Message from the Mayor

Greetings fellow citizens!
Welcome to the summer edition of the City Connection. Each year we publish the City Connection in January and July. Our intent is to keep you informed as to what has been happening for the past six months and to update you on what to expect for the upcoming six months.

One of the most important tasks facing the City Council at this moment is the hiring of our next city manager. Our previous city manager, Lance Colley, retired in April. He did an excellent job for our community, serving us well. Finding a replacement for him will not be easy. He set the bar very high for expectations and what can be done. We want to find someone who is the right fit for Roseburg and can match those same expectations. So far, we have gone through the interview process twice but haven’t found the right fit. As a council we will continue to work hard in finding our next city manager.

The possibility of bringing an Allied Health College to Roseburg is getting closer to reality each day. The final step in the process is to secure the additional funding from the state legislatures. If successful, this will dramatically change the culture of our community by bringing many health professionals and students to our area. George Fox University has agreed to provide the educational component for the college. We have agreed to assist in the funding and the location. Over the years, I have watched this
hope of getting a medical college in Roseburg experience many high points and low points. When the concept was first presented to Council, it seemed like a nice dream but no way could this happen. However, with hard work from many individuals, the possibility for getting a medical college to Roseburg kept overcoming each of the obstacles along the way. We are now so close to the end; it is a real possibility.

Homelessness is an issue which continues to plague our community as well as most others cities in the United States. No one has seemed to find an answer yet to solve the homeless problems but that doesn’t mean we give up; we need to keep trying. There are many groups in our community who meet on a regular basis to look for ways to solve the problem. Hopefully there will be some good ideas that come forward that help with the issues. It is our desire as a council to keep Roseburg a safe and clean place to live. We will do everything we can to keep it that way. We recently got our cleanup crews back to work cleaning up the litter and trash, which will make a huge difference. You may have already seen them out working.

This City Connection will provide additional information as to what is happening in our city. As always, if you have questions or suggestions, don’t hesitate to contact the City Staff or anyone on the City Council. I hope you enjoy the newsletter. Have a safe and wonderful summer.

Respectfully,
Mayor Larry Rich

“The best small town in Oregon”

Message from the City Administration Office

Issues surrounding homelessness have become a frequent topic of conversation in Roseburg. When we engage in those discussions, the question we hear the most is, “What is the City doing about illegal camping?” and “What is being done to clean things up?”

Illegal camping and the associated impacts are not new, and the City has historically partnered with Douglas County to provide work crews for those types of cleanups. However, due to recent court decisions and interpretations of the law, those cleanups were suspended for a number of months while the City and County worked together on an updated agreement to ensure compliance. That agreement is now in place, and cleanups on public property started again in mid-April. Plans and funding are in place to continue with regular cleanups over the course of the next several months. Because the program is just now getting restarted, we understand that there is a backlog of areas to be addressed and will continue to take on areas around the City on a priority basis.

One thing we’d like to make sure that people understand is that the process is more complicated than simply sending in a crew to clean up garbage. In order to comply with State law, there are a number of steps involved to undertake a legal cleanup process of an active camp. Those steps include:

- Prior to removing homeless individuals from an established
In addition to following State law, it is important to complete the cleanup process as respectfully and humanely as possible, keeping in mind the Constitutional rights of all involved. While camping on public property is not legal, not having a permanent place to live is not a crime. The goal of the cleanups is to provide a clean and safe environment for users of our parks and other public property, but we also have a responsibility to provide information on services and resources to individuals being displaced. To be clear, camp cleanups are not a solution to homelessness, but we have heard the message from citizens that cleaning up those public areas is a priority.

Another message we’ve heard from the community is that people want to help. From the City’s perspective, there are a number of ways to do that.

- For larger groups that would like to help in an organized cleanup effort, we ask that you coordinate with the City of Roseburg’s Parks Department as a registered volunteer group. You can call (541) 492-6730 with questions or to get registered. The Parks Department can help you with trash bags and pickers, point you to appropriate trash receptacles and advise on the best ways to clean up in natural or landscaped areas. We encourage these types of cleanups for general trash pickup, but not active camps.

- If you spot an active camp, we want to know about it, but would rather take on any of those cleanups at the City level to ensure that the required legal and civil rights steps are taken. If you spot an active camp that may not have been reported, please call non-emergency dispatch at (541) 440-4471.

Thank you to community members who have already volunteered to help with cleanups and for the patience of citizens while we have worked through the process to reinstate the camp posting and cleanups at the City level. With
the help of Douglas County, the Roseburg Police Department, Community Development Department and Parks and Public Works, we have a great team working on this issue, but will take all the help we can get. Please use the resources above to help us keep Roseburg safe and clean.

**U.S. Census - 2020**

Every 10 years, the U.S. Census Bureau conducts a census of all 50 states, the District of Columbia, Puerto Rico and the Island Areas. The date for the upcoming census is **April 1, 2020.**

The results of the census determine the number of seats for each state in the U.S. House of Representatives, draw congressional and state legislative districts, and determine the distribution of more than $675 billion nationwide in federal funds each year. These funds are used for public infrastructure, medical assistance programs, student loans, low-income home energy assistance, and much more.

City Staff has been working with a representative from the U.S. Census Bureau and formed a Community Census Committee to get the word out to our community about the importance of participating in the census. The other agencies who are part of this committee include:

- UCAN
- Roseburg Public School
- Douglas County
- Adapt/Compass and HTAG
- Umpqua Health
- Cow Creek Tribe of Umpqua Indians
- NeighborWorks Umpqua
- Douglas Education Service District
- The Ford Family Foundation

Part of our outreach this summer is to provide people with information about employment opportunities working for the census, education on how an accurate census count positively impacts our community, and education on the confidentiality of the information provided for the census. During this age of scams, identify theft, etc., people are often hesitant to complete any type of survey. We as a Community Census Committee are trying to ease the fears of people and remind them of the strict confidentiality of the census information and the importance of the census count for our entire community.

Roseburg Public Library will be the hub for census information, as well as a place where people can complete the census using one of the public computers available. The library meeting rooms will be used to conduct training for those who apply for and are hired to help conduct the census in 2020.

The City displayed posters informing people of the employment opportunity with the census, as well as other census information during the Movies in the Park through the month of June, and will have information available at the City’s booth during the 4th of July Great Food Truck Competition.

If you have questions about the upcoming census, please contact me at [asowa@cityofroseburg.org](mailto:asowa@cityofroseburg.org)

Amy Sowa
City Ordinances

The Following are ordinances passed by the Roseburg City Council during the first six months of calendar year 2019.

