



**ROSEBURG HOMELESS COMMISSION AGENDA
MONDAY, JANUARY 23, 2023
Roseburg City Hall, Council Chambers
900 SE Douglas Avenue, Roseburg**

AK

11:00 A.M. Regular Meeting

NOTE: IT IS UP TO EACH OF YOU AS COMMISSIONERS TO CALL 541-492-6866 AND LET STAFF KNOW BEFORE THE DAY OF THE MEETING IF YOU WILL NOT BE ATTENDING. THANK YOU.

I. CALL TO ORDER

II. ROLL CALL:

Chair: Larry Rich
Commissioners: Shelley Briggs Loosley Gregory Brigham (Adapt)
Chris Boice KC Bolton (Aviva Health)
Brent Eichman (UHA) Michelle Moore (Cow Creek Tribe of
Shaun Pritchard (UCAN) Umpqua Indians)

III. APPROVAL OF MINUTES

A. November 28, 2022 – Regular Meeting

AUDIENCE PARTICIPATION – *Comments on Agenda Items Only can be provided in person during the meeting, virtually through Zoom, via email to the City Recorder at info@cityofroseburg.org or hand delivered to City Hall, 900 SE Douglas Avenue in Roseburg, prior to **4:00 p.m. on Friday, January 20, 2023**. To provide comments via Zoom, contact the City Recorder's office at info@cityofroseburg.org to get the link to the meeting. Comments must include the person's name and address for the record. The Commission reserves the right to delay any action requested until they are fully informed on the matter.*

*Each speaker will be allotted a total of **4 minutes**. All testimony given shall be new and not have been previously presented to Commission. A total of 15 minutes shall be allocated for the "Audience Participation" portion of the meeting.*

IV. DISCUSSION ITEMS

- A. Adapt Downtown Services (Greg Brigham/Jerry O'Sullivan)
- B. Construction Contract Amendment 3 for Navigation Center (Ryan Herinckx)
- C. HTAG Update (Janeal Kohler, HADCO)
- D. Navigation Center Operations Update (Erica Kimrey)
- E. Urban Campground Update (Larry Rich)
- F. Janet Lamm Email (Larry Rich)

V. BUSINESS FROM THE COMMISSION

VI. NEXT MEETING DATE: February 27, 2023

VII. INFORMATIONAL

VIII. ADJOURNMENT

ATTACHMENTS:

Please contact the City Administration Office at least 48 hours prior to the scheduled meeting date if you need accommodations in accordance with the Americans with Disabilities Act.
TDD users, please call Oregon Telecommunications Relay Service at 800-735-2900.

**MINUTES OF THE ROSEBURG
HOMELESS COMMISSION MEETING
November 28, 2022**



A meeting of the Homeless Commission was called to order by Chair Larry Rich at 11:01 a.m. on Monday, November 28, 2022, City Council Chamber at 900 SE Douglas Avenue, Roseburg, Oregon.

ROLL CALL

Present: Commissioners Chris Boice, Shelley Briggs Loosley, Gregory Brigham and Shaun Pritchard.

Absent: Commissioners Brent Eichman and KC Bolton

Others Present: City Manager Nikki Messenger, Police Captain Jeremy Sanders, Community Development Director Stuart Cowie, HADCO Executive Director and HTAG Facilitator Janeal Kohler, Commissioner Alternate Erica Kimrey, Design and Construction Manager Ryan Herinckx, Management Assistant Koree Tate, City Councilor Elect and NeighborWorks Umpqua Resident Service Coordinator and Warming Center Liaison Ruth Smith and Sam Temple of the News Review.

APPROVAL OF MINUTES

Commissioner Boice moved to approve the September 26, 2022 meeting minutes. The motion was seconded by Commissioner Briggs Loosley and approved with the following vote: Chair Rich; Commissioners Boice, Briggs Loosley, Brigham and Pritchard voted yes. No one voted no.

AUDIENCE PARTICIPATION

Kelly Wyatt, Roseburg resident, shared in late October, he could see an unhoused person across the river with what appeared to be a rifle in his hand, aim the gun at some ducks floating in the river, and fired shots. Due to the reckless manner, he called police to report the issue. The State Police arrived and took what ended up being an air rifle. Mr. Wyatt was frustrated from the experience and was told the air rifle was capable of shooting 1,400 feet per second and was still considered dangerous. He brought up the issue during a recent City Council meeting, but wanted the Commission to be aware as well.

