State of the City Address

As we reflect back on 2001, it would be easy to focus on the problems that our nation, our state and our city are facing – threats of terrorism, a rising unemployment rate, talk of a recession. So I would like to instead focus on what’s right about our community. And what’s right about our community is a reflection of what has helped our nation get through the tragedy of September 11. It begins with the attitude of “UNITED WE STAND”. It continues with the awareness that it takes involvement from all of our citizens if we are to improve our quality of life.

I am proud to work with public employees, the City Council, the City Commissioners and volunteers who are dedicated to serving the citizens of Roseburg and who have been able to accomplish a great deal with limited resources and personnel. To all of you, I say “Thanks.”

But I also call on all our citizens to become involved, to offer suggestions on ways we can do better, to stop by city hall, call or write your City Council members and attend City Council meetings. For it is with this active partnership that we will be able to move forward to meet the challenges our community faces.

Roseburg continues to enjoy a comparatively safe and comfortable environment because of our Police Department, headed by Chief Chris Brown. Chief Brown attributes this success to two factors: First, a community that supports its police and provides the department with the resources needed to do their jobs professionally and effectively. Secondly, a conscientious, committed and capable group of employees who take pride in their community and proactively respond to those who threaten the safety and well-being of our citizens. The Police Department was further strengthened by Senior Volunteers who logged an incredible 4,494 hours of cost-free service to the community in areas such as patrolling disabled parking, walking through our shopping centers, doing vacation house-checks, handling abandoned vehicles and following-up with victims of crimes. Furthermore, RAYS, a youth accountability program, continues to achieve a high success rate in preventing young people from re-offending and resulted in 1,853 hours of community service. Thanks to RPC, our safety belt public service announcement, “The Good, The Bad, and The Ugly,” won the Traffic Safety Awareness Media Award sponsored by the Oregon Department of Transportation. And while the department had already taken an active role in domestic terrorism issues, the events of 9/11 caused us to reexamine the need to facilitate and improve cooperation between a number of different agencies who would be called upon to respond to such threats.

Jack Cooley took over command of the Fire Department which responded to over 3,500 emergency calls. The department replaced 25-year-old extinguishing equipment with a new, lightweight and more versatile system. They purchased a new air compressor, giving them the last tool needed for maintaining and testing all breathing apparatus. New uniforms with fire resistant fabric were also added. A FEMA grant of $34,532 made it possible to acquire confined space rescue equipment. Along with the joint efforts of the Douglas County Health Department, law enforcement and Mercy Hospital, fire personnel participated in several training sessions including new protocols on terrorism. Members attended multi-agency training sessions that included live burn training, flammable liquid and propane gas training and the handling of hazardous materials. In addition to more time spent on public education programs, inspections and training, the early drought conditions of the past year resulted in an aggressive pre-fire plan that provided additional safety to firefighters and homeowners.

The Community Development Department, under the direction of Dan Huff, was involved in several new projects. Planning Division projects included the Roseburg Bluff Downtown Walking Tour. Research and eyewitness interviews were concluded and compiled, and the staff will be meeting with printers to discuss final production. The department completed the nomination requirements necessary for identifying downtown Roseburg as a National Historic District and is awaiting word of Federal confirmation. Four new subdivisions – Phase I & II of Millbraid Heights, Hoover Hills, Douglas Avenue Estates and Warewood Phase III & IV – kept department personnel busy, with processing and inspection requirements. During the summer, the Charlie Gardner Park was dedicated. Two compelling aspects of this project were the public/private partnership and the low impact concept frontage bike/sidewalk path. The Building Division issued 1,026 building permits including the RHS Wellness Building, Albemarle's Phoenix School, the Garden Valley Carter remodel and two new medical offices. The Neighborhood Clean Up Project provided dumpsters for two neighborhoods in order to dispose of unwanted debris.