“ORDINANCE”: A written directive or act of a governing body. Ordinances have the full effect of law within the local government’s boundaries, provided they do not conflict with a state statute or constitutional provision. An ordinance has two public readings during City Council meetings prior to being voted on by the Council. An ordinance becomes effective 30 days after the second reading, unless an emergency is declared which enables the Ordinance to become effective immediately.

Ordinance No. 3518 – An Ordinance Repealing Roseburg Municipal Code Chapter 9.08, Entitled “Vehicle for Hire Services” and Replacing it with New Chapter 9.08 Entitled “Vehicle for Hire Services.”


Ordinance No. 3521 – An Ordinance Adding Subsection 7.06.060 (F) to the Roseburg Municipal Code Regarding Assessment of Abatement Costs.

Ordinance No. 3522 - An Ordinance Amending the Roseburg Municipal Code by Removing Chapter 3.08 “Downtown Development District”; Amending Section 3.14.010; Amending Section 8.02.070, 8.02.140, 8.04.005 Changing Downtown Development District to Downtown Parking District; and Amending Section 8.04.030.

Ordinance No. 3523 - An Ordinance Granting a Telecommunication Franchise to 8X8, Inc. Effective Retroactively on January 1, 2019.

Ordinance No. 3524 – An Ordinance Adding Subsection 3.16.010(C) (4) to the Roseburg Municipal Code Regarding Donated Firearms.


City Resolutions

The following are the resolutions passed by the Roseburg City Council during the first six months of calendar year 2019.

“RESOLUTION”: An order of a governing body; requires less legal formality than an ordinance. Statutes or City Charter specify which actions must be by ordinance and which may be by resolution. For cities, revenue-raising measures such as taxes, special assessments and services charges are imposed by ordinance; fee amendments, however, are made by resolution. Prior to adoption, a resolution only needs to be read before the City Council once (by title only, if no member of the Council objects).

Resolution No. 2019-01 – A Resolution Authorizing and Supporting Application for an Oregon Parks and Recreation Department Local Government Grant.

Resolution No. 2019-02 – A Resolution Amending the Roseburg Public Library Collection Policy.
With summer quickly approaching, the City of Roseburg would like to remind you to keep your pets at home and safe during the hot summer months. ORS 30.813 gives immunity from civil or criminal liability to a person who enters a motor vehicle, by force or otherwise, to remove a domestic animal if he or she follows steps listed in the law. The law states that the person must first determine the vehicle is locked and there is no reasonable method for the animal to exit the vehicle. That person must also have good faith and reasonable belief based on the circumstances that entry is necessary due to imminent harm. Additionally, that person must notify law enforcement of the entry.
enforcement emergency services before or soon as is reasonably practicable, use no more force than necessary to enter the vehicle, and remain with the animal until responders arrive.

Tips to keep your pet cool this summer:

1. Exercise your pet early in the morning or late at night.
2. Keep your pet hydrated.
3. Give your pet a shave or a haircut.
4. Provide Shade.
5. Never leave an animal unattended in a vehicle.

Our staff welcomed Youth Services Librarian Aurora Oberg in February. Aurora is a Washington native who received her Master’s in Library and Information Studies from the University of British Columbia. She is focused on collection development and programming for youth and teens, and she developed this year’s Summer Reading Program.

Speaking of the Summer Reading Program, the library’s program is June 18-August 30. The theme is A Universe of Stories, and activities are scheduled nearly every day of the summer. The reading portion of the program offers youth and teen components with reading logs and incentives based on the hours read or read to. The adult program is a bingo card that prompts readers to select books based on genres or unique characteristics such as publication date or color of book cover. We’re going to have a lot of fun, and it’s all for a purpose – to encourage curiosity, bridge the gap between the school years, and develop a love of reading.

Thanks to Umpqua Bank for awarding a community grant that supports the Summer Reading Program.

We anticipate hundreds of participants in the Summer Reading Program and a corresponding increase in the number of cardholders and items checked out. Through June 10, the library has 3787 library cardholders, 1100 of which are youth. More than 43,000 physical items were checked out, more than half of which were children’s and teen materials.

About 6 percent of the library’s circulation is materials through cloudLibrary. The library is expanding its electronic collection by implementing the OverDrive service through the Oregon Digital Library Consortium; this will provide ebook access to patrons who use Kindle black and white, paperwhite, and early version Fire models. Both platforms will be available for at least one year while we evaluate their use.

Library staff is excited about providing a wide variety of programs for all ages. Children’s events, both in the library and through outreach opportunities, have been incredibly successful with staff reaching 3000 people at 70
programs. Teen programming, which includes Teen Advisory Council meetings, movie nights, and special programs, has reached 70 young adults at eight programs. Adult programming has included local, regional, and national presenters as well as basic computer classes and a monthly book group; 187 people have attended 19 events.

Partnerships are a major part of programming, and we’re developing events in collaboration with the Douglas Education Service District (ESD), Umpqua Bank, Umpqua Community College, Umpqua Valley Arts Association, and CHI Mercy Health, among others, to provide opportunities for community building.

The Oregon Technology Access Program (OTAP), whose staff is located at the Douglas ESD, approached us about piloting a project to enhance children’s board books with tactile objects so they would be more accessible to children who have vision or physical disabilities. The first program reached a small group of teens, who had a great time using glue guns, feathers, and popsicle sticks. We look forward to expanding this program. Also, OTAP is using the library’s online catalog system to inventory and make available its collection of equipment to people around the state.

In January, we welcomed interns Elizabeth Azucena Reyes Amaya and Frida Miyuki Santiago Santos, students at the Technical University of the Central Valleys of Oaxaca in Mexico who completed internships with us before they graduated. They designed and completed a technology survey, Eli developed a basic computer skills class, and Miyuki designed a makerspace plan for the library.

The library will add four part-time library aides to the staff after July 1. These positions will work 10 hours each week, including every other Saturday, to provide stability at the front desk and in the Children’s Room. We will continue to rely on our dedicated volunteers to staff the front desk, check materials in and out, shelve items and support programming.

Roseburg Public Library has received several grants in addition to that provided by Umpqua Bank. The Douglas County Cultural Coalition awarded funding for four art classes that will be taught by Aurora Oberg. The Douglas County Library Foundation’s grant funds materials purchases. The Whipple Foundation Fund of The Oregon Community Foundation awarded funding for adult program planning support and materials purchases. Finally, we most recently were notified that we have been selected to receive another Resource Assistance for Rural Environments (RARE) AmeriCorps participant. We had great success with our first-year match, Adrienne Groves, and we look forward to continuing this partnership with the University of Oregon.

Adrienne will complete her 11 months of service in July, and she has been instrumental in establishing Roseburg Public Library. She completed behind-the-scenes work to set up the library, boxed and moved a lot of books, scheduled programs, developed the library’s
Facebook and Instagram pages, maintained publicity, trained volunteers, and much more – and she did all of this with a positive attitude and a sense of humor. She will be missed.

