

**CITY OF ROSEBURG  
ROSEBURG REGIONAL AIRPORT  
2018-2020 DBE PARTICIPATION GOAL**



The City of Roseburg operates the Roseburg Regional Airport and is the recipient of Federal financial assistance via the Federal Aviation Administration. The Roseburg Regional Airport's overall goal for FY2018-20 is **1.2%** of the Federal financial assistance the Airport will expend in DOT-assisted contracts.

During FY2018-20, the Roseburg Regional Airport expects to administer \$690,000.00 in DOT-assisted contracts. This means that the Roseburg Regional Airport has set a goal of expending \$8,262.00 with DBEs during the term of this goal. One project is scheduled during this period, the Runway Lighting Rehabilitation Project. This project is scheduled to begin construction in FY19 and will be completed in FY20.

**DBE GOAL SUMMARY**

**Name of Recipient:** City of Roseburg

**Goal Period:** October 1, 2017 – September 30, 2020

**DOT-assisted contract amount:** \$690,000.00

<u>Fiscal Yr.</u>	<u>Project</u>	<u>Estimated Cost</u>
FY-2019	Runway Lighting Rehabilitation	\$690,000.00
<b>Total</b>		<b><u>\$690,000.00</u></b>

**Overall Three-Year Goal:** 1.2 % to be accomplished through 100% Race Neutral means.

**Total dollar amount to be expended on DBE's:** \$8,262.00

**The Number and Type of Contracts that the airport anticipates awarding:**

Contracts Fiscal Year #1

1. None

Contracts Fiscal Year #2

1. Runway Lighting Rehabilitation - \$690,000

Contracts Fiscal Year #3

1. None

**Market Area:** The market area identified in which the substantial majority of the Airport's contractors and subcontractors that seek to do business with the airport are located in Douglas County Oregon.

**Step 1: Analysis:** Actual relative availability of DBE's

The entire State of Oregon was used as the market area for all categories.

The 2015 Business Patterns data found on the U.S. Census Bureau's website was used to identify the total number of available contractors within the State of Oregon. The Oregon Business Development Department's Office of Minority, Women and Emerging Small Business (OMWESB) Website was utilized to identify the number of available DBE contractors within the State of Oregon. Both searches were conducted using NAICS codes. Adjustments were made to the available number of DBE contractors based on the information contained within the OMWESB website. As an example, under the category of Testing Laboratories there was a testing laboratory that performed drug and alcohol screening. Neither of these are elements included within this project, so this laboratory was not included within the total number of available DBE contractors.

The following table identifies the total available and total DBE contractors for each discipline.

**Overall Base Figure**

Category	NAICS #	Region	Available	DBE
Engineering - Electrical	541330	OR	775	2
Electrical/Airport Lighting	238210	OR	891	4
Surveying	541370	OR	144	4
Underground Utility	237130	OR	90	2
Testing Laboratories	541380	OR	106	3
Total Available			2006	15
Overall Base Figure				0.75%

**Overall Base Figure = Total DBEs/Total Contractors = 15/2006 = 0.75%**



**Step 2: 26.45(d):** Adjustments to Step 1 base figure.

Two factors were considered in the adjustment of Step 1 base figure:

- a. First, the City reviewed the DBE participation in the most recent project, the Taxiway Relocation Project. The project had a weighted average goal of 5.34%. The actual participation level was 5.57 percent.
- b. Second, the City researched its market area for any disparity studies that may have been conducted in the last 7 years and found the Oregon Department of Transportation had performed a disparity study in 2007 and a related update in 2011.

No adjustment was made to the weighted base figure based on this research.

**Breakout of Estimated Race Neutral (RN) and Race Conscious (RC) Participation**

The City will meet the maximum feasible portion of its overall goal by using RN means of facilitating DBE participation:

1. Arranging solicitations, times for the presentation of bids, quantities, specifications, and delivery schedules in ways that facilitates DBE, and other small businesses, participation;
2. Carrying out information and communications programs on contracting procedures and specific contract opportunities;
3. Ensuring distribution of DBE directory, through electronic means, to the widest feasible universe of potential prime contractors;
4. Assist DBE's and other small businesses, to develop their capability to utilize emerging technology and conduct business through electronic media; and

The City estimates that in meeting its overall goal of 6.14% it will obtain 100% from RN participation and 0% through RC measures.

