



**ROSEBURG PUBLIC WORKS COMMISSION AGENDA
THURSDAY, JUNE 10, 2021
3:30 Regular Meeting**

08/1

Electronic Meeting

Public Access: www.Facebook.com/CityofRoseburg

NOTE: IT IS UP TO EACH OF YOU AS COMMISSIONERS TO CALL 541-492-6730 AND LET STAFF KNOW BEFORE THE DAY OF THE MEETING IF YOU WILL NOT BE ATTENDING. THANK YOU.

I. CALL TO ORDER

II. ROLL CALL:

<u>Chair:</u>	Bob Cotterell		
<u>Commissioners:</u>	Ken Hoffine	Stuart Liebowitz	Noel Groshong
	John Seward	Vern Munion	Fred Dayton
	Pat Lewandowski	Roger Whitcomb	

III. APPROVAL OF MINUTES

A. May 13, 2021

IV. DISCUSSION ITEMS

- A. **Stewart Parkway Pavement Rehabilitation Construction Bid Recommendation**
- B. **Storm Rehabilitation Brooklyn Ave. Construction Bid Recommendation**
- C. **Washington Avenue Bore Crossing Construction Bid Recommendation**
- D. **24" Transmission Main Hooker Rd. to Isabell Ave. Construction Bid Recommendation**
- E. **Task Order No. 3, 24-Inch Transmission Main – Hooker Road to Isabell Avenue CM Services Award Recommendation**

AUDIENCE PARTICIPATION – Comments can be provided via email to the Commission at pwd@cityofroseburg.org or hand delivered to City Hall, 900 SE Douglas Avenue in Roseburg **prior to 12:00 pm on Thursday, June 10, 2021**. Comments must include the person’s name and address for the record. The Commission reserves the right to delay any action requested until they are fully informed on the matter.

V. INFORMATIONAL

VI. BUSINESS FROM THE COMMISSION

VII. NEXT MEETING DATE: June 10, 2021

VIII. ADJOURNMENT

***** AMERICANS WITH DISABILITIES ACT NOTICE *****

Please contact the Office of the City Recorder, Roseburg City Hall, 900 SE Douglas Avenue, Roseburg, OR 97470-3397 (Phone 541-492-6700) at least 48 hours prior to the scheduled meeting time if you need an accommodation. TDD users please call Oregon Telecommunications Relay Service at 1-800-735-2900.

**CITY OF ROSEBURG
PUBLIC WORKS COMMISSION MEETING
MAY 13, 2021
MINUTES**

CALL TO ORDER: The meeting of the City of Roseburg Public Works Commission was called to order at 3:30 p.m. Thursday, May 13, 2021 electronically via Zoom in Roseburg Oregon.

ROLL CALL: **Present:** Chair Bob Cotterell, Commissioners Pat Lewandowski, Ken Hoffine, John Seward, Stuart Liebowitz, Fred Dayton, Noel Groshong, and Roger Whitcomb

Absent: Commissioners Vern Munion

Others Present:

Attending Staff: City Manager Nikki Messenger, Design and Construction Manager Ryan Herinckx, Public Works Staff Assistant Kandi Leroue, and Department Technician Chanelle Rogers

APPROVAL OF MINUTES: Commissioner Lewandowski moved to approve the minutes of the April 8, 2021 Public Works Commission meeting. Motion was seconded by Commissioner Seward and approved with the following vote: Chair Cotterell, Commissioners Lewandowski, Seward, Hoffine, Dayton, Groshong, Whitcomb, and Liebowitz voted yes. No one voted no.

DISCUSSION ITEMS:

Lincoln Street Pavement Improvement Project Bid Award Recommendation – 21PW01 Phase 2:

Herinckx informed this project will include an asphalt grind and inlay on Lincoln Street from Sunset Street to Malheur Avenue. Herinckx stated that the ADA ramps are currently being replaced in preparation of this work. This project was advertised for bid in April and bids were opened on May 4, 2021. One bid was received from Knife River Materials and it came in slightly under the engineer estimate. Herinckx said the project should take around two and half weeks to complete. Commissioner Lewandowski inquired about signs being installed in that section of roadway. Herinckx said there would be two electronic speed limit signs that will show the vehicle speed. Herinckx informed this project would not be awarded until after July 1st as it is budgeted for the next fiscal year.

MOTION: Commissioner Whitcomb moved to recommend the City Council award the Lincoln Street Pavement Improvements Project to the lowest responsible bidder, Knife River Materials for \$427,890.50. Motion was seconded by Commissioner Liebowitz and approved with the following vote: Chair Cotterell, Commissioners Lewandowski, Seward, Hoffine, Dayton, Groshong, Whitcomb, and Liebowitz voted yes. No one voted no.