Wayne Ellsworth, Umpqua Heart, provided a brief update regarding his efforts to seek property in Roseburg to use for an urban campground. There were four phases for the project that included utility and roadway infrastructure for a campground, a clubhouse, tiny homes and an administration building. In order to accommodate the different stages of needs, he was cognizant of community members and complying with state guidelines. Site selection was based on certain criteria such as proximity to grocery, behavioral health, community impact, risk factors to public health and safety, proper infrastructure for garbage, water, waste, electricity and cell. He had come across the barrier for proper zoning for the piece of property that was 25 acres. He was holding stakeholder interviews and continuing his nonprofit development to evaluate potential issues for the property.

He had been engaged with two realtors who had no luck finding another area that would be more suitable than the one on Diamond Lake Boulevard. He planned to partner with local agencies for purchase of the property by the end of the year. He was seeking support from the Homeless Commission.

HOMELESS COMMISSION MEMBER UPDATE

Ms. Messenger explained the City Council reviewed an ordinance change and held a first reading to add one additional member to the Homeless Commission. The member would be from the Cow Creek Band of Umpqua Tribe of Indians. After speaking with Michael Rondeau at Cow Creek, he chose Michelle Moore, Social Services Office, to represent them on the Commission. City Council would have a second reading of the ordinance on December 12, 2022 and would then be effective thirty days after. Chair Rich said that timeline allowed the new member to join them for the January 2023 Homeless Commission Meeting.

OREGON HOUSING AND COMMUNITY SERVICES (OHCS) GRANT ACCEPTANCE

Ms. Messenger reported that since being awarded a \$1.5 million grant from the State of Oregon to establish a Navigation Center with supportive services, the City purchased a facility and entered into an agreement with United Community Action Network (UCAN) to operate the center. UCAN hired employees, put processes into place and was currently operating phase 1 of the Navigation Center, which included 10 pallet shelters and wraparound services. All of the pallet shelters were occupied, and in addition to case management services for those staying at the center, walk-in services were provided using part of the existing building. Phase 2 included renovating the existing building on site to provide an additional 30 beds for congregate sheltering.

In response to the need for additional funding to operate navigation centers throughout the state, OHCS set aside funding to be awarded to each of the eight entities that received state funding to establish a navigation center, including the City of Roseburg. To receive the funds, the City was required to complete an application and submit it to OHCS. With the assistance of UCAN staff, City Staff completed the application and submitted it to OHCS by the deadline of April 22, 2022. On May 27, 2022, the City received notification the application received initial approval. On June 13, 2022, Council authorized the City Manager to enter into an agreement with OHCS to accept grant funding in the amount of \$1 million to help fund operations of the Gary Leif Navigation Center. After some delays in the award of the grants, the City received notice from OHCS on September 14, 2022, that the total grant award would be \$1,490,835. The City and UCAN would then be required to submit information on how Culturally Responsive Services (CRS) were provided at the Navigation Center in order to receive the additional \$200,000.

The OHCS grant could be used to fund operations, and while this would help, it did not fill the gap. Ms. Messenger discussed identified revenues and expenses (including the entire OHCS grant) through June 30, 2024. Staff was working with the contractor to reduce the estimated renovation costs.

Revenue

| | |
|------------------------|-------------|
| Initial State Grant | \$1,500,000 |
| Umpqua Health Alliance | \$ 200,000 |

| | |
|------------------------|--------------------|
| Umpqua Health Alliance | \$ 100,000 |
| OHCS Grant 1 | \$1,290,835 |
| OHCS Grant 2 | \$ 200,000 |
| Total Revenue | \$3,290,835 |

Expenses

| | |
|------------------------------------|--------------------|
| Property Purchase | \$ 270,718 |
| Ph 1 Env. & Asbestos Survey | \$ 6,971 |
| Prep/Install Mod Pods | \$ 36,549 |
| UCAN Contract | \$3,250,000 |
| Architect Contracts | \$ 124,400 |
| CM/GC Phase 1 | \$ 9,588 |
| CM/GC Demo/Abatement | \$ 86,150 |
| <i>Committed Expenses Subtotal</i> | <i>\$3,875,644</i> |

| | |
|---------------------------------|--------------------|
| Renovation Estimate | \$1,455,722 |
| Total Estimated Expenses | \$5,331,366 |

Current Revenue less Expense \$2,040,531

Ms. Messenger explained that ARPA funding was reserved to help fill the gap. UCAN was working to save money during the process and the City was still going to seek and apply for grants. This funding would be used for operations and she was still in negotiation with OHCS for that agreement. It was important to make sure the agreement reflected the services being provided.

