

ROSEBURG CITY COUNCIL AGENDA – OCTOBER 13, 2025

City Council Chambers, City Hall

900 SE Douglas Avenue, Roseburg, Oregon 97470



✓
10-9-2025

Public Online Access:

City website at <https://www.cityofroseburg.org/your-government/mayor-council/council-videos>

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See Audience Participation Information for instructions on how to participate in meetings.

6:00 p.m. Special Meeting

- A. Roseburg Disposal Tour

7:00 p.m. Regular Meeting

1. **Call to Order – Mayor Larry Rich**

2. **Pledge of Allegiance**

Roll Call

Tom Michalek

Andrea Zielinski

Jason Tate

Ruth Smith

Ellen Porter

Katie Williams

Zack Weiss

Shelley Briggs Loosley

3. **Mayor Reports**

A. Homeless Youth Awareness Month Proclamation

B. Urban Campground Next Steps

C. Investigation Discussion

4. **Commission Reports/Council Ward Reports**

5. **Audience Participation – In Person or via Zoom/See Information on the Reverse**

6. **Consent Agenda**

A. September 22, 2025 Regular Meeting Minutes

7. **Resolution**

A. ODEM Emergency Communications – Grant Submission – Resolution No. 2025-14

8. **Department Items**

A. Solid Waste Management License

B. 2025 Oregon Public Library Statistical Report

C. Douglas County Baseball Association Request for Amendment to Legion Field Management and Operation Agreement to Allow Beer Sales at Legion Field

9. **Items from Mayor, City Council and City Manager**

A. Reading of Executive Session Disclaimer ORS 192.660(2)(i)

10. **Adjourn**

11. **Executive Session ORS 192.660(2)(i)**

A. Municipal Court Judge Evaluation

Informational

- A. Future Tentative Council Agendas

***** AMERICANS WITH DISABILITIES ACT NOTICE *****

Please contact the City Recorder's Office, Roseburg City Hall, 900 SE Douglas, Roseburg, OR 97470-3397 (Phone 541-492-6866) at least 48 hours prior to the scheduled meeting time if you need an accommodation.

TDD users please call Oregon Telecommunications Relay Service at 1-800-735-2900.

AUDIENCE PARTICIPATION INFORMATION

The Roseburg City Council welcomes and encourages citizen participation at all of our regular meetings, with the exception of Executive Sessions, which, by state law, are closed to the public. To allow Council to deal with business on the agenda in a timely fashion, we ask that anyone wishing to address the Council follow these simple guidelines:

Comments may be provided in one of three ways:

- **IN PERSON** during the meeting in the Council Chambers, Roseburg City Hall, 900 SE Douglas Ave.
 - Each speaker must provide their name, address, phone number and topic on the Audience Participation Sign-In Sheet.
 - **VIA EMAIL** by sending an email by 12:00 p.m. the day of the meeting to info@roseburgor.gov.
 - These will be provided to the Council but will not be read out loud during the meeting. Please include your name, address and phone number within the email.
 - **VIRTUALLY** during the meeting. Contact the City Recorder by phone (541) 492-6866 or email (info@roseburgor.gov) by 12:00 p.m. the day of the meeting to get a link to the meeting.
 - Each speaker must provide their name, address, phone number and topic in the email. Speakers will need to log or call in prior to the start of the meeting using the link or phone number provided. When accessing the meeting through the ZOOM link, click "Join Webinar" to join the meeting as an attendee. All attendees will be held in a "waiting room" until called on to speak. It is helpful if the speaker can provide a summary of their comments via email to ensure technology/sound challenges do not limit Council's understanding.
- Anyone wishing to speak regarding an item on the agenda may do so when Council addresses that item.
 - Anyone wishing to speak regarding an item on the Consent Agenda, or on a matter not on the evening's agenda, may do so under "Audience Participation."
 1. Speakers will be called by the Mayor in the order in which they signed up. The Mayor will generally call in-person speakers prior to calling speakers participating via Zoom. Each virtual speaker will be transferred from the "waiting room" into the meeting to provide comments, then moved back to the "waiting room" upon completion of their comments.
 2. Persons addressing the Council in person or virtually must state their name and city of residence for the record.

TIME LIMITATIONS - A total of 30 minutes shall be allocated for the "Audience Participation" portion of the meeting. With the exception of public hearings, each speaker will be allotted a total of 6 minutes, unless the number of speakers will exceed the maximum time. In this case, the Mayor may choose to decrease the allotted time for each speaker in order to hear from a wider audience. All testimony given shall be new and not have been previously presented to Council.

Audience Participation is a time for the Mayor and Council to receive input from the public. The Council may respond to audience comments after "Audience Participation" has been closed or during "Items from Mayor, Councilors or City Manager" after completion of the Council's business agenda. The Council reserves the right to delay any action requested until they are fully informed on the matter.

ORDER AND DECORUM

Councilors and citizens shall maintain order and decorum at Council meetings. Any audience member may be directed to leave the meeting if they use unreasonably loud, disruptive, or threatening language, make loud or disruptive noise, engage in violent or distracting action, willfully damage furnishings, refuse to obey the rules of conduct, or refuse to obey an order of the Mayor or majority of Council. No signs, posters or placards are allowed in the meeting room.

All speakers and audience members should treat everyone with respect and maintain a welcoming environment. Please avoid actions that could be distracting such as cheering, booing, or applause. Please turn cell phones to silent and enter and exit the Council Chambers quietly if the meeting is in progress and take any conversations outside the Chambers.

The City Council meetings are on Facebook Live and available to view on the City website the next day at:
<https://www.cityofroseburg.org/your-government/mayor-council/council-videos>

The full agenda packet is available on the City's website at:
<https://www.cityofroseburg.org/your-government/mayor-council/council-agendas>

PROCLAMATION

CITY OF ROSEBURG, OREGON

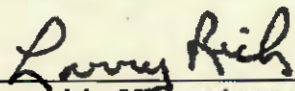
Homeless Youth Awareness Month

- WHEREAS:** In 2007 Congress passed its first resolution recognizing November as National Homeless Youth Awareness Month to build awareness of the issue of youth homelessness, including its causes and potential solutions, and highlight the need to work to prevent homelessness among children and teens; and
- WHEREAS:** Students experiencing homelessness continue to face challenges due to high levels of school mobility, residential mobility, educational disruption, unmet basic needs, and homelessness-related trauma and stress; and
- WHEREAS:** Infants experiencing homelessness are at a higher risk for certain illnesses and health conditions, and families experiencing homelessness are more likely to experience involvement in the child welfare system and difficulty with school attendance;
- WHEREAS:** Youth experiencing homelessness on their own are more likely to be victims of physical and sexual abuse, labor or sex trafficking, and other forms of exploitation; and
- WHEREAS:** A disproportionate number of youth experiencing homelessness are members of historically underserved populations; and
- WHEREAS:** An estimated 500, or 3.82%, of K12 students experienced homelessness in Douglas County during the 2023-2024 school year; and
- WHEREAS:** Schools and organizations across the country have continued to recognize November as National Homeless Youth Awareness Month each year to bring greater awareness to the issue of youth homelessness; applaud the efforts of businesses, organizations, and volunteers dedicated to meeting the needs of children, youth, and families experiencing homelessness; and grow the commitment to intensify efforts to prevent and end homelessness among young people in the United States; and

NOW, THEREFORE, I, Larry Rich, Mayor of the City of Roseburg, do hereby proclaim November 2025 as

HOMELESS YOUTH AWARENESS MONTH

DATED this 13th day of October 2025


 Honorable Mayor Larry Rich



ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



URBAN CAMPGROUND NEXT STEPS

Meeting Date: October 13, 2025
Department: Administration
www.cityofroseburg.org

Agenda Section: Mayor's Reports
Staff Contact: Larry Rich
Contact Telephone Number: 541-492-6866

ISSUE STATEMENT AND SUMMARY

The Council last discussed its intention toward the creation of an urban campground in 2024. Since that time, three new council members have joined the Council. The issue for Council is to discuss next steps towards this project.

BACKGROUND

A. Council Action History.

In the first quarter of 2024, the Council considered sites on Winchester Avenue (Jan. 22, 2024), Bogard Street (March 11, 2024) and the Dream Center on Diamond Lake Boulevard (Jan. 22, 2024). After hearing opposition from residents, the Council decided to forgo establishing an urban campground in each of these locations. The Council supported the concept of working with the Dream Center but recommended finding a different location.

At the September 9, 2024 meeting, the Council held a discussion and by consensus, decided to persist in identifying a viable location for an urban campground. At the September 23, 2024, the Council directed staff to schedule a work study session to establish criteria for an urban campground property and to draft a Request for Proposals for a real estate agent to aid in the property search. *Proposals were due November 7, 2024 and no proposals were received.* On October 2, 2024, the Council held a work study session and established urban campground criteria.

At the September 22, 2025 meeting, the Council considered a site at 1899 SE Stephens. After receiving public input, the Council voted to cancel the purchase agreement for that site.

B. Analysis.

The process of finding and establishing an urban campground has not been successful over the past two years. There are several issues that have contributed to this difficulty. Below is a list of some of those challenges:

- Lack of clear direction on whether the camp will be managed.

- If it is intended to be managed, lack of an identified, qualified entity to manage the camp.
- Lack of a plan on how to fund a camp in the future.
- Land use complications to approve a tent camping site.
- Oregon law and the inability to "force" people to utilize an urban campground if one is established.
- The lack of information available to the public prior to Council being tasked with making a decision.

Sites have been proposed by the public, realtors, staff and Council. To date, at least 26 sites have gone through some level of evaluation. Most have been eliminated prior to being brought forth to Council for consideration.

Staff are currently operating under 2024 direction from the Council, which included finding land for an urban campground with the following criteria:

1. Minimum lot size of 0.50 acres.
2. Budget of \$600,000 and under.
3. Locations not near schools, kids' bus stops, sports complexes, waterways, parks, playgrounds or in the middle of a residential neighborhood.
4. No restrictions on zoning.

Staff's understanding is that decisions regarding site management and other details would be addressed by Council once a site was determined.

C. Financial/Resource Considerations.

This is a major consideration that has not been fully defined.

D. Timing Considerations.

Council has identified this as a high priority.

COUNCIL OPTIONS

Council could consider the following options:

1. Schedule a work study session to discuss the opportunities and challenges around establishing an urban campground to establish a shared understanding and provide direction to staff; or
2. Schedule this item for a regular Council meeting agenda for further discussion; or
3. Continue with the current direction to staff; or
4. Provide additional direction to staff.

STAFF RECOMMENDATION

N/A

SUGGESTED MOTION

N/A

ATTACHMENTS:

None

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



INVESTIGATION DISCUSSION

Meeting Date: October 13, 2025
Department: Administration
www.cityofroseburg.org

Agenda Section: Mayor's Reports
Staff Contact: Larry Rich
Contact Telephone Number: 541-492-6866

ISSUE STATEMENT AND SUMMARY

The investigation report has been completed and released to the City Council following waiver of attorney-client privilege. The investigator noted a pattern of intimidation or pressure amongst Councilors, but no policy preventing that activity. This raises the question of whether a policy should be enacted. This item is for discussion only; no formal action is required at this time.

BACKGROUND

A. Council Action History.
N/A

B. Analysis.

The investigator was tasked with four topics. The second topic was, "Were Councilors intimidated or pressured into voting certain ways?" According to the report, the investigator found "by a preponderance of the evidence that on several occasions and regarding several different issues, Councilors reasonably felt intimidated or pressured into voting certain ways ..."

The investigator identified five areas where Councilors were intimidated or pressured into voting certain ways. Those five areas involved discussions around surplus property, the urban campground, Michalek appointment, adding items to the agenda, and terminating the City Manager. The investigator cited specific examples in each area.

The Roseburg Municipal Code currently does not contain specific language addressing the conduct of Council members toward one another, aside from Section 2.34.010(M) – Order and Decorum, which governs behavior during official meetings. While there have been multiple instances identified involving intimidation and pressuring behaviors among Council members, these actions do not constitute a policy violation under the current code.

Because there is no existing rule prohibiting intimidation, coercion, or bullying between Councilors outside of meeting decorum, no formal violations can be identified at this time.

This reveals a gap in policy that may leave room for inappropriate behavior to go unaddressed.

The matter now before the Council is whether to direct staff to explore and draft an anti-bullying policy applicable to this and future Councils. Such a policy would clarify expectations for professional and respectful conduct among elected officials and provide a framework for addressing potential misconduct outside the scope of meeting procedures.

Council will need to determine if it wishes to formally address this issue by initiating policy development, or if it finds the current standards sufficient.

Financial/Resource Considerations.

Staff time to research what other cities are doing.

C. Timing Considerations.

None.

COUNCIL OPTIONS

Council has the following options:

1. Ask staff to research anti-bullying policies; or
2. Do nothing.

**MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL MEETING
September 22, 2025**

Mayor Rich called the regular meeting of the Roseburg City Council to order at 7:06 p.m. on September 22, 2025, in the City Hall Council Chambers, 900 SE Douglas Avenue, Roseburg, Oregon.

1. Pledge of Allegiance

Councilor Williams led the pledge of allegiance.

2. ROLL CALL

Present: Mayor Larry Rich, Councilors Shelley Briggs Loosley, Tom Michalek, Ellen Porter (via Zoom), Ruth Smith, Jason Tate, Zack Weiss, Katie Williams, and Andrea Zielinski

Absent: None

Others: City Manager Nikki Messenger, City Attorney Jim Forrester, Police Chief Gary Klopfenstein, Fire Chief Tyler Christopherson, Finance Director Ron Harker, Community Development Director Stu Cowie, Public Works Director Ryan Herinckx, Human Resources Director John VanWinkle, Library Director Kris Wiley, City Recorder Amy Nytes, Management Assistant Grace Jelks, and The News Review Reporter Patrick Moore

3. Mayor Reports

A. Mayor Rich presented the Voting Delegate for the League of Oregon Cities Business Meeting.

Council President Smith volunteered to be a delegate. As no other Councilors expressed interest, Mayor Rich declared there would not be an alternate delegate for the upcoming League of Oregon Cities business meeting.

Councilor Tate moved to adopt Resolution No. 2025-13 designating Ruth Smith as the Voting Delegate for the LOC Annual Business Meeting. The motion was seconded by Councilor Briggs Loosley and approved with the following vote: Councilors Briggs Loosley, Michalek, Porter, Smith, Weiss, Williams, Tate, and Zielinski voted yes. No Councilors voted no. The motion passed unanimously.

B. Mayor Rich and Forrester presented the City Council Investigation Release Decision.

Received one written comment that was provided to the Council prior to the meeting.

Councilor Weiss moved to approve the removal of the Attorney-Client Privilege Status afforded to the Council Investigation and allow the full report to be released to the Council and the public. The motion was seconded by Councilor Zielinski and approved with the following vote: Councilors Briggs Loosley,

Michalek, Porter, Smith, Tate, Weiss, Williams, and Zielinski voted yes. No Councilors voted no. The motion passed unanimously.

4. Commission Reports/Council Ward Reports

Councilor Zielinski spoke about the September 16, 2025, Library Commission meeting and the Friends of the Library Booksale information.

Councilor Michalek spoke about the construction improvements to the Historic Stewart Park Drive Bridge.

Councilor Weiss spoke about the Thrive Umpqua Longest Table event on September 21st and referred to a new Art Supply Store that recently opened in the community.

5. Audience Participation

Adam Witkin, non-resident and Eugene real estate agent, spoke about compliance issues at 1067 SE Stephens Street (under item 7a – Property Acquisition at 1899 SE Stephens).

Received two written comments that were provided to the Council prior the meeting.

6. Consent Agenda

A. September 8, 2025 Regular Meeting Minutes.

B. OLCC - New Outlet - Romulitos Mexican Food Inc. dba Romulitos Mexican Food located at 250 NE Garden Valley Blvd Ste 4.

Council President Smith moved to approve the consent agenda. The motion was seconded by Councilor Zielinski and approved with following vote: Councilors Briggs Loosley, Michalek, Porter, Smith, Tate, Weiss, Williams, and Zielinski voted yes. No Councilors voted no. The motion passed unanimously.

7. Department Items

A. Messenger presented the Property Acquisition located at 1899 SE Stephens Street.

Council agreed to hold questions to staff until after public comment.

Mayor Rich noted that individuals would be called in the order of the signed up and limited comment to three minutes for each speaker.

Public Comments:

Alana Lenihan, resident, spoke in favor of the Property Acquisition located at 1899 SE Stephens Street, as a meaningful place to start.

Annette Boes, resident, spoke in opposition to the Property Acquisition located at 1899 SE Stephens Street and does not feel this is a sensible solution.

Mark Lenihan, resident, spoke about his experience being unhoused and is in favor of the Property Acquisition located at 1899 SE Stephens Street.

John Schick, resident, spoke in favor of the Property Acquisition located at 1899 SE Stephens Street but expressed concerns about the overall cost.

Sheila Whiteside, resident, spoke in favor of the Property Acquisition located at 1899 SE Stephens Street, while also emphasizing the importance of pursuing investment in housing options.

Riley Stratton, county resident, expressed concerns regarding efforts to identify an ideal location and address related issues without seeking input from individuals experiencing homelessness.

Chris Ingram, business owner, expressed concerns about the overall cost of the project and customer safety, and stated that the property does not meet all criteria required for a conditional use permit.

Mitzi Ingram, business owner, expressed concern about the cost to taxpayers and requested additional time to collect signatures for the petition opposing the proposed property purchase, stating that approximately 200 signatures had already been gathered.

Susie Osborn, resident, expressed concerns about the location, impact to the community, and in opposition to the Property Acquisition located at 1899 SE Stephens Street.

Sara Landeros, resident, spoke in opposition to the Property Acquisition located at 1899 SE Stephens Street expressing concerns about the absence of resources to meet basic needs, potential impacts on community safety, and the existence of multiple DEQ complaints.

Richard Meredith, resident, spoke in opposition of the Property Acquisition located at 1899 SE Stephens Street.

Amina Ghorbani, business owner, acknowledged that homelessness is a heartbreaking challenge in the community and expressed concerns about children's safety, lack of resources in the area, and in opposed of the Property Acquisition located at 1899 SE Stephens Street.

David Gibson, business owner, expressed concerns about the overall cost of the property, its proposed used, and the source of funding, and spoke in opposition to the Property Acquisition at 1899 SE Stephens Street.

Max Smoot, resident, expressed concerns about lack of transparency, the cost of maintaining the status quo, and spoke in support of this location for a camp or shelter.

Betty Robins, resident, expressed concerns about the impact on the neighborhood, safety issues, and finding a better solution that includes indoor shelters.

