



# Synopsis of City Council Meetings for the year of 2022

(Meetings are in date order starting with January)

## January 10, 2022

1. Mayor Rich delivered the State of the City Address.
2. Mayor Rich appointed the following Commission Chairs:

Airport	Councilor Patrice Sipos
Economic Development	Councilor Brian Prawitz
Historic Resources Review	Councilor Beverly Cole
Homeless	Mayor Larry Rich
Library	Councilor Andrea Zielinski
Parks and Recreation	Councilor Alison Eggers
Public Works	Councilor Bob Cotterell

Mayor Rich appointment Councilors Cole and Sipos to serve on the MedCom Board. Councilor Cotterell was appointed to continue as the Veteran Services Liaison. Councilor Briggs Loosley will continue to serve as a member of the Homeless Commission.

3. Council made the following Commission appointments:

Airport	Frank Inman, David Morrison and Robb Paul
Budget Committee	Mike Baker and Kelly Peter
Economic Development	Paul Zeggars
Historic Resource Review	Marilyn Aller and James De Lap
Library	Theresa Lundy and Juliet Rutter
Parks and Recreation	Marsha La Verne
Planning Commission	No new appointments, currently has two vacancies to fill
Public Works	Ken Hoffine, Patrick Lewandowski, Stuart Liebowitz and Roger Whitcomb
4. Appointed Councilor Cotterell to act as the 2022 City Council President.
5. Accepted Vern Munion's resignation from the Public Works Commission, with regrets.
6. The Downtown Merchants, by letters, expressed concern about the homeless problems in the downtown area, the condition of the parking garage, damaged property, and asked to have the garage cleaned up and policed before implementing the new parking enforcement.
7. Approved the December 13, 2021 Special City Council Meeting Minutes.
8. Approved the December 13, 2021 City Council Meeting Minutes.

9. Recommended approval of the OLCC Change of Owner application for Best Taste of India Roseburg located at 227 NW Garden Valley Boulevard.
10. Authorized a five-year Axon interview room contract for \$60,000.
11. Awarded the five-year contract for Architectural, Engineering, Planning and Consulting Services at the Roseburg Regional Airport to Mead & Hunt upon expiration of the seven-day notice of intent to award period.

January 24, 2022

### **Special Council Meeting**

1. Council interviewed Planning Commission applicants Andrew Blondell, Janelle James and Stephen Krimetz.

### **Regular Council Meeting**

1. Mayor Rich proclaimed February 2022 as Roseburg Rotary Appreciation month and urged citizens to participate in the observance for their continued service to enhance and strengthen the community.
2. Council appointed Andrew Blondell and Janelle James to the Planning Commission.
3. Ashley Hicks, via emailed comment, requested Council to end the City's declared State of Emergency.
4. Maria Crince, via Zoom, suggested downtown merchants and residents be more involved with Parking Enforcement Services and asked to have more patrol, better security, and a list of items to address for the parking garage so owners, residents and visitors could safely use it again.
5. Approved the January 10, 2022 Meeting Minutes.
6. Held a Public Hearing regarding the supplemental budget establishing appropriation authority to manage parking enforcement contract, fiscal year 2021-22.
7. Adopted Resolution No. 2022-01, entitled, "A Resolution Authorizing a Supplemental Budget –Off Street Parking Fund - Establishing Appropriation Authority to Manage the Parking Enforcement Contract, Fiscal Year 2021-22."
8. Read Ordinance No. 3565, entitled, "An Ordinance Amending Section 7.02.140 of the Roseburg Municipal Code," for the first time.
  - A. Linda Rahmeyer, via emailed comment, supported a proposed amendment to the current noise ordinance to reduce the level of noise from any vehicle or from speakers.
  - B. Dick Dolgonas, via Zoom, addressed a concern that he felt interfered with the quality of life in Roseburg and asked if the City could begin an aggressive action to ensure motor vehicles meet the letter and intent of the noise ordinance.

9. Authorized the City Manager to execute the required documents to purchase the property at 948 SE Mill Street for \$270,000 for use as a Navigation Center.
  - A. Ashley Hicks, via emailed comment, disagreed with the Mill Street location for a City Navigation Center and suggested city property on General Avenue.
  - B. Manya Nicholson, via emailed comment, offered no objection to the location, it was near the core population, was an existing building, fenced parking lot and near markets already frequented.
  - C. Betsy Cunningham, via emailed comment, said Housing First Umpqua supported the purchase of UCAN's Mill Street office for the Navigation Center and it would be a location where services could be accessed more than what was currently available.
  - D. Bernie Woodard, via Zoom, supported the Navigation Center, but did not want the Mill Street location. He provided concerns regarding homeless in the downtown areas and asked Council to allow more public input and be frugal with funds to avoid having a building that was not useful.
10. Adopted the amended Parliamentary Procedures – Robert's Rules of Order Policy.
11. Authorized Staff to negotiate and execute a Memorandum of Understanding with the Umpqua Valley Development Corporation outlining the City's commitment to the Southern Oregon Workforce Development Center project.

## January 31, 2022

### **Council Work Study Meeting**

1. Council and Staff discussed possible amendments to the Vehicle Camping Program Requirements.
2. Police Chief Klopfenstein provided information regarding the process and statutes for RV's and vehicles in public places.

## February 14, 2022

### **Work Study**

1. Council delayed the proposed Charter Amendment until the May 16, 2023 Election, and will appoint a Charter revision committee later this year.

### **Regular Council Meeting**

1. Received an Annual Comprehensive Finance Report from Auditor Jeff Cooley.
2. Finance Director, Ron Harker, discussed the Quarterly Report for quarter ended December 31, 2021.
3. Council was provided the 2022-2023 Budget Calendar.