Commissioner Briggs Loosley moved to recommend the City Council adopt a Resolution Authorizing the City Manager to negotiate and execute an agreement with OHCS to accept grant funding up to \$1,490,835 to assist with the cost of operations of the Navigation Center. The motion was seconded by Commissioner Brigham and approved with the following vote: Chair Rich; Commissioners Boice, Briggs Loosley and Brigham voted yes. No one voted no. Commissioner Prichard abstained due to his involvement through UCAN as an operator for the Navigation Center.

HTAG VERBAL UPDATE – JANEAL KOHLER

Ms. Kohler shared HTAG held their October meeting on October 26, 2022 with 21 members in attendance. A draft of the HTAG Media Project should be ready any day for the Homeless Media Project Sub-Committee to review. That project was to help shed light on the homeless population. The Douglas Centrally Located Homeless Initiative led by Umpqua Heart and the City of Sutherlin was still providing a place for homeless individuals to safely reside, however resources were stretched with demands being greater than the capacity of the program. Committed community members continued to explore solutions to challenges and improve services.

The Immediate Needs Sub-Committee networked to assist with supplies needed for the homeless population such as clothing, tents, tarps, volunteering at the warming center and more. She commended Onward Roseburg and other community partners for their

work at the warming center. Community members were provided updated information regarding what agencies could provide specific supplies along with discussion on how to streamline services. HIV alliance and Umpqua Heart have either been awarded or pending award to help with supplies for immediate needs. Other community members also continued to assist with supplies as funding allowed. The Housing Sub-Committee was in progress for local programs which would provide accessory dwelling units to property owners willing to host a participant.

NAVIGATION CENTER REMODEL UPDATE

Mr. Herinckx shared that S+B James planned to begin Phase I demolition of the north half of the building, starting on November 28, 2022. Work would begin with installation of a temporary access door into the southern half of the building for UCAN's operations. Once temporary access had been installed the north half of the building would be closed to UCAN operations and only accessible to construction workers. On December 12, 2022 the asbestos abatement contractor would arrive on site and begin preparation for the asbestos abatement. The abatement work in Phase I was expected to be completed by January 4, 2022. Wilson Architecture was working on completing the improvement plans set for the Navigation Center. He anticipated submitting plans to the County Building Department for review the first week of December. Wilson Architecture, S+B James and City staff were currently reviewing preliminary cost estimates for the improvements and anticipated presenting the improvements costs package to the City Council during the December or January meeting. If awarded, S+B James would begin the improvements phase of the project in January, 2023.

Mr. Herinckx said the contractor was onsite getting ready for demolition and abatement. The north half of the building was built in early 50s and the south half 1971. UCAN would work in the north half during phase one and move when needed for the contractor to work on the other half of the building. In response to Chair Rich, Mr. Herinckx explained how and where the temporary door would be installed for access. Commissioner Pritchard thanked Mr. Herinckx for making sure UCAN staff could continue with access to the building during the difference phases.

NAVIGATION CENTER OPERATIONS UPDATE

Commissioner and UCAN Program Manager Kimrey shared the Gary Leif Navigation Center had been operating for 161 days. During that time, they have had 23 guests, 4 dogs and 3 cats. For the guests, 1 left as a behavioral exit, 2 self-exited, 9 transitioned to housing and one more will soon be added to the list for transitioning to housing. During construction, she planned to post on the door if/when they would not be able to be open and would provide updates online. Commissioner Boice asked about a program model and if there was a way to provide a breakdown showing operational expenses and the cost for each person in the program that was there for housing. Ms. Kimrey said she would see what she could provide. In response to Chair Rich, Ms. Kimrey confirmed that out of the 10 pods, they had 14 people living there.

URBAN CAMPGROUND UPDATE

Chair Rich explained Amy Sowa, Assistant City Manager/Recorder, had been searching for properties that could be a potential site for an urban campground. He also asked

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Commissioner Boice if any of his staff could assist. Tony Page, Douglas County Land Director, would take the lead from the County to assist with Ms. Sowa. Chair Rich discussed that with any location, it was going to take money and a nonprofit to facilitate the program. The process would be Ms. Sowa and Mr. Page finding properties to submit to the subcommittee for review. The subcommittee consisted of himself, Ms. Messenger, Ms. Sowa, Commissioner Briggs Loosley and Commissioner Boice. They would go to each property to review the location and options to determine what could be the best fit. The largest issue was going to be funding and he asked the agencies involved on the Commission to see what could be available through their organization or from grants.

