

ROSEBURG CITY COUNCIL AGENDA – JULY 8, 2019
City Council Chambers, City Hall
900 S. E. Douglas Avenue, Roseburg, OR 97470



7:00 p.m. Regular Meeting

- 1. Call to Order – Mayor Larry Rich**
- 2. Pledge of Allegiance**
- 3. Roll Call**

Beverly Cole	Bob Cotterell	Alison Eggers	Linda Fisher-Fowler
Ashley Hicks	Brian Prawitz	Tom Ryan	Andrea Zielinski
- 4. Mayor Reports**
 - A. City Manager Hiring Process
- 5. Commission Reports/Council Ward Reports**
- 6. Audience Participation – See Information on the Reverse**
- 7. Consent Agenda**
 - A. Minutes of June 24, 2019 Regular Meeting
 - B. OLCC Change of Owner Applicant – Mariachi Loco at 647 SE Jackson Street
- 8. Resolutions**
 - A. Resolution No. 2019-13 – Library Card Fee for Douglas County Schools
 - B. Resolution No. 2019-14 – Budget Appropriation Transfer for New City Position
- 9. Ordinances**
 - A. Ordinance No. 3526 - Regulating Secondhand Property Dealers, Second Reading
- 10. Department Items**
 - A. Sobering Center Commitment Discussion
 - B. Intergovernmental Agreement – Douglas County Communications Services and Radio Usage Agreement
- 11. Items from Mayor, City Council**
- 12. Adjourn**
- 13. Executive Session ORS 192.660(2)**

Informational

- A. Activity Report

***** AMERICANS WITH DISABILITIES ACT NOTICE *****

Please contact the City Recorder's Office, Roseburg City Hall, 900 SE Douglas, Roseburg, OR 97470-3397 (Phone 541-492-6866) at least 48 hours prior to the scheduled meeting time if you need an accommodation. TDD users please call Oregon Telecommunications Relay Service at 1-800-735-2900.

AUDIENCE PARTICIPATION INFORMATION

The Roseburg City Council welcomes and encourages participation by citizens at all our meetings, with the exception of Executive Sessions, which, by state law, are closed to the public. To allow Council to deal with business on the agenda in a timely fashion, we ask that anyone wishing to address the Council follow these simple guidelines:

Persons addressing the Council must state their name and address for the record, including whether or not they are a resident of the City of Roseburg. All remarks shall be directed to the entire City Council. The Council reserves the right to delay any action requested until they are fully informed on the matter.

TIME LIMITATIONS

With the exception of public hearings, each speaker will be allotted a total of 6 minutes. At the 4-minute mark, a warning bell will sound at which point the Mayor will remind the speaker there are only 2 minutes left. All testimony given shall be new and shall not have been previously presented to Council.

CITIZEN PARTICIPATION – AGENDA ITEMS

Anyone wishing to speak regarding an item on the agenda may do so when Council addresses that item. If you wish to address an item on the Consent Agenda, please do so under “Audience Participation.” For other items on the agenda, discussion typically begins with a staff report, followed by questions from Council. If you would like to comment on a particular item, please raise your hand after the Council question period on that item.

CITIZEN PARTICIPATION – NON-AGENDA ITEMS

We also allow the opportunity for citizens to speak to the Council on matters not on this evening’s agenda on items of a brief nature. A total of 30 minutes shall be allocated for this portion of the meeting.

If a matter presented to Council is of a complex nature, the Mayor or a majority of Council may:

1. Postpone the public comments to “Items From Mayor, Councilors or City Manager” after completion of the Council’s business agenda, or
2. Schedule the matter for continued discussion at a future Council meeting.

The Mayor and City Council reserve the right to respond to audience comments after the audience participation portion of the meeting has been closed.

Thank you for attending our meeting – Please come again.

The City Council meetings are aired live on Charter Communications Cable Channel 191 and rebroadcast on the following Tuesday evening at 7:00 p.m. Video replays and the full agenda packet are also available on the City’s website: www.cityofroseburg.org.

**MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL MEETING
June 24, 2019**



Mayor Larry Rich called the regular meeting of the Roseburg City Council to order at 7:00 p.m. on June 24, 2019 in the City Hall Council Chambers, 900 SE Douglas Avenue, Roseburg, Oregon. Councilor Fisher-Fowler led the Pledge of Allegiance.

ROLL CALL

Present: Councilors Beverly Cole, Alison Eggers, Linda Fisher-Fowler, Brian Prawitz, Tom Ryan and Andrea Zielinski.

Absent: Councilors Bob Cotterell and Ashley Hicks.

Others Present: City Manager Pro-Tem Nikki Messenger, City Recorder Amy Sowa, City Attorney Bruce Coalwell, Human Resources Director John VanWinkle, Community Development Director Stuart Cowie, Police Chief Gary Klopfenstein, Fire Chief Gary Garrisi, Library Director Kris Wiley, Management Assistant Koree Tate, Kyle Bailey of KQEN Radio and Max Egener of the News Review.

BLUE ZONES PROJECT & DRA – PARKLET/PEDLET PRESENTATION

Mr. Cowie stated the Blue Zones Project Built Environment Committee and the Downtown Roseburg Association (DRA) had been discussing the possibility of creating a seasonal parklet/pedlet pilot project with interested downtown restaurants. Kirk Blaine, Blue Zones Umpqua Project Manager, explained parklets act as a sidewalk extension providing more space for outdoor seating beyond a typical sidewalk. They are installed in parallel parking spaces outside the adjacent business and extend out from the sidewalk at the level of the sidewalk to the width of the adjacent parking space. Railings and/or planter boxes are constructed to create separation from traffic. Restaurant owners provide seating for patrons looking for an outdoor dining experience.

Pedlets are similar to parklets, but rather than provide seating in the parking space area, they instead act as a temporary sidewalk. The pedlet allows a business to use the permanent sidewalk as an outdoor dining space while still providing a safe area for pedestrians to walk beyond the existing sidewalk. The purpose of these structures was to create a more active downtown area where people can relax and enjoy the city around them as they patronize a local restaurant. A number of discussions with City staff about the possibility of a seasonal parklet/pedlet pilot project have occurred. In Great Falls, Montana, one business saw a 35% increase in sales in the first summer while another restaurant was able to cover the cost of the pedlet in the first month.

Downtown Roseburg Association Executive Director, Susie Johnston-Forte, said while in Colorado she was able to visit Louisville, Colorado. She met with the City Manager to discuss their program, designs and rules. On their three block main street, she noticed five parklets. She was careful to photograph the different structures to show how they were constructed. Ms. Johnston-Forte learned that residents and owners were happy to have the structures and did not mind losing parking spaces.

Mr. Blaine provided information regarding local interest in the community for the downtown area. North Forty Brewing and Old Soul Pizza were immediately interested in the project with Brix and Alexander's showing interest. Many businesses contacted were supportive and in favor of the project, some were neutral to the idea, but none were against the program. Mr. Blaine continued that if approved, they would like to have alcohol allowed with proper licensing through OLCC. Some businesses were concerned with transient issues, but Mr. Blaine explained that business owners would be able to monitor and reserve the space for business patronage rather than just an open space. Design standards would assist ensuring safe and secure patio areas showing more activity would decrease loitering and transient issues. Design standards would be required before proceeding with the project. Some of the requirements discussed were drawings stamped by an approved architecture firm, space for drain water to flow, an aluminum railing system required with components to be prefinished and leveling pedestal requirements. Each design would allow 12 seats to be available. For additional seating, a conditional use permit would be necessary from the Community Development Department.

Arin Forrest, North 40 Co-Owner, reported that in his day-to-day operations, the most common question he receives is if outside seating would be an option. There was not a place downtown where outdoor seating like this option was available. Outdoor seating would provide a place for people with pets to sit and have a drink or eat a meal. Overall, this idea would create opportunities for people to walk around and explore the downtown area. He was supportive of this and thought it would be an option to grow and strengthen the downtown core. Mr. Forrest provided a photo demonstrating his sketch idea of what an outdoor seating area could look like for his business.

Councilor Ryan addressed concerns pertaining to the permanent nature of the structure, taking away parking spaces, complaints, monitoring the sites, and dealing with people who were not a customer. Ms. Johnston-Forte explained those were the same questions they were discussing and wanted to know from Council if they were approved to work with Mr. Cowie to develop standards and policies to bring back to Council. She had spoken with many communities and all were willing to help by sharing their policies and providing information needed for Roseburg to proceed with this type of option.

Councilor Prawitz noted the project appeared to be a major investment, but appreciated the innovation. Mr. Cowie responded that in regards to the investment, the structure would be seasonal in nature, but would need to be open long enough to pay for itself. In response to Councilor Cole, Mr. Cowie explained the space was public right-of-way and the City could lease the space to restaurants. In other pilot programs, the high success rate was enough for the City to build their own parklets or pedlets and lease to the owners. The option they were currently researching was one parking space that would accommodate 12 outdoor seats. Any options larger than that would require a conditional use permit. Mr. Cowie added he was looking for a consensus from Council to allow him to further explore this use, create a formal process and have conversations with business owners.

Mayor Rich was concerned about people parking next to the dining areas, fumes from vehicles and how wait staff would be able to serve customers during times when the sidewalks were crowded. He thought an extension of the building seemed more practical than using a parking

space and wanted to know what it would be like as a permanent feature and nighttime use after hours. Mr. Blaine explained that in Great Falls they previously had downtown issues, but structures were built to deter after hours use by having fixed seating. Mr. Forrest presented his sketch of a parklet for North Forty. There was an option for bars to be placed along the viewing area and an ADA ramp that could be locked which would deter people from entering when the business was closed. In response to Mayor Rich, Mr. Forrest said there were examples of parklets and pedlets in Portland, Eugene and Bend. Mr. Cowie added the Main Street Program visited last week and mentioned how this idea was becoming more popular in downtown areas. Ms. Johnston-Forte said she was happy to provide more examples.

In response to Mayor Rich, Mr. Blaine confirmed they were only looking at Jackson and Main Streets right now, but the program could expand to other locations. Currently, they had spoken to restaurants, but other merchants could take part in one of the options. Mr. Cowie explained they would have to determine the number that would make sense to meet the needs of downtown before proceeding. Council agreed to continue with research for the parklet/pedlet idea and to bring more information back to a future meeting.

COMMISSION/WARD REPORTS

Councilor Prawitz attended a MedCom meeting where they approved the official budget and welcomed a couple new members from Fire District No. 2.

AUDIENCE PARTICIPATION

Brent Church, 3130 NE Stephens Street, discussed an issue with a median installation on north Stephens Street in front of the Salvation Army property. He spoke with Public Works and the company hired that installed the median and was told it could not be removed. He explained the difficulty trying to turn onto the property when traveling north. He would often have to drive to another lot past the property to turn around and come back south on Stephens to turn right, otherwise he hits the median in his fifteen passenger van. Some donors had expressed their frustration to him with the situation and said they would not return. Mayor Rich responded Staff would review the situation and contact him.

CONSENT AGENDA

Councilor Ryan moved to approve the minutes of the June 10, 2019 regular meeting. The motion was seconded by Councilor Zielinski and approved with the following vote: Councilors Cole, Eggers, Fisher-Fowler, Prawitz, Ryan and Zielinski voted yes. No one voted no.

PUBLIC HEARING - RESOLUTION NO. 2019-11 - SUPPLEMENTAL BUDGET APPROPRIATION FOR GOLF AND OFF STREET PARKING FUNDS, FISCAL YEAR 2018-19

At 7:40 p.m., Mayor Rich opened the public hearing regarding the supplemental budget appropriation for golf and off street parking funds for fiscal year 2018-19. Mr. Harker explained that an appropriation was an authorization granted by the governing body to make expenditures and to incur obligations for specific purposes. It was limited to one fiscal year [ORS 294.311(3)]. Appropriations are a legal limitation on the amount of expenditures that could be made during the fiscal year and on the purposes for which expenditures can be made [ORS 294.456(6)]. Previous vandalism experienced in the downtown parking structure resulted in the receipt of insurance reimbursement funds that needed to be recognized in order to provide

additional appropriation authority to cover additional maintenance costs that incurred from additional vandalism to the structure. This proposed action required the adoption of a supplemental budget.

Additionally, the Golf Fund's maintenance budget needed additional appropriation authority to ensure compliance with Oregon Budget Law. In order to provide additional appropriation authority to the fund's Maintenance budget, it was proposed to transfer un-needed appropriations from the fund's Capital Outlay budget to the Maintenance budget. The financial impacts to the City from these adjustments are neutral as all increases in appropriations were offset by equal increases to resources; the fund balances remain unchanged. In response to Councilor Prawitz, Mr. Harker confirmed the funds would reset at the end of the month for the new fiscal year. Councilor Zielinski recused herself for personal reasons pertaining to the golf contract.

As no one else wished to speak, Mayor Rich closed the public hearing at 7:43 p.m. Councilor Ryan moved to adopt Resolution No. 2019-11 entitled, "A Resolution Supplemental Budget and Budget Appropriation Revisions for Fiscal Year 2018-19." The motion was seconded by Councilor Prawitz and approved with the following vote: Councilors Cole, Eggers, Fisher-Fowler, Prawitz and Ryan voted yes. No one voted no with Councilor Zielinski recognized as abstained.

FAA GRANT ACCEPTANCE AUTHORIZATION RESOLUTION NO. 2019-12

Ms. Messenger reported that on June 9, 2014, the Council authorized a five-year contract with Mead & Hunt for engineering, architectural and related services at the Roseburg Regional Airport. Each project or assignment was negotiated independently and a task order was issued to authorize the work.