4. Maria Crince, via Zoom, shared concerns regarding continued homeless activity, graffiti and damage in the downtown parking garage and asked for assistance to continue cleaning efforts and creating a safer space.
5. Approved the Special Meeting Minutes of January 24, 2022.
6. Approved the Meeting Minutes of January 24, 2022.
7. Approved the Work Study Meeting Minutes of January 31, 2022.
8. Recommended approval of the Change of Owner Full On-Premises license application for Abraham Inc. dba Brix 527 located at 519-527 SE Jackson Street in Roseburg, Oregon.
9. Held a Public Hearing regarding amending certain sections of Title 12 of the Roseburg Municipal Code to allow mini-retail businesses as permitted uses in the Public Reserve (PR) zone, File No. LUDR-22-001.
10. Adopted the Findings of Fact and Order Approved by the Planning Commission for File No. LUDR-22-001.
11. Read Ordinance No. 3566, entitled, “An Ordinance Amending Certain Sections of Title 12 of the Roseburg Municipal Code to Allow Mini-Retail Businesses as Permitted Uses in the Public Reserve (PR) Zone,” for the first time.
12. Adopted Resolution No. 2022-02, entitled, “A Resolution Amending Requirements within the City of Roseburg’s Vehicle Camping Program.”
13. Adopted Ordinance No. 3565, entitled, An Ordinance Amending Section 7.02.140 of the Roseburg Municipal Code.”
14. Read Ordinance No. 3568, entitled, “An Ordinance Granting a Telecommunications Franchise to Weave Communications, Inc. Effective Retroactively on October 1, 2021,” for the first time.
15. Suspended the rules and proceeded with second reading of Ordinance No. 3568, granting a Telecommunications Franchise to Weave Communications, Inc., effective retroactively to October 1, 2021.
16. Adopted Ordinance No. 3568, entitled, “An Ordinance Granting a Telecommunications Franchise to Weave Communications, Inc. Effective Retroactively on October 1, 2021.”

## February 23, 2022

### **Council Work Study Meeting**

1. Council directed Staff to prepare cost estimates for tier one expenditure items for American Rescue Plan Acting Funding use to present at a future Council Meeting.

## February 28, 2022

1. Appointed Tim Swenson to the Public Works Commission.
2. Approved the minutes of the February 14, 2022 Work Study Meeting.

3. Approved the minutes of the February 14, 2022 City Council Meeting.
4. Recommended approval of the New Outlet for a Full On-Premises, Commercial License application for Draper Draft House located at 620 SE Jackson Street.
5. Held a Public Hearing regarding Resolution No. 2022-03 for a Community Development Block Grant for Regional Housing Rehabilitation.
6. Adopted Resolution No. 2022-03, entitled, "A Resolution Authorizing an Application for Community Development Block Grant Funds for Business Oregon's Regional Housing Rehabilitation Program," and directed Staff to move forward with the CDBG application process involving Business Oregon's Regional Housing Rehabilitation Program.
7. Held a Public Hearing regarding Ordinance No. 3569 – Amending a portion of the City's Zoning Map from C2 (Community Commercial) to C3 (General Commercial).
  - a. Applicant, Cordell Smith, provided the history of the Thundering Water nonprofit and future goals for the property.
  - b. Theresa Bishow, Bishow Consulting, provided information regarding the site plan process, conditional uses and design.
  - c. Jared Cordon, Roseburg School District Superintendent, supported the zone change and investments that helped children and families at large with low cost and accessible multigenerational activities.
  - d. Knut Torvik, Harvard Medical Park General Manager, supported the property purchase to proceed with the Thundering Water development.
  - e. Noel LaLanne, Eagle Point National Cemetery Director, was present to hear information and did not provide comment.
8. Directed Staff to prepare findings of fact on behalf of the City Council approving the zone change request as recommended in the Planning Commission's Findings of Fact and Order, subject to changing Condition #5 as requested by the applicant and subsequent changes to Conditions #1-4 based upon an updated Site Plan to be submitted by the applicant.
9. Adopted Ordinance No. 3566, entitled, "An Ordinance Amending Certain Sections of Title 12 of the Roseburg Municipal Code to Allow Mini-Retail Businesses as Permitted Uses in the Public Reserve (PR) Zone."
10. Read Ordinance No. 3567, entitled, "An Ordinance Amending Sections 7.04.005 and 7.04.170 of the Roseburg Municipal Code," for the first time.
11. Read Ordinance No. 3570, entitled, "An Ordinance Granting a Telecommunications Franchise to Fusion Cloud Services, LLC Effective Retroactively on May 1, 2020," for the first time.
12. Council suspended the rules and proceeded with a second reading of Ordinance No. 3570, granting a Telecommunications Franchise to Fusion Cloud Services, LLC, effective retroactively to May 1, 2020.
13. Adopted Ordinance No. 3570, entitled, "An Ordinance Granting a Telecommunications Franchise to Fusion Cloud Services, LLC Effective Retroactively on May 1, 2020."

14. Authorized Task Order No. 4 with Murraysmith for design and bidding services for Phase III of the 24-inch transmission main from Isabell Avenue to Newton Creek Drive at a cost not to exceed \$267,577.
15. Authorized the City Manager to submit an STBG Fund Exchange request in the amount of \$1,332,006.30.

