



Synopsis of City Council Meetings for the year of 2025 (Meetings are in date order starting with January)

January 13, 2025 - City Council Meeting

1. Mayor Rich presented the 2025 State of the City Address.
2. Mayor Rich appointed the following Commission Chair appointments:
 - Airport Councilor Michalek
 - Economic Development Councilor Rummel
 - Historic Resource Review Councilor Williams
 - Homeless Councilor Briggs Loosley
 - Library Councilor Zielinski
 - Parks and Recreation Councilor Smith
 - Public Works Councilor Porter
3. Approved the reappointments of Frank Inman and Robb Paul to the Airport Commission for another three-year term.
4. Approved the reappointment of Mike Baker to the Budget Committee for another three-year term.
5. Approved the reappointment of Paul Zegers to the Economic Development Commission for another three-year term.
6. Approved the reappointments of Marilyn Aller and James De Lap to the Historic Resource Review Commission for another three-year term.
7. Approved the reappointment of Matthew Brady to the Planning Commission for another four-year term.
8. Approved the reappointments of Ken Hoffine, Patrick Lewandowski, and Stuart Liebowitz to the Public Works Commission for another three-year term.
9. Appointed Councilor Smith to act as the 2025 Council President.
10. Received five (5) public comments.
11. Approved the December 9, 2024 Regular Meeting Minutes.
12. Recommended Approval of an OLCC - New Outlet – Garden Buffet, Inc. at 1350 NE Stephens St. #1.
13. Recommended Approval of an OLCC – Change of Ownership – T & N 1 LLC dba Garden Valley Mini Mart at 247 NW Garden Valley Blvd.
14. Recommended Approval of an OLCC – New Outlet – Serendipity Roseburg, LLC dba Serendipity Roseburg at 632 Jackson St.
15. Adopted Resolution No. 2025-01, entitled, "Setting a New Council Reimbursement Amount for 2025."

January 27, 2025 - City Council Meeting

1. The Urban Renewal Agency Board meeting and Council Executive Session were removed from the agenda and will be scheduled for the next regular meeting.

2. There was a consensus that staff will reach out to the Real Estate Agent that Councilor Smith knows to find out if she is interested in being our Real Estate Agent of record.
3. There was a consensus that the minimum information Council needs on a potential Urban Campground location is: location, lot size, sale price/cost, zoning, and property pictures to be presented in an Executive Session.
4. Approved an increase of the Municipal Judge's monthly salary by 5% to \$6,267, effective retroactive to November 1, 2024.
5. Approved an increase of the City Manager's monthly salary by 5% to \$15,562 effective retroactive to September 1, 2024.
6. Adopted the Amended Ethics Laws City Council Policy.
7. Appointed Alex Alonso and Mandy Elder to the Budget Committee.
8. Received three (3) public comments.
9. Approved the January 13, 2025 Regular Meeting Minutes, as amended
10. Adopted Resolution No. 2025-02, entitled, "Resolution No. 2025-02 Repealing and Replacing Resolution No. 2018-26 regarding the Roseburg Public Library Meeting Room Policy."
11. Awarded the Engineering Contract for the Five-Year Pavement Management Program to Century West Engineering.
12. Mayor Rich read Councilor Rummel's social media post into the record regarding resigning her position on Council. Formal action on her resignation will be scheduled during the next Council meeting.

February 10, 2025 - City Council Meeting

1. Mayor Rich accepted Councilor Rummel's resignation, effectively immediately
2. Appointed Councilor Weiss as Chair of the Economic Development Commission.
3. Received twelve public comments.
4. Approved the January 27, 2025 Regular Meeting Minutes.
5. Held a public hearing regarding Ordinance No. 3608 – An Ordinance Amending the Roseburg Urban Growth Boundary (UGB), Annexing Property, Amending the Comprehensive Plan Map, Amending the City Zoning Map & Amending the Urban Growth Management Agreement (UGMA) – File No. CPA-24-002.
6. Received public comments in favor of the Urban Growth Boundary (UGB) Swap.
7. Adopted the Findings of Fact and Order approved by the Planning Commission authorizing the following land use actions, as referenced in File No. CPA-24-002:
 - Amend the UGB by expanding the boundary to include 49.92 acres of park property located on the east side of Sunshine Park;
 - Annex the property into the city limits;
 - Amend the City Comprehensive Plan Map by applying the City's Public/Semi-Public (PSP) Plan designation to the 49.92 acres of park property;

