



✓
1-14-2026

ROSEBURG LIBRARY COMMISSION AGENDA

Tuesday, January 20, 2026
4:00 P.M. Regular Meeting

Hybrid Meeting – In Person at Roseburg Public Library and Electronic Public Access: Facebook Live at www.Facebook.com/CityofRoseburg

NOTE: IT IS UP TO EACH OF YOU AS COMMISSIONERS TO CALL 541-492-7051 AND LET STAFF KNOW BEFORE THE DAY OF THE MEETING IF YOU WILL NOT BE ATTENDING. THANK YOU.

I. CALL TO ORDER

II. ROLL CALL:

<u>Chair:</u>	Katie Williams		
<u>Commissioners:</u>	Paige Bentley	Mandy Elder	Francesca Guyer
	Brady McNulty	Shirley Lindell	Marcy Tassano

III. ELECTION OF VICE CHAIR

IV. APPROVAL OF MINUTES

A. December 16, 2025

AUDIENCE PARTICIPATION – At this time, anyone wishing to address the Commission concerning items of interest not included in the agenda may do so. The person addressing the Commission shall, when recognized, give his/her name for the record. All remarks shall be directed to the whole Commission.

Comments also can be provided via email to the Commission at kwiley@roseburgor.gov or hand delivered to City Hall, 900 SE Douglas Avenue in Roseburg, prior to **1:00 p.m. on the day of the meeting**. Comments must include the person's name and address for the record. The Commission reserves the right to delay any action requested until they are fully informed on the matter.

V. BUSINESS FROM THE COMMISSION

VI. NEXT MEETING DATE: February 17, 2026

VII. INFORMATIONAL

- A. Monthly Statistics
- B. Winter Reading Program Review
- C. Programming
- D. Staffing Update
- E. Grants Update

VIII. ADJOURNMENT

Please contact the City Administration Office at least 48 hours prior to the scheduled meeting date if you need accommodations in accordance with the Americans with Disabilities Act.

TDD users, please call Oregon Telecommunications Relay Service at 800-735-2900.

**CITY OF ROSEBURG
LIBRARY COMMISSION MEETING MINUTES
December 16, 2025**

1. CALL TO ORDER

Chair Williams called the regular meeting of the Roseburg Library Commission to order at 4:00 p.m. on December 16, 2025, at the Roseburg Public Library, 1409 NE Diamond Lake Blvd., Ste. 100, Roseburg, Oregon and electronically via Zoom.

2. ROLL CALL

<u>Present</u>	Chair Katie Williams, Commissioners Paige Bentley, Mandy Elder (via Zoom), Francesca Guyer, Shirley Lindell, and Marcy Tassano
<u>Absent</u>	Brady McNulty
<u>Attending Staff</u>	Library Director Kris Wiley, Youth Services Librarian Aurora Ropp, City Recorder, Amy Nytes, and Management Staff Assistant Grace Jelks
<u>Others Present</u>	None

3. APPROVAL OF MINUTES

Commissioner Tassano moved to approve the November 18, 2025, minutes. The motion was seconded by Commissioner Bentley and approved with the following vote: Commissioners Bentley, Elder, Guyer, Lindell, Tassano, and Williams voted yes. No Commissioners voted no. The motion passed unanimously.

4. AUDIENCE PARTICIPATION

None.

5. BUSINESS FROM THE COMMISSION

Commissioner Tassano reported the Friends of the Library book sale on December 4th – 6th was very successful, made more than \$5000, received \$165 in donations to Dolly Parton's Imagination Library, and leftover books are on sale for 50 cents.

6. NEXT MEETING DATE

Tuesday, January 20, 2026, at 4:00 p.m. This will be a hybrid meeting.

7. INFORMATIONAL

A. Monthly Statistics

Director Wiley reported the monthly statistics were on par with other Novembers in which we are closed for three days over Thanksgiving. As noted in November, there was a decrease in the number of books added in October because of

vendor issues. That led to an influx of 522 books added in November. There was a new chart related to digital newspaper use. Director Wiley asked the State Library of Oregon for direction on which data point to use in the annual report. New charts related to digital circulation by format and genre indicated digital audiobooks and adult fiction are most popular with Roseburg patrons.

B. Programming

Director Wiley reported the Winter Reading Program continues through December 31. Readers of all ages are invited to submit reviews of books they read this month for a chance to win one of several prizes. The program is sponsored by the Friends of the Roseburg Public Library.

Director Wiley reported she was pleased with the technology that accommodated the hybrid birding program co-sponsored by the Umpqua Valley Audubon Society. In January, the library will help the Parks Department with their semi-annual puzzle program. The library will partner with OSU Extension on January 8 for a cooking class for adults with developmental and intellectual disabilities; registration is required because there is limited seating. The library co-sponsors a hybrid program with the Audubon Society on January 28 about great horned owls.

Librarian Ropp reported that all of the kids' prizes for the Winter Reading Program are literacy themed. We had one baby at storytime today, and that was fun. Green preschool toured the library last week, and Winchester preschool is scheduled to visit next week. Elementary Book Club is going well. STEAM activities are scheduled later in the evenings each month, and they will be making a light-up holiday card this month.

Commissioner comments included appreciation for the improvements in audio-visual quality.

Director Wiley and Librarian Ropp clarified that spring sessions will continue through mid-April, youth programming pauses before the annual conference for librarians scheduled for April 22nd – 24th and restarts in June.

C. Strategic Plan Update

Director Wiley reported 353 people responded to the community survey. Strategic plan committee members are conducting interviews and focus groups over the next few weeks. We are on track to present the draft plan to the Library Commission in February.

Commissioner comments included that feedback from the public included surprise at how much the library has to offer and that membership is \$60 annually.

D. Grants Update

Director Wiley reported the library submitted a \$3000 application to the State Library of Oregon for Spanish language and large print materials and a \$20,000 application to the American Library Association to continue programming with adults with developmental and intellectual disabilities and purchase large print materials. The library has prepared and/or submitted final reports to the Douglas County Cultural Coalition for Summer Reading Program funds, The Ford Family Foundation for early literacy support, and the State Library of Oregon for their Ready to Read Summer Reading Program funds.