## March 14, 2022

1. Mayor Rich proclaimed March 2022 as Red Cross Month and encouraged all citizens of Roseburg to reach out and support its humanitarian mission.
2. Kate Bentz, RARE AmeriCorps Participant, provided a Floodplain Information Map Presentation.
3. Approved the February 23, 2022 Work Study Meeting minutes.
4. Approved the February 28, 2022 Council Meeting minutes.
5. Held a Public Hearing regarding the exemption from competition in the public contracting process for award of the contract for operations of the Navigation Center.
6. Adopted Resolution No. 2022-04, entitled, "A Resolution Regarding an Exemption from Competition in the Public Contracting Process for Award of Contract for Operations of the Navigation Center," to United Community Action Network for an amount not to exceed \$3.25 million.
7. Adopted Resolution No. 2022-05, entitled, "A Resolution Repealing and Replacing Resolution No. 2018-21 Regarding the City of Roseburg Parks Rules and Regulations."
8. Adopted Resolution No. 2022-06, entitled, "A Resolution Approving a Property Tax Exemption for Opportunity Council Property Location at 152 Sunshine Road in Roseburg, Oregon."
9. Adopted the City Council Findings of Fact and Order for File No. ZC-21-003, Approving the Zone Change from C2 to C3, Subject to the Conditions Identified in the Findings.
10. Read Ordinance No. 3569, entitled, "An Ordinance Amending a Portion of the City's Zoning Map from C2 (Community Commercial) to C3 (General Commercial)," for the first time.
11. Read Ordinance No. 3571, entitled, "An Ordinance Amending Sections 7.04.005 and 7.04.170 of the Roseburg Municipal Code and Declaring an Emergency," for the first time.
12. Suspended the rules and proceeded with a second reading of Ordinance No. 3571.
13. Adopted Ordinance No. 3571, entitled, "An Ordinance Amending Sections 7.04.005 and 7.04.170 of the Roseburg Municipal Code and Declaring an Emergency."
14. Authorized submission of a grant application for the Safe Routes to School Program for improvements to Douglas Avenue.

## March 28, 2022

1. Mayor Rich proclaimed April 2022 as Child Abuse Prevention month and called upon citizens, community agencies, faith groups, medical facilities, elected leaders and businesses to increase their participation in efforts to support families, thereby preventing child abuse and strengthening the community.
2. Mayor Rich proclaimed April 3-9, 2022 as National Library Week in Roseburg and encourages citizens to participate in this observance.
3. Approved the March 14, 2022 City Council Meeting minutes.
4. Adopted Order No. 2022-01, terminating the declaration of emergency in the City of Roseburg.
5. Adopted Resolution No. 2022-07, entitled, "A Resolution Approving a Property Tax Exemption for NeighborWorks Umpqua Property Located at 1319 NE Brooklyn Avenue in Roseburg, Oregon."
6. Adopted Resolution No. 2022-08, entitled, "A Resolution Approving a Property Tax Exemption for NeighborWorks Umpqua Property Located at 1623 NE Vine Street in Roseburg, Oregon."
7. Adopted Resolution No. 2022-09, entitled, "A Resolution Approving a Property Tax Exemption for NeighborWorks Umpqua Property Located at 541 SE Chadwick Street in Roseburg, Oregon."
8. Adopted Resolution No. 2022-10, entitled, "A Resolution Approving a Property Tax Exemption for NeighborWorks Umpqua Property Located at 730 SE Cass Avenue in Roseburg, Oregon."
9. Adopted Resolution No. 2022-11, entitled, "A Resolution Approving a Property Tax Exemption for NeighborWorks Umpqua Property Located at 499 NE Sterling Drive in Roseburg, Oregon."
10. Adopted Resolution No. 2022-12, entitled, "A Resolution Approving a Property Tax Exemption for NeighborWorks Umpqua Property Located at 1800 NE Sunset Street in Roseburg, Oregon."
11. Adopted Ordinance No. 3569, entitled, "An Ordinance Amending a Portion of the City's Zoning Map from C2 (Community Commercial) to C3 (General Commercial)."
12. Authorized the City Manager to execute the Roberts Creek Enterprise Zone extended abatement agreement to extend the duration of the property tax abatement benefits for 7Robotics, LLC from the standard three years to five years.
13. Awarded the Broccoli Street Storm Improvements Project to the lowest responsible bidder, Knife River Materials, Inc. for \$98,374.
14. Awarded the 2022 ADA Ramp Replacements Project to the lowest responsible bidder, Freedom Builders, LLC for \$181,083.

15. Awarded a consulting services contract for the HWY 138 Water Line Replacement project from Douglas Avenue to Sunshine Road project to Keller Associates, Inc. for an amount not to exceed \$78,240.
16. Awarded a consulting services contract for the Calkins-Troost-Harvard Storm Replacement project to i.e. Engineering, Inc. for an amount not to exceed \$90,030.
17. Authorized the City Manager to enter into two master agreements with Umpqua Health Alliance for a total of \$300,000 in funding for the Navigation Center.
18. Approved naming the Navigation Center the Gary Leif Navigation Center.
19. Council directed staff to conduct a downtown survey and bring back results for Council to determine their next step.

## April 11, 2022

1. Recognized City Volunteers who had devoted their time and efforts for the betterment of the Roseburg community.
2. Mayor Rich proclaimed April 2022 as Volunteer Recognition Month and urged citizens to recognize the endeavors made by volunteers to enhance the quality of life in the community.
3. Mayor Rich proclaimed April 2022 as Oregon Arbor Month and urged citizens to celebrate the entire month of April to focus on appreciating all that trees do for us.
4. Accepted Alison Egger's resignation with regrets from the City Council, to declare City Council Position 1 in Ward 1 as vacant and directed staff to solicit applications from persons interested in filling such vacancy.
  - a. Mayor Rich appointed Councilor Cole to chair the Parks and Recreation Commission.
  - b. Mayor Rich appointed Sheri Moothart to chair the Historic Resource Review Commission.
5. Accepted Ronald Sperry's resignation from the Planning Commission, with regrets.
6. Approved the March 28, 2022 Council meeting minutes.
7. Recommended OLCC approval of all 2022 renewal applications received from licensees in the City of Roseburg.
8. Recommended approval of the OLCC new outlet application for TM Ferber, LLC dba Tuck's Place located at 509 SE Jackson Street in Roseburg, Oregon.
9. Lance Colley, Co-Chair for Vote Yes for Roseburg Schools, and Rebecca Larson, School Board Member, provided a Roseburg Public Schools Bond Levy Presentation.
10. Adopted Resolution No. 2022-13, entitled, "A Resolution in Support of Roseburg Public Schools Bond Levy 10-187 for the City of Roseburg for May 17, 2022."