- Amend the City Zoning Map by applying the City's Public Reserve Zoning designation to the 49.92 acres of park property; and,
 - Amend the Urban Growth Management Agreement (UGMA) Map to reflect the expanded boundary of the new UGB.
8. Ordinance No. 3608, entitled "An Ordinance Declaring the Expansion of the Roseburg Urban Growth Boundary at Sunshine Park; Annexation of Real Property at Sunshine Park; Amendment to the Comprehensive Plan Map; Amendment to the Zoning Map; Amendment to the Urban Growth Management Agreement; and Directing the Filing of Instruments of Record with the Secretary of State, the Department of Revenue and the Douglas County Assessor," was read for the first time.

Roseburg Urban Renewal Agency Board Meeting

1. Approved the June 10, 2024 Meeting Minutes.
2. Adopted Resolution No. UR-2025-01, entitled, "A Resolution Approving a Minor Amendment to the Diamond Lake Urban Renewal Plan."

February 24, 2025 - City Council Meeting

1. Approved the February 10, 2025 Regular Meeting Minutes.
2. Adopted Ordinance No. 3608, entitled "An Ordinance Declaring the Expansion of the Roseburg Urban Growth Boundary at Sunshine Park; Annexation of Real Property at Sunshine Park; Amendment to the Comprehensive Plan Map; Amendment to the Zoning Map; Amendment to the Urban Growth Management Agreement; and Directing the Filing of Instruments of Record with the Secretary of State, the Department of Revenue and the Douglas County Assessor."
3. Adopted Resolution No. 2025-03, entitled, "A Resolution Authorizing the Acceptance of a Grant from the Oregon Department of Transportation through the Safe Routes to School Program in the amount of \$2,750,000 for the Douglas Avenue Improvement Project.
4. Awarded the Master Engineering Services Contract for the Five-Year Water Transmission Main Replacement Program to Consor North America.
5. Authorized the purchase of Playground Equipment and Surfacing for the Brown Park Expansion Project from Ross Recreation and Equipment in the amount of \$667,050 using the National Purchasing Partners Contract.
6. Direction was given to staff to proceed with scheduling a work session to discuss homeless issues.
7. Consensus to have staff contact consultants for updated information regarding the Urban Renewal process.

March 10, 2025 - City Council Meeting

1. Mayor Rich proclaimed March as Red Cross Month.
2. Appointed Ben Tatone and Scott Tougas to the Homeless Commission.
3. Appointed Brad Johnson to the Public Works Commission.

4. Requested staff to continue the discussion of Item No. 3b, the Process for Requesting Items on a Future Council Agenda, to March 24, 2025.
5. Received fifteen public comments about homeless issues and downtown parking.
6. Approved the February 24, 2025 Regular Meeting Minutes.
7. Recommended approval of an OLCC – New Outlet – Elmer’s Restaurants, Inc., dba Elmer’s Kitchens at 3030 NW Aviation Drive.
8. Authorized the City Manager to sign the Twenty-First Extension of the Inmate Housing IGA with Douglas County.
9. Authorized the City Manager to enter into an IGA with Douglas County for Communications Services for \$641,532.53
10. Authorized the use of \$50,000 of the General Fund’s – Other Requirements to provide cash flow assistance for the Off-Street Parking Fund.
11. Directed staff to establish a parking committee that includes staff, downtown businesses, and stakeholders, instead of bringing back proposals for the 75/25 revenue funding split or obtaining changes bids for changes needed to convert from free to paid parking.