Eric Soder, physician, expressed his belief that homelessness is a cultural problem and that solutions should be sought without sacrificing parks where children play.

Janeal Kohler, HTAG representative, spoke about the complexity of issue, noting the efforts of community partners to develop options for transitioning individuals

experiencing homelessness into housing, highlighting success stories, and pointing to resources available to the community.

Gary Rothrock, resident, spoke of his personal experience hearing disturbances from individuals experiencing homelessness across the river and encouraged the Council to take action beyond current efforts.

Kelly Wyatt, resident, shared his observations about the community impact of increasing homelessness and encouraged the establishment of more regulated camps and stronger enforcement of existing laws.

Dixie Bartholomew, resident, spoke in favor of the Property Acquisition located at 1899 SE Stephens Street and expressed appreciation for the opportunity to be heard.

Kim Combs, resident, expressed concern about the location, cost, and safety, and spoke in opposition to the Property Acquisition located at 1899 SE Stephens Street.

Libby Sparks, resident, expressed concern about the impact to the neighborhood, property values, and safety issues, and spoke in opposition to the Property Acquisition located at 1899 SE Stephens Street.

Ashley Hicks, county resident, shared information from a report by the EPA about contamination at the proposed location, impacts to the environment, potential liability concerns to the City, and risk of hazardous exposure to camp residents if this site is chosen.

Josh Frasier, business owner, shared his experiences with unhoused individuals near his business and expressed concern for his children's safety due to the proximity of their bus stops to the proposed property.

Klay Taylor, resident, shared concern that the neighborhood would not remain clean or safe for families if there is a homeless camp nearby.

Brianna Stammen, resident, expressed concern about her children's safety and spoke in opposition of the Property Acquisition located at 1899 SE Stephens Street.

Steve Southwick, resident, spoke about his experience with unhoused individuals, expressed concerns about the cost, and spoke in opposition of the Property Acquisition at 1899 SE Stephens Street.

Jeremy Smith, resident, shared concerns about the impact to the neighborhood and children's safety, noted his experience working with houseless individuals over the past twelve years, and spoke in opposition to the Property Acquisition at 1899 SE Stephens Street.

Frances Sanchez, resident, expressed concern that the community will become known for homeless issues, noting cities like Eugene and Portland have seen an increase in unhoused individuals after implementing a similar solution, and encouraged focusing on developing more housing instead.

Ian Buckland, resident, spoke about his experience working with individuals struggling with addiction, noted that services are available for those seeking help,

and expressed concern about the lack of a management plan for the campground.

Tanner Clagett, business owner, shared his experience with business losses due to theft, vandalism, and property damage, expressed frustration with the amount of money spent on homelessness issues, and encouraged investment in families.

Bernie Woodard, Elk Island Trading Group, spoke about his experience with unmanaged camps compared to his managed camps.

Betsy Cunningham, resident, shared her belief that permanent housing is the solution to homelessness and spoke in favor of the Property Acquisition located at 1899 SE Stephens Street.

Received twenty written comments for this item that were provided to the Council prior to the meeting.

The Council took a break at 8:49 p.m. and came back at 8:54 p.m.

Councilors had questions about the funding source for the purchase, costs associated with cleaning up Deer Creek Park, methods to prohibit camping at the Point moving forward, clarification about the ability of asking versus making unhoused members go to a designated site, providing enough space for all unhoused individuals, finding a managed camp operator, and privacy fencing installation (Michalek, Porter, Weiss, Williams, Smith).

Messenger clarified the purchase of the property would come from the General Fund, operating costs could partially be supported by Opioid funding, approximately \$125,000 is budgeted for camp cleanup costs, continue to apply the same criteria from the state statute for enforcement of illegal camps, there will likely be issues that prevent people from being allowed at the site, there would need to be a request for proposals to find a managed camp operator, and there is a plan for privacy fencing.

Klopfenstein confirmed that law enforcement can ask unhoused people to go to a designated site but cannot make them go.

Some Councilors shared concern that not purchasing the property will continue to negatively impact on the environment, waterways, safe parks for children to play, and shows a lack of planning (Michalek, Porter, Weiss).

Councilors Michalek and Porter supported the property purchase.

Comments reflected concern about the ongoing environmental destruction at Deer Creek Park during camp cleanups, costs, camp management, location issues, impact on the community, not being a workable solution, and getting to an agreement about the best location (Porter, Tate, Weiss, Zielinski, Smith, Mayor Rich).

Councilor Briggs Loosley moved to direct staff to cancel the purchase agreement. The motion was seconded by Councilor Williams and approved with the following vote: Councilors Briggs Loosley, Smith, Tate, Weiss, Williams, and Zielinski voted yes. Councilors Michalek and Porter voted no. The motion passed (6 - 2).

B. Fireworks Risk Assessment.

Christopherson presented the Fireworks Assessment.

Councilors had questions about better options to hold people accountable for carelessness, number of fireworks related calls, discussion with surrounding areas about instituting a ban, enforcement, and billing for fire suppression or cleanup. (Weiss, Porter, Tate).

Christopherson clarified there is an ordinance to hold people accountable for criminal behavior, there were three calls in 2024 and four calls in 2025, two of those calls were for major fires, we live in a very high-risk area where fires get out of control quickly, Central Douglas Fire and Rescue are discussing a complete ban, service calls decreased in areas that implemented a ban due to less use, and we do not bill for our services.

Messenger and Forrester clarified the risk due to our changing climate and topography has been identified, this is meant to be a deterrent for people that act carelessly by giving us a method for enforcement, and restitution is possibility for criminal acts.

Some Councilors expressed concern about implementing a ban that cannot be enforced, losing valuable activities that entire communities participate in together, and creating inequity for low-income families' ability to participate (Weiss, Zielinski, Smith, Williams)

Some Councilors supported a complete ban so that people know they will be held accountable if they choose to break the rules, reducing the risk of injury and garbage the next day, and safety for the community first (Mayor Rich, Michalek, Briggs Loosley).

Councilor Weiss moved to allow the sales of Oregon's legal fireworks within the City of Roseburg and to make no change to our current code. The motion was seconded by Councilor Zielinski and approved with the following vote: Councilors Porter, Smith, Tate, Weiss, Williams, and Zielinski. Councilors Briggs Loosley and Michalek voted no. The motion passed (6 – 2).

8. Items from Mayor, City Council, and City Manager

None.

9. Adjourn

Mayor Rich adjourned the regular meeting at 10:00 p.m.

Grace Jelks

Grace Jelks

Management Staff Assistant

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



ODEM EMERGENCY COMMUNICATIONS-GRANT SUBMISSION RESOLUTION 2025-14

Meeting Date: October 13, 2025
Department: Administration
www.cityofroseburg.org

Agenda Section: Resolutions
Staff Contact: Jennifer Bragg, SPC
Contact Telephone Number: 541-492-6883

ISSUE STATEMENT AND SUMMARY

The City of Roseburg has applied for the Oregon State Homeland Security Program (SHSP) grant, via Oregon Department of Emergency Management (ODEM), to enhance public safety communications. This grant request seeks \$300,000 to purchase tri-band police radios, exceeding the \$100,000 threshold requiring Council approval.

BACKGROUND

A. Council Action History.

No prior Council action on this specific grant application.

B. Analysis.

The Douglas County Radio system is undergoing a multi-million-dollar upgrade that is due to be completed in February of 2026; the new Law Enforcement frequency will be switching to UHF (digital) from VHF (analog). Once this upgrade is complete, Roseburg Police's current aging radios will no longer be able to communicate with Douglas County Dispatch. If awarded, this SHSP grant will help purchase required tri-band radios that will ensure secure, reliable, and modern communication during daily operations and critical incidents. This investment supports officer safety, interagency coordination, and compliance with public safety communication standards.

Financial/Resource Considerations.

The grant request is for \$300,000. If awarded, grant funds will cover the majority of the project, leaving a remaining balance of \$153,280.84 for the purchase of tri-band radios. This allocation will minimize reliance on the General Fund. The remaining \$153,280.84 will be funded through the Equipment Replacement Fund.

C. Timing Considerations.

The grant application has been submitted, and Council approval is required at this time due to the request exceeding \$100,000. Award announcements are expected by June 2027.

COUNCIL OPTIONS

1. Adopt the attached resolution authorizing the submission of the FY 2025 Homeland Security Grant Program application requesting \$300,000 for tri-band police radios; or
2. Decline to authorize the grant application, in which case staff will withdraw the City's application immediately.

STAFF RECOMMENDATION

Staff recommends that the Council adopt the attached resolution authorizing the submission of the FY 2025 Homeland Security Grant Program application requesting \$300,000 for tri-band police radios for the Roseburg Police Department.

SUGGESTED MOTION

"I MOVE TO ADOPT RESOLUTION NO. 2025-14 AUTHORIZING SUBMISSION OF A GRANT APPLICATION REQUESTING \$300,000 FOR TRI-BAND POLICE RADIOS."

ATTACHMENTS:

Attachment No. 1 – Resolution No. 2025-14
Attachment No. 2 – Quote Kenwood for radios

RESOLUTION NO. 2025-14

**A RESOLUTION AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE
FY 2025 HOMELAND SECURITY GRANT PROGRAM FOR EMERGENCY
COMMUNICATIONS EQUIPMENT**

WHEREAS, the Douglas County Radio System is undergoing countywide modernization to a multi-band digital platform scheduled for completion in February 2026, which will transition all participating law enforcement agencies to compatible UHF/VHF/700/800 MHz systems; and

WHEREAS, the Roseburg Police Department would like to replace its aging portable radios to maintain interoperability with Douglas County Dispatch and surrounding public safety partners; and

WHEREAS, the FY 2025 Homeland Security Grant Program provides financial assistance to local jurisdictions for the purchase of interoperable public safety communications equipment; and

WHEREAS, the City of Roseburg seeks to apply for grant funding to support the purchase of multi-band portable radios, programming, accessories, and related implementation services; and

WHEREAS, if awarded, grant funds will cover \$300,000 of the total \$453,280.84 project cost, with the remaining \$153,280.84 to be funded through the budgeted Equipment Replacement Fund.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROSEBURG that:

Section 1. The City Council authorizes submission of a grant application to the FY 2025 Homeland Security Grant Program requesting \$300,000 to assist in the purchase of emergency communications equipment for the Roseburg Police Department.

Section 2. This resolution shall become effective immediately upon its adoption by the Roseburg City Council.

**ADOPTED BY THE ROSEBURG CITY COUNCIL AT ITS REGULAR MEETING
ON THE 13th DAY OF OCTOBER 2025.**

Amy Nytes, City Recorder

Billing

Shipping

Contact

Ship Via Best Way

Instructions Ship Partial

 Prepared for on **10/3/2025**.
 Valid 90 days subject to acceptance by EFJohnson.

Prepared By

Comments

Jason Jerrel
 jason.jerrel@efji.com
 4699211154

Flat discount applied to each radio model for 7/800 band at no charge

Item	Qty	Unit Price	Total Price	Discount	Ext Price
▼ Subscriber			\$807,522.65	-48.7%	\$413,983.59
▼ EFJohnson Portables			\$431,550.00	-48.3%	\$223,180.00
▼ EFJohnson Portable Radios			\$431,550.00	-48.3%	\$223,180.00
VP8000, M2, BK ANALOG P25CAI P25T P25TTDMA 1024 Channels DES-OFB <i>Roseburg PD 50 port</i>	50	\$8,631.00	\$431,550.00	-48.3%	\$223,180.00
▼ EFJohnson Mobiles			\$376.00	-40%	\$225.60
▼ EFJohnson Mobile Accessories			\$376.00	-40%	\$225.60
▼ Antennas			\$376.00	-40%	\$225.60
5010012060 ANTENNA 136-960MHZ, WHIP, W/O BASE, VM8K/VM-H	1	\$376.00	\$376.00	-40%	\$225.60
▼ Kenwood Portables			\$26,140.00	-40%	\$15,684.00
▼ Kenwood Portable Accessories			\$26,140.00	-40%	\$15,684.00
▼ Chargers			\$5,350.00	-40%	\$3,210.00
KSC-52BK CHARGER, SINGLE BAY RAPID RATE, B-POCKET, VP-T	50	\$107.00	\$5,350.00	-40%	\$3,210.00
▼ Audio Accessories			\$8,700.00	-40%	\$5,220.00
▼ Speaker Microphones			\$8,700.00	-40%	\$5,220.00
KMC-70M SPEAKER MIC, 3PF KEYS, BLACK, VP-T	50	\$174.00	\$8,700.00	-40%	\$5,220.00
▼ Batteries			\$12,090.00	-40%	\$7,254.00
KNB-L2M LI-ION BATTERY, 2600MAH, NON IS, VP-T <i>50 BATTERIES FOR THE RADIOS AND 15 SPARES</i>	65	\$186.00	\$12,090.00	-40%	\$7,254.00
▼ Kenwood Mobiles			\$349,456.65	-50%	\$174,893.99
▼ Kenwood Mobile Radios			\$325,893.65	-50.7%	\$160,756.19
KWG***** KES-5A ANALOG P25CAI P25T P25TTDMA 1024 Channels <i>Regular patrol 14</i>	14	\$13,347.90	\$186,870.60	-51.4%	\$90,842.36
KWG***** ANALOG P25CAI P25T P25TTDMA 1024 Channels DESAES <i>5 with HHC for CID + 2 with HHC for Admin</i>	7	\$13,811.80	\$96,682.60	-51%	\$47,369.56
VM8000 KCT-23M3 KMB-33M ANALOG P25CAI P25T P25TTDMA NC <i>Dual control head</i>	1	\$11,095.75	\$11,095.75	-46.4%	\$5,942.45
VM8000 ANALOG P25CAI P25T P25TTDMA 1024 Channels DES-OFB	1	\$10,527.20	\$10,527.20	-46.8%	\$5,601.32
VM8000 KCT-23M3 KMB-33M ANALOG P25CAI P25T P25TTDMA NC <i>2 MOTORCYCLES REMOTE HEAD</i>	2	\$10,358.75	\$20,717.50	-46.9%	\$11,000.50

▼ Kenwood Mobile Accessories				\$23,563.00	-40%	\$14,137.80
▼ Installation Accessories				\$23,563.00	-40%	\$14,137.80
5010012047	14	\$110.00	\$1,540.00	-40%	\$924.00	
ANTENNA MOUNT KIT, NMO, VM-T						
5010012047	7	\$110.00	\$770.00	-40%	\$462.00	
ANTENNA MOUNT KIT, NMO, VM-T						
5010012047	1	\$110.00	\$110.00	-40%	\$66.00	
ANTENNA MOUNT KIT, NMO, VM-T						
5010012047	1	\$110.00	\$110.00	-40%	\$66.00	
ANTENNA MOUNT KIT, NMO, VM-T						
8361125006	14	\$627.00	\$8,778.00	-40%	\$5,266.80	
TRIPLEXER, MOBILE, VHF UHF 7/800, PANORAMA						
8361125006	7	\$627.00	\$4,389.00	-40%	\$2,633.40	
TRIPLEXER, MOBILE, VHF UHF 7/800, PANORAMA						
836VRA12	14	\$336.00	\$4,704.00	-40%	\$2,822.40	
ANTENNA, WPD136M6C, MULTIBAND MOBILE VM-T						
836VRA12	7	\$336.00	\$2,352.00	-40%	\$1,411.20	
ANTENNA, WPD136M6C, MULTIBAND MOBILE VM-T						
836VRA12	1	\$336.00	\$336.00	-40%	\$201.60	
ANTENNA, WPD136M6C, MULTIBAND MOBILE VM-T						
836VRA12	1	\$336.00	\$336.00	-40%	\$201.60	
ANTENNA, WPD136M6C, MULTIBAND MOBILE VM-T						
G8XNI	1	\$138.00	\$138.00	-40%	\$82.80	
MOBILE MAG MOUNT, NMO, 12', N CONNECTOR, G8XNI						
▼ Infrastructure				\$39,297.25		\$39,297.25
► Program Services				\$39,297.25		\$39,297.25
Subtotal				\$846,819.90	-46.5%	\$453,280.84
Total				\$846,819.90	-46.5%	\$453,280.84

Submission of this quotation is preliminary and is subject to review and acceptance by E.F. Johnson Company ("EFJohnson"). Acceptance by EFJohnson shall be granted only by issuance of a sales order acknowledgement form by the EFJohnson Order Management Group. All orders accepted by EFJohnson shall be governed by the terms and conditions of the dealer agreement by and between dealer and EFJohnson or EFJohnson's standard by and between the end user customer and EFJohnson, whichever is applicable.

JVCKENWOOD

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



SOLID WASTE MANAGEMENT LICENSE

Meeting Date: October 13, 2025
Department: Administration
www.cityofroseburg.org

Agenda Section: Department Items
Staff Contact: Amy Nytes, City Recorder
Contact Telephone Number: 541-492-6866

ISSUE STATEMENT AND SUMMARY

Roseburg Disposal has requested that the City consider amending its Solid Waste Management License and related sections of the Roseburg Municipal Code (RMC) to establish an "Exclusive License." This would formally grant Roseburg Disposal the sole and exclusive right to provide solid waste services within the City Limits.

BACKGROUND

A. Council Action History.

On October 26, 1988, the Council adopted Ordinance No. 2626, which established the City's Solid Waste Management License and amended the Code following the temporary extension of the prior franchise agreement with Roseburg Disposal.

November 25, 1996, the Council adopted Ordinance No. 2973 "Solid Waste Management Services" repealing and replacing Chapter 6.01, Title 6 of the Roseburg Municipal Code. June 23, 2025, the Council was asked to consider updating the Solid Waste Management License Fee. The Council directed staff to bring back additional information regarding solid waste franchises to a future meeting.

B. Analysis.

The City's solid waste services are currently regulated under Chapter 9.20 of the Roseburg Municipal Code, which requires providers to obtain a license but does not expressly grant exclusive rights. At this time, Roseburg Disposal is the only company licensed to provide solid waste services within the City.

Dori John, President of Roseburg Disposal, is requesting a change to the license language to make the license an exclusive license agreement; see attached memo. The intent of this request is to provide greater service stability, particularly as Roseburg Disposal works to implement new state recycling mandates. An exclusive license would ensure that the City's recycling and disposal services are coordinated through a single provider, which Roseburg Disposal believes will help maintain compliance and efficiency.

C. Financial/Resource Considerations.

Re-establishing a traditional franchise agreement would require significant staff time to research, negotiate, and draft a new agreement for Council consideration. By contrast, adopting an exclusive license through amendment of the existing license framework would accomplish the same purpose of ensuring a single provider while utilizing the City's established license structure. This approach is expected to be less resource intensive and more streamlined for the City.