11. Adopted Resolution No. 2022-14, entitled, “A Resolution Authorizing the Dedication of City-Owned Real Property for use as a Public Right-of-Way.”
12. Approved the tentative two-year contract agreement between the City of Roseburg and the International Association of Firefighters Local 1110.

## April 25, 2022

1. Council President Cotterell proclaimed the month of May 2022 as Historic Preservation Month and called upon the people of Roseburg to join their fellow citizens across the United States in recognizing and participating in this special observance.
2. Council President Cotterell proclaimed the month of May 2022 as National Bike and Bicycle Safety Month with the week of May 2, 2022 as Walk and Bike to School Week and Friday, May 20, 2022 as Bike to Work Day.
3. Council President Cotterell proclaimed May 1, 2022 as Blue Zones Day and encouraged all citizens of Roseburg to unite as a community in showing pride for creating a more livable, vibrant and healthy future where all can thrive together.
4. Max Stafford applauded park and riverbank cleanup, but suggested implementation of an approved camp similar to the one in Sutherlin to create stability and better resolve for the unhoused.
5. Bernie Woodard questioned UCAN’s participation on the Homeless Commission and also contracted to operate the Navigation Center, and suggested legalized camping on private and public reserve properties to address the unhoused situation.
6. Chriset Palenshus discussed the difficulty of the unhoused living in tents outdoors in the elements and felt it was criminal to move them during the worst weather conditions.
7. Betsy Callaghan, via zoom, asked Council to consider multiple areas for portable toilets and hand washing stations, more housing to assist with the unhoused, and using the money spent on cleanups to be used elsewhere to help the cause.
8. Betsy Cunningham, via zoom, asked to have the homeless camp sweeps stopped, wanted to see safe grounds implemented, and allow use of private property for camping and self-management similar to the City of Sutherlin’s camp.
9. Manya Nicholson, via emailed comment, asked for the homeless camp cleanups to cease and requested the homeless citizens to have a place outside where they could camp.
10. Approved the April 11, 2022 Meeting Minutes.
11. Authorized the City manager to execute the State of Oregon Coronavirus State Fiscal Recovery Fund Grant Agreement.
12. Wayne Patterson, Umpqua Economic Development Partnership Director, provided a special presentation for an annual report.

13. Awarded the 2022 Pavement Management Program – Phase I Project to the lowest responsible bidder, Freedom Builders, LLC for \$337,092.
14. Authorized a task order with Century West Engineering for construction management services for Phase I of the 2022 Pavement Management Project for an amount not to exceed \$58,438.
15. Awarded the Fulton Shop Building Reroof Project base bid plus Alternates 1 and 2 to Roseburg Roofing for \$356,017.
16. Authorized the purchase of a 2022 Genie GTH-5519 Forklift Telehandler from Aerial Titans for \$73,700.

## May 9, 2022

### **Special Council Meeting**

1. Council interviewed Kylee Rummel for the Ward I, Position 1 City Councilor vacancy.

### **Council Meeting**

1. Mayor Rich proclaimed the week of May 15-21, 2022 as Emergency Medical Services Week with the theme, “Rising to the Challenge,” and encouraged citizens to observe this week with appropriate programs, ceremonies and activities.
2. Mayor Rich proclaimed the week of May 15-21, 2022 as National Public Works Week and urged citizens to join in activities, events, and ceremonies designed to pay tribute to public works professionals, engineers, managers and employees.
3. Appointed Kylee Rummel as City Councilor for Ward I, Position I.
  - a. Assistant City Manager/City Recorder swore in Ms. Rummel by providing the Oath of Office ceremony before taking her seat with Council.
4. Directed Staff to solicit applications for the Roseburg City Charter Review Committee to add to those already submitted, and bring all of them back for consideration at a future meeting.
5. Approved the April 25, 2022 Meeting Minutes.
6. Authorized an agreement with the Oregon Department of Aviation for the 2021 Statewide Airport Pavement Maintenance Program.
7. Directed Staff to bring back resolutions with fee adjustments as outlined.
8. Directed Staff to utilize ARPA funds directly to cover the cash flow needs of the Off Street Parking Fund up to \$50,000.
9. Approved the ground lease assignment for Corporate Hangar Space 12 from REIS, LLC to Aerostate, LLC.
  - a. Derek Simmons, attorney representing REIS, LLC, suggested approving the lease without the conditions and explained the location was busier in the past than it would be with the potential new owners.

- b. Jody Tatone provided research information to explain why he did not want conditions added to the lease and how it would be detrimental to the proposed business if there was a locked gate during business hours.
- c. Ben Tatone shared details for interior plans of the hangar and asked Council to consider removing the option of requiring a locked gate during business hours.

## May 23, 2022

1. Approved the May 9, 2022 Special Meeting Minutes.
2. Approved the May 9, 2022 Council Meeting Minutes.
3. Approved the amended audience participation information as presented.
4. Kate Bentz, AmeriCorps RARE Participant and Community Development Long-Range Planning Assistant, provided a Developable Business Lands Map Presentation.
5. Adopted Resolution No. 2022-15, entitled, "A Resolution Amending Resolution No. 92-13 Regarding Fees."
6. Adopted Resolution No. 2022-16, entitled, "A Resolution Amending Resolution No. 91-18 Regarding Water Fees."