2021 Pavement Management Program Slurry Seals – Bid Award Recommendation – 21PW02:

Herinckx informed this project is the annual slurry seal project, this year it will consist of approximately 2.2 miles of road surface. Three bids were received with the low bidder being Pave Northwest, Inc. for \$82,445.35. This project is also budgeted for next fiscal year so will be awarded after July 1st and work will most likely take place in August. Commissioner Hoffine asked if there was any concern the bid was so low. Messenger informed this company is out of Marcola and the other two are from out of state so that may have contributed toward the lower cost.

MOTION: Commissioner Groshong moved to recommend the City Council award the 2021 Pavement Management Program Slurry Seals Project to the lowest responsible bidder, Pave Northwest, Inc. for \$82,445.35. Motion was seconded by Commissioner Hoffine and approved with the following vote: Chair Cotterell, Commissioners Lewandowski, Seward, Hoffine, Dayton, Groshong, Whitcomb, and Liebowitz voted yes. No one voted no.

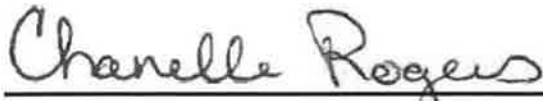
AUDIENCE PARTICIPATION: None

INFORMATIONAL ITEMS: Herinckx provided updates on the multiple projects Public Works staff are overseeing.

BUSINESS FROM THE COMMISSION: Commissioner Hoffine inquired if splitting up the concrete and paving work has worked out. Herinckx replied staff is comparing how the project went on Winchester St. last year to this year's project and so far it looks like the concrete work may be little higher this year but the overall project may be cheaper.

NEXT MEETING DATE: June 10, 2021

ADJOURNMENT: Meeting adjourned at 3:57 p.m.

A handwritten signature in cursive script that reads "Chanelle Rogers". The signature is written in black ink and is positioned above a horizontal line.

Chanelle Rogers, Public Works Department Technician

**CITY OF ROSEBURG
MEMORANDUM**



DATE: June 10, 2021
TO: Public Works Commission
FROM: Brice Perkins, PE, Public Works Director
**SUBJECT: Stewart Parkway Pavement Rehabilitation Project No. 20PW20
Construction Bid Recommendation**

ISSUE STATEMENT AND SUMMARY

The City received a bid for the Stewart Parkway Pavement Rehabilitation Project. The issue for the Commission is whether to forward a recommendation to the City Council to award the construction contract.

BACKGROUND/ANALYSIS

The pavement rehabilitation work will include an asphalt grind and inlay on Stewart Parkway from approximately 500 feet south of NW Harvey Ave. to the north end of the Umpqua River bridge, approximately 1,300 feet in length.

The construction bid documents were advertised on May 19, 2021 and bids were opened on June 2, 2021.

One bid was received and is summarized below:

No.	Bidder	Total Bid Amount
1	Knife River Materials	\$149,744.56
	<i>Engineer's Estimate</i>	<i>\$152,374.00</i>

FINANCIAL CONSIDERATIONS

The FY 21-22 Transportation Fund budget includes \$1,200,000.00 for design and construction of overlay projects. Total project costs are estimated below.

Construction	\$ 149,744.56
Contingency (10% of const.)	\$ 14,974.46
<u>CM Services by City Staff</u>	<u>\$ 0.00</u>
<i>Total Estimated Costs</i>	<i>\$ 164,719.02</i>

TIMING ISSUES

If the Commission recommends award, the bid result will be presented to the City Council at their June 28, 2021 meeting. This project is budgeted in FY 21-22 so the Notice to Proceed (NTP) will not be issued until after July 1, 2021. The contractor is allowed 60 calendar days to complete the project.

COMMISSION OPTIONS

The Public Works Commission can provide its recommendation to the City Council to:

1. Award the contract to the lowest responsive bidder, Knife River Materials for \$149,744.56; or
2. Request additional information; or
3. Reject all bids.

STAFF RECOMMENDATION

The lowest bidder submitted all required documentation and is considered responsive. Funds have been budgeted for this project. Therefore, staff recommends awarding the project to the lowest responsible bidder, Knife River Materials for \$149,744.56.

SUGGESTED MOTION

I move to recommend to the City Council award of the Stewart Parkway Pavement Rehabilitation Project to the lowest bidder, Knife River Materials for \$149,744.56.