As previously presented, regardless of the changes to the ordinance language, Roseburg Disposal is suggesting that the City should raise the annual license fee from \$30,000 to \$60,000 per year to be more in line with the fees charged by Douglas County.

D. Timing Considerations.

Because adopting an exclusive licensing model would require a formal amendment to the RMC, the Council's direction is needed before staff prepare draft ordinance language for further review and public input.

COUNCIL OPTIONS

1. Direct staff to prepare a draft ordinance amending RMC Chapter 9.20 to establish an exclusive solid waste management license; or,
2. Request additional information before making a decision; or,
3. Decline to pursue an ordinance change at this time.

STAFF RECOMMENDATION

Staff recommends that Council direct staff to prepare draft ordinance language amending the Roseburg Municipal Code Chapter 9.20 to establish an exclusive solid waste management license with Roseburg Disposal.

SUGGESTED MOTION

"I MOVE TO DIRECT STAFF TO PREPARE DRAFT ORDINANCE LANGUAGE THAT WOULD AMEND RMC 9.20 TO ESTABLISH AN EXCLUSIVE SOLID WASTE MANAGEMENT LICENSE WITH ROSEBURG DISPOSAL."

ATTACHMENTS:

- Attachment #1 - Dori John Memo
Attachment #2 - RMC 9.20

MEMORANDUM

TO: Amy Nytes, City of Roseburg
FROM: Dori John, President, Roseburg Disposal Co.
RE: Licensing Solid Waste Services
DATE: October 3, 2025

As you know, I am the President of Roseburg Disposal Co., the longtime provider of garbage and recycling services to the city of Roseburg. As the City of Roseburg prepares to review its solid waste license, I thought it would be beneficial to provide some background and history about solid waste “franchising.” The City of Roseburg uses the term, “licensing,” as do some other cities and counties in Oregon – a license is essentially the same as a franchise, so I left the term in place as franchise throughout this memo.

Franchising in Oregon: Historically, solid waste management has been a primary responsibility of cities and counties. It is based on the need to protect the public health, safety, and welfare of citizens, and it stems from the Police Powers of the Constitution. Initially, cities and counties worked to manage garbage to keep it from accumulating, becoming a nuisance, and attracting vermin, which spread disease. Over time, the additional goals of energy conservation and preserving natural resources were recognized as important to protecting and promoting public health and welfare. The costs of addressing all of these issues (collection, recovery, and final disposal) have risen accordingly, and cities and counties have had to determine the best way to manage and fund solid waste programs.

Cost-Effective and Equitable – Most Oregon cities and counties have chosen to franchise/ license solid waste collection services in their communities. This allows the city or county to provide these services to residents more efficiently and cost-effectively through companies that specialize in this work, rather than having government-owned and operated waste and recycling services. In order to have the private sector own and operate the system and assume the risk and expense of doing so, it was crucial that a structure be developed that provides the private sector certainty to make considerable investments in the necessary equipment and infrastructure to remain in operation so that the public can rely on this service, and that public health is not put at risk by the loss or disruption of service. Franchising/licensing solid waste services meets this goal, and also ensures that no matter where one lives in a community, service will be provided at the same rates and same quality. Under an open market system, rates and services can result in inequities among residents, as service providers are not required to offer service to all, the result of which could be higher rates or poorer service to already disadvantaged communities.

Longstanding Legal Foundation – Most Oregon citizens receive solid waste and recycling collection services through a franchised or licensed collection system, and have done so for many years. Franchises were first recognized as a lawful tool in Oregon as early as 1929, in a case decided by the Oregon Supreme Court. The system was reviewed and affirmed by the Oregon Legislature in 1983 when it adopted and enacted ORS 459A.085, which authorizes city and county governments to displace competition with a system of regulated collection service by issuing franchises.

Among other things, ORS 459A.085 states:

(1) The Legislative Assembly finds that providing for collection service including, but not limited to the collection of recyclable material as part of the opportunity to recycle is a matter of statewide concern.

...

(3) It is the intent of the Legislative Assembly that a city or county may displace competition with a system of regulated collection service by issuing franchises which may be exclusive if service areas are allocated. The city or county may recognize an existing collection service. A city or county may award or renew a franchise for collection service with or without bids or requests for proposals. (Emphasis added.)

This section of the law sometimes gives rise to questions about “monopolies.” This term can have negative connotations because there is a general bias in favor of competition. However, when it comes to the provision of certain vital services, it has long been recognized that government regulation is essential to ensuring the availability of the services as needed.

Local Government Oversight and Regulation – It is also important to note that solid waste franchise/license services are regulated monopolies - regulated by the government for the benefit of the citizens. The city or county authorizing the franchise/license determines what services will be offered to all citizens and sets the rate that will be charged for that service; it also has the power to review the financial information of the service provider to determine if its costs are appropriate. Government oversees the quality of the services and has the right to require increases or changes to services to respond to changing needs and policies, in accordance with the terms of the governing franchise/license agreement. Through such agreements, the government limits the number of trucks on the road, increasing traffic safety and decreasing wear on the roads, traffic congestion, and diesel emissions.

In exchange, the service provider has the opportunity to make a reasonable rate of return on its investment as the only service provider in a certain geographical area. This restriction is an important element in making the system work – if the franchised/licensed company makes the significant investment necessary to provide the required services, and another company is allowed to enter the market to “cherry pick” certain desirable customers, then the net result is that costs will go up in the system overall to cover the loss of the revenue from the lost customers. Unless there is a need that cannot be met by the franchised/licensed company, adding a new collector merely increases system costs.

Regulated collection services are the norm on the West Coast, and while these systems are not competitive in the traditional sense of the word, they are efficient, equitable, and available to all customers, not just those who are the easiest and most lucrative to serve. Franchised/licensed collection service is the backbone of the curbside recycling collection programs that were put in place in Oregon in 1991, and Oregon would not have the recovery rates and programs in place that it has today without it. Nor would Oregon have been ready to step forward to embrace the new opportunities offered through Oregon’s Plastic Pollution and Recycling Modernization Act, or RMA, passed by the Oregon Legislature in 2021.

Franchised/licensed collection serves the customers, the local governments, and the collectors. It has been a consistent solution for protecting public health, safety, and welfare, and it has evolved to meet the needs of environmental conservation.

In Roseburg, the residential solid waste license system has performed well in achieving its original intent. The partnership between the City of Roseburg and Roseburg Disposal has resulted in the current high-functioning recycling and waste reduction system that is poised to meet future needs. Licensees have made continual investments to provide more efficient, cost-effective, comprehensive curbside service in an environmentally-friendly manner. This includes a comprehensive new recycling program to comply with the Recycling Modernization Act. The planned implementation of this program is in May 2026.

Benefits: Franchises/licenses are as unique as the communities in which they are implemented. Even with this variety, franchises/licenses do have a number of beneficial reasons in common.

For the Local Governments:

1. Provide a uniform basis for comprehensive waste management and planning to meet current and changing needs, laws, and technologies. Rather than the local governments having scattered ordinances and resolutions to cover solid waste collection, solid waste disposal, recycling, and nuisance abatement, all regulations and standards are contained in one Solid Waste Management Plan for each government that easily can be referenced, implemented, enforced, and amended as needed.
2. Give local government control over rulemaking to be sure that concerns unique to it are addressed. These concerns may be different than those set by state statute or environmental regulations.
3. Assure the local government that it is meeting its responsibility for recycling under state statute and rules, and give the ability to the local government to implement enhanced programs that are unique to its needs by rules that enhance or go beyond those implemented by the state.
4. Make a given solid waste collector accountable to the local government for its performance because the collector must meet local government standards as a condition of the franchise or license arrangement.
5. Give the local government a revenue source, through a franchise or license fee, to cover administrative costs of managing and supporting the solid waste management program.

For the Customer/Community:

1. Assure that all citizens in the community will receive the same quality and level of service.
2. Provide equity in the rates through rate regulation for all classes of customers, based on a cost of service.
3. Facilitate energy conservation and reduction of pollution, noise, and wear and tear on city and county roads by eliminating duplication of service.

4. Give the flexibility to deliver special services to meet the changing needs of customers.
5. Set a method for adequately resolving customer complaints, with the “right” to continue as the franchisee or licensee being at risk if high service standards are not maintained.
6. Provide a public process for direct citizen involvement in the setting of service standards and rates.
7. Assure the community will be given the opportunity for recycling service, thereby giving the community the mechanism for meeting state statutory requirements as well as its environmental responsibility.

For the Franchised/Licensed Collector:

1. Provide rate regulation that will give a stable rate structure to recover fixed costs as well as increased costs imposed by regulatory agencies or increased costs of operation.
2. Grant a sufficient term to allow collectors to seek the financing necessary to continue to make the capital investments required (7-10 year rolling franchises or licenses make access to capital more feasible).
3. Allow a reasonable rate of return so that adequate, safe equipment can be used for the most efficient service.
4. Give the solid waste collector the ability to prove the efficiency of its operation through regular rate reviews.
5. Allow the collector to concentrate on good service.
6. Provide the ability for a solid waste collector to pay living wages and good benefits.
7. Maintain continuity in the relationship between the collector and customer.

I hope this information is useful in your review. Please do not hesitate to contact me if I may be of further assistance, and thank you for your consideration.



CHAPTER 9.20
SOLID WASTE MANAGEMENT SERVICES

§ 9.20.005. Definitions.

As used in this Chapter, the following words and phrases shall have the meanings herein ascribed to them:

"Ashes" means the residue of the combustion of solid fuels.

"Bulk" means discarded household furniture, bedding and mattresses, leaves, yard trimmings.

"Container" means any vessel used for the outdoor storage of solid waste, including a residential recycling container.

"Dispose" or "disposal" means and includes accumulation, storage, collection, transportation, disposal or resource recovery of solid wastes.

"Fiscal year" means that 12-month period of time beginning July 1st and ending June 30th next.

"Garbage" means all classes of putrefactive and easily decomposable animal and vegetable matter, including without limitation, wastes produced from the handling and preparation of foods and containers originally used for food stuffs.

"Hazardous solid waste" means any solid waste which, in the opinion of the County Health Officer, would constitute a danger to collection personnel or to anyone who may come in contact with such solid waste and includes without limitation any hazardous waste as defined by or pursuant to federal, state or local law.

"Health officer" means the Douglas County Health Officer.

"Landfill" means a disposal site operated by means of compacting and covering solid waste at specific designated intervals. A sanitary landfill is covered daily unless otherwise operated by an alternative method approved by the Department of Environmental Quality.

"License" means a license to provide solid waste service, issued by the City Recorder, pursuant to this Chapter.

"Licensee" means any person holding a license to provide solid waste service.

"Multi-family housing complex" means a multi-family dwelling complex having five or more units on a single premises or five or more manufactured dwellings in a single facility.

"Owner" means the owner of the premises within the City or any agent or other person employed by him to manage or maintain such premises, or a person who is purchasing such premises under contract.

"Premises" means a building or a group of buildings constituting a single property and the lot or parcel of land on which such building or buildings are located.

"Principal recyclable materials" means the materials determined by the Oregon

Department of Environmental Quality to be principal recyclable materials for the county watershed, or in the absence of such determination, means materials determined by Council resolution to be appropriate for recycling.

"Residential recycling container" means a durable container used solely for recyclable materials.

"Resource recovery" means the process of obtaining useful material or energy resources from solid waste, including energy recovery, materials recovery, recycling or reuse of solid waste.

"Rubbish" means and includes cardboard, plastic, metal, glass, paper, rags, sweepings, wood, rubber, leather and similar waste materials that ordinarily accumulate on premises, but not garbage, ashes, bulk, dead animals or hazardous waste.

"Service area" means the geographic area in which service, other than operation of a disposal site, is provided.

"Solid waste" means all wastes, in solid or liquid form including, but not limited to, garbage, rubbish, ashes, street refuse, waste paper, corrugated and cardboard, commercial, industrial, demolition and construction wastes, swill, discarded vehicle parts, discarded home and industrial appliances, vegetable or animal solid and semisolid wastes, small dead animals and other wastes. It does not include sewage, sewage sludge or sewage hauled as an incidental part of a septic tank or cesspool cleaning service, hazardous solid wastes or materials used for fertilizer or for other productive purposes or which are salvageable as such materials are used on land in agricultural operations and the growing or harvesting of crops and the raising of fowl or animals.

"Solid waste services" means the collection, storage, transportation, transfer or disposal of solid waste.

"Waste" means material that is no longer wanted by or usable by the source generator or producer of the material that is to be disposed of by another person, and may include source-separated material.

(Ord. 2973 § 1 (part), 1996)

§ 9.20.010. Purpose.

A. The purpose of this Chapter is to license and regulate solid waste management service providers in order to:

1. Provide for safe and sanitary collection, transportation, disposal and resource recovery of solid wastes;
2. Provide a coordinated City-wide program of control of solid wastes in cooperation with federal, state and local agencies;
3. Provide for and encourage research, studies, surveys and demonstration projects on developing more sanitary, efficient and economical solid waste disposal and resource recovery systems and programs;
4. Establish rates that are just, fair, reasonable and adequate to provide necessary

public service and to prohibit rate preference and other discriminatory practices;

5. Provide for technologically and economically feasible resource recovery.
- B. This Chapter is declared to be a revenue-raising measure to compensate the public for the use of the public way by private business and to be a regulatory measure to ensure the public health, safety and welfare.
(Ord. 2973 § 1 (part), 1996)

§ 9.20.020. License required—Exemptions declared.

- A. Except as exempted by Subsection C of this Section, no person may provide or offer to provide any or all solid waste services to another without first being licensed as provided in this Chapter.
- B. Licenses granted under this Chapter may not be assigned. Notwithstanding this provision, licensee may subcontract certain services pursuant to this Chapter provided licensee obtains prior written authorization from the City before entering into such subcontracts.
- C. The following activities are declared to be exempt from the requirement to obtain a solid waste management service license:
 1. The collection, transportation and reuse of repairable or cleanable discards by private charitable organizations regularly engaged in such business or activity.
 2. The collection, transportation and reuse or recycling of totally source-separated solid waste materials or the operation of a collection center for totally source-separated solid waste materials by a religious, benevolent or fraternal organization, which organization was not organized for nor is operated for any solid waste management purpose and which organization is using the activity for fundraising.
 3. The collection, transportation or redemption of returnable beverage containers under state law and that portion thereof commonly known as the bottle bill.
 4. The collection and disposal, by the generator, producer or source, of solid waste created as an incidental part of regularly carrying on the business of auto dismantling, to the extent licensed by the state; janitorial service; gardening or landscaping service. Janitorial service does not include primarily or solely accumulating or collecting solid wastes created, generated or produced by a property owner occupant.
 5. The transportation by a person or that person's agent of solid waste produced on that person's premises to a lawful disposal site, resource recovery facility or market. Except as allowed by Subsection C.8 of this Section, in the case of a nonowner-occupied property, the solid waste is produced and owned by the occupant and not by the landlord, property owner or agent of either.

6. The purchase of totally source-separated solid waste for fair market value on a profit or non-profit basis.
7. Solid waste services performed by employees of any public agency at the agency's operations and facilities.
8. The collection, transportation, reuse or recycling of solid waste by a landlord, property owner or agent of either when cleaning property where a tenant has failed to comply with Subsection 9.20.060.C.2.

D. All solid waste collected in the City shall be disposed of in a lawful manner.
(Ord. 2973 § 1 (part), 1996)

§ 9.20.030. Application—Submittal and review.

- A. All applications for a solid waste management service license shall be filed with the City Recorder on a form provided by the City and shall contain the information required by Section 9.02.030 of this Code. Each application must be accompanied by a non-refundable application investigation fee as set by Council resolution and a written statement from the applicant which shall show to the satisfaction of the City Recorder that the applicant:
1. Has available collection vehicles, equipment, facilities and personnel sufficient to meet the standards of equipment and service established by or pursuant to this Chapter;
 2. Has letters of recommendation as required;
 3. Has sufficient experience to insure compliance with this Chapter and any regulations thereof. If the applicant does not have sufficient experience, the City Recorder may require the applicant to submit a corporate surety bond, in the amount of not less than twenty-five thousand dollars nor more than one hundred thousand dollars, guaranteeing full and faithful performance by the applicant of the duties and obligations of a license holder under the provisions of this Chapter and applicable federal, state and local laws and rules or regulations;
 4. Has in force, or provides a letter of intent for public liability and property damage insurance in the amount of not less than the liability limits established by state law or its successor statute, which shall be evidenced by a certificate of insurance or a letter of intent. Upon award of a license, any applicant providing only a letter of intent with the application shall, upon the request of the City Recorder, provide a copy of a certificate of insurance prior to the effective date of the license;
 5. Has commitment letters which include the proposed rates for solid waste services signed by a majority of the customers within the proposed service area which demonstrate the applicant will provide a full range of solid waste services with a reasonable likelihood of financial success taking into account the factors listed in Subsection 9.02.050.D.4.

- B. Applications shall be reviewed by the City Recorder. The City Recorder shall make such investigation and may require such additional information of the applicant and of existing licensees as the City Recorder may deem appropriate.
 - C. The City Recorder shall first determine if there is a public need to create a service area as proposed by the applicant. In making that determination, the Recorder shall consider the following factors:
 - 1. The purpose of this Chapter;
 - 2. The ability of existing licensees to continue to provide solid waste services at existing rates within existing service areas;
 - 3. Who has traditionally provided solid waste services in the service area and the quality of service currently provided as measured by the renewal criteria in Subsection 9.20.040.B.; and
 - 4. If the proposed service area has been created as a result of annexation to the City.
 - D. If the City Recorder determines a new service area is needed, based upon the application, the evidence submitted and the results of the investigation, the City Recorder shall make a finding on the qualifications of the applicant to provide the needed solid waste services in the service area.
 - E. The decisions of the City Recorder under this Section shall be in writing and contain findings in support thereof.
- (Ord. 2973 § 1 (part), 1996)

§ 9.20.040. Term and fees.

