



**ROSEBURG HOMELESS COMMISSION AGENDA
MONDAY, MARCH 28, 2022**

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**11:00 A.M. Regular Meeting
Electronic Meeting**

Public Access: Facebook Live at www.Facebook.com/CityofRoseburg

NOTE: IT IS UP TO EACH OF YOU AS COMMISSIONERS TO CALL 541-492-6866 AND LET STAFF KNOW BEFORE THE DAY OF THE MEETING IF YOU WILL NOT BE ATTENDING. THANK YOU.

I. CALL TO ORDER

II. ROLL CALL:

Chair: Larry Rich

Commissioners: Gregory Brigham (Adapt) Shaun Pritchard (UCAN)
 KC Bolton (Aviva Health) Brent Eichman (Umpqua Health Alliance)
 Shelley Briggs Loosley Mike Fieldman

III. APPROVAL OF MINUTES

A. February 28, 2022 – Regular Meeting

IV. DISCUSSION ITEMS

A. HTAG Update (Wayne Ellsworth)

B. Navigation Center Naming Discussion (Larry Rich/Shelley Briggs Loosley)

C. Umpqua Health Alliance (UHA) Grant Acceptance (Nikki Messenger)

AUDIENCE PARTICIPATION – *Comments on Agenda Items Only can be provided via email to the City Recorder at info@cityofroseburg.org or hand delivered to City Hall, 900 SE Douglas Avenue in Roseburg, prior to 4:00 p.m. on Friday, March 25, 2022. Comments must include the person's name and address for the record. Comments received by the deadline will be provided to the Commission prior to the meeting. The Commission reserves the right to delay any action requested until they are fully informed on the matter.*

V. BUSINESS FROM THE COMMISSION

VI. NEXT MEETING DATE: Monday, April 25, 2022

VII. INFORMATIONAL

VIII. ADJOURNMENT

**MINUTES OF THE ROSEBURG
HOMELESS COMMISSION MEETING
February 28, 2022**



A meeting of the Homeless Commission was called to order by Chair Larry Rich at 11:01 a.m. on Monday, February 28, 2022, electronically via zoom in Roseburg, Oregon.

ROLL CALL

Present: Commissioners KC Bolton, Brent Eichman, Gregory Brigham (arrived at 11:07 a.m.), Mike Fieldman and Shaun Pritchard.

Absent: Commissioner Shelley Briggs Loosley

Others Present: City Manager Nikki Messenger, Assistant City Manager/Recorder Amy Sowa, Police Captain Jeremy Sanders, Community Development Director Stuart Cowie, South River Community Health Outreach Coordinator and HTAG Facilitator Wayne Ellsworth and Management Assistant Koree Tate.

APPROVAL OF MINUTES

Commissioner Fieldman moved to approve the January 24, 2022 meeting minutes. The motion was seconded by Commissioner Eichman and approved with the following vote: Chair Rich, Commissioners Bolton, Eichman, Fieldman and Pritchard voted yes. No one voted no.

HTAG VERBAL UPDATE – WAYNE ELLSWORTH

Mr. Ellsworth shared he had thirty individuals in attendance for their February 23, 2022 HTAG Meeting and provided a recap of the meeting. The Warming Center opened for a week in January and served just under fifty people each night. Many items were donated to assist with their efforts, it was fully staffed, they served two hot meals a day and bottled water was still an item that was always needed. Sutherlin's Warming Center also opened and helped five people and had two people per shift volunteering to help. He noted some hesitation in accessing the Sutherlin site because of the fear of theft.

Mr. Ellsworth continued that Aviva was still in search of an HTAG Coordinator and was looking at other cities to see if they would invest in a coordinator in the attempt to expand that position making it County-wide. The HTAG Media project was fully funded by the Mercy Foundation, Umpqua Health Alliance, and Onward Roseburg. Jake, the producer, was out meeting with people for interviews. They needed more youth for the project and would like assistance seeking those who could take part in the program. The City of Sutherlin, Pat Lynch, had researched how to develop a regional solution for homelessness and contacted cities and stakeholders. They were working at the state and federal level for support and funding for construction of shelters. Sutherlin had a camp in the city limits which was self-governing with coordination from Mr. Ellsworth and the Seventh Day Adventist Church in partnership with Family Church, the Sutherlin food pantry, St. Vincent DePaul and the Catholic Church.