March 24, 2025 - City Council Meeting

1. Mayor Rich proclaimed April 6 – 12, 2025, as National Library Week.
2. Direction was given to remove the ACE Parking representative and the Cow Creek Umpqua Tribe representative from the Downtown Parking Committee, and to appoint a business owner with short-term parking, such as a coffee shop or dog groomer.
3. Moved to appoint Arthur Redcay to the Airport Commission. The final vote is scheduled for the April 14, 2025 Council agenda under consent items.
4. Received three public comments.
5. Approved the March 10, 2025 Regular Meeting Minutes.
6. Adopted Resolution No. 2025-04, entitled, “A Resolution Authorizing an Appropriation Transfer for Fiscal Year 2024-25 Affecting the General, Equipment Replacement, Transportation and Airport Funds.”
7. Adopted Resolution No. 2025-05, entitled, “A Resolution Declaring a State of Emergency within the City of Roseburg due to a severe weather event and related flooding.”
8. Authorized Change Order No. 1 to the Taxiway A Extension Project for \$219,930.70.
9. Authorized the City Manager to execute an Amendment to FAA Grant #031 in an amount up to fifteen percent.
10. Authorized Task Order No. 1 with Consor North America for Design and Bidding Services for Phase 4 of the 24-inch transmission main from Newton Creek Drive to Emerald Drive at a cost not-to-exceed \$344,907.

April 14, 2025 - City Council Meeting

1. Appointed Jason Tate to the City Council.

2. Mayor Rich proclaimed April 2025 as Volunteer Recognition Month.
3. Mayor Rich proclaimed April 2025 as Oregon Arbor Month.
4. Moved to stop further clarifying the Process for Requesting an Item on a Future Council agenda.
5. Moved to have the City Attorney review the Municipal Code and present options for the Council President to have a vote of putting items on the Council agenda.
6. Received five public comments.
7. Approved the March 24, 2025 Regular Meeting Minutes.
8. Approved the appointment Arthur Redcay to the Airport Commission.
9. Recommended OLCC approval of all 2025 Renewal Applications received from licenses in the City of Roseburg.
10. Held a public hearing regarding Supplemental Budget for the Off Street Parking Fund, Fiscal Year 2024-25 – Resolution No. 2025-05.
11. Adopted Resolution No. 2025-05, entitled, “A Resolution Authorizing a Supplemental Budget for Fiscal Year 2024-25.”
12. Adopted Resolution No. 2025-06, entitled, “A Resolution Approving a Property Tax Exemption for Opportunity Council Property located at 152 Sunshine Road in Roseburg, Oregon.”
13. Authorized the procurement of new A / V equipment for the City Hall Council Chambers from Keycode Media for \$96,976.63 utilizing state pricing agreements.

Roseburg Urban Renewal Agency Board Meeting

1. Approved the February 10, 2025 Meeting Minutes.
2. Adopted Resolution No. UR-2025-02, entitled, “A Resolution Approving a Property Tax Exemption for Opportunity Council Property located at 152 Sunshine Road in Roseburg, Oregon.”

April 28, 2025 - City Council Meeting

1. Mayor Rich proclaimed May 2025 as Historic Preservation Month.
2. Mayor Rich proclaimed May 1, 2025 as Thrive Umpqua Day.
3. Approved the April 14, 2025 Special Meeting Minutes.
4. Approved the April 14, 2025 Regular Meeting Minutes.
5. Recommended approval of an OLCC – Additional Location – K & T Koens LLC dba Blac-N-Bleu Bistro located at 1700 NW Garden Valley Blvd. #103 & #104.
6. Awarded the Stewart Park Tennis and Pickleball Court project to the lowest responsible bidder, JRT Construction, for \$2,360,310 upon expiration of the seven-day Notice of Intent to Award period.
7. Authorized an Emergency Contract with I.E. Engineering, Inc. for the Permitting, Design, and Bidding Services for the replacement of four 72-inch diameter culverts on Parrott Creek at a cost not to exceed \$228,763.05.

