

City of Roseburg - Master Fee Schedule

PUBLIC INFORMATION REQUESTS

COPIES/STAFF TIME

MISCELLANEOUS RECORDS: (Applied to requests from any department)	COST	UNIT
Contract/Bid Documents		
Containing 20-50 pages	\$ 15.00	per document
Containing more than 50 pages	\$ 25.00	per document
(Note: May be waived by City Manager on individual contract basis)		

Personnel Costs

Will be charged for requests requiring more than 1/2 hour staff time. Requests requiring attorney review or assistance will be charged the same rate the City is charged for attorney time.

Photocopy Charges

Service charge of \$1.00 plus		
Black and White up to 8 1/2 x 14	\$ 0.25	per page
Color up to 8 1/2 x 14	\$ 0.50	per page
11 x 17	\$ 0.50	per page
36 x 36	\$ 5.00	per page
Digital Images (Photos, Videos or Files)	\$ 15.00	each

CITY RECORDER RECORDS

Business Registration List		
Complete List	\$ 15.00	per document
Annual List		per page fee
Municipal Code		
Complete (unbound)	\$ 75.00	per document
Updates		per page fee

COMMUNITY DEVELOPMENT/BUILDING RECORDS

Comprehensive Plan	\$ 25.00	per document
Comprehensive Plan Map	\$ 20.00	per document
Downtown Master Plan	\$ 25.00	per document
Historic Resources Inventory		
Per Volume	\$ 25.00	per volume
Per Set	\$ 100.00	per set
Title 12 (Land Use Development Regulations) - Roseburg Municipal Code	\$ 25.00	per document
Urban Renewal Plan	\$ 10.00	per document
Wetlands Conservation Plan	\$ 15.00	per document
Zoning Maps	\$ 20.00	per document

FINANCE RECORDS

Audit	\$ 30.00	per document
Budget	\$ 30.00	per document

FIRE DEPARTMENT RECORDS

Emergency Response Report	\$ 10.00	per document
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LIBRARY

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Black and White Copies	\$	0.25	per page
Color Copies	\$	0.50	per page
 PARK DEPARTMENT RECORDS			
Bikeway Master Plan	\$	25.00	per document
Parks Master Plan	\$	25.00	per document
 POLICE /COURT RECORDS			
Accident Report	\$	10.00	per report
Police Report	\$	10.00	per report
Supplemental Copies	\$	5.00	per supplement
Digital Images (Photos/Videos)	\$	15.00	per image
Video Cam Footage			
Full blur (digital or CD)	\$	15.00	
Partial blur			\$12.00/minute staff time + \$5.00/dvd
 PUBLIC WORKS RECORDS			
Aerial Maps - photo copy	\$	2.50	per document
Aerial Maps - digital format	\$	15.00	per document
Airport Master Plan	\$	25.00	per document
Base Maps (Storm/Water) (photo copy)	\$	2.50	per document
Computer Mapping	\$	50.00	per hour
Computerized City Map	\$	15.00	per document
Design Standards	\$	25.00	per document
Mylars	\$	15.00	each
Standard Specifications (hardbound)	\$	15.00	per document
Standard Drawings (hardbound)	\$	15.00	per document
Storm Drain Master Plan	\$	25.00	per document
 WATER DEPARTMENT RECORDS			
Master/Capital Improvement Plan	\$	25.00	per document
Test Report	\$	2.00	per document

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ADMINISTRATION	COST	UNIT
Appeal of Commission/City Manager/Staff Decision <i>(unless defined under department)</i>	\$ 250.00	
Document Recording	Actual Cost	
Employment Application Processing Tested Positions Only <i>(per applicant)</i>	Actual Cost	
Public Safety Center Room Rental		
Non-Governmental Agencies:		
North Umpqua Room	\$ 50.00	per hour or portion
South Umpqua Room	\$ 50.00	per hour or portion
Salmon Room	\$ 50.00	per hour or portion
Umpqua Room	\$ 100.00	per hour or portion
Refundable Security Deposit	\$ 250.00	per occurrence
Governmental Agencies:		
All Rooms	no charge	first 4 hours
All Rooms	\$ 100.00	per day if over 4 hrs
Roseburg Public Library Room Rental		
Roseburg Public Library/City of Roseburg/Douglas ESD/Friends of the Library ..	no charge	
Recognized veterans organizations	no charge	
Other agencies:		
Ford Family Room		
Re-key fee.....	\$ 150.00	
When Douglas ESD or Library open to public	\$ 25.00	
When Douglas ESD and Library closed to public	\$ 75.00	
Deer Creek Room	\$ 25.00	
South Umpqua Room	\$ 25.00	
Multipurpose Room #1		
Meeting Room only or single-point videoconferencing	\$ 25.00	
Multi-point videoconferencing	Contact ESD for quote	
Multipurpose Room #2		
Meeting Room only or single-point videoconferencing	\$ 25.00	
Multi-point videoconferencing	Contact ESD for quote	
Study Room.... -.....	no charge	drop-in basis for 2 hrs
<i>(time may be extended if no one is waiting)</i>		
Right-of-Way Permit		
Sidewalk Sales, Sign/Obstruction <i>(see Public Works for construction)</i>	\$ 25.00	
<i>(Events sponsored by the city or a city-funded downtown association exempted)</i>		
Street Closure Permits/Barricades (Parades/Special Permits)	\$ 25.00	
<i>(Military and funerals exempted)</i>		
Voters' Pamphlet Submissions		
Candidate Statement	\$ 25.00	
Measure Argument or Statement of Endorsement	\$ 25.00	