III. APPROVAL OF MINUTES

03/28/2022

Mr. Ellsworth discussed growing concerns from HTAG members about people being discharged from the emergency room with no resources. They planned to create a committee that would look at ways to find solutions for that situation beyond the 9-5 work schedule. The Point in Time count was completed the end of January. Mr. Christopher Hutton, Under the Bridge Ministries, offered meals and counted over seventy people in addition to connecting point and the 7th Day Adventist Church. Mr. Ellsworth was able to count people in Green, Winston, Dillard, Myrtle Creek, Days Creek, Tiller, Canyonville, Azalea, Tenmile, Roseburg Duck Pond, Sutherlin Homeless Camp, and Camas Valley. The team consisted of Adapt Primary Care, case management, and their research team. They were able to count over 100 people; the only downfall was needing more time to coordinate with local agencies and the McKinny-Vento Coordinators in the Schools.

Mr. Ellsworth concluded that more people were coming to the Roseburg area, the prices of rentals were climbing and there seemed to be an increase of people on the streets. In Roseburg, he thought they were really lacking in housing options and were not near the capacity needed to be able to address homelessness. The hillside area by Carl's Junior had been cleaned up which meant more people coming into town. Gaddis Park was also cleaned out in preparation of baseball season and displacing even more people. There was an immediate need to have a place for these people to go so he was excited about the Roseburg Navigation Center. Once developed, they would be able to see what gaps might need addressed. Max Stafford had been working with public landowners to seek a location for people to establish tent camping and had a team ready to run operations.

Commissioner Fieldman reiterated there was a need to have a location for the unhoused. It was nice having camp cleanups, but there needed to be an area for them to go and appreciated Mr. Stafford seeking a solution. In response to Chair Rich, Mr. Ellsworth explained that some people were uncomfortable with the Sutherlin camp site because it was self-governed and worried about theft. Those staying there had established a leadership structure, accountability and expectations, but some were still untrusting. It was not a locked facility and Sutherlin did not have the bandwidth to have it staffed day and night.

Commissioner Pritchard thanked Mr. Ellsworth and other partners for their work during the Point In Time count and noted the numbers should be available towards the end of March.

PROPERTY PURCHASE UPDATE

Ms. Sowa stated the purchase of the 948 SE Mill Street property closed on Friday, February 25, 2022. United Community Action Network (UCAN) had been moving their operations out of the building and the City hired an architect to evaluate the building for retrofitting and remodeling needs. Kelly Wessels, UCAN Chief Operating Officer, added they were moving forward with the operational agreement and felt strongly that they could move in concert with the City. They were laying the groundwork to move things in the appropriate spaces, preparing the pallet shelters for placement and moving forward with the program. Commissioner Fieldman thanked the City and UCAN for making the purchase happen to continue forward on the efforts for a Navigation Center.

RESOLUTION EXEMPTING COMPETITION IN THE PUBLIC CONTRACTING PROCESS FOR AWARD OF CONTRACT FOR OPERATIONS OF THE NAVIGATION CENTER

Ms. Sowa reported that on July 29, 2021, the City published a request for proposals (RFP) for a qualified organization to provide navigation center, shelter and support services. The final deadline for submission of proposals was October 13, 2021; no proposals were received. City staff continued outreach and held discussions with local and regional agencies regarding operating the navigation center. At the time of those conversations, no organization had the qualifications or adequate staffing to operate the Center. The City purchased property at 948 SE Mill Street for use as a Navigation Center. After discussions with his staff, Shaun Pritchard, UCAN Executive Director, contacted the City about their willingness for UCAN to operate the Navigation Center. If approved, UCAN would oversee administration of the Center and enter into subcontractor agreements with one or more partners to provide some or all of the wraparound services.