Under the leadership of Jim Doss, one of the most visible departments during the past year was the Parks and Golf Department. Those during this past year, Phase I of the Village Park, the new community park, located on the North Umpqua Highway, was completed which included restroom, a concession stand, fencing, landscaping and paved parking. This past fall, construction began on the next phase which calls for completion of the baseball fields, concession stand, batting cages. Bridge, paved trails, picnic shelters and children's play structure. The park should be ready for full use in early spring 2002. As the new baseball fields at Sunshine Park were being completed, the Parks and Recreation Department began the process of dismantling the old baseball facilities at Fir Grove. Volunteers spent hours removing the backstops, fencing and dugouts and preparing the ground for new soccer fields. Staff relocated the electrical lines and graded and seeded the bare ground in order to provide temporary soccer fields until the completion of the new facility. A number of public meetings have been held with consultants, the Parks and Recreation Commission and City Staff to consider design needs. In place of the old configuration, one large grassy area will provide fields of various dimensions to be utilized depending on what age group will be using the fields at any given time. Other focues for the department were Eagles Park and Eastwood Park. Eagles Park saw a complete renovation this past summer which provided new park tables, benches, lighting and concrete walkways as well as grassy areas and shrubs. The Master Plan for Eastwood Park includes a perimeter walkway, playground structures for tots and older children, picnic tables and benches, in accordance with the Parks Master Plan, the City purchased the two parcels located between Templeton Beach and Mitchell Park. The 2.5 acres will provide for an expanded riverfront park while enhancing the recreational opportunities for all Roseburg residents.

Anyone who has traveled the streets of Roseburg is aware of the numerous projects Chris Berquist and the Public Works Department Staff have been busy with during the past year. As part of the Pavement Management Program, 56 streets were given facelifts - 21 were provided with a layer of asphalt and 37 were slurry sealed. Construction is underway on Stewart Parkway to erect a bridge over I-5. The new bridge will accommodate four lanes of traffic, bike lanes and sidewalks. Construction is expected to take close to two years. A traffic signal on Stewart Parkway at the entrance to Mercy and Big K was installed. The Water Division was also busy with various projects. Changes have been made at the Water Treatment Plant located on the North Umpqua River in Winston. The biggest improvement was the addition of a second filtration building. The second building will increase the water treatment capacity of the plant. The addition of the second building will allow the plant to increase its output without the need for additional filtration equipment. The second building will also provide additional capacity for future expansion. The second building will also provide additional capacity for future expansion. The second building will also provide additional capacity for future expansion. The second building will also provide additional capacity for future expansion. The second building will also provide additional capacity for future expansion. The second building will also provide additional capacity for future expansion.

2. City Staff
3. Downtown
4. Community Projects
5. Community Projects
6. Fir Grove Improvements!
7. Ordinances & Resolutions
8. City Meeting Calendar
ment was to replace the gross chlorine system, used for disinfection, with a safer system that generates chlorine on-site from salt. The Water Division oversees the construction of the Rocky Ridge Reservoir, which provides improved flows and fire protection to citizens in the surrounding areas. The one-million gallon tank, constructed by the Rocky Ridge Subdivision developers with financial participation by the City, allowed the City to eliminate two older pump stations, reducing operating costs and providing better precision in customer billing. The Public Works Department has become more aggressive in reaching the goals of replacing aging and undersized lines. This past year, transmission mains were replaced on Jackson, Rose, and Court Streets as well as on NE Stephens. The hiring of a Civil Engineer allowed the department to produce plans in-house and increase the number of jobs completed each year.

For the eighth consecutive year, the Finance Department, led by Lance Colley, received the Government Finance Officers Association award for Excellence in Financial Reporting. Some of the biggest changes to the department involved better use of technology. An automated payroll system was added with two-thirds of the City employing the new direct deposit option. A new staff position was hired to provide technical computer support, oversee network administration, and new Internet mail connections and assist with software applications. Nearly 5 million dollars worth of Urban Renewal bonds were issued in March to help finance a number of infrastructure projects including the Stewart Parkway overpass, the Vine/Almeda/Oakland street project and the acquisition of properties to support current and future urban renewal plans. The staff also worked closely with Public Works and the Downtown Development Board on improvements in the Roseburg Town Center which resulted in the installation of a number of historically designed flags as well as new trash receptacles. Benches and tree grates will be added this spring.

