



Synopsis of City Council Meetings for the year of 2023

(Meetings are in date order starting with January)

January 9, 2023

City Council Meeting

1. Mayor Rich delivered the State of the City Address.
2. Mayor Rich appointed the following Commission Chair appointments:

Airport	Councilor David Mohr
Economic Development	Councilor Brian Prawitz
Historic Resource Review	Councilor Kylee Rummel
Homeless	Mayor Larry Rich
Library	Councilor Andrea Zielinski
Parks and Recreation	Councilor Patrice Sipos
Public Works	Councilor Ellen Porter

Mayor Rich appointed Councilors Smith and Sipos to serve on the MedCom Board. Councilor Mohr was appointed to serve as the Veteran Services Liaison. Councilor Briggs Loosley will continue to serve as a member of the Homeless Commission as Vice-Chair.

3. Approved Clint Newell's reappointment to the Airport Commission for another three year term.
4. Approved Stephen Krimetz's reappointment to the Budget Committee for another three year term.
5. Approved Mickey Beach and Misty Ross's reappointments to the Economic Development Commission for another three year term.
6. Approved Nicholas Lehrbach's reappointment to the Historic Resource Review Commission for another three year term.
7. Approved Marcy Tassano and Francesca Guyer's reappointments to the Library Commission for another three year term.
8. Approved Kyle Bailey, Robert Grubbs and Tobiah Mogavero's reappointments to the Parks and Recreation Commission for another three year term.
9. Approved Daniel Onchuck and Shelby Osborn's reappointments to the Planning Commission for another four year term.
10. Approved John Seward and Tim Swensen's reappointments to the Public Works Commission for another three year term.
11. Councilor Zielinski was appointed to act as the 2023 City Council President.
12. Approved the December 12, 2022 Special Meeting Minutes.
13. Approved the December 12, 2022 Meeting Minutes.

14. Adopted Ordinance No. 3579, entitled, "An Ordinance Amending the Roseburg Comprehensive Plan Map and Zoning Map Involving Property Located at 761 and 797 NE Garden Valley Boulevard."

January 23, 2023

Special City Council Meeting

1. Council interviewed Matthew Keller, Annie Hamilton, Emily Brandt, Ron Smicker and Jarrett Nielsen for the Planning Commission vacancy.

City Council Meeting

1. Mayor Rich announced Council Goal Setting would be scheduled in the spring.
2. A copy of the Council Rules and Procedures were provided for review per Roseburg Municipal Code.
3. Public Works Director Dawn Easley provided a report on the leaf pick-up program.
4. Appointed Emily Brandt to the Planning Commission.
5. Councilor Porter announced she would be working to gain legislative support for a bill to assist smaller communities with liabilities surrounding homeless campgrounds.
6. Kelly Wyatt reminded Council Laurelwood neighbors previously submitted a signed letter addressing concerns, suggestions, and hoped to have a response.
7. Ken Ferguson discussed negative impacts from homeless concerns that frustrated the public and were diminishing good programs in the area.
8. Jessie Spain suggested working with the homeless to create an incentive program to pick up trash for compensation.
9. Marilyn Doughton suggested an agreement with the local Armory to use their parking lot and building to assist with homeless needs.
10. Approved the January 9, 2023 City Council Meeting Minutes.
11. Authorized the execution of the Intergovernmental Agreement with ODOT for the Parker Road/Newton Creek Bridge Project.
12. Adopted Resolution No. 2023-01, entitled, "A Resolution Approving Referral to the Electors of the City of Roseburg the Question of Amending the Roseburg City Charter."
13. Adopted Resolution No. 2023-02, entitled, "A Resolution Adopting a Policy for Council Reimbursement for Internet and Cell Phone Service."
14. Adopted Resolution No. 2023-03, entitled, "A Resolution Setting the Council Reimbursement Amount for Internet and Cell Service."
15. Ordinance No. 3580, entitled, "An Ordinance Amending Chapter 9.25 "Telecommunications Providers" of the Roseburg Municipal Code," was read for the first time.
16. Ordinance No. 3581, entitled, "An Ordinance Amending Section 10.02.010 of the Roseburg Municipal Code Regarding the Oregon Fire Code," was read for the first time.
17. Authorized \$50,000 from ARPA funds to be used to provide cash-flow assistance for the Off Street Parking Fund.