ATTACHMENTS

None

**CITY OF ROSEBURG
MEMORANDUM**



DATE: June 10, 2021

TO: Public Works Commission

FROM: Ryan Herinckx

VIA: Brice Perkins, P.E., Public Works Director

SUBJECT: **Storm Rehabilitation Brooklyn Ave. Project No. 21PW14
Construction Bid Recommendation**

ISSUE STATEMENT AND SUMMARY

The City received construction bids for the Storm Rehabilitation Brooklyn Ave. Project. The issue for the Commission is whether to forward a recommendation to the City Council to award the construction contract.

ANALYSIS

In December of 2015, staff identified a failing storm drainage pipe on Harvard Avenue. The pipe was aluminum spiral Ultra Flo piping and the bottom had corroded out of it prematurely. As a result of that failure, staff began investigating all of the Ultra Flo that had been previously installed within the City and found similar issues with pipe installed in the late 1980's and early 1990's. In order to address this issue, the City has been installing Cured-In-Place-Piping (CIPP) within the existing pipes to restore the structural integrity of the pipe and extend its useful life.

This project consists of rehabilitation of approximately 365 feet of 48-inch diameter and 515 feet of 54-inch diameter storm drain pipe utilizing cured-in-place-pipe; Spin-Cast Geopolymer or Monolithic Polyurethane methods. This project is located in the undeveloped portion of Brooklyn Ave starting at Vine Street and continuing west through the Safeway parking lot to Stephens Street.

The project was advertised on May 10, 2021. Bids were opened on June 3, 2021. Six bids were received and are outlined below.

No.	Bidder	Total Bid Amount
1	Allied Trenchless	\$429,925.00
2	Insituform Technologies	\$496,235.00
3	Whitaker Construction	\$549,627.00
4	TSE Construction	\$580,445.00
5	Michels Corp.	\$587,940.00
6	Iron Horse	\$624,600.00
	<i>Engineer's Estimate</i>	<i>\$470,110.00</i>

FINANCIAL CONSIDERATIONS

The FY 2021-22 Storm water budget includes \$1,350,000 for storm drainage capital improvement projects. The project was designed in-house and staff will be providing construction management. Total project costs are estimated below.

Construction	\$429,925.00
Contingency (5%)	\$ 21,496.25
Total	\$451,421.25

TIMING ISSUES

If the Commission recommends award, the bid result will be presented to the City Council at their June 28, 2021 meeting. This project is budgeted in FY 21-22 so the Notice to Proceed (NTP) will not be issued until after July 1, 2021. The contractor is allowed 120 calendar days to complete the work.

COMMISSION OPTIONS

The Commission can provide its recommendation to the City Council to:

1. Award the contract to the lowest responsive bidder, Allied Trenchless for \$429,925.00; or
2. Request additional information; or
3. Reject all bids.

STAFF RECOMMENDATION

The lowest bidder submitted all required documentation and is considered responsive. Funds have been budgeted to construct the project. Therefore, staff recommends awarding the contract to Allied Trenchless for \$429,925.00.

SUGGESTED MOTION

I move to recommend the City Council award the Storm Rehabilitation Brooklyn Avenue Project to the lowest bidder, Allied Trenchless for \$429,925.00.

ATTACHMENTS

None

**CITY OF ROSEBURG
MEMORANDUM**



DATE: June 10, 2021

TO: Public Works Commission

FROM: Daryn Anderson, P.E.

VIA: Brice Perkins, P.E., Public Works Director

SUBJECT: **Washington Avenue Bore Crossing Project No. 20WA05
Construction Bid Recommendation**

ISSUE STATEMENT AND SUMMARY

The City received bids for the Washington Avenue Bore Crossing Project. The issue for the Commission is whether to forward a recommendation to the City Council to award the construction contract.

BACKGROUND/ANALYSIS

On August 24, 2020 the City Council Awarded a Consulting Services Contract to McMillen Jacobs Engineering, Inc. to provide consulting services for analysis, design, bidding, and construction management services to replace the existing water main on the Washington Avenue Bridge with a new alignment crossing the South Umpqua River using horizontal directional drilling.

The project was advertised for bids on May 4, 2021 and bids were received on May 25, 2021.

One bid was received and is summarized below.

