

# ROSEBURG CITY COUNCIL AGENDA – SEPTEMBER 22, 2025

City Council Chambers, City Hall

900 SE Douglas Avenue, Roseburg, Oregon 97470



## Public Online Access:

City website at <https://www.cityofroseburg.org/your-government/mayor-council/council-videos>

Facebook Live at [www.facebook.com/CityofRoseburg](https://www.facebook.com/CityofRoseburg)

*See Audience Participation Information for instructions on how to participate in meetings.*

## **6:00 p.m. Executive Session**

- A. ORS 192.660(2)(f) – Consider Records Exempt from Disclosure
- B. ORS 192.660(2)(e) – Property Discussion

## **7:00 p.m. Regular Meeting**

### **1. Call to Order – Mayor Larry Rich**

### **2. Pledge of Allegiance**

#### **Roll Call**

Tom Michalek

Ruth Smith

Zack Weiss

Andrea Zielinski

Ellen Porter

Shelley Briggs Loosley

Jason Tate

Katie Williams

### **3. Mayor Reports**

- A. Voting Delegate for the League of Oregon Cities Business Meeting – Resolution No. 2025-13
- B. City Council Investigation Release Decision

### **4. Commission Reports/Council Ward Reports**

### **5. Audience Participation – In Person or via Zoom/See Information on the Reverse**

### **6. Consent Agenda**

- A. September 8, 2025 Regular Meeting Minutes
- B. OLCC - New Outlet - Romulitos Mexican Food Inc. dba Romulitos Mexican Food located at 250 NE Garden Valley Blvd Ste 4

### **7. Department Items**

- A. Property Acquisition – 1899 SE Stephens Street
- B. Fireworks Risk Assessment

### **8. Items from Mayor, City Council and City Manager**

### **9. Adjourn**

### **10. Executive Session ORS 192.660(2)**

## **Informational**

- A. Future Tentative Council Agendas

### **\*\*\* AMERICANS WITH DISABILITIES ACT NOTICE \*\*\***

Please contact the City Recorder's Office, Roseburg City Hall, 900 SE Douglas, Roseburg, OR 97470-3397 (Phone 541-492-6866) at least 48 hours prior to the scheduled meeting time if you need an accommodation.

TDD users please call Oregon Telecommunications Relay Service at 1-800-735-2900.

## **AUDIENCE PARTICIPATION INFORMATION**

*The Roseburg City Council welcomes and encourages citizen participation at all of our regular meetings, with the exception of Executive Sessions, which, by state law, are closed to the public. To allow Council to deal with business on the agenda in a timely fashion, we ask that anyone wishing to address the Council follow these simple guidelines:*

**Comments may be provided in one of three ways:**

- **IN PERSON** during the meeting in the Council Chambers, Roseburg City Hall, 900 SE Douglas Ave.
    - Each speaker must provide their name, address, phone number and topic on the Audience Participation Sign-In Sheet.
  - **VIA EMAIL** by sending an email by 12:00 p.m. the day of the meeting to [info@roseburgor.gov](mailto:info@roseburgor.gov).
    - These will be provided to the Council but will not be read out loud during the meeting. Please include your name, address and phone number within the email.
  - **VIRTUALLY** during the meeting. Contact the City Recorder by phone (541) 492-6866 or email ([info@roseburgor.gov](mailto:info@roseburgor.gov)) by 12:00 p.m. the day of the meeting to get a link to the meeting.
    - Each speaker must provide their name, address, phone number and topic in the email. Speakers will need to log or call in prior to the start of the meeting using the link or phone number provided. When accessing the meeting through the ZOOM link, click "Join Webinar" to join the meeting as an attendee. All attendees will be held in a "waiting room" until called on to speak. It is helpful if the speaker can provide a summary of their comments via email to ensure technology/sound challenges do not limit Council's understanding.
- Anyone wishing to speak regarding an item on the agenda may do so when Council addresses that item.
  - Anyone wishing to speak regarding an item on the Consent Agenda, or on a matter not on the evening's agenda, may do so under "Audience Participation."
  1. Speakers will be called by the Mayor in the order in which they signed up. The Mayor will generally call in-person speakers prior to calling speakers participating via Zoom. Each virtual speaker will be transferred from the "waiting room" into the meeting to provide comments, then moved back to the "waiting room" upon completion of their comments.
  2. Persons addressing the Council in person or virtually must state their name and city of residence for the record.

**TIME LIMITATIONS** - A total of 30 minutes shall be allocated for the "Audience Participation" portion of the meeting. With the exception of public hearings, each speaker will be allotted a total of 6 minutes, unless the number of speakers will exceed the maximum time. In this case, the Mayor may choose to decrease the allotted time for each speaker in order to hear from a wider audience. All testimony given shall be new and not have been previously presented to Council.

***Audience Participation is a time for the Mayor and Council to receive input from the public. The Council may respond to audience comments after "Audience Participation" has been closed or during "Items from Mayor, Councilors or City Manager" after completion of the Council's business agenda. The Council reserves the right to delay any action requested until they are fully informed on the matter.***

### **ORDER AND DECORUM**

Councilors and citizens shall maintain order and decorum at Council meetings. Any audience member may be directed to leave the meeting if they use unreasonably loud, disruptive, or threatening language, make loud or disruptive noise, engage in violent or distracting action, willfully damage furnishings, refuse to obey the rules of conduct, or refuse to obey an order of the Mayor or majority of Council. No signs, posters or placards are allowed in the meeting room.

All speakers and audience members should treat everyone with respect and maintain a welcoming environment. Please avoid actions that could be distracting such as cheering, booing, or applause. Please turn cell phones to silent and enter and exit the Council Chambers quietly if the meeting is in progress and take any conversations outside the Chambers.

*The City Council meetings are on Facebook Live and available to view on the City website the next day at:*  
<https://www.cityofroseburg.org/your-government/mayor-council/council-videos>

*The full agenda packet is available on the City's website at:*  
<https://www.cityofroseburg.org/your-government/mayor-council/council-agendas>

## ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



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### VOTING DELEGATE FOR THE LEAGUE OF OREGON CITIES BUSINESS MEETING RESOLUTION NO. 2025-13

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Meeting Date: September 22, 2025  
Department: Administration  
[www.cityofroseburg.org](http://www.cityofroseburg.org)

Agenda Section: Mayor Reports  
Staff Contact: Amy Nytes, City Recorder  
Contact Telephone Number: 541-492-6866

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#### ISSUE STATEMENT AND SUMMARY

As part of the League of Oregon Cities (LOC) annual business meeting at 11:45 am on October 4, 2025, city representatives are asked to vote to elect the LOC Board of Directors for 2026. The issue for Council is whether to assign a voting delegate for the annual business meeting.

#### BACKGROUND

##### A. Council Action History.

In past years the City Council has appointed a voting delegate who was either attending the LOC conference or able to attend the business meeting virtually.

##### B. Analysis.

The LOC requires member cities to identify a voting delegate for the annual business meeting to participate in the election of the 2026 Board of Directors and other business matters. This ensures the City of Roseburg has representation and a voice in statewide municipal decision-making.

##### C. Financial/Resource Considerations.

There are no financial or resource impacts associated with designating a voting delegate.

##### D. Timing Considerations.

Cities are asked to identify a voting delegate by September 24, 2025. If a delegate is attending the business meeting virtually, LOC requires both the voting delegate and an alternate to be appointed by Resolution and submitted ten days prior to the meeting.

#### COUNCIL OPTIONS

1. Designate a Council member as the voting delegate; or
2. Designate an alternate Council member or staff member if the primary delegate is unavailable; or
3. Decline to designate a delegate (which would forfeit the City's vote at the LOC Business Meeting).

**STAFF RECOMMENDATION**

Staff recommend that the City Council adopt the designate a voting delegate and an alternate to represent the City of Roseburg at the LOC Annual Business Meeting by adopting the attached resolution.

**SUGGESTED MOTION**

***“I MOVE TO ADOPT RESOLUTION NO. 2025-13, DESIGNATING (COUNCILOR/STAFF NAME) AS THE VOTING DELEGATE AND (COUNCILOR/STAFF NAME) AS THE ALTERNATE DELEGATE FOR THE LOC ANNUAL BUSINESS MEETING.”***

**ATTACHMENTS:**

Attachment No. 1 – Resolution No. 2025-13

**RESOLUTION NO. 2025-13**

**A RESOLUTION IDENTIFYING A VOTING DELEGATE AND AN ALTERNATE  
VOTING DELEGATE TO REPRESENT THE CITY OF ROSEBURG AT THE LEAGUE  
OF OREGON CITIES 2025 ANNUAL BUSINESS MEETING.**

**WHEREAS**, the League of Oregon Cities (“LOC”) is a consolidated department of Oregon’s 241 incorporated cities which was founded in 1925 to be, among other things, the go-to place for and about cities and a dynamic resource hub for advocacy, education, and best practices; and

**WHEREAS**, each year, the LOC holds an annual business meeting wherein an election is held to consider and fill vacancies on the LOC’s Board of Directors and if applicable, other items for consideration including but not limited to amendments to the LOC’s governing documents; and

**WHEREAS**, the LOC annual business meeting is scheduled to occur on October 4, 2025; and

**WHEREAS**, any member city wishing to participate in telephonic or electronic voting during the LOC’s annual business meeting must appoint its voting delegate and an optional alternate voting delegate via a written resolution adopted by its city’s governing body; and