After the Summer Reading Program we will inventory the entire collection of materials for the second time this year in an effort to provide the most accurate catalog possible. We also look forward to creating and implementing a general community library use assessment survey and a five-year strategic plan.

This is your library, and I invite you to visit with me about programs, partnerships, operations, books, or any other area of the library that interests you. Contact me in person at the library, call me at 541-492-7051, or email kwiley@cityofroseburg.org. Thank you for your support of Roseburg Public Library.

Regards,
Kris Wiley

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**Roseburg Police Department**

The Police Department has been putting a substantial amount of effort into bringing the department back to full staff. Since June of 2018, the department has added seven Patrol Officers to the team. Officers Evan Winkelbauer and Austin Potter have recently rotated to solo status, Officer Dawson Batsch is currently attending the Police Academy, and Officers Brooke Corder and David Fregoso have graduated the Academy and are finishing their recruit training. Officers Corder, Fregoso and Batch are projected to rotate to solo status in September. Officer Lacey Webb is a recent lateral hire from the Florence Police Department.

Officer Lacey Webb and Chief Gary Klopfenstein

Officer Webb had successfully completed her probation and training period with Florence, making her a quick transition to solo status at our

Department. Sky Woods, formerly from Douglas County Parole and Probation, accepted a position with our department, with a start date of June 24th.

We recently made it possible to conduct the pre-hire physical and written testing process at the Public Safety Center, which greatly shortens the length of our hiring process.

The physical ability test set up in the Fire bays at the Public Safety Center

Additional accomplishments for the Roseburg Police Department include working with Council to implement language for a city ordinance subsection for donated firearms, as well as working on a Second Hand ordinance.

The Roseburg Police Department participates in various community events throughout the year. The most recent of these activities was the annual Special Olympics Torch Run where most law enforcement agencies participate, along with Special Olympics athletes, in a torch run across Oregon.

This run originated to help raise money to bring back the Oregon State Special Olympic games. It is important to these athletes to bring the games...
back and it is equally an honor for law enforcement agencies to play a part in raising the funds to help them.

As we move into the summer months, we would like all to be mindful of the increase in pedestrian and vehicular traffic as people are traveling to and from warm weather activities. This increase can bring with it a substantial increase in traffic and pedestrian issues, specifically in and around crosswalks and parks.

With school out for summer break, we have been able to utilize one of our school resource officers to dedicated patrol in the downtown and park areas; this has resulted in an increase in citations and has been well received by downtown business owners.

Our Department devoted numerous grant funded overtime hours in traffic enforcement. Some of the recent statistics from these grants are as follows: 8 DUII arrests, 52 “other” arrests, 113 Driving While Suspended citations, 221 speeding citations, 49 safety belt/child restraint citations, 67 crosswalk violation citations, and 328 “other” traffic citations.

Officers and staff spent many hours designing the below patch, and are excited to sport the new, more modern look.

Parks & Recreation
Phase II of the multi-use path renovation in Riverfront Park has just been completed. The project involved the restoration and widening of the old, deteriorated path in the disc golf section of Riverfront Park. The wider, smoother path is safer, it can accommodate more users, and it enhances the trail experience for all. The project was made possible by the recreational trails grant program through the State of Oregon’s Department of Parks and Recreation. The City provided match funds from the bike trail fund and public works crew’s labor.

Looking ahead, the parks division has just recently applied for three more capital improvement projects. We are pursuing two projects through OPRD’s local government grant program and one more through the recreational trails program.

The proposed improvements include the installation of play features and site furnishings at Beulah Park, a new roof for the pavilion at Stewart Park, and a trail renovation at Deer Creek Park. If awarded, these projects could begin as early as spring 2020.
Summer Recreation Programs

It’s hard to believe that this year marked the 11th anniversary for Movies in the Park! This event was sponsored by Roseburg Parks & Recreation, US Cellular and Rogue Credit Union and took place every Friday night in June at the Stewart Park Half Shell. Thank you for joining us for a family friendly night of movies and entertainment in an amazing outdoor setting. Pre-movie entertainment started at 7:30 p.m. and the main feature started at 9:00 p.m.

LET’S GET ROLLING! Foam Roller Stretch Class is a new class we recently added to our recreation programming. The class takes place at the Roseburg Public Library on Monday & Wednesday mornings from 9:00 a.m. to 9:45 a.m. If you have not tried a foam roller yet, it’s time you give it a try! The foam roller is a safe and effective tool designed to release muscle tension.

Regular foam roller practice improves joint range of motion and flexibility, reduces muscle tightness and soreness, and can help reduce the risk of injuries. It is similar to giving yourself a massage using your own body weight to roll on the foam roller. All participants must bring their own round, 36-inch long foam roller and yoga mat. Please wear comfortable clothing appropriate for a movement class. Participants need to be able to transfer up from and down to the floor with relative ease, and should be able to sit comfortably on the floor. Fee: $1.00 per class on a drop-in basis.

Our Low Impact Fitness class has moved outside for the summer. Classes are held from 9:00 a.m. to 9:45 a.m. on Tuesday and Thursday mornings. This program gives participants an opportunity to socialize while enjoying a light exercise routine. Those interested should wear loose, comfortable clothing and good walking shoes. There is a $1 fee per class - no advance registration necessary. Drop-ins are welcome. To join us meet in the Arts Center parking lot at the specified time.

The Women’s “Just for Fun” Summer Golf program is being held again at the Stewart Park Golf Course on Monday evenings: June 10 & 24, July 8 & 22, and August 5 & 19. Players need their own set of clubs and basic knowledge of the sport. Participants do not need an established handicap. There is a $5 per night program fee plus a $10 greens fee to be paid at the golf course. Cart rentals are available. Check in by 5:20 p.m., start time is at 5:30 p.m. Door prizes, exercise and fun, too!

Free Yoga in the Park is being offered again this summer on Saturdays, beginning June 29th and continuing through August 24th, from 10:00 to 11:00 a.m., on the lawn to the east side of the Half Shell. Participants should bring their own mat/blanket and a strap (such as a belt), and wear comfortable clothing. The class is co-sponsored by Summer Fry – Movement Artist & Healing Coach.
The Discover Roseburg / Land of Umpqua Geocache Challenge continues. Geocaching is a modern day “hide and seek” type adventure that takes place outdoors with the use of hand-held GPS units. This activity is great fun for families or individuals. The Discover Roseburg challenges give participants the GPS coordinates for 20 locations, along with a question that can be answered after finding each site. After completing all 20 questions the participant returns the answer sheet and is awarded a geo-coin. To begin the geocache challenge, pick up a “passport” sheet at the Roseburg Parks & Recreation office at City Hall, 900 SE Douglas Avenue.

