



**ROSEBURG HOMELESS COMMISSION AGENDA**  
**MONDAY, SEPTEMBER 25, 2023**  
**Roseburg City Hall, Council Chambers**  
**900 SE Douglas Avenue, Roseburg**

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**11:00 A.M. Regular Meeting**

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**NOTE: IT IS UP TO EACH OF YOU AS COMMISSIONERS TO CALL 541-492-6866 AND LET STAFF KNOW BEFORE THE DAY OF THE MEETING IF YOU WILL NOT BE ATTENDING. THANK YOU.**

**I. CALL TO ORDER**

**II. ROLL CALL:**

Chair: Larry Rich  
Commissioners: Shelley Briggs Loosley      Gregory Brigham (Adapt)  
Chris Boice (County)      KC Bolton (Aviva Health)  
Brent Eichman (UHA)      Michelle Moore (Cow Creek Tribe of  
Shaun Pritchard (UCAN)      Umpqua Indians)

**III. APPROVAL OF MINUTES**

A. June 26, 2023 – Regular Meeting

**AUDIENCE PARTICIPATION** – *Comments on Agenda Items Only can be provided in person during the meeting, virtually through Zoom or hand delivered to City Hall, 900 SE Douglas Avenue in Roseburg, prior to 10:00 a.m. on Monday, September 25, 2023. To provide comments via Zoom, contact the City Recorder's office at [info@cityofroseburg.org](mailto:info@cityofroseburg.org) to get the link to the meeting. Comments must include the person's name and address for the record. The Commission reserves the right to delay any action requested until they are fully informed on the matter.*

*Each speaker will be allotted a total of 4 minutes. All testimony given shall be new and not have been previously presented to Commission. A total of 15 minutes shall be allocated for the "Audience Participation" portion of the meeting.*

**IV. DISCUSSION ITEMS**

- A. Navigation Center Operations Update (Jacob Schlueter)
- B. HTAG Update (Janeal Kohler, HADCO)
- C. Update on Time, Place and Manner (Capt. Jeremy Sanders)
- D. Adapt – Update (Jerry O'Sullivan/Gene McVae)
- E. Urban Campground Update (Larry Rich)

**V. BUSINESS FROM THE COMMISSION**

**VI. NEXT MEETING DATE:** October 23, 2023

**VII. INFORMATIONAL**

**VIII. ADJOURNMENT**

**ATTACHMENTS:**

**Please contact the City Administration Office at least 48 hours prior to the scheduled meeting date if you need accommodations in accordance with the Americans with Disabilities Act.**  
TDD users, please call Oregon Telecommunications Relay Service at 800-735-2900.

**MINUTES OF THE ROSEBURG  
HOMELESS COMMISSION MEETING  
June 26, 2023**

A meeting of the Homeless Commission was called to order by Chair Larry Rich at 11:01 a.m. on Monday, June 26, 2023, City Council Chamber at 900 SE Douglas Avenue, Roseburg, Oregon.

ROLL CALL

Present: Commissioner Shelley Briggs Loosley, Chris Boice, Gregory Brigham, and KC Bolton.  
Absent: Michelle Moore, Shaun Pritchard, and Brent Eichman  
Others present: Erica Kimrey (subbing for Commissioner Shaun Pritchard)

APPROVAL OF MINUTES

Commissioner Briggs Loosley moved to approve the April 24, 2023 meeting minutes. The motion was seconded by Commissioner Brigham and approved with the following vote: Chair Rich; Commissioners Briggs Loosley, Boice, Brigham, and Bolton vote yes. No Commissioners voted no.

AUDIENCE PARTICIPATION

1. Manya Nicholson, 657 SE Flint St. / Roseburg, OR 97470, discussed a letter sent to the Commission, which expressed concerns for unhoused and disabled individuals being able to move their tents in a timely manner and suggested implementing a permit system.
2. Devon Paasch, 1202 SE Jackson St / Roseburg, OR 97470, shared a personal story about being disabled and unhoused. In addition, concern was expressed about providing stable shelter for unhoused and disabled individuals that subject to the new City Ordinance going into effect on July 1<sup>st</sup>.

DISCUSSION ITEMS

- A. DCM Herinckx gave an update on Navigation Center (Phase II) Construction. Discussion ensued.

Commissioner comments and questions included the upcoming tour of the Navigation Center.

DCM Herinckx stated that Phase II should be complete on July 18<sup>th</sup> and the tour is scheduled for July.

- B. Erica Kimrey gave an update on Navigation Center Operations. Discussion ensued.

Commissioner comments and questions included the turnover or vacancy rate, total wait time for vacancies, whether housing needs have decreased with new housing developments opening, number unhoused individuals served last month, capacity, cell phone assistance,

(UCAN) Kimrey clarified that the turnover or vacancy rate depends on housing availability, vacancies occur approximately every six (6) to (9) months, sixty-two (62) individuals have received housing services over the last year, low income and ADA housing is still limited, ninety-three (93) individuals asked for assistance last month and forty-four (44) requested housing services, there are currently twenty (20) spaces at the Center, cell phones are through Lifeline for low income individuals receiving benefits,

CM Messenger gave an update about the grant covering the cost of operations at the Navigation Center.