Personal Director Barbara Gershon finished another successful year with much of her work focusing on wellness and safety. The Safety Program was updated and many training schedules for city employees. Improvements were also made to the Emergency Operations Plan for the City. Along with these programs, the City renewed an employment plan in a Wellness Program through a contract with Mercy Medical Center. And finally, the department handled the hiring of 15 City employees.

City Recorder Sheila Cox and Secretary Nancy Cob spent a lot of time developing and implementing a new administrative rule allowing the City to dispose of surplus property having zero or minimum resale value. Rather than incurring the expense of conducting a public auction, the items were given to local non-profit organizations and members of the public will now be able to access, via the internet, all current City ordinances 24 hours a day, 7 days a week. They also oversaw 45 requests for bids and/ or proposal and distributed almost 700 specifications documents associated with these bids.

And once again, I’d like to thank the time to thank Debi Davidson, the City Manager’s Administrative Assistant, who continues to keep us informed as to what’s really going on! While I am proud of all that the City has accomplished this past year, I’m also excited about what the future holds for Roseburg. In November 2001, a work study session held to go over goals, issues and directions that the Council felt were important. After much discussion, seven key areas were identified as having the most support. These include a policy for handling and distributing community requests for financial assistance, increasing the bike trail system, adding a downtown public parking lot, developing the state-of-the-art facility for fire and police training, and completing a new multi-million dollar hospital.

I would like to thank the State of the City Address by once more commending City Staff for a job well done. But I also want to call on you to work harder for our future. We will make Roseburg a better place to live and work, and I am sure that we can honor and be proud of, a present that we value and have worked hard to achieve, and a future that calls for energy, vision, and talent of all who live in this city.

Mayor, Larry Rich

CITY STAFF
Located at 900 SE Douglas Avenue, unless otherwise noted.
Web Page: http://www.rosenet.net/~roseburg

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<tr>
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<tr>
<td>City Manager Randy Wetmore</td>
<td>672-7701 ext 222 <a href="mailto:nwetmore@ci.roseburg.or.us">nwetmore@ci.roseburg.or.us</a></td>
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<td>Parks and Golf Director Jim Dowd</td>
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<td>Stewart Park Cartaker</td>
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<td>Police Chief Chris Brown</td>
<td>206 SE Jackson</td>
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<td>Police Officer (Non-Emergency)</td>
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<td>Public Works Director Chris Berquist</td>
<td>572-7701 ext 236 <a href="mailto:cberquist@ci.roseburg.or.us">cberquist@ci.roseburg.or.us</a></td>
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VOTING PRECINCTS

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Welcome to Downtown

In conjunction with the Downtown Master Plan, Roseburg Town Center and a host of volunteers embarked on a mission to erect two entry monument signs welcoming customers and travelers to downtown Roseburg. After City Staff relocated utilities and installed additional drainage, the monument construction project was started. In mid-January, after a lengthy design and review process, the first monument was installed on Oak Street just east of Stephens. A similar monument will go up later this year across Jackson Street near Diamond Lake Boulevard. Kudos to Roseburg Town Center, all the volunteers from the RTC Board and the Umpqua Valley Home Builders Association. Special thanks to Rex Price, AIA, and to Engineering for design services and R.E. Noah for construction coordination and oversight.

CITIZEN POLICE ACADEMY 2002

The 2002 session of the Roseburg Police Department Citizen Police Academy begins on Wednesday, March 20th and applications are now being accepted. Roseburg residents and business owners will have a first hand opportunity to learn about law enforcement and the Roseburg Police Department. Academy participants will attend 40 hours of hands on and classroom training on topics that include community policing, officer recruitment and training, emergency communications, patrol, investigation, defensive tactics, firearms, high-risk situations and many others. The classes will be taught by officers who specialize in each of these areas and will include practical demonstrations and mock situations.

The purpose of the Citizen's Academy is to acquaint the general public with some of the issues, problems and tasks that police officers encounter. Students will hopefully walk away from the twelve sessions with a more realistic understanding of police work and the issues and problems they encounter every day. Participants will not be "trained police officers" but they will have a better idea of the "how and why" of law enforcement.