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AIRPORT FACILITIES

	COST	UNIT
Commercial Operator's Permit		
Seasonal	\$ 200.00	3 months
Non-Seasonal	\$ 125.00	per quarter
Initial Application Review	\$ 100.00	
Fuel		
Fuel Flowage (<i>payable by fuel purchaser</i>)	\$ 0.05	per gallon
Profit Margin on Retail Sales of Aviation Fuels	\$ 0.50	per gallon over wholesale
Overnight Tie-Down Rates		
<i>(Government Operations exempted)</i>		
Single engine	\$ 3.00	per day
Twin engine	\$ 5.00	per day
Rent/Lease Rates (Annual)		
Non-Aviation Related Use of Corporate Hangar Space	\$ 0.75	per square foot

Annual adjustments to the following Airport fees will be tied to the CPI-U West index, December to December and rounded to the nearest dollar (3% maximum) and become effective July of each year. This applies to: Non-Aviation Related Use of Corporate Hangar Space, Aviation Suites, Commercial "Lear"; Storage Units B, F, G, H, I; Hangar row "C", south end Single T-Hangars; all Twin hangars; north end Single T-Hangars; Tie-Downs Single and Twin. This adjustment will not apply to Storage Unit J until such time as the fees charged for storage units rise to the same level. Corporate Hangar Space and Aviation Suites shall be adjusted by the CPI-U West index, but is not rounded to the nearest dollar or cent.

Rent/Lease Rates (Monthly)

Additional North-End Corporate Hangar Parking Space	\$ 25.00	per month
Per space exceeding the two spaces designated to each north-end hangar with street access		
Commercial "Lear"	\$ 845.00	per month
Corporate Hangar Space & Aviation Suites	\$0.3304	annual per sq foot
Storage Units B, G, H, I	\$ 85.00	
Storage Unit J	\$ 100.00	per month
Storage Unit F	\$ 63.00	per month
T-Hangar Single (except I-5, I-9, I-14)	\$ 261.00	per month
T-Hangar Single (North End 1-5, 1-9, 1-14)	\$ 191.00	per month
T-Hangar Twin	\$ 480.00	per month
T-Hangar Single Daily Rate	\$ 24.00	per day
T-Hangar Twin Daily Rate	\$ 35.00	per day
T-Hangar Row "C"	\$ 222.00	per month
Tie-Downs Single	\$ 42.00	monthly per space
Tie-Downs Twin	\$ 71.00	monthly per space
Security Deposit (Refundable) for T-Hangar and Storage Unit Rentals	\$ 100.00	

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BUSINESS PERMITS/LICENSES	COST	UNIT
Appeals		
Denied/Suspended/Revoked Application/Registration/Permit/License	\$ 250.00	
Alarm Agent Permit		
On or After 7/1	\$ 20.00	annually
Original Application Investigation Charge	\$ 10.00	
Original Application Investigation Charge	\$ 30.00	one-time
Business Registration		
Addition of Co-Owner	\$ 150.00	one-time
Addition of Co-Owner	\$ 75.00	one-time
Closing Out Sale		
	\$ 50.00	each
Facilities/Property Use Agreement (nonpark)		
Application/Agreement Processing	\$ 25.00	each
Damage Deposit (<i>refundable</i>)	\$ 100.00	
Medical Marijuana Dispensaries		
Operator's License	\$ 500.00	annually
On or After 7/1	\$ 250.00	
Original Application Investigation Charge	\$ 500.00	one-time
Dispenser License	\$ 50.00	annually
On or After 7/1	\$ 25.00	
Original Application Investigation Charge	\$ 50.00	one-time
OLCC		
New Outlet	\$ 100.00	each
Ownership, Location or Privilege Change	\$ 75.00	each
Renewal or Temporary License	\$ 35.00	each
Special Occasion Events on City Property	\$ 10.00	per day
Special Occasion Events on Private Property	\$ -	
Recreational Marijuana Dispensaries		
Operator's License	\$ 500.00	annually
On or After 7/1	\$ 250.00	
Original Application Investigation Charge	\$ 500.00	one-time
Dispenser License	\$ 50.00	annually
On or After 7/1	\$ 25.00	
Original Application Investigation Charge	\$ 50.00	one-time
Social Gaming License		
License	\$ 150.00	annually
On or After 7/1	\$ 75.00	
Original Application Investigation Charge	\$ 100.00	one-time
Solid Waste Management License		
Annual (per fiscal year)	\$ 29,500.00	annually
On or After 7/1	\$ 14,750.00	

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Original Application Investigation Charge	\$ 2,500.00	one-time
Term Extension	\$ 500.00	annually

Taxicab/Limousine

Driver's Permit	\$ 20.00	annually
On or After 7/1	\$ 10.00	
Original Application Investigation Charge	\$ 30.00	
Operator's License	\$ 150.00	per vehicle/per year
On or After 7/1	\$ 75.00	
Original Application Investigation Charge	\$ 200.00	