The runway electrical project includes:

- Removal and replacement of the existing Runway 16/34 edge lighting system, including new conduit, wiring, base cans, and fixtures
- Removal and replacement of the existing Runway End Identifier Lights (REILs), including new conduit, wiring, and REIL units
- Removal and replacement of the existing primary windcone and segmented circle, including new conduit, wiring, and windcone assembly
- Installation of a new supplemental windcone on Runway 16, including new conduit, wiring, and windcone assembly
- Installation of runway aiming point markings on both ends of Runway 16/34

On June 11, 2019, the City received a grant offer from the FAA funding ninety percent of the project costs. In order to accept the grant, staff needed authorization in the form of a resolution and is required to respond to the grant offer within 90 days. Councilor Fisher-Fowler moved to adopt Resolution No. 2019-12 authorizing acceptance of a grant offer from the FAA for the Runway 16/34 Edge Lighting and NAVAIDs Improvement Project. The motion was seconded by Councilor Zielinski and approved with the following vote: Councilors Cole, Eggers, Fisher-Fowler, Prawitz, Ryan and Zielinski voted yes. No one voted no.

ORDINANCE NO. 3525 – PINE STREET WATERFRONT OVERLAY, SECOND READING

Ms. Sowa read Ordinance No. 3525, entitled, “An Ordinance Adding Section 12.04.140, “Pine Street Waterfront Overlay” to the Roseburg Municipal Code,” for the second time. Councilor Ryan moved to adopt Ordinance No. 3525. The motion was seconded by Councilor Eggers. Roll call vote was taken and the motion carried with the following vote: Councilors Cole, Eggers, Fisher-Fowler, Prawitz, Ryan and Zielinski voted yes. No one voted no. Mayor Rich declared the adoption of Ordinance No. 3525.

SECONDHAND PROPERTY DEALERS PROPOSED ORDINANCE

Mr. Klopfenstein referenced information provided at the June 10, 2019 City Council Meeting and was available for questions. No one had questions. Ms. Sowa referenced an additional sentence added to Section 9.04.070 regarding penalties that stated, “The remedies provided in this Section are not exclusive and shall not prevent the City from exercising any other remedy available under law, either simultaneously or otherwise, including but not limited to seeking penalties as provided in Chapter 1.06 of this Code.”

Council agreed to a first reading of Ordinance No. 3526 with the additional sentence. Ms. Sowa read Ordinance No. 3526, entitled, “An Ordinance Adding Chapter 9.04 Regulating Secondhand Property Dealers to the Roseburg Municipal Code,” for the first time.

RUNWAY 16/34 EDGE LIGHTING & NAVAID IMPROVEMENTS BID AWARD RECOMMENDATION – 19GR01

Ms. Messenger stated the runway electrical project was advertised on April 10, 2019. Three bids were received on May 1, 2019. The City recently received an FAA grant offer for \$642,165. Once awarded, contracts would be processed as quickly as practical to allow for the substantial lead-time on the materials needed to construct the project. Staff did not expect construction to begin until spring of 2020. This project replaces the runway edge lighting system, replaces the existing runway end identifier lights, replaces existing primary wind cone and installation of runway aiming point markings on both ends of the runway. The Public Works Commission unanimously recommended to award the project to Colvico, Inc. from Spokane.

Councilor Fisher-Fowler moved to award the Runway 16/34 Edge Lighting and NAVAID Improvements Project to the lowest responsible bidder, Colvico, Inc. for \$540,886 upon expiration of the seven-day notice of intent to award period. The motion was seconded by Councilor Eggers and approved with the following vote: Councilors Cole, Eggers, Fisher-Fowler, Prawitz, Ryan and Zielinski voted yes. No one voted no.

2019 PAVEMENT MANAGEMENT PROGRAM SLURRY SEALS BID AWARD RECOMMENDATION – 19PW02

Ms. Messenger reported the City did not have a slurry seal project last year. A slurry seal was a very thin layer of aggregate with an asphalt emulsifier applied to a paved surface. Slurry seals were used primarily as preventative maintenance to prolong the life of the paved surface. The project was designed by City staff and advertised for bid on May 16, 2019. Two bids were received on June 6, 2019. In response to Mayor Rich and Councilor Ryan, Ms. Messenger confirmed most slurry companies were not located in the city limits and the Public Works Commission unanimously approved to award the contract to Pave Northwest.

07/08/2019

Councilor Ryan moved to award the 2019 Pavement Management Program Slurry Seals Project to the lowest responsible bidder, Pave Northwest, Inc. for \$209,070.65. The motion was seconded by Councilor Fisher-Fowler and approved with the following vote: Councilors Cole, Eggers, Fisher-Fowler, Prawitz, Ryan and Zielinski voted yes. No one voted no.

2019 PAVEMENT MANAGEMENT OVERLAY PROJECT BID AWARD RECOMMENDATION – 19PW01

Ms. Messenger stated that on December 8, 2014, Council awarded a Five Year Pavement Management Program engineering contract to Murraysmith, Inc. On March 11, 2019, the Council authorized a task order to provide design services required to prepare biddable construction documents for the Pavement Management Program. In order to ensure adequate funding was available, the four sections of pavement rehabilitation were broken out separately into schedules as follows:

- Schedule A includes NE Garden Valley Boulevard from NE Stephens St. to NE Sunset Ln.
- Schedule B includes SE Main Street from SE Hawthorne Dr. to SE Lane Ave.
- Schedule C includes Aviation Drive from NW General Ave. to the Lowes entrance.
- Schedule D includes NE Alameda from NE Vine St. to NE Sunset.

The pavement rehabilitation work would involve a grind and inlay of between 2 to 3 inches depending on the existing thickness of asphalt and condition of the core samples. The work for all schedules represents approximately $\frac{3}{4}$ of a mile of pavement rehabilitation. The project would also include sidewalk access ramp improvements.

Design costs for the 2019 PMP Overlay Project totaled \$62,576 and were paid from the FY 2018-19 funds. The Public Works Commission discussed this project at their June 13th meeting. The Commission unanimously recommended awarding all schedules of the project to the lowest responsible bidder, Knife River Materials for \$847,143. In response to Mayor Rich, Ms. Messenger explained the project would be from Lowes going north to General Avenue. Councilor Ryan moved to award all schedules of the 2019 Pavement Management Overlay Project to the lowest response bidder, Knife River Materials, for \$847,143.00. The motion was seconded by Councilor Fisher-Fowler and approved with the following vote: Councilors Cole, Eggers, Fisher-Fowler, Prawitz, Ryan and Zielinski voted yes. No one voted no.

TASK ORDER AUTHORIZATION – CONSTRUCTION MANAGEMENT SERVICES FOR 2019 PAVEMENT MANAGEMENT PROGRAM, PROJECT NO. 19PW01

Ms. Messenger stated the proposed scope of work included pre-construction services, request for information support, proposal request and change order preparation, submittal review, preparation of pay requests, limited inspection services, preparation of record drawings, and other miscellaneous services. The intent was to utilize i.e. Engineering, Inc. (under a separate contract) for inspection of daytime work including the removal and replacement of ADA ramps and storm drainage work. Murraysmith would provide inspection during the nighttime paving work. The design task order was \$118,737 and was paid from current fiscal year Transportation funds. The cost of the proposed CM task order is \$80,378. The estimated cost

for additional resident observation services through i.e. Engineering, Inc. is \$20,000. The FY 2019-20 Transportation Fund includes \$1.3 million for design and construction of pavement management overlay projects. The Public Works Commission unanimously recommended the task order to Murraysmith. Councilor Ryan moved to authorize a task order with Murraysmith, Inc. for construction management services for the 2019 Pavement Management Overlay Project for an amount not to exceed \$80,378.00. The motion was seconded by Councilor Eggers and approved with the following vote: Councilors Cole, Eggers, Fisher-Fowler, Prawitz, Ryan and Zielinski voted yes. No one voted no.

DESIGN SERVICES TASK ORDER FOR PAVEMENT MANAGEMENT PROJECTS ON WINCHESTER AND LINCOLN STREETS

Ms. Messenger discussed that on December 8, 2014, Council awarded a Five Year Pavement Management Program engineering contract to Murraysmith (MS). Since that time, fourteen task orders had been executed under the master contract. Staff requested a scope and fee to design two streets that were in need of repairs and have challenges that may take longer to design than a typical street. Those two streets were Winchester Avenue from Stephens Street to Diamond Lake Boulevard and Lincoln Street from Sunset Avenue to Malheur Avenue. Both streets would require extensive sidewalk access ramp improvements to meet ADA standards. Winchester includes twenty-eight sidewalk ramps and Lincoln has twelve. The intent is to design these projects prior to the expiration of the existing master contract at the end of the calendar year. This would provide better cost estimating for staff to consider when budgeting for FY 20-21 next winter. The design scope of work includes survey, geotechnical evaluation, pavement boring section evaluation, ADA ramp design, pavement section design, preparation of design plans and specifications, and bid support.

The Public Works Commission reviewed and unanimously recommended the task order. In response to Councilor Prawitz, Ms. Messenger explained the outcome of the design would determine the final work to take place as this was a heavy maintenance project on a sloped road. Businesses and the community would be alerted of the project and timeframe once information was available. In response to Mayor Rich, Ms. Messenger said the area from Winchester Street that merges onto Stephens Street was not part of the project, but would be reviewed in the future once Urban Renewal Funds were generated.

Councilor Ryan moved to authorize a task order for design services related to future paving projects on Winchester and Lincoln Streets with Murraysmith, Inc. for an amount not to exceed \$209,525.00. The motion was seconded by Councilor Zielinski and approved with the following vote: Councilors Cole, Eggers, Fisher-Fowler, Prawitz, Ryan and Zielinski voted yes. No one voted no.

COMMUNICATIONS SPECIALIST POSITION

Ms. Messenger reported that Staff had been discussing the possibility of adding a position to enable the organization to better connect with citizens. Staff was seeking direction from Council about whether to bring a budget amendment forward to create and fund the position. One of the criticisms that the City often receives is that “we aren’t doing anything about...” when, in fact, the organization may be doing several things about whatever topic is being discussed. Other comments include “I didn’t know about that meeting.” Whether or not these comments were valid, the issue comes down to how that information was being communicated

to the public. The City has a staff that is very good at getting things done and then moving on to the next thing that needs to be accomplished. The gap is in communicating what was worked on, what was accomplished, and what was being planning to do next. In this age of digital and social media, staff believed it might be time to add a communications specialist position to keep the public better informed of the positive things the City was working on.

In general, this position would be responsible for implementing a comprehensive strategic communication plan, including:

- Media relations.
- Website content.
- Writing and designing printed communications.
- Managing and coordinating the City's social media efforts and electronic communications.
- Overall community engagement, outreach and sharing of City information and accomplishments.
- Leadership of media relations efforts by communicating with the media, answering questions, as well as developing story concepts, writing press releases and providing needed public relations.
- Identifying grant opportunities and writing grants as appropriate. Support to departments in grant writing and administration.
- Monitoring potential legislation when the legislature is in session.

Staff reviewed ten job descriptions from other cities and counties that have a similar position to create a draft job description and pay range. The pay range would be range five on the non-represented pay scale, which is included in the City's budget document. Estimated starting pay would be approximately \$58,000. Total annual compensation with insurance and retirement benefits would be approximately \$102,000. Since the position would not be filled on July 1st, the financial impact in the first year would be slightly less than the total.

Incorporating the proposed Communication Specialist into the six year forecast increased expenditures over the forecast horizon and draws down the reserve balance. The City's six-year forecast projects an ending reserve balance of 19.39% in 2026. Councilor Ryan was in favor of the position and wanted to see a job description. In response to Mayor Rich, Ms. Messenger explained they had contacted other cities and counties regarding this position. Councilor Prawitz said this position could potentially help Council by being able to communicate with the public. In response to Councilor Eggers, Ms. Messenger noted it was difficult to fit interviews into the times requested by the media. She hoped this position could help relieve schedule conflicts and fulfill media deadlines. Councilor Zielinski agreed the position could help manage social media, be a voice and face for the City.

Mayor Rich cautioned to find a person who was self-motivated and have a supervisor to stay on task. In response to Councilor Cole, Ms. Messenger added the position would report to the City Manager. Mr. Coalwell addressed Councilor Prawitz that he would not have a conflict of interest to vote as long as he was not interested in applying for the position. Councilor Cole was in favor of the position and would like the person hired to address neighborhoods and

businesses affected by projects. Councilor Ryan asked staff to provide Council with a job description for informational purposes only.

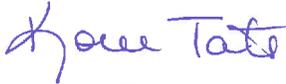
Councilor Ryan moved to direct staff to bring back an appropriation transfer adding the position of Communication Specialist to the FY 19-20 adopted budget. The motion was seconded by Councilor Eggers and approved with the following vote: Councilors Cole, Eggers, Fisher-Fowler, Hicks, Ryan and Zielinski voted yes. No one voted no.

ITEMS FROM MAYOR AND COUNCIL

In response to Councilor Prawitz, Mayor Rich stated the City Manager search would be discussed at the next Council meeting. Ms. Messenger added there would be a 6:00 p.m. Executive Session scheduled for that topic.

ADJOURNMENT

The meeting adjourned at 8:20 p.m.



Koree Tate
Management Assistant

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



OLCC CHANGE OF OWNER APPLICANT MARIACHI LOCO RESTAURANT, INC. LOCATED AT 647 SE JACKSON STREET

Meeting Date: July 8, 2019
Department: Administration
www.cityofroseburg.org

Agenda Section: Consent
Staff Contact: Koree Tate, Management Asst
Contact Telephone Number: 541-492-6866

ISSUE STATEMENT AND SUMMARY

Roseburg Municipal Code Chapter 9.12 requires staff review of all applications submitted to the Oregon Liquor Control Commission (OLCC) for a license to sell alcoholic beverages within the City. Upon completion of staff review, the City Recorder is required to submit the application and a recommendation concerning endorsement to the Council for its consideration. Changes to existing licenses must be processed in the same manner.

BACKGROUND

OLCC has received an application from Ramon Bautista, owner of Mariachi Loco Restaurant, Inc., as a change of ownership granted for "Full On-Premises, Commercial."

A. Council Action History.

Chapter 9.12 requires Council to make a recommendation to OLCC on the approval or denial of all liquor license applications submitted by any establishment located inside City limits.