Public Works Summer Projects

You may have already noticed that it is going to be a busy construction season this summer. The Public Works Department has several projects ready for or under construction. The following is a short description of current projects:

Water Projects

Telemetry – Phase 3
This is the third phase of a multi-year project to replace the existing Supervisory Control and Data Analysis (SCADA) system used to monitor and control the City’s water pump stations, reservoirs, and control valves. The majority of the work in this final phase will be installed at the Water Treatment Plant. This project is currently under construction.

West Avenue Main Extension
This project involves design and installation of a new 24-inch water transmission main from West Avenue to the main reservoir complex on reservoir hill. This project is currently in design, with construction expected in late 2019 or spring 2020.

Water Treatment Plant Disinfection System Upgrades
The City is in the process of replacing the disinfection system at the Winchester Water Treatment Plant. The current system converts salt to a chlorine solution that is used as part of the treatment process. The new system will utilize bulk sodium hypochlorite, which is delivered to the plant as a liquid. This project is currently in design with construction expected to begin later this year.

Street Projects

Stewart Parkway Pavement Rehabilitation Edenbower to Aviation
The Stewart Parkway project consists of grinding and repaving roughly 2,600 lineal feet of roadway. The project will also include the replacement of six sidewalk access ramps to meet current Americans with Disabilities Act (ADA) standards and the replacement of a damaged storm drainage line. All work will be complete by September 30, 2019.

2019 Pavement Management Projects
Pavement rehabilitation work will involve a grind and inlay of between 2 to 3 inches depending on the existing thickness of asphalt and condition of the core samples. The work for all schedules represents approximately ¾ of a mile of pavement rehabilitation. The project will also include sidewalk access ramp improvements. The four street sections included in this year’s project are:

- NE Garden Valley Boulevard from NE Stephens St. to NE Sunset Ln.
- SE Main Street from SE Hawthorne Dr. to SE Lane Ave.
- Aviation Drive from NW General Ave. to the Lowes entrance.
- NE Alameda from NE Vine St. to NE Sunset.
A slurry seal is a very thin layer of aggregate with an asphalt emulsion applied to a paved surface that is primarily as preventative maintenance to prolong the life of a paved surface. The following streets are scheduled for treatment as part of this year’s slurry seal project:

**Downtown Streetlighting Improvements Phase 3**

This project is currently under construction and involves the continuation of previous improvements in the downtown area. The project includes the following elements:

- Update existing non-LED antique style streetlighting downtown with LED fixtures.
- Replace the existing streetlighting on the alley east of the parking structure parallel to Jackson Street with new LED antique style lighting.
- Install new LED antique style streetlighting on Rose Street between Oak and Lane and on Cass and Lane Street from Rose to Stephens Street.

**ARTS and Signal Interconnect Project**

The City has received a grant from the Oregon Department of Transportation as part of its All Roads Transportation Safety Program (ARTS). The ARTS portion of the project includes the following improvements:

- A pedestrian activated warning system and raised median refuge on Stephens Street near Roseland Avenue.
- Pedestrian countdown signal heads on Stephens Street at Edenbower Blvd., Newton Creek Road and Stewart Parkway.
- Pedestrian countdown signal heads on Harvard Avenue at Stewart Parkway, Keady Court, Centennial Drive and Umpqua Street.
- Reflectorized signal backplates on all approaches on Stewart Parkway at the Walmart entrance, Renann Avenue and Airport Road.
- Convert the Stewart Parkway approach from protected/permited doghouse signal heads to flashing yellow arrow heads at Mercy Drive, Renann Avenue and Airport Road and to protected-only heads at the Walmart entrance and Aviation Drive.

The Traffic Signal Coordination and Interconnect portion of the project involves the installation of electrical, telecommunications and programming of existing signals on Stewart Parkway from Walmart to Edenbower. The intent is to coordinate and
improve green wave timing to reduce traffic congestion and improve corridor efficiency. This project is currently under construction.

**Storm Drainage Projects**

**Storm Cast-In-Place-Piping (CIPP) Project**
This project is part of an ongoing effort to rehabilitate storm drainage piping prior to failure to avoid having to replace the pipe. This year’s project consists of lining approximately 3400 lineal feet of storm pipe ranging from 24-inch to 48-inch diameter. Construction will take place in the following locations:

- Black Avenue from Patricia to Crouch Street
- Crouch Street from Black Avenue across Garden Valley Boulevard
- Cedar Street from north of Ward to Ward and west to the railroad tracks
- Hickory Street from Lorraine south to dead end, then west in an easement that runs under Old Melrose to the outfall at the South Umpqua River
- Lorraine from Lookingglass 570 feet east
- In an easement on Lithia property east of Willow Street

**Airport Projects**

**Runway 16/34 Edge Lighting Improvements**
The City recently received an FAA grant and awarded this project that includes the following improvements at the airport:

- Removal and replacement of the existing Runway 16/34 edge lighting system, including new conduit, wiring, base cans, and fixtures
- Removal and replacement of the existing Runway End Identifier Lights (REILs), including new conduit, wiring, and REIL units
- Removal and replacement of the existing primary wind cone and segmented circle, including new conduit, wiring, and wind cone assembly
- Installation of a new supplemental wind cone on Runway 16, including new conduit, wiring, and wind cone assembly
- Installation of runway aiming point markings on both ends of Runway 16/34

Due to lead times on materials, this project is expected to be constructed in spring of 2020.

**Obstruction Mitigation and PAPI Installation Project**
The City has installed a Precision Approach Path Indicator (PAPI) at the airport with the hope that it will be approved as a mitigation measure for the terrain obstruction that is Mount Nebo. The ultimate goal is to increase safety at the airport and to apply for a waiver that will allow the PAPI to be used as mitigation for the terrain obstruction, which would allow reinstatement of the nighttime instrument approach. In order to complete the obstruction mitigation process, there are trees and utility lines located on private property that will need to be removed and/or relocated. The City is working with the private property owner to obtain easements to complete this work. This project is funded through FAA and ODA grants, with the Airport Fund providing matching funds.
Roseburg Business Licenses

Since the mid-1980s the City of Roseburg has required business owners who provide a service, product or trade in the city limits to first obtain a business registration. Over the years there have been changes to rules as to who is allowed to own and conduct business within the city. The City Ordinance for Business Registrations was again updated in March of this year.