Tentatively, the Roseburg Citizen's Academy is scheduled for March 20th through May 22nd. Classes will be Wednesdays from 6:00 p.m. to 9:00 p.m. with a full day scheduled for Saturday, April 13th and Saturday, May 11th. Participants will be asked to commit to the full 10-week session which will culminate with a graduation ceremony. Anyone interested in more information can contact Sergeant Mark Nickel at the Police Department, 673-6633.

CONFINED SPACE RESCUE

The Roseburg Fire Department applied for and received a grant of $34,533.00 to provide equipment to respond as a fully functional confined space rescue team. The equipment will be used to effect emergency rescue of people trapped in confined spaces as well as to train fire department, public works and water division members on confined space entry and rescue procedures as required by law. Confined Space Rescue services could also be extended to the public and general industry. In addition, a portion of the equipment will be used to improve our deployment of rapid intervention teams. These rescue teams are required to be available at all times and so some additional equipment will be installed at the monument for the space to be able to respond to the event in the case of a building collapse.

Once the equipment required for confined space rescue is purchased, and after minimal refresher training, the Roseburg Fire Department will be in compliance with all statutory requirements for confined space entry.

REVOLVING LOAN FUND

The City of Roseburg is offering a loan program for existing businesses located within the city limits and urban growth area of Roseburg. This loan program was created by the City of Roseburg Economic Development Commission and City Council to encourage existing business growth and retention by offering low interest loans up to $15,000. Loans require applicants to meet the following criteria:

- **Job Creation** - Suggested minimum of 1-FTE or 40 plus hours per week average after 90 days of operation.
- **Business Plan** - outlining current and proposed FTE and revenue to cover additional employment and loan repayment.
- **Note and Security** - at the time of loan application.

Purpose - to purchase capital improvements or materials, not to pay operating cost.

Business Longevity - In business for a minimum of 12 months and filing on tax return.

The loan applications will be processed by CCD Business Development Corporation and managed by a loan committee. If you own a business in Roseburg and have a business plan, you can contact the CCD Business Development Corporation located at 744 SE Rose Street in Downtown or by phone at 672-6728, to discuss a loan application.
Community Improvements

Boston Street Improvements

Boston Street between Klamath and Commercial has a new look. Prior to the summer of 2001, this residential street was the only street in its neighborhood that did not have at least curbs. It was an unimproved street that continually limited the public use of the street and created drainage problems. Reconstructing the street was slightly challenging since the streets were installed on both sides of the street. As part of the improvement, the street was widened and curbs, gutters and sidewalks were installed on both sides of the street. A water main and new storm drainage facilities were also installed. This project tied into sidewalk improvements made in 2000 as part of the East Roseburg Railroad Crossing Reconstruction Project. Boston Street now has sidewalks its full length, from Diamond Lake Boulevard to Klamath Street.

Stewart Park Golf Course Improvements

The Golf Commission for Stewart Park Golf Course has identified storm drainage as a high priority improvement project for the course. Funding for the improvement is generated from greens fees which can only be used to fund golf course improvements. Over the years a number of potential drainage projects were placed on a project list and completed as funds permitted.

This past year the Commission approved a plan to improve the drainage on the number one fairway and construct drainage ditches. The project included removal of the existing sod, placement of nearly 800 cubic yards of soil, installation of drain fields on both sides of the fairway and reseeding of the fairway. A local contracting company completed the majority of the construction, and City Golf Division Staff participated by refurbishing the irrigation system, seeding and fertilizing the fairway. The grass has been growing in this winter, and the fairway will be open for play in early spring.

For information on tee times, call the pro shop at 672-4592.

Vine/Alameda/Oakland Improvement Project

Final design is nearly complete on the Vine/Alameda/Oakland Improvement Project. The streets slated for improvements as part of this project are Vine Street between Garden Valley Blvd and Alameda Street, Alameda Street between Vine Street and Sunset Lane, and Oakland Street from Stephens Street to Vine Street. Improvements will include widening these streets and installing curbs, gutters, sidewalks, storm drainage and a new water line on Vine Street.