Ms. Messenger explained that payment for operations would be based on actual costs, with a not to exceed amount of \$1.75 million in year one (fourteen months) and \$1.5 million in year two, UCAN planned to enter into agreements with other partners to obtain additional operational funds to help offset costs from the City. The initial term for the contract would be two years with an additional two, two-year terms. There may be some addendums if additional services or locations were needed or provided. This process would take an exemption from competition in public contracting. If it was decided to go back to an RFP process, it could take three months and make it more difficult to finalize in time for the deadline of having something in place by June 30, 2022. In response to Commissioner Eichman, Ms. Messenger confirmed it was unlikely proposals would be received by going out for a second request for proposals. Information was public about the purchase of the building and no other group had come forward. To proceed with this option, it would be advertised in the paper before going before Council at their March 14, 2022 meeting. If approved to move forward and a final agreement was signed by both parties, the City and UCAN would provide opportunities to answer questions and concerns of neighboring properties and the community regarding the operations of the center.

Commissioner Bolton moved to recommend the City Council adopt the Resolution and approve an exemption from competition in the public contracting process for operating services of the Navigation Center and award a contract to United Community Action Network. The motion was seconded by Commissioner Brigham and approved with the following vote: Chair Rich and Commissioners Bolton, Brigham, Fieldman and Pritchard voted yes. No one voted no. Commissioner Pritchard abstained due to his position and employment with UCAN.

Commissioner Bolton shared that Commissioner Pritchard personally spent time and nights with his staff in the Warming Center to ensure the program was successfully functioning. He not only presented a verbal commitment, but he stepped up to show action. He thanked Commissioner Pritchard and UCAN. Commissioner Fieldman and Chair Rich agreed and thanked Commissioner Pritchard and UCAN.

AUDIENCE PARTICIPATION

III. APPROVAL OF MINUTES

03/28/2022

Chair Rich shared the Commission had received emailed comments from Ashley Hicks for review that were included in the Commission agenda packet.

BUSINESS FROM THE COMMISSION

No new business was discussed from the Commission.

NEXT MEETING DATE

Monday, March 28, 2022

ADJOURNMENT

The meeting adjourned at 11:25 a.m.



Koree Tate
Management Assistant

HTAG Presentation – Wayne Ellsworth
Roseburg Homeless Commission
3/28/22

HTAG Meeting – March 23, 2022

Attendance: We had 30 individuals in attendance.

- I. Attendance
 - A. We had 30 people in attendance which included retired citizens (Mike), local business owners, homeless advocates, activists, harm reduction, religious organizations, our local CCO, COC organization, healthcare, mental health, substance use, peer support, case management, representatives from the city of Roseburg, the Roseburg Homeless Commission, a person who is currently homeless, and a representative from the county.
 1. These are the folks who are doing the work, in the environment, with the people they serve.
- II. Agenda
 - A. HTAG facilitator position
 1. I put up the position of HTAG facilitator, which I have held for over 4 years. Janeal Kohler of HADCO volunteered for this position.
 2. The HTAG facilitator role is to establish an agenda, make sure all talking points are discussed, they need to be available to take or collect all notes from the group's subcommittees, and they would need to be available for the distribution of information to HTAG members, local organizations or municipalities that are directly partnered with HTAG's initiatives.
 3. This was put to a vote and the vote was unanimous
 4. HTAG also created a "Chair" position that would be responsible for the coordination and networking of all HTAG initiatives along with assisting the facilitator in all activities. This was also voted and had unanimous support. I'll continue as the Chair of this group.
 - B. HTAG coordinator position
 1. There will be a meeting with the City of Roseburg to determine the future of this position
 2. The post for the position was said to be taken down for some reason
 3. Looking to see if Aviva is the right person to be hiring for this position
 4. We will possibly be restoring the AD HOC committee to address this