- A. Original Term. Except as provided in Subsection B of this Section, the term for a solid waste management license shall be five fiscal years commencing the next July 1st following issuance of the license. The fee for such license shall be in an amount set by Council resolution and shall be prepaid on a fiscal year basis on or before July 30th of each fiscal year. Any license issued during a fiscal year shall be prorated for the part of the fiscal year in which the licensee shall operate and shall be in addition to the original five-year term. If the license is issued after January 1, the fee shall be reduced by one-half for the partial fiscal year. The license fee shall be considered a cost of doing business and shall be included in the rate base for licensee's rates. Payment of the annual license fee shall be accompanied by a report showing, to the City Recorder's satisfaction, that during the previous fiscal year, the licensee:
 - 1. Met or exceeded all required service levels, directly or through subcontract, as required by this Chapter;
 - 2. Responded to all written complaints and minimized complaints by providing good service;

3. Responded to all requirements by the City Recorder made pursuant to this Chapter;
 4. Provided all required financial information and promptly paid all license fees required by the City or this Chapter;
 5. Provided adequate finances, personnel and equipment and properly trained and supervised drivers and other employees; and
 6. Complied with all terms of this Chapter and other applicable federal, state and local laws.
- B. Term Extension. Unless revoked, modified or suspended as provided in this Chapter, after the first full fiscal year of the original license term, an additional fiscal year shall be added to the term thereof provided the licensee:
1. Has timely paid the annual license fee and filed the annual report as required by Subsection A of this Section;
 2. Submits a written request that the license term be extended for an additional fiscal year; and
 3. Paid a term extension fee in an amount set by Council resolution.
- C. Notice of Intent Not to Extend Term. On or before May 1st of the first full fiscal year of the license or any fiscal year added under Subsection B of this Section, the City or a licensee may notify the other in writing of its election not to have the five-year term of the license extended as provided in Subsection B of this Section. When such notice is given, the license term shall not be added to as provided in Subsection B of this Section and shall expire at the end of the fourth fiscal year following the notice.

(Ord. 2973 § 1 (part), 1996)

§ 9.20.050. Operating regulations.

A. Financial and Accounting Obligations.

1. Annual Gross Receipts. The licensee shall provide the City Recorder with a verified and sworn statement of annual gross receipts within ninety days of June 30th of each year. The City Recorder may inspect the financial records of the licensee or licensee's agents in accordance with Section 9.20.070.
2. Recycling Education Program Contribution. In addition to the license fee required by this Chapter, the licensee shall pay the City a portion of the costs of the City's recycling education and promotion program. Such program shall be accomplished through use of the City's water billing system and shall inform citizens of the manner and benefits of reducing, reusing and recycling material. The amount of the licensee's contribution shall be set by Council resolution and shall be roughly proportionate to the ratio of the number of licensee's City customers to the number of City water customers. The

education program shall include:

- a. Provision of recycling notification and education packets to all new residential, commercial and institutional collection service customers that includes at a minimum the materials collected, the schedule for collection, the way to prepare materials for collection and reasons that persons should separate their material for recycling;
- b. Provision of quarterly recycling information to residential, commercial and institutional collection service customers that includes at a minimum the materials collected, the schedule for collection and at least annually includes additional information including the procedure for preparing materials for collection; and
- c. Targeting of community and media events to promoting recycling.

B. Vehicles.

1. All solid waste shall be collected in vehicles which shall be kept reasonably clean, in good condition and repair, and so constructed, operated and maintained that the contents will not spill, seep, leak or blow from the vehicle while in motion. The City Recorder may cause any vehicle to be inspected to determine compliance with this Section. All vehicles used in collecting solid waste shall be of a type or general class approved by the City Recorder. Any vehicle other than a packer-type vehicle may be used for special pickups, recycling and reuse, drop and roll-off box service, satellite vehicle service and other services when approved in writing by the City Recorder prior to its use.
2. Each licensee shall provide the City Recorder with a list of the types or classes of equipment and vehicles used by licensee for solid waste services. At such times as licensee acquires any additional or substitute equipment or vehicle not previously approved, licensee shall notify the City Recorder of such acquisition. In giving approval, City Recorder shall be guided by the policy and purposes expressed and specific requirements set forth in this Chapter. Unless the City Recorder expressly withholds or denies approval within twenty days of the receipt of licensee's notice, the equipment or vehicle is deemed approved. The approval of a particular piece of equipment under this Subsection does not constitute approval of a new service by Section 9.20.050.D.

C. Collection.

1. The licensee shall not litter premises in the process of making collections, nor allow any solid waste to blow or fall from vehicles. The licensee shall repair or replace at licensee's expense containers damaged as a result of its handling thereof, fair wear and tear excepted. The licensee shall replace lids or covers on containers immediately after emptying same.
2. Except under emergency conditions, solid waste collection shall be made between the hours of six a.m. and six p.m.; provided, that in areas which are

zoned C-3, M-1, M-2 or M-3 collection may be between the hours of two-thirty a.m. and twelve noon, subject to such reasonable modifications of collection period as the City Recorder may impose. All collections shall be made as efficiently and quietly as possible. Unnecessarily noisy trucks or equipment are prohibited. Garbage shall be collected at least once each calendar week from every place of business, motel or hotel and every residential customer requesting the services and paying the authorized charges. Nonputrescible solid waste shall be collected at least every fifteen days, unless confined within a container as provided in Subsection 9.20.060.C. The City Recorder may order more frequent collection of solid waste than required by this Subsection if the accumulation thereof constitutes a threat to public health, safety or welfare. Upon request by the City Recorder, the licensee shall furnish schedules of collection, and disposal routes and destinations, and shall furnish copies of complaint reports and information as to their disposition.

3. It is the intent of this Chapter that the licensee shall collect promptly, and with dispatch, all reasonable quantities or types of solid waste placed for collection within the corporate limits of the City, and to dispose of such waste in a lawful manner. The licensee shall establish and maintain an office within the City where solid waste bills may be paid, service applied for and complaints made. Such office shall be equipped with sufficient telephones and shall have a responsible person in charge between the hours of eight-thirty a.m. and four-thirty p.m. daily, except Saturday, Sundays and holidays. A telephone answering service or device may be used for temporary absences and for after business hours telephone calls.

D. Rates.

1. Licensee shall charge each customer the rate established under this Section for the service provided and no other rate.
2. No less than ninety days before any licensee adjusts a rate for a service or establishes a new service and rate therefor, it shall give written notification to the City Recorder and to all customers affected by the proposal. The City Recorder shall forward the licensee's notice to the Council. The Council may require the licensee provide additional notice to affected customers if the licensee's effort at notification is insufficient in the Council's judgment. The Council shall have thirty days from receipt of the notice to declare its intention to review the licensee's rates and, if necessary, to suspend implementation of the proposal pending Council review. If Council elects not to review the rate proposal, the proposed rates shall become effective ninety days following the date of licensee's notice to the Recorder.
3. Upon receiving notice that the Council will review any rate proposal, the licensee shall within ten days provide the City Recorder its evidence justifying the proposal. Within thirty days of receipt of the licensee's justification, the City Recorder shall provide a report to the Council and to the licensee containing the City Recorder's recommendation.

4. The Council shall consider the City Recorder's report and after receiving testimony from the licensee and the public as it may desire, the Council shall approve or deny licensee's proposal or establish new rates for the affected services, taking into account:
 - a. Current and projected revenues and operating expenses of licensee, including the cost of providing residential recycling containers;
 - b. Cost of capital investment and equipment replacement;
 - c. Interest rates;
 - d. Reasonable rate of return for licensee;
 - e. Impact of proposal upon the cost of providing services to each customer classification;
 - f. Technological, environmental and legal changes in solid waste management;
 - g. Future needs of the community for solid waste services;
 - h. Rates for services charged by other licensees;
 - i. Rates for services in other cities within the state;
 - j. Quality of services provided by licensee;
 - k. Management skills and practices of licensee;
 - l. Other relevant factors.
5. The rates established by the Council shall be just and reasonable and adequate to provide necessary collection service and shall allow a licensee to recover any additional costs of providing the opportunity to recycle at the minimum level required by state law or this Chapter. Such costs shall include, but are not limited to, the costs of education, promotion and notice of the opportunity to recycle.
6. Rates established by the Council may not be changed by the licensee for twelve months following their implementation without the consent of the Council.
7. Except upon approval of the Council, a licensee may not adjust its rates or services more frequently than once every twelve months.
8. Licensee shall maintain on file with the City Recorder a current schedule of its rates and charges.
9. At any time a licensee experiences an increase in the dumping fees charged at its waste disposal site:
 - a. Notwithstanding the provisions of Paragraphs 6 and 7 of this Subsection,

a licensee shall be permitted to increase its rates upon notice to the City Recorder of its intent to increase rates and compliance with this Paragraph.

- b. Any increases proposed under this Paragraph shall be limited to an amount sufficient to reimburse licensee for the additional expense incurred due to the dumping fee increase.
- c. Licensee shall give notice to all affected customers at least thirty days before the effective date of any rate increase proposed under this Section, in a manner reasonably calculated to notify all affected customers of licensee's proposed rate increase.
- d. At the time licensee notifies the City Recorder of its intention to increase rates under this Paragraph, licensee shall provide the City Recorder with evidence justifying the proposed rate increase. Within ten days of such notification, the City Recorder shall determine whether the rate increase shall be reviewed by the Council. If the City Recorder places the proposed rate increase on the City Council's agenda for review, the City Recorder shall provide a report to the Council and the licensee containing the City Recorder's recommendation. The review of the proposed rate increase by the Council shall take place no sooner than five days after the licensee receives the City Recorder's report. The Council shall review the proposed increase using the standards set out in Subsection 9.20.050.D.4. and the proposed increase shall not be effective until after the Council has approved the increase. If the City Recorder does not place the proposed rate increase on the City Council's agenda for review within ten days of the date licensee notifies the City Recorder of the proposed rate increase, the increase shall become effective without review of the Council.

E. General Responsibilities. The holder of a license issued pursuant to this Chapter:

1. Except as provided to the contrary in this Paragraph, licensee shall provide all solid waste services to the citizens of the City if the licensee is the sole licensee for solid waste services. If there is more than one licensee, each licensee shall provide all solid waste services within its service area except as provided to the contrary in this Section. Such solid waste services shall include, but are not limited to, a minimum of weekly collection service to residential customers and a daily collection service (except Sundays and holidays) to commercial customers. Weekly collection service includes on-route, curbside collection of properly prepared and separated recyclable material, which service is provided on the same day that other solid waste is collected from each residential customer. Nothing in this Section requires daily collection service be purchased by a commercial customer;
2. Shall provide service, equipment and facilities commensurate with existing services within thirty days from the date of being notified that the application is approved, unless an extension is granted by the City Recorder. The City Recorder may require commencement of service before the thirty days if

circumstances require it;

3. Shall not voluntarily discontinue service to any customer without ninety days' notice to the customer and the City Recorder, nor without approval of the City Recorder. Nothing in this Section shall prohibit discontinuance of service to a nonpaying customer, provided seven days' notice, in writing, is given to the customer. Before service is reinstated, the licensee may require an advance payment not to exceed three months' collection fee. Nothing in this Section shall apply to any order for a change, restriction or termination of service by any public agency, public body or court having jurisdiction;
4. Shall agree that whenever the City Recorder determines that the failure of service or threatened failure of service would result in creation of an immediate and serious health hazard or serious public nuisance, the City Recorder may, after reasonable notice to the licensee, authorize City personnel or another person to temporarily provide the service or to use the facilities or equipment of the licensee. The City shall return any seized property and business upon abatement of the actual or threatened interruption of service;
5. Shall agree to discontinue service if ordered to do so by the City Recorder due to an emergency;
6. Shall provide all customers with the opportunity to recycle and comply with all state laws concerning recycling, together with all rules and regulations promulgated thereunder. Specifically:
 - a. The licensee shall provide every residential service customer with at least one residential recycling container;
 - b. The licensee shall provide each multifamily housing complex an opportunity to recycle at least four principal recyclable materials;
 - c. The licensee shall make available, for lease or purchase by its customers, recycling containers for multifamily housing complexes;
7. May refuse to provide service to a customer when weather conditions, safety conditions or road closure prevent the service. If such conditions or road closure continue for a period exceeding seven days, approval of the City Recorder must be obtained for continued interruption of service. Access points posing safety problems will be negotiated by the licensee and the customer;
8. Shall dispose of solid waste at an authorized Department of Environmental Quality (DEQ) site or sites approved by the Douglas County Solid Waste Director or shall resource-recover such wastes, both in compliance with state law and this Chapter. Such approved sites may or may not be owned and operated by Douglas County or located within the geographic boundary of Douglas County. In addition, licensee shall agree as a condition of the license that the City Recorder may direct licensee to deliver all or a portion of collected wastes to an energy or materials recovery plant or facility to assure adequate minimum volume for that facility. This provision shall be liberally

construed in the interests of promoting an energy or materials recovery plan or program adopted by or approved by the City or state. Furthermore, licensee recognizes the City's rights and interest to be paramount in solid waste for purposes of resource and energy recovery;

For waste disposed of at a Douglas County owned site, licensee shall pay the fees imposed by Douglas County. For waste exported to an approved disposal site not operated by Douglas County, the licensee shall pay Douglas County the Flow Control Fee and pay the disposal fees charged by the approved disposal site.

9. Shall advise and inform all City customers of the public regulations set forth in Section 9.20.060;
10. Shall agree that the rights and privileges granted to licensee pursuant to this Chapter shall not in any manner interfere with the City's right to enter into agreements with any City or county for joint or regional licensing of solid waste management services.

(Ord. 2973 § 1 (part), 1996; Ord. No. 3555, § 1, 5-10-2021)

§ 9.20.060. Regulations affecting the public.

A. Preparation of Waste for Collection.

1. Garbage shall be drained of surplus water, shall be securely wrapped in wrapping material or in several thicknesses of newspaper and shall be deposited in a standard solid waste container.
2. Ashes shall be allowed to cool and shall be securely wrapped or bagged before they are deposited in any container.
3. All rubbish, with the exception of large bulky items, shall be deposited in a standard solid waste container or in an approved type of substitute solid waste container, or be so placed or located for licensee collection as not to create a safety, nuisance, litter or health hazard.
4. Bulk solid waste may be placed in a substantial box located near the approved standard container, but the material so segregated shall be kept in a dry condition in accordance with the regulations of this Chapter, and so as not to create a nuisance or fire hazard. Newspaper, magazines and similar items, when not placed in a container, shall be bundled and securely tied with a strong cord to prevent blowing and littering prior to collection.
5. Source-separated material for recycling or reuse shall be prepared and placed in the residential recycling container or in conformance with rules adopted by the City Recorder. Customers shall place recyclable materials adjacent to the public way abutting the customer's property that is used by the licensee's collection equipment or in a location on customer's property approved by the licensee.

6. No person shall place hazardous solid wastes out for collection or into any container supplied by a licensee unless the licensee and ultimate disposal site agree prior to depositing the wastes.
7. All pet litter shall be wrapped in leak-proof materials.

B. Container Requirements.

1. In addition to compliance with state law, it shall be the responsibility of every occupant or owner of every residence, apartment house, dwelling unit or other building, structure or premises on which solid waste is produced for collection, to provide at all times and to keep on the premises in a convenient place for collections, suitable, adequate and not easily corrodible containers.
2. Except for drop boxes, containers shall be equipped with tight-fitting covers sufficient to keep out water and to prevent disturbance by animals and entrance of insects. For residential dwelling units, household waste containers shall be not less than five nor more than thirty-two gallon capacity unless approved or supplied by licensee. Such containers shall be equipped with suitable handles by which they may be lifted. Such containers shall be tapered from the top to a smaller bottom, rigid, fireproof, rodent-proof and able to withstand hot and cold weather without cracking and splitting.
3. Except for drop boxes, solid waste containers shall be kept closed, except when being filled, emptied or cleaned and shall be kept in a clean and sanitary condition by customer. Solid waste placed in containers that are not designed for emptying by mechanical means shall not exceed a weight of sixty pounds including any such container and contents. Sunken refuse cans or containers shall not be used unless they are placed above ground by the owner for service.
4. Every container in the City shall be of a type or general class approved by the City Recorder. In granting approval for different types or general class of container, the City Recorder may modify the requirements of this Section.

C. Storage and Removal from Premises.

1. It is unlawful for any person owning or occupying any building, lot or premises to allow any solid waste to collect and remain upon the lot or premises; provided, however, that this provision shall not be construed as interfering with buildings under a building permit during the course of construction or demolition of a building, and within a reasonable time thereafter. This Subsection does not apply to loose bulk material temporarily stored pending removal by a licensee who provides the service; provided, that such storage shall not be allowed to create a safety, fire, health or nuisance hazard as determined by the City Recorder.
2. It is unlawful for any person, upon vacating or removing from dwelling, storerooms or any other buildings, structures or premises, to fail to remove all solid waste from such buildings and premises, or to fail to place the same in a thoroughly sanitary condition within forty-eight hours after the premises are

vacated.

D. Multi-Family Housing Complex.

1. An owner of a multi-family housing complex shall provide:
 - a. A separate location for recycling containers which is convenient for collections;
 - b. Adequate containers for at least four principal recyclable materials;
 - c. Weekly collection service of the recyclable materials; and
 - d. Notice at least once a year of the opportunity to recycle with a description of the location of the containers on the premises and information about how to recycle.
2. New tenants shall be notified of the opportunity to recycle at the time of entering into a rental agreement.

E. Littering and Disturbance Prohibited.

1. Except as provided in Paragraph 3 of this Subsection, it is unlawful for any person to sort, scatter, dump, deposit or cause to be deposited any solid waste along the bank of or in any canal, ditch, creek or river, or in any street, alley or park, or on any lot, place or premises in the City, whether public or private. Such materials shall be disposed of only in disposal sites approved by the Oregon Department of Environmental Quality or other governmental agency having jurisdiction. Nonputrescible solid waste materials may, however, be used in a manner approved by the City Recorder or in compliance with all applicable statutes, ordinances and regulations or rules for improving property by grading or resurfacing.
2. It is unlawful for any person, not authorized to do so, to remove the lid from any solid waste container or to collect, molest or scatter solid waste stored in such container or to deposit solid waste into such container.
3. Paragraph A of this Subsection does not apply to solid waste materials for recycling or reuse placed for collection in conformance with this Subsection and Subsection 9.20.060.C., nor to solid waste in containers.
4. No person other than the person producing the materials contained therein, or any officer, employee or permittee of the City, or any employee of a licensee shall interfere with any solid waste container, or remove any such container or its contents from the location where same has been placed by the person producing the contents of the container.

(Ord. 2973 § 1 (part), 1996)

§ 9.20.070. Inspection of books and records.

The City Recorder is authorized, at reasonable times and places, to inspect licensee's

books and records for any purpose relevant to licensee's performance as required by this Chapter, and to ensure compliance with and enforcement of, this Chapter.
(Ord. 2973 § 1 (part), 1996)

§ 9.20.080. Administrative regulations.

In accordance with Chapter 9.102, the City Recorder is authorized to adopt administrative regulations concerning solid waste management services and the licensing thereof. Those regulations may address, but not be limited to, the following area:

- A. Minimum maintenance and sanitation standards for collectors' vehicles;
- B. Minimum standards for all information to be included in licensees' records;
- C. Minimum standards for establishing service areas for a licensee; and
- D. The procedure to be used in reviewing and reporting to the Council proposed rate adjustments by licensees.