The language had previously stated that the City Recorder may deny a business registration application from anyone who has ever been convicted of a felony, or has been convicted of a misdemeanor within the last five (5) years relating to fraud or theft or any law or statute which in some manner relates to the type of business the applicant is planning to operate. The language has been updated, as of this year, to state that the City Recorder may deny a business registration from anyone who has any conviction within the past seven (7) years of any felony or of any misdemeanor that relates to fraud or theft or any law or statute where the elements of such law or statute reasonably relate to the business activity to be conducted. The practice has been to initially deny the application if the person has been convicted of any felony or a misdemeanor, that relates to the type of business involved, within the last seven (7) years.

To appeal a denial, the applicant must submit a written appeal to the City Manager within fifteen (15) days of notice of denial. The written appeal must state the basis for the appeal and be accompanied by an appeal fee of $250. The City Manager then has thirty (30) days to hear the appeal and ten (10) days thereafter to render a decision. The City Manager’s decision is final. The fee is refunded if the City Manager overturns the City Recorder’s decision to deny the application. Council would prefer that Staff use the discretion as to when a person’s criminal history should prohibit them from operating a business in Roseburg. The City Attorney is of the opinion Staff has the authority to exercise such discretion without an amendment to the Code.

Businesses that have registered are listed on the City of Roseburg website at www.cityofroseburg.org, under Business Registrations; the page includes a Master List as well as a current year and previous year list. For questions regarding the process you may call the City Administration office at 541-492-6866.
The City of Roseburg Municipal Code 7.10.010 requires ANY merchant offering goods or services for sale at a private residence to first obtain a business registration certificate from the City Administration Office. Solicitors shall have a copy of such registration certificate in their possession at all times and are required to produce the same upon request by any person to whom an offer or solicitation is being made. Solicitation is only allowed during the hours of 10:00 a.m. to 8:00 p.m. from April 1st through September 30th and 10:00 a.m. to 6:00 p.m. from October 1st through March 31st. No solicitation is allowed at any time on Sunday or on a legal state or federal holiday. Any solicitor shall immediately and peacefully depart from a residence when requested and may not offer goods or services for sale, or solicit money or anything having monetary value, on private property where a sign stating “No Solicitation,” “No Peddlers” or similar words to that effect, has been posted. If a solicitor approaches you out of the allowed hours or enters your private property that is posted as described above, you may contact Non-Emergency Dispatch at 541-440-4471; if you feel there is a risk of immediate danger call 911. If a solicitor fails to produce a business registration certificate upon request you may contact the City Administration Office at 541-492-6866, or after normal business hours, Non-Emergency Dispatch at 541-440-4471. Businesses that have registered are listed on the City website at www.cityofroseburg.org under Business Registrations.

Did you know...

Business Registrations with the City of Roseburg do not have an expiration or yearly renewal. Once a business has obtained an approved registration certificate, its registration is good for the life of the business as long as the business does not change ownership, move locations or have its registration revoked. The Roseburg Municipal Code Chapter 9.02 requires a business operating within the City to notify the City Recorder ten (10) days prior to any change of ownership. The new owner must file a business registration application and pay the registration fee. Likewise, it is a requirement to notify the City Recorder thirty (30) days prior to a change in location or termination of an ongoing business within the City.

A change of location does necessitate the completion of a new business registration application and payment of the registration fee. Home based businesses are also required to keep the information on their application current; however,
2019-2020 Budget Adopted
The City Council adopted the 2019-20 Budget on June 10, 2019, which was critical to the operations and delivery of City Services for the fiscal year starting July 1, 2019.

The budget is a tool used by Staff and Council to provide a roadmap for future operations and capital investments. Funding is provided at a level consistent with current and projected operational service levels and incorporated strategies to achieve Council’s goals. Staff worked extensively with the City Council to update our General Fund reserve policy in 2015. The General Fund budget provides for services at a cost that approximates the City’s current year resources and the City’s six-year forecast model continues to give staff confidence that proposed service levels can be maintained and enhanced over the next few years and still meet the Council policy objectives over the longer term.

The budget is the result of a collaborative leadership team effort and has resulted in a balanced approach to service. Last fiscal year the City was challenged to add a new significant service to our community (the Public Library) without negatively impacting other General Fund services. The adopted budget clearly shows that current service levels can and will be provided at a level that Council supports and our community needs.

After many years of planning for the expiration of the North Roseburg Urban Renewal District, tax increment revenues from that District will not be collected in fiscal 2019-20 and almost $300 million in assessed value will be returned to the tax rolls. General Fund services have been key to this change for the last three years as service levels were effectively managed to this higher amount of relative property taxes.

The total FY 2019-2020 proposed budget, including General Fund and all other fund expenditures, is adopted at $73.63 million compared to the current year adopted budget of $70.54 million. This represents an increase of approximately 4.4%. Outside of the grant and externally funded projects, our projections for all funds continue to be sustainable. There are significant capital expenditures ($12.96 million) included in the overall budget, about $2.3 in the Transportation Fund, over $4.9 million in the Water Enterprise Fund, over $763,000 in the Equipment Replacement Fund and almost $1.6 million in the Storm Drainage Fund. Each of these fund expenditures represents scheduled projects and acquisitions from our five-year Capital Improvement Plan which is an important planning document that is updated every two years. Information in the CIP is influenced by a number of master plans developed for our water and storm utilities, parks and streets.

The adopted 2019-20 Budget is found online at www.cityofroseburg.org/departments/finance/budget for review and any questions may be emailed to finance@cityofroseburg.org.
Blue Zones Project

The City of Roseburg is working with Blue Zones Umpqua to become a Blue Zones Project Approved Worksite.

The Blue Zones Project is a community-wide well-being improvement initiative to help make healthy choices easier for Oregonians.

Becoming certified will provide a framework for building and implementing goals, help set a vision for the future, set targets and make a plan for progress.

The City has a Wellness Program and Committee to provide information, screenings, flu clinic, blood drive and social gatherings and events throughout the year. Most recently, the City completed an annual interagency step challenge against Douglas County and Adapt. The friendly competition started five years ago to promote health, movement, friendship and purpose. The traveling trophy and plaque has been displayed with the City during years one, four and five and with Douglas County during years two and three.

This year City employees, as a group, had 11,948,922 steps from May 1 to 31. The thirty-three employees who participated averaged 11,680 steps a day. Trophy winners for male participants were:

- First Place – John Lazur, Community Development Department with 663,678 steps.
- Second Place – Dan Knott, Police Department with 657,637 steps.
- Third Place – Ricky Hoffman, Community Development Department with 579,550 steps.

Trophy winners for female participants were:

- First Place – Noriko Corrado, Public Works Department with 528,188 steps.
- Second Place – Pat Christian, Public Works Department with 452,536 steps.
- Third Place – Koree Tate, Administration Department with 451,501 steps.