February 13, 2023

City Council Meeting

1. Received an Annual Comprehensive Financial Report from Auditor, Jeff Cooley, with Neuner Davidson and Company.
2. Finance Director Ron Harker provided a Quarterly Financial Report for quarter ended December 31, 2022.
3. Finance Director Ron Harker provided information regarding the 2023-2024 Budget Calendar.
4. Jerry O'Sullivan, Adapt Chief of Regional Business Operations and Gene McVae, Adapt Director of Housing and Recovery Community Development provided a presentation regarding Adapt Downtown Services.
5. Approved the January 23, 2023 Special Meeting Minutes.
6. Approved the January 23, 2023 Meeting Minutes.
7. Recommended approval of the OLCC new outlet application for RBRE LLC located at 1830 NE Stephens Street in Roseburg, Oregon.
8. Adopted Resolution No. 2023-04, entitled, "A Resolution Amending Resolution No. 92-13 to Add a Small Cell Fee."
9. Adopted Resolution No. 2023-05, entitled, "A Resolution Authorizing and Supporting Application for an Oregon Parks and Recreation Department Local Government Program Grant."
10. Adopted Resolution No. 2023-06, entitled, "A Resolution Declaring Certain City of Roseburg Real Property as Surplus." Council directed staff to use a realtor to list the property.
11. Adopted Ordinance No. 3580, entitled, "An Ordinance Amending Chapter 9.25 "Telecommunications Providers" of the Roseburg Municipal Code."
12. Adopted Ordinance No. 3581, entitled, "An Ordinance Amending Section 10.02.010 of the Roseburg Municipal Code Regarding the Oregon Fire Code."
13. Authorized Amendment No. 3 for the Gary Leif Navigation Center increasing the guaranteed maximum price by \$1,193,903 for a total of \$1,389,641.
14. Awarded the Five-Year Design and Engineering Services contract for the Distribution Main Replacement Program to Century West Engineering.

February 27, 2023

City Council Meeting

1. Approved to have the Mayor and Council sign the letter of support to the Oregon State Legislature regarding the proposed bill to address concerns for small and rural cities and counties regarding homelessness, and support other documentation supporting this legislation.
2. Kelly Wyatt, Roseburg resident, thanked the City for the response to the Laurelwood neighbors.

3. Approved the February 13, 2023 Meeting Minutes.
4. Recommended approval of the OLCC Change of Ownership application for Best Kept Secret, LLC dba Little Brothers Pub located at 428 SE Main Street in Roseburg, Oregon.
5. Recommended approval of the OLCC Change of Ownership application for Colvin Oil I, LLC dba Pinnacle 365 located at 2625 NE Diamond Lake Boulevard in Roseburg, Oregon.
6. Approved the list of Pro Tem Judges provided by Judge Mahan and maintaining the pay rate for Pro Tem Judges at \$125 per hour.
7. Adopted Resolution No. 2023-07, entitled, "A Resolution Forgiving NeighborWorks Umpqua Debt Relating to the Sale of the Willis House."

March 13, 2023

City Council Work Study Session

1. Assistant City Manager/City Recorder provided a Homeless Commission update regarding the Navigation Center and Urban Campground.
2. City Manager Nikki Messenger and City Attorney Jim Forrester provided information on Time, Place and Manner regulations.

City Council Meeting

1. Mayor Rich proclaimed March 2023 as Red Cross Month and encouraged all citizens of Roseburg to reach out and support its humanitarian mission.
2. David Price, Roseburg resident, expressed concerns over bulk water rate increases.
3. Elaine Brady, Roseburg resident, spoke on behalf of a consortium of concerned citizens about a petition outlining the need for a campground for the unhoused.
4. Sara Landeros, Roseburg resident, shared concerns about alleged illegal activity and chronic nuisance neighboring properties and provided a petition signed by other concerned neighbors.
5. Approved the February 27, 2023 Meeting Minutes.
6. Recommended approval of the OLCC New Outlet application for Parrott Hospitality LLC dba F n B located at 622 SE Jackson Street in Roseburg, Oregon.
7. Adopted Resolution No. 2023-08, entitled, "A Resolution Approving a Property Tax Exemption for Opportunity Council Property located at 152 Sunshine Road."
8. Approved the tentative two-year agreement between the City of Roseburg and the Roseburg Police Employees Association.
9. Authorized the City Manager to enter into a five-year contract with Axon for Fleet 3 Advanced upon completion of the required steps to utilize the Sourcewell cooperative purchasing agreement.
10. Authorized the use of \$80,250 of ARPA funds for installation of fifteen Flock Safety Cameras over two years under the Sole Source Exemption, following the seven-day protest period.

Roseburg Urban Renewal Agency Board Meeting

1. Adopted the June 13, 2022 Meeting Minutes.

2. Adopted Resolution No. UR2023-01, entitled, “A Resolution Approving a Property Tax Exemption for Opportunity Council Property Located at 152 Sunshine Road in Roseburg, Oregon.”