B. Analysis.

The Police Department conducted a background investigation on the applicant and found no reason to deny the application.

C. Financial/Resource Considerations.

The applicant has paid the appropriate fee for City review of the application.

D. Timing Considerations.

The applicant is requesting endorsement from the Council for immediate submittal to OLCC.

COUNCIL OPTIONS

Council may recommend OLCC approval of the application as submitted or recommend denial based on OLCC criteria.

STAFF RECOMMENDATION

Staff recommends Council approval of the application as submitted.

SUGGESTED MOTION

"I MOVE TO RECOMMEND APPROVAL OF THE OLCC CHANGE OF OWNER APPLICATION FOR MARIACHI LOCO RESTAURANT, INC. LOCATED AT 647 SE JACKSON STREET IN ROSEBURG, OREGON."

ATTACHMENTS:

Attachment #1 – Subject Application

Cc: License Applicant with copy of agenda
Jonathan Crawl, OLCC Representative



LIQUOR LICENSE APPLICATION

3. Applicant #1 <i>Mariachi Loco Restaurant</i> <i>Ramon Bautista Inc.</i>		Applicant #2	
Applicant #3		Applicant #4	
4. Trade Name of the Business (Name Customers Will See) <i>Mariachi Loco Restaurant</i>			
5. Business Address (Number and Street Address of the Location that will have the liquor license) <i>647 SE Jackson Street</i>			
City <i>Roseburg</i>	County <i>Douglas</i>	Zip Code <i>97470</i>	
6. Does the business address currently have an OLCC liquor license? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO			
7. Does the business address currently have an OLCC marijuana license? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
8. Mailing Address/PO Box, Number, Street, Rural Route (where the OLCC will send your mail) <i>647 SE Jackson street</i>			
City <i>Roseburg</i>	State <i>OR</i>	Zip Code <i>97470</i>	
9. Phone Number of the Business Location <i>541-440-4747</i>		Email Contact for this Application	
Contact Person for this Application <i>Ramon Bautista</i>		Phone Number	
Mailing Address	City <i>Roseburg</i>	State <i>OR</i>	Zip Code <i>97470</i>

I understand that marijuana (such as use, consumption, ingestion, inhalation, samples, give-away, sale, etc.) is **prohibited** on the licensed premises.

I attest that all answers on all forms, documents, and information provided to the OLCC are true and complete.

Applicant Signature(s)

- Each individual person listed as an applicant must sign the application.
- If an applicant is an entity, such as a corporation or LLC, at least one person who is authorized to sign for the entity must sign the application.
- A person with the authority to sign on behalf of the applicant (such as the applicant's attorney or a person with power of attorney) may sign the application. If a person other than an applicant signs the application, please provide proof of signature authority.

[Handwritten Signature]

(Applicant #1)

(Applicant #2)

(Applicant #3)

(Applicant #4)

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



RESOLUTION PROPOSING ROSEBURG PUBLIC LIBRARY CARD FEE FOR DOUGLAS COUNTY SCHOOLS

Meeting Date: July 8, 2019
Department: Library
www.cityofroseburg.org

Agenda Section: Resolutions
Staff Contact: Kris Wiley
Contact Telephone Number: 541-492-7051

ISSUE STATEMENT AND SUMMARY

Roseburg Public Library (Library) is working with the Douglas Education Service District (ESD) to develop a plan that provides Douglas County schools outside of the Roseburg Public School District geographic boundary access to Library materials. The issue for the Council is whether to approve such an arrangement and set a per-card fee for the service.

BACKGROUND

A. Council Action History.

Over the past year and a half, the City has acquired the former Douglas County Library headquarters, worked with Douglas ESD to lease a portion of the building for its administrative offices, received grant funding and hired a CM/GC to renovate the building for use as a Roseburg Public Library/Douglas ESD Administrative Office, received notice that the Roseburg Public Library is recognized by the State Library of Oregon as a legally established public library per ORS 357.417, and set fees for a number of services provided by the Library.

B. Analysis.

Roseburg Public Library opened in December 2018 as a full-service, legally established public library. Residents of the City of Roseburg as well as students living or attending school in the Roseburg Public School District geographic boundary are eligible to receive a library card at no charge. The Library also has a Library Card Sponsorship Program for Douglas County residents who live outside Roseburg City limits and who have a Supplemental Nutrition Assistance Program (SNAP) card; the program is funded by donations and provides recipients with a one-year free membership. A nonresident fee has been established for those who do not otherwise qualify for a free library card.

The Library and Douglas ESD have discussed establishing a procedure whereby schools in Douglas County can access Roseburg Public Library materials. Library and school staff would collaborate on the technical aspects of the program such as sharing student information to set up accounts; Library staff would manage collection development and

ensure requested materials are pulled and packed for delivery; and the ESD would manage the delivery of materials.

This program would allow each cardholder to check out 10 items, including one DVD, simultaneously; it also would allow each cardholder to place 10 items on hold.

C. Financial/Resource Considerations.

It is recommended that Council set a \$20 per-card fee for this service to provide funding for purchasing materials to support the additional demand on the collection and help offset the cost of implementing and maintaining the service.

Each school district that implements this service will determine the students and staff members who shall receive a Roseburg Public Library card.

D. Timing Considerations.

To ensure the Library is ready to provide the service when the next school year begins, it would be prudent to adopt the resolution as soon as possible.

COUNCIL OPTIONS

Council has the following options:

- Adopt the resolution as presented
- Direct staff to amend the proposal or fee, or provide more information to the Council at a future meeting
- Decline to proceed with the proposed action

STAFF RECOMMENDATION

The Library Commission discussed this item at its June 25 meeting. The Commission unanimously recommended that the City Council adopt the action that has been set forth for Council approval. Staff concurs with this recommendation.

SUGGESTED MOTION

I move to adopt Resolution No. 2019-13.

ATTACHMENTS:

Attachment #1 – Resolution No. 2019-13

Attachment #2 – Douglas County Public Schools Enrollment

RESOLUTION NO. 2019-13

**A RESOLUTION ESTABLISHING FEES FOR ROSEBURG PUBLIC LIBRARY
CARDS FOR DOUGLAS COUNTY SCHOOLS.**

WHEREAS, The Roseburg Public Library ("Library"), opened in December, 2018; with the Douglas Education Service District ("Douglas ESD") opening in January, 2019; and

WHEREAS, The Library and Douglas ESD have been working collaboratively to find ways to provide service to schools outside of the Roseburg Public School District; and

WHEREAS, A small number of schools in Douglas County have expressed interest in contracting for library cards from the Roseburg Public Library; and

WHEREAS, Providing library cards for these schools would provide access to the Library's physical and electronic materials collection, with Douglas ESD providing courier service; and

WHEREAS, It is appropriate to set fees for these library cards in order to purchase materials to support the additional demand on the collection and help offset Library staff costs of implementing and maintaining the service.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROSEBURG that:

Section 1. The following fees will be added to the City of Roseburg Fee Schedule under LIBRARY:

Library Cards

Douglas County School Districts – Students and Staff <i>(outside Roseburg Public School District boundary)</i>	20.00/person
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Section 2. This resolution shall become effective immediately upon adoption by the Roseburg City Council.

**ADOPTED BY THE ROSEBURG CITY COUNCIL AT ITS REGULAR MEETING
ON THE 8TH DAY OF JULY, 2019.**

Amy L. Sowa, City Recorder

RESOLUTIONS A
ATTACHMENT #2

2017-18 ADMr by County Line as of March 11, 2019

<u>ResdCntyCd</u>	<u>ResdDis</u>	<u>ResdDistNm</u>	<u>Total ADMr</u>	<u>County ADMr</u>	<u>Dist %</u>
10 Douglas	1990	Oakland	611	13,968	4.38%
10 Douglas	1991	Roseburg	5,884	13,968	42.13%
10 Douglas	1992	Glide	732	13,968	5.24%
10 Douglas	1993	Days Creek	194	13,968	1.39%
10 Douglas	1994	South Umpqua	1,497	13,968	10.72%
10 Douglas	1995	Camas Valley	213	13,968	1.52%
10 Douglas	196	North Douglas	335	13,968	2.40%
10 Douglas	1997	Yoncalla	232	13,968	1.66%
10 Douglas	1998	Elkton	239	13,968	1.71%
10 Douglas	1999	Riddle	395	13,968	2.83%
10 Douglas	2000	Glendale	268	13,968	1.92%
10 Douglas	2001	Reedsport	653	13,968	4.67%
10 Douglas	2002	Winston-Dillard	1,374	13,968	9.83%
10 Douglas	2003	Sutherlin	1,309	13,968	9.37%

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



RESOLUTION AUTHORIZING A BUDGET RE-APPROPRIATION FOR FISCAL YEAR 2019-20 RESOLUTION NO. 2019-14

Meeting Date: July 8, 2019
Department: Finance
www.cityofroseburg.org

Agenda Section: Resolutions
Staff Contact: Ron Harker, Finance Director
Contact Telephone Number: 541-492-6710

ISSUE STATEMENT AND SUMMARY

In compliance with Oregon Budget Law, an appropriation transfer is required to provide adequate appropriation authority to support the addition of a Communication Specialist in the General Fund for the 2019-2020 fiscal year.

BACKGROUND

A. Council Action History.

On June 24, 2019, the City Council directed staff to bring back an appropriation transfer adding the position of Communication Specialist to the 2019-2020 adopted budget.

B. Analysis.

An appropriation is an authorization granted by the governing body to make expenditures and to incur obligations for specific purposes. It is limited to one fiscal year [ORS 294.311(3)]. Appropriations are a legal limitation on the amount of expenditures that can be made during the fiscal year and on the purposes for which expenditures can be made [ORS 294.456(6)]. After the beginning of the fiscal year, when a local government is operating with the adopted budget, changes in appropriated expenditures sometimes become necessary. Appropriations may be increased or decreased, transferred from one appropriation category to another, or new appropriations categories created.

The method used to amend the budget is determined by the budgetary change needed. If the change involves new appropriations and increased revenues, a new fund, or a new appropriation category, a supplemental budget is usually required. If the change is a transfer of appropriation authority (and the corresponding resources) from one fund to another, or within the same fund, then a resolution transfer is allowed.

In an effort to improve City communications and public outreach the Council considered a proposal to create a new city position of Communication Specialist who would be tasked with:

- managing media relations,

- website content,
- writing and designing printed communications,
- social media efforts and other electronic communications,
- outreach and sharing of City information and accomplishments,
- media relations that includes story concept development and press releases,
- grant opportunities and writing, and
- monitoring potential State legislation.

Projected total compensation cost (including benefits) of the new position is \$102,000.

In order to provide adequate appropriation authority to support the new position, an appropriation transfer is required to move appropriations from the General Fund's contingency to the Administration budget. The proposed transfer breakdown follows:

General Fund (100)

Appropriations	
Administration.....	\$ 102,000
Contingency	<u>\$(102,000)</u>
Net Change to Appropriations	\$ 0

C. Financial/Resource Considerations.

The proposed appropriation transfer reduces the budgeted contingency funds by 10.2% and reduces the general fund balance by 1.5%. Fund reserves remain in compliance with the reserve fund balance policy.

Looking further out, the inclusion of a Communication Specialist into the six-year forecast increases expenditures over the forecast horizon and draws down the reserve balance. The City's six-year forecast projects an ending reserve balance of 19.39% in 2026. The forecast is subject to margins of error due to the necessity of making assumptions regarding revenue generation and expenditure growth. While the forecast is more accurate in the first few years, the margin of error increases as the forecast moves out into the later years. In short, factoring in a margin of error, an ending reserve balance greater than 20% may be realized in 2026 despite the impact of the inclusion of a Communication Specialist.

D. Timing Considerations.

Appropriation authority for a newly created position needs to be provided prior to the filling of the new position.

COUNCIL OPTIONS

- 1) Adopt the attached resolution as written; or
- 2) Adopt the attached resolution with modifications to the proposed figures; or
- 3) Not adopt the attached resolution.

STAFF RECOMMENDATION

If the position of Communication Specialist is created, staff recommends that the resolution be adopted as presented in order to comply with Oregon Budget Law.

SUGGESTED MOTION

I move to adopt Resolution No. 2019-14 authorizing a budget re-appropriation for fiscal year 2019-20.

ATTACHMENTS:

Attachment #1 – Resolution No. 2019-14 entitled “A RESOLUTION AUTHORIZING A BUDGET RE-APPROPRIATION FOR FISCAL YEAR 2019-20.”

RESOLUTION NO. 2019 – 14

**A RESOLUTION AUTHORIZING A BUDGET RE-APPROPRIATION FOR
FISCAL YEAR 2019-20**

WHEREAS, the City of Roseburg, Oregon adopted a budget and appropriated funds for fiscal year 2019-20 by Resolution 2019-09; and

WHEREAS, at the June 24, 2019 City Council meeting, staff was directed to prepare an appropriation transfer to provide appropriations supporting a newly created Communication Specialist position; and

WHEREAS, ORS 294.463 allows appropriations to be transferred within a fund after the budget has been adopted; and

WHEREAS, the City's 2019-20 adopted budget appropriated operating contingencies within the General Fund and such budgeted contingencies shall be used for unanticipated expenditures; and

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROSEBURG that:

Section 1. Resources and appropriations in the Fiscal Year 2019-20 budget shall be adjusted as follows:

	<u>Current</u>	<u>Amount</u>	<u>Amended</u>
General Fund (100)			
Resources			
Beginning Fund Balance	6,874,988	-	6,874,988
Other Revenues	<u>25,905,080</u>	-	<u>25,905,080</u>
Total Resources:	32,780,068	-	32,780,068
Appropriations			
Administration	2,663,778	102,000	2,765,778
Other Appropriations	23,346,958	-	23,346,958
Operating Contingency	1,000,000	(102,000)	898,000
Unappropriated Ending Balance	<u>5,769,332</u>	-	<u>5,769,332</u>
Total Appropriations:	32,780,068	-	32,780,068

To provide appropriation authority to support a Communication Specialist in the General Fund - Administration budget.