Both Alameda and Vine streets are local collectors that serve the Cloverdale neighborhood. These streets are both busy and currently have no pedestrian facilities. The combination of narrow streets, no sidewalks and roadside dirt makes walking in the area a tricky situation. The City is excited to make these important safety improvements.

To facilitate the widening and sidewalk construction, the City needed to obtain right-of-way from twenty-seven of the sixteen property owners. The City has purchased all but one of these strips of property. City staff is currently in negotiations with the last remaining property owner and intends to move forward with the project. The bid opening for this project is tentatively scheduled for early March with construction scheduled to begin in the spring.

Eagles Park Renovation Project

The complete renovation of Eagles Park occurred this past summer. The park was upgraded to provide a safer, more friendly environment for the neighbors, downtown shoppers, employees of downtown businesses and community members.

Beginning in March 2000, a number of public meetings were held to discuss various options for the renovation of the park. Preliminary designs were drawn based on input from the meetings. The people attending the meetings considered the following attributes important:

- Make the park more urban in design
- Provide for high visibility into the park
- Allow access from Jackson and Lane Streets only
- Install a barrier between the neighboring apartments and the park
- Provide reasonable space between picnic tables and benches
- Provide a raised planter wall for seating
- Remove surface rooting trees
- Additional use of landscape
- Provide an option for play equipment
- Provide a space for some form of art work
- Include the roses that are currently planted in the park
- Provide for a low maintenance facility

Based on this input, the consultants submitted four conceptual designs to the Park Commission for approval. The Commission chose a circular design concept which was approved by the City Council. The park renovation was completed in October.
Divers/Projects

Stewart Parkway Overcrossing

Construction continues on the new Stewart Parkway Bridge over Interstate Five. The new structure will be wider than the existing bridge and will accommodate four travel lanes, bike lanes and sidewalks. A tremendous amount of material was needed to fill the approaches, especially on the west side of I-5. A hill located at the north end of the runway at the nearby Roseburg Regional Airport was used as the required "borrow site" for this material. The contractor was able to blast the hill and use this material to build up the approaches. Taking the elevation of this hill down is beneficial to the airport and worked out well for all involved. Noticeable progress was made recently in December to place the concrete beams over I-5.

The contractor will concentrate on completing the north side of the bridge next. Traffic will be transferred from the old bridge to the north side of the new bridge while the south side of the new bridge is completed. Construction on the new bridge is expected to continue through the summer. Upon completion of the new structure, the old bridge will be removed.

Main/Douglas ADA Parking Improvements

Visitors to either City Hall or the County Courthouse may have noticed some parking improvements along Riverfront and Main Street. A joint project between the City and Douglas County has produced four new ADA accessible parking spaces, new sidewalk, access ramps and related park and image improvements. Previously, the only disabled parking space had been located on Main Street which was at quite a steep grade and not very usable.

In an attempt to reduce through traffic and improve pedestrian visibility, the entrance to Main Street north of Douglas Avenue was narrowed. Main Street has not been a through street since construction of the new south port two years ago. Main Street was also widened slightly to better enable vehicles to back out of the parking spaces near the County Surveyor's Office.

Early this fall, digital parking meters were installed on the 200 block of Jackson Street, as well as on Douglas Avenue. The new meters record time more accurately and have a digital display to customers can see exactly how much time is remaining. In addition, a few meters with a ten minute "free" time option were installed on Jackson Street to better serve short term customers and allow people without change an opportunity to make a quick stop without plugging the meter. We hope to continue replacing the remaining old-style meters over the next four or five years.

Eastwood Park Renovation Plans Approved

In January, the City Council approved a conceptual design to renovate Eastwood Park. The landscaping and renovation of the park was recommended in the City of Roseburg Parks Master Plan of 1997. The Parks Commission then prioritized the recommendations for design and construction as funding became available.

After designing and constructing Sunshine Park, Commercial Street Park and Eagles Park, conceptual designs were submitted for Eastwood Park. Three designs were presented to the Parks Commission for consideration. The designs were based on suggestions and ideas brought forward by neighbors, park users and other interested community members. Some of the suggestions and ideas were then incorporated into one final design.