C. HTAG Center Operations update.

This item was removed from the agenda as the presenter was unable to attend.

D. Chair Rich gave an update on the Urban Campground. Discussion ensued.

Commissioner comments and questions included the type of agreement and identification of the location for the property.

Chair Rich stated that the agreement was for a campground and the purchase of property. The location will not be ready for public disclosure until the final agreement is signed.

BUSINESS FROM THE COMMISSION

None.

NEXT MEETING DATE

The next meeting is scheduled on July 24, 2023.

INFORMATIONAL

None.

ADJOURNMENT

Chair Rich adjourned the June 26, 2023, regular meeting of the Roseburg Homeless Commission at 11:19 a.m.

*Grace Jelks*

Grace Jelks  
Management Staff Assistant

## Navigation Center Operations

8/24/2023- 9/20/2023

- Currently Sheltered: 10 + Part time child
- Exited since last meeting:
  - 6 adults / 2 children- Permanent housing
  - 1 adult exited due to permanent stable housing
- Success story

## Services provided to shelter guests

Case/Care Management (PH-1000)	10
Cell Phones (BM-5050.1500)	1
Emergency Shelter (BH-1800)	11
Food Stamps/SNAP (NL-6000.2000)	1
Housing Search Assistance (BH-3900.3100)	4
Information and Referral (TJ-3000)	2
Peer Support Services (RR-6510)	2
Total	31

## Walk-in services

Basic Needs (B)	6
Case/Care Management Referrals (PH-2400.1300)	2
Cell Phones (BM-5050.1500)	3
Clothing (BM-6500.1500)	1
Clothing Vouchers (BM-6500.1500-130)	8
Extreme Heat Hydration Stations (TH-2600.1930)	1
Health Care Referrals (LH-2600)	1
Housing Search Assistance (BH-3900.3100)	1
Housing/Shelter (BH)	20
Hygiene (LH-2700.3000)	2
Identification Application Assistance(FT-3400)	8
Information and Referral (TJ-3000)	10
Local Transit Passes (BT-8500.1000)	6
Mailboxes (TE-7900.5000)	21
Medical Dressing (LH-5000.5000)	1
Occasional Emergency Food Assistance (BD-1800.2000-620)	6
Peer Support Services (RR-6510)	5
Pet Care Services (PD-6250)	2
Total	104

## Roseburg Homeless Commission Meeting

09-25-2023

## HTAG Update

HTAG held their August meeting on August 23, 2023 with approximately 21 members in attendance.

- Douglas centrally located Homeless Initiative led by the City of Sutherlin Update Hastings Village currently has 35 residents. A total of 15 residents have moved out since the start of the program. Hastings Village will be conducting a fall clean up to decrease some of the extra belongings to perform upgrades such as sewer and power installation in preparation for storage container housing (8ft X 12 ft apartments). Additional structures are planned as well to allow for more shelters. The City of Sutherlin in partnership with Umpqua Heart continues to apply for funding to expand the program. An additional funding application has also been submitted for replication in Roseburg.
- Immediate Needs Sub-Committee Update
  - i. Members reported recent spikes in overdoses stressing the importance of having Naloxone on hand to help prevent fatalities.
  - ii. UCAN has funds available to assist with eviction prevention and down payments for apartments.
  - iii. Members were pleased the recent cooling center was available during the heat wave helping to prevent fatalities. There was also a generous donation of 177 gallons of water which were distributed to people in need.
  - iv. Discussion was had over the implementation of the Time, Place and Manner Restrictions. Members report a lot of confusion about where homeless people can go. Discussion was had on how to make a simpler map to better assist people with where they can go.
  - v. Members discussed the need for a live Google Doc to know where supplies were available and who was eligible for them. The form has been developed but there is not clear direction from the various agencies on who can be contacted to update the form in order for it to be used properly.
  - vi. Umpqua Health Alliance provided Connecting Point Data showing the great work they are doing in partnership with other community partners.
- Housing Sub-Committee Update

Program development has continued for a local program which would provide accessory dwelling units to property owners willing to host a participant. The sub committee will be reaching out to local cities on a potential grant to assist with further development and funding for the program.

- Other Updates  
Members will review and update goals and priorities at their next meeting.
- Next HTAG meeting is September 27, 2023 Zoom link is Join Zoom Meeting  
<https://zoom.us/j/97217254103?pwd=QkJmbnF0RDVxZnBLZm1pb1JqRzdhdz09>  
Meeting ID: 972 1725 4103  
Passcode: 459646  
One tap mobile  
+13462487799,,97217254103#,,,,\*459646# US (Houston)  
+16694449171,,97217254103#,,,,\*459646# US  
Dial by your location  
+1 253 215 8782 US (Tacoma)  
Meeting ID: 972 1725 4103  
Passcode: 459646  
Find your local number: <https://zoom.us/u/aMcXnKpu>