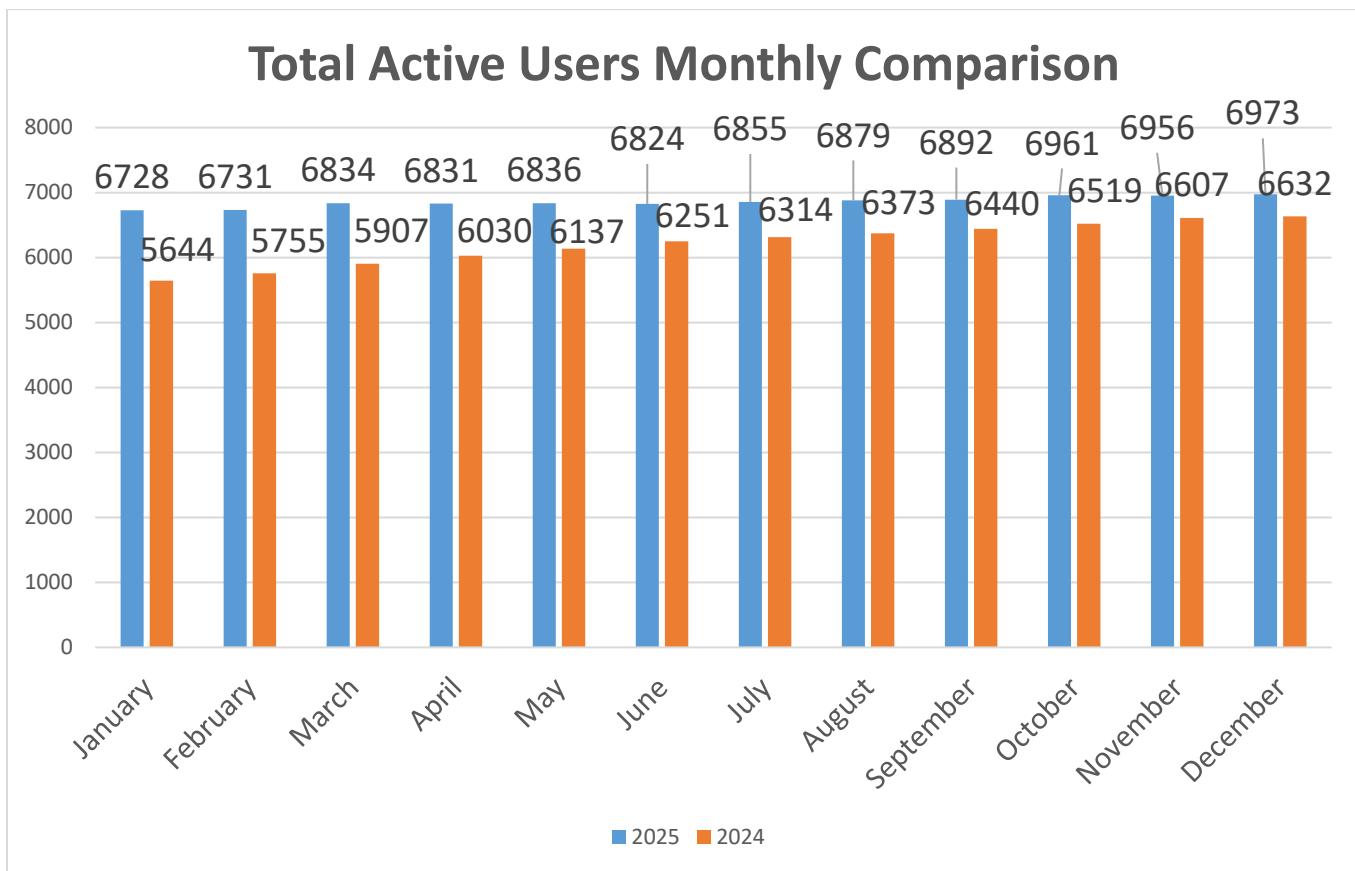
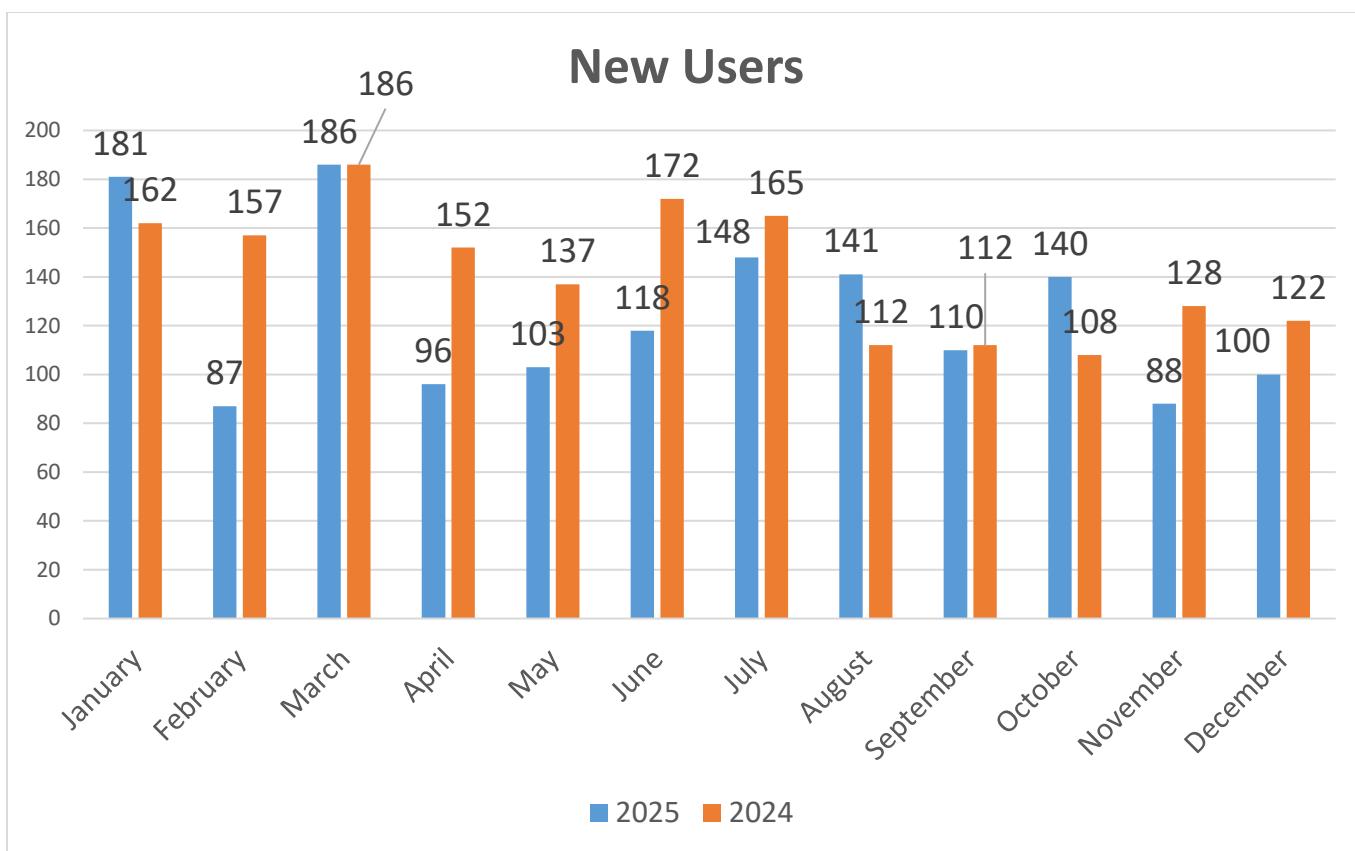
E. Facility Update