Transportation Network

Driver's Permit	\$ 20.00	annually
On or After 7/1	\$ 10.00	
Original Application Investigation Charge	\$ 30.00	
Operator's License	\$ 480.00	annually
On or After 7/1	\$ 240.00	
Original Application Investigation Charge	\$ 200.00	

Telecommunications Providers

Franchise Application Review	\$ 200.00	
Franchise Renewal	\$ 100.00	
Carrier Franchise Fee <i>(paid quarterly - Qwest only)</i>	7% of gross revenues prior qtr	
Non-Carrier w/City Customers <i>(paid quarterly)</i>	5% of gross revenues prior qtr	
Small Cell	\$ 270.00	per cell/annually

Annual adjustments to the Non-Carrier w/facilities in right-of-way but no City Customers fees will be tied to the CPI-U West index, December to December, not rounded to the nearest dollar or cent and become effective July of each year (RMC 9.25.110(B))

		annual/per linear foot
*Non-Carrier w/facilities in right-of-way, but no City Customers	\$ 2.6768	of public way

City of Roseburg - Master Fee Schedule

COMMUNITY DEVELOPMENT - PLANNING	COST	UNIT
<i>Unless otherwise indicated, all Community Development - Planning Division fees shall be adjusted by the CPI-U West index, December to December and rounded to the nearest dollar, and become effective July of each year. Inactive Building Division Fees have been removed from the master list. They remain on file in the City Recorder's office.</i>		
Administrative Function <i>(i.e.</i>		
address, land use compatability statement LUCS, DMV)	\$ 36.00	
Amendment <i>(Conditions, Findings and Plat)</i>	\$ 343.00	
Annexation		
Petition Initiated	\$ 825.00	
Appeals		
Dangerous Building Abatement <i>(to City Manager then Council)</i>	\$ 343.00	
Director's Decision <i>(\$250 cap)</i>	Actual Cost	
Land Use Action <i>(\$500 cap)</i>	1/2 App. Fee	
Nuisance Abatement <i>(to City Manager then Council)</i>	\$ 296.00	
Boundary Line Adjustment	\$ 274.00	
Resubmittal Fee <i>(30% of the required application fee for the initial application)</i>		
Comprehensive Plan Amendment <i>(Map/Text)</i>	\$ 1,653.00	
Urban Growth Boundary	\$ 2,061.00	
Resubmittal Fee <i>(Map) (30% of the required application fee for the initial application)</i>		
Conditional Use Permit	\$ 687.00	
Day Care	\$ 343.00	
Resubmittal Fee <i>(30% of the required application fee for the initial application)</i>		
Demolition Permit	\$ 39.00	
Derelict Building Registration		
Residential Application	\$ 348.00	
Commercial Application	\$ 629.00	
Monthly Registration for each month or portion thereof building is registered for the first six months		
Residential	\$ 138.00	per month
Commercial	\$ 629.00	per month
Extension - Monthly Registration for each month or portion thereof building is registered after six months		
Residential	\$ 273.00	per month
Commercial	\$ 1,278.00	per month
Delinquent Payment Penalty <i>(for each monthly payment more than 30 days past due)</i>		
Residential	\$ 138.00	per month
Commercial	\$ 629.00	per month

City of Roseburg - Master Fee Schedule

Expedited Land Use Action <i>(plus \$100 postage)</i>	\$	2,197.00
 Grading Plan		
Single Family Unit/Duplex	\$	68.00
Other	\$	343.00
 Historic Structure - Alteration/Construction/Demolition with HRRC public hearing <i>(plus corresponding Site Review Fee)</i>		
	\$	68.00
 Non-Conforming Use Alteration		
Resubmittal Fee <i>(30% of the required application fee for the initial application)</i>	\$	206.00
 Partition		
Resubmittal Fee <i>(30% of the required application fee for the initial application)</i>	\$	551.00
 Planned Development		
Preliminary <i>(plus \$10.00 per lot)</i>	\$	1,236.00
Final	\$	138.00
Resubmittal Fee	\$	138.00
Construction Review	\$	138.00
 Preliminary Application Conference		
	\$	138.00
 Re-inspection Fee		
	\$	50.00
 Site Plan Review		
Above Ground Storage Tank	\$	274.00
Alteration/Remodel Single Family Unit/Duplex	\$	47.00
Alteration/Remodel Commercial/Industrial	\$	68.00
Floodplain Review	\$	202.00
New Construction Single Family Unit/Duplex	\$	138.00
Commercial/Industrial/Other	\$	479.00
Mobile Home Park	\$	479.00
Resubmittal Fee <i>(30% of the required application fee for the initial application)</i>		
 Site Plan Review - Signs		
Area - 0-32 square feet	\$	28.00
Area - 33-60 square feet	\$	42.00
Area - 61-99 square feet	\$	47.00
Area - 100-250 square feet	\$	68.00
Freestanding (in addition to above)	\$	28.00
Temporary (30 days or less)	\$	24.00
Temporary Sign Refundable Deposit	\$	59.00
Resubmittal Fee <i>(30% of the required application fee for the initial application)</i>		
 Subdivision		
Preliminary (plus \$10.00 per lot)	\$	1,236.00
Construction Plan Review	\$	138.00
Final Plat	\$	138.00