Commissioner Boice asked for clarification and parameters on the type of properties and locations for which Mr. Page would choose. He knew there was discussion regarding commercial zoning requirements. Chair Rich said he would like all properties researched to have as many options as possible to review. Mr. Cowie noted that City Council adopted a Resolution for urban campgrounds and it was different from the parameters for a homeless camp. When considering a building or structure, RV park, or tiny homes, that was a larger idea and needed to be in a commercial C3 zone. Ms. Messenger added that when looking for a Navigation Center location, there were other areas offered that had challenges such as abutting elementary school property or residential neighborhoods. They wanted to be cognizant of a good fit.

WARMING CENTER UPDATE

Ruth Smith, Warming Center liaison, shared the Roseburg Senior opened their doors on Sunday, November 13, 2022 for 5 days and had about 30 people each night that sought shelter from the cold. They served 70 meals twice a day and did not have any issues they could not manage or maintain. She commended Onward Roseburg for their work in organizing and getting volunteers. It was a positive experience for the senior center. They were ready to open the doors for the upcoming weekend if the weather was cold enough. The warming center operates when the weather is 32 degrees with other weather issues such as rain, wind, snow, etc. or at 30 degrees without other weather issues. Cold weather with other issues increased risk of hypothermia. In response to Chair Rich, Ms. Smith said they extended the hours for people to be in the center by 10:00 p.m. and then out by 8:00 a.m. so they could prepare the facility for regular senior center operations. They did not have showers available, but partnered with Adapt who could bring the portable shower facility to their parking lot. Guests had been respectful and not hanging around the building when it was time to leave.

Ms. Smith explained the biggest time of need for volunteers is at 4:30 p.m. to help set up for the warming center and in the morning by 8:00 a.m. to help break down cots and put the room back to normal status for the seniors. She was the liaison for the warming center and offered her phone number as a contact for questions. To answer Commissioner Briggs Loosley, Ms. Smith confirmed they could handle about 60 cots, but the capacity of the building was 158.

BUSINESS FROM THE COMMISSION

Ms. Messenger shared that herself, Amy Sowa and Chair Rich participated in a call from the Oregon Mayor's Association about putting information together for City Day at the

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Capitol in January around homelessness. They planned to put a one-page document together to submit in support of continued state funding for cities to address homelessness.

Ms. Messenger said she was working with the City Attorney and Captain Sanders to look at time, place and manner language to better determine if City ordinances would need updated. Each city was unique and had different ways to address the issue. If something is changed it needed to happen by June 2023.

NEXT MEETING DATE

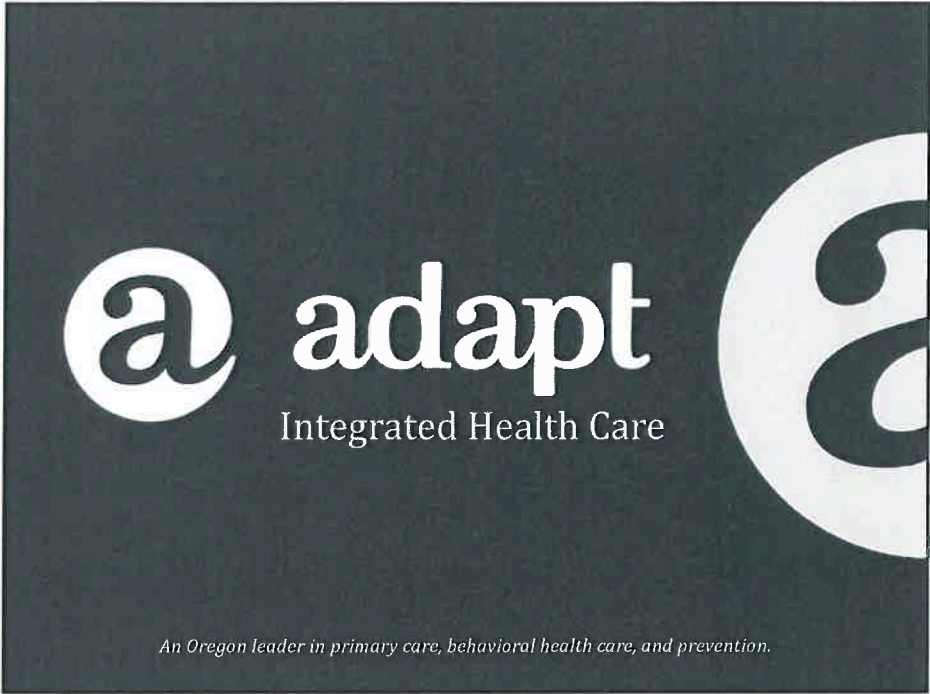
Monday, December 26, 2022 will be cancelled due to the holiday closure of City Offices. The next meeting would be Monday, January 23, 2023 in the City Hall Council Chambers