8. Adopted Order No. 25-01, Extending the Declaration of Emergency in the City of Roseburg.

May 12, 2025 - City Council Meeting

1. Mayor Rich proclaimed May 18 – 24, 2025, as National Public Works Week.
2. Mayor Rich proclaimed May 12, 2025, as Law Enforcement Appreciation Day.
3. Accepted Emily Brandt's resignation from the Planning Commission, with regrets.
4. Approved the April 21, 2025, Work Study Minutes.
5. Approved the April 28, 2025 Regular Meeting Minutes.
6. Recommended approval of an OLCC – New Outlet – La Cocina located at 962 W. Harvard Ave.
7. Adopted Resolution No. 2025-07, entitled, "A Resolution Amending Resolution No. 92-13 Regarding Fees."
8. Adopted Resolution No. 2025-08, entitled, "A Resolution Amending Resolution No. 91-18 Regarding Water Fees."
9. Ordinance No. 3609, entitled, "An Ordinance Adding Section 6.02.110 to the Roseburg Municipal Code and Declaring an Immediate Effective Date," was read for the first time.
10. Suspend the rules and proceeded with a second reading for Ordinance No. 3609.
11. Adopted Ordinance No. 3609, entitled, "An Ordinance Adding Section 6.02.110 to the Roseburg Municipal Code and Declaring an Immediate Effective Date."
12. Ordinance No. 3610, entitled, "An Ordinance Adding Section 7.02.190 to the Roseburg Municipal Code," was read for the first time.
13. Consensus to request that Anvil Northwest incorporate an oversight committee into its operations.
14. Consensus to direct staff to research and draft language for an ordinance prohibiting public nudity.

June 9, 2025 - City Council Meeting

1. Mayor Rich proclaimed June 2025, as LGBTQ+ Pride Month.
2. Received six public comments.
3. Approved the May 12, 2025 Regular Meeting Minutes.
4. Recommended approval of an OLCC – New Outlet – Old Soul Pizza LLC dba Old Soul Pizza Two located at 1612 NW Keasey.
5. Recommended approval of an OLCC – New Outlet – New Chinese Garden Inc. dba Chinese Garden Restaurant located at 1023 NE Stephens St.
6. Recommended approval of an OLCC – New Outlet – Triple WWW located at 528 W. Agee St.
7. Held a public hearing regarding 2025-2026 Budget Adoption.

8. Adopted Resolution No. 2025-09, entitled, “A Resolution Adopting the 2025-2026 Budget; Levying and Categorizing Taxes for Said Tax Year; Electing to Receive State Revenue Sharing; and Making Appropriations.”
9. Adopted Ordinance No. 3610, entitled, “An Ordinance Adding Section 7.02.190 to the Roseburg Municipal Code.”
10. Ordinance No. 3611, entitled, “An Ordinance Adding Section 7.02.040 to the Roseburg Municipal Code,” was read for the first time.
11. Awarded the contract for Indigent Attorney Services to Andrew Johnson, P.C., David Hall and Nicholas Quinn, Attorneys at Law, for a Five-Year Period starting at \$96,000 per year.
12. Awarded the Destination Marketing Organization Services contract to Anvil Northwest for \$720,000 annually, as amended.
13. Authorized the use of \$25,000 of the General Fund – Other Requirements to provide appropriation assistance for the Off-Street Parking Fund.

Roseburg Urban Renewal Agency Board Work Study

1. The Urban Renewal Agency Board participated in a Work Study.

Roseburg Urban Renewal Agency Board Meeting

1. Approved April 14, 2025 Meeting Minutes.
2. Adopted Urban Renewal Resolution No. UR-2025-03, entitled, “A Resolution Adopting the 2025-2026 Budget and Making Appropriations.”