City of Roseburg - Master Fee Schedule

Replat	\$	479.00
Resubmittal Fee	\$	138.00
 Temporary Use Permit		
Family Hardship/Structure <i>(City Manager and/or Community Development ... Director can waive fee based on financial hardship)</i>	\$	138.00
Resubmittal Fee <i>(30% of the required application fee for the initial application)</i>		
Use/Zoning, Etc.	\$	138.00
 Vacation <i>(Street, Alley, Easements) (plus deposit for costs as determined by the City Recorder)</i>		
	\$	479.00
 Variance		
Administrative	\$	274.00
Public Hearing before Planning Commission	\$	551.00
Riparian Setback	\$	206.00
Resubmittal Fee <i>(30% of the required application fee for the initial application)</i>		
 Water Service Request for Outside City Limits		
Residential - Single Family	\$	138.00
Residential - Other	\$	343.00
Commercial	\$	479.00
 Zone Change		
Resubmittal Fee <i>(30% of the required application fee for the initial application)</i>	\$	1,029.00

City of Roseburg - Master Fee Schedule

FINANCE DEPARTMENT

	COST	UNIT
Collection Fee		
23% of the monetary obligation for utility and miscellaneous accounts, added to the amount of the debt, to equal the collection fee charged by the collection agency		
Credit Card Processing Fee <i>(Does not apply to utility payments)</i>	3%	Payments over \$1000
Hotel/Motel Occupancy Tax (of room rent charged)	8%	
<i>Note: State of Oregon assesses additional 1% which goes to State</i>		
Lien Search Fee	\$ 25.00	
Exception: Search conducted on the same parcel of property by the same Title company within 45 days of the initial search on that piece of property...		
	\$ 15.00	
Municipal Court		
Collection Fee - 25% of the monetary obligation	up to Max of \$250.00	
Juror Appearance Fee	\$ 5.00	per day
Jurors Chosen and Sworn as a Juror	\$ 10.00	per day
Witness Compensation (<i>subpoenaed to Municipal Court</i>)	\$ 10.00	per day
Non-Sufficient Funds (for returned checks)	\$ 25.00	
Parking Facilities		
Armory Parking Lot	\$ 35.00	monthly
Court Street Lot	\$ 22.00	monthly
Phillips Parking Lot	\$ 28.00	monthly
Shalimar Parking Lot	\$ 32.00	monthly
Overpark 2nd Level	\$ 22.00	monthly
3rd Level	\$ 17.00	monthly
Oversize Vehicle	\$ 25.00	monthly
Discount Bulk Purchase of Rental Spaces		
Spaces 10 through 15	10%	
Additional Spaces over the additional 15	15%	
Parking Meter Rates	\$ 0.50	time varies
Residential Parking Exemption Permits		
Permanent Residents	\$ 10.00	annually
Temporary Houseguest of Resident	\$ 5.00	two-weeks

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Parking Meter Exemption Permits \$ 5.00 per day

Service and Delivery Permit

(Pursuant to Roseburg Municipal Code Section 8.02.100(F))

Monthly \$ 5.00

Annually \$ 50.00

City of Roseburg - Master Fee Schedule

FIRE DEPARTMENT

COST

UNIT

All annual adjustments to the Fire Department fee schedule will be tied to the CPI-U West index, December to December and rounded to the nearest dollar and become effective July of each year. This adjustment will not apply to Burn Permits or Special Event Inspections.

False Alarm Response Fee to be assessed for the 3rd through 6th false alarm for the same location within any calendar year (partial reimbursement) \$ 377.00 each
 7th and each subsequent false alarm (full reimbursement) \$ 876.00 each

False Alarm Appeal Fee \$ 146.00

Inspections

Illegal Occupancy \$ 415.00 each
 Exceeding Maximum Occupant Load \$ 191.00 each
 "A" Occupancy Inspections (*after hours*) \$ 117.00 each

Business Inspections

Initial Inspection No Charge
 Unmitigated violations - Subsequent re-inspections
 1st Re-inspection Visit \$ 191.00 per facility plus \$33.00 per violation
 2nd Re-inspection Visit \$ 339.00 per facility plus \$33.00 per violation
 3rd & Subsequent Re-inspection Visit \$ 602.00 per facility plus \$33.00 per violation

Permits

Blasting \$ 189.00
 Burn Permits
 Residential \$ 75.00
 Commercial \$ 370.00
 Exempt from Seasonal Restriction \$ 100.00
 Fireworks including retail sales inspection
 Booth \$ 151.00
 Tent \$ 189.00
 Display \$ 377.00
 Storage Tanks
 Installation \$ 189.00
 Removal \$ 114.00

On-Site Inspections

Underground Piping
 Flushing \$ 113.00
 Hydrostatic Test \$ 113.00
 Aboveground Piping
 Modifications/Remodels \$ 113.00
 Sprinkler System Pre-Cover (*\$50 minimum*) \$ 113.00 per hour
 Hydrostatic Test \$ 113.00

