



CITY OF ROSEBURG  
MEMORANDUM



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*4/28/2020*

**DATE:** April 28, 2020  
**TO:** Parks & Recreation Commission  
**FROM:** Kris Ammerman, Parks & Recreation Program Manager  
**SUBJECT:** Meeting Cancellation

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Due to the precautions being taken in light of the Coronavirus. The Parks & Recreation Commission meeting scheduled for Wednesday, May 6, 2020 has been **CANCELLED**.

Staff has attached a brief update of parks related activities.

The next regular meeting is scheduled for Wednesday, June 3, 2020 at 8:15 a.m.

**CITY OF ROSEBURG  
MEMORANDUM**



**DATE:** April 22nd, 2020  
**TO:** Parks & Recreation Commission  
**FROM:** Kris W. Ammerman, Parks & Recreation Program Manager  
**SUBJECT:** **Parks Update**

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### **Park Closures**

Nothing new to report – we are still maintaining compliance with Executive Order 20-12 until further notice. See below for details.

City parks are still open to the public for individuals and families, but group gatherings are not allowed.

The closure comes as a response to Governor Kate Brown's Executive Order, titled "Stay Home Save Lives," which imposes requirements for outdoor areas that may increase the spread of COVID-19. In an effort to promote social distancing, as well as mitigating the potential spread, the City of Roseburg are implementing these closures to maintain compliance with the Executive Order.

Item number 20 of the order calls for the immediate closure of all pools (splash pads are classified as pools), skate parks, outdoor sports courts, and playground equipment areas.

Item number 21 of the order refers to public areas that are permitted to remain open such as the golf course, open spaces, natural areas, and trails. In these areas staff has posted signs at entrance/exit points that require users to strictly adhere to social distancing guidelines.

We have also closed our park rest rooms and brought in portable rest rooms in a few key locations.

The gate at Sunshine Park has also been closed since it is essentially a "drive to" park and does not support any walkable neighborhoods.

This executive order is a public health law enacted by the Governor and requires full compliance until further notice.

### **Recreational Trails Program Grant Application**

The Oregon Parks and Recreation Department oversees the annual Recreational Trails Program (RTP), which awards grant funding throughout the state. Staff plans to prepare and submit a grant application to the RTP program.

Oregon Parks and Recreation Department and the RTP Advisory Committee intend that grant funding be used to enhance trail opportunities by achieving results that would not otherwise be possible. RTP grants are for projects that are primarily recreational in nature, rather than serving a more utilitarian transportation function. Grants require a 20% match.

The proposed project will include the creation of a small but attractive family friendly hiking, trail running, and mountain biking destination at Sunshine Park within the City of Roseburg. Sunshine Park consists of approximately 93 acres of land, about 50 of which is currently undeveloped. The proposal consists of three different trail types providing something for everyone. An extension of the existing Universal Access trail will provide a trail experience that complies with the ADA, capable of handling wheelchair use, minimum 5' tread widths, and average overall grades of 5% or less. The addition of Cross Country trails will provide a more classic trail experience. And finally, Flow Style Contour trails will provide a more bike and trail running optimized experience which consists of frequent grade reversals, in sloped turns, faster speeds, and slightly steeper overall trail grades. Upon completion the system will consist of three miles of trails.

A preliminary cost estimate for this project is \$230,717.81 with a minimum 20% match of \$46,143.56 coming from a combination of volunteer labor and the Bike Trail Fund. Funds have been budgeted for the project for fiscal year 2020-2021.

The application must be submitted by June 15, 2020. The attached resolution will be presented to council at their May 11th meeting.

An aerial photograph is included to identify the location and scope of the potential project.

**RESOLUTION NO. 2020-**

**A RESOLUTION AUTHORIZING AND SUPPORTING APPLICATION FOR AN OREGON PARKS AND RECREATION DEPARTMENT RECREATIONAL TRAILS PROGRAM GRANT**

**WHEREAS**, the Oregon Parks and Recreation Department is accepting applications for grants through the Recreational Trails Program for projects that enhance recreational trail opportunities; and

**WHEREAS**, the adopted City of Roseburg Parks Master Plan indicates the need to develop a trail system at Sunshine Park; and

**WHEREAS**, the Oregon State Parks and Recreation Department is accepting applications for the Recreational Trails Grant Program; and

**WHEREAS**, the City of Roseburg desires to participate in this grant program to the greatest extent possible; and

**WHEREAS**, the City hereby certifies that the matching share for this application is available at this time; and

**WHEREAS**, the City is committed to the future maintenance of trail systems located within City parks,

**IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROSEBURG**, that:

Section 1. Authorization is granted to apply for a Recreational Trails Program Grant for the development of a trail system at Sunshine Park.

Section 2. This Resolution shall become effective immediately upon its adoption by the City Council.

**APPROVED BY THE COUNCIL OF THE CITY OF ROSEBURG, OREGON, AT ITS  
REGULAR MEETING ON THE 11th DAY OF MAY, 2020.**

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Amy L. Sowa, City Recorder

**RESOLUTION NO. 2019-13**