ADJOURNMENT

The meeting adjourned at 11:44 a.m.



Koree Tate
Management Assistant



PRESENTERS



Jerry O'Sullivan, MBA, CPS
Chief of Regional Business Operations
JerryO@adaptoregon.org



Gene McVae
Director of Housing and Recovery Community Development
GeneM@adaptoregon.org

 Admin (Specific Name) | adaptoregon.org | 541-672-2691



Adapt Services for the Unhoused

Downtown Roseburg

An Oregon leader in primary care, behavioral health care, and prevention.

AGENDA

Topic 1 (00:00 – 00:00)

- Topic 1 Notations

Topic 2 (00:00 – 00:00)

- Topic 2 Notations

Topic 3 (00:00 – 00:00)

- Topic 3 Notations

Topic 4 (00:00 – 00:00)

- Topic 4 Notations



Admin (Specific Name)

adaptoregon.org | 541-672-2691



PRESENTATION TOPIC

Topic Brief

An Oregon leader in primary care, behavioral health care, and prevention.

TEXT

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- Content Notations Line 1a
- Content Notations Line 1b
- Content Notations Line 1c

Content Header 2

Content Text Line 2

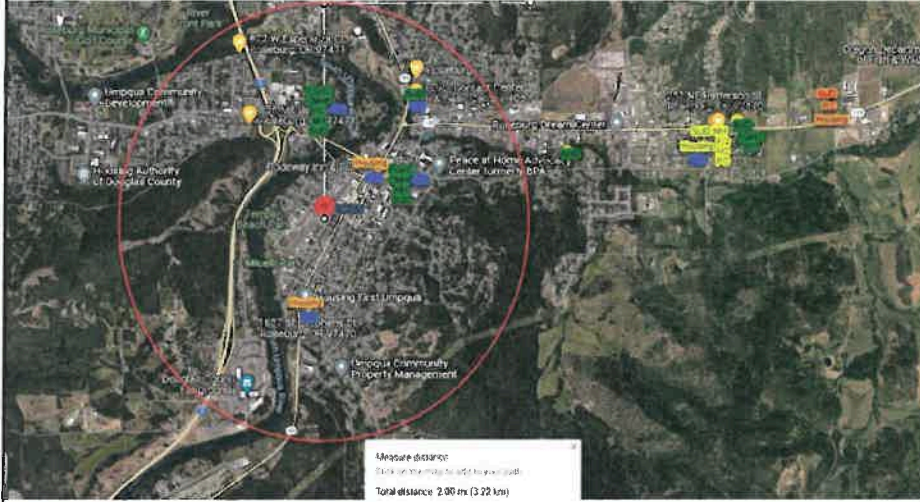
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Admin (Operations)