Section 2. The Finance Director is to make the proper adjustments to the budget.

Section 3. This resolution shall become effective immediately upon adoption by the Roseburg City Council.

**ADOPTED BY THE ROSEBURG CITY COUNCIL AT ITS REGULAR MEETING
ON THE 8TH DAY OF JULY, 2019.**

Amy L. Sowa, City Recorder

ORDINANCE NO. 3526

AN ORDINANCE ADDING CHAPTER 9.04 REGULATING SECONDHAND PROPERTY DEALERS TO THE ROSEBURG MUNICIPAL CODE

SECTION 1. Chapter 9.04, entitled *Secondhand Property Dealers* is hereby added to the Roseburg Municipal Code to read as follows:

CHAPTER 9.04 - SECONDHAND PROPERTY DEALERS

Sections:

9.04.005	Definitions.
9.04.010	Purpose.
9.04.020	Business Registration Required.
9.04.030	Location and Hours of Business.
9.04.040	Record Keeping Requirements.
9.04.050	Restriction on Certain Sales.
9.04.060	Prohibited Purchases.
9.04.070	Penalties.

9.04.005 Definitions. For the purpose of this Chapter, the following words and phrases are defined as follows:

“Peace officer” means a law enforcement official as defined in Oregon Revised Statutes 133.005.

“Personal identification” means an identification card or document issued by a recognized governmental agency which bears the full name, signature, photograph, date of birth, and physical description of the issued person.

“Non-valuable metals” are limited to metals not regulated by state law, such as dental gold, unrefined metal ore, gold or silver coins, or bullion in any form.

“Secondhand property” means merchandise which was previously owned by a private individual.

“Secondhand property dealer” means a person who operates, conducts, manages, or engages in any business which, as part or all of the business, purchases or sells secondhand property.

“Secondhand store” means a place of business which buys and/or sells secondhand property.

9.04.010 Purpose.

A. The intent of this Chapter is to regulate the buying and selling of secondhand property by businesses located within the City of Roseburg. Nothing within this Chapter is intended to supplant the State of Oregon’s Pawnbrokers Act contained in Chapter 726 of the Oregon Revised Statutes (ORS), which relates to pawnbrokers licensed by the state to loan upon the

security of secondhand property, nor the Precious Metals Act enacted within ORS Chapter 99 applying to gold of eight karats or higher, silver, platinum, and palladium.

B. Nothing in this Chapter applies to charitable, non-profit organizations or to persons or businesses dealing exclusively in automobiles, farm implements and machinery, used books or audiobooks, secondhand clothing, or commercial and industrial scrap metal recycling.

9.04.020 Business Registration Required. No person shall engage in, conduct or operate a secondhand store without first registering such business pursuant to Chapter 9.02 of the Roseburg Municipal Code.

9.04.030 Location and Hours of Operation. Secondhand property dealers must operate out of an established storefront located at the address enumerated upon their business registration, conduct all sales from that business, and maintain business hours that fall between the time(s) of 5:00 AM and 9:00 PM.

9.04.040 Record Keeping Requirements.

A. Secondhand property dealers shall require, inspect and record the personal identification of all persons from whom they purchase secondhand property except for that purchased from and upon the premises of a privately held yard sale, estate sale, auction, or charitable event. Such records shall include the seller's full name, date of birth, address, type of personal identification used and signature. Such identification shall not be required if the customer's identity was previously recorded by the dealer from prior patronage or the customer is unequivocally known to the dealer as a personal friend or family member, provided such personal knowledge is documented in each individual transaction.

B. Secondhand property dealers shall inspect and document all items of secondhand property purchased and keep a record of each purchase with the following identifiers, at a minimum for each item:

1. The identity of the seller as required in the above Subsection A;
2. Date of purchase;
3. Property type;
4. Make and model;
5. Color;
6. Owner-applied number(s) or identifiers;
7. Serial number(s);
8. For jewelry: the weight, color, number of stones, setting and precious metal type;
9. For collectible coins and stamps: a description of the amount and type;
10. For non-valuable metals not covered by the Precious Metals Act: a description of the type, weight, and color of the metal(s);
11. For all items: the purchase price of the secondhand property transaction; and
12. The name of the representative of the secondhand property dealer who purchased the property.

Photographs may serve as a basic description of the property so long as identifying numbers are documented in addition to the basic description, and records may be kept electronically rather than in writing provided the record contains all the required information.

C. The records required in the above Subsections A and B shall be created and maintained in chronological order by the date of purchase, retained upon the business premises for a minimum of one (1) year from the date the property was purchased and available for inspection upon request by a peace officer during the operating hours of the secondhand property dealer.

D. In the event the City utilizes an electronic secondhand property reporting system, written notice shall be given to all secondhand property dealers. Within 90 days of the date of such notice, all secondhand property dealers must maintain their secondhand property records in a digital or electronic format compatible with the system utilized by the City. Such form of documentation must comply with all requirements set forth in this Subsection 9.04.040 and the secondhand property dealer must submit such records electronically to the system utilized by the City within 72 hours of each individual purchase of secondhand property in addition to maintaining purchase records as described in (C), above.

E. Items of secondhand property which are high in volume and low in value such as secondhand clothing, used paperback books, non-valuable metals, vinyl albums, and cassette tapes may be entered into the purchase record more generally so long as the identity of the seller and volume and/or number of items are documented.

9.04.050 Restriction on Certain Sales.

A. Secondhand property dealers are prohibited from selling any secondhand property item for a period of seven (7) days after their purchase of such item. During such time, the secondhand property shall be maintained in the same form as purchased, kept on the business premises for potential inspection by peace officers and segregated from other merchandise for sale.

1. Exceptions to the waiting period of seven (7) days prior to selling the secondhand property may be made so long as the purchase record(s) as described in 9.04.040 (above) includes photographs of the secondhand property.

2. Other exceptions to this waiting period may be made under the following circumstances and items of secondhand property:

a. Large items such as appliances, furniture, and bicycles need not be segregated during the holding period due to storage limitations they create.

b. High-volume items of secondhand music such as compact discs, cassette tapes, and vinyl albums need not be subjected to a holding period so long as their purchase record contains details on the album name & artist.

c. Secondhand property purchased from yard sales, estate sales, auctions or charitable events need not be subject to this holding period.

B. Secondhand property dealers shall refrain from selling any secondhand property item for a period of thirty (30) days upon specific request by a peace officer based upon reasonable suspicion that the item of secondhand property may have been stolen and/or illegally sold.

9.04.060 Prohibited Purchases. Secondhand property dealers may not purchase secondhand property under any of the following circumstances:

1. The seller is clearly under the influence of intoxicants or illicit drugs;
2. The purchaser has reason to believe the seller is not the legal owner of the secondhand property; or
3. The secondhand property contains any serial numbers or owner-applied identifiers which have been altered or obliterated.

9.04.070 Penalties. Failure to comply with the requirements set forth in this Chapter will subject the business registrant to the penalties set forth in Chapter 9.100 of the Roseburg Municipal Code. The remedies provided in this Section are not exclusive and shall not prevent the City from exercising any other remedy available under law, either simultaneously or otherwise, including but not limited to seeking penalties as provided in Chapter 1.06 of this Code.

SECTION 2. All other Chapters, Sections and Subsections of Title 9 of the Roseburg Municipal Code shall remain in full force & effect as written.

ADOPTED BY THE ROSEBURG CITY COUNCIL ON THIS 8th DAY OF JULY, 2019.

APPROVED BY THE MAYOR ON THIS 8th DAY OF JULY, 2019.

LARRY RICH, MAYOR

ATTEST:

AMY L. SOWA, CITY RECORDER

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



Sobering Center Commitment Discussion

Meeting Date: July 8, 2019
Department: Police
www.cityofroseburg.org

Agenda Section: Department Items
Staff Contact: Gary Klopfenstein
Contact Telephone Number: 541-492-6760

ISSUE STATEMENT AND SUMMARY

Community Partners have been diligently working to get a Sobering Center in Roseburg. The Steering Committee is attempting to get financial commitments from stakeholders.

BACKGROUND

A. Council Action History.

This issue has not previously been before Council.

B. Analysis.

Adapt, in collaboration with Douglas County's Local Public Safety Coordinating Council (LPSCC), seeks funding to support the development and operation of a Sobering Center in Douglas County. This proposal supports the goal of LPSCC and other community stakeholders to divert intoxicated individuals from the jail and the emergency department. The goal is to provide a safe place for individuals who are temporarily incapacitated due to intoxication to stabilize and become engaged in appropriate services to reduce recidivism.

Adapt is under contract to purchase and remodel a property located at 3005 NE Diamond Lake Boulevard, Roseburg, to be developed into a Sobering Center. The facility is adjacent to Adapt's Residential Treatment Services Center and is located less than 3 miles from downtown Roseburg. The state has provided \$250,000 in startup funds, which have been placed in reserve and can be utilized for startup expenses including the down payment or purchase of a facility, remodeling and furnishing.

Sobering is considered a public safety activity and is not a "billable" service. Operating funds are required to pay expenses such as a mortgage on the property, utilities, maintenance, meals, supplies and staff salaries/expenses. Adapt has worked in collaboration with the operators of the Grants Pass Sobering Center to establish a proposed operating budget. Based on Grants Pass' experience and discussion in LPSCC and stakeholder meetings, potential funding could come from Douglas County, the City of Roseburg, Umpqua Health Alliance, Mercy Medical Center and other city governments such as Myrtle Creek, Sutherlin, and Winston. The current estimated annual operating budget is \$356,000. Adapt has agreed to provide \$56,000 of this budget with in-kind

support. Umpqua Health Alliance has agreed to provide \$100,000 toward the first year of operating costs, and LPSCC seeks to secure commitments from other community partners to support the remaining \$200,000. The Sobering Center steering committee is currently seeking letters of commitment from stakeholders to secure those operating funds.

Historically, the lack of a specific location and implementation plan has been a barrier to securing formal commitments from potential funders. Therefore, Adapt entered into a purchase agreement on a property located at 3005 NE Diamond Lake Boulevard contingent on securing sufficient commitments for operating funds.

The Sobering Center is for persons who meet the legal definition of intoxication. The current plan provides that initially, individuals may only be referred and transported to the facility by law enforcement or emergency medical services.

Goals of the program include:

- Provide a safe place to sober up;
- Avoid a criminal record for first-time offenders;
- Offer peer counseling;
- Provide referrals to treatment, including direct links to detoxification, residential, and outpatient services;
- Free up police to return to their patrol to handle more serious offenses;
- Reduce crowding in jail;
- Reduce the disruptive presence of intoxicated individuals in public;
- Reduce unnecessary utilization of the Emergency Room;

Staffing will include at least one person on site during all hours of operation. Additional services will be provided through community partners and Adapt's Outpatient services and Rapid Access Departments.

Services:

- Screening: Individuals will be screened for safety and appropriateness for services at the center.
- Safe Sobering: the Center will provide a safe place to sober up. It is expected that the typical stay will be from 4-8 hours. During this time, each individual will be assigned a resting area where they will sleep or sit and be monitored for safety and comfort. Snacks, and beverages to promote hydration will be available.
- Screening, Brief Intervention, Referral: Center staff will engage patients in a discussion about substance-using behavior and provide linkage to services when appropriate.

A steering committee composed of funders and other stakeholders such as representatives of the criminal justice system convened to monitor the need for the service in the community, provide guidance on aligning operations with community goals, and actively seek to sustain funding. The steering committee will also support the pursuit of alternative funding as opportunities arise.

Drawing from the Grants Pass experience, the steering committee anticipates bringing six beds online and increasing that number to twelve beds in the second year of operation. This plan will be adjusted in order to respond to local demand for service and available resources. The initial facility construction will provide twelve sobering rooms, allowing for the expansion of services from six to twelve beds to occur with additional furnishings and adjustments to staffing patterns. The Sobering Center will bear a greater proportion of the facility's expenses initially, as the sole operation in the building. As Adapt brings additional services online in the facility, the proportion of facility costs allocated to the Sobering Center would be reduced accordingly.

The steering committee is attempting to compile letters of financial commitment from stakeholders to ascertain if there will be sufficient funds to move forward with building and sustaining a Sobering Center.

C. Financial/Resource Considerations.

Money was allocated in the Police Department's jail budget, with the expectation that \$50,000 could potentially be utilized from this line item to a Sobering Center commitment, should Council authorize it.

D. Timing Considerations.

Adapt is currently in a 60-day contract that is contingent on securing funding for a Sobering Center.

COUNCIL OPTIONS

- 1.) Authorize the City Manager Pro-Tem to enter sign a letter of commitment to provide \$50,000 annually toward a Sobering Center;
- 2.) Authorize the City Manager Pro-Tem to provide a different amount toward a Sobering Center;
- 3.) Not authorize the City Manager Pro-Tem to enter into the aforementioned commitment.

STAFF RECOMMENDATION

Staff recommends Council authorize the City Manager Pro-Tem to sign a letter of commitment for annual \$50,000 contribution for a Sobering Center.

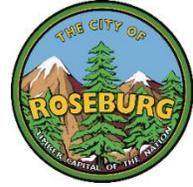
SUGGESTED MOTION

I move to authorize the City Manager Pro-Tem to sign a letter of commitment for \$50,000 annually for a Sobering Center contingent upon full operational funding being identified and committed by other entities.

ATTACHMENTS:

N/A

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



INTERGOVERNMENTAL AGREEMENT – DOUGLAS COUNTY COMMUNICATIONS SERVICES AND RADIO USAGE AGREEMENT

Meeting Date: July 8, 2019
Department: Police/Fire
www.cityofroseburg.org

Agenda Section: Department Items
Staff Contact: Gary Klopfenstein
Contact Telephone Number: 541-492-6760

ISSUE STATEMENT AND SUMMARY

Douglas County provides dispatch services for the Roseburg Police and Fire Departments annually through an intergovernmental agreement. The current agreement expired June 30, 2019, and needs to be renewed to continue this essential service.

