



**CITY OF ROSEBURG  
PUBLIC WORKS COMMISSION MEETING  
JULY 14, 2022  
MINUTES**

**CALL TO ORDER:** The meeting of the City of Roseburg Public Works Commission was called to order at 3:31 p.m. Thursday, July 14, 2022 electronically via Zoom in Roseburg Oregon.

**ROLL CALL: Present:** Chair Bob Cotterell, Commissioners Fred Dayton, Tim Swenson, Stuart Liebowitz, Pat Lewandowski, John Seward, Ken Hoffine, and Roger Whitcomb

**Absent:** Noel Groshong

**Others Present:** None

**Attending Staff:** City Manager Nikki Messenger, Public Works Director Dawn Easley, Design and Construction Manager Ryan Herinckx, City Civil Engineer Daryn Anderson, Public Works Staff Assistant Kandi Street, and Public Works Department Technician Chanelle Rogers

**APPROVAL OF MINUTES:** Commissioner Dayton moved to approve the minutes of the June 9, 2022 Public Works Commission meeting. Motion was seconded by Commissioner Swenson and approved with the following vote: Chair Cotterell, Commissioners Dayton, Swenson, Liebowitz, Lewandowski, Seward, Hoffine, and Whitcomb. No one voted no.

**DISCUSSION ITEMS:**

**Oregon Department of Transportation (ODOT) Local Bridge Program (LBP) Grant**

**Acceptance:** Easley informed that ODOT Statewide Transportation Improvement Program (STIP), using Federal Infrastructure Investment and Jobs Act (IIJA) funds, has approved funding for the City of Roseburg Parker Street/Newton Creek Bridge Replacement Project. Easley stated that in October 2020 City Council approved staff to apply for the LBP 2025-2027 funding cycle and the application was submitted in November 2020. City received notice that the Local Agency Bridge Selection Committee for the LBP approved the grant application. Easley said ODOT has requested we move to the accelerated schedule to have the design begin in 2023 to make sure to be able to use those funds. There is funds in available in the Transportation Fund to be utilized as a grant match. Commissioner Whitcomb questioned what the life span is left on the current bridge. Easley said the reason it was moved up is that it is the only way in and out of the neighborhood that it serves. Chair Cotterell inquired if the match had to be financial or if a portion could be in house labor. Easley stated she believes that it is financial only but the City does have the funds set aside. Commissioner Hoffine asked if the neighborhood would still have access during the construction. Staff replied they will have a way in and out of that neighborhood. Commissioner Hoffine also questioned why not do a culvert rather than a bridge. Herinckx said that is part of the design process.

**MOTION:** Commissioner Seward moved to recommend that the City Council authorize the City Manager to execute the LBP funding agreement for the replacement of the Parker Street/Newton Creek Bridge. Motion was seconded by Commissioner Swenson and approved with the following vote: Chair Cotterell, Commissioners Dayton, Swenson, Liebowitz, Lewandowski, Seward, Hoffine, and Whitcomb. No one voted no.

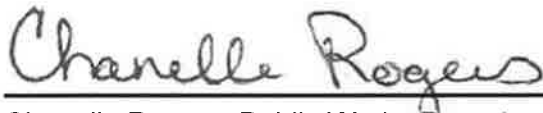
**AUDIENCE PARTICIPATION:** None

**INFORMATIONAL ITEMS:** Herinckx went over the list of project updates that was included in the agenda packet. Chair Cotterell questioned if the projects that ran over will affect other projects that are coming up in the future. Herinckx replied the changes were well below the contingency that was budgeted for each project. Commissioner Lewandowski asked for follow up on the WTP Standby Power project, he inquired if all the generators were in the City's possession. Herinckx stated we do not, the large generator will be arriving in the fall and the smaller one for Reservoir Hill is scheduled for around February. Herinckx said the contractor should be pouring the slabs and running the conduit next week so when the large generator arrives this fall will be ready to connect and be up and running by winter. Commissioner Whitcomb questioned if there was any issues with waiting to do the Fulton Shop roof this fall. Herinckx said we are trying to beat the weather but the delay is waiting for materials to arrive. Commissioner Lewandowski questioned if there was anything to be concerned about with the condition of the Rocky Ridge Reservoir. Herinckx said this is more of a preventative maintenance issue the tank has been in the current condition since 2000. Commissioner Whitcomb asked if the grind/inlay will be done at night. Herinckx replied that the paving and striping of the project will be done at night, but in early August the contractor will be out lowering manholes in preparation of the paving work. Chair Cotterell mentioned in the past there had been discussion about working with Umpqua Basin to serve certain areas that are above what the City is able to serve, what is the status of that. Herinckx said it should be coming back to the commission in the future. Discussion ensued regarding allowing Umpqua Basin to serve inside city limits.