5. It was discussed that the reasoning behind the lack of interest in this position was because everyone is feeling the effects of the lack of people applying for jobs.
- C. HTAG Media Project subcommittee
1. We were not able to have an updated report from the subcommittee lead
 2. We were informed that Spyder King Productions has done around 15 interviews and has followed Under the Bridge ministries to Gaddis Park, the Point, and the Roseburg Duck Pond. They were also present at a Connecting Point event at the Roseburg Dream Center. The company's time is very limited right now, and we plan to follow up with our next subcommittee meeting.
- D. Immediate Needs Subcommittee
1. There has been a google doc that has been created and is being updated and maintained by a volunteer at Housing First Umpqua.
 2. We are trying to be able to offer resources that are available in real time.
 3. We are hoping that it will be updated weekly with putting an emphasis on training organizations on how to update this list themselves.
 4. We are hoping to coordinate with our local 211 representative to update the online capacity of this resource
- E. Roseburg Homeless Commission Update
1. This was given by Mike and KC
 2. Roseburg is set to call the navigation center the Gary Leif Navigation Center
 3. The city continues to look for property for a camping situation
- F. Douglas centrally located homeless initiative led by the city of Sutherlin update
1. A meeting was held on Friday the 18 with many of the large employers in the Sutherlin Area, plus the superintendent of Sutherlin Schools, Sutherlin police department, Sutherlin City Council, Sutherlin planning department, and a Roseburg City Councilperson to gain support for this initiative.
 2. We were able to show what it will look like and a timeline of how it will be phased into operation.
 3. They are waiting on a response from Cow Creek and local landowners on potential properties.
 4. The current Sutherlin initiative is currently serving 14 unhoused individuals.
 5. They have served up to 28 individuals, have been able to successfully transition 7 people, and have only had one call for law enforcement intervention.

6. They are completely self-managed with coordinating efforts from Wayne, the Seventh Day Adventist Church, Family Church, St. Vincent DePaul, The Sutherlin Food Pantry, and Xavier Catholic Church.
 7. They are looking for funding for 3 micro shelters and the purchase of carports for their residents to further the development of this initiative
- G. Sub-committee for the Mercy discharge conversation
1. Committee will be Mercy, Philip, Wayne, Melissa and Erica from UCAN, Betsy, Libby, Dane, Allen, Lisa, and Christopher.
 2. Looking to discuss what options are available to address the issue of people experiencing homelessness being released with little to no resources.
 3. UCAN is currently sheltering two people for medical needs and is continuing to look into ways on how they can be helpful in this process.
- H. Update from the City of Roseburg
1. Amy updated us on the development of the Gary Leif Navigation Center
 2. UCAN has partnered with Rogue Retreat and the City is working with Pacific Power on the development of the pallet shelter village.
- I. Housing Subcommittee
1. We need to be the transition point whether it is permanent supportive housing or just developing the housing stock.
 2. We can create better coordination on who is applying for housing.
 3. They will be looking into Project Turnkey dollars
 4. Looking into creating a coordinated or organized process to bring more housing here.
 5. Subcommittee will be Janeal (HADCO, Mike F (retired), Gene (Adapt), Sarah Raine (HIV alliance), Christopher (Under the Bridge), William (homeless activist), Betsy (Housing First Umpqua), and we will be looking for representation from Neighborworks Umpqua and Habitat for Humanity.
- J. Good of the order
1. Fences under the I5 bridge is a cold move and is disappointing to see.
 2. The new abandoned vehicle law is disappointing and will end up with many folks losing their place of habitation. Some feel it should've been taken with a little more compassion.
 3. These folks are being advised to video tape all interactions along with camp sweeps, and they are going to be instructed to go to Legal Aid and exercise their legal rights.
 4. Greater Douglas United Way awarded thousands of dollars to local helpful organizations to provide much needed services.

ROSEBURG HOMELESS COMMISSION AGENDA ITEM SUMMARY



NAVIGATION CENTER NAMING

Meeting Date: March 28, 2022
Department: Administration
www.cityofroseburg.org

Agenda Section: Discussion Items
Staff Contact: Larry Rich/Shelley Briggs Loosley
Contact Telephone Number: 541-492-6866

ISSUE STATEMENT AND SUMMARY

The City of Roseburg has purchased property for use as a navigation center and entered into an agreement with United Community Action Network (UCAN) to operate the center. The Commission is being asked to recommend Council name the center the "Gary Leif Navigation Center".

BACKGROUND

In February of 2021, Speaker of the House Tina Kotek put forward HB2004 which included funding to two counties and three cities to establish a navigation center with supportive services. Representative Gary Leif requested the City of Roseburg be included in the list of cities to receive this funding. He had made this request in the past and was a strong advocate for addressing the needs of the homeless in our community.