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Pneumatic Test	\$	113.00	
Dry Piping Trip Test	\$	113.00	
Standpipes	\$	113.00	
Fire Alarm Systems	\$	113.00	per hour
Missed Appointment Fee	\$	113.00	
Smoke Removal Systems	\$	113.00	
Final Inspection (<i>\$100.00 minimum</i>)	\$	113.00	per hour
New Hydrant Installation Inspection and Flushing per Hydrant	\$	189.00	per hydrant
 Additional Inspections			
Clean Agent System (<i>site inspection/room integrity flow & alarm test</i>)	\$	189.00	
Commercial Cooking Suppression System (<i>site inspection / trip test</i>)	\$	151.00	
Special Events (<i>per vendor, per year</i>)	\$	50.00	
- Includes as examples: Graffiti, Art Festival, Music on the Half Shell			
Special Inspection (<i>typically business insurance purposes</i>)	\$	141.00	per hour
Spray Booth (<i>site inspection/trip test</i>)	\$	189.00	
Temporary Membrane Structures, Tents and Canopies	\$	113.00	
 Plan Review			
Including Deferred Submittals (<i>\$50.00 minimum if less than 1 hour</i>)	\$	113.00	per hour
 Mechanical Inspection			
Fire Smoke Damper (<i>per damper</i>)	\$	23.00	
 Site Review/Consultation			
First hour free - Each additional hour per project	\$	113.00	per hour
 Hazardous Materials			
One hour minimum - Non-State Team Response	\$	377.00	
<i>After first hour (fractional thereafter by 1/4 hour; actual wage & benefit of employees)</i>			
Materials (<i>e.g. foam, booms, absorbent</i>)		Actual Cost	
Apparatus		Pursuant to Oregon State Fee	

City of Roseburg - Master Fee Schedule

LIBRARY

	COST	UNIT
Library Card		
Residents	No Charge	
Transitional (<i>residents without a permanent address</i>)	No Charge	
Student (<i>youth ages 0-high school graduation living within the Roseburg Public School District boundary</i>)	No Charge	
Teacher Cards (<i>full-time Kindergarten through grade 12 classroom teachers and school media center staff employed by public or private schools within the Roseburg Public School District boundary, who reside outside the Roseburg city limits</i>)	No Charge	
Douglas County School Districts - Students and Staff (<i>outside Roseburg Public School Boundary - under contract with the City</i>)	\$ 20.00	per person/annually
Non-Residents*	\$ 60.00	annually
.....	\$ 15.00	per quarter
Replacement Fee	\$ 1.00	

**Every person in one household may have a non-resident library card for the single fee. "Household means a group of individuals who comprise a housekeeping unit using one (1) kitchen and who live together under the same roof. There is no reduction in the fee for small households. The fee is not refundable and not prorated.*

Lost or Damaged Items

Roseburg Public Library does not assess overdue fees for materials. Items not returned within 30 days of the due date will be considered lost, and the borrower will be billed for the cost of the items plus a processing fee.

Cost of Items as Indicated in Automation System; or

Adult Hardcover Book	\$ 30.00
YA and Junior Hardcover Book	\$ 20.00
Picture Book	\$ 15.00
Board Book (Toddler)	\$ 10.00
Adult Trade Paperback	\$ 15.00
Adult Mass Market Paperback	\$ 8.00
YA and Junior Paperback	\$ 10.00
Adult Audiobook	\$ 50.00
Children's Audiobook	\$ 35.00
Compact Disc	\$ 20.00
Magazine and Newspaper	\$ 4.00
DVD	\$ 25.00
Large Print Hardcover Book	\$ 35.00
Large Print Paperback Book	\$ 25.00
Processing Fee for Damaged or Lost Item	\$ 2.00

Reference Services

Microfilm Reference Request	\$ 10.00	
Interlibrary Loan	\$ 5.00	plus cost of shipping per item

Maker Space Materials

Bobbin	\$ 0.50	each
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3D Printer Filament	\$	0.05	gram
1 Inch Button	\$	0.10	each
2 1/4 Inch Button	\$	0.15	each
12"x12" scrapbook paper	\$	0.75	per sheet
Miscellaneous			
Enclosure Case (<i>e.g. DVD or audiobook</i>) Replacement	\$	2.00	each
Earbuds	\$	2.00	each

City of Roseburg - Master Fee Schedule

PARKS DIVISION

	COST	UNIT
Band Shell		
	Resident	
Entire Shell	\$ 250.00	
Platform Only	\$ 125.00	
Cleaning Deposit (<i>Refundable</i>)	\$ 50.00	
Band Shell		
	Non-Resident	
Entire Shell	\$ 300.00	
Platform Only	\$ 150.00	
Cleaning Deposit (<i>Refundable</i>)	\$ 50.00	
Concessionaire		
Daily	\$ 20.00	per day
Monthly	\$ 150.00	per month
Utility Hook-up (<i>per day - upon request</i>)	\$ 30.00	per day
Field Lighting		
Stewart Park Softball Fields	\$ 8.00	per hour
Key Deposit (<i>Refundable</i>)	\$ 25.00	
Loudspeaker Permit	\$ 20.00	
Memorial Fees		
Stationary Park Bench - Stewart Park	\$ 1,500.00	
Stationary Park Bench - All Other Parks	\$ 1,200.00	
Swinging Park Bench - Stewart Park	\$ 3,000.00	
Swinging Park Bench -All Other Parks	\$ 2,500.00	
Tree (2" + caliper) - Stewart Park	\$ 500.00	
Tree (2" + caliper) - All Other Parks	\$ 450.00	
Parks and Recreation Programs		
Resident	Actual cost of time and materials	
Non-Resident	Actual cost of time and materials plus 25%	
Pavilion/Gazebo/Patio Use		
	Resident	
1/2 Stewart Park Pavilion	\$ 75.00	
Entire Stewart Park Pavilion	\$ 150.00	
Stewart Park Small Pavilion	\$ 50.00	
Gaddis Park Pavilion	\$ 75.00	
Sunshine Park - North Pavilion	\$ 75.00	
Sunshine Park - South Pavilion	\$ 75.00	
Willis and North Stewart Park Gazebo	\$ 25.00	
Pavilion/Gazebo/Patio Use		
	Non-Resident	
1/2 Stewart Park Pavilion	\$ 90.00	
Entire Stewart Park Pavilion	\$ 180.00	