March 27, 2023

City Council Meeting

1. Mayor Rich proclaimed April 2023 as Child Abuse Prevention Month and called upon all citizens, community agencies, faith groups, medical facilities, elected leaders, and businesses to help prevent child abuse and strengthen our communities by increasing their participation in efforts to support families.
2. Approved the March 13, 2023, Work Study Session Minutes.
3. Approved the March 13, 2023, Meeting Minutes.
4. Recommended approval of the OLCC New Outlet application for Grapevine Land Management LLC located at 1638 NW Garden Valley Blvd., in Roseburg, Oregon.
5. Adopted Resolution No. 2023-09, entitled, “A Resolution Designating Signatures for Bank Accounts.”
6. Adopted Resolution No. 2023-10, entitled, “A Resolution Authorizing an Appropriation Transfer for Fiscal Year 2022-23.”
7. Read Ordinance No. 3582, entitled, “An Ordinance Granting Renewal of a Telecommunication Franchise to Quantumshift Communications, Inc. dba vCom Solutions Effective January 1, 2024,” for the first time.
8. Authorized the City Manager to use ARPA funds to make purchases of up to \$100,000 without Council approval and requested staff provide reports quarterly and/or at \$500,000 spending intervals.
9. Authorized the City Manager to use ARPA funding for the Council Chambers A/V upgrades, IT Network upgrades and City Radio System upgrades.

April 10, 2023

City Council Meeting

1. Mayor Rich proclaimed April 2023 as Volunteer Recognition Month and urged citizens to recognize the endeavors made by our volunteers to enhance the quality of life in our community.
2. Mayor Rich proclaimed April 2023 as Oregon Arbor Month and urged all citizens to celebrate the entire month of April and to focus on appreciating all that trees do for us.
3. Mayor Rich proclaimed April 23-29, 2023, as National Library Week and encouraged citizens to participate in this observance.
4. Approved the March 27, 2023, Meeting Minutes.
5. Recommended OLCC approval of all 2023 renewal applications received from licensees in the City of Roseburg.
6. Recommended approval of the OLCC New Outlet application for The Apothecary – Roseburg, LLC located at 415 SE Jackson St., in Roseburg, Oregon.

7. Held a public hearing regarding the sale of real property at 1410 SE Micelli Street.
8. Adopted Resolution No. 2023-11, entitled, "A Resolution Declaring Certain Real Property as Surplus". Council directed staff to use a realtor to list the property.
9. Adopted Ordinance No. 3582, entitled, "An Ordinance Granting Renewal of a Telecommunication Franchise to Quantumshift Communications, Inc. dba vCom Solutions, Effective January 1, 2024."

April 17, 2023

City Council Work Study Session

1. City Manager Nikki Messenger and City Attorney Jim Forrester provided information on Time, Place and Manner regulations. Council directed staff to make the draft ordinance available for public review by May 1 with the first reading and public comment held during the first regular meeting in May.

April 24, 2023

City Council Meeting

1. Mayor Rich proclaimed May 2023 as Historic Preservation Month and called upon the people of Roseburg to join their fellow citizens across the United States in recognizing and participating in this special observance.
2. Mayor Rich proclaimed May 2023 as National Bike & Bicycle Safety Month with May 3 as Walk and Bike to School Day and May 19 as Bike to Work Day and urged citizens to support bicycling and participate in the events planned and urged all road users to share the road safely with bicycles.
3. Mayor Rich proclaimed May 1, 2023 as Thrive Umpqua Day and encouraged all citizens of Roseburg to unite as a community in showing pride for creating a more livable, vibrant, and healthy future where we can all thrive together.
4. Sarah Morin shared frustrations regarding downtown parking garage issues and provided her research on the cost of security gates and cameras to City Staff for review.
5. Approved the April 10, 2023, Regular Meeting Minutes.
6. Approved the April 17, 2023, Work Study Session Minutes
7. Ordinance No. 3583, entitled, "An Ordinance Amending RMC Section 7.02.140, Noise Disturbances," was read for the first time.
8. Suspended the rules and proceeded with a second reading for Ordinance No. 3583.
9. Adopted Ordinance No. 3583, entitled, "An Ordinance Amending RMC Section 7.02.140, Noise Disturbances".
10. Ordinance No. 3584, entitled, "An Ordinance Granting Renewal of a Telecommunications Franchise to First Communications, LLC," was read for the first time.
11. Ordinance No. 3585, entitled, "An Ordinance Granting Renewal of a Telecommunications Franchise to LightSpeed Networks, Inc. dba LS Networks," was read for the first time.

12. Awarded the Vine Street Main Replacement and Hooker Road Main Extension Project to the lowest responsible bidder, Cradar Enterprises, Inc., for \$309,735.00.
13. Awarded the Calkins/Troost/Harvard Storm Improvement Project to the lowest responsible bidder, Black Pearl Paving & Excavation, for \$1,277,415.00.
14. Authorized Task Order No. 1 with Century West Engineering for Design and Bidding Services for the Water Main Replacement on SE Stephens and SE Pine at a cost not to exceed \$151,011.00.