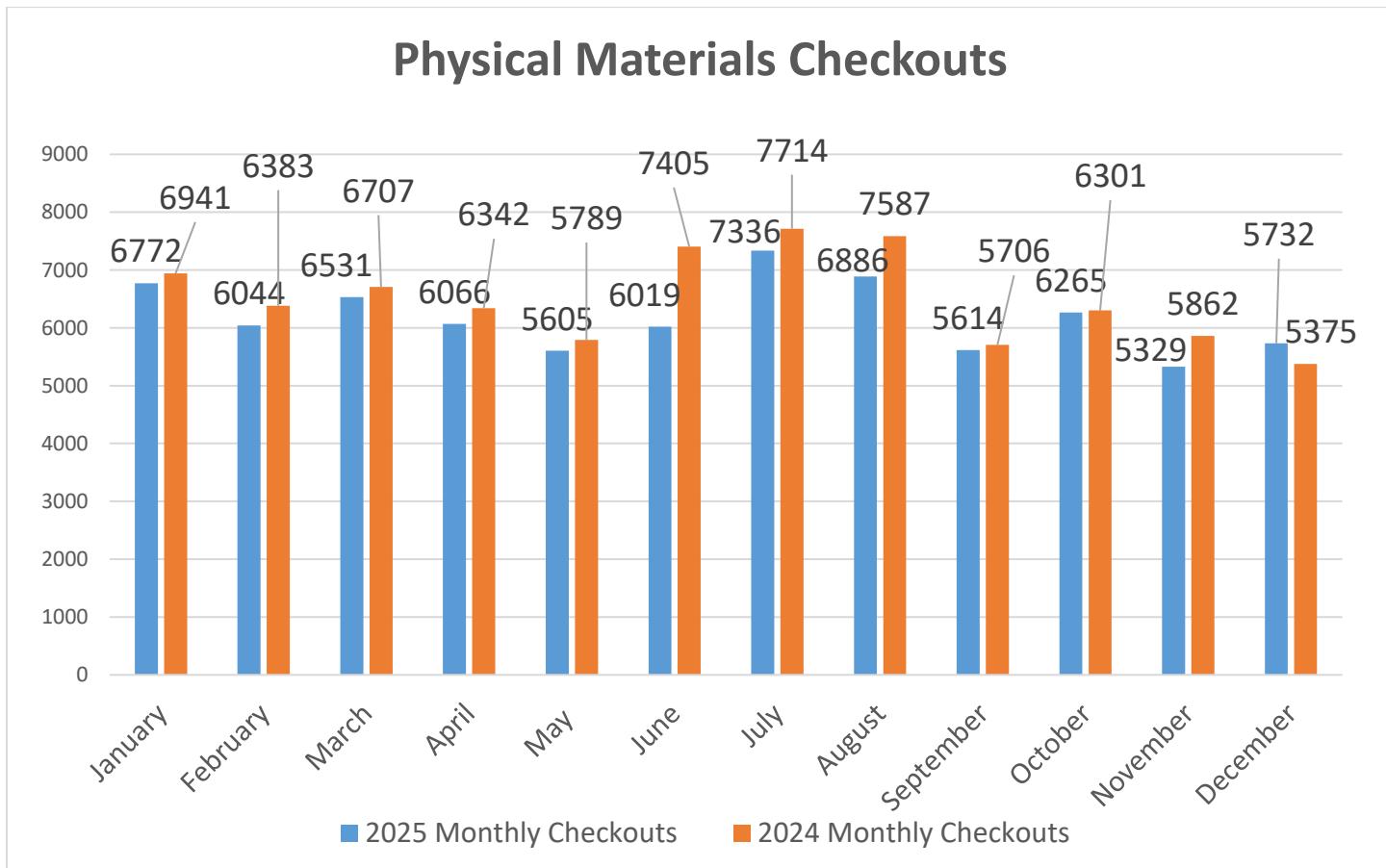
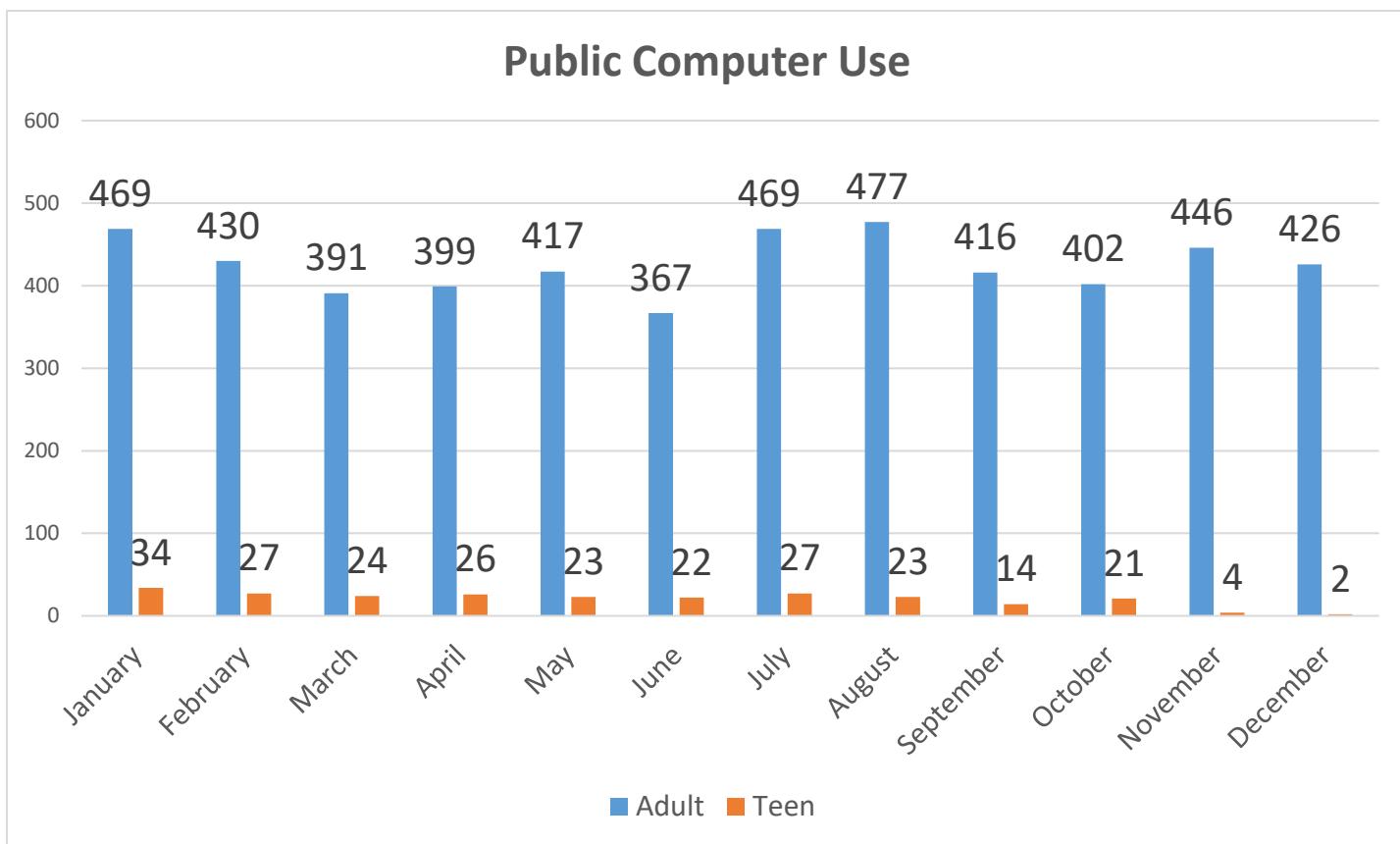
Director Wiley shared that the Friends of the Library provided the funding for the kitchenette remodel, the maintenance crew finished painting, and the project is now complete.