(Ord. 2973 § 1 (part), 1996)

§ 9.20.090. Denial, suspension, revocation and appeal procedures.

The denial of any application for license, or the suspension or revocation of any license issued under this Chapter or the appeal thereof, shall be in accordance with Chapter 9.100 of this Code.

(Ord. 2973 § 1 (part), 1996)

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



2025 OREGON PUBLIC LIBRARY STATISTICAL REPORT

Meeting Date: October 13, 2025
Department: Library
www.cityofroseburg.org

Agenda Section: Department Items
Staff Contact: Kris Wiley, Director
Contact Telephone Number: 541-492-7051

ISSUE STATEMENT AND SUMMARY

As a legally established public library per ORS 357.417, Roseburg Public Library is required to submit its annual statistical report to the State Library of Oregon by October 31, 2025. The report includes data regarding staffing, revenue and expenditures, collections, services, technology, facilities, and other information.

The Library Director will present some of the information from the report, which includes statistics gathered in fiscal year 2025 (July 1, 2024, through June 30, 2025).

The [full report](#) is located on the library's webpage.

BACKGROUND

A. Council Action History.

N/A

B. Analysis.

The Oregon Public Library Statistical Report is submitted annually and affords the opportunity to quantify public library services.

C. Financial/Resource Considerations.

N/A

D. Timing Considerations.

The report is due to the State Library of Oregon by October 31, 2025.

COUNCIL OPTIONS

N/A

STAFF RECOMMENDATION

N/A

SUGGESTED MOTION

No motion needed. This is for information purposes only.

ATTACHMENTS:

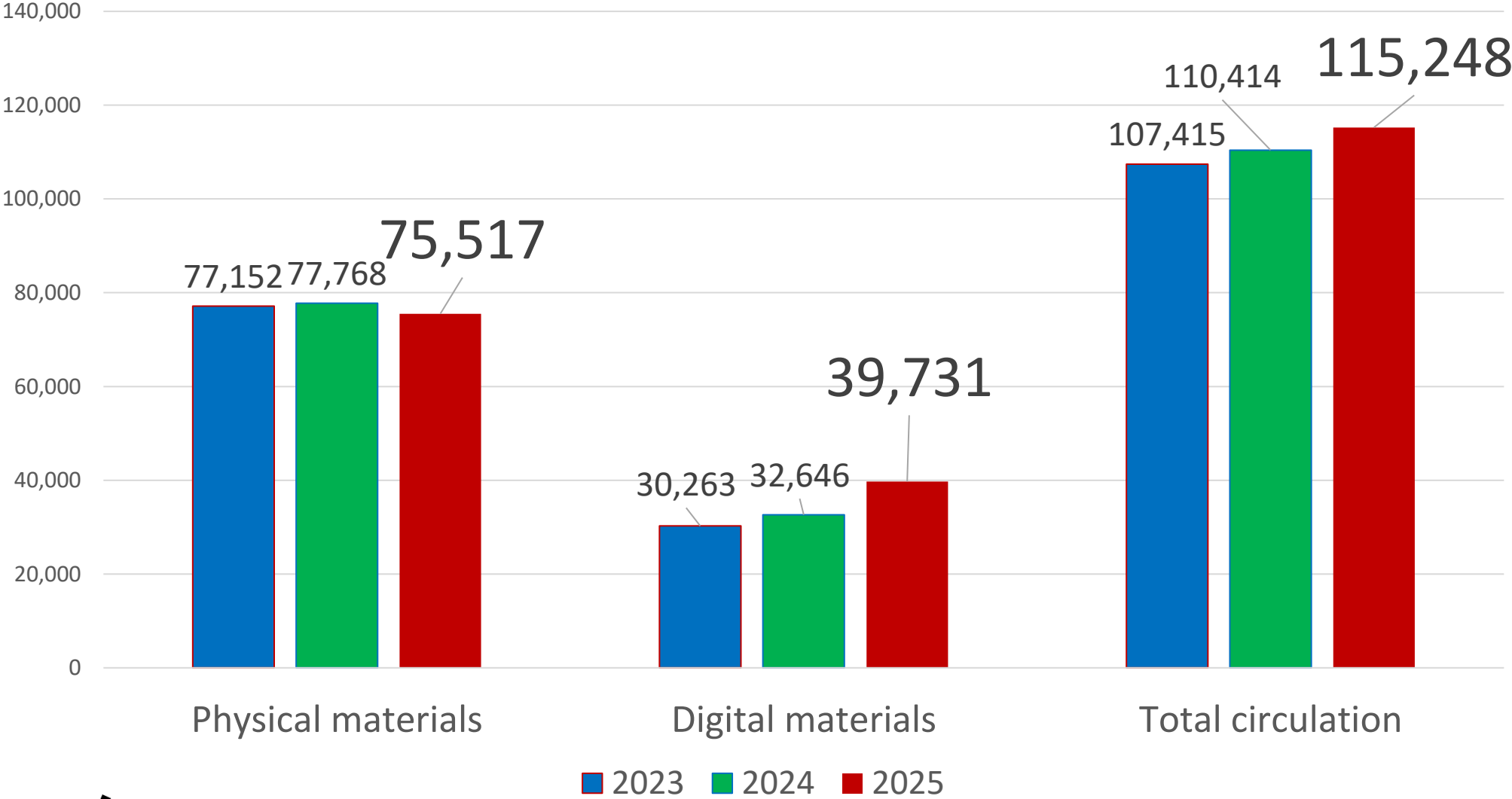
Attachment #1 – PowerPoint presentation



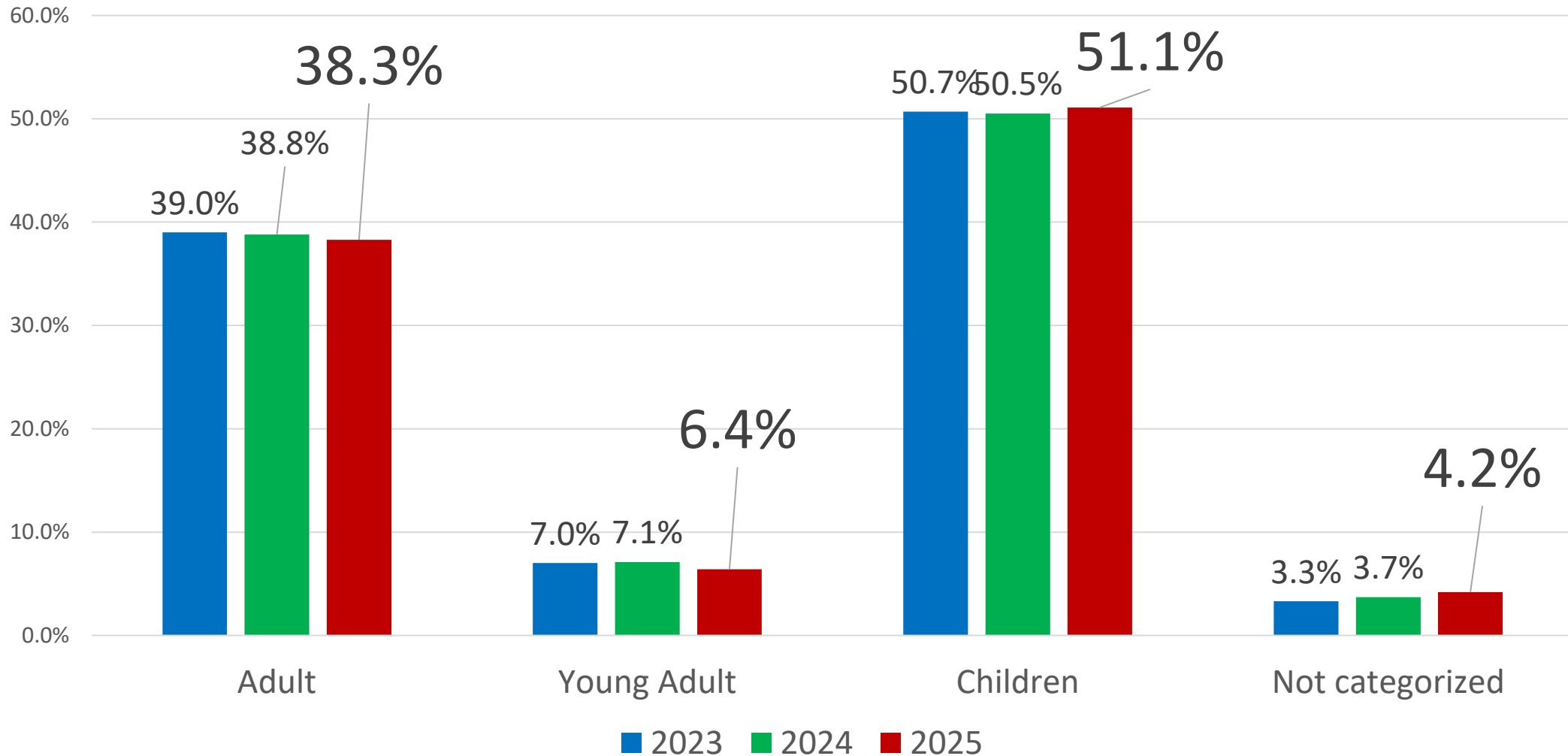
City Council Presentation October 13, 2025



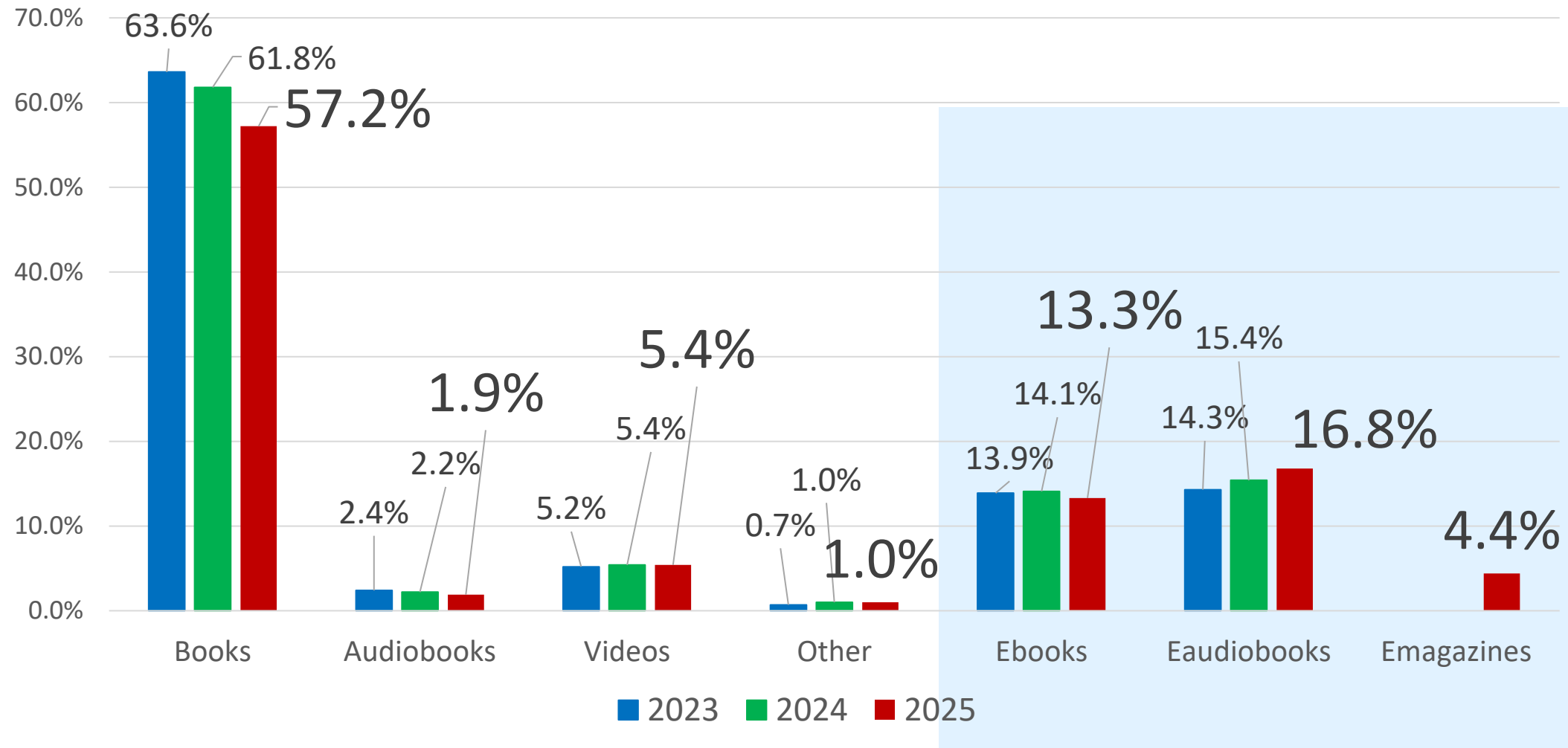
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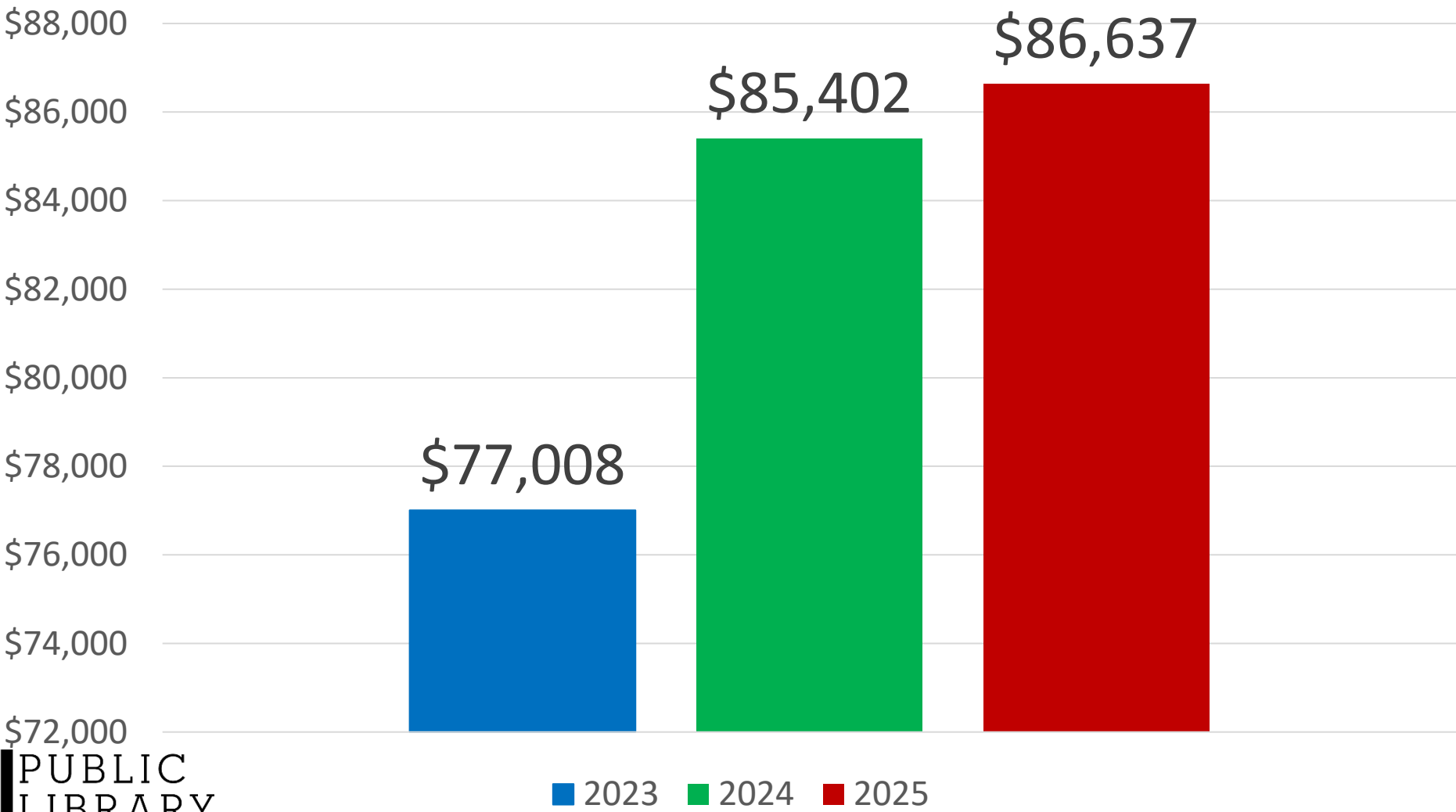
Physical Circulation by Age