## June 13, 2022

### **Council Meeting**

7. Proclaimed June 19 through June 26, 2022 as Camp Millennium Week and called upon the people of Roseburg to join their fellow citizens to participate in and support this event.
8. Proclaimed June 19, 2022 to be Juneteenth Independence Day in recognition and celebration of the many ways in which the history and culture of African Americans, and the advancements, discoveries and achievements have contributed to the history, culture and social fabric of the City of Roseburg.
9. Approved to proceed with the reading of the Pride Month Proclamation and in an effort to encourage actual change, Council agreed to work with Staff to have a Work Study Session regarding that topic.
10. Proclaimed the month of June 2022 to be LGBTQ+ Pride Month in recognition and celebration of the many ways that diversity in our community enriches the lives of everyone living in the City of Roseburg.
11. Appointed Jeffrey Weller, Mike Baker and Sheila Cox to the Roseburg City Charter Review Committee.
12. Audience Participation:
  - a. David Galas shared he would have rather seen a day of celebration rather than a full Pride Month.
  - b. Iris Butler supported the Pride Month Proclamation.
  - c. Tiffany Rueda supported the Pride Month Proclamation.
  - d. Mike Gray was opposed to the Pride Month Proclamation.

- e. Raveena Fagonstarr supported the Pride Month Proclamation.
  - f. Damian Stevens supported the Pride Month Proclamation.
  - g. Mark Lenihan supported the Pride Month Proclamation.
  - h. Ashley Greenwalt supported the Pride Month Proclamation.
  - i. Bryan Carver was opposed to the Pride Month Proclamation.
  - j. Mason Goodknight was opposed to the Pride Month Proclamation.
  - k. Thomas McGregor supported Council's decision to be a more inclusive community and asked them to stick to their motto of continuous improvement.
13. Approved the May 23, 2022 City Council Meeting minutes.
  14. Recommended approval of the OLCC New Outlet application for Loggers Pizza & Beer located at 1810 NE Stephens Street #120 in Roseburg, Oregon.
  15. Recommended approval of the OLCC New Outlet application for Sizzler USA Restaurants, Inc. located at 1156 NW Garden Valley Boulevard in Roseburg, Oregon.
  16. Authorized the City Manager to enter into an agreement with the State of Oregon to accept the \$5 Million in grant funding for the Southern Oregon Workforce Development Center Project.
  17. Authorized the City Manager to enter into an agreement with Oregon Housing and Community Services (OHCS) to accept grant funding in the amount of \$1 Million for the Navigation Center.
  18. Authorized the use of \$49,221.96 from ARPA funds from the American Rescue Plan Special Revenue Fund to facilitate the firewall, threat defense and malware, and configuration and installation project.
  19. Held a Public Hearing regarding the 2022-23 Budget adoption.
  20. Adopted Resolution No. 2022-17, entitled, "A Resolution Adopting the 2022-2023 Budget; Levying and Categorizing Taxes for Said Tax Year; Electing to Receive State Revenue Sharing; and Making Appropriations."
  21. Awarded the 2022 Pavement Management Program Slurry Seal Project to the lowest responsible bidder, Pave Northwest, Inc., for \$147,798.26.
  22. Authorized the City Manager to execute an agreement with Axon for a five-year Conducted Energy Weapon (CEW) Contract for \$143,999.99.
  23. Directed staff to bring back changes to the Roseburg Municipal Code Section 3.06 to update the amounts identified in one or more sections of the contracting code.

### **Roseburg Urban Renewal Agency Board Meeting**

1. Approved the March 14, 2022 Board Meeting minutes.
2. Held a Public Hearing regarding the Urban Renewal Agency 2022-23 Budget adoption.
3. Adopted Resolution No. UR-2022-02, entitled, "A Resolution Adopting the 2022-2023 Budget and Making Appropriations."

June 27, 2022

**Special Meeting**

1. Council interviewed Cindy Troutt and Matthew Brady for the Planning Commission vacancy.

**City Council Meeting**

1. Recognized retiring Fire Chief Monte Bryan for his dedication and service to the City from April 1, 1995 to June 30, 2022.
2. Recognized retiring Public Works Director Brice Perkins for his dedication and service to the City from January 13, 2020 to June 30, 2022.
3. Recognized Josh Chavez, Roseburg Police Motor Officer and Homeless Liaison, for his 2021 Roseburg Optimist Club Officer of the Year award.
4. Appointed Matthew Brady to the Planning Commission.
5. Tasha Kaiser asked Council to consider safety related changes to the downtown parking structure to help those who purchase a parking permit to feel safer and have a better system to deter vehicle theft or damage.
6. Approved the June 13, 2022 Meeting Minutes.
7. Held a public hearing regarding a mini excavator purchase utilizing cooperative purchasing.
8. Adopted Resolution No. 2022-18, entitled, "A Resolution Exempting the Purchase of a Caterpillar Model 308 Mini Excavator from the Competitive Bid Process."
9. Held a public hearing regarding the Gary Leif Navigation Center Renovation Project exemption to the competitive bidding process.
10. Adopted Resolution No. 2022-19, entitled, "A Resolution Regarding Exemption from Competition in Public Contracting for Construction Management/General Contractor Services for the Gary Leif Navigation Center Renovation Project."
11. Adopted Resolution No. 2022-20, entitled, "A Resolution Authorizing a Supplemental Budget and Budget Appropriation Revisions for Fiscal year 2021-22."
12. Adopted Resolution No. 2022-21, entitled, "A Resolution Adopting the City of Roseburg's Tent Camping Program."
  - a. Mike Fieldman suggested changes to the Tent Camping Program documents and offered assistance to work with staff to rework and redefine the documents to make it more outcome based.
13. Read Ordinance No. 3572, entitled, "An Ordinance Amending Subsections 3.06.015, 3.06.025, and 3.06.050 of the Roseburg Municipal Code," for the first time.
14. Suspended the rules and proceeded with second reading of Ordinance No. 3572.

15. Adopted Ordinance No. 3572, entitled, “An Ordinance Amending Subsections 3.06.015, 3.06.025, and 3.06.050 of the Roseburg Municipal Code.”
16. Awarded the Stephens Street Pavement Improvement Project to the lowest responsible bidder, Knife River Materials for \$1,033,788.00.
17. Renewed the contract with Anvil Northwest to act as the Destination Marketing Organization for the City of Roseburg with the changes to compensation as outlined.

