



**CITY OF ROSEBURG  
PUBLIC WORKS COMMISSION MEETING  
MARCH 11, 2021  
MINUTES**

**CALL TO ORDER:** The meeting of the City of Roseburg Public Works Commission was called to order by Vice-Chair Fred Dayton at 3:30 p.m. Thursday, March 11, 2021 electronically via Zoom in Roseburg Oregon.

**ROLL CALL:** Present: Commissioners Roger Whitcomb, Pat Lewandowski, Fred Dayton, John Seward, and Stuart Liebowitz

Absent: Chair Bob Cotterell and Commissioners Vern Munion, Ken Hoffine, and Noel Groshong

Others Present:

Attending Staff: City Manager Nikki Messenger, Public Works Director Brice Perkins, Design and Construction Manager Ryan Herinckx, City Civil Engineer Daryn Anderson, Public Works Staff Assistant Kandi Leroue, and Department Technician Chanelle Rogers

**APPROVAL OF MINUTES:** Commissioner Whitcomb moved to approve the minutes of the February 11, 2021 Public Works Commission meeting with corrections. Motion was seconded by Commissioner Lewandowski and approved with the following vote: Commissioners Whitcomb, Lewandowski, Dayton, Seward, and Liebowitz voted yes. No one voted no.

**DISCUSSION ITEMS:**

**West Avenue Water Main Extension Project 19WA04 – Construction Bids:** Perkins informed this project is to extend the second 30-inch transmission main from West Avenue the rest of the way up the hill to Reservoir #7. Perkins informed the design of this project has been in the works for a couple of years. The design was completed in December of 2020; project was bid February 2021. Five bids were received, with the low bidder being Black Pearl Paving & Excavation. Commissioner Whitcomb questioned if the new line would be 24-inch or 30-inch pipe. Perkins stated Murraysmith, the design engineer, determined that a 24-inch pipeline extension was adequate.

**MOTION:** Commissioner Lewandowski moved to forward a recommendation to the City Council to award the West Avenue Main Extension Project to the low bidder, Black Pearl Paving & Excavation for \$1,101,944.00. Motion was seconded by Commissioner Seward and approved with the following vote: Commissioners Whitcomb, Lewandowski, Dayton, Seward, and Liebowitz voted yes. No one voted no.

**Award Recommendation – CM Services for West Avenue Main Extension, 19WA04:** Perkins informed staff recently negotiated a proposed scope for limited construction management (CM) services from Murraysmith (MSA), for the West Avenue Main Extension. Perkins said considering their role as the design engineer, staff negotiated directly with MSA for the CM services required for this project. Commissioner Whitcomb asked about the low price. Perkins said i.e. Engineering will be doing the onsite part of the CM services so was able to negotiate a good rate with MSA.

**MOTION:** Commissioner Seward moved to recommend to City Council the award of a construction management contract for the West Avenue Main Extension project to Murraysmith for an amount not to exceed \$61,004.00. Motion was seconded by Commissioner Whitcomb and approved with the

following vote: Commissioners Whitcomb, Lewandowski, Dayton, Seward, and Liebowitz voted yes. No one voted no.

**Harrison-Harvard Street Storm Drain Improvements Project 20PW21, Construction Bids:**

Perkins informed this project consists of replacing approximately 325 LF of undersized 8-inch concrete storm sewer pipe in Harrison Street where it crosses Harvard Avenue. Perkins said in 2013 i.e. Engineering created a hydraulic model of this area and one of the recommendations was to replace this line with a larger capacity 12-inch storm sewer. The project was bid in February 2021 and one bid was received from Black Pearl Paving & Excavation. Commissioner Whitcomb questioned if the contractor had the capacity to do both this project and the other one they were low bidder on. Herinckx feels they are bidding aggressively in order to keep their staff, so shouldn't be an issue. Commissioner Whitcomb inquired as to why the bid was so much higher than the engineer's estimate. Perkins feels staff under estimated. Messenger also mentioned oil prices can affect bids. Commissioner Whitcomb asked if Harvard would be shut down during construction. Anderson stated the work in Harvard would be done at night and one lane would remain open in both directions at all times. Commissioner Seward asked if staff knew why there was only one bidder. Herinckx said it is considered a small job for out of town contractors and other local ones are already fairly busy.

**MOTION:** Commissioner Whitcomb moved to forward a recommendation to the City Council to award the Harrison-Harvard Street Storm Drain Improvements to the low bidder, Black Pearl Paving & Excavation, for \$205,604.00. Motion was seconded by Commissioner Lewandowski and approved with the following vote: Commissioners Whitcomb, Lewandowski, Dayton, Seward, and Liebowitz voted yes. No one voted no.

**2021 Pavement Management Overlay Project Bid Award Recommendation – 20PW01 Phase I:**

Perkins informed staff had identified the rehabilitation of Lincoln Street as part of the City's annual Pavement Management Program (PMP). Perkins said to encourage competitive bidding, staff divided this year's PMP project into phases. Phase I will be done this fiscal year and consists of removing and replacing the 12 ADA ramps on the section of Lincoln from Sunset Street to Malheur Avenue. Phase II will bid this spring for construction to happen in the summer. Perkins stated the project was advertised in February 2021 and three bids were received with Guido Construction, Inc. being the low bidder. Commissioner Whitcomb inquired why bids were higher than the engineer's estimate. Perkins replied it was a similar issue as the last project, staff just under bid it some. Messenger said Lincoln Street is also a hill so there could be some additional complications doing the work.