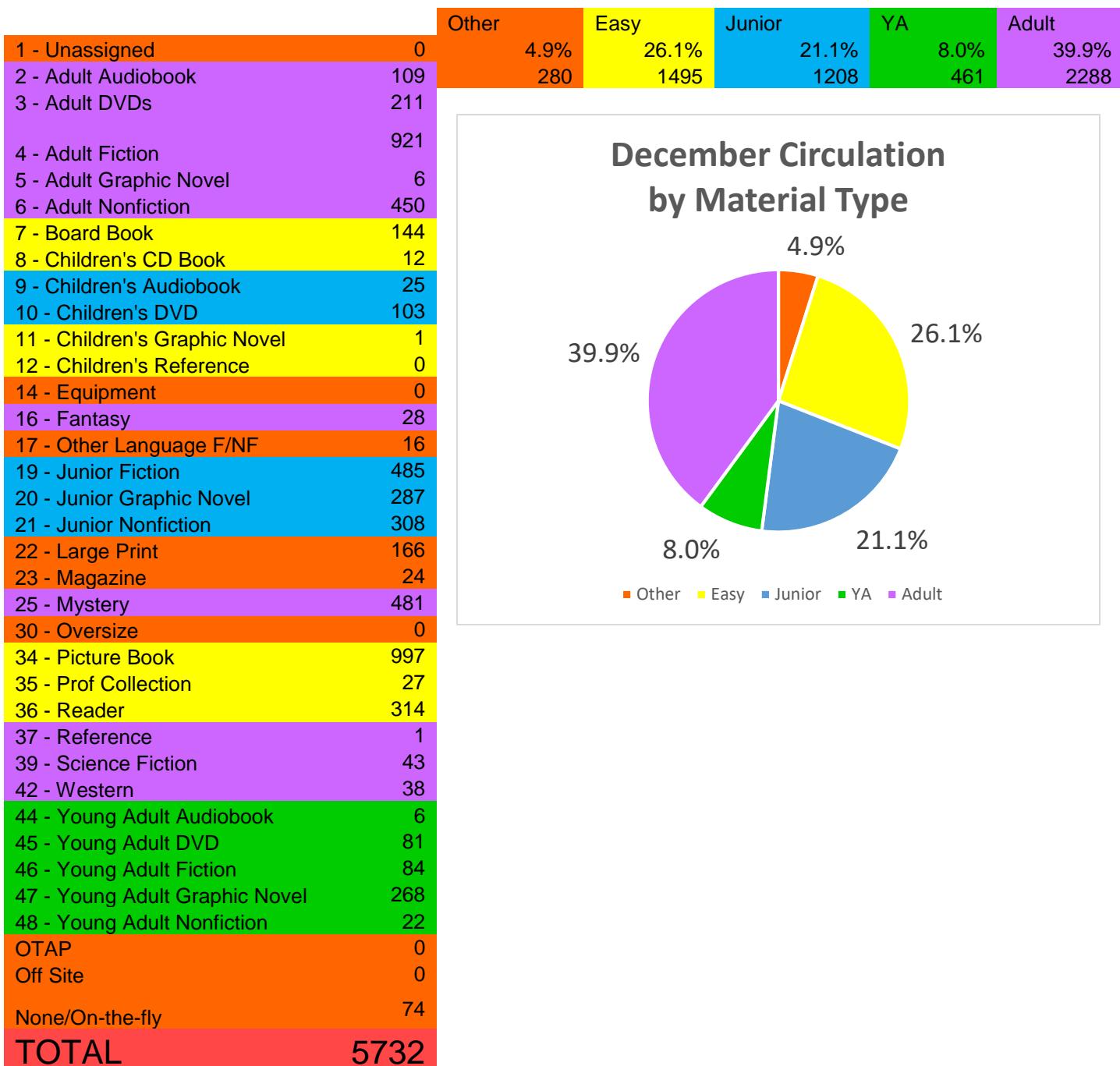
Commissioner Tassano expressed appreciation to the maintenance staff.

8. ADJOURNMENT

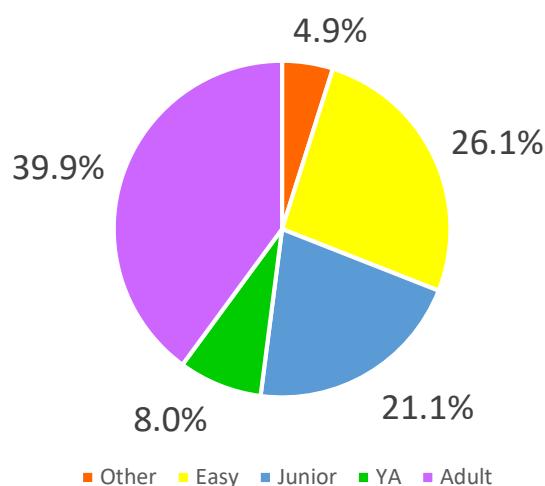
The Roseburg Library Commission meeting adjourned at 4:20 p.m.







