



Planning Commission Vacancy



Review Land Action

Development
Projects

Review Quasi-
Judicial
Applications

Seven
Members

Reside in City
Limits or UR
Boundary

Recommend-
ations to
Council

Land Use
Development
Regulations

May 18, 2022

NOTICE IS HEREBY GIVEN THAT the City of Roseburg is continuing to accept applications from individuals interested to serve on the following Commission to the City Council:

Planning Commission: Meets at 7:00 p.m. on the first Monday of each month to consider long and short-range land use development issues within the City and Urban Growth Boundary. The City of Roseburg Planning Commission consists of seven citizens appointed by the City Council. The Planning Commission reviews and takes action on land use and development projects based on the provisions of the City of Roseburg Land Use and Development Regulations (LUDR). The Commission reviews and acts on Quasi-Judicial applications (those filed by landowners and/or their agents) and on Legislative applications (those initiated by the City). While some actions are a recommendation forwarded to the City Council for final consideration, other decisions are final unless appealed to the City Council.

At least six of the members must be residents of the City; the other member may reside outside City limits, but must reside within the Urban Growth Boundary of the City. This current vacancy requires residency within the city limits. To confirm your city limit residency, you may contact the Community Development Department at (541) 492-6750. Except when filling a vacant unexpired term, all Commissioners are appointed for a four-year term. This vacancy has a term expiration of December 2024.

If you are interested in applying, please complete the Planning Commission Application and email it to info@cityofroseburg.org, drop off at the City Hall lobby Finance Department window or the third floor City Administration Office, or mail to 900 SE Douglas Avenue, Roseburg, Oregon 97470.

This position will remain open until Friday, June 17, 2022 by 5:00 p.m. Planning Commission interviews are tentatively scheduled prior to the 7:00 p.m. City Council Meeting on June 27, 2022. Qualified applicants will be notified by the City Administration Department to schedule an interview time.



CITY OF ROSEBURG COMMISSION APPLICATION

Application for Appointment to: **PLANNING COMMISSION**

Planning Commission Public Hearings are held at 7:00 p.m. on the 1st Monday of each month in the Council Chambers of City Hall. This Commission reviews and takes action on land use and development projects based on the provisions of the City of Roseburg Land Use and Development Regulations.

Name: _____
Last First

Home Address: _____
Street Zip Code

Phone Number: _____ Cell Phone: _____

Email Address: _____

Occupation _____ / _____
Place of Employment

Business Address _____
Phone

1. Do you reside within the Roseburg city limits? Yes No
2. Do you own property or a business within the City? Yes No
3. How did you learn about this vacancy?
Newspaper Social Media City Website Word of Mouth
Other Please Specify: _____
4. The Municipal Code requires a minimum attendance rate of 75% each calendar year.
Can you meet this requirement? Yes No
5. What experience/training do you have that qualifies you for this particular appointment and what specific contributions do you hope to make?

6. Please give a brief description of your involvement in community groups and activities.

7. Please list community topics of particular concern to you that relate to this appointment.

8. Please list your reasons for wishing to be appointed.

Applicant Signature

Date

Return completed application to the City Hall lobby, 900 SE Douglas, Roseburg, OR 97470 or e-mail to info@cityofroseburg.org.

If applicable, you will be advised when the City Council will conduct interviews of the applicants. Plan to be present to discuss your application with the Council. The Council will endeavor to make its selection at that meeting; however, it may wish to take more time to deliberate before making the appointment.

Information on this form is public information.
Thank you for your expression of interest in serving the community.

Applications due Friday, June 17, 2022 by 5:00 p.m.

Note: City of Roseburg employees may not serve on an elected body.