BACKGROUND

A. Council Action History.

This matter has never formally been presented to Council.

B. Analysis.

In the 1990s, Roseburg elected to contract with Douglas County Emergency Communications (DCEC) for dispatch services. Since that time, Roseburg Police and Fire have paid annually for use of DCEC. Roseburg has utilized multiple Communications Services Agreements with DCEC over the years. Roseburg has experienced substantial fee increases in recent years.

New this year from Douglas County is a Radio Usage fee. DCEC utilizes aging radio system infrastructure throughout the county and beginning this year is sharing maintenance costs amongst the primary system users. The County will now assess Roseburg Police and Fire a combined three-year Radio Usage fee of \$136,641.75.

Radio Usage fees for Roseburg Police are as follows:

19/20 FY 25%	\$17,306.50
20/21 FY 50%	\$34,613.00
21/22 FY 100%	\$69,226.00
3-year Total:	\$121,145.50

Radio Usage fees for Roseburg Fire are as follows:

19/20 FY 25%	\$2,213.75
20/21 FY 50%	\$4,427.50
21/22 FY 100%	\$8,855.00
3-year Total:	\$15,496.25

Utilizing a system use formula determined by agency call volume, Douglas County is charging Roseburg Police and Fire a total of \$494,296.00, for FY 19/20 for use of the Douglas County Communications Center Services. Payments will be made beginning July 1, 2019, in the quarterly amount of \$123,574.00. Communications Center Services fees for FY 20/21 and FY 21/22 will depend on the previous year's call volume.

Roseburg's FY 18/19 Communications Center Services fee total was \$425,305.00.

Roseburg's FY 19/20 Radio Usage and Communications Center Services fee total is anticipated to be \$513,816.25.

DCEC generated a Communications Services Agreement that requires a signature from Roseburg; due to the associated fee cost, Council authorization is required.

C. Financial/Resource Considerations.

Dispatch services are an essential function for Police and Fire, and both include the fee in their annual budget. The adopted FY 19-20 budget includes \$500,000 in the Police budget and \$87,300 in the Fire Department budget for dispatch services. For FY 19-20, the total payment is anticipated to be \$434,172.50 for Police and \$79,643.75 for Fire as outlined below.

	Dispatch Fee	911 Revenue	Dispatch - revenue	Dispatch - 15.73%	Radio Fee	Dispatch + Radio
Police	\$ 619,082.00	\$124,404.00	\$ 494,678.00	\$ 416,866.00	\$ 17,306.50	\$ 434,172.50
Fire	\$ 91,884.00		\$ 91,884.00	\$ 77,430.00	\$ 2,213.75	\$ 79,643.75
			Total	\$ 494,296.00		\$ 513,816.25

D. Timing Considerations.

The aforementioned fees go into effect on July 1, 2019.

COUNCIL OPTIONS

1. Authorize the City Manager Pro-Tem to enter into an IGA with Douglas County for Communications Services for fiscal year 2019-2020;
2. Authorize the City Manager Pro-Tem to enter into an IGA with Douglas County for Communications Services for three years; or
3. Not authorize the City Manager Pro-Tem to enter into an IGA with Douglas County for Communications Services.

STAFF RECOMMENDATION

Staff recommends authorizing the City Manager Pro-Tem to enter into an IGA with Douglas County for Communications Services for fiscal year 2019-2020.

SUGGESTED MOTION

I move to authorize the City Manager Pro-Tem to enter into an IGA with Douglas County for Communications Services for fiscal year 2019-2020.

ATTACHMENTS:

None

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



ACTIVITY REPORT

Meeting Date: July 8, 2019
Department: Administration
www.cityofroseburg.org

Agenda Section: City Manager Pro-Tem Report
Staff Contact: Nikki Messenger
Contact Telephone Number: 541-492-6866

ISSUE STATEMENT AND SUMMARY

At each meeting, the City Manager Pro-Tem provides the City Council with a report on the activities of the City, along with an update on operational/personnel related issues which may be of interest to the Council. These reports shall be strictly informational and will not require any action on the Council's part. The reports are intended to provide a mechanism to solicit feedback and enhance communication between the Council, City Manager Pro-Tem and City Staff. For your July 8, 2019, meeting, the following items are included:

- Department Head Meeting Agendas
- Tentative Future Council Agenda Items
- City Manager Weekly Messages



Agenda
Department Head Meeting
City Hall Third Floor Conference Room
July 1, 2019 - 10:00 a.m.

1. Review July 8, 2019 City Council Meeting Agenda
2. Review July 8, 2019 Urban Renewal Agency Board Meeting Agenda
3. Review Tentative Future Council Meeting Agendas
4. Documents/Grants Signing
5. Department Items
 - a. Council Goals and Action Items
 - b. GIS Training
6. Employee Service Pins
 - 25 years – Teresa Clemons, Community Development
 - 20 years – Gary Klopfenstein, Police Department
 - 10 years – Dan Allen, Police Department
 - 10 years – Rex Benzel, Public Works Water Division
 - 5 years – Tony Yazzolino, Public Works Water Division



Agenda
Department Head Meeting
City Hall Third Floor Conference Room
June 25, 2019 - 10:00 a.m.

1. Review June 25, 2019 City Council Meeting Synopsis
2. Review July 8, 2019 City Council Meeting Agenda
3. Review Tentative Future Council Meeting Agendas
Documents/Grants Signing
 - a. Graffiti – Cruizin' & Viewin' at TenDown & Splitz Loudspeaker Permit
 - b. Administrative Rule No. 2019-01
5. Department Items
 - a. Updated City Website – Forms and Documents Discussion

TENTATIVE FUTURE COUNCIL AGENDA

Unscheduled

- Airport Fees for Fire Agency Services
- Airport Master Plan Adoption
- Municipal Code Update Regarding Oregon Fire Code
- RMC 5.04 Amendment - Water Rules and Regulations
- Umpqua Basin Urban Services Agreement

July 22, 2019

Special Presentation

- A. RARE Intern Presentation – Adrienne Groves

Consent Agenda

- A. Minutes of July 8, 2019
- B. OLCC Change of Ownership – Umpqua Golf Management

Department Items

- A. Municipal Court Update
- B. Intergovernmental Agreement with Roseburg Urban Renewal Agency Regarding SDC Payments
- C. Mutual Aid Agreement
- D. IAFF Fire Union Contract Ratification Informational

Informational

- A. City Manager Activity Report
- B. Financial Quarterly Report

Urban Renewal Agency Board Meeting Immediately Following

August 12, 2019

Consent Agenda

- A. Minutes of July 22, 2019

Public Hearing

- A. Ordinance No. _____ - Legislative Amendment Regarding Public and Semi Public Use in the Central Business District, First and Second Reading

Informational

- A. Activity Report

August 26, 2019

Consent Agenda

- A. Minutes of August 12, 2019

Public Hearing

- A. Housing Needs Analysis and Buildable Land Inventory Legislative Amendment

Department Items

- A. Five Year Pavement Management Program Engineering Services Contract Recommendation

Informational

- A. Activity Report

September 9, 2019

Consent Agenda

- A. Minutes of August 26, 2019

Public Hearing

- A. Resolution No. 2019-___ - Exemption from Competition in Public Contracting for Purchase of a Type 6 Wildland Unit

Informational

- B. Activity Report

September 23, 2019

Consent Agenda

- A. Minutes of September 9, 2019
- B. Cancellation of November 11, 2019 Meeting

Informational

- A. Activity Report

October 14, 2019

Consent Agenda

- A. Minutes of September 23, 2019

Resolutions

- A. Resolution No. 2019-___ - Library Policy Updates

Informational

- A. Activity Report

October 28, 2019

Consent Agenda

- A. Minutes of October 14, 2019

Informational

- A. Activity Report
- B. Municipal Court Quarterly Report
- C. Financial Quarterly Report

November 25, 2019

Consent Agenda

- A. Minutes of October 28, 2019

Informational

- A. Activity Report

Executive Session

- A. Municipal Court Judge Annual Performance Evaluation

December 9, 2019

Mayor Reports

- A. Municipal Judge Compensation

Consent Agenda

- A. Minutes of November 25, 2019

Informational

- A. Activity Report

December 23, 2019

Consent Agenda

- A. Minutes of December 9, 2019

Informational

- A. Activity Report

January 13, 2020

Mayor Reports

- A. State of the City Address
- B. Commission Chair Appointment
- C. Commission Appointments

Commission Reports/Council Ward Reports

- A. Election of Council President
- B. Planning Commission Appointments

Consent

- A. Minutes of December 23, 2019

Informational

- A. Activity Report

January 27, 2020

Consent

- A. Minutes of January 13, 2020

Informational

- A. Activity Report

February 10, 2020

Special Presentation

- A. CAFR Review – Auditor Jeff Cooley
- B. Quarterly Report – Quarter Ended December 31, 2019
- C. 2020-2021 Budget Calendar

Consent

- A. Minutes of January 27, 2020

Informational

- A. Activity Report

February 24, 2020

Consent

- A. Minutes of February 10, 2020

Informational

- A. Activity Report

March 9, 2020

Consent

- A. Minutes of February 24, 2020

Informational

- A. Activity Report

March 23, 2020

Consent

- A. Minutes of March 9, 2020

Informational

- A. Activity Report

April 13, 2020

Mayor Report

- A. Volunteer Recognition Month Proclamation

- B. Arbor Day Proclamation
- Consent
- A. Minutes of March 23, 2020 Meeting
 - B. Cancellation of May 25, 2020 Regular Meeting
 - C. 2020 OLCC License Renewal Endorsement

- Informational
- A. Activity Report

April 27, 2020

- Mayor Reports
- A. Historic Preservation Month Proclamation
 - B. National Bike Month Proclamation

- Consent Agenda
- A. Minutes of April 13, 2020

- Informational
- A. Activity Report
 - B. Finance Quarterly Report
 - C. Municipal Court Quarterly Report

May 11, 2020

- Mayor Reports
- A. EMS Week Proclamation

- Consent Agenda
- A. Minutes of April 27, 2020

- Resolutions
- A. Annual Fee Adjustments:
 - Resolution No. 2020- - General Fees
 - Resolution No. 2020 - Water Related Fees

- Informational
- A. Activity Report

June 8, 2020

- Mayor Reports
- A. Camp Millennium Week Proclamation

- Consent Agenda
- A. Minutes of May 11, 2020

- Public Hearing
- A. Resolution No. 2020- - 2020-2021 Budget Adoption
 - B. Resolution No. 2020- - Supplemental Budget Appropriation

- Informational
- A. Activity Report
- Urban Renewal Agency Board

- Consent Agenda
- A.. Minutes of previous meeting

- Public Hearing
- A. Resolution No. UR-2020- - 2020-2021 Budget Adoption

Friday Message June 28, 2019

- The last of this year's Movies in the Park series is tonight with "Bumblebee". Pre-movie entertainment starts at 7:30 p.m. and includes a pop up library, face painting, kid crafts and a juggler. The movie will begin at dusk.
- The Library continues to have daily summer programming. Please check the website for the lineup!
- The Library Commission met on Wednesday and discussed card fees for school districts.
- Staff has been working on the next issue of the "City Connection" which should be coming in the near future.
- The Parks Commission meeting normally scheduled for the first Wednesday of the month has been rescheduled for July 10th. The Commission will be considering a request to place sanitation facilities within the parks system.
- The 51st annual Summer Arts Festival is underway at the Art Center this weekend. The festival runs from 12:00 p.m. to 9:00 p.m. today, 10:00 a.m. to 9:00 p.m. on Saturday, and 10:00 a.m. to 4:00 p.m. on Sunday. The weather is looking perfect, so I hope everyone can get out and enjoy the festival.
- Next week is the Great Umpqua July 4th Food Truck Competition, Battle of the Bands and Fireworks show at the Douglas County Fairgrounds. For information you can go to www.thegreatumpqua.com. City Offices will be closed July 4th and resume normal business hours on Friday, July 5th.
- Graffiti is right around the corner. Check out the attached brochure if you to start planning for the big event.



Have a great weekend!



Saturday, July 13

continued from inside



DOWNTOWN SHOP-N-SHINE CORVETTE CITY

Hosts: *Timberland Corvette Club & Downtown Roseburg Association*
Downtown Roseburg on Jackson St.
(Enter from Douglas St.)

- Show 9AM-3PM
- \$10 per Corvette, Free Spectator Admission
- Show Open to All Corvettes
NO PRE-REGISTRATION needed
- Dash Plaques for the First 75 Cars
- Shirts, Pins & Sidewalk Sales
- All Proceeds will go to UCAN & Camp Millennium
- Info: Bob 541-430-4009 or email TimberlandCorvetteClub.com

DRAG RACES -N- RAT ROD SHOW

Presented By *Pacific Racing Assn*
Douglas County Speedway

- Drag Races 10AM-5PM
- Live Music
- Rat Rod Show — Rats of All Types Welcome
- Show Registration and Set Up 8AM-10AM
- Show Awards at Noon
- Info: Rob 541-530-6362 or email pra.DCSpeedway@gmail.com

38TH ANNUAL UMPQUA FLATHEADS ROSEBURG GRAFFITI NIGHT CRUISE

Presented by
Umpqua Flatheads Car Club
Closed Route Jackson St. & Main St.
in Roseburg

- Cruise 6PM-9:30PM (Enter on Douglas St.)
- Vehicles 1975 & Older, No 4x4's, Motorcycles, Big Trucks or Bicycles
- Cruise Entry \$20, includes a Dash Plaque
- Must have Vehicle Registration and Proof of Insurance
- NO PRE-REGISTRATION
- **Free Shuttle Bus Service**
- Info: Larry 541-817-5044 or Dave 541-680-1942
- Visitors: Contact Downtown Roseburg Association 541-673-3352

Sunday, July 14

25TH ANNUAL GRAFFITI WEEKS-END FUN RUN

Presented by *Classic Chevilles of Oregon & Stray Angels Car Club*
Starts at 2475 Stewart Pkwy., Roseburg
(Between McDonald's and Goodwill)

- Registration 9AM-10:30AM
- Cruise Entry \$5, Includes Dash Plaque
- Run Ends at Hot Rod Diner, Myrtle Creek (**New Location, Paved Parking**)
- Live Music
- Info: Bill or Cheryl 541-673-1520

SEVEN FEATHERS TAKELMA RUN CARS 'N COFFEE

West Parking Lot
Seven Feathers Casino Resort
146 Chief Miwaleta Lane, Canyonville

- Free Admission
- Open to All Ages
- Classic Cars on Display
- People's Choice Contest
- T-Shirts, Coffee, Prizes



FREE SHUTTLE BUS SERVICE

THANKS TO OUR SPONSORS!