June 23, 2025 - City Council Special Meeting

1. Conducted candidate interviews for the Planning Commission vacancies.

June 23, 2025 - City Council Meeting

1. Appointed David Bolhuis to the Planning Commission.
2. Mayor Rich proclaimed July 2025 as Parks and Recreation Month.
3. Approved the June 9, 2025 Regular Meeting Minutes.
4. Received one public comment.
5. Ordinance No. 3611, entitled, “An Ordinance Adding Section 7.02.040 to the Roseburg Municipal Code,” was read for the second time.
6. Adopted Ordinance No. 3611, entitled, “An Ordinance Adding Section 7.02.040 to the Roseburg Municipal Code.”
7. Awarded the 2025 Pavement Management Slurry Seals to the lowest responsible bidder, Doolittle Construction, LLC for \$207,000.
8. Awarded the 2025 Garden Valley Boulevard & Stewart Parkway Pavement and Curb Ramp Improvements Project to the lowest responsible bidder, Guido Construction, Inc., for \$1,450,963.30.

9. Awarded the Harvard Avenue Storm Improvements, Ballf to Umpqua to the lowest responsible bidder, Black Pearl Paving & Excavation, for \$484,427.00.
10. Authorized the City Manager to execute an agreement with Axon for a 44-month AI Era contract for \$275,101.25.
11. Moved to direct staff to research and bring information about Solid Waste Management Franchises to the next Council meeting.
12. Moved to direct staff to research and bring back information about a permit process for distribution of injectable Naloxone on city property to the next Council meeting.

July 14, 2025 - City Council Meeting

1. Approved the June 23, 2025 Regular Meeting Minutes.
2. Received sixteen public comments.
3. Recommended approval of an OLCC – New Outlet – T&K Christners Enterprises Inc. dba Shazaams1 located at 2421 W. Harvard Ave.
4. Recommended approval of an OLCC – New Outlet – Mesa5 Inc dba Umpqua Valley Liquor Outlet located at 1350 NE Stephens St. #26.
5. Held a public hearing regarding Community Development Block Grant Regional Housing Rehabilitation Project.
6. Adopted Resolution No. 2025-11, entitled, “A Resolution Authorizing an Application for Community Development Block Grant Funds for Business Oregon’s Regional Housing Rehabilitation Program.
7. Held a public hearing regarding RMC Section 12.04.090 Proposed Floodplain Overlay Text Amendments File No. LUDR-25-001.
8. Adopted the Findings of Fact and Order approved by the Planning Commission for File No. LUDR-25-001 and deny the Proposed Floodplain Amendments.
9. Ordinance No. 3613, entitled, “An Ordinance amending Chapter 2.20.040 of the Roseburg Municipal Code,” was read for the first time.

July 28, 2025 - City Council Meeting

1. Accepted Tobiah Mogavero’s resignation from the Parks and Recreation Commission, with regrets.
2. Received two public comments during audience participation.
3. Approved the July 14, 2025 Regular Meeting Minutes.
4. Recommended approval of an OLCC – Change of Ownership – American Fuel II LLC dba American Fuel located at 792 NW Garden Valley Blvd.
5. Recommended approval of an OLCC – Change of Ownership – Backside Brewing Co. LLC dba Backside Brewing Co. located at 1640 NE Odell Ave.
6. Held a public hearing regarding Fire Engine Cooperative Purchase.
7. Approved the purchase of the Triple Combination Pumper in the amount not to exceed \$1,047,504.

8. Awarded the SE Pine Water Main Replacement Project to the lowest responsible bidder, Northcore USA LLC, for \$1,222,445.82.
9. Item No. 9a – Ordinance No. 3613 – Amending Chapter 2.20 of the Roseburg Municipal Code, Second Reading was not discussed and has been rescheduled for the August 11, 2025 Council meeting.
10. Item No. 10b - Fir Grove Turf Field Project Authorization to Seek Grant Funding was discussed, but no official action was taken and the item will be brought back to the Council at a future meeting (date to be determined).
11. Received eighteen public comments in favor and four public comments in opposition of the Fir Grove Turf Field Project.
12. Item No. 10c – Options for Allowing Distribution of Injectable Overdose Reversal Kits on City Property was not discussed and has been rescheduled for the August 11, 2025 Council meeting.
13. The Council did not meet for an executive session and has been rescheduled for the August 11, 2025 Council meeting.