adaptoregon.org | 541-672-2691

Adapt Services Locations



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Pictures of Some Sites

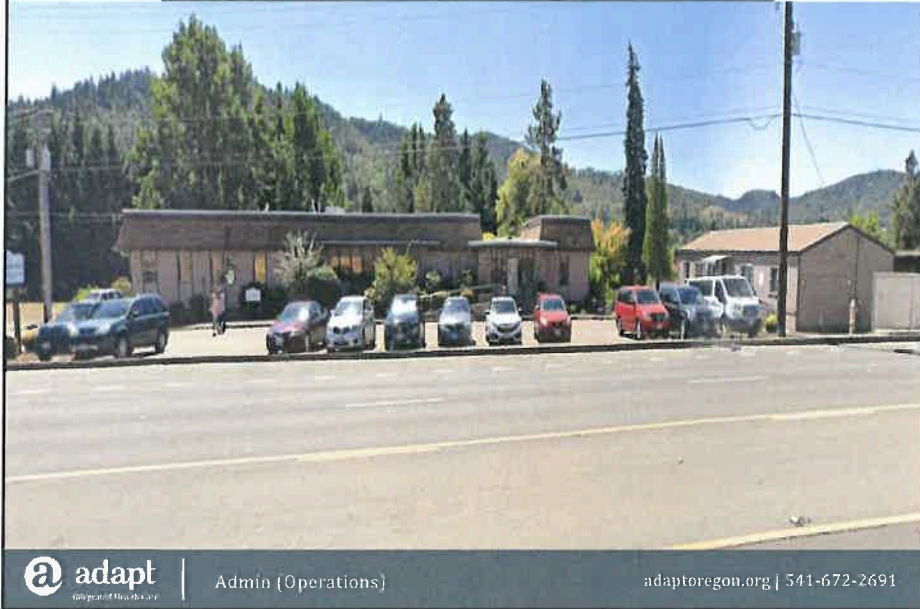


Admin (Operations)

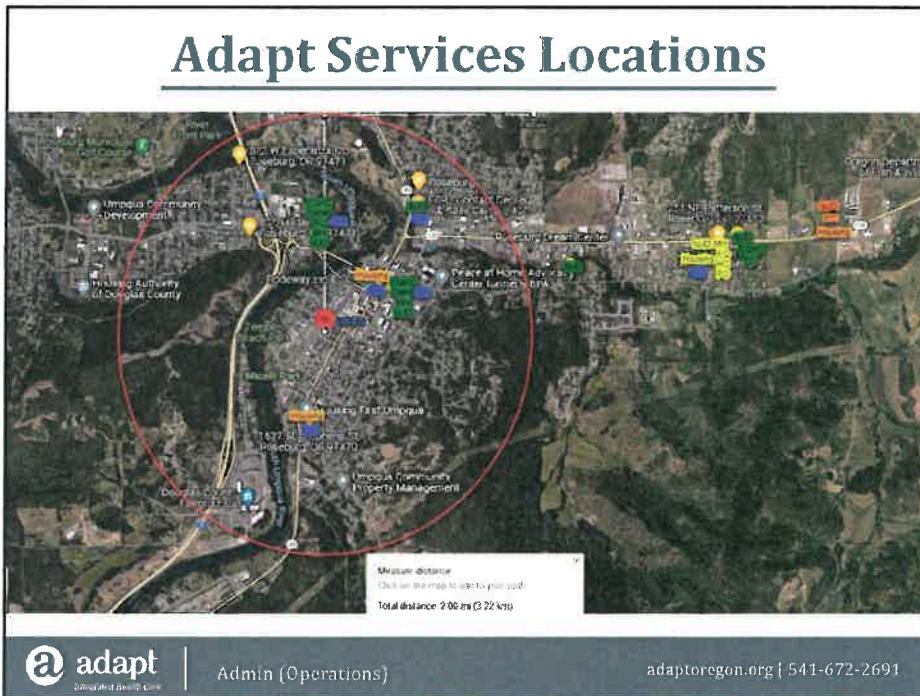
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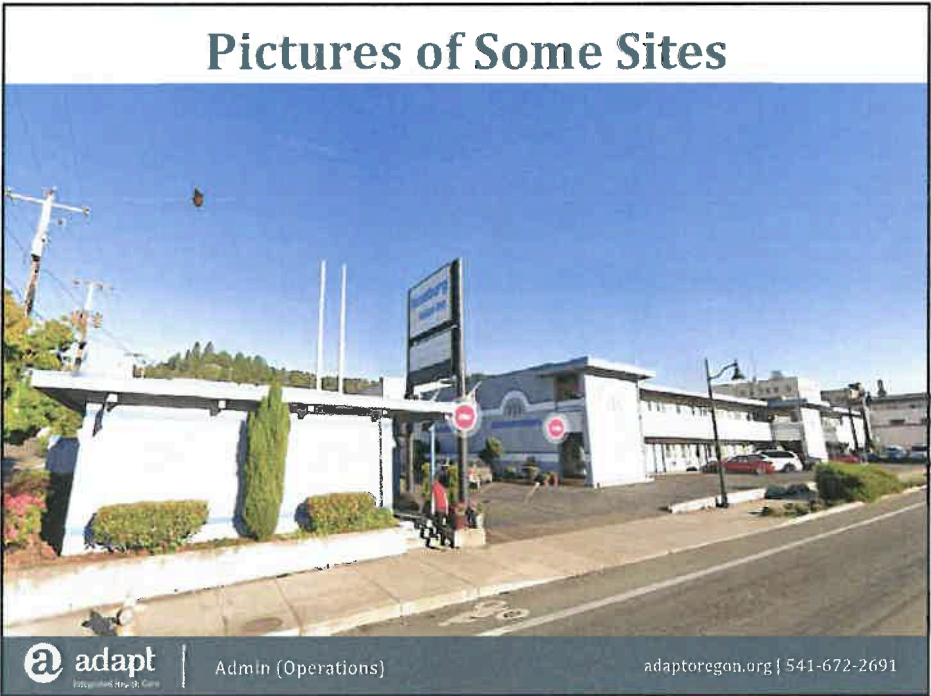