## July 11, 2022

1. Mayor Rich welcomed Gary Garrisi as the interim Fire Chief, introduced Tyler Christopherson as the Assistant Fire Chief and Dawn Easley as the new Public Works Director.
2. Mayor Rich proclaimed the month of July 2022 as Parks and Recreation Month.
3. Received a presentation from Roseburg Public Library UCAN AmeriCorps Member Lydia Rathe regarding her work and experience at the library.
4. Received a Historic Mapping Program presentation by Community Development RARE AmeriCorps Participant and Long-Range Planning Assistant Kate Bentz.
5. Approved the June 27, 2022 Special Council Meeting Minutes.
6. Approved the June 27, 2022 Council Meeting Minutes.
7. Adopted Resolution No. 2022-22, entitled, “A Resolution Authorizing the City Manager to Negotiate and Execute a Grant Agreement with the State of Oregon Accepting a \$5 Million Grant for the Southern Oregon Medical Workforce Center.”
8. Authorized the City Manager to enter into an Intergovernmental Agreement with Douglas County for Communications Services.
9. Adopted Resolution No. 2022-23, entitled, “A Resolution Authorizing an Appropriation Transfer for Fiscal Year 2022-23.”
10. Ordinance No. 3573, entitled, “An Ordinance Amending Subsection 2.34.050 – Meeting Agendas and Order of Business – of the Roseburg Municipal Code,” was read for the first time.
11. Approved the amended audience participation information as presented with an effective date of August 24, 2022.
12. Directed Staff to draft an ordinance and resolution referring a ballot measure for the November 8, 2022, General Election prohibiting manufacturers and service centers in city limits of Roseburg.
13. Authorized the City Manager to execute the required documents to purchase the property at 1108 NW Troost Street for \$120,000.

## July 25, 2022

1. Accepted Mike Fieldman’s resignation from the Homeless Commission, with regrets.

2. Approved the July 11, 2022 Meeting Minutes.
3. Adopted Resolution No. 2022-24, entitled, “A Resolution Authorizing Acceptance of a Grant Offer from the Federal Aviation Administration in the Maximum Amount of \$171,982 to be used Towards the Reconfigure Taxiway A (Phase 1 – Design), AIP #3-41-0054-030-2022, in the Development of the Roseburg Regional Airport.”
4. Adopted Resolution No. 2022-25, entitled, “A Resolution Authorizing the Acceptance of a Grant Award from the Oregon Department of Transportation through the Local Bridge Program in the Maximum Amount of \$2,090,709 to be used to Design and Replace the Parker Street/Newton Creek Bridge.”
5. Adopted Resolution No. 2022-26, entitled, “A Resolution Amending the Roseburg Public Library Circulation Policy.”
6. Adopted Ordinance No. 3573, entitled, “An Ordinance Amending Subsection 2.34.050 – Meeting Agendas and Order of Business – of the Roseburg Municipal Code.”
7. Directed Staff to rewrite an ordinance and resolution to declare a ban on Psilocybin Service Centers and the manufacture of Psilocybin products that would better align with Douglas County’s ballot title.
8. Council directed Staff to submit their top five priorities to the League of Oregon Cities Board prior to August 5, 2022 that included:
  1. Local Funding to Address Homelessness
  2. Infrastructure Funding to Support Needed Housing
  3. Address Measure 110 Shortcomings
  4. Funding for Recovery of Abandoned Recreational Vehicles
  5. Economic Development Incentives
9. Awarded a task order to Mead & Hunt for the design of Taxiway A Extension – Phase 1 Design for \$172,352.

## August 8, 2022

Meeting cancelled.

## August 22, 2022

1. Approved the July 25, 2022 Meeting Minutes.
2. Recommended approval of the OLCC New Outlet application for MOD Pizza located at 1176 NW Garden Valley Boulevard in Roseburg, Oregon.
3. Recommended approval of the OLCC Change of Ownership application for SAP, Inc. doing business as Bob’s Deli located at 1147 NE Stephens Street in Roseburg, Oregon.
4. Recommended approval of the OLCC New Outlet application for US Market 541 located at 3150 Aviation Drive in Roseburg, Oregon.
5. Adopted Resolution No. 2022-27, entitled, “A Resolution Authorizing the Acceptance of a Grant Award from the Oregon Department of Transportation

- through the Local Bridge Program in the Maximum Amount of \$6,598,744.20 to be used to replace the Deer Creek, Douglas Avenue Bridge.
6. Read Ordinance No. 3574, entitled, “An Ordinance Concerning the Establishment of Psilocybin Service Centers and the Manufacture of Psilocybin Products, and Declaring an Emergency,” for the first time.
  7. Suspended the rules and proceeded with a second reading of Ordinance No. 3574. Read Ordinance No. 3574, entitled, “An Ordinance Concerning the Establishment of Psilocybin Service Centers and the Manufacture of Psilocybin Products, and Declaring an Emergency,” for the second time.
  8. Adopted Ordinance No. 3574, entitled, “An Ordinance Concerning the Establishment of Psilocybin Service Centers and the Manufacture of Psilocybin Products, and Declaring an Emergency.”
  9. Adopted Resolution No. 2022-28, entitled, “A Resolution Approving Referral to the Electors of the City of Roseburg the Question of Allowing Psilocybin Service Centers and the Manufacture of Psilocybin Products.”
  10. Read Ordinance No. 3575, entitled, “An Ordinance Granting a Telecommunications Franchise to Skype Communications US Corporation Effective Retroactively on January 1, 2020,” for the first time.
  11. Suspended the rules and proceeded with a second reading of Ordinance No. 3575. Read Ordinance No. 3575, entitled, “An Ordinance Granting a Telecommunications Franchise to Skype Communications US Corporation Effective Retroactively on January 1, 2020,” for the second time.
  12. Adopted Ordinance No. 3575 entitled, “An Ordinance Granting a Telecommunications Franchise to Skype Communications US Corporation Effective Retroactively on January 1, 2020.”
  13. Awarded a Master CM/GC contract for the renovation of the Gary Leif Navigation Center to S & B James Company.
  14. Awarded the Storm Pipe Rehabilitation Vine Street and Alameda Avenue Project to the lowest responsible bidder, Allied Trenchless, for \$540,750.00.
  15. Authorized ARPA funding up to \$65,000 for improvements at the Arts Center and \$75,000 in ARPA funding for the replacement of the boiler at the Library.
  16. Sarah Morin shared frustrations regarding downtown parking issues, opposed raising parking fees, suggested motion sensor cameras in the parking garage, and asked Council to involve downtown businesses to work on a better solution.
  17. Zackery Weiss explained the two hour downtown parking limit was not conducive to the amount of time needed to enjoy downtown business or activities and suggested parking meters with more advanced technology to allow payment and time options.
  18. Authorized the use of ARPA funds to pay for janitorial and security services for a period of one year for the downtown parking garage.
  19. Approved converting the free parking spaces in the parking lot behind Downtown Fitness and in the Parking Garage to time limited parking.