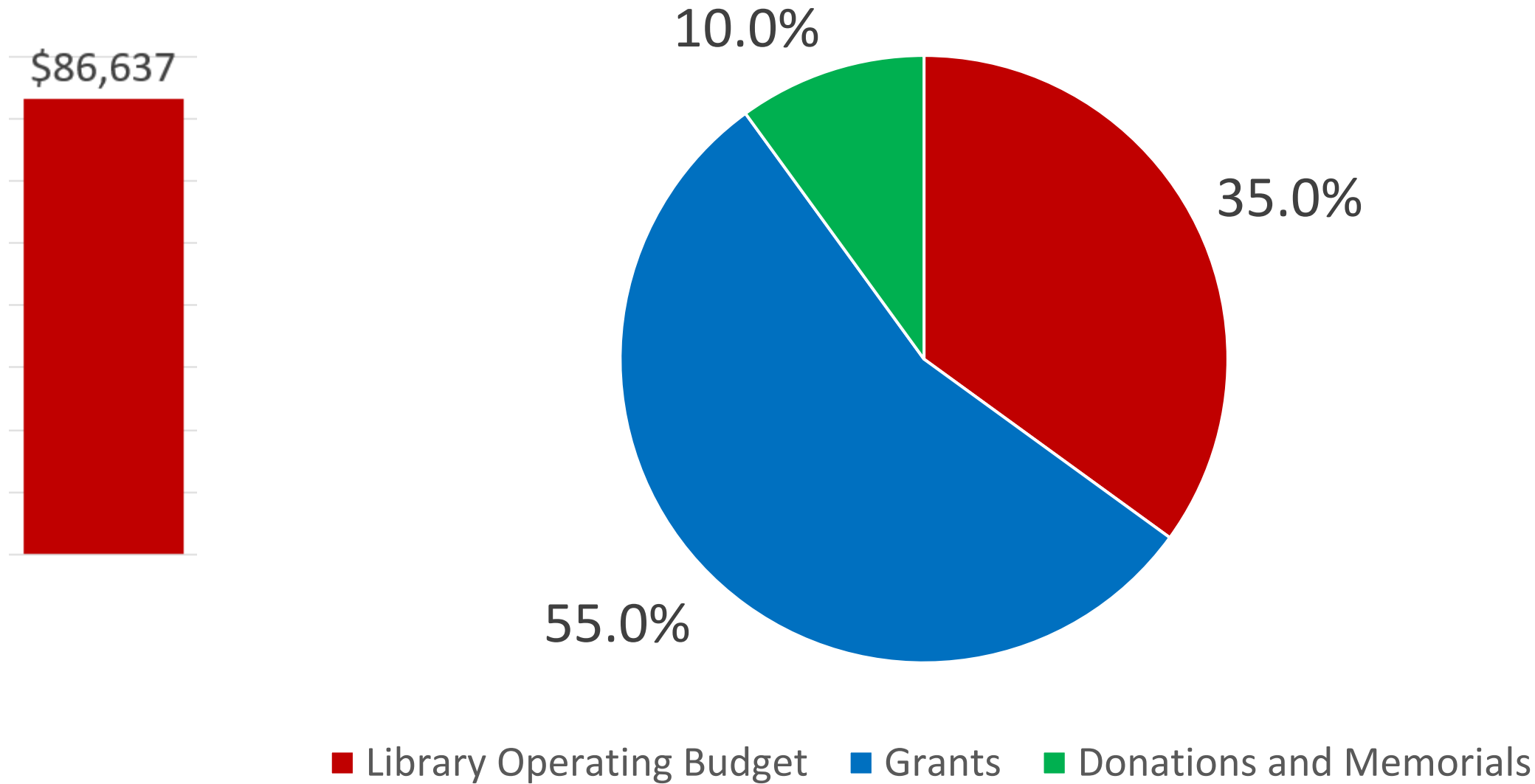
All Circulation by Material Type



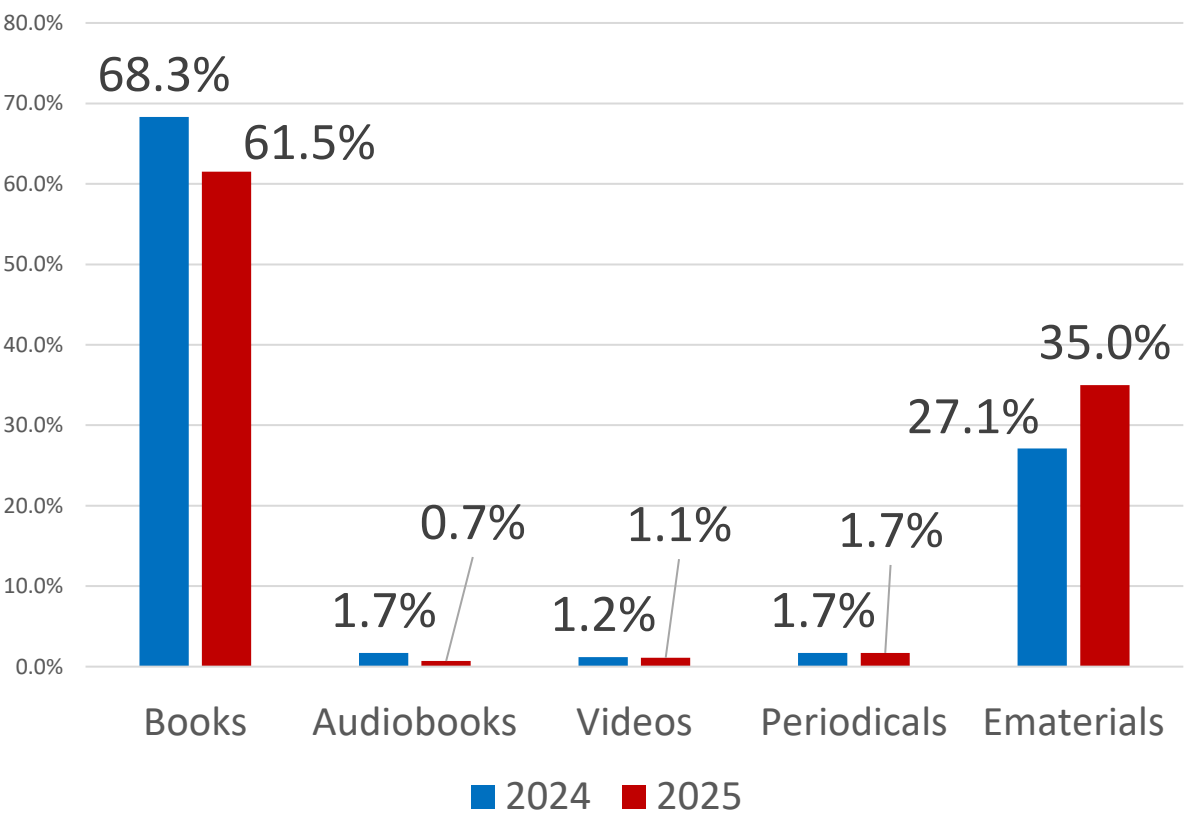
Collection Expenditures



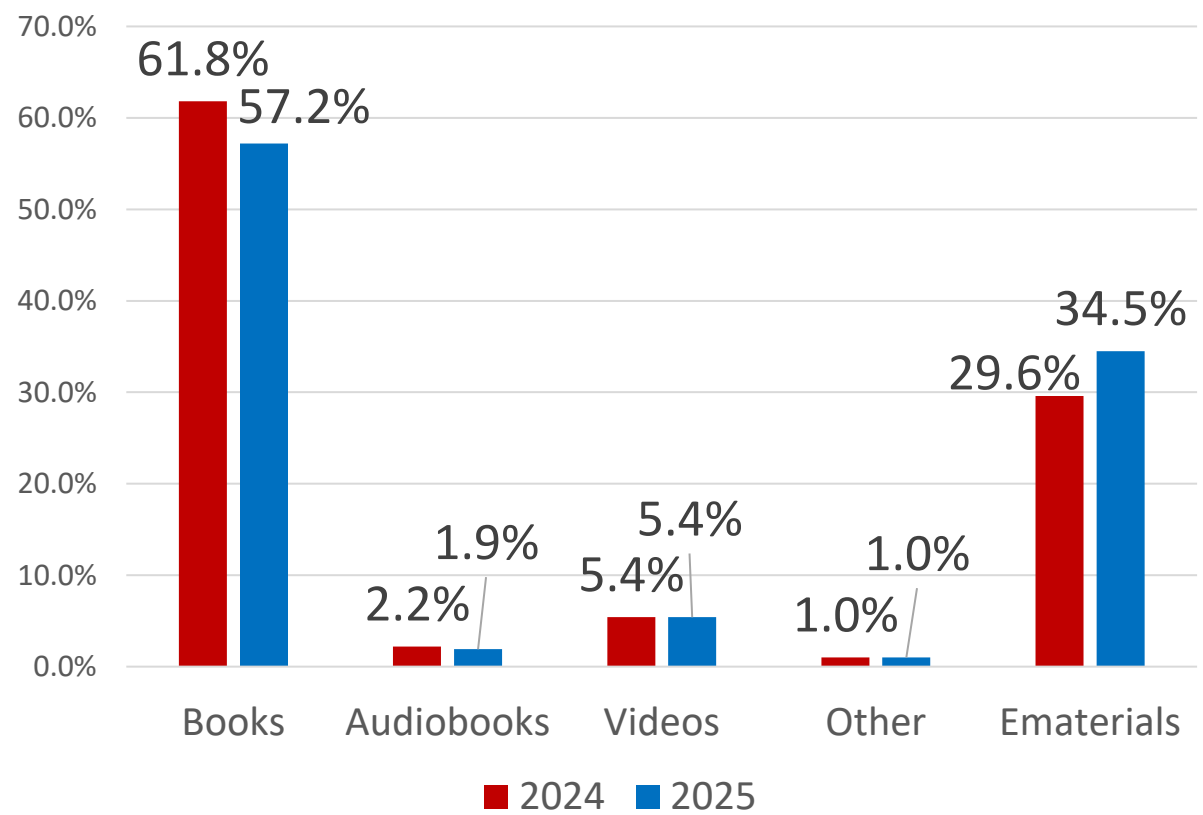
Collection Revenue Sources



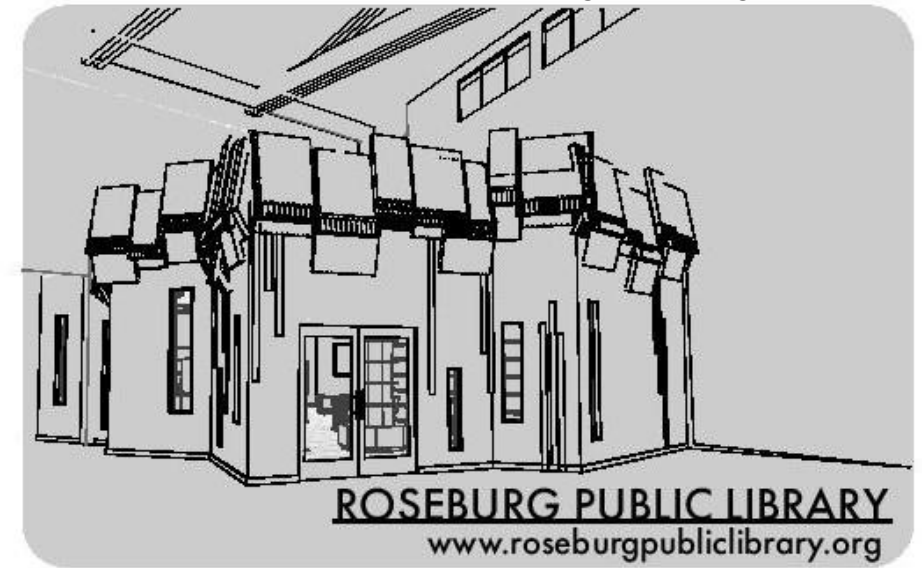
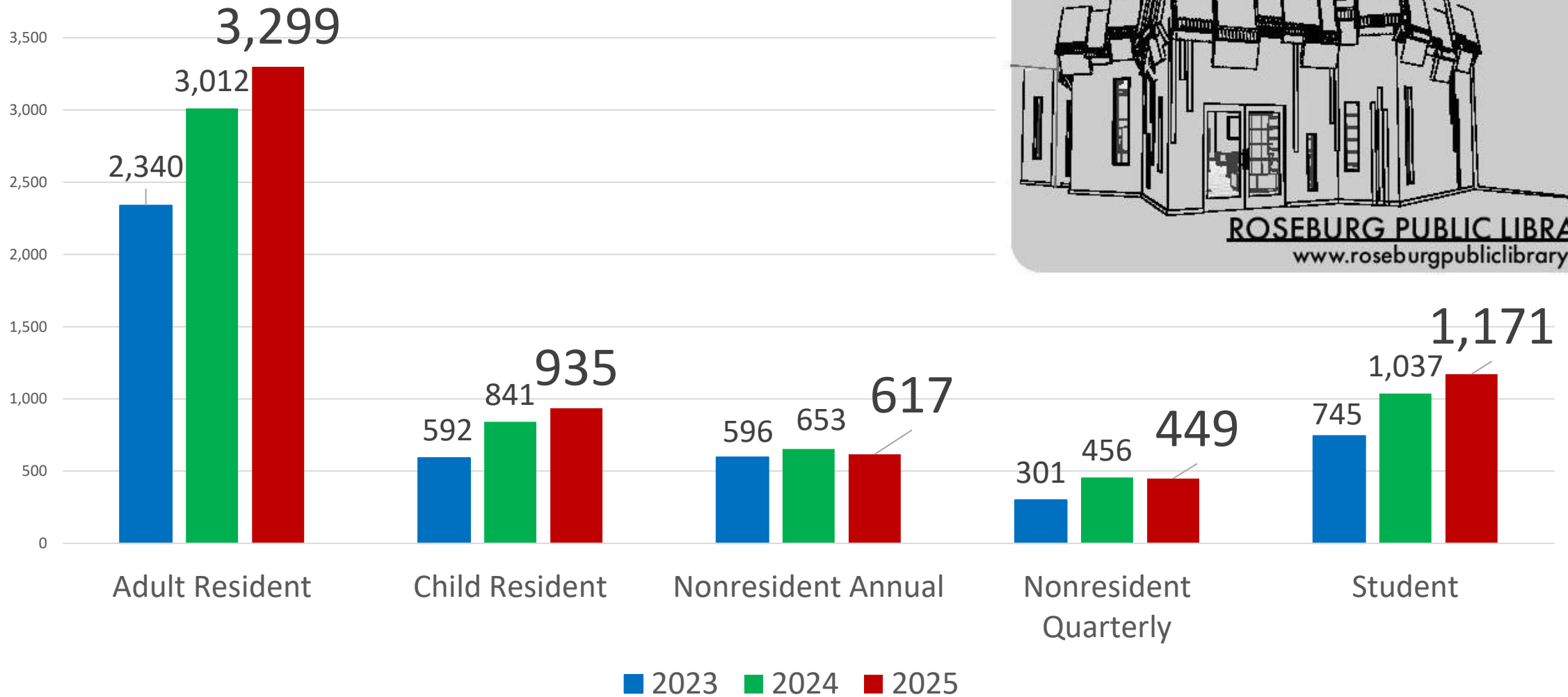
Collection Expenditures Allocation