The park will be supplemented with new tree and landscape plantings at selected locations. A new curbside, walk and parallel parking along Douglas Avenue are proposed in the overall park development plan. A new curbside walk and parallel parking along Douglas Avenue are proposed in the overall park development plan. The new curbside is located at the northeast corner to promote street crossing at the intersection, planned. The park is composed of two terraces. The upper terrace includes play areas, picnicking, a drinking fountain, and park signage, existing lighting and finished lawns. The lower terrace, adjacent to Deer Creek, is seasonally flooded. The only improvements to this beautiful and natural riparian area is a five-foot wide, concrete paved path that connects the lower and upper terraces. The path will have a bench installed that can be removed during the winter and spring floods.

Construction of the improvements has not been scheduled at this time pending availability of funding.

Stephens Street Water Line Installation Project is Complete

Installation of 4,125 feet of new waterline along Stephens Street, between Garden Valley Boulevard and Wright Avenue, is complete. Construction began in early September 2001 and was finished in mid-January 2002. The project was initiated to replace old, undersized water lines with a new 12-inch diameter water main. The abandoned 4-inch and 6-inch diameter pipelines were too small to supply the current domestic and fire protection requirements. The lines were also between 35 and 60 years old and had become a maintenance problem. This was a very difficult project to undertake due to the high traffic volume and large number of affected businesses. Construction was conducted primarily at night in an attempt to minimize impacts. The project was funded with water utility revenues. Public Works staff greatly appreciated the patience of area residents and businesses throughout the project. Plans are being evaluated to overlay this section of Stephens Street with new asphalt during the summer of 2002.
Improvements Set for Fir Grove!

After a number of special public meetings, a conceptual design for improvements for the Fir Grove Section of Stewart Park was accepted by the Parks Commission and approved by the City Council. Organized park users, including the Roseburg Soccer Association, Umpqua Valley Arts Center, Roseburg High School, and representatives from the Veterans Administration, provided ideas and suggestions on ways to improve the park. From these suggestions design goals were presented to consultants for implementation in the final plan.

The primary goal in improving this existing 14.5-acre parkland is to provide as much quality turf field area for soccer play as possible. The field areas will be graded with a uniform slope, have sub-grade drainage installed where needed, be equipped with an automatically controlled irrigation system, and be seeded for a healthy, dense, uniform stand of turf-grass.

Another goal is to provide more vehicle parking without negatively impacting play field layout or flexibility for use of the open space. New parking will be located along the west (Veterans) side and the east (Stewart Drive) side. Additional parking will be added to the existing internal parking areas, where appropriate, with the goal of providing easy and safe access and egress and player pick-up and drop-off zones. A focal point to the park will be developed around the existing restrooms and concession building. Proposed new improvements will include plaza, shelters with picnic tables, seating, bicycle parking, and access for children’s play areas with play structures. Care will be taken to serve existing trees and landscape and supplement passive areas with access to new tree and landscape plantings. A jogging path, river overlook, and pedestrian access to the Arts Center from the west parking is also included in the design.

This project has not been scheduled for construction pending availability of funding.

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**STEWART PARK FIRM GROVE SECTION CITY OF ROSEBURG**

**ATHLETIC FIELDS**
- Flexible Open Space
- Orient Fields North / South (when possible)
- Provides Several Field Layout Options
- Fields Shown:
  - Five Medium Street Soccer Fields (Junior High) (150' x 200' / 200' / 250')
  - Four Small Field Soccer Fields (Elementary) (100' x 150')

**PARKING AREAS**
- Vets Cemetery Parking
- Several Existing Tree
- Creates Access to Vet Cemetery
- Provides Connection to Arts Center
- Provides 96 Additional Parking Spaces
- Stewart Drive Parking
- Seven Existing Trees
- Removes Bike Path
- Minimal Impact to Athletic Fields
- Provides 177 Additional Parking Spaces
- Interior Parking
- Seven Existing Tree
- Minimal Impact to Athletic Fields
- Provides 29 Additional Parking Spaces
- Art Center Parking
- Provides Existing Trees
- Provides Parking for Art Center Addition
- Provides 32 Additional Parking Spaces

**PARK CENTER**
- Drop-off Zone
- Regional Play Area
- Concessions
- Restrooms
- Group Shelters
- Picnic Tables

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*JANUARY 2002
MASTER PLAN WITH YOUTH SOCCER FIELDS*
ORDINANCES & RESOLUTIONS

The following are the Ordinances and Resolutions passed by the Roseburg City Council during the last six months of calendar year 2001.

