Movie Day	31	
1/14/2020	Homeschool Activity: Taylor Bennett	14	
1/15/2020	Preschool Storytime	37	
1/16/2020	Toddler storytime	37	
1/17/2020	Maker Space	19	
1/18/2020	All ages craft	28	
1/21/2020	Preschool Playtime	20	
1/22/2020	Preschool Storytime	30	
1/22/2020	Girls Who Code	11	
1/23/2020	Toddler Storytime	27	
1/23/2020	Elementary and Preschool crafts	25	
1/24/2020	Lego Free Play	0	
1/25/2020	Musical Storytime	61	
1/28/2020	Winchester School Visit- PreKAM	28	Winchester School
1/28/2020	Winchester School Visit- PreKPM	30	Winchester School
1/29/2020	Preschool Storytime	32	
1/29/2020	Girls Who Code	7	
1/30/2020	Toddler Storytime	32	
1/30/2020	Elementary Art - Mondrian	20	
1/31/2020	HP - Sorcerer's stone	17	
	TOTAL	615	

Teen Programs

Date	Program Name	Attendance	Partner (if applicable)
1/7/2020	Teen Activity	12	
1/17/2020	Magic the gathering	5	
1/31/2020	Phoenix 8th graders	15	Phoenix School
	TOTAL	32	

Adult Programs

Date	Program Name	Attendance	Partner (if applicable)
1/9/2020	Anniversary Celebration	100	
1/16/2020	College in the Community	14	Douglas ESD, UCC
1/23/2020	Genealogy Program	10	Genealogy Society of DC
1/28/2020	Silent Book Group	4	
	TOTAL	128	