December Circulation by Material Type

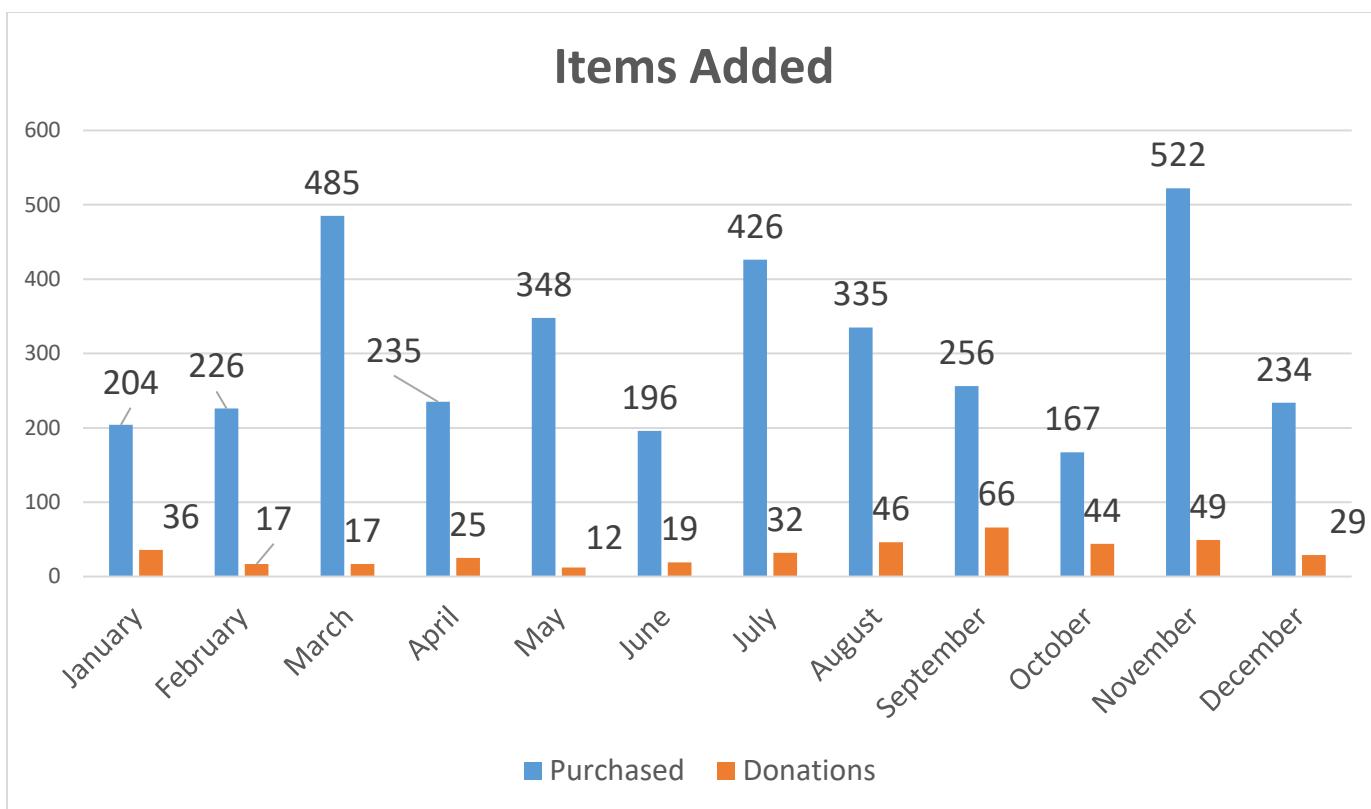


NEW Items Snapshot - January 2, 2026

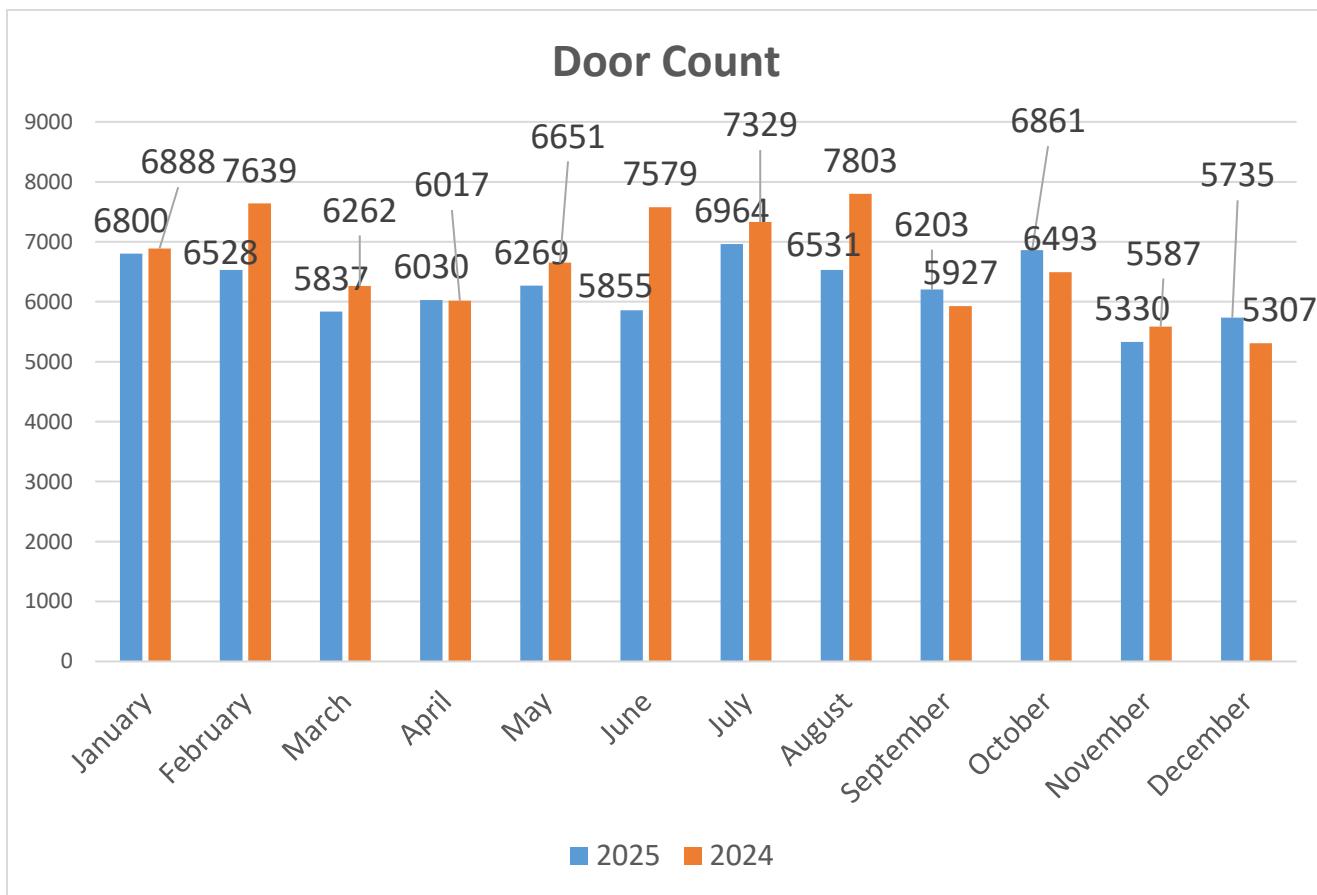
Item Type	Total number	Number Checked Out	Percentage Checked Out
NEW Items	3756	1026	27.32%
Picture Books	657	235	35.77%
Adult Fiction	548	215	39.23%
Adult Nonfiction	374	125	33.42%
Junior Fiction	350	42	12.00%
YA Fiction	185	16	8.65%

Circulation Snapshot - January 2, 2026

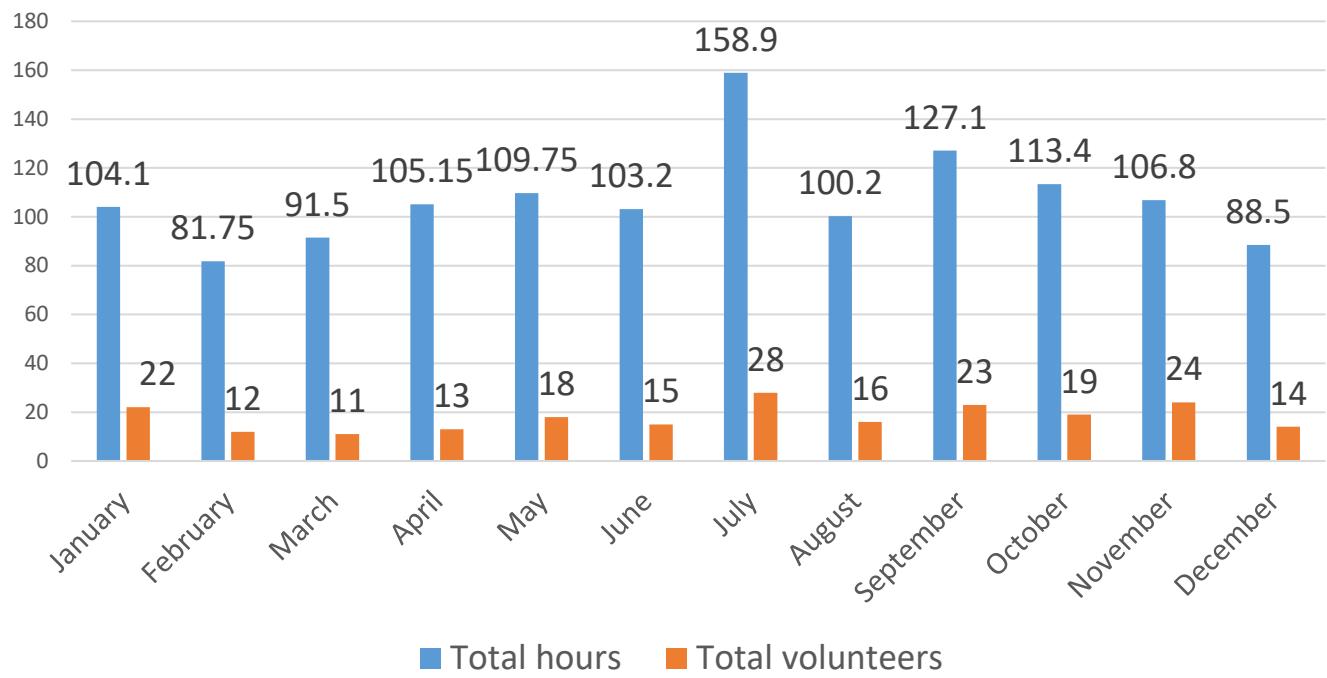
Type	Holdings	% of Holdings	Out	% Out
1 - Unassigned	0	0	0	0
2 - Adult Audiobook	1702	2.2	105	6.2
3 - Adult DVDs	1854	2.4	113	6.1
4 - Adult Fiction	11923	15.4	834	7
5 - Adult Graphic Novel	389	0.5	21	5.4
6 - Adult Nonfiction	13355	17.2	622	4.7
7 - Board Book	737	0.9	139	18.9
8 - Children's CD Book	102	0.1	12	11.8
9 - Children's Audiobook	678	0.9	47	6.9
10 - Children's DVD	913	1.2	111	12.2
11 - Children's Graphic Novel	4	0	3	75
12 - Children's Reference	177	0.2	0	0
14 - Equipment	12	0	1	8.3
16 - Fantasy	289	0.4	37	12.8
17 - Other Language F/NF	1370	1.8	31	2.3
18 - Govdoc	27	0	0	0
19 - Junior Fiction	6089	7.8	622	10.2
20 - Junior Graphic Novel	1939	2.5	366	18.9
21 - Junior Nonfiction	6630	8.5	415	6.3
22 - Large Print	1621	2.1	156	9.6
23 - Magazine	3371	4.3	35	1
25 - Mystery	6215	8	353	5.7
27 - Newspaper	7	0	0	0
30 - Oversize	19	0	1	5.3
34 - Picture Book	6752	8.7	1011	15
35 - Prof Collection	311	0.4	34	10.9
36 - Reader	2047	2.6	343	16.8
37 - Reference	518	0.7	2	0.4
39 - Science Fiction	1336	1.7	46	3.4
42 - Western	796	1	31	3.9
44 - Young Adult Audiobook	290	0.4	13	4.5
45 - Young Adult DVD	462	0.6	62	13.4
46 - Young Adult Fiction	2463	3.2	154	6.3
47 - Young Adult Graphic Novel	1887	2.4	280	14.8
48 - Young Adult Nonfiction	901	1.2	50	5.5
49 - Young Adult Reference	0	0	0	0
50 - OTAP	441	0.6	25	5.7
51 - Off Site	1	0	0	0
52 - DESD	0	0	0	0
Total	77628		6075	7.8