## September 12, 2022

1. Mayor Rich proclaimed September 17, 2022 as Constitution Day.
2. Adjusted compensation for the City Manager to receive 3% cost of living adjustment effective September 1, 2022.
3. Appointed Chris Boice to serve on the Homeless Commission.
4. Received a Roseburg Charter Review Committee update from Councilor Zielinski.
5. Received a Gary Leif Navigation Center update from Program Manager/Homeless Commissioner Erica Kimrey.
6. Sarah Morin offered to provide her downtown parking research to share with City Staff and Council for review.
7. Approved the August 22, 2022 Council Meeting Minutes.

## September 26, 2022

1. Mayor Rich proclaimed October 3, 2022 as Roseburg Sesquicentennial '150<sup>th</sup> Birthday' and urged citizens to participate, celebrate and actively commemorate the past, present and imagine Roseburg's future.
2. Mayor Rich proclaimed September 22, 2022 as Crossroads (Adapt Integrated Health Care) Day in honor of their 40<sup>th</sup> anniversary.
3. Approved the September 12, 2022 City Council Meeting Minutes.
4. Recommended approval of the OLCC New Outlet application for Chipotle Mexican Grill, Inc. located at 2060 NW Stewart Parkway in Roseburg, Oregon.
5. Recommended approval of the OLCC New Outlet application for Urban NY Pizza and Grill located at 529 SE Jackson Street in Roseburg, Oregon.
6. Library Director Kris Wiley provided a 2022 Oregon Public Library Statistical Report and presentation.
7. Authorized Staff to remove broken meters in appropriate areas and centralize working meters as determined by Staff.
  - a. Maria Crince supported parking garage security and cleanup, assistance to help make downtown a safer place, and work on better communication with business owners.
  - b. Sarah Morin wanted the parking garage to be a safer place and asked Council to review her submitted ideas from the previous meeting to help increase safety and revenue.
  - c. Zach Weiss suggested giving people a reason to pay for parking, liked the idea of an app based program, suggested establishing a liaison to keep downtown interconnected and keep business owners involved in the processes.

- d. Richard Weckerle Jr. suggested the option of including a parking enforcement office on the bottom level of the parking garage to be more visual and assist with the new security service to deter further issues.
  - e. James Walls suggested creating a more pedestrian friendly Jackson Street and utilizing an app based parking service to assist with parking enforcement areas.
  - f. Crystal Turnidge suggested adding a parking fee to property taxes for downtown businesses that could be used to help pay for the parking program.
  - g. Alice Lackey questioned the amount of direction that was given to ACE Parking prior the enactment of their contract.
8. Approved \$50,000 of ARPA Funds be authorized to support the Off Street Parking Fund.
  9. Council directed Staff to conduct further research and provide options with financial information to assist the parking program of the following: a parking utility fee on water meters; using an app based program for parking services and permits; using multi-space meters; adjusting monthly fees; and selling underutilized public permit parking lots.

## October 10, 2022

1. Mayor Rich proclaimed October 9-15, 2022 as Fire Prevention Week and urged citizens to plan and practice a home fire escape for Fire Prevention Week 2022 and to support the many public safety activities and efforts throughout the City of Roseburg.
2. Council declared the vacancy on the Public Works Commission, with condolences.
3. Council accepted Sheri Moothart's resignation with regrets from the City Council, to declare City Council Position 2 in Ward 1 as vacant, and directed Staff to solicit applications from persons interested in filling such vacancy.
4. Audience here
5. Approved the September 26, 2022 City Council Meeting minutes.
6. Held a public hearing regarding an annexation and zone change for 0 Housley Avenue, File Nos. AN-22-001 and ZC-22-002.
7. Adopted the Findings of Fact and Order approved by the Planning Commission for File Nos. AN-22-001 and ZC-22-002.
  - a. Public hearing audience here
8. Read Ordinance No. 3576, entitled, "An Ordinance Annexing .29 Acres of Property Adjacent to Housley Avenue, Withdrawing the Property from Douglas County Fire District 2, and Amending the Roseburg Zoning Map," for the first time.

## October 24, 2022

1. Council President Cotterell proclaimed November 11, 2022 as Veterans Appreciation Day.
2. Kelly Wyatt, Roseburg resident, shared information regarding air rifle use across the river from his neighborhood.
3. Approved the October 10, 2022 City Council Meeting Minutes.
4. Adopted Resolution No. 2022-29, entitled, "A Resolution Approving a Property Tax Exemption for NeighborWorks Umpqua Property Located at 805 SE Stephens Street in Roseburg, Oregon."
5. Adopted Ordinance No. 3576, entitled, "An Ordinance Annexing .29 Acres of Property Adjacent to Housley Avenue, Withdrawing the Property from Douglas County Fire District 2, and Amending the Roseburg Zoning Map."
6. Read Ordinance No. 3577, entitled, "An Ordinance Amending Subsection 2.34.080(B) of the Roseburg Municipal Code," for the first time as amended.