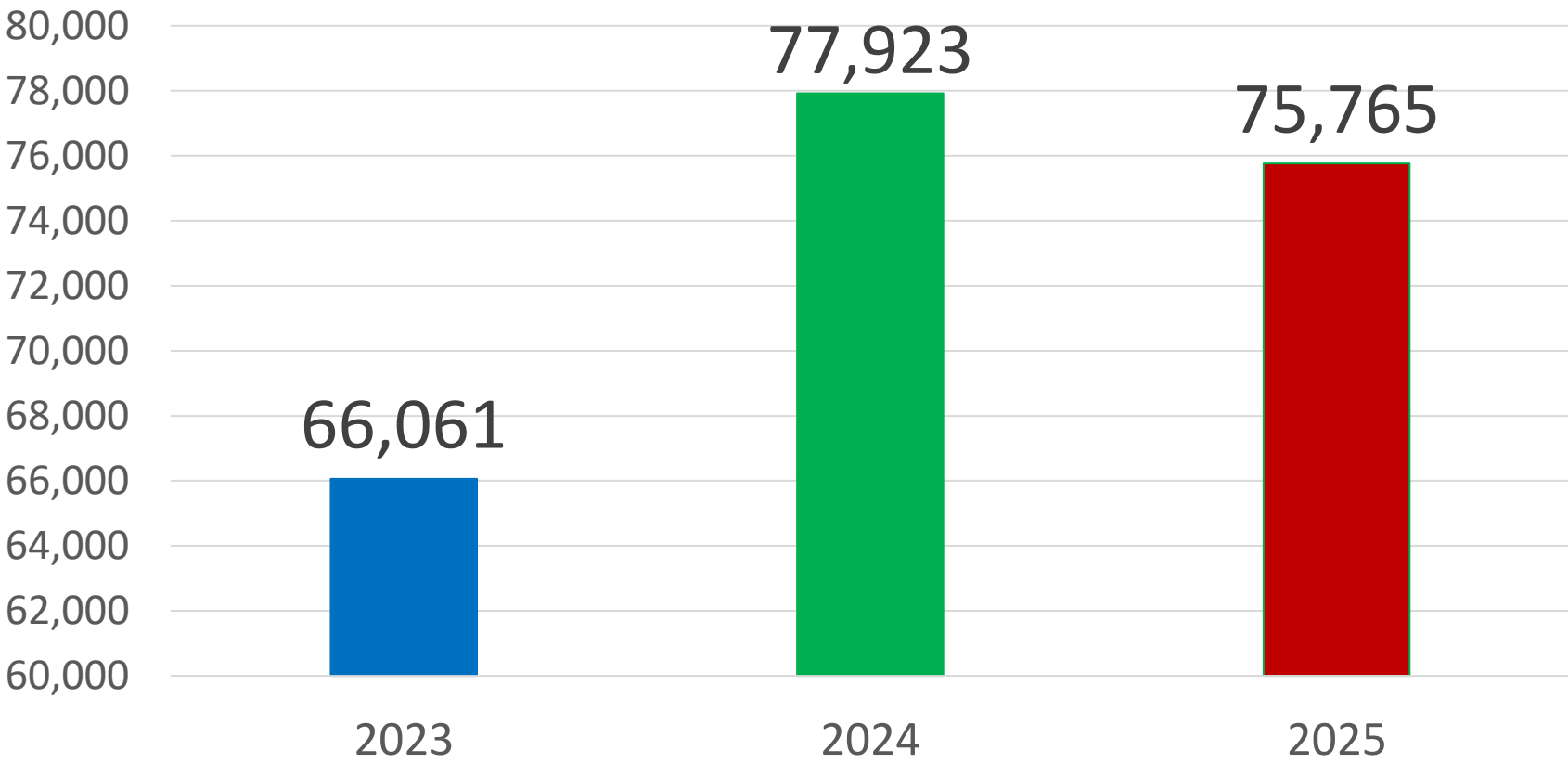
Circulation



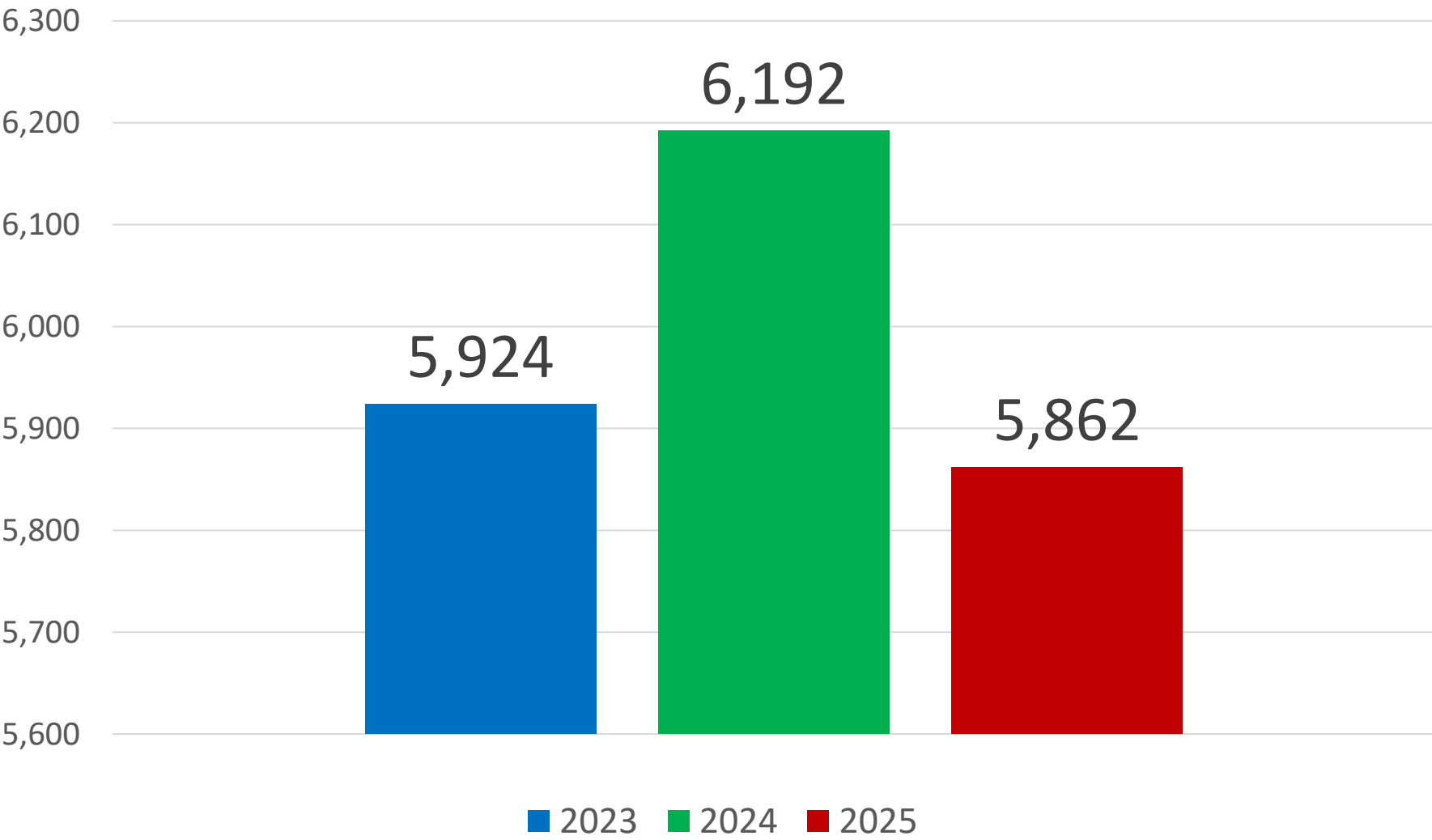
Cardholders



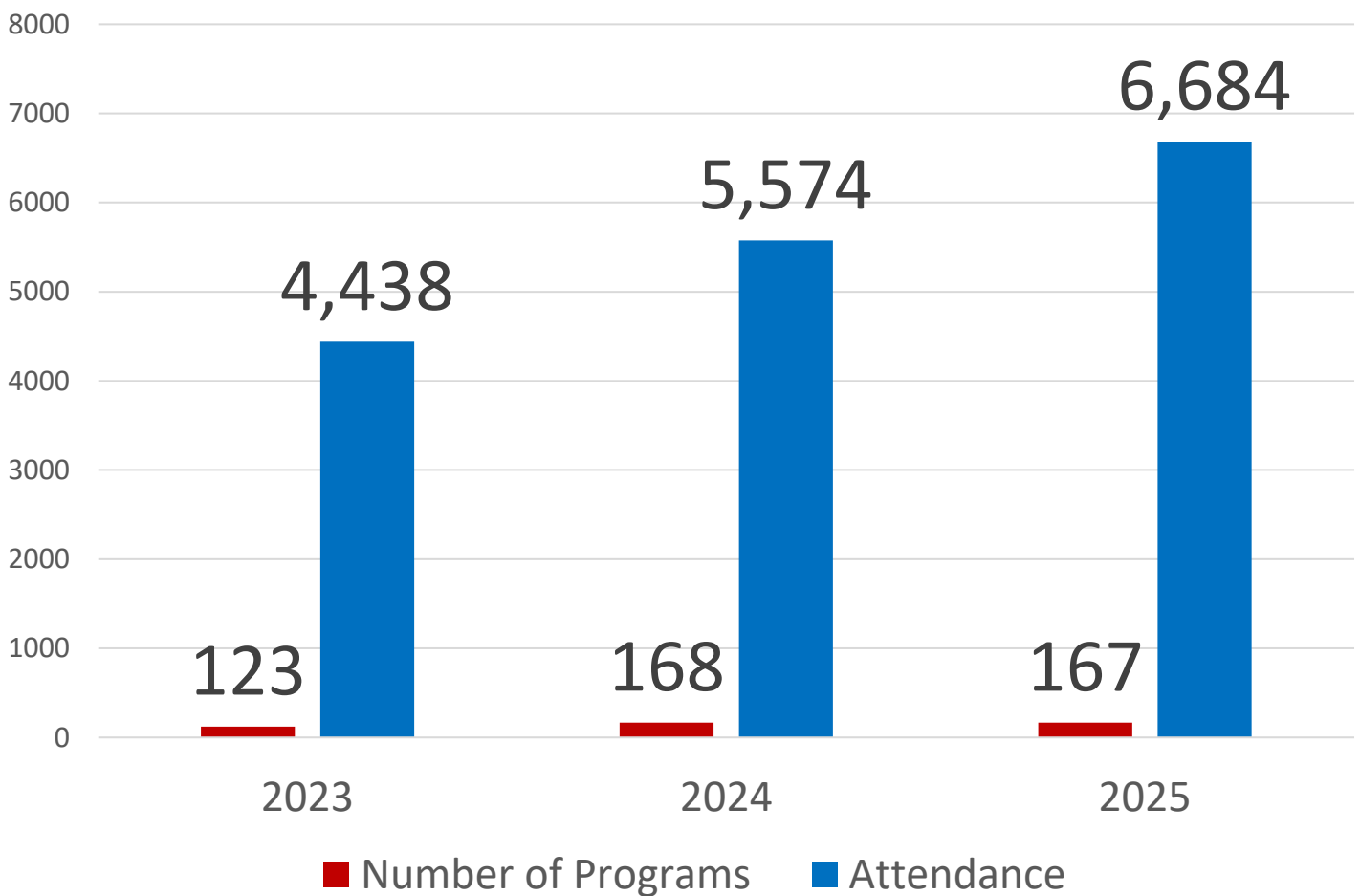
Library Visits



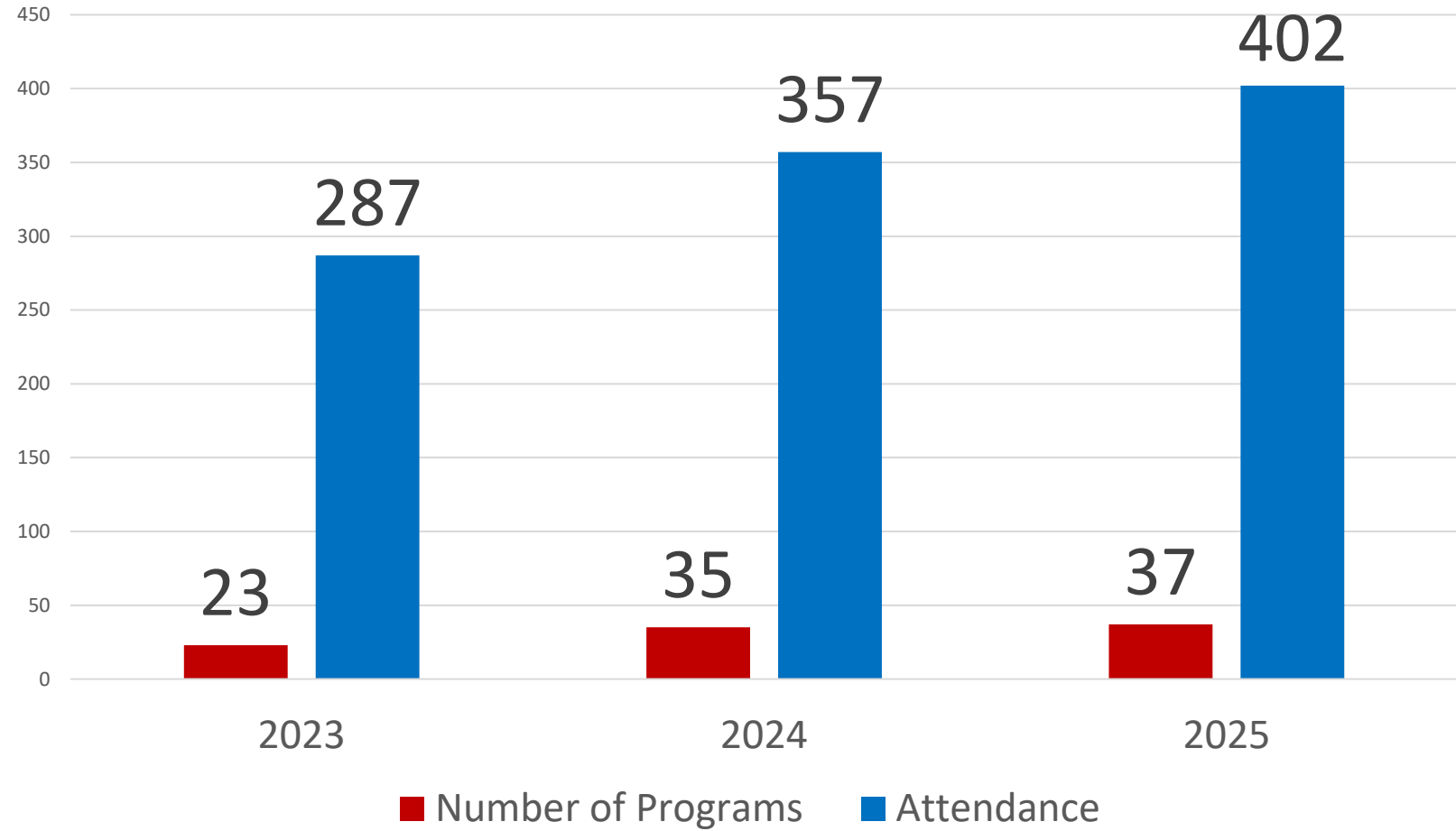
Library Computer Sessions



Programs for Children



Programs for Teens



TEEN VOLUNTEERING TIME!!

Third Wednesday of each month 3-5 p.m.

ROSEBURG PUBLIC LIBRARY
COMMUNITY, CURIOSITY, LEARNING
ROSEBURGPUBLICLIBRARY.ORG

Help your community, and earn volunteer service hours.

Signed parental waiver required.
Form available at www.roseburgpubliclibrary.org or at the library.

TEEN PROGRAM

All youth grades 6th - 12th are invited to join Aurora for a hands-on activity.

First Wednesdays
Oct. 2
Nov. 6
Dec. 4

3:00-4:30 p.m.

ROSEBURG PUBLIC LIBRARY
COMMUNITY, CURIOSITY, LEARNING
ROSEBURGPUBLICLIBRARY.ORG



**EXAMINING THE HOLOCAUST
THROUGH NARRATIVE**

Dr. David Luecke, Katherine G. Brady & Thomas A. Brady, Jr., Roger Chickering
& Alison Baker Professor of Central European History, University of Oregon
THURSDAY, NOVEMBER 14, 6:30 P.M.

LETTERS FROM DACHAU
A FATHER'S WITNESS OF WAR,
A DAUGHTER'S DREAM OF PEACE

Author Clarice Wispy
THURSDAY, DECEMBER 5, 6:30 P.M.

**JEWISH ANTIFASCIST
ACTIVISM IN THE U.S.
DURING THE HOLOCAUST**

Dr. Miriam Chazley-Schultz, Assistant Professor and Minkin Fellow of Holocaust
Studies, University of Oregon School of Global Studies and Languages
THURSDAY, DECEMBER 12, 6:30 P.M.

ALL

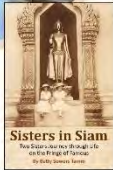
An Evening with Local Author

**BETTY
TAMM**



Tamm will share mementos and discuss her historical retrospective, "Sisters in Siam," about her grandmother and great-aunt.

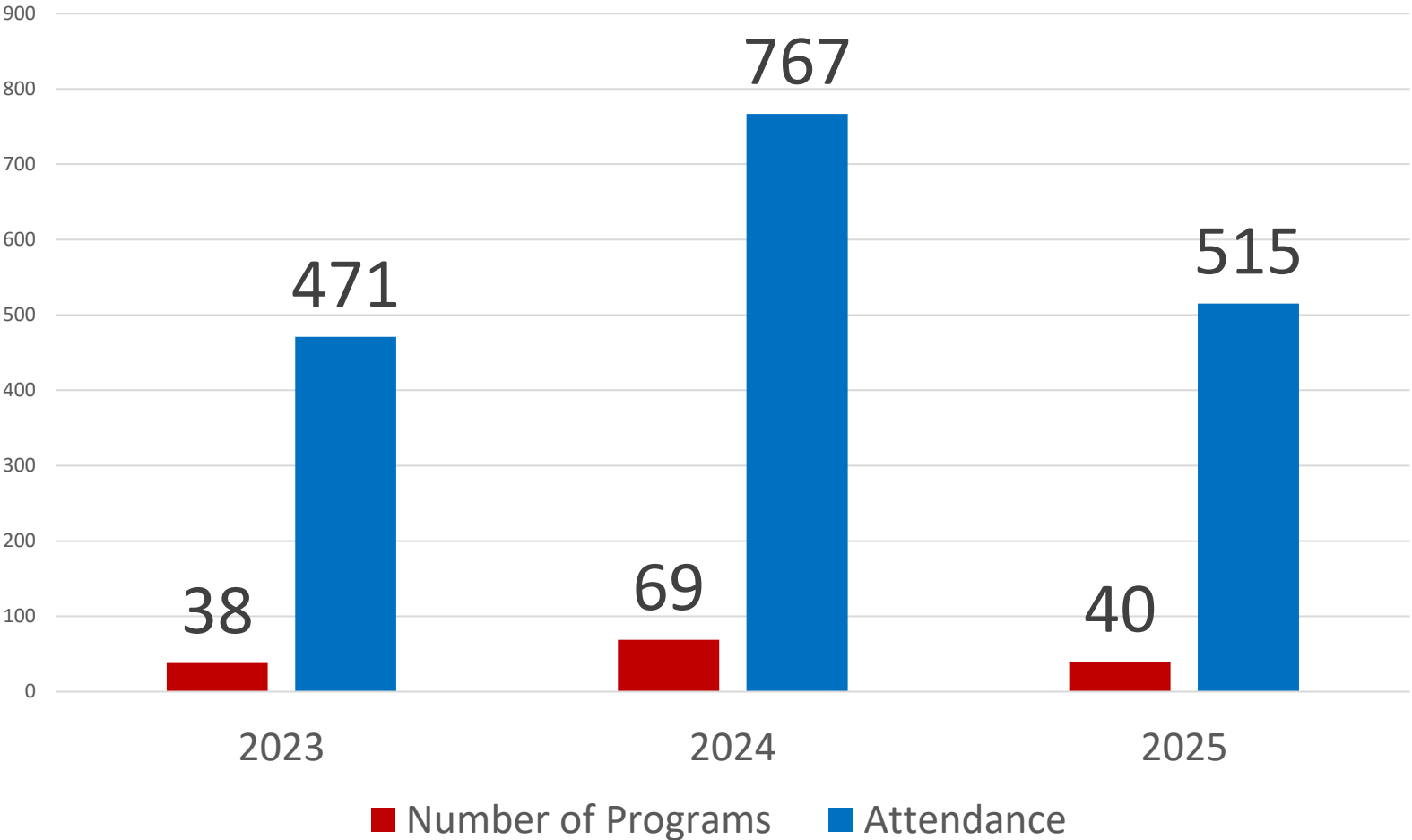
Books will be available for sale.



THURSDAY, JUNE 5 | 6:30 P.M.

ROSEBURG PUBLIC
LIBRARY
COMMUNITY. CURIOSITY. LEARNING
ROSEBURGPUBLICLIBRARY.ORG

Programs for Adults



More Programs

11 programs for all ages – 995 attendance
39 self-directed activities – 4,932 participants



Grants

Granting Agency/Name	Purpose	Amount
State Library of Oregon	Summer Reading Program	\$3,687
The Ford Family Foundation	Early literacy	\$8,000
Douglas County Library Foundation	Collection materials	\$30,000
American Library Association	Accessibility	\$10,000
Douglas County Cultural Coalition	Summer Reading Program	\$2,000
C. Giles Hunt Charitable Trust	Collection materials	\$15,000
TOTAL		\$68,687

Library Volunteers

23 volunteers

1,173 total hours

Friends Volunteers

46 volunteers

2,017 total hours



Friends of the Roseburg Library



Donated \$28,500 in 2024



Imagination Library

1,470 active participants

1,687 graduates

77,663 books mailed







ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



DOUGLAS COUNTY BASEBALL ASSOCIATION REQUEST FOR AMENDMENT TO LEGION FIELD MANAGEMENT AND OPERATION AGREEMENT TO ALLOW BEER SALES AT LEGION FIELD

Meeting Date: October 13, 2025
Department: Public Works
www.cityofroseburg.org

Agenda Section: Department Items
Staff Contact: Ryan Herinckx, Director
Contact Telephone Number: 541-492-6730

ISSUE STATEMENT AND SUMMARY

Douglas County Baseball Association (DCBA) has requested that the City of Roseburg grant permission to sell beer at games held at City-owned Legion Field (Champion Carwash Field), which is managed by DCBA. The issue for Council is whether to authorize staff to execute an amendment to the operation agreement to allow beer sales.

BACKGROUND

A. Council Action History.

On November 18, 2024, Council authorized the assignment of the Legion Field Management and Operation Agreement to the Douglas County Baseball Association.

B. Analysis.

The City owns all the facilities within Stewart Park, including the American Legion Baseball complex. The City has had a long-standing relationship with the Roseburg American Legion Baseball Commission (Legion). Legion requested the assignment of their Legion Field Management and Operation Agreement to DCBA. DCBA was founded in late 2024 following a request from Legion to take over management.

DCBA applied for two Community Event Applications with alcoholic beverages being served. These events were held at Legion Field on Monday, June 9th and Sunday, June 15th. The event on June 9th was a game between the Medford Rogues and the Springfield Drifters; both are collegiate wood-bat baseball teams in the West Coast League (WCL). The game on Sunday, June 15th was an annual game where American Legion baseball alumni played the Docs. On the June 15th permit, it was noted that it is DCBA's intent to submit a request to the Parks Commission for consideration of long-term approval to serve alcohol at Legion Field.