Pictures of Some Sites

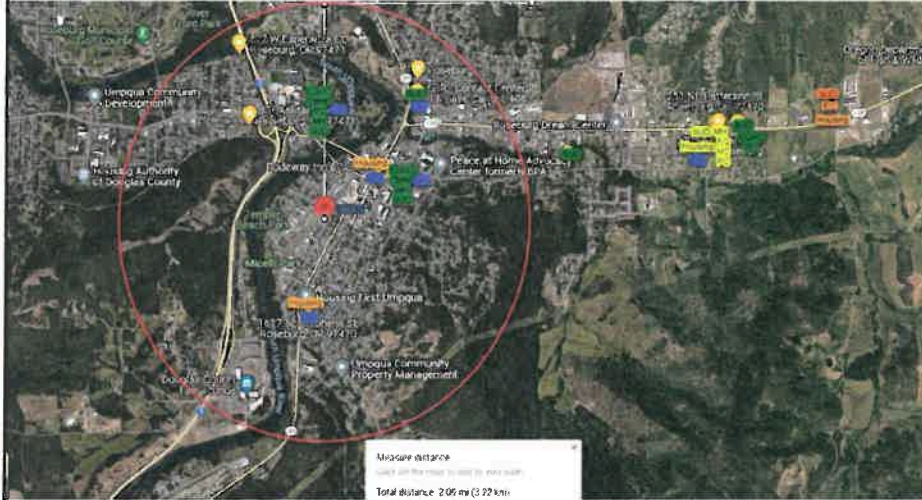


Adapt Services Locations





Adapt Services Locations



Admin (Operations)



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Thank You and Are There Any Questions?



P.O. Box 1121, Roseburg, OR 97470

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   @adaptoregon

An Oregon leader in primary care, behavioral health care, and prevention.

ROSEBURG HOMELESS COMMISSION AGENDA ITEM SUMMARY



GARY LEIF NAVIGATION CENTER RENOVATION PROJECT AMENDMENT 3 – CONSTRUCTION 21GR30

Meeting Date: January 23, 2023
Department: Administration/Public Works
www.cityofroseburg.org

Agenda Section: Discussion Items
Staff Contact: Ryan Herinckx
Contact Telephone Number: 541-492-6730

ISSUE STATEMENT AND SUMMARY

The issue for the Commission is whether to recommend the City Council authorize a contract amendment to proceed with the construction and remodel of the interior of the Gary Leif Navigation Center.

BACKGROUND

A. Council Action History.

June 14, 2021: Council authorized the City Manager to execute an agreement with the State of Oregon, accepting a \$1.5 million dollar grant to establish and operate a navigation center.

January 24, 2022: Council approved the purchase of property at 948 SE Mill Street for use as the navigation center – the purchase closed on February 25, 2022.

March 14, 2022: Council approved entering into an agreement with UCAN to provide operating services for the navigation center.

March 28, 2022: Council authorized the City Manager to enter into two master agreements with Umpqua Health Alliance to receive a total of \$300,000 in funding for the navigation center.

June 13, 2022: Council authorized the City Manager to enter into an agreement with Oregon Housing and Community Services (OHCS) to accept grant funding in the amount of \$1 million to assist with the cost of operations of the navigation center.

June 27, 2022. Council adopted Resolution No. 2022-19, approving an alternate competitive bidding process of Construction Manager/General Contractor (CM/GC) for the renovation of the Gary Leif Navigation Center.

August 22, 2022. Council awarded a Master CM/GC contract to S+B James Company for the renovation of the Gary Leif Navigation Center.