## November 14, 2022

1. Appointed Brandon Pearsall to the Public Works Commission.
2. Approved the October 24, 2022 Meeting Minutes.
3. Adopted Resolution No. 2022-30, entitled, "A Resolution Amending Resolution No. 92-13 to add a Parking Permit Fee for the Rose Street Parking Lot."
4. Adopted Resolution No. 2022-31, entitled, "A Resolution Amending Resolution No. 91-18 Regarding Central Dispensing Water Fees."
5. Adopted Resolution No. 2022-32, entitled, "A Resolution Authorizing Submission of a Grant Application and Letter of Commitment for the 2022 Fire Service Capacity Program."
6. Adopted Ordinance No. 3577, entitled, "An Ordinance Amending Subsection 2.34.080(B) of the Roseburg Municipal Code."
7. Read Ordinance No. 3578, entitled, "An Ordinance Amending Subsection 2.20.040, "Organization of Commission" of the Roseburg Municipal Code," for the first time.
8. Authorized Amendment No. 1 to the CM/GC Contract with S&B James Company for the demolition and abatement phase of the Gary Leif Navigation Center Renovation Project for \$186,150.00.
9. Authorized an agreement with Umpqua Valley Development Corporation for the Southern Oregon Medical Workforce Center in the amount of \$300,460 for fiscal year 2022-23.

December 12, 2022

## **City Council Special Meeting**

1. Interviewed David Mohr and Richard Filley for City Councilor, Ward 1, Position 2.

## **City Council Meeting**

1. Held a special presentation and reception with artists Susan Applegate, Susan Comerford and Alpha Rich for Sesquicentennial artwork.
2. Recognized Retiring Councilors Bob Cotterell and Beverly Cole.
3. Appointed David Mohr to fill the Ward 1, Position 2 vacancy, through December 31, 2024.
4. Mayor Rich declared the results of the November 2022 General Election.
5. Scheduled the Oath of Office ceremony for the newly elected officials at 4:00 p.m. on Tuesday, January 3, 2023 in the Public Safety Center Umpqua Conference Room.
6. Approved a 3% adjustment to increase Judge Mahan's salary effective on his November 1, 2022, anniversary date.
7. Finance Director Ron Harker shared information the City received its 29<sup>th</sup> Government Finance Officers Association of the United States and Canada Certificate of Achievement for Excellence in Financial Reporting for its 2021 Annual Comprehensive Financial Report.
8. Finance Director shared information the City was given an award for Outstanding Achievement in Popular Annual Financial Reporting for the fiscal year ended June 30, 2021.
9. Accepted Victoria Hawk's resignation from the Planning Commission, with regrets.
10. Bernie Woodard, Roseburg resident, asked Council to consider reinstating a waterfront committee or task force to re-evaluate and review the Waterfront Master Plan and continue efforts to develop properties along the South Umpqua River.
11. Approved the November 14, 2022 Meeting Minutes.
12. Adopted Resolution No. 2022-33, entitled, "A Resolution Authorizing the City Manager to enter into a Grant Agreement with Oregon Housing and Community Services (OHCS) Accepting Grant Funding up to \$1,490,835 to assist with the Cost of Operations of the Navigation Center."
13. Recommended Approval of the OLCC New Outlet application for Fast Break of Oregon, LLC dba Garden Valley Market located at 792 NW Garden Valley Boulevard in Roseburg, Oregon.
14. Held a public hearing regarding a comprehensive map amendment and zone change for 761 and 797 NE Garden Valley Boulevard (TerraFirma).
15. Approved the requested comprehensive plan map amendment and zone change and adopted the Findings of Fact and Order approved by the Planning Commission for File Nos. CPA-22-001 and ZC-22-001.

16. Read Ordinance No. 3579, entitled, “An Ordinance Amending the Roseburg Comprehensive Plan Map and Zoning Map Involving Property Located at 761 and 797 NE Garden Valley Boulevard,” for the first time.
17. Held a public hearing regarding the sole source procurement of IT Management Services.
  - A. David Mohr, Councilor Elect, suggested a shorter term of the contract to allow more time to review what was needed for IT Services and to allow a proper RFP process to take place.
18. Adopted Resolution No. 2022-34, entitled, “A Resolution Regarding Exempting a Contract for Information Technology (IT) Management Services from the Competitive Bid Process and Awarding a Sole Source Contract to Systech, LLC,” for an amount not to exceed \$441,000 per year.
19. Held a public hearing regarding a Community Development Block Grant Opportunity for City of Roseburg, Douglas County and Lane County-wide Non-Construction, Technical Assistance Program.
20. Mayor Rich read verbatim the legal notice published December 2, 2022 for the Community Development Block Grant.
  - A. Lynn Egli and Jim Evangelista, Reality Kitchen, shared information regarding the program and how they wanted to implement an online cohort program to provide training and employment path experiences for people with disabilities.
21. Adopted Resolution No. 2022-35, entitled, “A Resolution Authorizing an Application for Community Development Block Grant Funds for City of Roseburg, Douglas County, and Lane County-Wide Non-Construction, Technical Assistance Program.
22. Adopted Ordinance No. 3578, entitled, “An Ordinance Amending Subsection 2.20.040, “Organization of Commission” of the Roseburg Municipal Code.”
23. Directed Staff to bring back a Resolution referring a measure for the May 16, 2023 special election with the amendments as proposed by the City Charter Review Committee at the January 23, 2023 meeting.