



## City of Roseburg Memorandum

*ajs*

Date: September 23, 2021  
To: Homeless Commission  
From: Amy L. Sowa, Assistant City Manager/City Recorder  
Subject: Meeting Cancellation

---

With concurrence from Chair Larry Rich, the Homeless Commission meeting scheduled for Monday, September 27, 2021, has been **CANCELLED**. Individual commission members continue to work on tasks related to the Navigation Center.

The next regular meeting is scheduled for Monday, October 25, 2021, at 11:00 a.m.

MEMORANDUM  
CITY OF ROSEBURG

TO: Homeless Commission Members  
FROM: Amy Sowa, Assistant City Manager/City Recorder  
SUBJECT: Update Information  
DATE: September 23, 2021



Homeless Commission Members,

Although the commission is not meeting this month, staff wanted to provide you with updates on several items.

Homeless Transition Action Group (HTAG): HTAG met virtually on Wednesday, September 22, 2021 at 11:30am. Notes from the meeting were provided by Wayne Ellsworth, facilitator of the meeting – see attached.

Property Search for Navigation Center: Mayor Rich, Commission Member Briggs-Loosley, City Manager Messenger, and Assistant City Manager/City Recorder Amy Sowa continue to look at options for a piece of property for the future Navigation Center/Shelter. We are still waiting to hear back regarding one property, and the other properties visited were not viable due to cost, slope of property or lack of infrastructure (utilities, etc.) available. Other properties have been brought to our attention which are currently being pursued.

Request for Proposals for Non-Profit. An optional RFP Conference was held via Zoom on August 26 for the Navigation Center, Shelter and Support Services. Seven people attended this conference representing five local organizations and one from out of town. Questions were asked and discussed during this meeting, and a request was made to extend the deadline to submit proposals. An addendum was published with a new deadline of Wednesday, October 13, 2021 for proposals to be submitted. No proposals have been received to date, but that is not unusual. Often, proposals arrive on the deadline date.

Staff continues to reach out to community partners and service providers in other communities to seek advice and gather insight.

The next Homeless Commission meeting is scheduled for Monday, October 25, 2021 at 11:00 a.m.

If you have any questions, please contact me.  
Thank you!

Attachment: September 22, 2021 HTAG Meeting Notes

## Notes from HTAG meeting 9/22/2021

### Agenda

#### 1. Paid HTAG Coordinator position

- A. HTAG is currently looking for someone to fill a coordinator position to help coordinate, facilitate, and manage initiatives. It will be staffed through Aviva health and HTAG will be looking for funding. The job description has been completed and agreed upon by the group and will be presented to Roseburg's City Manager Friday 9/24/2021 at 8:00 AM.
- B. HTAG will be looking for a two-year commitment to fund this position.
- C. HTAG believes that everyone would benefit from this.
- D. It would give us a better say on continuum of care dollars and give more of a community say on homelessness and homeless issues.
- E. The position is based on what the LPSCC has been able to accomplish with adding their coordinator.

#### 2. Eugene St. Vincent DePaul - Tim Black

- A. We had a presentation from St. Vincent DePaul about the different kinds of sheltering and engagement that they are willing and able to provide in their area.
- B. They run two motels, car and RV parking, tent villages, low-barrier shelter and engagement.
- C. They are funded primarily from the county, since they have that relationship, and have been able to respond to homelessness in a very collaborative and trauma informed way.
- D. Next month we will look to hear from Carry it Forward and Coos Bay's Devereaux Center

#### 3. Navigation Center and Immediate needs

- A. We were informed that no one has applied for the RFP as of yesterday 9/22/2021, which is assumed to be normal
- B. Not having an established property, not having an organization who has two years of sheltering experience, the lack of paid staff, and volunteers are issues.
- C. An immediate needs sub-committee was formed to discuss what will be an appropriate form of action if engagement, shelter, or warming cannot be established by winter.
  - i. We will establish what product will be purchased, the quality of the products, acquiring the products, and coordinating a distribution of this survival gear.
  - ii. It was discussed that it's hard to purchase these items just to have them established in a no camping zone, and then being thrown away during clean-ups.
  - iii. Having no determined camping zones also makes it hard to coordinate engagement.