Saturday only:

9AM - 4PM

1. Rite Aid (Roseburg Valley Mall)
2. Roseburg Town Center (Rose & Washington)
3. River Forks Park

5PM - 9:30PM

1. Rite Aid (Roseburg Valley Mall)
2. Roseburg Town Center (Rose & Washington)



2019 Collector Pins \$3 each - While supplies last

Family Event

Graffiti Weekend is a family event. As such, the use of drugs or alcohol is discouraged by the event organizers.

The Graffiti Weekend Committee and all sponsoring groups reserve the right to exclude or reject, without recourse, any person or vehicle deemed objectionable.

None of the sponsoring organizations will be liable for any accident, injury, damages or losses.

Traffic Rules

All traffic and rules of the road will be enforced at all Graffiti events. Street burnouts will not be tolerated.

If you are interested in sponsoring or advertising for this event, please contact us.

For more information

Please call or contact:

Graffiti Weekend Committee
P.O. Box 24, Roseburg OR 97470
Jeanine Coffey 541-680-0384
Email: JeanineCoffey95@gmail.com
or info@StrayAngelsCarClub.com

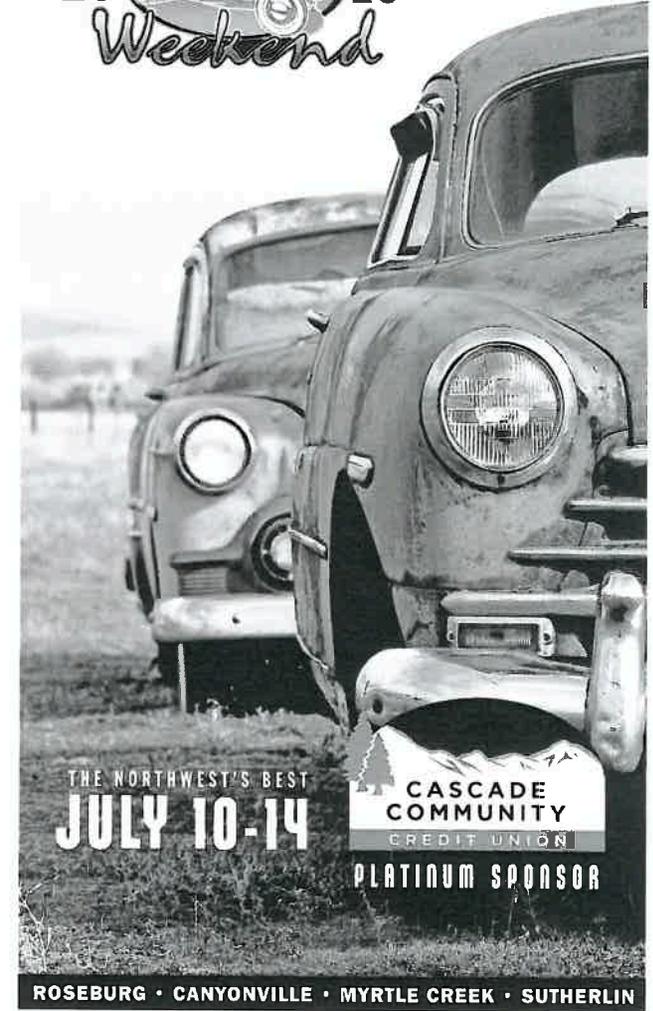
Roseburg Area Chamber of Commerce & Visitor Center - 800-440-9584

Visit us at: graffitiweekend.com

Event information as of May 2019. Subject to change without notice.



GRAFFITI 2019 Weekend



THE NORTHWEST'S BEST
JULY 10-14

CASCADE
COMMUNITY
CREDIT UNION
PLATINUM SPONSOR

ROSEBURG • CANYONVILLE • MYRTLE CREEK • SUTHERLIN

Graffiti Weekend Schedule of Events July 10-14, 2019

Wednesday, July 10

STREET MEMORIES KICK OFF TO GRAFFITI SHOW

- Roseburg Veteran's Hospital
913 NW Garden Valley Blvd., Roseburg
- Entry Starts at Noon
 - Show 1PM-5PM, Awards 4PM
 - Donations will be Accepted
 - Open to all Years and Makes of Cars, Trucks and Motorcycles
 - Canned Foods Donations Encouraged for UCAN
 - Info: Ray 541-672-4369
Dave 541-673-1608

Thursday, July 11

SWAP MEET AND TURN AROUND CRUISE

- Church On The Rise
3500 Diamond Lake Hwy., Roseburg
- 9-10AM
 - Music
 - Bar-B-Q
 - Vendors

GRAFFITI GATHERING TEARDROP & VINTAGE TRAILERS

- Church On The Rise
3500 Diamond Lake Hwy. Roseburg
- July 11-13 Viewing Noon-4PM
 - T-Shirt Sales
 - Info: Ray Perry 541-670-7479
email ray@RayPerry.com

RETIREMENT & REST HOME TOUR

- Roseburg High School
400 W. Harvard Ave., Roseburg
- Meet 12:30PM - Tour 1PM-4PM
 - Short Displays at local Senior Centers
 - Info: Leanya 541-680-3230
Gordon 541-643-8467

BURNOUT COMPETITION

- Backside Brewing Company
1640 Odell Ave., Roseburg
- Registration: 4:30PM-6PM - \$20 Fee
 - Burnout Competition: 6PM-Dark
 - Info: K.C. Mckillip 541-580-1906

CRUIZIN' AND VIEWIN'

- Tendown & Splitz
2400 NE Diamond Lake Blvd., Roseburg
- Times: 6PM-10PM
 - Outdoor Music & BBQ
 - Info: 541-672-3601

ROSEBURG TIRE PROS GRAFFITI WELCOME

- Roseburg Tire Pros
1735 NE Diamond Lake Blvd., Roseburg
- Times: 6PM-10PM
 - Food and Live Music
 - Info: 541-236-2635

GRAFFITI CRUISE-IN

- Pete's Drive-In — Sonic Drive-In
- Cruise: 8PM-10PM

Friday, July 12

GRAFFITI GATHERING TEARDROP & VINTAGE TRAILERS

- Church On The Rise
3500 Diamond Lake Hwy., Roseburg
- July 11-13 Viewing Noon-4PM
 - T-Shirt Sales
 - Info: Ray Perry 541-670-7479
email ray@RayPerry.com

LITHIA'S GRAFFITI SHOW N SHINE 2019

- Lithia Ford of Roseburg
1650 NE Stephens St, Roseburg
- Registration 9AM-11AM
 - Show Starts 11AM

- Trophy - Awards Presentation 3:30PM
- Show Open to All Special Interest Vehicles
- Live Music
- Food Vendors
- Raffle Prizes
- Free Show T-Shirt with Registration (while supplies last)
- No Cost to Register or Attend
- Info: Tom Gray 541-778-3950

ROSEBURG DOWNTOWN FUN DAY

- Hosted by Downtown Roseburg Association
- Times: 10AM-3PM
 - Graffiti Information Booth
 - Music & Entertainment
 - Local Cuisine
 - Sidewalk Sales
 - Participant Gifts & Sales
 - Info: 541-673-3352 or email DowntownRoseburg@gmail.com



WONP, LTD. DRAG RACES

- Presented by Seven Feathers Casino Resort
Myrtle Creek Municipal Airport
1008 Aviation Dr., Myrtle Creek
- Times: 2PM-9PM
 - Spectators: General Admission - \$20; Children 12 and Under - \$15
 - Car Entry: \$50 per Car; \$65 w/Trailer Parking
 - Food Vendors Onsite
 - Car Limit: 80
 - Info: Katie Jones 541-430-7018 or Mike Mitchell 541-530-7300 or email markjonestrucking@msn.com

SHOW-N-SHINE AT THE RACES

- Presented by Pacific Racing Association
Douglas County Fairgrounds
- Registration: 2PM-4PM; Ticket Gates Open 4PM
 - Cruise the Race Track
 - Free Admission (Driver Only)
 - 100 Car Limit
 - Canned Foods Donations Encouraged for UCAN
 - Info: Rob 541-530-6362 or email pra.DCSpeedway@gmail.com

4TH ANNUAL RAT ROD ROUND UP MEET N' GREET SOCIAL

- All Special Interest Vehicles Welcome
Presented by Double R Powder Coating
1240 Page Ave., Sutherlin
- Times: 6PM-9PM
 - Live Band — Neil Gregory Johnson and The Johnson Family Band
 - Meet n' Greet/Cruise In
 - Pinup Contest: Signups Open until 7PM
Ladies of ALL Ages Encouraged to Come out Dressed Up in Your Best "Pinup" Outfit — Trophies and Top Awards will be Presented at 8PM
 - Granny's Hut — Hamburgers and Drinks for Purchase
 - Vendor Booths — Metal Art, Raffles, Kids Welding Class, Onsite Pinstripping, T-Shirts, Hats and Other Apparel
 - Info: Lynett 541-817-2155

Saturday, July 13

GRAFFITI GATHERING TEARDROP & VINTAGE TRAILERS

- Church On The Rise
3500 Diamond Lake Hwy., Roseburg
- July 11-13 Viewing Noon-4PM
 - T-Shirt Sales
 - Info: Ray Perry 541-670-7479
email ray@RayPerry.com



ANTIQUUE MOTORCYCLE SHOW-N-SHINE

- Presented by the Elks Lodge #326
749 SE Jackson St., Roseburg
- Pancake Breakfast 7AM
 - Registration 8AM
 - Show-N-Shine 9AM-3PM
 - Awards Ceremony 2PM
 - Free Admission
 - Open to All Trikes & Motorcycles, 50 Years Old or Older
 - Show Classes: American, European British, Japanese
 - Contact: Randi Kobernik 541-480-3140

GRAFFITI WALK/RUN

- Presented by Pete's Drive-In
1270 W. Harvard, Roseburg
- Starts at Pete's Drive-In, 8AM
 - Open to All Ages
 - T-Shirt Giveaway
 - 1 Mile Walk/Run and/or 5K
 - Info: email Darryll Orth at darryl199353@gmail.com

ROCK N' ROLLIN' PANCAKE BREAKFAST

- Presented by Optimist Club & Elmer's Restaurant
Pitchford Ranch, River Forks Park, Roseburg
- Times 8AM-11AM
 - Info: Debbie Reilly 541-580-6740

37TH ANNUAL RIVER FORKS SHOW-N-SHINE

- Presented By Stray Angel's Car Club
River Forks Park, Roseburg
- First 600 Cars 1975 & Older
 - NO PRE-REGISTRATION, No Entry Fee
 - Registration 8AM-11AM Show 9AM-4PM
 - FREE Spectator Parking, Courtesy of Jesus
 - Car Corral (Cars for Sale) \$20 entry fee
 - Dash Plaques, Raffles, Trophies, Food Booths
 - Poker Walk
 - Quilt Show and Sale
 - Canned Foods Donations Encouraged for UCAN
 - No Pets (per park regulations)
 - Free Shuttle Bus Service
 - Info: Gail 541-315-5471 or Gordon 541-643-8467
email StrayAngelsCarClub.com



COLLECTOR CAR AUCTION

- Presented By Petersen Auction Group of Oregon
Douglas County Fairgrounds Complex - Douglas Hall
- Open for Viewing at 8AM
 - Toys & Memorabilia Auction 9:30AM
 - Car Auction Begins at 10AM
 - Vendors and Food
 - Canned Foods Donations Encouraged for UCAN
 - To Consign or Register to Bid contact: 541-689-6824
email PetersenCollectorCars.com

Friday Message June 21, 2019

- Movies in the Park continues tonight with “A Dog’s Way Home”. Pre-movie entertainment starts at 7:30 p.m. and the movie begins at dusk.

- The Library kicked off their first summer reading program on Tuesday. This summer’s program has a space theme, “A Universe of Stories”.



- The Historic Resources Commission met on Wednesday and were given an update on the City’s Certified Local Government designation.

- The Fire Department has been training with other local fire protection agencies utilizing Reservoir Hill. Controlled burns were activated on Monday, Wednesday, and Friday.



- The financial impact report from EcoNorthwest on the Medical Education project has been finalized. I have attached the summary report. Please contact me if you want the full report.
- Douglas County has two major construction projects occurring adjacent to the City Limits. The County provided the attached notices regarding street closures on NE Stephens and lane closures on Garden Valley Boulevard.
- I will be out of the office on Friday and returning Monday. John and Amy will both be in the office and available to address anything that may come up.
- Monday night’s Council meeting has another full agenda. Please review the agenda packet, and let staff know if you have any questions!

Have a great weekend!





Southern Oregon Medical Workforce Center Economic Assessment for Public Funding

ECONorthwest
ECONOMICS • FINANCE • PLANNING

Prepared for Oregonians for Rural Health
Final Results Summary
May 31, 2019

Acknowledgements

ECONorthwest prepared this analysis for Oregonians for Rural Health. It received substantial assistance from staff at Pac/West Communications, Oregonians for Rural Health, George Fox University, the Oregon Center for Nursing, and others. Other firms, agencies, and staff contributed to other research that this analysis relied on. That assistance notwithstanding, ECONorthwest is responsible for the content of this report. The staff at ECONorthwest prepared this report based on their general knowledge of economics, and on information derived from government agencies, private statistical services, the reports of others, interviews of individuals, or other sources believed to be reliable. ECONorthwest has not independently verified the accuracy of all such information and makes no representation regarding its accuracy or completeness. Any statements nonfactual in nature constitute the authors' current opinions, which may change as more information becomes available.

