



CITY OF ROSEBURG  
MEMORANDUM

DATE: April 3, 2020  
TO: Public Works Commission  
FROM: Brice Perkins, Public Works Director  
SUBJECT: **Meeting Cancellation**

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City Manager has directed that commission meetings in April be **CANCELLED** due to the precautions being taken in light of the Coronavirus. The Public Works Commission meeting scheduled for Thursday, April 9, 2020 has been **CANCELLED**.

Staff has attached a brief update of public works related activities.

The next regular meeting is scheduled for Thursday, May 14, 2020 at 3:30 p.m.

**MEETING  
CANCELLED**

**CITY OF ROSEBURG  
MEMORANDUM**



**DATE:** April 9, 2020  
**TO:** Public Works Commission  
**FROM:** Daryn Anderson, P.E.  
Ryan Herinckx  
Tony Dietrich  
**VIA:** Brice Perkins, P.E.  
**SUBJECT:** Updates

**COVID-19 EFFORTS**

*On Monday, March 16<sup>th</sup> City Hall started closing to the public at 4:30 pm each day to allow time for employees to clean work areas and common areas. Monday, March 23<sup>rd</sup> public access was limited to the 2<sup>nd</sup> floor lobby and staff worked with customers through the glass partitions. Monday, March 30<sup>th</sup>, non-public safety departments were divided into two teams. Each team will report to work on alternating weeks. The team that does not report to work, will work from home or a remote location if at all possible. The intent is to reduce the risk of exposure and try to ensure that if one team gets sick or requires quarantine, there is a second team that can continue to work. There is no way to guarantee that employees will not get sick, but this is a tool to limit the risk.*

The following is a brief status update of current projects. This is informational only. No action is required by the Commission.

**WATER PROJECTS**

Telemetry Upgrades

Phase 3 construction of the SCADA system is 99% complete. In March, the contractor, Pacific Electric Contractors from Medford, finished remaining items on the engineers punch list. The project is currently going through the final closeout paperwork process prior to release of retainage.

Water Management Conservation Plan

In March, the Oregon Water Resource Department (OWRD) accepted the final draft edit of the Water Management Conservation Plan (WMCP). The WMCP plan was initially submitted to the OWRD in October 2019. Following a 90 day review period, comments were received in January requesting more information. A revised draft was resubmitted to the OWRD on in early March. We anticipate bringing the approved plan to the next Public Works Commission meeting.

### West Avenue Transmission Main

Murraysmith is currently at 90% design and anticipates 100% design being ready for bid advertisement in May for a June bid opening. They are currently working on wetland delineation and the related permits for the Oregon Department of State Lands and the Army Corps of Engineers. Additionally, permanent easements and temporary construction easements are being negotiated with private land owners for construction of the pipeline. Construction is estimated to begin in July.

### Water Treatment Plant Chlorination Generation System Improvements

The contract was awarded to Pacific Excavation in November 2019 and a preconstruction meeting with the contractor was held in December 2019. Pacific Electric has been working on material submittals and material procurement. Construction started in the middle of March. Although the contract duration is 240 days from the Notice to Proceed (December 4, 2019), the target goal for substantial completion is before June 1<sup>st</sup>, 2020 before summer demand season.

### Peggy Ave. Water Main Replacement

The replacement of approximately 700 LF of water main on Peggy Ave is currently out for design.

### Taft Dr. and Knoll Ave. Water Main Replacement

City of Roseburg Water crews had started replacing water mains on Taft Dr. and Knoll Ave. There is a total of approximately 1000 LF being replaced, Taft Dr. will be 850 LF and Knoll Ave is the other 150 LF. *This project has since been put on hold due to the changes in staffing dealing with the COVID-19 situation.*



## **STORM PROJECTS**

### *Vine Meadow Storm Improvements*

In October 2019, while doing routine storm maintenance and inspection, PW staff discovered a problematic area on Vine Street between Meadow Avenue and Clover Avenue that needed to have flow from a section of open ditch collected and redirected to the nearest storm system. Engineering staff developed plans and bid documents for a non-prevailing wage project (Under \$50k) and in February informal bids were solicited. Four bids were received and Craig Guido Construction was the low bidder at \$32K. The project requires approximately 300lf of 12-inch storm pipe, two manholes, and two ditch interceptors. Work started on March 23<sup>rd</sup> and is expected to be complete by April 15<sup>th</sup> and is approximately 50% complete.

## **STREET PROJECTS**

### *ADA Improvements Project*

This project consists of replacing 22 ADA ramps and 4 driveway approaches that do not meet current ADA standards. Ramps are located in the downtown area around Mosher Ave. Engineer's estimate for the project is \$224,195. Bids were opened March 31, 2020 five bids were received, with the responsive low bid coming in at \$212,786. This will be going to Council for approval at the April 13, 2020 meeting.