**WHEREAS**, a copy of this resolution must be provided to the LOC’s Executive Director, or General Counsel, no later than September 24, 2025.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROSEBURG that:**

**Section 1.** The City Council of the City of Roseburg, Oregon, wishes to appoint the following designated individual(s) as its voting delegate and alternate voting delegate:

**Voting delegate:** \_\_\_\_\_

Telephone number and email address: \_\_\_\_\_

**Alternate delegate:** \_\_\_\_\_

Telephone number and email address: \_\_\_\_\_

**Section 2.** This resolution shall become effective immediately upon adoption by the Roseburg City Council.

**ADOPTED BY THE ROSEBURG CITY COUNCIL AT ITS REGULAR MEETING  
ON THE 22nd DAY OF SEPTEMBER 2025.**

\_\_\_\_\_  
**Amy Nytes, City Recorder**

## ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



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### CITY COUNCIL INVESTIGATION RELEASE DECISION

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Meeting Date: September 22, 2025  
Department: Administration  
[www.cityofroseburg.org](http://www.cityofroseburg.org)

Agenda Section: Mayor's Reports  
Staff Contact: Jim Forrester/Larry Rich  
Contact Telephone Number: 541-492-6866

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#### ISSUE STATEMENT AND SUMMARY

The third-party investigation into events surrounding the resignation of Councilor Kylee Rummel has been completed. The issue for Council is whether to remove the protection of attorney-client privilege status so the Council can view and/or receive a copy of the report.

#### BACKGROUND

##### A. Council Action History.

On January 24, 2025, Councilor Kylee Rummel submitted her resignation from City Council. Shortly thereafter, the Mayor discovered information shared on Facebook that relayed her reasons for leaving Council. At the January 27, 2025, meeting, the Mayor announced he was initiating an investigation with the intent that the results would be released to the public.

##### B. Analysis.

Based on the attached social media post written by former Councilor Kylee Rummel, Mayor Rich initiated an investigation. The investigator was tasked with four topics. They were as follows:

1. Was City business conducted privately in violation of the open public meeting laws?
2. Were Councilors intimidated or pressured into voting certain ways?
3. Were daytime jobs threatened as a way of keeping Councilors in line?
4. Was the City Manager denied a proper job evaluation because certain Councilors wanted to fire the City Manager and replace her with one of their own?

The investigation has been completed and submitted to City Attorney Jim Forrester. Mr. Forrester is the only one that has seen the final report, which is currently protected by attorney-client privilege. State statute allows the report to remain in this status if it is not viewed by Council. If the report is reviewed by Council, it becomes a public record and all factual information contained in the report becomes available to the public (if a public

records request is received) under public records laws. Any conclusions contained within the report may be redacted under the same public records law.

**C. Financial/Resource Considerations.**

To date, the City has paid \$59,430.40 for the investigative work and corresponding report.

**D. Timing Considerations.**

None.

**COUNCIL OPTIONS**

Council has the following options:

1. ***Council views the full report, making the report with the conclusions redacted available to public***

Council can vote to remove the protection of attorney-client privilege status and make the full report available to the Council, at which point Council would be provided with a copy of the redacted report. Council could come to the office and read the full report, but any report provided to Council via email or print would be redacted. If the report is made available to the Council, the report would become a public record and if a public records request is received, the report would be provided *with the conclusions redacted per ORS 192.355(9)(b)*; or

2. ***Council views full report and makes full report available to public***

Council can vote to remove the protection of attorney-client privilege status and make the full report available to the Council and the public *without any redactions*; or

3. ***Council keeps investigation private and no one views report.***

Council can vote to keep the investigation report protected under attorney-client privilege and it stays under Mr. Forrester's purview.

**POSSIBLE MOTIONS**

If Council wants to read the report, but keep the conclusions redacted, a motion could be:

***"I move to remove the attorney-client privilege status afforded to the Council investigation, allow Council to view the full report, and in response to any public records requests, provide a copy of the investigation report with any conclusions redacted."***

If Council wants to read the report and release the report in its entirety to the public, a motion could be:

***"I move to remove the attorney-client privilege status afforded the Council investigation and allow the full report to be released to the Council and the public."***

If Council wants the report to remain protected by attorney-client privilege and not release the report for Council to review, a motion could be:

***“I move to keep the Council investigation report private under attorney-client privilege.”***

**ATTACHMENTS**

Attachment No. 1 - Kylee Rummel FB post



**Kylee Rummel**

15h ·



I have debated sharing this information, but because there are voices that will speak loudly in the days to follow, I want to be the one writing my own narrative.

After 2.5 years of service, I have decided to resign from City Council. I first threw my hat in the ring when a vacancy opened, seeing it as part of doing my civic duty and an opportunity to give back to the community I love and have called home my entire life. This position has never been about status, power, or the ability to influence others or push a hidden agenda. During my time of service, I have carefully weighed every decision, acting in what I believe is in the best interest of the community, and I have stood for ethics, truth and love.

I do not believe in airing dirty laundry or pointing fingers, so I will not be doing that now. I will say though, that lines were crossed by certain members of Council, trying to use me to push their own agendas and even going as far to try to intimidate and influence my vote by threatening my job.

I have never been one to quit, but this is a volunteer position, and the personal sacrifices have been too great. I will not continue to work against those who oppose progress when my time is better spent elsewhere.

I have the utmost respect for those on Council who serve with love for the community and for the very passionate and talented City employees who continue to strive to make this community a better place to live.



17 comments

**MINUTES OF THE REGULAR MEETING  
OF THE CITY COUNCIL MEETING  
September 8, 2025**

Mayor Rich called the regular meeting of the Roseburg City Council to order at 7:01 p.m. on September 8, 2025, in the City Hall Council Chambers, 900 SE Douglas Avenue, Roseburg, Oregon.

1. Pledge of Allegiance

Councilor Tate led the pledge of allegiance.

2. ROLL CALL

Present: Mayor Larry Rich, Councilors Shelley Briggs Loosley (via Zoom), Tom Michalek, Ellen Porter (via Zoom), Ruth Smith, Jason Tate, Zack Weiss, Katie Williams, and Andrea Zielinski

Absent: None

Others: City Manager Nikki Messenger, City Attorney Jim Forrester, Police Chief Gary Klopfenstein, Fire Chief Tyler Christopherson, Finance Director Ron Harker, Community Development Director Stu Cowie, Public Works Director Ryan Herinckx, Human Resources Director John VanWinkle, City Recorder Amy Nytes, Management Assistant Grace Jelks, and The News Review Reporter Patrick Moore

3. Mayor Reports

A. Mayor Rich presented the Voting Delegate for the League of Oregon Cities Business Meeting and asked Councilors to contact him if they are interested in filling this role.

4. Commission Reports/Council Ward Reports

Council President Smith spoke about the September 3, 2025, Parks and Recreation Commission meeting.

A. Councilor Briggs Loosley moved to accept Scott Tougas' resignation from the Homeless Commission, with regrets. The motion was seconded by Councilor Zielinski and approved with the following vote: Councilors Briggs Loosley, Michalek, Porter, Smith, Weiss, Williams, Tate, and Zielinski voted yes. No Councilors voted no. The motion passed unanimously.

B. Council President Smith moved to accept Matthew Keller's resignation from the Planning Commission, with regrets. The motion was seconded by Councilor Zielinski and approved with the following vote: Councilors Briggs Loosley, Michalek, Porter, Smith, Weiss, Williams, Tate, and Zielinski voted yes. No Councilors voted no. The motion passed unanimously.

5. Audience Participation

Sheila Whiteside, resident, spoke about experiencing homelessness and concerns for families in Roseburg, noting she has been informed of resources but does not feel they are adequate.

Bernie Woodard, Elk Island Trading Group, spoke about homelessness issues, noting concerns about homeless individuals in parks and promoting Elk Island Trading Group's programs requiring participants to work three hours per day in the community to stay.

Nicole Inglis, resident, spoke about experiencing homelessness, noting that Bernie Woodard's camps create micro-communities, expressing concern about forming one large camp, and encouraging business owners to provide employment opportunities.

Ryan Ferguson, resident, spoke about personal and civic concerns, suggesting additional time for audience participation and the use of a bell instead of a timer.

Betsy Cunningham, resident, spoke about concerns that "labor camps", as she described them, conflict with the no-fee camping rules in approved encampments, and that she would like to see changes to the structure of the Homeless Commission.

Kristine Martin, resident, spoke about experiencing homelessness, noting she signed an agreement with Mr. Woodard to work three hours a day, six days a week for a place to stay, and asked about the difference between a City-sanctioned campground and an urban campground.

Cory Wellman, resident, spoke about speeding and failure to stop at the intersection of SE Lane Avenue and SE Terrace Drive, expressing concern for the safety of children in the neighborhood.

Becky Cliff, resident, spoke about speeding and failure to stop at the intersection of SE Lane Avenue and SE Terrace Drive, noting she has observed a Douglas County Sheriff failing to stop at the sign.

Max Smoot, resident, spoke about the removal of plants on Rose Street, his follow-up conversation with staff and encouraged people to attend Council meetings and participate.