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Stewart Park Small Pavilion	\$	60.00
Gaddis Park Pavilion	\$	90.00
Sunshine Park - North Pavilion	\$	90.00
Sunshine Park - South Pavilion	\$	90.00
Willis and North Stewart Park Gazebo	\$	30.00

Special Event (*Assessed per event per day for any Park or Park area within the Park System*)

Resident	\$	125.00	per event/per day
Non-Resident	\$	150.00	per event/per day
Refundable Cleaning Deposit	\$	25.00	per event

Seasonal Activity User (*Annual by Agreement - allows unlimited League Participation*)

Individual - Resident	\$	12.00	annually
Individual - Non-Resident	\$	15.00	annually
Practice Field Users (<i>per team per season</i>)	\$	100.00	per team/per season
School District #4	\$	5,000.00	annually
Y.M.C.A.	\$	1,925.00	annually

Stewart Park Field Advertising (*per field location and advertising period*) \$ 250.00

Recognized Veteran organizations shall be exempt from paying park usage fees under the following circumstances:

- * Exemption applies only to Memorial Day and Veteran's Day
- * Exemption applies only to reservations for events sponsored by a recognized Veteran organization that will be open to the general public.
- * No exemption shall be granted for events that are exclusive to the Veteran organization and preclude the general public from utilizing the reserved park facility.

System Development Charge

Annual adjustments to the System Development Charges will be adjusted by the March Construction index, rounded to the nearest dollar and become effective July of each year.

SDC Per Equivalent Residential Unit [ERU] for new development	\$	717.00
Administrative Fee in addition to the SDC Charge		4%
Maximum Administrative Fee in addition to SDC Charge	\$	2,500.00

Based on the ratios included in the methodology [Resolution 98-4] for each individual dwelling unit, the SDC will be as follows:

Single Family Detached Dwelling	\$	1.00	ERU Ratio
Single Family Attached Dwelling	\$	0.86	ERU Ratio
Duplex (<i>two attached units</i>)	\$	0.76	ERU Ratio
Multi-Family Dwelling (<i>3 or more units</i>)	\$	0.58	ERU Ratio
Manufactured Home Park (<i>3 or more units</i>)	\$	0.66	ERU Ratio
Transient Occupancy Development (<i>per room</i>)	\$	0.57	ERU Ratio

Effective July 1, 2010, development subject to the provisions of Ordinance No. 3287 (outside the City but within the UGB) shall pay 100% of all system development charges.

City of Roseburg - Master Fee Schedule

POLICE DEPARTMENT	COST	UNIT
Administrative Fee - Vehicle Impoundment	\$ 100.00	
False Alarm Response Fee to be assessed for the third and each subsequent false alarm for the same location in any calendar year	\$ 100.00	
False Alarm Appeal Fee	\$ 100.00	
Fingerprint	\$ 25.00	
Each additional	\$ 5.00	
Firearms Discharge Permit	\$ 10.00	
<i>(Military and Funerals Exempted)</i>		
Livestock Permit	\$ 50.00	
Loudspeaker Permit <i>(for Non-Park Events)</i>	\$ 20.00	

City of Roseburg - Master Fee Schedule

PUBLIC WORKS DEPARTMENT

	COST	UNIT
Pavement Cut Penalty		
Arterial/Collector Streets	\$ 500.00	base
If in travel lane, additional	\$ 25.00	per square foot
Residential Streets	\$ 200.00	base
If in travel lane, additional	\$ 25.00	per square foot
Paving Permit	\$ 25.00	
Revocable Permit		
Residential	\$ 200.00	
Non-Residential up to 100 l.f. Initial Fee	\$ 200.00	
Non-Residential up to 100 l.f. Annual Fee	\$ 150.00	
Non-Residential Encroachments over 100 l.f.	Basic Charge + 0.50 per l.f.	annually
Right-of-Way Permit		
Construction - Base Fee for first 40 lineal feet	\$ 30.00	
Trenching 0.35 per lineal foot over 40 lineal feet in addition to base fee		
Boring and Overhead 0.20 per lineal foot in addition to base fee		
Re-inspection Penalty Fee	\$ 50.00	
Sidewalk/Driveway Curb Permit: Minimum (<i>plus 0.15 per square foot/0.15 per lineal foot for driveway/curb cut</i>)	\$ 10.00	
Transportation System Development Charge: (for new development)		
<i>Transportation System Development Charges shall be adjusted annually based upon the March Construction Cost index as reported in the engineering News Record twenty city average. The inflation factor is capped at no more than 5% per year. Anything above the 5% requires further City Council review.</i>		
	<u>Per End Trip</u>	
Methodology (<i>Resolution 2014-1</i>)	\$ 3,436.00	
Administrative Fee in Addition to the SDC Charge	4%	
Maximum Administrative Fee in Addition to the SDC Charge	\$ 2,500.00	
Credit Application	\$ 250.00	

Pursuant to Resolution #2014-2, Transportation SDC's are imposed at 25% or \$859.00 per end trip

Effective July 1, 2010, development subject to the provisions of Ordinance No. 3287 (outside the City but within the UGB) shall pay 100% of all system development charges.