This presentation accompanies a detailed final report.

For more information:
Adam Domanski
domanski@econw.com

Medical Workforce Center Description

Oregonians for Rural Health is exploring the feasibility of developing a medical workforce center in Roseburg, Oregon to educate and train students to become healthcare providers.

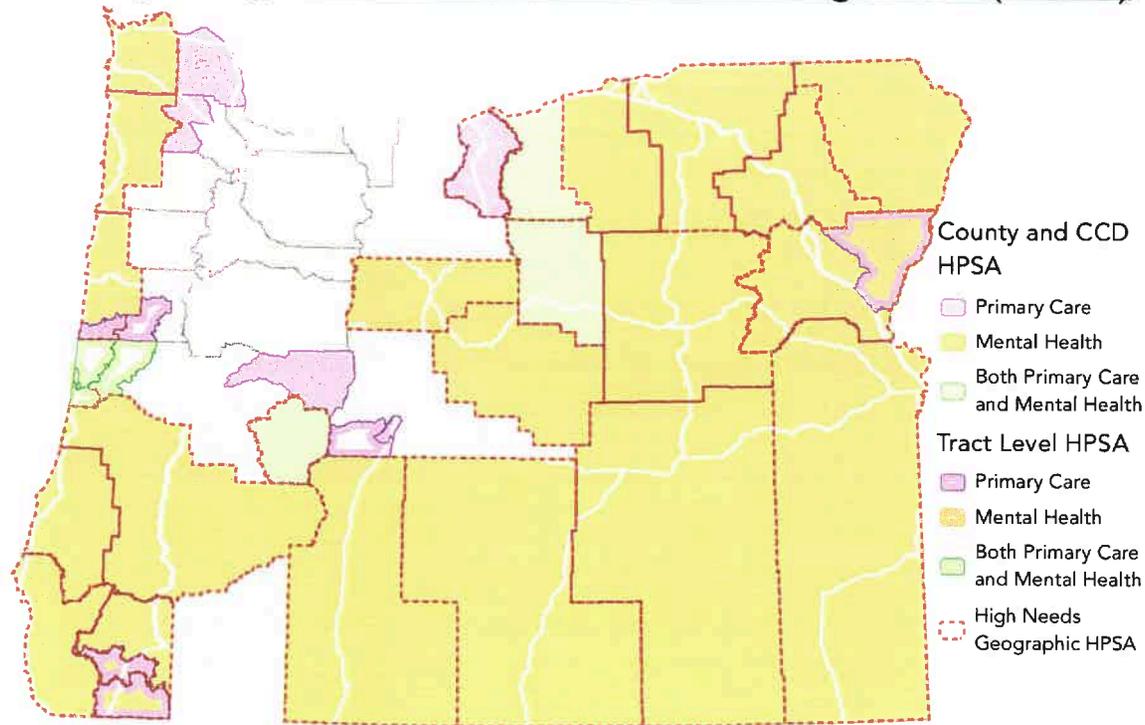
The Center will:

- Provide training for high-demand health care positions
- Offer affordable and accessible post-secondary medical education
- Serve as a pipeline of skilled allied and mental health providers
- Ensure ongoing access to local quality healthcare

Program		Cohort Size	Year Classes Begin				
			2020	2021	2022	2023	2024
Doctor of Psychology	PSY	4					
Bachelor of Science in Nursing	BSN	24					
Registered Nurse to Bachelors	RN to BSN	20					
Master of Social Work	MSW	15					
Bachelor of Social Work	BSW	15					
Doctor of Physical Therapy	PT	10					
Doctor of Medical Science	PA	20					
Doctor of Nursing Practice	DNP	12					

Rural Oregon has a shortage of health professionals

Federally Designated Health Professional Shortage Areas (HPSAs)

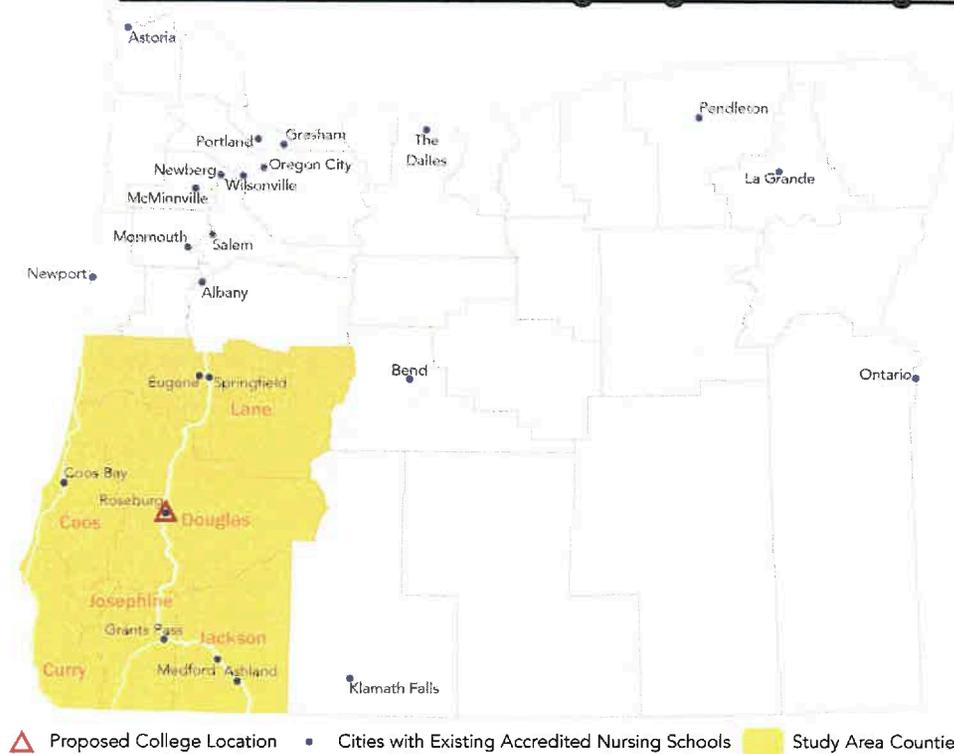


Oregon Employment Department Projected Needs

Program	2017 Employment	2027 Employment	Total Openings	Openings Due to Growth	Openings Due to Attrition
Physician Assistant	1,299	1,807	1,329	508	821
Registered Nurse	37,353	43,600	26,635	6,247	20,388
Nurse Practitioner	1,762	2,376	1,608	614	994
Physical Therapist	3,052	3,885	2,222	833	1,389
Mental Health Counselor	3,158	3,715	4,068	557	3,511
MHSA Social Worker	2,304	2,684	2,861	380	2,481

Rural Oregon has a shortage of training programs

Health Professional Training Programs in Oregon



Oregon Health Education Program Admissions

Program	Number of Schools	Admitted Students	Number of Applicants	Acceptance Rates
Physician Assistant	2	101	4,000	3%
Registered Nurse	23	1,740	7,876	22%
Nurse Practitioner	2	29	81	36%
Physical Therapist	2	94	1,645	6%
Mental Health Counselor	11	208	767	25%
MHSA Social Worker	4	343	810	35%

Economic Assessment Objectives

Public Economic Value Analysis

- What are the potential short-term and long-term economic benefits that the center would produce in the region?

Financial Feasibility Analysis

- What are the expected financial returns of the center?

Economic Impact Analysis

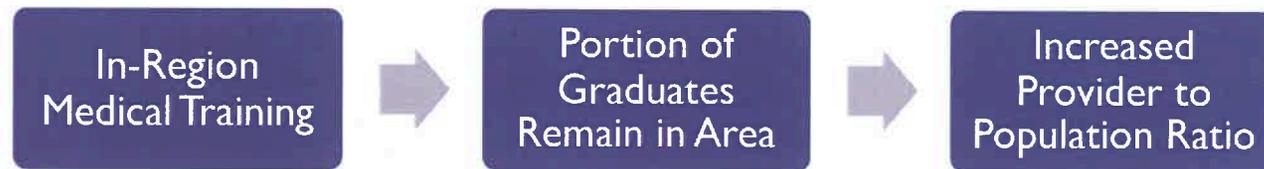
- What are the regional direct, indirect, and induced gross economic contributions of the construction and operation of the center?



Economic Value Analysis

Mechanism of Action:

The Center will provide public benefits by increasing the number of nursing and allied health professionals in southern Oregon.



Monetized benefits only include public benefits that:

- Accrue broadly to Oregon residents,
- Accrue directly from the graduates,
- Have been empirically measured in peer-reviewed research,
- Are conservatively estimated, and
- Can be used to evaluate the return on investment for public financing.

Valuation Framework:

- 20 year time horizon.
- 7% discount rate.

Economic Value Analysis – Results

Summary of Monetized Public Benefits	Present Value
Turnover Cost Savings	\$2,033,000
Reduction in Preventable Hospitalizations (NPs & PAs)	\$21,504,000
Reduction in Hospital Readmissions (SWs)	\$14,422,000
Workforce Development	\$119,000
Total	\$38,078,000

Other Non-Monetized Public Benefits

Increased Clinical Productivity

Fewer Emergency Room Diversions

Reduced Travel/Wait Time for Specialized Services

Improved Veteran Health Care Access

Improved Community Mental Health Outcomes

Economic Value Analysis - Details

Turnover Cost Savings

- Replacing departing health professionals is costly and are borne by the healthcare system.
- Turnover costs include recruitment, training, and lower productivity of new hires.
- Oregon-born health professionals in the study area have a 26% lower turnover rate.

Public Benefits	Present Value
Total Cost Savings	\$ 2,033,000
Non-local Costs	\$ 9,220,000
Local Costs	\$ 7,187,000

Inputs	Value	Source
Number of Graduates	120	George Fox University Proposal
Share that remain in area each year	75.2%	Kovner C, S. Corcoran, C. Brewer. (2011).
Local Turnover	10.3%	ECONorthwest Analysis of American Community Survey Data
Out of State Turnover	14.0%	ECONorthwest Analysis of American Community Survey Data
Share of Allied Health Graduates	25%	George Fox University Proposal
Share of Nursing Graduates	75%	George Fox University Proposal
Allied Health Turnover Cost	\$ 13,303	Waldman, J. D., Kelly, F., Aurora, S., & Smith, H. L. (2004).
Nursing Turnover Cost	\$ 37,727	Waldman, J. D., Kelly, F., Aurora, S., & Smith, H. L. (2004).

Note: Although the Waldman et al (2004) study is 15 years old, it remains one of the more comprehensive estimates of turnover costs and is still regularly cited. Dollar values have been updated for inflation to 2019 and have been validated by the Oregon Center for Nursing.

Economic Value Analysis - Details

Reduction in Preventable Hospitalizations

Public Benefits	Present Value
Total Cost Savings	\$ 21,504,000

- Improved clinic staffing with Nurse Practitioners and Physician Assistants reduces unnecessary emergency room visits.
- Reduced unnecessary emergency room visits saves the healthcare system money and allocates resources more effectively.

Inputs	Value	Source
Number of NP & PA Graduates	32	George Fox University Proposal
Share of Graduates that remain in area each year	75.2%	Kovner C, S. Corcoran, C. Brewer. (2011).
Local Turnover	10.3%	ECONorthwest Analysis of American Community Survey Data
Unnecessary Hospitalizations	13.7% - 27.1%	Weinick, R., R. Burns, and A. Mehrotra. (2010).
Marginal Cost per Hospitalization	\$228 - \$460	Weinick, R., R. Burns, and A. Mehrotra. (2010).
Reduction in Unnecessary Hospitalizations	10%	Kuo, Y. N. Chen, J. Baillargeon, M. Raji, J. Goodwin. (2015).

Economic Value Analysis - Details

Reduction in Hospital Readmissions

Public Benefits	Present Value
Total Cost Savings	\$ 14,422,000

- Unnecessary hospital readmissions often result from patients not following up with primary care providers, not filling prescriptions, not following recommended care management plans, etc.
- The Affordable Care Act requires the Department of Health and Human Services to reduce payments to hospitals for excess readmissions.
- Social Workers employed by hospitals to provide patient follow-up have a dramatic (65%) reduction in 30-day readmissions.

Inputs	Value	Source
Number of SW Graduates	30	George Fox University Proposal
Share Employed by Medical Facilities	20%	ECONorthwest Analysis of American Community Survey Data
Share of Graduates that remain in area each year	75.2%	Kovner C, S. Corcoran, C. Brewer. (2011).
Local Turnover	10.3%	ECONorthwest Analysis of American Community Survey Data
Unnecessary Readmission Rate	18.4%	Gerhardt G, et al. (2013)
Net Cost of Unnecessary Readmissions	\$1,096	Carey, K. and T. Stefos. (2015).
Reduction in Unnecessary Readmissions	65%	Bronstein, L. et al. (2015)

Economic Value Analysis - Details

Workforce Development

- Educational training programs reduce the reliance on public assistance programs.

Public Benefits	Present Value
Total Cost Savings	\$ 119,000

Inputs	Value	Source
Number of Graduates	120	George Fox University Proposal
Share that remain in area each year	75.2%	Kovner C, S. Corcoran, C. Brewer. (2011).
Local Turnover	10.3%	ECONorthwest Analysis of American Community Survey Data
Public Benefits Per Graduate	\$163	McConnell, S. & Glazerman, S. (2001).