#	Bidder	Total Bid Amount
1	Pacific Underground Co. Drilling and Excavation	\$ 1,115,694.76
	<i>Engineer's Estimate</i>	<i>\$ 1,112,100.00</i>

FINANCIAL CONSIDERATIONS

The FY 2021-22 Water Fund budget includes \$1,375,000 for water main replacement projects. The total project costs are estimated below:

Construction	\$ 1,115,694.76
CM Services (McMillan Jacobs)	\$ 49,456.00
Contingency (7.5%)	\$ 83,677.11
Total	\$ 1,248,827.87

TIMING ISSUES

If the Commission recommends award, the bid result will be presented to the City Council at their June 28, 2021 meeting. This project is budgeted in FY 21-22 so the Notice to Proceed (NTP) will not be issued until after July 1, 2021. The contractor is allowed 120 calendar days to complete the project.

COMMISSION OPTIONS

The Public Works Commission can provide its recommendation to the City Council to:

- a. Award the contract to the lowest responsive bidder, Pacific Underground Co. Drilling and Excavation; or
- b. Reject all bids.

STAFF RECOMMENDATION

The lowest bidder submitted all required documentation and is considered responsive. Funds are budgeted for the project. McMillen Jacobs Engineering, Inc. has reviewed the bids and recommended award to the low bidder, Pacific Underground Co. Drilling and Excavation, for \$1,115,694.76. Staff concurs with this recommendation.

SUGGESTED MOTION

I move to forward a recommendation to the City Council to award the Washington Avenue Bore Crossing Project to the low bidder, Pacific Underground Co. Drilling and Excavation, for \$1,115,694.76.

ATTACHMENTS

Engineer's letter of recommendation



May 27, 2021

Mr. Daryn M. Anderson, P.E.
City of Roseburg
900 SE Douglas Avenue
Roseburg, Oregon 97470

Subject: Recommendation of Award
Re: Project No. 20WA05 – Washington Avenue Bore Crossing

Dear Mr. Anderson:

The bids for the City of Roseburg’s Washington Avenue Bore Crossing Project were opened at the City of Roseburg City Hall on May 25, 2021, at 2:00 p.m. One bid was received from Pacific Underground Co. of Woodburn, Oregon which was within 0.3% of the Engineer’s Estimate. A comparison of the total bid price received to the Engineer’s Estimate is summarized in the table below.

	Total Cost
Engineer's Estimate	\$1,112,100.00
Pacific Underground Co.	\$1,115,694.76

We have reviewed the bid proposal from Pacific Underground Co. and found it to be responsive. McMillen Jacobs Associates recommends that Pacific Underground Co. be awarded the contract for this project.

If you have any questions, please contact me at (503) 384-2908 or erickson@mcmjac.com.

Sincerely,

McMillen Jacobs Associates

Luke Erickson, PE
Lead Associate

cc: File

**CITY OF ROSEBURG
MEMORANDUM**



DATE: June 10, 2021

TO: Public Works Commission

FROM: Daryn Anderson, P.E.

VIA: Brice Perkins, P.E., Public Works Director

SUBJECT: **24" Transmission Main Hooker Road to Isabell Avenue Project No. 20WA17
Construction Bid Recommendation**

ISSUE STATEMENT AND SUMMARY

The City received bids for the 24-inch Transmission Main Hooker Road to Isabell Avenue Project. The issue for the Commission is whether to forward a recommendation to the City Council to award the construction contract.

BACKGROUND/ANALYSIS

On September 28, 2020, the City Council Awarded a Master Engineering Contract to Murraysmith for Phases II and III of the 24-inch Transmission Main Replacement Project and authorized Task Order No. 1 for design of Phase II of the project from Hooker Road to Isabell Avenue.

The Phase II project was advertised for bids on May 6, 2021 and bids were received on June 2, 2021.

Two bids were received and they are summarized below.

#	Bidder	Total Bid Amount
1	Cradar Enterprises, Inc.	\$2,479,043.00
2	Laskey – Clifton Corp.	\$2,658,590.00
	<i>Engineer's Estimate</i>	<i>\$ 2,347,215.00</i>

FINANCIAL CONSIDERATIONS

The FY 2021-22 Water Fund budget includes \$7,142,500 for capital projects. The total project costs are estimated below:

Construction	\$ 2,479,043.00
Construction Mgt. Support (Murraysmith)	\$ 73,144.00
Construction Mgt. Support (i.e. Engineering)	\$ 34,560.00
Contingency (7.5%)	\$ 185,928.23
Total	\$ 2,772,675.23

Bids for the project are well above the engineers estimate due to significant increases in material costs. It is staff's opinion that material costs will remain high for the near future.

Award of this contract may necessitate a budget adjustment in the Water Fund at some time in the next fiscal year.