August 4, 2025 - City Council Special Meeting

1. Authorized staff to begin seeking funding opportunities for the turf field improvements at Fir Grove Park.

August 11, 2025 - City Council Special Meeting

1. Council heard a Special Presentation from Anvil Northwest.

August 11, 2025 - City Council Meeting

1. Appointed Joshua James to the Parks and Recreation Commission.
2. Approved the July 28, 2025 Regular Meeting Minutes.
3. Recommended approval of an OLCC – New Outlet – ROEX, LLC dba Holiday Inn Express & Suites – North Roseburg located at 1530 NW Mulholland Dr.
4. Adopted Ordinance No. 3613, entitled, “An Ordinance Amending Chapter 2.20.040 of the Roseburg Municipal Code.”
5. Council discussed Options for Allowing Distribution of Injectable Overdose Reversal Kits on City Property and a motion was made to Allow Distribution of Injectable Naloxone on all City Property. Three Councilors voted in favor of the motion, four Councilor voted against the motion, which failed (3-4).
6. Received one written public comment in favor and one in-person public comment in favor regarding item no. 5.
7. Council discussed Downtown Parking Committee Recommendations and there was a consensus to direct staff to bring back information about any unintended consequences if the ACE Parking contract is terminated.

8. Council raised the question of having staff bring back more information about adding a parttime meter reader position to enforce parking 2 – 3 days weekly but a consensus was not reached.
9. Received three public comments in opposition of item no. 7.
10. Mayor Rich read the Executive Session Disclaimer into the record.

August 25, 2025 - City Council Meeting

1. Accepted Timothy Swenson's resignation from the Public Works Commission, with regrets.
2. Received three public comments during audience participation.
3. Approved the August 4, 2025 Special Meeting Minutes.
4. Approved the August 11, 2025 Special Meeting Minutes.
5. Adopted Resolution No. 2025-12, entitled, "A Resolution Authorizing Acceptance of a Grant Offer from the Federal Aviation Administration in the maximum amount of \$500,000 to be used towards the Airport Fencing and Security Upgrades Project, AIP#3-41-0054-033-2025, in the Development of the Roseburg Regional Airport."
6. Ordinance No. 3614, entitled, "An Ordinance Granting a Telecommunication Franchise to Vonage America, LLC Effective January 1, 2026," was read for the first time.
7. Awarded the Airport Fencing and Security Upgrades Project to the lowest responsible bidder, Priority One Fencing, for \$279,882, contingent upon receipt of a grant offer from the FAA.
8. Authorized the purchase of an Old Dominion Brush Company Xtremevac LCT6000 Tow-Behind Leaf Pickup Machine from SWS Equipment through the Sourcewell Cooperative Purchasing Agreement for \$129,888.04.
9. Received two in-person public comments(s) opposition of Downtown Parking Enforcement.
10. Council discussed Downtown Parking Committee Recommendations and there was a consensus to have staff bring back information about the cost for a part-time parking enforcement and information from surrounding cities of the same size that subsidize parking.
11. Consensus to have staff schedule the Council for a tour of The Point.
12. Mayor Rich read the Executive Session Disclaimer into the record.

September 8, 2025 - City Council Meeting

1. Accepted Scott Tougas' resignation from the Homeless Commission, with regrets.
2. Accepted Matthew Keller's resignation from the Planning Commission, with regrets.
3. Received nine public comments during audience participation.
4. Approved the August 11, 2025, Regular Meeting Minutes.
5. Approved the August 25, 2025, Regular Meeting Minutes.

6. Ordinance No. 3614, entitled, "An Ordinance Granting a Telecommunication Franchise to Vonage America, LLC Effective January 1, 2026," was read for the second time.
7. Adopted Ordinance No. 3614, entitled, "An Ordinance Granting a Telecommunication Franchise to Vonage America, LLC Effective January 1, 2026."
8. Received one public comment in opposition to the fireworks ban.
9. Directed staff to bring back more information about other cities that have banned fireworks, adopted ordinance language, statistical data from before and after the ban, and enforcement methods.
10. Consensus to direct staff to bring back information about the speed bump program and other traffic calming methods.
11. Mayor Rich read the Executive Session Disclaimer into the record.