The City will adjust the estimated breakout of RN and RC DBE participation as needed to reflect actual DBE participation (see Section 26.51(f)) and track and report RN and RC participation separately. For reporting purposes, RN DBE participation includes, but is not necessarily limited to, the following: DBE participation through a prime contract obtained through customary competitive procurement procedures; DBE participation through a subcontract on a prime contract that does not carry a DBE goal, DBE participation on a prime contract exceeding a contract goal and DBE participation through a subcontract from a prime contractor that did not consider a firm's DBE status in making the award.

## PUBLIC PARTICIPATION

### **Consultation:** Section 26.45(g)(1).

In establishing the overall goal, the City of Roseburg provided for consultation and publication. This included consultation with minority, women's and general contractor groups, community organizations, and other officials or organizations which could be expected to have information concerning the availability of disadvantaged and non-disadvantaged businesses, the effects of discrimination on opportunities for DBEs, and the City of Roseburg's efforts to establish a level playing field for the participation of DBEs. The consultation included a scheduled, direct, interactive exchange via a face-to-face meeting with as many interested stakeholders as possible focused on obtaining information relevant to the City of Roseburg's goal setting process, and it occurred before we were required to submit our goal methodology to the operating administration for review pursuant to paragraph (f) of this section. Notwithstanding paragraph (f)(4) of this section, we will not implement our proposed goal until we have complied with this requirement.

The City of Roseburg submits its overall DBE three-year goal to DOT on August 1 as required by the set schedule.

Before establishing the overall goal, the City of Roseburg held a public consultation meeting on July 25, 2017 to obtain information concerning the availability of disadvantaged and non-disadvantaged businesses, the effects of discrimination on opportunities for DBEs, and the City of Roseburg's efforts to establish a level playing field for the participation of DBEs.

Following the consultation, we published a notice in the local newspaper, The News Review and on the City of Roseburg's website of the proposed overall goal, informing the public that the proposed goal and its rationale are available for inspection during normal business hours at City Hall or on the City's website for 30 days following the date of the notice, and informing the public that the City of Roseburg and DOT will accept comments on the goals for 30 days from the date of the notice.

### **PUBLIC NOTICE**

The City of Roseburg, operator of the Roseburg Regional Airport, hereby announces its fiscal year 2018-20 goal of 1.20% for Disadvantaged Business Enterprise (DBE) airport construction projects. In addition the City has revised its DBE Program in accordance with regulations of the U.S. Department of Transportation (DOT), 49 CFR Part 26. The proposed goals, rationale and updated DBE Program are available for inspection between 8:00 a.m. and noon and 1:00 p.m. to 5:00 p.m., Monday through Friday at Roseburg City Hall, 900 SE Douglas Avenue, Roseburg OR 97470 or on the City's website at [www.cityofroseburg.org](http://www.cityofroseburg.org) for 30 days from the date of this publication.

Comments on the DBE goal will be accepted for 30 days from the date of this publication and can be sent to the following:

John VanWinkle, Human Resources Director, 900 SE Douglas Avenue, Roseburg, OR 97470

Or

Federal Aviation Administration, Civil Rights Staff, ASW-9, PO Box 92007, Los Angeles CA, 90009

## **Contract Goals**

The City is located within Oregon, which is under the jurisdiction of the Ninth Circuit Court of Appeals. Per FAA Guidance, contract DBE goals will not be included in the contract documents for each of the projects. Instead, race/gender neutral language similar to the following shall be included in the Invitation to Bid.

*The requirements of 49 CFR Part 26, Regulations of the U.S. Department of Transportation, apply to this contract. It is the policy of the City of Roseburg to practice nondiscrimination based on race, color, sex or national origin in the award or performance of this contract. All firms qualifying under this solicitation are encouraged to submit bids/proposals*