6. Consent Agenda

A. August 11, 2025, Regular Meeting Minutes.

B. August 25, 2025, Regular Meeting Minutes.

Council President Smith moved to approve the consent agenda. The motion was seconded by Councilor Zielinski and approved with following vote: Councilors Briggs Loosley, Michalek, Porter, Smith, Tate, Weiss, Williams, and Zielinski voted yes. No Councilors voted no. The motion passed unanimously.

7. Ordinance

A.

Nytes read Ordinance No. 3614, entitled, "An Ordinance Granting a Telecommunication Franchise to Vonage America, LLC, Effective January 1, 2026," for the second time.

Council President Smith moved to adopt Ordinance No. 3614. The motion was seconded by Councilor Zielinski and approved with following vote: Councilors Briggs Loosley, Michalek, Porter, Smith, Tate, Weiss, Williams, and Zielinski voted yes. No Councilors voted no. The motion passed unanimously.

8. Department Items

A. Christopherson presented Fireworks Risk Assessment.

Councilors asked questions regarding potential enforcement challenges with limited police staffing, whether a ban would apply to individuals or professional shows, current consequences for firework use, clarification of statistics provided for 2024 and 2025, and whether a hotline would be available for complaints. Additional questions included whether citations could be issued only if fireworks caused a fire, whether a ban would be year-round or limited to certain times, and data from other cities that have enacted fireworks bans.

Christopherson and Klopfenstein clarified possible reporting methods, noting that police investigate nuisance complaints based on availability while threats to life or safety take priority and require an emergency response. They discussed strategies to educate the public, the special event permit process, and investigation data showing legal fireworks caused fires in the past two years. They explained that each fire investigation produces a report, but accountability is difficult without an ordinance defining criminal behavior and consequences. Christopherson recommended a year-round fireworks ban.

Public Comment:

Bill Rogers, TNT Area Manager, shared his observations about the effects of banning fireworks, noted support for community groups as fundraising opportunities through fireworks sales, and spoke in opposition to a fireworks ban.

Councilors expressed the following views:

- Several Councilors supported the need for more information and about other cities that have banned fireworks, (Michalek, Tate, Smith, Mayor Rich, Williams, Porter, and Briggs Loosley).
- Comments reflected concern about eliminating family-friendly activities and community fundraisers, the burden on lower-income families of traveling outside the city to enjoy fireworks, potential discontent among neighbors filing nuisance complaints, challenges with enforcing an ordinance, and the need for stronger consequences for illegal fireworks use.

Following discussion, Council reached consensus to direct staff to provide additional information on other cities that have banned fireworks, including adopted ordinance language, statistical data from before and after the ban, and enforcement methods.

9. Items from Mayor, City Council, and City Manager

- Councilor Porter asked for an update on the Council investigation.

Forrester clarified that the investigation report is scheduled for discussion on September 22, 2025, during executive session and the regular Council meeting.

- Council President Smith asked about the possibility of installing a speed bump near the intersection referenced during audience participation, as well as other problematic areas in her neighborhood, and inquired about other methods to address unsafe driving.

Messenger clarified the City's prior speed bump program ended in 2007 due to funding limitations, challenges with enforcement without a dedicated traffic team, and concerns about ensuring equity among neighborhoods if Council were to request a new program.

Council reached a consensus to have staff bring back information about the former speed bump program and alternative traffic calming measures.

- Councilor Michalek asked for an update on removal of a large oak tree at Brown Park.

Herinckx clarified that an arborist will evaluate the oak tree for potential risks to the new park play structure or a neighboring private fence and noted more information will be available once the report is received. He also confirmed he has been in contact with the concerned community member who reached out to Council and staff.

- Mayor Rich read the Executive Session Disclaimer into the record.

10. Adjourn

Mayor Rich adjourned the regular meeting at 8:35 p.m.

*Grace Jelks*

Grace Jelks

Management Staff Assistant

## ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



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### OLCC NEW LICENSE ROMULITOS MEXICAN FOOD INC. DBA ROMULITOS MEXICAN FOOD 250 NE GARDEN VALLEY BLVD SUITE 4

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Meeting Date: September 22, 2025

Agenda Section: Consent

Department: Administration

Staff Contact: Grace Jelks, Management Assistant

[www.cityofroseburg.org](http://www.cityofroseburg.org)

Contact Telephone Number: 541-492-6866

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#### ISSUE STATEMENT AND SUMMARY

OLCC has received an application from Romulitos Mexican Food Inc. dba Romulitos Mexican Food, for a "New License" – "Retail On-Premises Sales & Consumption". Roseburg Municipal Code Chapter 9.12 requires staff review of all applications submitted to the Oregon Liquor and Cannabis Commission (OLCC) for a license to sell alcoholic beverages within the City. Upon completion of staff review, the City Recorder is required to submit the application and a recommendation concerning endorsement to the Council for its consideration. Changes to existing licenses must be processed in the same manner.

#### BACKGROUND

**A. Council Action History.**

Chapter 9.12 requires Council to make a recommendation to OLCC on the approval or denial of all liquor license applications submitted by any establishment located inside City limits.

**B. Analysis.**

The Police Department conducted a background investigation on the applicant and found no reason to deny the application.

**C. Financial/Resource Considerations.**

The applicant has paid the appropriate fee for City review of the application.

**D. Timing Considerations.**

The applicant is requesting endorsement from the Council for immediate submittal to OLCC.

#### COUNCIL OPTIONS

Council may recommend OLCC approval of the application as submitted, no recommendation, or recommend denial based on OLCC criteria.

**STAFF RECOMMENDATION**

Staff recommends Council approval of the application as submitted.

**SUGGESTED MOTION**

***“I MOVE TO RECOMMEND APPROVAL OF THE OLCC NEW LICENSE APPLICATION FOR ROMULITOS MEXICAN FOOD INC. DBA ROMULITOS MEXICAN FOOD LOCATED, AT 250 NE GARDEN VALLEY BLVD SUITE 4, IN ROSEBURG, OREGON.”***

**ATTACHMENTS:**

Attachment #1 – Subject Application

Cc: License Applicant with copy of agenda  
Jonathan Crowl, OLCC Representative



OREGON LIQUOR & CANNABIS COMMISSION  
**Local Government Recommendation – Liquor License**

**Annual Liquor License Types**

Off-Premises Sales	Brewery-Public House
Limited On-Premises Sales	Brewery
Full On-Premises, Caterer	Distillery
Full On-Premises, Commercial	Grower Sales Privilege
Full On-Premises, For Profit Private Club	Winery
Full On-Premises, Non Profit Private Club	Wholesale Malt Beverage & Wine
Full On-Premises, Other Public Location	Warehouse
Full On-Premises, Public Passenger Carrier	

**Section 1 – Submission – To be completed by Applicant:**

**License Information**

Legal Entity/Individual Applicant Name(s): *Romulitos Mexican Food Inc*  
 Proposed Trade Name: *Romulitos Mexican Food*  
 Premises Address: *250 NE Garden Valley Blvd* Unit: *4*  
 City: *Roseburg* County: *Douglas* Zip: *97470*  
 Application Type: ☒ New License Application ☐ Change of Ownership ☐ Change of Location  
 License Type: *Full On-Premises Sales - commercial* ☐ Additional Location for an Existing License

**Application Contact Information**

Contact Name: *Erica Spain* Phone: *541-670-0679*  
 Mailing Address: *1920 NW Delridge Ave*  
 City: *Roseburg OR* State: *OR* Zip: *97471*  
 Email Address: *yeryspa3@hotmail.com*

**Business Details**

Please check all that apply to your proposed business operations at this location:

- ☐ Manufacturing/Production  
☐ Retail Off-Premises Sales  
☒ Retail On-Premises Sales & Consumption

If there will be On-Premises Consumption at this location:

- ☒ Indoor Consumption ☐ Outdoor Consumption  
☒ Proposing to Allow Minors

**Section 1 continued on next page**

*pd \$100. - on 09/15/2025*





OREGON LIQUOR & CANNABIS COMMISSION  
**Local Government Recommendation – Liquor License**

**Section 1 Continued – Submission - To be completed by Applicant:**

Legal Entity/Individual Applicant Name(s): *Romulitos Mexican Food Inc*

Proposed Trade Name: *Romulitos Mexican Food*

**IMPORTANT:** You MUST submit this form to the local government PRIOR to submitting to OLCC.  
Section 2 must be completed **by the local government** for this form to be accepted with your CAMP application.

**Section 2 – Acceptance - To be completed by Local Government:**

**Local Government Recommendation Proof of Acceptance**

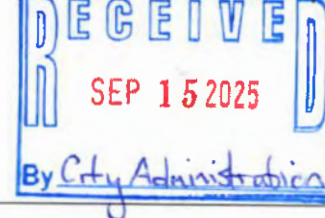
After accepting this form, please return a copy to the applicant with received and accepted information

City or County Name: *City of Roseburg*

Date Application Received: *09/15/2025*

Received by: *Autumn David, City Administration Office*

Optional Date Received Stamp



**Section 3 – Recommendation - To be completed by Local Government:**

- ☐ Recommend this license be granted
- ☐ Recommend this license be denied (Please include documentation that meets [OAR 845-005-0308](#))
- ☐ No Recommendation/Neutral

Name of Reviewing Official:

Title:

Date:

Signature:

After providing your recommendation and signature, please return this form to the applicant.

## ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



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### PROPERTY ACQUISITION 1899 SE STEPHENS STREET

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Meeting Date: September 22, 2025  
Department: Administration  
[www.cityofroseburg.org](http://www.cityofroseburg.org)

Agenda Section: Department Items  
Staff Contact: Nikki Messenger, CM  
Contact Telephone Number: 541-492-6866

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### ISSUE STATEMENT AND SUMMARY

City Council has been seeking a location for an urban campground. The issue for Council is whether to move forward with the purchase of 1899 SE Stephens Street for this purpose.

### BACKGROUND

#### A. Council Action History.

Council has discussed potential property acquisitions in Executive Session. At the October 2, 2024 City Council work study session, Council set the following criteria to guide the search for property for a potential urban campground.

1. Minimum lot size of 0.50 acres.
2. Budget of \$600,000 and under.
3. Locations not near schools, kids' bus stops, sports complexes, waterways, parks, playgrounds or in the middle of a residential neighborhood.
4. No restrictions on zoning.

#### B. Analysis.

##### Site Details

The site under consideration is addressed as 1899 SE Stephens Street. It is the former site of Reddaway Trucking. The site is 2.56 acres. The following was pulled from the appraisal report.

"The subject building was built in 1948. It appears that the building was designed as a Freight Terminal and has been used as such since construction. The main terminal approximates 40x100 in size, or some 4,000 square feet. The raised dock area is located on the easterly side of the terminal and approximates 20x100, or some 2,000 square feet. The building sets on a concrete foundation, has a concrete floor and is block construction. The roof cover is a membrane. There is a scale for weighing items up to 2000 pounds, however it is not known if it is functional at this time. The terminal has 5-20 foot bays with roll up doors on both sides of the terminal. The terminal does not appear to have any heat. The lighting is fluorescent. The office portion of the building approximates 1,050

square feet and sits on a concrete foundation, has block exterior walls and a newer membrane roof. The office contains a front reception area, three private offices and a storage room. There is a half bath in the office portion and another half bath in the terminal area. The flooring in the office is vinyl. The reception area has a ductless heat pump for heating and cooling. There also appears to be a heat pump in the office however it is not known if it is functional or not. There is an above ground oil tank behind the office, however it appears that it has been disconnected. On an overall basis the building is considered to be in average overall condition. Therefore the building approximates a total of 7,050 square feet including the terminal, loading dock and the office.”

The site has existing water, sewer, power and natural gas services. The site sits below the grade of SE Stephens Street and is served by a one-way frontage road to the west. There are two accesses from the frontage road. The site also has access to Main Street to the east. The site is bordered by Parrott Creek to the north. On the other side of Parrott Creek is the Parrott House and a residential area. To the east, the site is bordered by Main Street and then a residential area. To the south, it is bordered by the Southgate commercial area. To the east is SE Stephens Street and undeveloped commercial property.

The building has a new roof and a new water heater. Staff has identified approximately seven hazard trees on the south property line that may need to be addressed. The building has single pane windows. The office area appears to be heated and cooled by a single mini-split unit. There is no insulation (or heat/cooling) in the terminal area. The building does not appear to be ADA compliant. The restrooms are not ADA compliant. The office floor slopes 1.5-2% west to east. An inspection report has identified multiple issues that need to be addressed. The report recommended the City engage a structural engineer to perform some additional investigation of the structure.

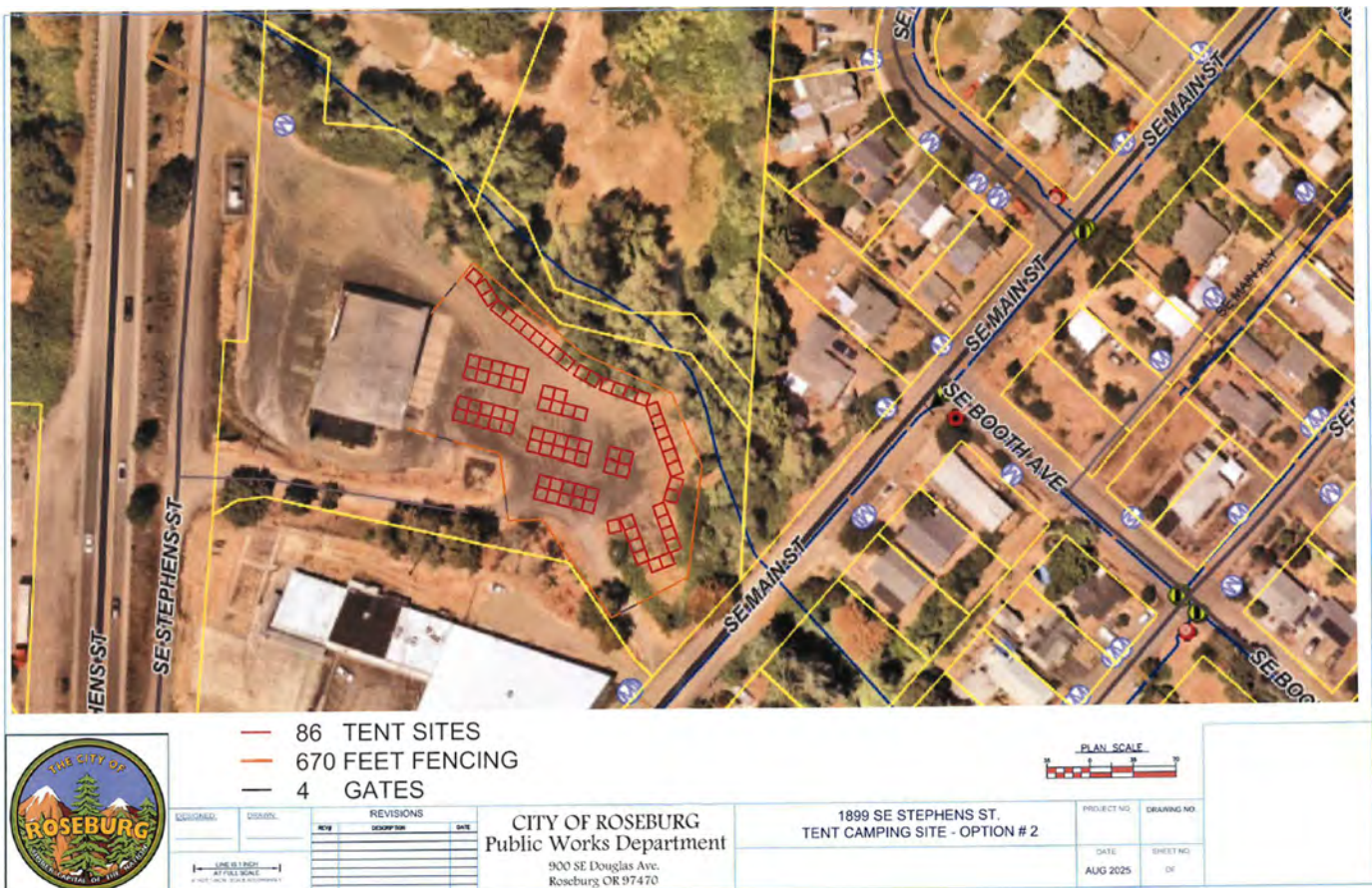
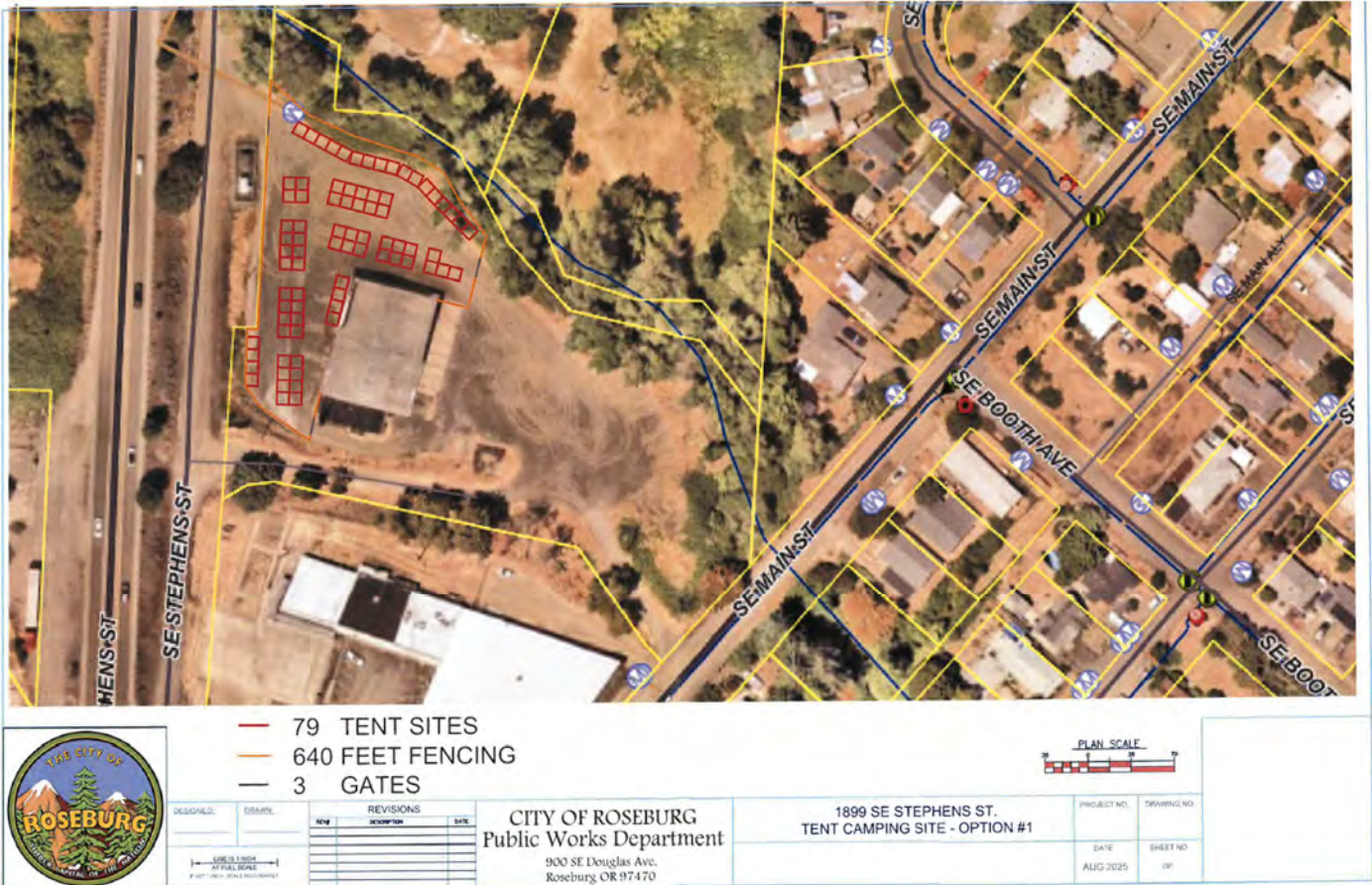
The site is not located near any existing schools. The closest park and playground are Parrott Creek Park located a little over four blocks away and 980 feet as the crow flies. According to the Roseburg Public Schools website, there is a bus stop that serves Eastwood Elementary School and JoLane Middle School at the corner of Marsters and Main Street. This intersection is approximately 105 feet from the south property line of the site. UTRANS has a stop on SE Stephens Street, approximately four blocks north of the site.