**BUSINESS FROM THE COMMISSION:** None

**NEXT MEETING DATE:** August 11, 2022

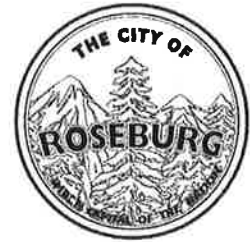
**ADJOURNMENT:** Meeting adjourned at 3:56 p.m.



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Chanelle Rogers, Public Works Department Technician

**CITY OF ROSEBURG  
MEMORANDUM**



DATE: August 11, 2022

TO: Public Works Commission

FROM: Ryan Herinckx

VIA: Dawn Easley, Public Works Director

SUBJECT: **Storm Pipe Rehabilitation Vine Street and Alameda Avenue  
Project No. 23PW05  
Construction Bid Recommendation**

**ISSUE STATEMENT AND SUMMARY**

The City received construction bids for the Storm Pipe Rehabilitation Vine Street and Alameda Avenue Project. The issue for the Commission is whether to forward a recommendation to the City Council to award the construction contract.

**ANALYSIS**

In December of 2015, staff identified a failing storm drainage pipe on Harvard Avenue. The pipe was aluminum spiral Ultra Flo piping and the bottom had corroded out of it prematurely. As a result of that failure, staff began investigating all of the Ultra Flo that had been previously installed within the City and found similar issues with pipe installed in the late 1980's and early 1990's. In order to address this issue, the City has been installing Cured-In-Place-Piping (CIPP) within the existing pipes to restore the structural integrity of the pipe and extend its useful life.

This project consists of rehabilitation of approximately 904 feet of 42-inch diameter and 483 feet of 48-inch diameter storm drain pipe utilizing cured-in-place-pipe. This project is located in Vine Street between Church and Alameda Avenues and in Alameda Avenue between Vine and Sunset Streets.

The project was advertised on July 5, 2022. Bids were opened on August 2, 2022. Five bids were received and are outlined below.

No.	Bidder	Total Bid Amount
1	Allied Trenchless	\$ 540,750.00
2	Michels Corp.	\$ 553,863.00
3	Iron Horse	\$ 638,676.00
4	Whitaker Construction	\$ 689,279.00
5	Insituform Technologies	\$ 958,000.00
	<i>Engineer's Estimate</i>	<i>\$617,048.00</i>

**FINANCIAL CONSIDERATIONS**

The FY 2022-23 Storm water budget includes \$625,000 for this storm drainage capital improvement project. The project was designed in-house and staff will be providing construction management. Total project costs are estimated below.

Construction	\$ 540,750.00
Contingency (10%)	\$ 54,075.00
<b>Total</b>	<b>\$ 594,825.00</b>

**TIMING ISSUES**

If the Commission recommends award, the bid result will be presented to the City Council at their August 22, 2022. If awarded, the Notice to Proceed (NTP) will be issued in September 2022. The contractor is allowed 275 calendar days to complete the work.

**COMMISSION OPTIONS**

The Commission can provide its recommendation to the City Council to:

1. Award the contract to the lowest responsive bidder, Allied Trenchless for \$540,750.00; or
2. Request additional information; or
3. Reject all bids.

**STAFF RECOMMENDATION**

The lowest bidder submitted all required documentation and is considered responsive. Funds have been budgeted to construct the project. Therefore, staff recommends awarding the contract to Allied Trenchless for \$540,750.00.

**SUGGESTED MOTION**

*I move to recommend the City Council award the Storm Pipe Rehabilitation Vine Street and Alameda Avenue Project to the lowest responsible bidder, Allied Trenchless for \$540,750.00.*

**ATTACHMENTS**

None