City of Roseburg - Master Fee Schedule

STORM DRAINAGE

COST UNIT

System Development Charge

Storm System Development Charges shall be adjusted annually based upon the March Construction Cost index as reported in the Engineering News Record twenty city average. The inflation factor is capped at no more than 5% per year. Anything above the 5% requires further City Council review.

New service connections: Any new development which results in increasing the amount of storm water discharged directly or indirectly from property into a public drainage facility shall pay the following connection fee and drainage system development charge.

For a single family unit	\$	1,224.00	
For all other development per square foot of impervious surface	\$	0.408	
Minimum	\$	1,224.00	
Administrative Fee in Addition to the SDC Charge		4%	
Maximum Administrative Fee in Addition to the SDC Charge	\$	2,500.00	

Storm Drainage Service

Effective July 1, 2019, Storm Drainage Service (monthly) shall be adjusted annually based on the CPI-U West index, December to December and become effective July of each year.

For a single family unit	\$	8.91	per month
For other residential use property, per dwelling unit or per space	\$	8.91	per month
For all non-residential property receiving storm drainage service per ERU	\$	8.91	per month

Application to Reduce Monthly Fee for Storm Drainage Service

On ERU Residential	\$	50.00	
Two or more ERU Commercial	\$	100.00	

City of Roseburg - Master Fee Schedule

WATER

COST

UNIT

New Account Fees

New Customer Deposit	\$	-
Activation of Service		
During normal working hours	\$	15.00
Overtime	\$	20.00
After hours call out	\$	100.00

Service Connections and Meters

New Service

All service connections shall pay the following connection fee:

<u>Meter Size</u>	<u>Installation</u>
5/8" x 3/4"	\$ 800.00
3/4" x 3/4"	\$ 850.00
1"	\$ 950.00
1 1/2"	\$ 1,390.00
2"	\$ 1,440.00
3"	\$ 4,445.00
4"	\$ 7,230.00
6"	\$ 11,920.00

System Development Charge

Water System Development Charges shall be adjusted annually based upon the March Construction Cost index as reported in the Engineering News Record twenty city average. The inflation factor is capped at no more than 5% per year. Anything above the 5% requires further City Council review.

All service connections, **except one- and two-family residential** combined domestic/fire, shall pay the following Water System Development Charge.

<u>Meter Size</u>	<u>SDC Charge</u>
5/8" x 3/4"	\$ 2,673.00
3/4" x 3/4"	\$ 4,007.00
1"	\$ 6,680.00
1 1/2"	\$ 13,360.00
2"	\$ 21,379.00
3"	\$ 46,765.00
4"	\$ 80,165.00
6"	\$ 180,374.00
8"	\$ 213,774.00
Administrative Fee in Addition to the SDC Charge	4%
Maximum Administrative Fee in Addition to the SDC Charge	\$ 2,500.00

All service connections **one- and two-family residential** combined domestic/fire service shall pay the following water system development charge:

	<u>SDC Charge</u>
Meter Size - All	\$ 2,592.00
Administrative Fee in Addition to the SDC Charge	4%
Maximum Administrative Fee in Addition to the SDC Charge	\$ 2,500.00

City of Roseburg - Master Fee Schedule

To qualify for reduced SDCs, customer shall be required to install an automatic fire extinguishing sprinkler system inspected and approved by the City of Roseburg Fire Department prior to occupancy of the structure.

Meter Adjustment

Increase in meter size: Difference of SDC charge plus average cost to install new meter as listed under Service

Service Connections and Meters

Division of multiple block meter: Difference of SDC charge plus average cost to install new meter as listed under Service.

Connections and Meters

Reduction in meter size:

1" to 5/8" x 3/4"	\$	50.00
1 1/2" or 2" to 5/8" x 3/4"	\$	85.00
1 1/2" or 2" to 1"	\$	85.00
All others		Actual Cost
Change in Location		Actual Cost

Meter Error Deposit

3/4" meter	\$	10.00
1" to 1 1/2" meter	\$	25.00
Larger than 1 1/2" meter		Estimated Cost

Effective July 1, 2022, Water Service (monthly) shall be adjusted annually based on the CPI-U West index, December to December - and become effective July 1 of each year.