"ORDINANCE": A written directive or act of a governing body. Ordinances here mean any ordinance or resolution of the City of Roseburg, Oregon, which establishes, regulates, or provides for any matter, matter, or thing not otherwise provided for by state, federal, or other local laws.

Ordinance No. 3096: "An Ordinance Declaring the Adoption and Amending the Zoning by Consent of the Property Owners of Land Known as the Larson and Lookeley Development LLC Properties Located Within the City Limits of the City of Roseburg, Oregon, Withdrawing Property From Douglas County Fire District No. 2, Amending the Roseburg Zoning Map, and Directing the Filing of a Transcript with the Secretary of State", adopted August 27, 2001.


"RESOLUTION": An order of a governing body, requires less legal formality than an ordinance. Statutes or City Charter specify which actions must be by ordinance and which are by resolution. For cities, revenue-raising measures such as taxes, special assessments and service charges are always imposed by ordinance; fee amendments, however, are made by resolution. Prior to adoption, a resolution only needs to be read before the City Council once (by title only, if no member of the Council objects).


Complete copies of, or more information regarding City Ordinances and Resolutions may be obtained through the City Recorder's Office on the third floor of City Hall, 900 SE Douglas Avenue, Roseburg; by calling 541/672-7701, extension 219 or requested via e-mail sent to scox@ci.roseburg.or.us

Shop Facilities Relocation

The City of Roseburg will likely relocate its shop facilities to new locations. The current facilities will be closed and demolished. The City Council is considering alternative locations for the new facilities.

Tree Basics!

Planting & Care ~ Reprinted from January/February 2002 Arbor Day, an official publication of the National Arbor Day Foundation.
Call First Before You Excavate

Excavation on the City of Roseburg's hillside is becoming more prevalent as less flat land on the valley floor is available for development. The views are great. But what about the stability of that hillside? Or the impact excavation may have to adjacent properties such as drainage issues or erosion? In 1999, the City adopted site development standards and a permitting process for excavation, fill placement, and hillside development.

There are several reasons that the City's Community Development Department requires a permit for excavation, fill placement, removal of trees or ground cover.

**Roseburg Municipal Code**

The entire Roseburg Municipal Code can now be viewed via the Internet. Although the City plans to eventually have this as a direct link to its own web page, until such time, the Code can be accessed by logging on to www.lpcnet.com or www.lpcnet.com/codes/roseburg.

Once at the site, select "on-line codes" (then the upper right-hand side of the screen), next click on "Oregon" and then on "Roseburg". You can search the Code by title by simply clicking on the selected title, or you can do a word search. For example, to search for City regulations relating to noise, click on "search", type "noise" in the box & hit return. The system will produce a list of all Code sections containing the word "noise". To view the individual section, simply click on the section and the text will appear.

If you desire, you can also print the section by selecting "file", then "print". To have this access at your fingertips, save this site as one of your favorites.

If you have any questions related to the Roseburg Municipal Code, please feel free to contact City Recorder Sheila H. Cox at 541/672-7701, extension #219.

**CITIZEN'S GUIDE TO CITY COUNCIL MEETINGS**

Regular City Council meetings are held the second and fourth Monday of each month at 7:00 p.m. in the City Hall Council Chambers at 200 SE Douglas Avenue. Agenda items are published in the City Recorder's Office by the Friday prior to the meeting. All meetings are open to the public. City Council may deal with agenda items out of order. Citizens attending Council meetings may speak on any item on the agenda, unless it is the subject of an executive session or a public hearing where comments have been taken and the hearing has closed. Citizens may speak when recognized by the chair and required to give their name and address for the official record. A minimum of 12 days should be provided if you are submitting handwritten Council meeting.