The site is zoned C-3, or General Commercial. Under the Roseburg Municipal Code, this property could be used as a Homeless Shelter with a Conditional Use Permit. If the development met certain requirements, the site may meet land use exemptions outlined in state statute, ORS 197.782 and 197.783. Both scenarios are outlined in more detail in Attachment #1.

The Phase 1 environmental report has been completed. The results have previously been summarized for Council.

Staff has included below two *preliminary* layouts showing *potential* tent site configurations. If the area west of the building was utilized for tents, approximately 79 tent sites could be accommodated. If the area east of the building were utilized, approximately 86 tent sites could be accommodated.





**C. Financial/Resource Considerations.**

The appraiser has determined the value of the property to be \$695,000. The proposed purchase price is \$675,000. To date the City has spent the following:

Phase I Environmental Report	\$4,500
Appraisal	\$3,900
Building Inspection Fee	\$ 600
Earnest Money (refundable)	<u>\$5,000</u>
	\$14,000

If the Council chooses to move forward with the acquisition, the remaining balance on the property will include the \$670,000, plus closing fees and the buyer's realtor fees of 3%, or \$20,250. Estimated fencing cost for the entire site is approximately \$50,000. Staff has not yet estimated costs associated with any paving, curbing, striping and drainage improvements that may be recommended for any areas used for parking.

At a minimum, staff would anticipate the need for porta potties and handwashing stations. The City is currently paying \$250/month to rent each ADA accessible portable toilet with an additional \$50 per cleaning. As an example, the porta potty located in the Court Street lot is currently costing \$650/month or \$7,800 annually per each. Non-ADA units cost \$125/month plus cleaning costs. Handwashing stations cost \$60/month plus \$20 per service. The number of units required would depend upon the number of people served. In addition, the City would need to provide garbage service.

If the Council decides to move forward, there are several factors that will impact the cost of operating a camp. The Council will need to decide whether the camp will be managed. As previously discussed, an unmanaged site can unintentionally lead to the creation of a "state-created danger" and potentially create a liability for the City. To find a manager to run the camp, the City would need to issue a Request for Proposals and identify any interested parties to identify the costs associated with running a managed campground. There are other improvements that will be required to meet the statutory exemption. Those costs have not yet been identified. If a camp is not managed by a qualified entity as outlined in statute, the City will need to go through the Conditional Use Permit process. If this decision is made, staff will recommend hiring a consultant to submit the application on the City's behalf, which will involve additional costs.

While the City could potentially use a portion of the Opioid Settlement Funds, no ongoing revenue stream has been identified to cover the costs associated with a future camp.

**D. Timing Considerations.**

On July 25, 2025, a preliminary purchase agreement was executed with the owner's representative for the property at 1899 SE Stephens Street. The agreement included a due diligence period of 75 days, and closing within 45 days of acceptance. The offer was written with the following contingencies: all due diligence findings, including, but not limited to: Phase 1 inspection report, Commercial appraisal of the property, Personal inspection of property by Buyer's representatives, Seller's ability to deliver a clear warranty title for the property at closing. The 75-day due diligence period is set to expire on October 8, 2025. The Council does not have another regularly scheduled meeting prior to that date.



The seller's representative is working on obtaining clear title for the property. There is a possibility this may take as long as 140 days, which will exceed the agreed upon timeline and may require an amendment to the agreement, if Council chooses to move forward.

### **COUNCIL OPTIONS**

The Council has the following options:

1. Direct staff to acquire the property located at 1899 SE Stephens Street once clear title can be provided. This may require the Council to authorize the City Attorney to approve a time extension up to 140 days to complete the process of clearing the title; or
2. Direct staff to request an additional due diligence period to allow staff to engage a structural engineer to evaluate the structure; or
3. Direct staff to cancel the purchase agreement; or
4. Request more information. This would require the Council to provide specific directions to staff on what information they are requesting and would require a special meeting prior to October 8.

### **STAFF RECOMMENDATION**

Staff is seeking direction from Council.

### **SUGGESTED MOTION**

*Staff is seeking direction from Council.*

### **ATTACHMENTS:**

Attachment No. 1 – Conditional Use Permit Process & Land Use Exemption

**1899 SE STEPHENS STREET  
CONDITIONAL USE PERMIT PROCESS**

The property at 1899 SE Stephens St. that could be used as a future urban campground is zoned C3 (General Commercial). The use of a “homeless shelter” may be allowed if reviewed and approved in accordance with the conditional use permit (CUP) procedures outlined in RMC Section 12.10.080. The use of a homeless shelter is listed within the C3 zone Section 12.04.040 within Table 2-7, under item #4.

The purpose of the CUP process is to allow determination of the appropriateness and compatibility of certain uses proposed to be located in areas not specifically designated for that purpose and which may only be suitable for location in such areas with application of special conditions.

CUP applications may only be granted when the approving authority determines that the proposal conforms to the following five criteria:

1. That the proposed development is compatible with the existing or anticipated uses in terms of scale, bulk, coverage, density, architectural, and aesthetic design;
2. That the development is consistent with the purpose of the base zone and enhances the operation characteristics of the particular neighborhood;
3. That the site for the proposed development is served by streets and highways which are adequate in width, construction, and placement to safely carry the quantity and kind of traffic generated by the proposed use;
4. That the proposed development will not have an adverse physical effect on the development or use of abutting or contiguous property; and
5. The proposed development will conform to the policies of the Comprehensive Plan and adopted plans and policies of the City Council.

Any applicant, including the City, is required to address each of these standards and demonstrate how their proposal satisfies the above-mentioned criteria. It is incumbent upon the applicant to defend their application based on the criteria. City staff must maintain a neutral position when reviewing applications and do not have the responsibility or the authority to defend an application. Staff may make a recommendation to the approving authority based upon the merits of the application and whether it satisfies the criteria.

In the situation of an urban campground or “homeless shelter” the Planning Commission would serve as the approving authority. In an effort to be transparent and ensure staff is appropriately addressing the criteria and not simply following the direction of City Council, staff would strongly recommend that a third party (land use consultant/attorney) prepare the CUP application on behalf of the City.

Be aware that the preparation of a CUP application takes time, depending on the details of what is being proposed and specific conditions that may be offered up by the applicant to

ensure compatibility with the surrounding neighborhood and existing uses. It is likely that finding, securing a contract, and giving the third party the time to prepare the application would take a minimum of at least three months before a CUP application could be submitted.

Once submitted, staff must review the application and determine whether it is complete prior to scheduling a public hearing before the Planning Commission. Prior to a scheduled Planning Commission hearing, staff must prepare a staff report and send out a 20-day notice to property owners within 300 feet of the subject property and a 20-day notice to the News Review. Upon completion of the public hearing and direction from the Planning Commission, staff or the third-party consultant would then prepare written findings of fact and a decision on behalf of the Planning Commission.

Please note that this decision could be appealed to City Council for review and decision by anyone who becomes a party to the application through the Planning Commission hearing process. If that were to occur additional time would be necessary to schedule a public hearing before Council and address legal notice requirements.

Cities are legally required to make a final decision concerning a CUP within 180 days of a submitted application. Although as staff, we like to process land use applications and have decisions made much faster than within 6 months. When the land use decision is controversial, it could require multiple public hearings and has the high probability of being appealed, which could realistically make this a 6-month process.