Through further discussions, Speaker Kotek asked that the City submit a letter with a summary of the City's plans and the amount of funding requested. Upon receipt of the letter sent by City Manager Nikki Messenger, Speaker Kotek agreed to include the City of Roseburg in HB2004 for an amount of \$1.5 million. The funding was approved by the House of Representatives through a rebalancing bill on April 1, 2021.

The City purchased property and entered into an agreement with United Community Action Network (UCAN) to operate the navigation center at 948 SE Mill Street.

Because of Gary Leif's efforts in addressing homelessness in Roseburg, and his dedication to our community for many years as a community volunteer, County Commissioner and State Representative, the Homeless Commission is being asked to recommend Council name the navigation center the "Gary Leif Navigation Center".

COMMISSION OPTIONS

The Commission has the following options:

1. Recommend the City Council approve naming the navigation center the "Gary Leif Navigation Center"; or
2. Request additional information; or
3. Do nothing.

STAFF RECOMMENDATION

Staff supports naming the navigation center the "Gary Leif Navigation Center".

SUGGESTED MOTION

"I MOVE TO RECOMMEND THE CITY COUNCIL APPROVE NAMING THE NAVIGATION CENTER THE GARY LEIF NAVIGATION CENTER."

ATTACHMENTS

None

ROSEBURG HOMELESS COMMISSION AGENDA ITEM SUMMARY



UMPQUA HEALTH ALLIANCE (UHA) GRANT ACCEPTANCE

Meeting Date: March 28, 2022
Department: Administration
www.cityofroseburg.org

Agenda Section: Discussion Items
Staff Contact: Nikki Messenger
Contact Telephone Number: 541-492-6866

ISSUE STATEMENT AND SUMMARY

The City of Roseburg has purchased property for use as a navigation center and entered into an agreement with United Community Action Network (UCAN) to operate the center. Umpqua Health Alliance has offered two grants to the City of Roseburg to help fund development and operations of the center.

BACKGROUND

Since being awarded a \$1.5 million grant from the State of Oregon to establish a navigation center with supportive services, the City has purchased a facility to use for a navigation center and entered into an agreement with United Community Action Network (UCAN) to operate the center.

Funds from the \$1.5 million grant have been used to purchase the property and hire an architect to assess improvements to the building to make it suitable for a shelter, identify a budget and identify a procurement method for any proposed improvements. The remainder of the funds (approximately \$1.2 million) will be used towards any improvement to the building and to pay for operations. The cost to operate the center 24/7 for the first fourteen months is anticipated to be an amount not to exceed \$1.75 million. To fully fund operations, additional funding is needed.

Umpqua Health Alliance is the local coordinated care organization (CCO) in the community. Their purpose is to address the unmet health care needs of county residents, reduce barriers to care and to promote the overall health of its members and the community. As part of its 2019 Community Health Improvement Plan (CHP), UHA identified housing and homelessness as one of the key focus areas to address. As a result, UHA has offered to make its 2021 investment to the City of Roseburg to develop and operate a low barrier shelter and navigation center.

To receive the funding, the City Manager must enter into two master funding agreements with UHA: one in the amount of \$100,000 and the second in the amount of \$200,000. These funds will be entirely used to develop and operate the navigation center. If approved, the funds will be available by April 1, 2022.

COMMISSION OPTIONS

The Commission has the following options:

1. Recommend the City Council authorize the City Manager to enter into two master agreements with Umpqua Health Alliance for funding for the navigation center; or
2. Request additional information; or
3. Do nothing.

STAFF RECOMMENDATION

Staff recommends the Commission forward a recommendation to the City Council to authorize the City Manager to enter into two master agreements with Umpqua Health Alliance for funding for the navigation center.

SUGGESTED MOTION

"I MOVE TO RECOMMEND THE CITY COUNCIL AUTHORIZE THE CITY MANAGER TO ENTER INTO TWO MASTER AGREEMENTS WITH UMPQUA HEALTH ALLIANCE FOR A TOTAL OF \$300,000 IN FUNDING FOR THE NAVIGATION CENTER."

ATTACHMENTS

None