On November 14, 2022 Council authorized amendment 2 for interior demolition and abatement of the Gary Leif Navigation Center.

B. Analysis.

The City went through a proposal process to select a contractor for CM/GC to perform services for the Gary Leif Navigation Center renovation. Based on the selection process, the Council awarded a master CM/GC contract to S&B James Company. The CM/GC master contract utilizes amendments to authorize phases of work. These amendments are similar to task orders the City utilizes with other types of master contracts.

The renovation goal is to provide a place to assist those experiencing homelessness with a temporary place to live and access services. The renovation includes installing a new fire sprinkler and alarm system, upgrades to existing HVAC, electrical and lighting, structural improvements, interior demolition and renovation as required, new flooring, and remodeling of existing restrooms. Phase I was covered by contract amendment 2 and included the demolition and asbestos abatement in the north half of the existing building. This work was completed in December. Amendment 3 will include construction work to complete the renovations to allow congregate shelter and office space for wrap-around services.

S&B James Company solicited bids for Amendment 3 which includes construction and renovation of the interior of the building. The bids were opened on January 17, 2023 and are currently being reviewed by S&B James Company, architect Curt Wilson, and City staff. Staff will bring additional information to the Commission meeting on January 23.

C. Financial/Resource Considerations.

Amendments 1 and 2 to the current contract totaled \$195,738. Staff will bring the proposed Amendment 3 amount to the Commission meeting for consideration.

D. Timing Considerations.

The intent is to deliver this project as quickly as practical. In order to meet this expectation; staff's intent is to present Amendment 3 to the City Council at their February 13 meeting.

COMMISSION OPTIONS

Commission options will be presented at the meeting.

STAFF RECOMMENDATION

Staff will present a recommendation at the meeting.

SUGGESTED MOTION

Staff will present a suggested motion at the meeting.

ATTACHMENTS

None

Roseburg Homeless Commission Meeting
01-23-2023
HTAG Update

HTAG held their December 2022 meeting on December 28, 2022 with 18 members in attendance.

- HTAG Media Project Sub-Committee Update
A draft has been provided and subcommittee members are reviewing.
- Douglas centrally located Homeless Initiative led by the City of Sutherlin Update
The Hastings Village in Sutherlin is continuing to progress and address challenges with the growing homeless population in Sutherlin. There was some positive media attention in the news as well.
- Immediate Needs Sub-Committee Update
Concerns regarding available resources and access was discussed. There is a need to streamline services or have a better network of resources available to minimize clients having to go around town to only find out supplies have ran out or funds are not available.
The warming center has been open eleven days and has served 40- 45 people per night, with a high of 62 people on December 16th.
- Housing Sub-Committee Update
Program development is in progress for local programs which would provide accessory dwelling units to property owners willing to host a participant.

Amy L. Sowa

From: Janet Lamm <jkayla@charter.net>
Sent: Thursday, December 15, 2022 2:59 PM
To: Larry Rich; Amy L. Sowa
Subject: Homeless

Homeless commission:

After battling the homeless issue for a number of years in my neighborhood I feel that I am well educated on the subject at hand.

Millions of man hours, millions of dollars, millions of free hand outs and millions more to come. I disagree with so many of the programs and nonprofits.

I have an idea! Would it be possible to actually identify the people living on the street, in the parks and on the river banks. By identifying them I mean find out WHO THEY ARE. Do they have warrants, do they have family looking for them or are they hardcore street vagrants? Most are going by a street name, Machete Man, Tennessee, Rockbottom Roxanne, Spider-Man ...you get the idea. I would suggest that we find out who these people are. Many may have family wondering where they are. Some may need to spend some time in jail for past offenses. Some may be from other states and would welcome a bus ticket home. It seems rather uncanny that we have been struggling with how to provide for the massive number of street dwellers and we truly do not know who they are.

This was proven to me when I shared a photo of a young man ,that was causing issues , to a police officer. He immediately knew him by his "street name". I did some research and found that he was living in a Roseburg city park and had a warrant that would put him behind bars.

Two of the homeless that were found deceased in the South Umpqua River had family looking for them. I'm sure there have been many more.

Please put together a task force that is willing to identify and research these people who are living among us. We may be surprised.... And could possibly solve a missing person case or two. If we were to locate and reunite a few of those folk with their relatives it would be a blessing for all.

Drugs and despair do horrible things.

Thank you
Janet Lamm
Sent from my iPhone