Without appropriate CUP approval, the property cannot legally be used as a homeless shelter. Any applicant that must obtain CUP approval is encouraged to make obtaining approval a contingency of sale prior to final purchase of the property. This may not be possible given what City Council is trying to achieve with a homeless shelter and the time frame necessary to possibly obtain approval. The City assumes a level of risk if purchasing the property prior to obtaining land use approval for a homeless shelter. There is no guarantee that the CUP process may be successful.

Please be aware that all together from start to finish the process of preparing an application and obtaining land use approval could take up to 9 months. The hope is that the process would go much faster but given concerns raised from previous neighborhoods about establishing an urban campground during Homeless Commission and City Council meetings, it is anticipated that this will be a contentious issue requiring multiple meetings before the Planning Commission and possible appeal to City Council.



**1899 SE STEPHENS STREET  
LAND USE EXEMPTION**

There is another option for obtaining approval for a homeless shelter at this location, but it requires that the proposal adhere to standards outlined in ORS 197.782 and 197.783. Adherence with these statutes exempts the proposed homeless shelter from local land use regulations and zoning ordinances. This means no public hearing and no opportunity for appeal. However, the standards do require that a portion of the shelter be used in a physical building and that the building complies with applicable building codes. It also requires that the shelter be run by a qualified operator as defined within the statute. The City utilized these requirements when it submitted its Site Review application for the Gary Leif Navigation Center. The text of the statutes is provided below.

**197.782 Emergency shelters developed under temporary authorization.** (1) As used in this section, “emergency shelter” means a building or cluster of buildings that provides shelter on a temporary basis for individuals and families who lack permanent housing.

(2) A building or cluster of buildings used as an emergency shelter under an approval granted under ORS 197.783 or section 11, chapter 12, Oregon Laws 2020 (first special session):

(a) May resume its use as an emergency shelter after an interruption or abandonment of that use for two years or less, notwithstanding ORS 215.130 (7).

(b) May not be used for any purpose other than as an emergency shelter except upon application for a permit demonstrating that the construction of the building and its use could be approved under current land use laws and local land use regulations.

(3) An approval of an emergency shelter under ORS 197.783 or section 11, chapter 12, Oregon Laws 2020 (first special session), is void unless the shelter is operating within two years following the approval. [2021 c.18 §2]

**197.783 Local approval of emergency shelters; process; limitations.** (1) A local government shall approve an application for the development or use of land for an emergency shelter, as defined in ORS 197.782, on any property, notwithstanding this chapter or ORS chapter 195, 197A, 215 or 227 or any statewide land use planning goal, rule of the Land Conservation and Development Commission or local land use regulation, zoning ordinance, regional framework plan, functional plan or comprehensive plan, if the emergency shelter:

(a) Includes sleeping and restroom facilities for clients;

(b) Will comply with applicable building codes;

(c) Is located inside an urban growth boundary or in an area zoned for rural residential use as defined in ORS 215.501;

(d) Will not result in the development of a new building that is sited within an area designated under a statewide planning goal relating to natural disasters and hazards, including flood plains or mapped environmental health hazards, unless the development complies with regulations directly related to the hazard;

(e) Has adequate transportation access to commercial and medical services; and

(f) Will not pose any unreasonable risk to public health or safety.

(2) An emergency shelter allowed under this section must be operated by:

(a) A local government as defined in ORS 174.116;

(b) An organization with at least two years' experience operating an emergency shelter using best practices that is:

(A) A local housing authority as defined in ORS 456.375;

(B) A religious corporation as defined in ORS 65.001; or

(C) A public benefit corporation, as defined in ORS 65.001, whose charitable purpose includes the support of homeless individuals, that has been recognized as exempt from income tax under section 501(a) of the Internal Revenue Code for at least three years before the date of the application for a shelter; or

(c) A nonprofit corporation partnering with any other entity described in this subsection.

(3) An emergency shelter approved under this section:

(a) May provide on-site for its clients and at no cost to the clients:

(A) Showering or bathing;

(B) Storage for personal property;

(C) Laundry facilities;

(D) Service of food prepared on-site or off-site;

(E) Recreation areas for children and pets;

(F) Case management services for housing, financial, vocational, educational or physical or behavioral health care services; or

(G) Any other services incidental to shelter.

(b) May include youth shelters, winter or warming shelters, day shelters and family violence shelter homes as defined in ORS 409.290.

(4) An emergency shelter approved under this section may also provide additional services not described in subsection (3) of this section to individuals who are transitioning from unsheltered homeless status. An organization providing services under this subsection may charge a fee of no more than \$300 per month per client and only to clients who are financially able to pay the fee and who request the services.

(5)(a) The approval or denial of an emergency shelter under this section may be made without a hearing. Whether or not a hearing is held, the approval or denial is not a land use decision and is subject to review only under ORS 34.010 to 34.100.

(b) A reviewing court shall award attorney fees to:

(A) A local government, and any intervening applicant, that prevails on the appeal of a local government's approval; and

(B) An applicant that prevails on an appeal of a local government's denial.

(6) An application for an emergency shelter is not subject to approval under this section if, at the time of filing, the most recently completed point-in-time count, as reported to the United States Department of Housing and Urban Development under 24 C.F.R. part 578, indicated that the total sheltered and unsheltered homeless population was less than 0.18 percent of the state population, based on the latest estimate from the Portland State University Population Research Center. [2021 c.18 §3; 2023 c.223 §7]

## ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



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### FIREWORKS RISK ASSESSMENT

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**Meeting Date: September 22, 2025**

**Department: Fire**

**[www.cityofroseburg.org](http://www.cityofroseburg.org)**

**Agenda Section: Department Items**

**Staff Contact: Tyler Christopherson**

**Contact Telephone Number: 541-492-6770**

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#### ISSUE STATEMENT AND SUMMARY

In order to uphold our core value of protecting the lives and property of the citizens of the City of Roseburg, while ensuring a safe and comforting environment for everyone, we have been examining the fire and life safety risks associated with fireworks. Staff is asking Council to consider possible actions to establish a ban on the sale, possession, and use of fireworks within the City of Roseburg.

This proposal is not directly intended only to decrease call volume, but rather to mitigate the potential for catastrophic incidents. By reducing risk, we lower the overall threat to community safety.

#### BACKGROUND/ANALYSIS

##### **A. Council Action History.**

Council requested additional information at the September 8<sup>th</sup> meeting.

##### **B. Analysis.**

The following is a list of locations that have implemented a fireworks ban:

- Portland
- Milwaukie
- Eugene
- Ashland
- Bend
- The Dalles
- Yachats
- Waldport
- Depot Bay
- Grants Pass (specific areas)
- Medford (specific areas)
- All unincorporated Lincoln County
- All unincorporated Lane County
- All Oregon State beaches, parks, and campgrounds

## Portland

The citywide ban, implemented in 2022, was a response to escalating wildfire risks and a fatal fire caused by illegal fireworks in 2021, which claimed the lives of three people.

Portland implemented a year-round ban on personal fireworks beginning in October 2022, after initially imposing a temporary ban around the Fourth of July in 2021.

(2019–2025)

Portland has tracked the impact of the fireworks ban over recent years:

Year	Seasonal Fires (Jun 23–Jul 6)	Fires Caused by Fireworks	July 4 Fires	July 4 Firework Fires
2019	—	—	—	—
2020	223	44	36	18
2021 (emergency ban)	307	15	31	3
2022 (permanent ban)	224	29	20	3
2023	336	46	67	30
2024	185	29	38	14
2025 (prelim.)	263	27	29	9

2020: Before any ban, fireworks caused nearly 20% of seasonal fires and half of July 4 fires.

2021: After a temporary ban, fireworks-caused fires dropped significantly (only 15 seasonal, 3 on July 4).

2022 onward: With a year-round ban, numbers remain comparatively low with an exception for 2023. Since 2021, Portland has reported zero injuries from fireworks.

Preliminary figures for this year showed a nearly 65% decrease in fires caused by fireworks compared to the previous year on July 4. For the period of June 23 to July 6, the city reported only 27 fires caused by fireworks in 2025, compared to 44 during the same period in 2020 before the ban. Portland Fire & Rescue has described the ban as “extremely effective.”

Neighboring Clark County, which also has a fireworks ban, saw a more than 30% decrease in fires over the Fourth of July weekend in 2021, a portion of which was attributed to fireworks.

## Eugene

A citywide fireworks sale and use ban was enacted in 2022.

Eugene 911 calls regarding illegal fireworks:

- 2023: 185 calls were recorded for July 4th period.

- 2024: Calls dropped to 130 for the same period. Eugene Police (EPD) noted a more cooperative response from residents. No citations issued.

To encourage compliance, the EPD and Eugene Springfield Fire host “no-questions-asked” turn-in days for illegal fireworks.

- 2023: 240 pounds were turned in.
- 2024: 264 pounds were collected.
- 2025: 350 pounds were confiscated, the highest amount yet.

The number of 911 calls related to fireworks and the amount of confiscated fireworks vary from year to year. The purpose and effectiveness of the ban is to reduce consumer fireworks availability and usage, which reduces communities’ overall risk potential.

Eugene Springfield Fire and EPD point to public education as an important contributing factor for compliance.

