

PUBLIC WORKS COMMISSION VACANCY



NOTICE IS HEREBY GIVEN THAT the City of Roseburg is accepting applications from individuals interested in serving on the Public Works Commission. This Commission meets at 3:30 p.m. on the second Thursday of the month to provide long-range planning and strategies for financing of capital improvements including sidewalks, lighting and storm drainage; and to consider rules governing operations of the water system and its rate structure.

The City Public Works Department provides responsive community services related to planning, design, construction, operation, maintenance and management of public infrastructure: streets, stormwater facilities, airport, public buildings, parks and other facilities.

If you are interested in volunteering for this Commission, please complete the Public Works Commission application and email it to info@cityofroseburg.org, drop off at City Administration on the 3rd floor at City Hall or mail it to 900 SE Douglas Avenue, Roseburg, Oregon 97470. Applications will be accepted until 5:00 p.m. on **Friday, October 28, 2022.**



541-492-6866



info@cityofroseburg.org



www.cityofroseburg.org



900 SE Douglas Avenue
Roseburg, OR 97470



CITY OF ROSEBURG COMMISSION APPLICATION

Applications due Oct. 28, 2022 by 5:00 p.m.

Application for Appointment to: **PUBLIC WORKS COMMISSION**

Meets at 3:30 p.m. on the second Thursday of each month to provide long-range planning and financing of capital improvements including sidewalks, streets, lighting and storm drainage; considers rules governing operations of the City's water and storm drainage system, consider/prepare plans for long-range operation and management of each system, consider system improvements and rate structure.

Name: _____
Last First

Home Address: _____
Street Zip Code

Phone Number: _____ Cell Phone: _____

Email Address: _____

Occupation _____ / _____
Place of Employment

Business Address _____
Phone

1. Do you reside within the Roseburg city limits? Yes ☐ No ☐
2. Do you own property or a business within the City? Yes ☐ No ☐
3. How did you learn about this vacancy?
Newspaper ☐ Social Media ☐ City Website ☐ Word of Mouth ☐
Other ☐ Please Specify: _____
4. The Municipal Code requires a minimum attendance rate of 75% each calendar year.
Can you meet this requirement? Yes ☐ No ☐
5. What experience/training do you have that qualifies you for this particular appointment and what specific contributions do you hope to make?

8. Please list your reasons for wishing to be appointed.

Date _____

If applicable, the Commission Chair or designee may contact you to conduct a phone, zoom or in-person interview to further discuss your application and interest with the Commission. The Commission Chair will present applications received during the November 14, 2022 Council Meeting. An appointment could be made during that meeting; however, they may wish to take more time to deliberate before making an appointment. The City Administration Office will provide information regarding the process and outcome of the decision.

Thank you for your expression of interest in serving the community.

Note: City of Roseburg employees may not serve on an elected body.