Each year, employees from all three agencies out step themselves with increased signups and total steps logged. Blue Zones participated by assisting with the reveal luncheon and offering T-shirts to those who signed their pledge. The Blue Zones Pledge involves five promises including:

- Living a longer, better life
- Beginning to have more energy, feel stronger and become healthier
- Meeting new people and nurture supportive friendships
- Discovering your purpose and putting it to work
- Being the change that makes the community a better place to live

If you are interested in the Blue Zones Project, you can visit their website at oregon.bluezonesproject.com.
SUMMER SAFETY TIPS

Grilling Fire Safety

- Only use your grill outside. Indoor use can cause a fire or carbon monoxide poisoning. Keep it at least 3 feet from siding, deck rails, and eaves.
- Clean your grill after each use. This will remove grease that can start a fire.
- Keep a 3-foot safe zone around your grill. This will keep kids and pets safe.
- Open your gas grill before lighting.
- Keep an eye on your grill, fire pit, or patio torches. Do not walk away from them when they are lit.
- Place the coals from your grill in a metal can with a lid once they have cooled.
- Do not wear loose clothing while cooking at a barbeque.
- Keep all matches and lighters away from children. Teach your children to report any loose matches or lighters to an adult immediately. Supervise children around outdoor grills.

Fireworks Safety

- If you want to see fireworks, go to a public show put on by experts. Sparklers can reach 1,200 F and cause third-degree burns.
- Never give fireworks to children.
- Store fireworks, matches, and lighters out of the reach of children.
- Never alter fireworks or make your own. Homemade explosives can be deadly.
- Never point or throw fireworks at people, pets, or buildings.
- If using fireworks, ensure they are being used outdoors on a paved surface, away from buildings, vehicles, and vegetation.
- Supervise children at all times when fireworks are being used.
- Have a hose or bucket with water readily available to douse misfired and spent fireworks, and to extinguish potential fires.

Water Safety

- Never swim near a boat, marina or boat-launching ramp.
- Always use U.S. Coast Guard approved life safety jackets.
- Provide close and constant attention to children you are supervising in or near water.
- Keep the pool and deck clear of floats, balls, and toys after you get out of the pool.
- Always swim with a friend. Never swim alone.
- Stay away from swift moving rivers and streams.
- Learn swimming and water safety survival skills.
- Fence pools and spas with adequate barriers, including four-sided fencing.

For questions regarding Summer Safety Tips, please contact the Roseburg Fire Department 541.492.6770. Like us on Facebook @roseburgfire For additional Information, visit our website at http://www.cityofroseburg.org/departments/fire-department
Roseburg Fire Department

Welcomes New Public Relations and Search-Recovery K9

The Roseburg Fire Department is excited to introduce a new Public Relations and Search-Recovery K9. The K9 is a two year old, yellow Labrador retriever named Poppy. She is originally from Mountain View K9 Training Inc., located in Highland, California.

Her handlers are Chris and Hannah Sutton. Chris is a Battalion Chief with the Roseburg Fire Department.

Chris and Poppy have spent numerous hours receiving specialized training and are now a Certified Disaster Human Remains Team.

Poppy recently became a Certified Human Remains Canine Search Specialist. She tested in the areas of K9/Human Aggression, Obedience, Agility, Directional Control, and Rubble Search. Poppy will be a resource to respond locally, regionally, and nationally for search and recovery. In addition, she has received a K9 Good Citizen certificate and will be participating in Public Education Outreach activities for the department. Please help us in welcoming Poppy to the department.
Vehicle for Hire Update

We are excited that the City of Roseburg now allows a variety of vehicle for hire services for our citizens! On February 11, 2019, the Roseburg City Council adopted new Vehicle for Hire regulations to allow Transportation Network Companies (TNC) such as Uber and Lyft to operate in the City, as well as traditional taxi companies. To date, the City has approved an Operator’s License Application for Uber, Lyft, and the City’s local taxi company, Sunshine Taxi, which had already been approved to operate as a TNC using a new app they designed for riders to contact drivers.

In order for a driver for Uber, Lyft or any other TNC to legally provide vehicle for hire services in the City of Roseburg, the Transportation Network Company (TNC) must first be approved for a City of Roseburg Vehicle for Hire Operator License. Once the TNC is approved, each individual driver must sign up with the TNC for whom he/she approved for a separate City of Roseburg Vehicle for Hire Driver Permit.

Taxi drivers must also first be approved to drive by an approved Taxi company, and then apply and be approved for a City of Roseburg Vehicle for Hire Driver Permit.

Vehicle for Hire Operator License and Vehicle for Hire Driver Permit applications are available from the City Recorder’s Office, 900 SE Douglas Avenue, Roseburg, OR, or online at http://www.cityofroseburg.org/doing-business/vehicle-hire/

For questions about the regulations and how to apply as a Vehicle for Hire company or driver, contact us at 541-492-6866.

Opportunities for Accessory Dwelling Units

In February of 2019, the City Council moved to adopt new changes to the Municipal Code involving the way in which Accessory Dwelling Units (ADUs) may be more easily approved within the City limits.

In-law units or ADUs are self-contained, smaller living units on the lot of a single-family home. They can be either attached to the primary house, such as an above-the-garage or basement unit, or an independent cottage or carriage-house. ADUs are an easy way to provide homeowners with flexible space for an on-site caregiver, additional rental income, or an elderly family member to remain in a family environment.

Many of the changes made to the City’s ADU standards follow model code language provided by the Oregon Department of Land Conservation and Development. This language was developed in order to provide guidance to cities seeking to comply with new legislation recently adopted by the State. These changes were adopted by the Legislature in an effort to create more housing in Oregon by removing barriers to development.

The concept of ADUs is not new. Historically, the City has provided options for ADUs, but the process was challenging, requiring legal notice to surrounding neighbors, and providing an opportunity to appeal future construction. In addition, standards dictated that only family members could utilize the structure and ADUs could not maintain their own separate utility lines, but rather only connect to utilities provided by the existing single-family residence. Required off-street parking standards also
posed limitations to smaller postage stamped size lots created years before current minimum lot size requirements.

Changes to these standards have enabled property owners to construct an ADU as a use permitted outright in conjunction with their existing single-family residence. Potential ADU structures must meet all other necessary ADU requirements and applicable standards of the zone, such as setbacks, lot coverage and building height. In addition, the new requirements have provided the opportunity for one to lease an ADU to an individual who is not a family member and connect the structure to its own separate utility lines. Parking standards have also been relaxed in areas where on-street parking may be available within the neighborhood.

The City’s hope is that these new ADU standards will help to promote another housing option for individuals within our community. As infill development, they provide a natural way to moderately increase density, make use of existing infrastructure, provide homeowners with extra income, improve property values, and create affordable rental units – all while preserving the character of existing neighborhoods.