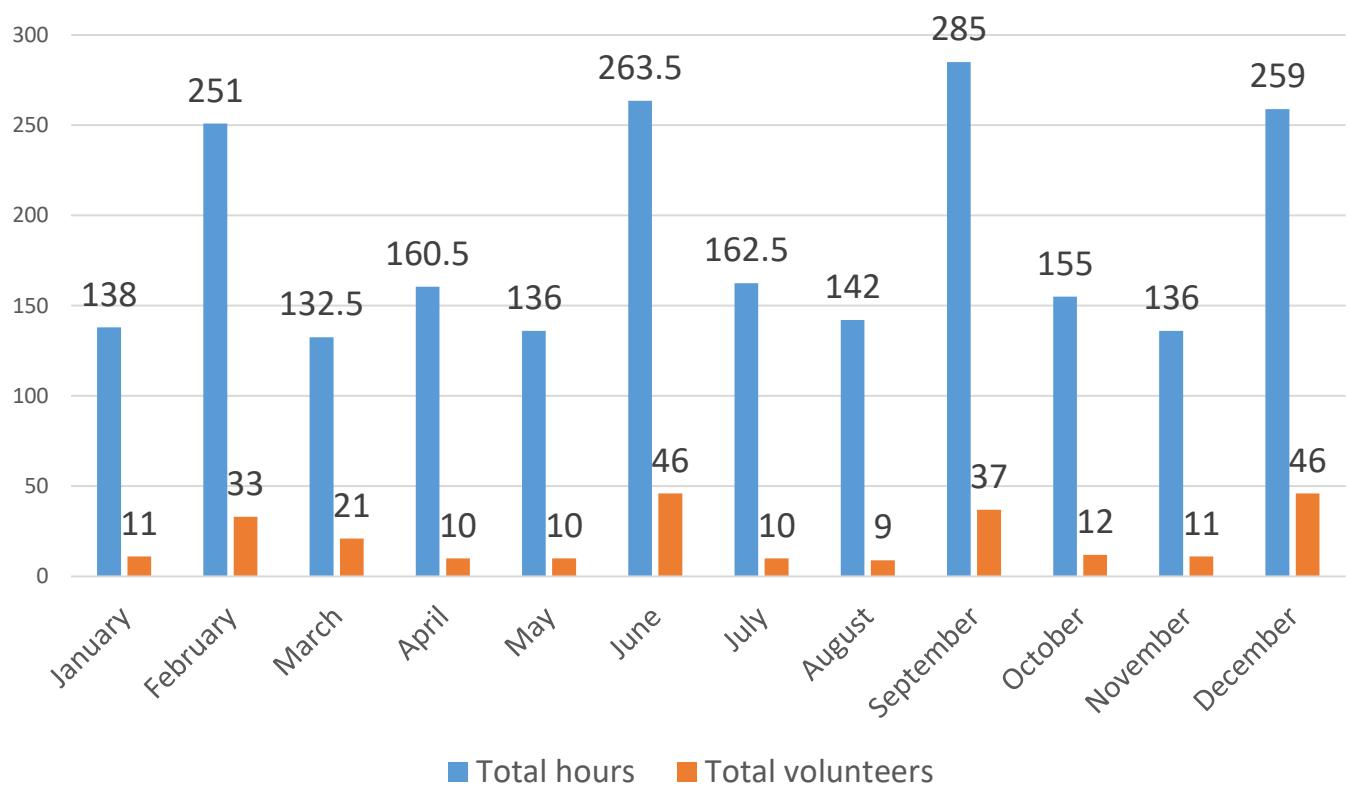
Total value added to collection
December 2025 - \$5603.25