### **Bend**

Bend’s location is particularly susceptible to wildfires, making fire risk a major motivator for the ban, which was enacted in 2021.

Reporting Channels and Emergency Guidance: Email to [fireworks@bendoregon.gov](mailto:fireworks@bendoregon.gov) (it isn’t constantly monitored and doesn’t guarantee a response) and non-emergency dispatch at 541-693-6911.

Bend Police and Fire issue reminders, but rely heavily on community cooperation to minimize calls, allowing faster response to real emergencies, and reminding people that 911 should only be used if there is imminent danger, such as an ongoing fire or injury.

Following a permanent fireworks ban established in 2021, Bend has experienced a significant drop in fireworks-related fires and emergency calls according to Bend Fire and Rescue.

Data show a decrease in fireworks-related calls after the 2021 ban. Reported 132 fireworks-related calls in 2023, compared to 156 in 2020. They also noted that overall use of the 911 system for fireworks complaints decreased during this time.

Staffing limitations: The Bend Police Department indicated that the department lacks the staffing to respond to every illegal fireworks call. Calls are often directed to an email address for non-emergency reporting.

Public awareness: Ongoing public education campaigns by the city and fire department likely contribute to reduced usage by law-abiding citizens.

### **Medford**

Unlike some other major Oregon cities, Medford does not have a full city-wide ban on the use of legal consumer fireworks. The city allows the use of state-approved fireworks

during the specified period of July 1–6 but prohibits their use in certain high-fire-danger areas. Data show a reduction in fireworks-related fire calls following stronger restrictions and fines put in place in 2019.

Between 2019 and 2023, the number of fires attributed to fireworks in Medford saw a significant decrease.

- 2019: 11 fireworks-related fires reported.
- 2020: 9 fireworks-related fires reported.
- 2021: 2 fireworks-related fires reported.
- 2022: 2 fireworks-related fires reported.
- 2023: 1 fireworks-related fire reported.

In 2019, Medford updated its fireworks regulations, strengthening penalties and tightening the window for legal firework use. The penalty for illegal firework use was increased from \$250 to \$2,500.

The city bans all firework use, including legal varieties, in specific high-risk locations: Wildland Hazard Areas (hills east of Foothill Rd. and N. Phoenix Rd.), Bear Creek Greenway, all city parks and schools. This type of area-specific ban, while effective in those areas, makes interpretation of the boundaries confusing and difficult for citizens to adhere to. The city prohibits the sale of consumer fireworks within Medford city limits.

### **Grants Pass**

The City of Grants Pass has not implemented a full ban on consumer fireworks, but it has restrictions that have significantly reduced fire risk similar to Medford.

Permanent ban zones in certain areas, particularly those in high-risk zones for wildfires, are always off-limits for fireworks. These areas include Wildfire Hazard Zones, all city parks and schools, and specific neighborhoods like the Overland Drive and Haviland Drive areas.

Red Flag Warnings: The use of all fireworks is completely banned during a Red Flag Warning issued by the National Weather Service.

### **Milwaukie**

Since July 2021, the city of Milwaukie has permanently banned all personal fireworks, including those that are considered legal at the state level. The ban is widely considered to have reduced fireworks-related incidents, aligning with similar bans in other Oregon cities. The city's ban is a key part of a broader safety strategy in Clackamas County and the Portland metropolitan area addressing heightened fire risk.

Similar to neighboring Portland and Clackamas County fire districts, the overall number of fireworks-related fires and emergency calls dropped in the period immediately following temporary bans in 2021.

Milwaukie has penalties with fines reaching up to \$1,000 for illegal fireworks use. The city regularly reminds residents of the ban and the associated fines through social media and ongoing public safety campaigns.

Despite the ban, enforcement is difficult without observing offenders in the act. As a result, illegal firework activity still occurs but at lower levels and with fewer catastrophic incidents than before the ban.

### **Vancouver**

The City of Vancouver, Washington, which enacted a full ban on consumer fireworks in 2016, has seen a clear reduction in fireworks-related fires and emergency calls. While the ban does not stop all illegal activity, it is considered a success in reducing significant fire risks, according to the Vancouver Fire Department.

Following the 2016 ban, the Vancouver Fire Department reported a sharp decrease in fireworks-caused fires. For example, during the Fourth of July weekend in 2021, the fire department's statistics showed a 30% drop in fires compared to the prior year. Reports in later years have confirmed the overall trend of fewer fireworks-related fires since the ban.

A non-emergency hotline for fireworks complaints strategy, also adopted in nearby Clark County, helps reduce the burden on 911 dispatchers who can then focus on life-threatening emergencies. The complaint hotline and online reporting system do not typically result in police dispatch unless an emergency is created.

The ban was a proactive decision by the City Council in 2015, motivated by increasing fire risk, property damage, and safety concerns. The city set civil fines starting at \$500 for the sale, possession, or use of any consumer fireworks, including sparklers and fountains.

### **Ashland**

Ashland's municipal code prohibits the use and sale of retail fireworks at all times. Ashland has had a permanent ban on personal fireworks since 2007, resulting in a reduction in fireworks-related fires and emergency calls within city limits.

The city's focus on fire prevention was intensified after the 2020 Alameda Fire, which devastated parts of Jackson County. Ashland Fire noted a larger trend towards a safer fireworks season in recent years following that fire by reducing public risk.

The city relies heavily on public education and financial liability warnings to deter illegal activity, rather than relying solely on police enforcement. Violators can face fines of up to \$500 and be held financially responsible for fire suppression costs.

### **The Dalles**

Following a temporary ban in 2021, The Dalles implemented a permanent ban on personal fireworks. Similar to neighboring communities in Oregon and Washington, The Dalles has seen a decrease in fireworks-caused fires and emergency calls since the permanent ban took effect.

Although some illegal fireworks use continues, the ban has reduced the higher-risk activity associated with widely available consumer fireworks.

### **Unincorporated Lane County**

Dependent on fire season declaration: under Lane Code 6.725 (passed in 2021), the sale, use, and manufacture of fireworks are banned in unincorporated areas of the county during the official fire season, which is declared by the Oregon State Forester.

Enforcement challenges: residents in unincorporated areas are instructed to report violations to the Lane County Sheriff's non-emergency line, as fire officials report limited resources to respond to every incident. Violating the ban can result in fines up to \$1,000, 30 days in jail, or both.

### **Unincorporated Lincoln County**

In January 2024, the Lincoln County Board of Commissioners banned all fireworks in unincorporated areas of the county. This was a proactive effort to mitigate the risk of wildfires during dry summers and protect wildlife and residents.

Most coastal cities within Lincoln County, such as Lincoln City, Waldport, Yachats, and Depoe Bay, already had or subsequently passed their own, stricter permanent bans on personal fireworks. The City of Newport temporarily banned fireworks in 2024 in response to heightened wildfire risk.

Following the 2024 ban, local fire departments reported a noticeable drop in fireworks-related fire calls compared to pre-ban years. The ban reduced the number of major incidents caused by consumer fireworks.

### **Summary**

A ban on the sale and use of fireworks in Roseburg would be an important step in reducing the risk to both people and property within our community. Wildfire remains a significant hazard for the City of Roseburg—classified as a high-risk, low-frequency event. While factors such as weather, fuel conditions, and topography are beyond our control, we can take meaningful action to address the human causes that contribute to fire danger. By reducing these risks, we lower the overall threat to community safety. This proposal is not intended to decrease call volume, but rather to mitigate the potential for catastrophic incidents.

Enforcement of such a ban presents challenges, as it often requires observing violators in the act, something that can be difficult with limited law enforcement resources. However, pairing the ban with a strong community education campaign and meaningful penalties can discourage the majority of residents, particularly law-abiding citizens, from engaging in illegal fireworks use.

### **Below are code examples from various cities:**

#### **Yachats**

§ 5.04.020. Fireworks prohibited. (Ord. 115 § 2, 1986; Ord. 373, 2/21/2024)



§ 5.04.030. Violation—Penalty. Any person who violates a provision of this chapter commits a Class B civil infraction and shall be subject to the procedures and penalties of Chapter 1.12, as now constituted or hereafter amended, revised or repealed. (Ord. 115 § 3, 1986; Ord. 185 § 2, 1996; Ord. 373, 2/21/2024)

A. The possession, discharge, detonation, or use of consumer fireworks is prohibited within the City of Yachats.

B. The sale of consumer fireworks is prohibited within the City of Yachats.

C. This section does not prohibit display fireworks permitted under ORS 480.130 to 480.150.

D. The Lincoln County Sheriff's office, acting under the authority granted by Lincoln County, may confiscate, destroy, remove, or have removed at the owner's expense all fireworks in violation of this section.

### **Milwaukee**

#### **§ 9.18.010. PROHIBITED ACTS.**

Unless otherwise permitted by the terms of ORS 480.120(1)(a-g), it is unlawful for any person to sell, offer for sale, expose for sale, possess, use, explode or have exploded any fireworks. (Ord. 2148 § 1, 2017; Ord. 2225 § 1, 2023)

#### **§ 9.18.020. DEFINITIONS.**

As used in this chapter: "Fireworks" means the same as defined in ORS 480.111, but does not include "Exempt fireworks" as defined in ORS 480.111.