Financial Feasibility

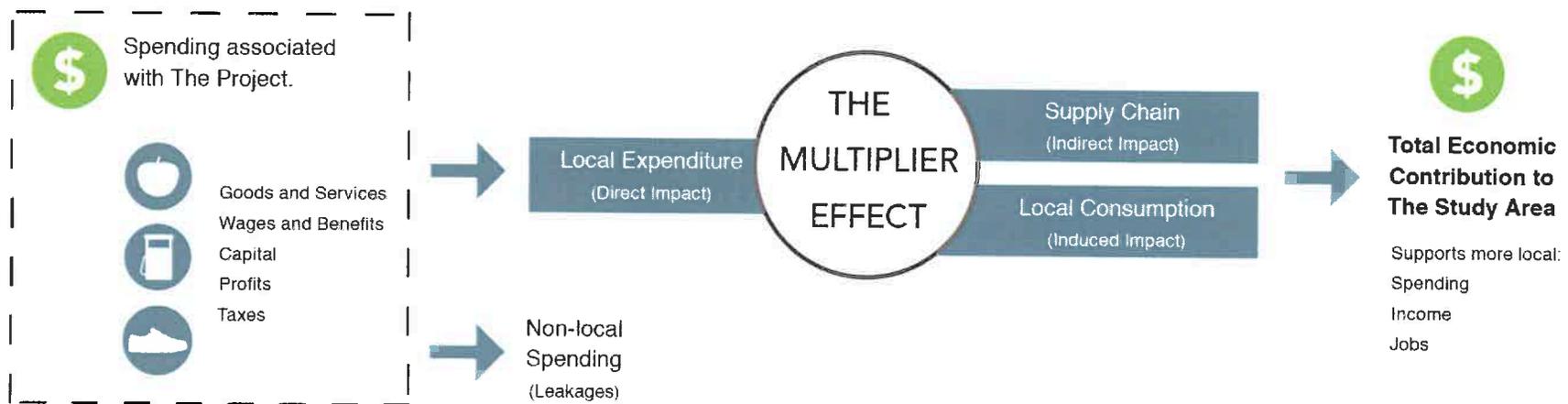
Cashflow Analysis Results: The center is expected to experience positive cash flow by 2024 and pay off all operating debt by 2029.

All Programs	Positive Operating Cash Flow Year	Years with Operating Debt	Maximum Operating Debt	Capital Balance at 2040
\$5M Loan	2024	2022-28	(\$3,516,000)	\$15,578,000
Scenario A: 5% lower enrollment	2026	2022-30	(\$3,926,000)	\$7,555,000
Scenario B: 5% higher staff costs	2025	2022-29	(\$3,933,000)	\$10,198,000
\$10M Loan	2026	2021-34	(\$5,179,000)	\$3,823,000
Scenario A: 5% lower enrollment	2040+	2021-40+	(\$6,170,000)	(\$4,201,000)
Scenario B: 5% higher staff costs	2027	2021-40+	(\$5,897,000)	(\$1,558,000)

Program		Positive Operating Cash Flow Year
Master of Social Work	MSW	2021
Bachelor of Social Work	BSW	2022
Doctor of Physical Therapy	PT	2022
Doctor of Medical Science	PA	2024
Bachelor of Science in Nursing	BSN	2024
Doctor of Nurse Practice	DNP	2025

Economic Impact Analysis

The construction and operation of the center has downstream supply-chain and consumption effects in other sectors of the regional economy, which results in a “multiplier effect” as changes in spending circulate throughout the regional economy.



- **Direct effects** are the output, jobs, and income associated with the immediate effects of final demand changes.
- **Indirect effects** are production changes in backward-linked industries caused by the changing input needs of directly affected industries.
- **Induced effects** are the changes in regional household spending patterns caused by changes in household income.

Economic Impact Analysis - Results

	Total Jobs	Total Income	Total Output
 Construction	260	\$11.3 M	\$33.8 M
 Operations	148	\$6.4 M	\$13.8 M
 Student Spending	35	\$0.87 M	\$3.7 M

Economic Impact Analysis - Details



Construction
(2020 only)

Inputs

Description	Amount (\$)	IMPLAN Category
Hard Costs		
Site Prep	3,916,000	469 Landscaping and horticultural
Building	17,325,000	55 Construction of new educational structures
Soft Costs		
Engineering	314,000	449 Architecture, engineering, and related services 455 Environmental and other technical consulting sectors
Survey	78,000	
Construction Management	196,000	454 Management Consulting Services
Legal	40,000	447 Legal services
Fees		
Revenues to government	1,000	N/A
Interior		
Furniture, fixtures and equipment	1,925,000	370 Non-upholstered wood furniture
Medical equipment	2,083,000	379 Surgical and Medical Equipment Manufacturing
Total	25,878,000	

Results

Impact Type	Employment	Labor Income (\$)	Total Value Added (\$)	Output (\$)
Direct Effect	166	7,364,000	9,090,000	21,306,000
Indirect Effect	40	1,839,000	2,887,000	6,055,000
Induced Effect	54	2,087,000	3,626,000	6,398,000
Total Effect	260	11,289,000	15,602,000	33,758,000

Economic Impact Analysis - Details



Operations (Annual)

Inputs

Once the center is fully operational approximately \$4 million will be spent on staff compensation for 77 FTE positions per year. An additional \$1 million will be spent on operations costs for a total of \$5 million per year.

Results

Impact Type	Employment (FYE)	Labor Income (\$)	Total Value Added (\$)	Output (\$)
Direct Effect	69	4,048,000	4,048,000	5,016,000
Indirect Effect	49	1,147,000	3,026,000	5,148,000
Induced Effect	30	1,175,000	2,038,000	3,598,000
Total Effect	148	6,368,000	9,111,000	13,760,000

Tax Revenue

The direct state taxes are estimated to generate \$175,000 in tax revenue per year. Secondary state and local taxes are estimated to generate \$16,000 per year in tax revenue. The total average annual fiscal impact from operations is estimated as \$192,000.

Economic Impact Analysis - Details



Student Spending (Annual)

Inputs

Students in Southern Oregon who live off campus spend approximately \$13,000 per year (excluding tuition). This new spending in the region generates increased demand for consumer goods and services.

Spending Category	Percent
Books and supplies	4
Housing	40
Food	20
Health Insurance	8
Transportation	8
Apparel	5
Personal/Other	15
Total	100

Results

Impact Type	Employment	Labor Income (\$)	Total Value Added (\$)	Output (\$)
Direct Effect	25	493,000	1,474,000	2,447,000
Indirect Effect	6	221,000	409,000	758,000
Induced Effect	4	162,000	281,000	496,000
Total Effect	35	875,000	2,164,000	3,699,000

Student spending will also provide revenue to state and local taxing jurisdictions through this increased economic activity. The average annual fiscal impact from student spending is estimated as \$194,000.

The proposed medical workforce center has the strong potential to:

- Increase the supply of healthcare providers in rural Oregon,
- Provide public economic benefits to the state through reduced unnecessary burden on the health care system,
- Operate in a financial feasible manner, and
- Generate positive economic impacts in the region.

Summary of Results

Analysis Category	Result
Monetized Economic Benefits	Over \$38.1 million
Financial Feasibility	Positive Cash Flow by 2024 Operating Debt-Free by 2029
Construction Economic Impacts	260 total jobs; \$33.8 million total output
Operation Economic Impacts	148 total jobs; \$13.8 million total output annually
Student Spending Economic Impacts	35 total jobs; \$3.7 million total output annually

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DOUGLAS COUNTY PUBLIC WORKS DEPARTMENT

Administration – Engineering & Construction – Fleet Services
Operations and Maintenance – Natural Resources – Work Crew

Douglas County Courthouse, Room 304
1036 SE Douglas Avenue, Roseburg, Oregon 97470

FOR IMMEDIATE RELEASE
June 18, 2019

*** ROAD CONSTRUCTION NOTICE *** NW GARDEN VALLEY ROAD REPAIR Monday, June 24 – Thursday, June 27, 2019

(Douglas County, Ore.) -- Douglas County Public Works Department (DCPW) will be performing road repair work on NW Garden Valley Road from Monday, June 24 to Thursday, June 27, 2019.

The road repair work will require the closure of the right lane of NW Garden Valley Road (County Road #6- south bound traffic) from the intersection of Melrose Road (County Road #167) up the hill to the Roseburg City limits. The right access merge lane coming from Melrose Road, will also be closed during the repair.

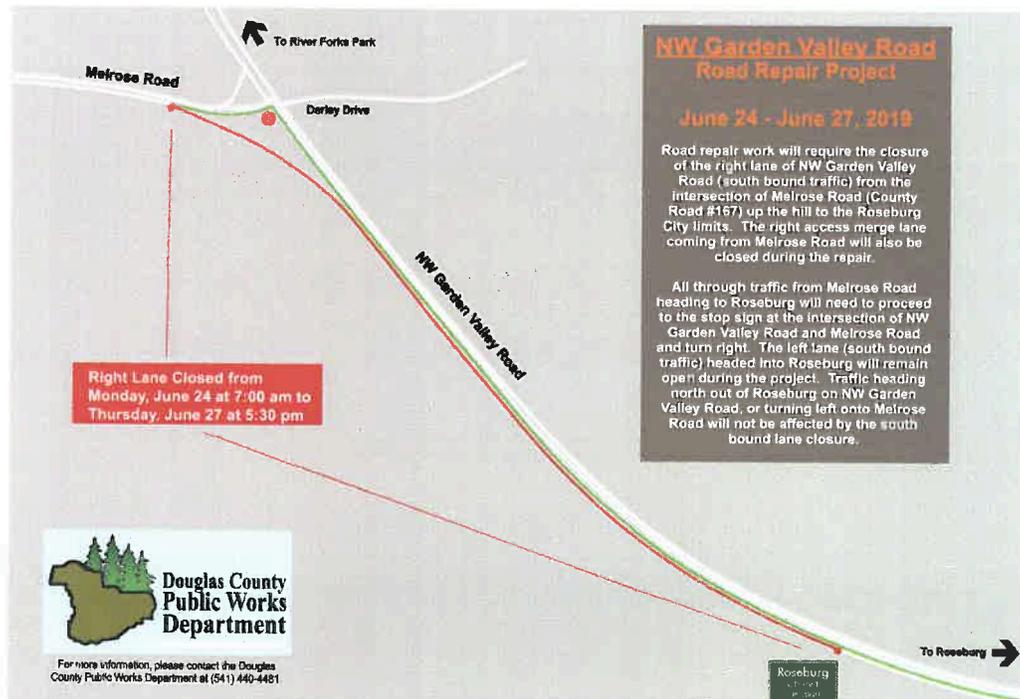
All through traffic from Melrose Road heading to Roseburg will need to proceed to the stop sign at the intersection of NW Garden Valley Road and Melrose Road and turn right. The left lane (south bound traffic) headed into Roseburg will remain open during the project. However, please proceed with caution, as there will be congestion and road crews in the area. Traffic heading north out of Roseburg on NW Garden Valley Road, or turning left onto Melrose Road will not be affected by the south bound lane closure. (Please see map below).

DCPW will provide reader boards with advance warning notices, as well as barricades with traffic delineation to notify the motoring public of the closures for the length of the project. Road and lane closures will remain in place from Monday, June 24 at 7:00 am to Thursday, June 27 at 5:30pm.

Safety is always a priority for the motoring public, as well as for our road construction crews, we are asking motorists to use caution as they travel in the area and to seek alternate routes whenever possible. Please follow and obey all posted signs, warnings and flagging instructions. For more information, please contact Douglas County Public Works Department at (541) 440-4481.

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Contact **Tamara Howell**, Emergency Communications & Community Engagement Specialist (PIO)
(541) 670-2804 cell - (541) 957-4896 office - tjhowell@co.douglas.or.us





DOUGLAS COUNTY PUBLIC WORKS DEPARTMENT

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FOR IMMEDIATE RELEASE
June 18, 2019

*** CONSTRUCTION UPDATE AND BRIDGE CLOSURE NOTICE *** OLD HWY 99N/WINCHESTER IMPROVEMENT PROJECT

ROSEBURG, Ore. – Douglas County Public Works Department, in conjunction with contract and utility crews continue to make progress on the Old HWY 99 North (NE Stephens Street) - Winchester Area Improvement Project. Construction on the new safety corridor began earlier this year, and is set to continue through the end of October. The Pedestrian and Bicycle Safety Improvement Project includes the construction of bike lanes along both sides of the roadway; curb, gutter and storm sewer improvements along both sides of the roadway; a sidewalk along the eastern side of the roadway; transit bus pull-outs; and the replacement of two bridges to accommodate the wider roadway section.

Currently, utility crews are working to complete necessary updates to the force main system, as road construction crews are preparing subgrade and signage for the upcoming bridge replacement work. Work for this phase will continue thru June 23, 2019. We ask the motoring public to watch for intermittent weekday lane closures and brief delays throughout the project area as contractors continue their work. Motorists can expect delays of less than 20 minutes and flaggers will provide traffic control as needed.

Please Note: Starting June 24, bridge work will begin on the first of two bridges along the corridor. The South Bridge located just north of Taft Drive and south of Virgia Lane, where Hwy 99N crosses Davis Creek, will be closed to through traffic at the bridge from June 24 to August 22. Additionally, starting August 22, crews will begin bridge work on the second bridge. The North Bridge, located between Pioneer Road and Page Road where Hwy 99 North crosses Davis Creek, will be closed to through traffic at the bridge from August 22 to October 30.

In order to minimize the congestion and impact to motorists and construction crews, we are asking the motoring public to please utilize the I-5 Detour Route. During both closures, local and through traffic will be detoured to I-5 at Edenbower Boulevard Exit 127 and the Del Rio Road Exit 129. Warning signs and delineators will be installed to notify the motoring public of the bridge closures. Please note that road closures and detours will impact your drive time and routes. A map of the detour, construction timeline and bridge closures is attached below.

Safety is always a priority for the motoring public, as well as road construction workers. We are asking motorists to use caution as they travel through construction zones and detours, especially in residential areas. Please follow and obey all posted signs, warnings and flagging instructions. Please plan and seek alternate routes whenever possible. Please note that ALL local businesses, as well as recreational opportunities at Amacher Park will be open and accessible throughout the construction process and road closures.

For more information, please contact the Douglas County Public Works Department at (541) 440-4481.

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Public Works Engineering (541) 440-4481