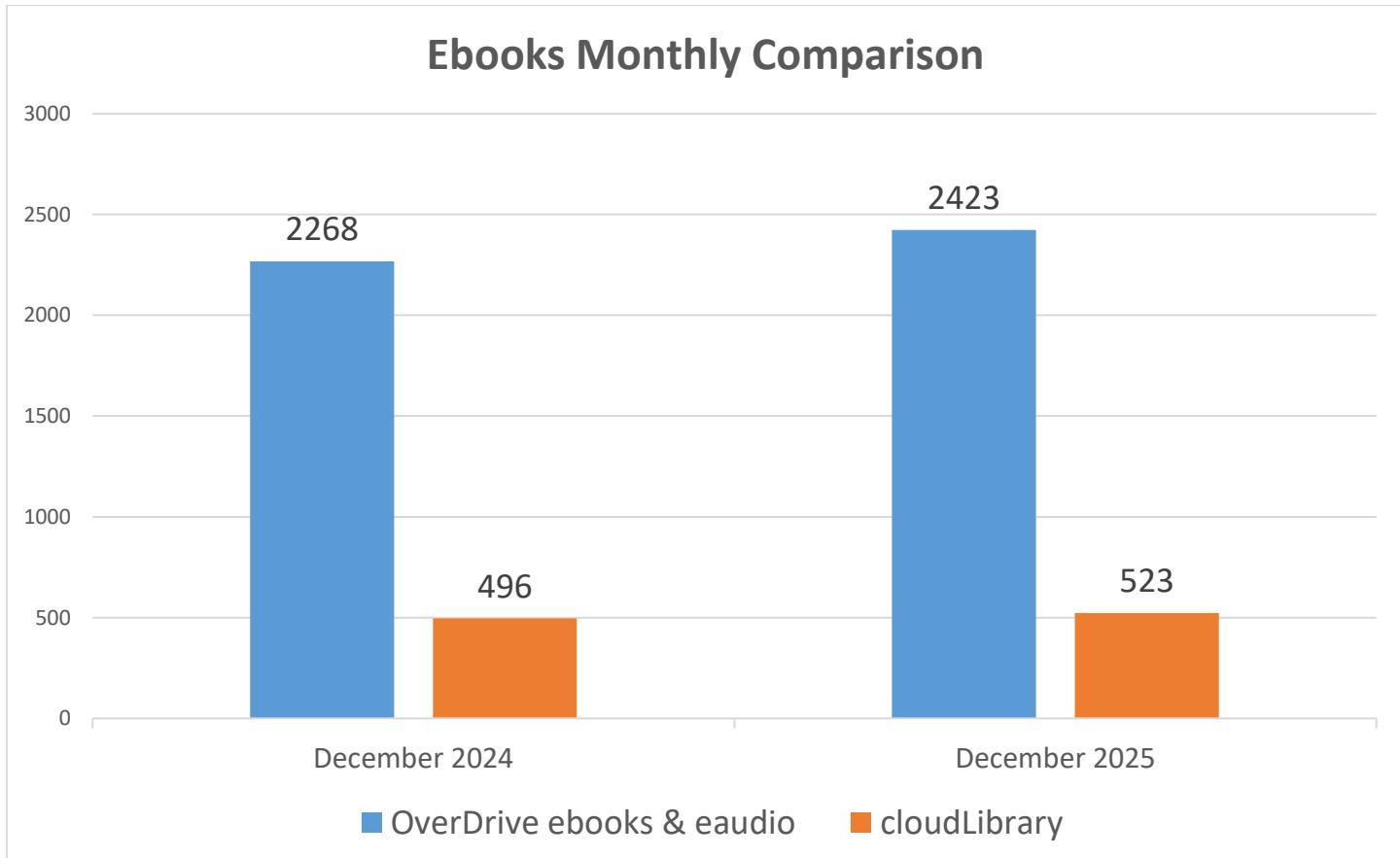
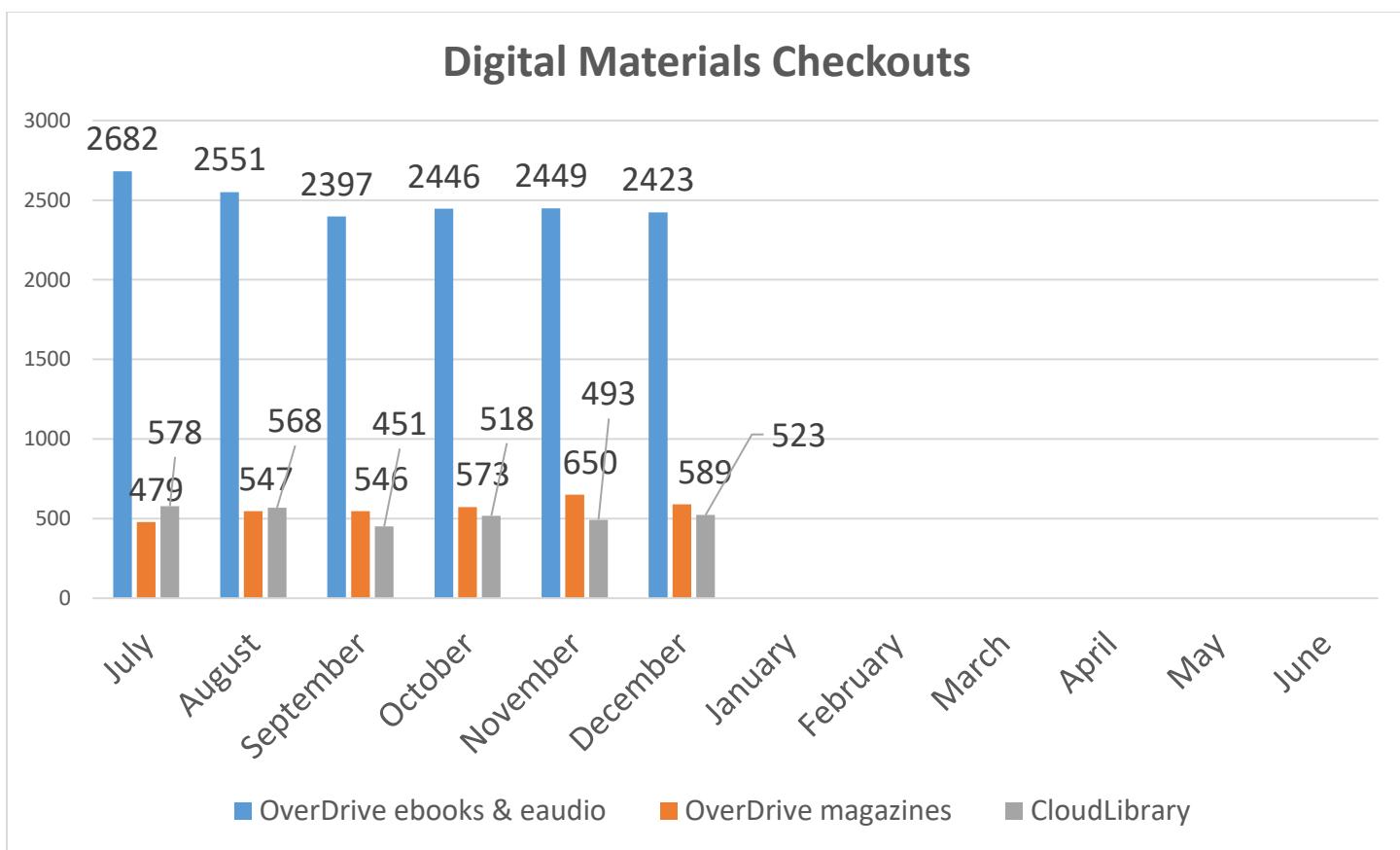