On June 18, 2025, DCBA Board Members attended the Parks Commission Meeting and presented their proposal to sell beer at DCBA events. DCBA discussed the proposal,

which states how beer sales are imperative to their business model, how they will handle risk mitigation, their responsible service plan, and how this will benefit the community.

The following Risk Mitigation and Responsible Service Plan were discussed at length:

1. All servers will be over the age of 21 and hold a valid OLCC service permit.
2. ID checks will be mandatory for all patrons purchasing beer.
3. Service will be limited to three servings per day.
4. Wristbands will be used to identify those of legal drinking age and to track number of drinks purchased.
5. Sales will conclude when 2 innings remain in the final game played that day.
6. Beer sales will not be permitted during high school or college games. Beer sales will only be permitted during DCBA events.
7. No sales will be made to anyone appearing intoxicated.
8. No outside alcohol will be permitted on the premises.

Currently, consuming alcohol is prohibited in City parks. Ordinance 7.02.030 Drinking in Public states, *"Unless otherwise authorized under this Section, no person shall consume alcoholic beverages or possess an open alcoholic beverage container in or on a public way, public property or private property open to the general public, unless such premises or location is licensed by the Oregon Liquor Control Commission (OLCC), or a special event or temporary sales license has been issued pursuant to this Section and the appropriate fee as established by Council resolution has been paid"*.

The Oregon School Activities Association (OSAA) has a clear stance on alcoholic beverages at their events and activities. In summary, the OSAA prohibits the use and influence of alcohol and other controlled substances at their events and activities for all attendees, including athletes, coaches, officials, and spectators.

Currently, the sale of alcohol is permitted in the lease agreements at four leased park properties. Both Umpqua Golf Management and Umpqua Actors Community Theatre leases allow for the sale of alcoholic beverages. The lease agreements for Umpqua Valley Arts Association and Umpqua Valley Tennis Center require the lessee to obtain a Special Event Permit prior to serving alcoholic beverages. The leases require the lessee to obtain an OLCC license and carry liquor liability insurance naming the City of Roseburg as an additional insured.

C. Financial/Resource Considerations.

No financial or resource impacts are expected for the City.

D. Timing Considerations.

DCBA is requesting review of their proposal as soon as practical as they would like to get through the process needed to sell beer at DCBA events in 2026.

COUNCIL OPTIONS

1. Authorize staff to amend the Legion Field Management and Operation Agreement to allow for the DCBA's proposal for year-round beer sales at DCBA events; or
2. Provide staff with recommendations for amending the agreement; or
3. Request additional information; or
4. Deny DCBA's request for beer sales at DCBA events.

STAFF RECOMMENDATION

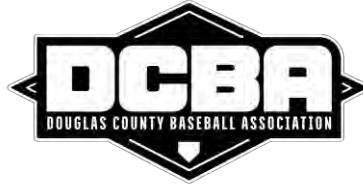
The Parks Commission discussed DCBA's request at their June 18, 2025, and September 3, 2025, meetings. The Parks Commission recommended the Council approve DCBA's request to sell beer at DCBA's events on a one-year trial basis. Staff concur with this recommendation.

SUGGESTED MOTION

"I MOVE TO APPROVE AN AMENDMENT TO THE LEGION FIELD MANAGEMENT AND OPERATION AGREEMENT AUTHORIZING DOUGLAS COUNTY BASEBALL ASSOCIATION TO SELL BEER AT LEGION FIELD ON A ONE-YEAR TRIAL BASIS."

ATTACHMENTS:

Attachment #1 – DCBA's Year-Round Beer Sales Proposal



To: Roseburg Parks and Recreation Commission and Roseburg City Council
From: The Douglas County Baseball Association (DCBA)
Date: October 1, 2025

Proposal: Year-Round Beer Sales at Douglas County Baseball Association Events

Thank you for the thoughtful discussions during your June and September Parks Commission meetings about our request for beer sales at the ballpark. We appreciate the questions raised and the opportunity to provide more context. Our hope is to help you see the interconnectedness of our vision, where every decision is made with our central mission in mind—developing youth, strengthening families, and building community without undue burden to the City of Roseburg's budget.

Our Mission: More Than Just a Game

Before we discuss any specific proposal, it's important to restate our "why." For the DCBA, baseball is the vehicle, but our destination is a stronger community. We believe that a youth sports program should put as much emphasis on character development as athletic excellence. A baseball field is where discipline is learned, teamwork is forged, and families gather. Engaged youth and strong families are the bedrock of Roseburg, and they are at the heart of every choice we make.

It is through this lens that we are working to make Champion Carwash Field a more vibrant and sustainable community asset for everyone.

Stewardship and Sustainability for a Community Treasure

As the managers of this city-owned facility, we feel a deep sense of stewardship. Our responsibility is to ensure this facility serves our children and families for decades to come without relying on city taxpayer funds. This requires significant long-term planning, as the field needs upgrades and ongoing maintenance that cannot be sustained by advertising or gate fees alone. Our major projected capital needs include:

- **Field Turf Replacement:** Artificial turf has a finite lifespan. Based on current usage, we are budgeting for a \$1,000,000 replacement every 13 years, requiring \$75,000 in annual savings.
- **LED Field Lighting:** An upgrade from the current halogen lights to energy-efficient LEDs is quoted at \$450,000 net of incentives. This would reduce operating costs and light pollution, allowing for potentially greater field use.
- **Centerfield Practice Area:** A \$200,000 initial investment to grade and surface the area behind the centerfield fence would create a vital, multi-use practice space for both softball and baseball and significantly increase field utilization.
- **Other Projects:** Future needs also include replacing the aging wooden outfield fence, stadium seating, and restroom facilities.

As you can see in the attached exhibit, our projected net revenue for 2025 is approximately \$40,000, well below what is required to responsibly save for these long-term projects.

A Holistic Approach to Financial Growth and Community Engagement

To close this financial gap and enhance our programs, we are committed to a diverse and sustainable model. Our strategy is focused on creating a more engaging community space, which in turn builds financial health. Our plan includes:

- **Corporate Sponsorships:** Securing or renewing a home plate sponsor in 2026 and adding 15-20 new outfield fence banners.
- **Program Expansion:** Increasing the number of youth camps from one to three annually and growing our Jr. Riverhawks development program.
- **Increased Utilization:** Hosting five to six tournaments annually, up from three this year.
- **Creating New Family Events:** We are developing new ideas like a "Movie Night on the Field," where families can bring blankets and chairs to enjoy a film together under the stars.
- **New Advertising Opportunities:** Creating new sponsor options in programs and on our website.

The Role of Beer Sales: Enhancing the Family Experience

Another key part of this holistic approach is enhancing the fan experience. As one Parks Commissioner noted, "[For many] there's nothing more refreshing than a cold beer on a hot afternoon at a baseball game." Offering beer is not about the alcohol itself; it's about improving the social, communal aspect of a day at the park for adult fans. We believe this amenity will make events more appealing, which will naturally lead to better attendance, a more vibrant atmosphere, and encourage spectators to spend more time at the field.

- **Financial Contribution:** We project modest net revenue. For example, at a game with 400 attendees, if 20% of adults buy an average of 1.5 beers, our net profit would be approximately \$250 per game. After factoring in insurance and labor costs, the net contribution is helpful. While not transformative on its own, over time, the cumulative and dynamic effect will help to drive growth and achieve our mission.
- **Strategic Contribution:** This revenue will be reinvested directly into scholarships, equipment, and facility maintenance. This ensures that our programming remains accessible to all youth, regardless of economic ability, and that the city will not need to use public funds for capital improvements at the field.

Proposal: Year-Round Beer Sales at DCBA Events

Our Commitment to a Safe and Wholesome Environment

We want to assure the Commission and Council that this amenity would be managed with the utmost care. As detailed in previous proposals and discussions, our robust risk management plan will include:

- **Certified and Trained Staff:** All servers will be over 21 and hold a valid OLCC Alcohol Service Permit.

- **Strict ID Checks and Limits:** We will enforce mandatory ID checks and use wristbands to track the three-serving limit per-person per-day (not per game). No one appearing intoxicated will be served.
- **Controlled Environment:** Beer sales will conclude when two innings remain; specifically, at the end of the seventh inning for nine-inning games and the fifth inning for seven-inning games of the final game played.
- Beer sales will not be permitted during high school or college games. Beer sales will only be permitted during DCBA events.
- As discussed during the September 3, 2025, Parks Commission meeting, this proposal will be on a trial basis of one year, beginning January 1, 2026, and ending on December 31, 2026.

Conclusion

Beer sales are not a single solution to a financial problem. They are one thoughtful piece of a much larger puzzle. Our aim is to develop a vibrant community hub where baseball helps build character and bring families together, all accomplished through careful stewardship and innovation rather than city-funded capital improvements. By pursuing a variety of ideas—from youth camps and movie nights to an enhanced adult fan experience with responsible beer sales—we believe we can secure the long-term future of this wonderful facility and the programs that call it home.

**Exhibit 1
DCBA Budget**

	2025 Projections
Revenue	
Donations	\$20,000
Advertising	
Outfield Signs	\$40,000
Concessions (lease to UCC)	\$1,000
Beer Sales	\$400
Field User Fee	\$30,000
Field House User Fee (monthly rental)	\$1,600
Gate Fees	\$25,000
Players Fee	
Docs Clint Newell	\$8,000
Bigfoot	\$5,600
Randol's	\$4,800
New Development Team(s)	\$0
Fall Ball	\$11,200
Swag	\$1,000
Team Sponsor	\$30,000
Tournaments	
Tournaments	
Fathers Day	\$0
July 4th Tournament	\$1,500
Tournamet Sponsors	\$3,000
Fall Ball Tournaments	\$3,000
Kids Camp	\$500
Field Naming Rights	
Naming Rights	\$19,000
Home Plate	\$0
Total Revenue	\$205,600
Expenses	
Baseball Operations	
Equipment	\$5,000
Uniforms	\$8,000
Travel	\$25,000
Field Operations	
Operations	\$16,000
Gate staffing	\$2,500
Payroll	
Coaches and Director	\$54,000

Umpires	12,800
Admin	
Insurance	\$25,000
Misc/other	\$17,200
File 990	\$3,000
Total Expenses	\$168,500
Net Income (Projected for 2025)	\$37,100

Opportunities to Grow our Revenue

- 1 Outfield fence banners (room for ~15 to 20 more)
- 2 Kids camp (run one or two more camps)
- 3 Increase the number of tournaments
- 4 Grow attendance
- 5 Create new advertising opportunities (e.g., programs, website, field)
- 6 Add a second development team
- 7 Secure a home plate sponsor
- 8 Increase our donor base
- 9 Sell beer



TENTATIVE FUTURE COUNCIL AGENDA

Unscheduled

- City Manager Evaluation Process Presentation (Work Study)
- City Manager Evaluation Process Adoption
- UCC Land Transfer
- Thrive Smoking/Vaping Presentation
- Tent Camping Rules Discussion
- Five Year Capital Improvement Plan (CIP) Update
- Water System Master Plan Contract Award
- Accreditation Ceremony/Presentation – PD
- Speed Reduction Program (2026)
- Council Goals Adoption (2026)
- Storm Damage Repair at 1700 Block Mill Street – Design Contract
- Ordinance No. _____ Prohibited Camping – First Reading

October 27, 2025 – 6:00 p.m.

Executive Session ORS192.660(2)(i)

A. City Manager Evaluation

October 27, 2025 – 7:00 p.m.

Mayor Reports

A. Municipal Judge Compensation

Consent Agenda

A. October 13, 2025 Meeting Minutes

Ordinances

A. Ordinance No. 3615 thinQ Technologies, Inc. Franchise Agreement (1st & 2nd Reading)

B. Ordinance No. 3616 Annexation & Zone Change (1058 Greenly) – First Reading

Department Items

A. 2026 PMP SE Stephens – Design Contract

B. Douglas Avenue SRTS – Design Contract

C. Downtown Parking Enforcement Discussion Continued

Informational

A. Future Tentative Council Agendas

November 10, 2025

Mayor Reports

A. City Manager Compensation

B. Veteran's and Military Families Appreciation Month

Consent Agenda

A. October 27, 2025 Meeting Minutes

Ordinances

A. Ordinance No. 3616 Annexation & Zone Change (1058 Greenly) – Second Reading

B. Ordinance No. 3617 Planning Commission Code Update – First Reading

Informational

A. Future Tentative Council Agendas

B. Municipal Court Quarterly Report

C. Finance Quarterly Report

December 8, 2025

Mayor Reports

Consent Agenda

A. November 10, 2025 Meeting Minutes

Ordinances

A. Ordinance No. 3617 Planning Commission Code Update – Second Reading

Informational

A. Future Tentative Council Agendas

January 12, 2026

Mayor Reports

A. State of the City Address

B. Commission Chair Appointments

C. Commission Appointments

Commission Reports/Council Ward Reports

A. Election of Council President

Consent Agenda

A. December 8, 2025 Meeting Minutes

Resolutions

A. Resolution No. 2026 - ____ - Setting a New Council Reimbursement Amount for 2026

Department Items

A. Parrott Creek Culvert – Bid Award

Informational

A. Future Tentative Council Agendas

January 26, 2026

Consent Agenda

A. January 12, 2026 Meeting Minutes

Department Items

A. 5-Year Pavement Maintenance Plan

B. 5-Year Capital Improvement Plan

C. Umpqua Health Alliance Grant Acceptance

Informational

A. Future Tentative Council Agendas

B. Municipal Court Quarterly Report

C. Finance Quarterly Report

February 9, 2026

Consent Agenda

A. January 26, 2026 Meeting Minutes

Informational

A. Future Tentative Council Agendas

February 23, 2026

Mayor Reports

A. 2024 GFOA Certificate of Achievement for Excellences in Annual Comprehensive Financial Reporting (ACFR) and 2024 GFOA Award for Outstanding Achievement in Popular Annual Financial Reporting (PAFR)

Special Presentations

A. Annual Comprehensive Financial Report (ACFR)

B. Quarterly Report Ending December 31, 2025

C. 2026 – 2027 Budget Calendar

Consent Agenda

A. February 23, 2026 Meeting Minutes

Informational

A. Future Tentative Council Agendas

March 9, 2026

Mayor Reports

- A. American Red Cross Month Proclamation

Consent Agenda

- A. February 23, 2026 Meeting Minutes

Resolutions

- A. Resolution No. 2026 -____ Approving a Tax Exemption for Sunshine Park Apartments located at 152 Sunshine Road

Department Items

- A. Inmate Housing Intergovernmental Agreement Extension
- B. Intergovernmental Agreement – Douglas County Communications Services and Radio Usage Agreement

Informational

- A. Future Tentative Council Agendas

Urban Renewal Agency Board Meeting

Consent Agenda

- A. June 9, 2025 URA Work Study Meeting Minutes
- B. June 9, 2025 Regular URA Meeting Minutes

Department Items

- A. Resolution No. UR2026 -____ Approving a Tax Exemption for Sunshine Park Apartments located at 152 Sunshine Road
-

March 23, 2026

Mayor Reports

- A. National Library Week Proclamation

Consent Agenda

- A. March 9, 2026 Meeting Minutes

Informational

- A. Future Tentative Council Agendas
-

April 13, 2026

Mayor Reports

- A. Recognition of City Volunteers and Volunteer Recognition Month Proclamation
- B. Oregon Arbor Month Proclamation

Consent Agenda

- A. March 23, 2026 Meeting Minutes
- B. 2026 OLCC Annual Liquor License Renewal Endorsement

Informational

- A. Future Tentative Council Agendas
-

April 27, 2026

Mayor Reports

- A. Historic Preservation Month Proclamation
- B. Thrive Umpqua Day Proclamation

Consent Agenda

- A. April 13, 2026 Meeting Minutes

Informational

- A. Future Tentative Council Agendas
 - B. Finance Quarterly Report
 - C. Municipal Court Quarterly Report
-

May 11, 2026

Mayor Reports

- A. EMS Week Proclamation
 - B. National Public Works Proclamation
 - Consent Agenda
 - A. April 27, 2026 Meeting Minutes
 - Resolutions
 - A. Annual Fee Adjustment
 - i. Resolution No. 2026 - ____: General Fees
 - ii. Resolution No. 2026 - ____: Water Related Fees
 - Informational
 - A. Future Tentative Council Agendas
-

May 25, 2026 MEMORIAL DAY

June 8, 2026

- Mayor Reports
 - Consent Agenda
 - A. May 11, 2026 Meeting Minutes
 - Resolution
 - A. Resolution No. 2026 - ____ - 2025-26 Budget Adoption
 - Informational
 - A. Future Tentative Council Agendas
-

June 22, 2026

- Mayor Reports
 - A. Parks and Recreation Month Proclamation
 - Consent Agenda
 - A. June 8, 2026 Meeting Minutes
 - Informational
 - A. Future Tentative Council Agendas
-

July 13, 2026

- Mayor Reports
 - Consent Agenda
 - A. June 22, 2026 Meeting Minutes
 - Informational
 - A. Future Tentative Council Agendas
-

July 27, 2026

- Mayor Reports
 - Consent Agenda
 - A. July 13, 2026 Meeting Minutes
 - Informational
 - A. Future Tentative Council Agendas
 - B. Municipal Court Quarterly Report
-

August 10, 2026

- Mayor Reports
 - Consent Agenda
 - A. July 27, 2026 Meeting Minutes
 - Informational
 - A. Future Tentative Council Agendas
-

August 24, 2026

Mayor Reports

Consent Agenda

A. August 10, 2026 Meeting Minutes

Executive Session

A. ORS192.660(2)(i) – City Manager Evaluation

Informational

A. Future Tentative Council Agendas

B. Quarterly Financial Report

September 14, 2026

Mayor Reports

Consent Agenda

A. August 24, 2026 Meeting Minutes

Informational

A. Future Tentative Council Agendas

September 28, 2026

Mayor Reports

Consent Agenda

A. September 14, 2026 Meeting Minutes

Informational

A. Future Tentative Council Agendas

October 12, 2026

Mayor Reports

Consent Agenda

A. September 28, 2026 Meeting Minutes

Department Items

A. 2026 Oregon Public Library Statistical Report

Informational

A. Future Tentative Council Agendas

October 26, 2026

Consent Agenda

A. October 12, 2026 Meeting Minutes

Informational

A. Future Tentative Council Agendas

November 9, 2026

Mayor Reports

A. Veterans Day and Military Families Month Proclamation

Consent Agenda

A. October 26, 2026 Meeting Minutes

Executive Session

A. ORS192.660(2)(i) – Municipal Court Judge Evaluation

Informational

A. Future Tentative Council Agendas

December 14, 2026

Mayor Reports

Consent Agenda

A. November 9, 2026 Meeting Minutes

Informational

A. Future Tentative Council Agendas
