

**ROSEBURG CITY COUNCIL  
SPECIAL MEETING AGENDA  
APRIL 17, 2019  
City Council Chambers, City Hall  
900 S. E. Douglas Avenue, Roseburg, OR 97470**

**6:00 p.m. – Special Meeting**

**1. CALL TO ORDER – Mayor Larry Rich**

**2. Pledge of Allegiance**

**3. Roll Call**

Beverly Cole

Bob Cotterell

Alison Eggers

Linda Fisher-Fowler

Ashley Hicks

Brian Prawitz

Tom Ryan

Andrea Zielinski

**4. DEPARTMENT ITEMS**

A. Allied & Mental Health College Letter of Support

B. City Manager Hiring Process

**5. ADJOURNMENT**

**\*\*\* AMERICANS WITH DISABILITIES ACT NOTICE \*\*\***

Please contact the City Recorder's Office, Roseburg City Hall, 900 SE Douglas, Roseburg, OR 97470-3397 (Phone 541-492-6866) at least 48 hours prior to the scheduled meeting time if you need an accommodation. TDD users please call Oregon Telecommunications Relay Service at 1-800-735-2900.

## ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



---

### Allied & Mental Health College Letter of Support

---

**Meeting Date:** April 17, 2019  
**Department:** Administration  
***www.cityofroseburg.org***

**Agenda Section:** Department Items  
**Staff Contact:** C. Lance Colley  
**Contact Telephone Number:** 541-492-6866

---

### ISSUE STATEMENT AND SUMMARY

For the past several years, the City in coordination with Oregonians for Rural Health (ORH) and a number of different organizations and individuals has worked to develop the possibility of an Allied and Mental Health College that could be established in Roseburg. The proposed college is a response to demand from southern Oregon residents for opportunities to pursue education and training to gain skills locally that would be valuable in the labor force, as well as demand for allied and mental health services accessible in rural areas throughout southern Oregon.

### BACKGROUND

**A. Council Action History.** Council authorized an original funding amount of \$30,000 to participate in early concept stage development work. The Partnership has been the central economic development entity responsible for the work on this project to date. Oregonians for Rural Health, a sub-group of the Partnership has provided steering committee functions throughout the process.

In March, Council authorized an additional \$25,000 to support funding for an Economic Study being provided by ECONorthwest that will provide essential information to George Fox and the legislature as ORH moves forward with our legislators to request funding for the college in Roseburg.

**B. Analysis.** An MOU was recently signed with an academic partner for the Allied and Mental Health College. ORH and George Fox University entered into an exclusive memorandum of understanding to explore building an allied and mental health college in Roseburg.

ORH and George Fox representatives have evaluated locations in our community and have identified properties west of I-5 in the area of Stewart Parkway, Renann and Edenbower that would be suitable for the college and close to medical facilities and the VA. In order to request funding from the state legislature, it will be essential that we can provide local support for the project and local financial support.

**C. Financial and/or Resource Considerations.** Council recently agreed to fund \$25,000 to assist in funding the study and ORH raised the balance of the remaining money necessary to pay for the study. Helping with the funding of the study demonstrates the City's commitment to the future college and positive affects it could have on our community's economy.

I have been working with representatives from Oregonians for Rural Health, State Representative Gary Leif, State Senator Dallas Heard and other local and regional governments to determine what level of additional financial support would be necessary.

At a minimum, we have been requested to participate to the level of the development fees identified for one of the site options. Our SDC fees would be in the neighborhood of \$400,000. We have also been asked to support or participate in potential grant processes with the local and regional partners.

**D. Timing Issues.** Our legislators need information from the City as soon as possible to prepare their legislative ask for the project. The purpose of this special meeting is to request that Council provide a letter of support for financial participation and potential participation in grant programs to facilitate additional funding for the location of a George Fox college in Roseburg.

### **COUNCIL OPTIONS**

The Council has the following options:

1. Direct staff to prepare a letter of support for presentation to the Oregon State legislature.
2. Ask for additional information.
3. Do not authorize the approval.

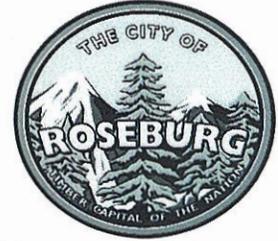
### **STAFF RECOMMENDATION**

Staff has evaluated the request and given the significant potential positive economic and cultural impact on the City and our community, I request that Council give their support for this endeavor and direct staff to write a letter of support.

### **SUGGESTED MOTION**

***I move to direct staff to develop a letter of support relating financial support for the Allied and Mental Health College Economic project development and support ORH raising the balance of the remaining money to develop the project in Roseburg.***

# ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



---

## CITY MANAGER HIRING PROCESS

---

**Meeting Date:** April 17, 2019  
**Department:** Human Resources  
[www.cityofroseburg.org](http://www.cityofroseburg.org)

**Agenda Section:** Department Items  
**Staff Contact:** John VanWinkle  
**Contact Telephone Number:** 541-492-6866

---

### ISSUE STATEMENT AND SUMMARY

Based on Council approval, the City has gone through two recruitments for the position of City Manager, maintaining confidentiality of candidates. To move forward in this process, Council needs to approve the release of the names of the finalists.

### BACKGROUND

#### A. Council Action History.

September 10, 2018: Council directed the Mayor and Council President to meet with Staff to discuss potential recruiting methods available to the City.

September 24, 2018: Council directed Staff to contract with Prothman Company to facilitate the initial stages of the City Manager hiring process based on the recommendation of the Mayor and Council President. It was determined that names of the candidates would not be released until a finalist was chosen.

November 2018 and January 2019: Two separate recruitments were conducted for the position of City Manager.

April 4 and 5, 2019: Council and City Staff interviewed eight candidates for the position of City Manager. Following the interviews, Council asked Staff to bring back three finalists for a second interview.

April 15, 2019: Council and City Staff interviewed three finalists for the position of City Manager. Following the interviews, Council asked Staff to invite two finalists to attend a Community Meet and Greet.

- #### B. Analysis.
- The recruitment and hiring process for the City Manager position to date has provided the candidates with confidentiality. In order for Staff to have the authority to release the names of the two finalists, and provide comments to

inquiries about those candidates, the Council must make a motion authorizing that action.

- C. **Financial/Resource Considerations.** There are no financial considerations with this action.
- D. **Timing Considerations.** The Council would like to proceed with the Community Meet and Greet on Thursday, April 18. To allow this function, the Council would need to provide authorization to release the candidates' names.

**STAFF RECOMMENDATION/COUNCIL OPTIONS**

Staff recommends Council provide authorization for John VanWinkle to schedule the Community Meeting with the two finalists, to release information about the candidates and respond to inquiries.

**SUGGESTED MOTION:**

***“MOVE TO DIRECT JOHN VAN WINKLE TO SCHEDULE A COMMUNITY MEETING WITH THE TWO FINALISTS (INSERT NAMES) AND TO AUTHORIZE JOHN VANWINKLE TO RELEASE INFORMATION ABOUT THE CANDIDATES AND RESPOND TO INQUIRIES ABOUT THEM.”***

**ATTACHMENTS:** None