"Person" means a natural person, firm, partnership, association, or corporation. (Ord. 2148 § 1, 2017; Ord. 2225 § 1, 2023)

#### **§ 9.18.030. VIOLATION—REMOVAL.**

The City may confiscate, destroy, remove or have removed at the owner's expense all stocks of fireworks in violation of this chapter, when necessary to preserve public safety (Ord. 2148 § 1, 2017; Ord. 2225 § 1, 2023)

#### **§ 9.18.040. VIOLATION—PENALTY.(Ord. 2148 § 1, 2017; Ord. 2225 § 1, 2023)**

A. Any person who violates this chapter is subject to a fine not to exceed \$1,000.

B. Each day a violation of a provision of this chapter occurs will constitute a separate offense.

### **Portland**

It is unlawful to sell, keep or offer for sale, expose for sale, possess, use, explode or have exploded any fireworks, aerial luminary devices or pyrotechnics within the City, except as specified by ORS 480.120 (1)(a-g). For the purpose of this Chapter, the Fire Marshal of the City is recognized as an ex-officio Deputy State Fire Marshal as provided by State statute.

## **Eugene**

4.934

In addition to restrictions on the sale, possession, use, detonation or explosion of fireworks under state law, it is unlawful to:

(1) Sell, use, light, detonate or display any consumer fireworks anywhere in the city at any time.

## **Bend**

5.30.00

A. The sale, offer for sale, possession, and use of fireworks, other than exempt fireworks, is prohibited within the City of Bend.

B. Fireworks displays that have been issued a State Fire Marshal general fireworks display permit are exempt from the prohibitions of this chapter.

C. The City may confiscate, destroy, remove, or have removed at the owner's expense all fireworks in violation of this section, when necessary for the preservation of public safety.

D. "Fireworks," "fireworks display," and "exempt fireworks" have the meanings defined in ORS 480.111.

E. Violation of this section is a Class A civil infraction. [Ord. NS-2424, 2021; Ord. NS-2354, 2019; Ord. NS-2142, 2010]

## **Ashland**

15.28.070

Notwithstanding ORS 480.110 through ORS 480.165 and OAR 837-012-0600 through OAR 837-012-0675, the sale of retail fireworks as defined in OAR 837-012-0610 is prohibited within the City of Ashland.

1. The sale and/or use of retail fireworks as defined in OAR 837-012-0610 is prohibited at all times;

2. The sale and/or use of sparklers as defined in ORS 480.110 is prohibited at all times;

3. The storage of retail fireworks within the City of Ashland is prohibited at all times; and

4. The advertising of retail fireworks or sparklers is prohibited within the City of Ashland in accordance with ORS 480.152 and OAR 837-012-0665.

5. As a limited exception from the prohibitions in provisions 1 through 4 above, the use of fireworks for public display is allowed in conformance with NFPA 1123 Code for Fireworks Display, current edition, with a valid Ashland Fire & Rescue Fireworks Permit.

**C. Financial/Resource Considerations.** If Council supports this concept, staff time would be expended preparing an ordinance for Council consideration at a future Council meeting.

**D. Timing Considerations.** If Council supports this concept, staff would propose an ordinance be considered before the end of the year in order to give adequate notification to any fireworks vendors that may be planning to sell in Roseburg.

**COUNCIL OPTIONS**

The Council has the following options:

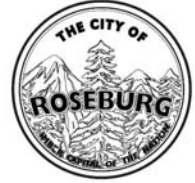
1. If Council supports the concept of a ban on fireworks within the City Limits, Council could direct staff to prepare an ordinance for consideration at a future meeting; or
2. Council could request additional information; or
3. Council could forego consideration of a fireworks ban at this time.

**STAFF RECOMMENDATION**

Staff is seeking direction regarding Council's level of support regarding a potential fireworks ban ordinance.

**ATTACHMENTS:**

None



## **TENTATIVE FUTURE COUNCIL AGENDA**

### **Unscheduled**

- City Manager Evaluation Process Presentation (Work Study)
- City Manager Evaluation Process Adoption
- UCC Land Transfer
- Thrive Smoking/Vaping Presentation
- Tent Camping Rules Discussion
- Five Year Capital Improvement Plan (CIP) Update
- Water System Master Plan Contract Award
- Accreditation Ceremony/Presentation – PD
- Speed Reduction Program (2026)
- Council Goals Adoption (2026)

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### **October 13, 2025 – 6:00 p.m.**

Roseburg Disposal Tour

### **October 13, 2025 – 7:00 p.m.**

Mayor Reports

Consent Agenda

A. September 22, 2025 Meeting Minutes

Ordinances

A. Ordinance No. \_\_\_\_\_ Prohibited Camping – First Reading

Department Items

A. Solid Waste Management License

B. 2025 Oregon Library Statistical Report

C. Douglas County Baseball Assoc. – Request Approval for Beer Sales

Informational

A. Future Tentative Council Agendas

Executive Session ORS 192.660(2)(i)

A. Municipal Court Judge Evaluation

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### **October 27, 2025 – 6:00 p.m.**

Executive Session ORS 192.660(2)(i)

A. City Manager Evaluation

### **October 27, 2025 – 7:00 p.m.**

Mayor Reports

A. Veteran's and Military Families Appreciation Month

B. Municipal Judge Compensation

Consent Agenda

A. October 13, 2025 Meeting Minutes

Ordinances

A. Ordinance No. \_\_\_\_\_ Annexation & Zone Change (1058 Greenly) – First Reading

B. Ordinance No. \_\_\_\_\_ Prohibited Camping – Second Reading

Department Items

A. 2026 PMP SE Stephens – Design Contract

B. Douglas Avenue SRTS – Design Contract

C. Storm Damage Repair at 1700 Block Mill Street – Design Contract

D. Downtown Parking Enforcement Discussion Continued

Informational

A. Future Tentative Council Agendas

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**November 10, 2025**

## Mayor Reports

- A. City Manager Compensation

## Consent Agenda

- A. October 27, 2025 Meeting Minutes

## Ordinances

- A. Ordinance No. \_\_\_\_\_ Planning Commission Code Update – First Reading
- B. Ordinance No. \_\_\_\_\_ Annexation & Zone Change (1058 Greenly) – Second Reading

## Department Items

- A. Umpqua Health Alliance Grant Acceptance

## Informational

- A. Future Tentative Council Agendas
  - B. Municipal Court Quarterly Report
  - C. Finance Quarterly Report
- 

**December 8, 2025**

## Mayor Reports

## Consent Agenda

- A. November 10, 2025 Meeting Minutes

## Ordinances

- A. Ordinance No. \_\_\_\_\_ Planning Commission Code Update – Second Reading

## Department Items

- A. Parrott Creek Culvert – Bid Award

## Informational

- A. Future Tentative Council Agendas
- 

**January 12, 2026**

## Mayor Reports

- A. State of the City Address
- B. Commission Chair Appointments
- C. Commission Appointments

## Commission Reports/Council Ward Reports

- A. Election of Council President

## Consent Agenda

- A. December 8, 2025 Meeting Minutes

## Resolutions

- A. Resolution No. 2026 - \_\_\_\_ - Setting a New Council Reimbursement Amount for 2026

## Informational

- A. Future Tentative Council Agendas
- 

**January 26, 2026**

## Mayor Reports

- A. Municipal Judge Pay

## Consent Agenda

- A. January 12, 2026 Meeting Minutes

## Department Items

- B. 5-Year Pavement Maintenance Plan
- C. 5-Year Capital Improvement Plan

## Informational

- A. Future Tentative Council Agendas
  - B. Municipal Court Quarterly Report
  - C. Finance Quarterly Report
-

**February 9, 2026**

Consent Agenda

- A. January 26, 2026 Meeting Minutes
- Informational

- A. Future Tentative Council Agendas
- 

**February 23, 2026**

Mayor Reports

- A. 2024 GFOA Certificate of Achievement for Excellences in Annual Comprehensive Financial Reporting (ACFR) and 2024 GFOA Award for Outstanding Achievement in Popular Annual Financial Reporting (PAFR)

Special Presentations

- A. Annual Comprehensive Financial Report (ACFR)
- B. Quarterly Report Ending December 31, 2025
- C. 2026 – 2027 Budget Calendar

Consent Agenda

- A. February 23, 2026 Meeting Minutes

Informational

- A. Future Tentative Council Agendas
- 

**March 9, 2026**

Mayor Reports

- A. American Red Cross Month Proclamation

Consent Agenda

- A. February 23, 2026 Meeting Minutes

Resolutions

- A. Resolution No. 2026 -\_\_\_ Approving a Tax Exemption for Sunshine Park Apartments located at 152 Sunshine Road

Department Items

- A. Inmate Housing Intergovernmental Agreement Extension
- B. Intergovernmental Agreement – Douglas County Communications Services and Radio Usage Agreement

Informational

- A. Future Tentative Council Agendas

***Urban Renewal Agency Board Meeting***

Consent Agenda

- A. June 9, 2025 URA Work Study Meeting Minutes
- B. June 9, 2025 Regular URA Meeting Minutes

Department Items

- A. Resolution No. UR2026 -\_\_\_ Approving a Tax Exemption for Sunshine Park Apartments located at 152 Sunshine Road
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**March 23, 2026**

Mayor Reports

- A. National Library Week Proclamation

Consent Agenda

- A. March 9, 2026 Meeting Minutes

Informational

- A. Future Tentative Council Agendas
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