If you are interested in constructing an ADU on your property, please contact the Community Development Department at 541-492-6750 or visit our office at City Hall where we can provide you with more information concerning standards involving this type of housing.

Make Every Thread Count

Join the City of Roseburg in choosing quality clothes that save money, last longer and reduce waste. Poorly made clothes wear out quickly, clutter closets and end up in landfills. Well-made clothes are available for every budget, are built to last, and can be worn often and for years to come. Quality clothes just make sense.

KNOW THE NUMBERS

1. Consumers are buying more clothes and wearing them less. The average consumer now buys 60 percent more clothing items a year and keeps them for about half as long as 15 years ago.

2. Clothing producers are increasing production to meet this demand. Worldwide, clothing production doubled between 2000 and 2014. By 2014, the number of garments exceeded 100 billion.

3. Many of those garments are low quality, and don’t last as long as they used to. In fact, the life of consumer products, like clothing, shortened by 50 percent from 1992 to 2002.

4. This means that many of those items end up in landfills. Americans throw away over 32 billion pounds of textiles a year!

5. Making clothing uses resources: It can take 1,500 gallons of water to manufacture just one T-shirt and pair of
jeans. That’s how much water you will drink in 13 years.

6. Extending clothing life by just three months can reduce carbon, water and waste footprints by up to 10 percent.

LEARN HOW TO HELP
Quality doesn’t have to be code for “expensive.” Well-made clothes aren’t determined by the price tag and simple care can make those pieces last, which saves you the hassle and cost of replacing them. You can extend the life of your clothes and your investment by taking a few easy steps:

Step 1: Look for signs of quality

1. Fabrics: All types of fabrics, whether natural or synthetic, have advantages and disadvantages. Consider the quality of the fabric itself (thickness, softness, stretch, etc.) and how suitable the fabric is for that particular item. Will it be comfortable and durable?

2. Good quality thread and strong, even stitches: Give the fabric a gentle pull to see if the thread breaks or pops. Check for rippled, puckered or twisted hems and seams. Avoid garments that don’t appear to hang smoothly.

3. Edges and hems: Cut or “raw” edges and hems can lead to unraveling and loose, hanging threads. Be careful in choosing garments with these features as they may require special laundering.

4. Matched patterns: If the garment has stripes or plaid, the pattern should match up at the seams.

5. Linings: For suits and other lined garments, check to see if the lining hangs loosely and doesn’t cause any pulling or puckering.

6. Quality buttons and buttonholes: Buttonholes should be well stitched with no loose threads or raw fabric showing. Test the button in the buttonhole to make sure it’s easy to button up the garment.

Step 2: Care for your clothes

1. Clean correctly: Follow labels when washing your clothes to keep them looking better and lasting longer.

2. Consider cold water: For most laundry, you can use cold water and less detergent than directed. This prevents exposure to excess heat or chemicals that contribute to fading or wearing out.

3. Group similar items and turn inside out: When washing, turn jeans and graphic shirts inside out to prevent fading and wear. Wash similar items together (for example, all jeans) to prevent harsher fabrics from wearing on softer ones.
4. Use the dryer sparingly: High heat fades and shrinks material, and also breaks down elastic fibers in clothes, causing breakage and stretching. When possible, line or flat dry your clothes. If you must dry your clothes, use the lowest setting.

5. Stain removal: Discover what sort of care is best for the stain. Cold water, hot water or stain treatment? Some quick online research can save that garment you love.

6. Simple fixes: Learn the simple but satisfying art of re-attaching a button, mending a tear or applying a patch.

7. Call in the experts: Locate a good dry cleaner and tailor that can help keep your clothes clean and well-fitted.

Step 3: Wear those clothes often and for years to come!
Every item in your closet has a cost-per-wear: the longer you wear that shirt or pair of jeans, the more you get out of your investment. A closet carefully stocked with several quality items will outlast a closet packed with poorly made, disposable clothes. So choose quality—you’ll look good, save money and help care for our environment.

About this campaign
Make Every Thread Count is a public awareness campaign that encourages Roseburg residents to think differently before buying clothes, make smarter choices at the register and extend the life of their clothing. Citizens of Roseburg are smart, practical consumers, and this campaign shows how simple steps can greatly reduce the environmental impacts of a material so commonly found in Oregon’s waste stream.
FREE SHUTTLE FROM ROSEBURG HIGH SCHOOL - COURTESY OF ROSEBURG HONDA • HALFShell.ORG

MUSIC
Free Live Music
ON
Tuesdays 7:00 PM
THE
Nichols Band Shell
HALF SHELL
2019

JUNE 18 ORQUESTA AKOKÁN
JUNE 25 BILL FRISSELL TRIO • JULY 2 SKERRYVORE
FEATURING TONY SCHERR & KENNY WOLLESEN
JULY 9 JOHN JORGENSEN QUINTET
JULY 16 RIO MIRA • JULY 23 PATRICK LAMB BAND
JULY 30 EUGENE SYMPHONY & DOUGLAS COUNTY
YOUTH ORCHESTRA • AUGUST 6 THE WAIFS
## CITY CONTACTS

Located at 900 SE Douglas Avenue unless otherwise noted:

**Web Page:** [www.cityofroseburg.org](http://www.cityofroseburg.org)

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Phone</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>City Manager</td>
<td>Pro-Tem Nikki Messenger</td>
<td>541-492-6866</td>
<td><a href="mailto:nmesenger@cityofroseburg.org">nmesenger@cityofroseburg.org</a></td>
</tr>
<tr>
<td>City Recorder</td>
<td>Amy Sowa</td>
<td>541-492-6866</td>
<td><a href="mailto:asowa@cityofroseburg.org">asowa@cityofroseburg.org</a></td>
</tr>
<tr>
<td>Community Development</td>
<td>Director Stuart Cowie</td>
<td>541-492-6750</td>
<td><a href="mailto:scowie@cityofroseburg.org">scowie@cityofroseburg.org</a></td>
</tr>
<tr>
<td>Finance Director</td>
<td>Ron Harker</td>
<td>541-492-6710</td>
<td><a href="mailto:rharker@cityofroseburg.org">rharker@cityofroseburg.org</a></td>
</tr>
<tr>
<td>Fire Chief</td>
<td>Gary Garrisi</td>
<td>541-492-6770</td>
<td><a href="mailto:ggarrisi@cityofroseburg.org">ggarrisi@cityofroseburg.org</a></td>
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<td></td>
<td>700 SE Douglas</td>
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<td>Emergency</td>
<td>9-1-1</td>
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<tr>
<td>Human Resources Director</td>
<td>John VanWinkle</td>
<td>541-492-6866</td>
<td><a href="mailto:jvanwinkle@cityofroseburg.org">jvanwinkle@cityofroseburg.org</a></td>
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<tr>
<td></td>
<td>Joeline</td>
<td>541-492-7010</td>
<td><a href="mailto:info@cityofroseburg.org">info@cityofroseburg.org</a></td>
</tr>
<tr>
<td>Library Director</td>
<td>Kris Wiley</td>
<td>541-492-7051</td>
<td><a href="mailto:kwiley@cityofroseburg.org">kwiley@cityofroseburg.org</a></td>
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<tr>
<td></td>
<td>1409 NE Diamond Lake Blvd., Suite 100</td>
<td></td>
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<tr>
<td>Parks &amp; Recreation</td>
<td>Program Mgr Kris Ammerman</td>
<td>541-492-6730</td>
<td><a href="mailto:kammerman@cityofroseburg.org">kammerman@cityofroseburg.org</a></td>
</tr>
<tr>
<td></td>
<td>Park Facility Reservations</td>
<td>541-492-6730</td>
<td><a href="mailto:crogers@cityofroseburg.org">crogers@cityofroseburg.org</a></td>
</tr>
<tr>
<td></td>
<td>Stewart Park Golf Course</td>
<td>541-672-4592</td>
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<tr>
<td></td>
<td>Tennis Court Facility</td>
<td>541-673-3429</td>
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<tr>
<td>Police Chief</td>
<td>Gary Klopfenstein</td>
<td>541-492-6760</td>
<td><a href="mailto:gklopfenstein@cityofroseburg.org">gklopfenstein@cityofroseburg.org</a></td>
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<td></td>
<td>700 SE Douglas</td>
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<td>Emergency</td>
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<tr>
<td></td>
<td>Police Officer (Non-Emergency)</td>
<td>541-440-4471</td>
<td></td>
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<tr>
<td>Public Works</td>
<td>Director Nikki Messenger</td>
<td>541-492-6730</td>
<td><a href="mailto:nmesenger@cityofroseburg.org">nmesenger@cityofroseburg.org</a></td>
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<tr>
<td></td>
<td>Airport</td>
<td>541-492-6730</td>
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<td></td>
<td>Maintenance Concerns</td>
<td>541-492-6730</td>
<td><a href="mailto:crogers@cityofroseburg.org">crogers@cityofroseburg.org</a></td>
</tr>
<tr>
<td>After Hours Emergency</td>
<td></td>
<td>541-492-7030</td>
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### Calendar of City Meetings

*City Commissions conduct regular public meetings according to the following schedule:*

<table>
<thead>
<tr>
<th>Commission</th>
<th>Date</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Airport</td>
<td>3rd Thursday</td>
<td>3:30 p.m.</td>
<td>Conference Room</td>
</tr>
<tr>
<td></td>
<td>of February, April, June, August, October, December</td>
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<tr>
<td>City Council</td>
<td>2nd &amp; 4th Monday</td>
<td>7:00 p.m.</td>
<td>Council Chambers</td>
</tr>
<tr>
<td>Economic Development</td>
<td>2nd Tuesday</td>
<td>3:30 p.m.</td>
<td>Conference Room</td>
</tr>
<tr>
<td></td>
<td>of January, April, July, October</td>
<td></td>
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</tr>
<tr>
<td>Historic Resource Review</td>
<td>3rd Wednesday</td>
<td>3:30 p.m.</td>
<td>Conference Room</td>
</tr>
<tr>
<td>Library</td>
<td>3rd Tuesday</td>
<td>4:00 p.m.</td>
<td>Library</td>
</tr>
<tr>
<td>Parks &amp; Recreation</td>
<td>1st Wednesday</td>
<td>8:15 a.m.</td>
<td>Conference Room</td>
</tr>
<tr>
<td>Planning</td>
<td>1st Monday</td>
<td>7:00 p.m.</td>
<td>Council Chambers</td>
</tr>
<tr>
<td>Public Works</td>
<td>2nd Thursday</td>
<td>3:30 p.m.</td>
<td>Conference Room</td>
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</tbody>
</table>

Depending upon the number of issues needing attention by the Commission, special meetings may be scheduled or regular meetings may be cancelled. Upon final preparation, meeting agenda information is forwarded to all news media and the News Review for inclusion in the public meeting calendar. Full agenda packets are available at City Hall and on the City of Roseburg website at [www.cityofroseburg.org](http://www.cityofroseburg.org). Prior to attending a meeting, you may wish to call City Hall to ensure the meeting is going to be held.
CITIZENS GUIDE TO CITY COUNCIL MEETINGS

Regular City Council meetings are held the second and fourth Monday of each month at 7:00 p.m. in the City Hall Council Chambers at 900 SE Douglas Avenue. Agendas for upcoming Council meetings are available on our website and in the City Recorder’s Office the Thursday prior to the meeting. Current agendas are also available at the meeting. In rare instances, the Council may deal with agenda items out of order.

Citizens attending Council meetings may speak on any item on the agenda, unless the item is the subject of an executive session or a public hearing where comments have been taken and the hearing has closed. Citizens may speak when recognized by the chair and are required to give their name and address for the official record. A minimum of 12 copies should be provided if you are submitting handouts to the City Council.

Time is set aside for Public Participation toward the beginning of each meeting. At this time, anyone wishing to address the City Council concerning items of interest not included in the agenda may do so for six minutes. The person addressing the Council shall, when recognized, give his/her name and address for the record, including whether or not they are a resident of the City. All remarks shall be directed to the whole City Council. The Council reserves the right to delay any action, if required, until such time when they are fully informed on the matter.

City Council and Planning Commission are recorded on DVD, televised live over Charter Communications Channel 191 and may be viewed on our website. After approval, written minutes, not verbatim transcripts, are available on our website within the next meetings’ agenda, not displayed separately.

To view full agenda packets online in a PDF format, go to www.cityofroseburg.org and click on “City Council Agendas.” Packets are available the Thursday afternoon prior to the Council meeting.
Meet Your Mayor and City Council

Roseburg Mayor
Larry Rich

Councilor Ward I
Position 1
Alison Eggers

Councilor Ward I
Position 2
Linda Fisher-Fowler

Councilor Ward II
Position 1
Tom Ryan

Councilor Ward II
Position 2
Andrea Zielinski

Councilor Ward III
Position 1
Bob Cotterell

Councilor Ward III
Position 2
Brian Prawitz

Councilor Ward IV
Position 1
Beverly Cole

Councilor Ward IV
Position 2
Ashley Hicks

Ward 1
Voting Precinct 18

Ward 2
Voting Precinct 7

Ward 3
Voting Precinct 9

Ward 4
Voting Precinct 22