Monthly Water Services Rates including Temporary Service (may be billed bi-monthly):

Commodity Charge per Unit	\$	2.16	per 100 cubic feet
<i>(Commodity Charge unit = 748 gallons or 100 cubic feet)</i>			

Monthly demand charge on open accounts (charge indicated does not include an allowance for water-consumed - Consumption is charged at rate in Commodity Charge above):

3/4" Level 1	\$	17.86	per month
3/4" Level 2	\$	24.09	per month
3/4" Level 3	\$	30.31	per month
3/4" Level 4	\$	36.53	per month
1" Level 1	\$	44.85	per month
1" Level 2	\$	51.06	per month
1" Level 3	\$	57.30	per month
1 1/2" Level 1	\$	69.35	per month
1 1/2" Level 2	\$	75.58	per month
1 1/2" Level 3	\$	81.55	per month
2" Level 1	\$	98.69	per month
2" Level 2	\$	104.92	per month
3" Level 1	\$	152.71	per month
4" Level 1	\$	202.32	per month
6" Level 1	\$	381.42	per month
8" Level 1	\$	570.82	per month
10" Level 1	\$	765.50	per month

City of Roseburg - Master Fee Schedule

A special Facilities Surcharge may be added to the charge for monthly demand or open account charge when the City has agreed with the property owner(s) or his/her predecessor(s) in title to use such a special charge to finance all or part of the cost of a special facility which services the customer's property.

Outside Water Service Fee (monthly)

Meter Size - 5/8" x 3/4"	\$ 10.00	per month
Meter Size - 3/4" x 3/4"	\$ 10.00	per month
Meter Size - 1"	\$ 25.11	per month
Meter Size - 1 1/2"	\$ 38.85	per month
Meter Size - 2"	\$ 54.59	per month
Meter Size - 3"	\$ 85.56	per month
Meter Size - 4"	\$ 113.58	per month
Meter Size - 6"	\$ 213.70	per month
Meter Size - 8"	\$ 319.80	per month
Meter Size - 10"	\$ 428.90	per month

Dixonville Maintenance Fee \$10.00

Dixonville Membership Certificates

Starting July 1, 2018 - no new water connections are allowed outside the Urban Growth Boundary unless required through applicable statutory regulations.

Water used extinguishing a fire

No Charge

Monthly standby charges for automatic fire service:

Size of Service - 1 1/2" or smaller connection to main	\$ 8.35	per month
Size of Service - 2" connection to main	\$ 10.11	per month
Size of Service - 3" connection to main	\$ 18.97	per month
Size of Service - 4" connection to main	\$ 25.28	per month
Size of Service - 6" connection to main	\$ 50.58	per month
Size of Service - 8" connection to main	\$ 75.88	per month
Size of Service - 10" connection to main	\$ 101.16	per month
Size of Service - 12" connection to main	\$ 126.32	per month

Fire Hydrants

Hydrant Relocation Charge	Actual Cost	
Standby Monthly Charge per Hydrant		
Private Hydrant within City Limits	\$ 1.00	per month
Hydrant outside City Limits	\$ 2.00	per month

Public Agency Fire Hydrant Use

Bulk Rate Setup Charge	\$ 25.00	
Annual Truck Inspection Fee, Per Vehicle	\$ 50.00	per vehicle
Annual Training & Certification, Per Authorized Employee	\$ 50.00	per employee
Bulk Water	\$ 2.16	per 100 cubic feet
Monthly Demand or Open Account Charge	\$ 150.00	per month
Unauthorized Use of Water	\$ 250.00	

Hydrant Meter and Double Check Assembly

City of Roseburg - Master Fee Schedule

Bulk Rate Setup Charge (<i>Administrative Setup and Public Works Crew Installation</i>)	\$	100.00	
Bulk Rate	\$	2.16	per 100 cubic feet
Demand Open Account Charge:			
Daily Rate	\$	10.00	per day
Monthly Rate	\$	150.00	per month
Unauthorized Use of Water from Hydrant	\$	250.00	
<i>(Contractors will not be charged when working under a City contract)</i>			

Central Dispensing Station

<u>Bulk Water Customers</u>			
Bulk Rate Setup Charge	\$	25.00	
<i>(Waived if account is set up online or by credit card)</i>			
Bulk Rate	\$	5.00	per 100 cubic feet
Monthly Demand or Open Account Charge	\$	50.00	per month
Unauthorized Use of Water from Hydrant	\$	250.00	

Monthly Water Service Charge may be prorated when service is being connected or terminated.

Cross Connection:

	Actual Cost per Contract + \$25
Service Certification as provided by City Contractor	Administrative Fee

Discontinuance of Service:

Shut Off at Main	\$	250.00	
Removing Meter	\$	15.00	cost of employee
Reconnection of Service Discontinued because of Noncompliance with Rules	\$	20.00	cost of employee during business hours
Temporary at Customer's Request			
During working hours	\$	20.00	cost of employee
After hours call out	\$	100.00	cost of after hours call
Credit when Customer Control Valve is Installed	\$	(20.00)	

Delinquent Accounts:

Delinquency Charge (<i>added when a delinquency charge has been mailed or delivered to customer</i>)	\$	20.00	cost of employee during business hours
After hours call out	\$	100.00	cost of after hours call

Engineering Costs shall be computed as 10% of total construction cost

Administrative Costs shall be computed as 2% of total construction costs, plus engineering

Materials: a charge of 20% on all materials will be made for handling and storage of materials by utility

Damage to Lines by Contractors

Actual Cost

Administrative Penalty for failure to obtain a permit before extending service to a separate service unit on same parcel

\$ 100.00

Utility Variance

\$ 50.00