TIMING ISSUES

If the Commission recommends award, the bid result will be presented to the City Council at their June 28, 2021 meeting. This project is budgeted in FY 21-22 so the Notice to Proceed (NTP) will not be issued until after July 1, 2021. The contractor is allowed 120 calendar days to complete the project.

COMMISSION OPTIONS

The Public Works Commission can provide its recommendation to the City Council to:

- a. Award the contract to the lowest responsive bidder, Cradar Enterprises, Inc. for \$2,479,043.00; or
- b. Reject all bids.

STAFF RECOMMENDATION

The lowest bidder submitted all required documentation and is considered responsive. Funds are budgeted for the project. Murraysmith has reviewed the bids and recommended award to the lowest bidder, Cradar Enterprises, Inc. \$2,479,043.00. Staff concurs with this recommendation.

SUGGESTED MOTION

I move to forward a recommendation to the City Council to award the 24-inch Transmission Main from Hooker Road to Isabell Avenue Project to the low bidder, Cradar Enterprises, Inc. \$ 2,479,043.00.

ATTACHMENTS

Engineer's letter of recommendation



20-2938.800
June 3, 2021

Mr. Daryn M. Anderson, P.E.
City of Roseburg
900 SE Douglas Avenue
Roseburg, Oregon 97470

Re: Project No. 20WA17
24-Inch Transmission Main - Hooker Road to Isabell Avenue
Recommendation of Award

Dear Daryn:

On June 2, 2021, the City received bids on the above-referenced project. We have reviewed the bids and both appear to reflect recent market cost increases for construction and water piping materials; however, they are within a reasonable range of the Engineer's opinion of construction cost. As such, we recommend award of the contract to the lowest responsive bidder: Cradar Enterprises, Inc; Roseburg, Oregon. A Summary of bid results is as follows:

Contractor	Total Cost
Cradar Enterprises, Inc.	\$ 2,479,043.00
Laskey-Clifton Corp.	\$ 2,658,590.00

If you have any questions or need any further information, please do not hesitate to let us know.

Sincerely,

Justin R Luce  Date: 2021.06.03 16:10:49-0700

MURRAYSMITH
Justin R. Luce, PE
Civil Engineer

**CITY OF ROSEBURG
MEMORANDUM**



DATE: June 10, 2021

TO: Public Works Commission

FROM: Daryn Anderson, P.E.

VIA: Brice Perkins, P.E., Public Works Director

SUBJECT: Task Order No. 3, 24-Inch Transmission Main - Hooker Road to Isabell Avenue – CM Services Project No. 20WA17 Award Recommendation

ISSUE STATEMENT AND SUMMARY

The Water Capital Improvement Fund includes a project to replace the 24-inch transmission Main from Hooker Road to Isabell Avenue. The issue for the Commission is whether to recommend to City Council to authorize a task order for Construction Management (CM) Services for Phase II of this project.

BACKGROUND/ANALYSIS

On September 28, 2020, the City Council awarded a Master Engineering Contract to Murraysmith for design, bidding, and construction management services for Phase II and Phase III of the 24-Inch Transmission Main replacement project. At that time, the City Council also authorized Task Order No. 1, for Design through bidding services for Phase II.

Phase I of the project, from the Water Treatment Plant to Hooker Road, was completed in 2013. Phase II is for replacement from Hooker Road to Isabell Avenue and Phase III is for replacement from Isabell Avenue to Newton Creek Drive.

On April 26, 2021, Task Order No. 2, for additional geotechnical investigation was authorized.

Task Order No. 3 has been negotiated with Murraysmith and includes CM services for Phase II at a cost not to exceed \$73,144.00.

FINANCIAL AND/OR RESOURCE CONSIDERATIONS

The FY 2021-22 Water Fund budget includes \$7,142,500.00.00 for capital projects.

TIMING ISSUES

If the Commission provides a recommendation to authorize the task order, it will be presented to the City Council at their June 28, 2021 meeting.

COMMISSION OPTIONS

The Public Works Commission has the following options:

- a. Recommend to the City Council authorize a task order to Murraysmith for an amount not to exceed \$73,144.00; or
- b. Request additional information; or
- c. Recommend that the Council not authorize the task order and not move forward with the project at this time.

STAFF RECOMMENDATION

Staff recommends that the Commission forward a recommendation to the City Council to authorize Task Order No. 3 with Murraysmith.

SUGGESTED MOTION

I move to recommend the City Council authorize Task Order No. 3 with Murraysmith for construction management services for the 24-Inch Transmission Main from Hooker Road to Isabell Avenue for an amount not to exceed \$73,144.00.

ATTACHMENTS

None.