**MOTION:** Commissioner Lewandowski moved to recommend the City Council award Phase I of the 2021 Pavement Management Program Overlay Project to the lowest responsible bidder, Guido Construction, Inc. for \$185,897.00. Motion was seconded by Commissioner Liebowitz and approved with the following vote: Commissioners Whitcomb, Lewandowski, Dayton, Seward, and Liebowitz voted yes. No one voted no.

**Resident Observation Master Contract Award:** Perkins informed staff would like to execute a master contract with i.e. Engineering for resident observation services. Each task order under the master contract would be individually negotiated based on an agreed upon scope of work. Perkins said staff has determined that this would be the most cost effective and timely method to provide field inspection services required to successfully complete the projects currently scheduled for completion this construction season. Perkins stated there are currently three projects that task orders would be entered into and the combined total of all three task orders will not exceed \$100,000. Commissioner Whitcomb questioned if that price was enough. Herinckx said the cost for inspection services for the ADA ramps is around \$19,000, the West Ave. water line is around \$35,000 and the upcoming 24-inch transmission main replacement would be around \$40,000.

**MOTION:** Commissioner Whitcomb moved to recommend to the City Council the award of a master engineering contract for resident observation services to i.e. Engineering for an amount not to exceed \$100,000.00. Motion was seconded by Commissioner Seward and approved with the following vote: Commissioners Whitcomb, Lewandowski, Dayton, Seward, and Liebowitz voted yes. No one voted no.

**AUDIENCE PARTICIPATION:** None

**INFORMATIONAL ITEMS:** None

**BUSINESS FROM THE COMMISSION:** Commissioner Lewandowski asked if there was a time line for when the repairs would be made on the Rocky Ridge Water Tank. Perkins said he would need to check the CIP and see what year it was scheduled for. Herinckx stated it was not scheduled for this fiscal year, the tank is fine right now just want to check it out and get a game plan for longevity. Messenger informed this isn't a new or catastrophic problem, the issue has been going on since the tank was installed. Commissioner Lewandowski was inquiring because Perkins had mentioned there were some leaks in the tank. Herinckx said there had been some leaks in the floor but those have since been repaired and staff has been monitoring it. Commissioner Lewandowski is concerned because the tank is above multiple residences. Perkins said it is just seeping not a major leak. Messenger stated there is storm pipe that collects the seeping water. Herinckx stated that is how staff monitors is by how much water is in the storm pipe.

**NEXT MEETING DATE:** April 8, 2021

**ADJOURNMENT:** Meeting adjourned at 4:08 p.m.



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Chanelle Rogers, Public Works Department Technician

**CITY OF ROSEBURG  
MEMORANDUM**



**DATE:** April 1, 2021

**TO:** Public Works Commission

**FROM:** Brice Perkins, PE, Public Works Director

**SUBJECT: Stewart Parkway Bridge End Panel Repair Project  
Bid Award Recommendation – 19PW10**

**ISSUE STATEMENT AND SUMMARY**

The City received bids for the Stewart Parkway Bridge End Panel Repair project on March 30, 2021. The issue for the Commission is whether to forward a recommendation to the City Council to award the construction contract.

**BACKGROUND/ANALYSIS**

In March 2019, the City contracted with OBEC Engineers for the design of repairs to address defective joints on the Stewart Parkway Bridge end panels and to address settlement of the approach sidewalks adjacent to the bridge. The project was advertised for bids in June of 2020 and the bids were subsequently rejected. The project was re-advertised for construction bids on March 4, 2021 and bids were opened on March 30, 2021.

A contract for construction management services has been negotiated with DOWL, LLC. (Formerly OBEC) in an amount not to exceed \$36,076.00.

Four bids were received and are summarized below:

<b>No.</b>	<b>Bidder</b>	<b>Total Bid Amount</b>
1	HP Civil Inc.	\$343,739.25
2	Conway Construction Company	\$347,515.00
3	Legacy Contracting Inc.	\$362,819.25
4	Oregon State Bridge Construction Inc.	\$463,180.00
	<b><i>Engineer's Estimate</i></b>	<b><i>\$309,560.00</i></b>

**FINANCIAL CONSIDERATIONS**

The FY 20-21 Transportation Fund budget includes \$342,520.00 for design and construction of this project. However due to the timing of the project \$275,000.00 has also been budgeted in the FY 21-22 Transportation Fund budget. Total project costs are estimated below.

Construction	\$ 343,739.25
Contingency (5% of const.)	\$ 17,186.96
<u>Construction Management Svcs.</u>	<u>\$ 39,076.00</u>
<i>Total Estimated Costs</i>	<i>\$ 400,002.21</i>

**TIMING ISSUES**

If the Commission recommends award, the bid results will be presented to the City Council at their April 26, 2021 meeting. The Notice to Proceed will be issued in mid-May. The contractor is allowed 90 calendar days to complete the project.

**COMMISSION OPTIONS**

The Public Works Commission can provide its recommendation to the City Council to:

1. Award the contract to the lowest responsive bidder, HP Civil Inc., for \$343,739.25; or
2. Request additional information; or
3. Reject all bids.

**STAFF RECOMMENDATION**

The lowest bidder submitted all required documentation and is considered responsive. Funds are budgeted for the project. DOWL has reviewed the bids and recommended award to the lowest bidder, HP Civil Inc., for \$343,739.25. Staff concurs with this recommendation.

**SUGGESTED MOTION**

***I move to recommend the City Council award the Stewart Parkway Bridge End Panel Repair Project to the lowest responsible bidder, HP Civil Inc. for \$343,739.25.***

**ATTACHMENTS**

None