



## **EMPLOYMENT OPPORTUNITY**

**City of Roseburg, Oregon**

**STREET MAINTENANCE I - \$18.5427 – \$23.6658/HOUR**

**APPLICATIONS CLOSE – 5:00 P.M. FRIDAY, OCTOBER 16, 2020**

**DEFINITION:** Under supervision, performs semi-skilled manual and operational tasks in the construction and maintenance of the City's infrastructure. Will learn to operate a variety of tools, vehicles and equipment.

**SUPERVISION RECEIVED:** Works under the direct supervision of the Superintendent or lead. Work may be performed with independence after routines and equipment operation are learned, and employee may be responsible for completion of some jobs without specific instruction or guidance.

**SUPERVISION EXERCISED:** Supervision of other employees is not a normal responsibility of this classification.

**TYPICAL EXAMPLES OF WORK:** Any single position in this class will not usually involve all the duties listed, and many positions will involve duties which are not listed.

Perform heavy manual labor digging ditches, cutting brush and trees, removing obstacles and debris from roadways and adjacent areas, loading and unloading materials of all kinds.

Cleans gutters, culverts and catch basins.

Does manual labor connected with patching and maintaining streets, including the use of cold mix and hot asphalt.

Assists in preparing grade and setting forms for concrete work. Operates a variety of power and other tools, including jackhammers, cement saws, compressors, testing equipment and other shop tools associated with construction and equipment repair.

Gains basic experience operating trucks and equipment, including dump trucks, trenchers and backhoes, sweepers, mower.

May operate 5-yard truck or less on a regular basis.

May operate trucks less than 2-1/2 tons on a regular basis.

### **MINIMUM QUALIFICATIONS:**

Applicant must possess a valid Class A Oregon Commercial Driver's License within six months of employment which requires DOT drug screen.

High school graduation or GED equivalent.

Any other satisfactory equivalent combination of experience and training which insures the ability to perform the work may substitute for the above.

Post-offer physical including drug screen.

### **DESIRABLE QUALIFICATIONS FOR EMPLOYMENT, KNOWLEDGE, SKILL AND ABILITY:**

Reasonable knowledge or ability to learn the rules of safe operation of equipment and the precautions to be taken in order to avoid accidents. Ability to follow simple oral and written instructions and to act upon them accordingly. Ability to establish and maintain harmonious working relationships with other employees and the general public. Ability to learn proper procedures and to follow supervisor's instructions.

## **ESSENTIAL FUNCTIONS:**

Include but are not limited to: Operating passenger vehicle, using various size and shape of hand tools, standing for various periods of time, walking in all types of terrain including uneven and cluttered surfaces, bending, stooping, crouching, sitting, kneeling, remaining in one position for an extended period; pushing and pulling, grasping, lifting 50 pounds, reaching above shoulder height and to ground level, operating backhoe and other motorized equipment; climbing various equipment including stairs and ladders, hearing radio transmissions, and ability to work occasional alternative schedules.

## **WORKING CONDITIONS:**

*The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this classification. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

Work is performed primarily in an outdoor field environment with exposure to various weather conditions, bee stings, noxious weeds and other allergens, as well as exposure to noise, unpleasant odors, chemicals and other environmental substances; incumbents may work in darkness & artificial light, work in confined space; wearing helmets, safety glasses, ear plugs/muffs and may require some exposure to hazardous traffic conditions.

**How To Apply:** Complete an application form available via one of the following methods.

***In-Person: City of Roseburg – Third Floor  
Administration/Human Resources Office  
900 SE Douglas Avenue, Roseburg, OR 97470***

***Download from: [www.cityofroseburg.org](http://www.cityofroseburg.org)  
Can Email To: [info@cityofroseburg.org](mailto:info@cityofroseburg.org)***

***Telephone Job Line: (541) 492-7010 (voice message listing openings)  
Administration/HR Office (541) 492-6866***

Submit completed application to Human Resources by the closing date listed in the job announcement. Applications submitted by email or mail must be received or postmarked no later than 5:00 p.m. on the closing date. All required documents should be presented with the application. Resumes are accepted in addition to, not in lieu of, the City of Roseburg application form. Faxed applications are not acceptable.

**Selection Process:** Applications are thoroughly reviewed and screened by the Human Resources Office. Since these are competitive selection processes, applicants whose backgrounds appear to most closely match the needs of the particular vacancy will be considered. Once the screening is complete, Human Resources notifies all candidates of their status. This process can take from one to four weeks after the closing date. Due to the number of applicants and the limited number of job opportunities, not all applicants proceed in the recruitment process.

***Equal Opportunity Employer***

## ***Roseburg – The Hub of Southern Oregon***

The City of Roseburg is a growing, vital community which enjoys a high quality of life in a semi-rural setting. Roseburg is located in the beautiful "Heart of the Land of Umpqua" region in southwestern Oregon. It is easily accessible from Interstate 5, 67 miles south of Eugene, 97 miles north of Medford, 80 miles east of Reedsport and 80 miles west of Diamond Lake at the summit of the Oregon Cascades. The elevation is 465 feet, and features a mild, fair seasonal climate. Average rainfall is 30.7 inches with occasional light snow. Average summer temperature is 78° with a few days up to 100°. Average winter temperature is 44.67° with a few days in the low 30s or 20s. We are reported to have the lowest wind velocity in the U.S., an average of 4-6 mph. Roseburg is the county seat and largest city in Douglas County. The population is 24,820 with an urban daytime population of approximately 60,000. Roseburg is the hub of retail, government activity and medical services for Central Douglas County. The City is served by Roseburg School District #4, which has an excellent reputation and community support. Umpqua Community College is 5 miles north of the City and offers a varied curriculum with extensive adult education and community oriented classes. Multiple locations at the college are available for cultural activities, and there is a thriving community theater group with its own venue in a city park. The city boasts numerous park areas, including tennis courts, soccer and ball fields, a 9-hole golf course, skate park, disc golf course, dog park and walking trails. Roseburg is the location of choice for many who seek a high quality living environment at a reasonable price. Various community events, including Graffiti Week, Art and Wine Festivals and Music on the Half Shell, among others, are held throughout the year for local residents and tourists. There are numerous shopping opportunities from specialty shops in historic downtown to nationwide chain stores. Housing is available in various price ranges. Roseburg's economy has diversified in recent years while still retaining strong ties to its natural resource base. Efforts to bring clean industries and new jobs to the area have been fruitful and are continuing through support by a coalition of government agencies and funding.