September 22, 2025 - City Council Executive Session

1. ORS 192.660(2)(f)(e) – Council participated in an executive session to consider Records Exempt from Disclosure and Property Discussion.

September 22, 2025 - City Council Meeting

1. Adopted Resolution No. 2025-13, entitled, "A Resolution Identifying a Voting Delegate and an Alternate Voting Delegate to Represent the City of Roseburg at the League of Oregon Cities 2025 Annual Business Meeting."
2. Received one written comment regarding the City Council Investigation Release Decision that was provided to the Council prior to the meeting.
3. Approved the removal of the Attorney-Client Privilege Status afforded to the Council Investigation and allow the full report to be released to the Council and the public.
4. Received two written public comments that were provided to the Council prior to the meeting as audience participation.
5. Approved the September 8, 2025, Regular Meeting Minutes.
6. Recommended approval of an OLCC – New Outlet – Romulitos Mexican Food Inc. dba Romulitos Mexican Food located at 250 NE Garden Valley Blvd Ste #4.
7. Received twenty written comments and thirty-four-in-person comments regarding the Property Acquisition at 1899 NE Stephens Street.
8. Directed staff to cancel the purchase agreement for 1899 SE Stephens Street.
9. Received one written comment regarding the Fireworks Risk Assessment.
10. Approved the continued sale of legal fireworks inside city limits.

October 13, 2025 - City Council Special Meeting

1. Council took a tour of Roseburg Disposal Co.

October 13, 2025 - City Council Meeting

1. Mayor Rich proclaimed November as Homeless Youth Awareness Month.
2. Directed staff to schedule a work study session to discuss the opportunities and challenges around establishing an urban campground to establish a shared understanding and provide direction to staff.
3. Received one written comment and two in-person comments regarding establishing an urban campground.
4. Directed staff to do nothing regarding the Council Investigation Discussion.
5. Accepted Councilor Porter's resignation as Chair of the Public Works Commission.
6. Approved the September 22, 2025, Regular Meeting Minutes.
7. Adopted Resolution No. 2025-14, entitled, "A Resolution Authorizing Submission of a Grant Application for Emergency Commissions Equipment."
8. Directed staff to prepare draft ordinance language that would amend RMC 9.20 to establish an exclusive solid waste management license with Roseburg Disposal.
9. Heard a presentation about the 2025 Oregon Public Library Statistical Report.
10. Approved an amendment to the Legion Field Management and Operation agreement authorizing Douglas County Baseball Association to sell beer in paper cups, prohibiting the use of glass bottles and plastic cups, at Legion Field on a one-year trial basis.
11. Mayor Rich read the Executive Session Disclaimer into the record.

October 27, 2025 - City Council Meeting

1. Approved an increase to the Municipal Judge's monthly salary by 5% to \$6,580, effective November 1, 2025.
2. Received four in-person comments during audience participation and one virtual comment.
3. Approved the October 12, 2025, Regular Meeting Minutes.
4. Ordinance No. 3615, entitled, "An Ordinance Granting a Telecommunications Franchise to ThinQ Technologies, Inc., effective retroactively on July 1, 2025," was read for the first time.
5. Suspended the rules and proceeded with a second reading for Ordinance No. 3615.
6. Adopted Ordinance No. 3615, entitled, "An Ordinance Granting a Telecommunications Franchise to ThinQ Technologies, Inc., effective retroactively on July 1, 2025."
7. Adopted the Findings of Fact and Order approved by the Planning Commission for File No. AN-24-002 & ZC-24-002.
8. Ordinance No. 3616, entitled, "An Ordinance Annexing 2.12 Acres of Property Addressed as 1058 Greenley St., Withdrawing the Property from the Central Douglas Fire & Rescue Authority, and Amending the Roseburg Zoning Map," was read for the first time.
9. Authorized Task Order No. 5 with Century West Engineering for the 2026 Pavement Management Program for an amount not to exceed \$115,119.00.
10. Held a discussion about Downtown / Laurelwood Parking Enforcement and directed staff to:

- Take out old parking meters and update signage to reflect free timed parking.
 - Include (DPC) Recommendation #5 in the mid-year fee resolution for the November 10 meeting.
 - Include (DPC) Recommendation #9 in the mid-year fee resolution for the November 10 meeting.
 - Bring back information on the cost of part-time internal parking enforcement.
11. Received six in-person comments regarding parking enforcement that expressed concerns about aggressive enforcement, advocating for securing the parking garage, and suggested various alternatives including eliminating ACE parking enforcement and business led solutions.

November 10, 2025 - City Council Meeting

1. Mayor Rich proclaimed November as Veterans and Military Families Appreciation Month.
2. Mayor Rich appointed the following Commission Chair appointments effective November 2026.

• Historic Resources Review	Councilor Tate
• Library	Councilor Williams
• Public Works	Councilor Zielinski
3. Accepted the UCAN representative's resignation from the Homeless Commission, with regrets.
4. Directed staff to draft an ordinance reducing the membership to seven by removing the UCAN representative from the Homeless Commission.
5. Directed the city manager to reimburse Councilor Briggs Loosley \$2,760.25 for legal fees incurred in defense of an OGEC complaint that was dismissed.
6. Consensus to have Councilors that have a conflict of interest leave the Council Chambers during discussion and voting on the agenda item in accordance with guidelines from the League of Oregon Cities training.
7. Directed staff to prepare a policy for Council consideration establishing parameters for reimbursement of legal fees related to OGEC complaints that are ultimately dismissed, with a reimbursement up to \$5000 and include Council review and approval for amounts over \$5000.
8. Received four in-person comments during audience participation.
9. Approved the October 27, 2025, Regular Meeting Minutes.
10. Adopted Resolution No. 2025-15, entitled, "A Resolution Authorizing a Supplemental Budget for Fiscal Year 2025-26."
11. Adopted Resolution No. 2025-16, entitled, "A Resolution Amending Resolution No. 92.13 Regarding Fees."
12. Adopted Ordinance No. 3616, entitled, "An Ordinance Annexing 2.12 Acres of Property Addressed as 1058 Greenley St., Withdrawing the Property from the Central Douglas Fire & Rescue Authority, and Amending the Roseburg Zoning Map."

13. Ordinance No. 3617, entitled, "An Ordinance Amending Section 2.25.030 of the Roseburg Municipal Code," was read for the first time.
14. Ordinance No. 3618, entitled, "An Ordinance Granting a Telecommunications Franchise to Sangoma US, Inc., effective retroactively on January 1, 2025," was read for the first time.
15. Suspended the rules and proceeded with a second reading for Ordinance No. 3618.
16. Adopted Ordinance No. 3618, entitled, "An Ordinance Granting a Telecommunications Franchise to Sangoma US, Inc., effective retroactively on January 1, 2025."
17. Authorized Change Order No. 2 to the Taxiway A Extension Project for \$121,362.40.
18. Consensus to allocate no more than \$5000 for the purchase of Christmas Lights and equipment to decorate downtown along SE Jackson Street.
19. Consensus to have staff research the rules on establishing a quiet zone to reduce noise from train horns.
20. Mayor Rich read the Executive Session Disclaimer into the record.

November 17, 2025 – City Council Work Study

1. The City Council discussed Urban Campground Opportunities and Challenges.
Direction was given to staff to continue identifying potential properties and to develop a community survey for broader input. Staff will also return with an inventory of city-owned properties greater than .25 acres and schedule discussion about possible updates to Resolution No. 2022-21. In addition, staff request information from non-profit community service providers outlining their available resources, current challenges, and opportunities for support or collaboration.