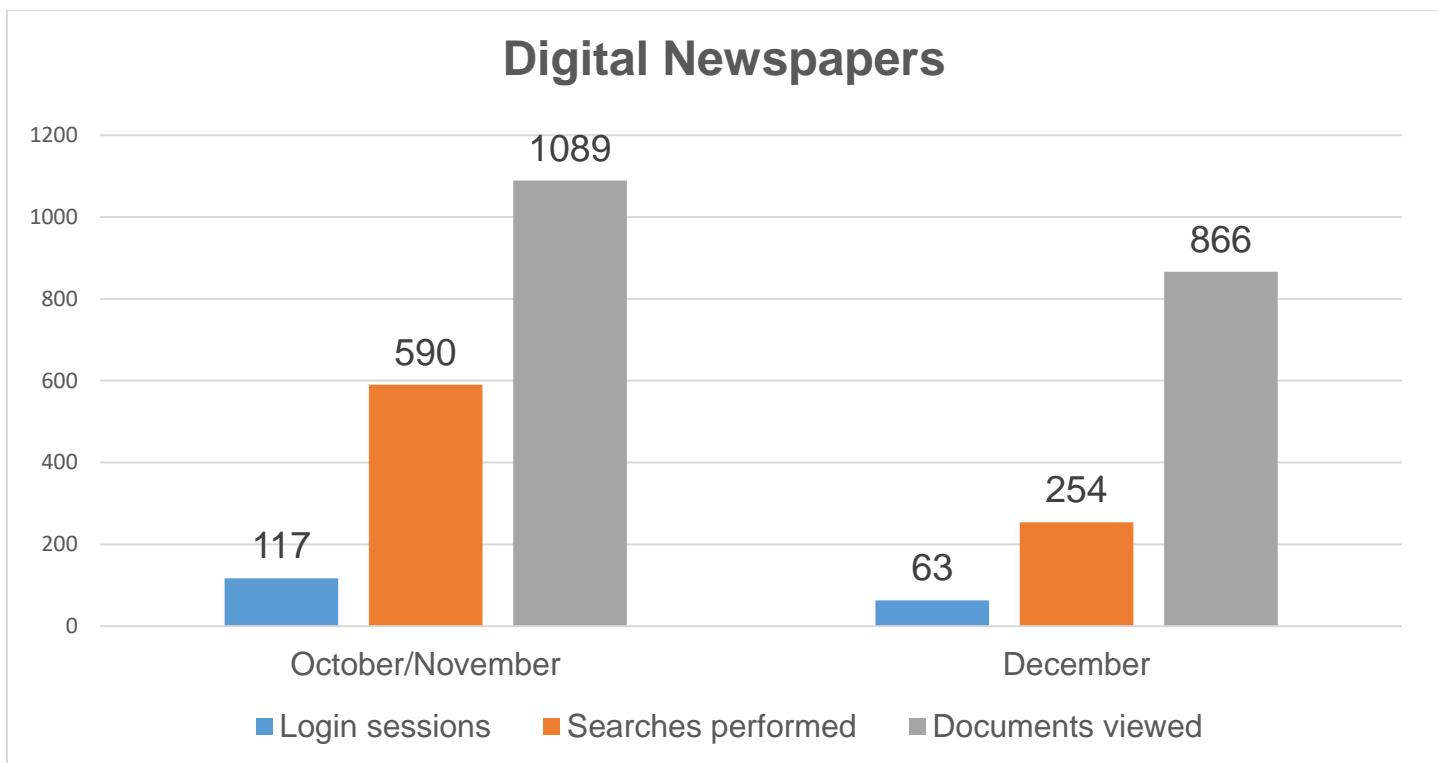
Volunteer Contribution - Library



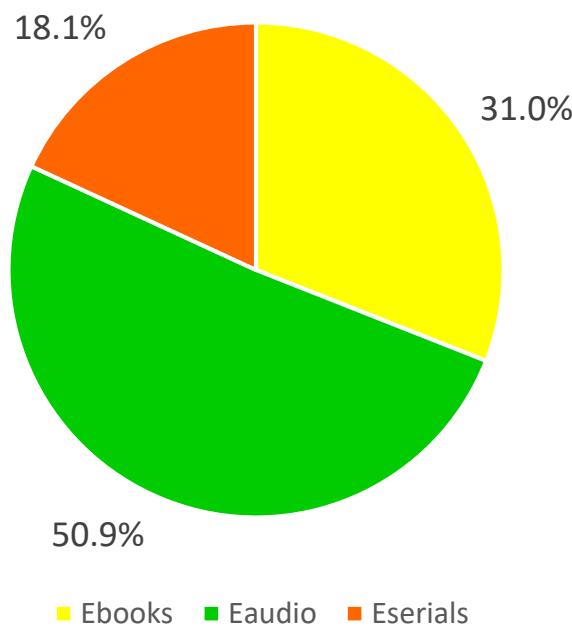
Volunteer Contribution - Friends of the Library



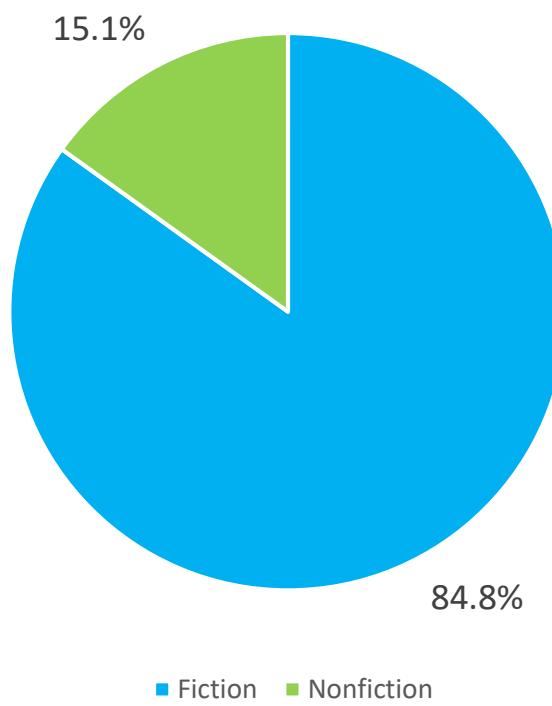




Digital Circulation by Format - December



Digital Circulation by Genre - December



Children's Programs - Live Sessions Ages 0-5					
Date		Attendance	Onsite	Offsite	Virtual (Facebook Live or Zoom)
12/3/2025	storytime	47	x		
12/4/2025	storytime	33	x		
12/10/2025	storytime	22	x		
12/10/2025	Green Preschool tour	28	x		
12/16/2025	Lapsit Storytime	4	x		
12/17/2025	Storytime	47	x		
12/17/2025	Winchester Preschool tour	42	x		
12/18/2025	storytime	28	x		
	TOTAL	251			

Children's Programs - Live Sessions Ages 6-11					
Date		Attendance	Onsite	Offsite	Virtual (Facebook Live or Zoom)
12/4/2025	Winter Christmas Ornaments	21	x		
12/11/2025	Elemenatry Book Club - Babysitters Club	2	x		
12/18/2025	STEAM- Light up Christmas tree card	6	x		
	TOTAL	29			

Live Teen Programs					
Date		Attendance	Onsite	Offsite	Virtual (Facebook Live or Zoom)
12/3/2025	Christmas Ornaments	3	x		
12/16/2025	Horizons -Winter Hat	15	x		
12/17/2025	teen volunteer	1	x		
	TOTAL	19			

Live Adult Programs					
Date		Attendance	Onsite	Offsite	Virtual (Facebook Live or Zoom)
12/9/2025	Online Book Group	6			x

12/10/2025	Introduction to AI	31	x		
12/10/2025	Bird-Brained: Bird Behavior & Instinct	48	x		x
12/11/2025	LTC Program for Adults: Winter Crafts	10	x		
12/18/2025	Silent Book Group	4	x		
	TOTAL	99			

Live Programs for All Ages					
Date		Attendance	Onsite	Offsite	Virtual (Facebook Live or Zoom)
12/6/2025	Chess Club	12	x		
	TOTAL	12			

Craft Kits					
Date		Attendance	Onsite	Offsite	Virtual (Facebook Live or Zoom)
12/2/2025	Paint 3d Wood christmas tree	112			
12/16/2025	Felt Ornaments	112			
12/30/2025	Button Snowmen	112			
	TOTAL	336			