2023 Oregon Public Library Statistical Report

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City of Roseburg

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Application Form

Part 1 - General Information

Question 111 Was there a (geographic) boundary change in the legal service area in the last year?*

Examples of boundary changes include:

- a municipality, county, or district annexes land

- when one municipality in a county becomes either an independent city or its own county necessitating its exclusion from the first county's geography

- an administrative entity contracts to provide public library service for some additional geographic area other than the geographic area for which it was established (e.g., a municipal library contracts to serve county residents)

No

Question 113 Has the library or any of its branches moved (or changed address) in the last year?*

No

Question 113b New address

If answered *Yes*, please include the new address (and branch name, if applicable) here.

Question 118 Registered Users*

5059

Question 119 Registered Users Added*

1626

Part 2 - Staff & Volunteers

Question 201 Librarians with ALA/MLS (in FTE)*

1.0 FTE = 1 position at 40 hours per week

2.0

Question 203 Total Librarians (in FTE)*

Include all positions (as FTE) reported in Question 201 here, as well as any other librarians positions that do not require a MLS.

1.0 FTE = 1 position at 40 hours per week

2.0

Question 204 All other paid staff (in FTE)*
1.0 FTE = 1 position at 40 hours per week

1.5

Question 206 Total number of volunteers (individuals)*
15

Question 207 Total volunteer hours*
1289

Question 209 Friends of the Library*
Yes

Question 210 Library Foundation*
No

Question 211 Number of full-time permanent positions (37.5 hours/week or more)*

Report the number of permanent positions (individual positions, *not* FTE) budgeted at your library scheduled for 37.5 hours per week or more (on average). Include any currently vacant full-time positions. *Permanent* in this context refers to any position that is not specifically identified as temporary or on-call.

2

Question 212 Number of part-time permanent positions between 20 and 37.5 hours/week*

Report the number of permanent positions (individual positions, *not* FTE) budgeted at your library scheduled between 20 and 37.49 hours per week (on average). Include any currently vacant full-time positions. *Permanent* in this context refers to any position that is not specifically identified as temporary or on-call.

1

Question 213 Number of part-time permanent positions (less than 20 hours/week)*

Report the number of permanent positions (individual positions, *not* FTE) budgeted at your library scheduled for less than 20 hours per week (on average). Include any currently vacant full-time positions. *Permanent* in this context refers to any position that is not specifically identified as temporary or on-call.

4

Question 214 Number of temporary or on-call positions*

Report the number of temporary or on-call <u>positions</u> your library has. A *Temporary* position could be any limited-duration position (e.g., for grant-funded projects) that is not included in your library's regular staffing budget year-to-year. *On-call* positions are those that do not typically work a set number of hours per week or month.

1

Staffing notes

Optional.

Part 3 - Revenue

Question 301 City Revenue*

Round to the nearest dollar.

$569,047.00

Question 302 County Revenue*

Round to the nearest dollar.

$0.00

Question 303 District Revenue*

Round to the nearest dollar.

$0.00

Question 305a Ready to Read Grant Revenue

State-based Ready to Ready Grant funds. This will be pre-filled by the State Library. Please report all other state-based revenue in Question 305b.

$3,440.00

Question 305b Other State Revenue*

Please report all other state-sourced revenue here (*<u>other than</u>* Ready to Read grant amounts pre-filled in Question 305a). Round to the nearest dollar.

$11,000.00

Question 306 LSTA Grant Revenue

Federal LSTA funds received via the State Library (this amount will be pre-filled). **Please report <u>all other</u> federally-based funding in Question 308.**

$0.00

Question 308 Other Federal Revenue*

Report **all other** federally-sourced revenue (_**other than**_ LSTA grant funds reported in Question 306) here. Round to the nearest dollar.

$0.00

Question 310 Other Operating Revenue*

Round to the nearest dollar.

$124,451.00

Question 312 Local Capital Revenue*

Round to the nearest dollar.

$4,456.00

Question 313 State Capital Revenue*

Round to the nearest dollar.

$0.00

Question 314 Federal Capital Revenue*

Round to the nearest dollar.

$68,460.00

Question 315 Other Capital Revenue*

Round to the nearest dollar.

$10,000.00

Revenue Notes

Optional. **If any Revenue category above had a significant change (+/- 10%) from the previous year, please explain why.**

capital revenue for boiler replacement, automatic front doors replacement

Part 4 - Expenditures

Question 401 Salaries and Wages Expenditures*

Round to the nearest dollar.

$241,927.00

Question 402 Employee Benefits Expenditures*
Round to the nearest dollar.

$139,722.00

Question 406 Total Expenditures on Print Materials*
Round to the nearest dollar. Please include total expenditures on all books, periodicals, and other print materials here.

$51,101.00

Question 407 Electronic Materials Expenditures*
Round to the nearest dollar.

$22,977.00

Question 408 Other Materials Expenditures*
Round to the nearest dollar.

$2,930.00

Question 410a All Other Operating Expenditures*
Round to the nearest dollar.

$173,861.00

Question 410b Internal service charges
Select all that apply.

Question 412 Library Construction Expenditures*
Round to the nearest dollar.

$0.00

Question 413 Capital Equipment Expenditures*
Round to the nearest dollar.

$0.00

Question 414 Other Capital Expenditures*
Round to the nearest dollar.

$90,549.00

Expenditures Notes
Optional. **If any Expenditures category above had a significant change (+/- 10%) from the previous year, please explain why.**

capital expenditures for boiler replacement, automatic front doors replacement

Part 5 - Collections

Question 501 Print Items*
71685

Question 502 Print Items Added*
4310

Question 503 Physical Audio Items*
2717

Question 504 Physical Audio Items Added*
73

Question 505 Physical Video Items*
3042

Question 506 Physical Video Items Added*
236

Question 507 Other Physical Library Materials*
7

Question 508 Other Physical Library Materials Added*
0

Question 511 Ebook units in Library2Go*
NOTE: For Library2Go (ODLC) participating libraries, please enter **60,044** in this field. If not participating, enter 0.
60044

Question 512 Ebook Units Added to Library2Go*
NOTE: For Library2Go (ODLC) participating libraries, please enter **4,801** in this field. If not participating, enter 0.
4801

Question 513 Ebook Units Owned or Licensed Locally other than Library2Go Collection*

List all other e-book units in your library's collection (purchased/licensed through an OverDrive Advantage account, Bibliotheca, etc.), or held by a consortia other than ODLC/Library2Go.

402

Question 514 Ebook Units Added Owned or Licensed Locally*

List all other e-book units added to your library's collection (purchased/licensed through an OverDrive Advantage account, Bibliotheca, etc.), or held by a consortia other than ODLC/Library2Go.

156

Question 517 Digital Audiobook Units in Library2Go*

NOTE: For Library2Go (ODLC) participating libraries, please enter **37,391** in this field. If not participating, enter 0.

37391

Question 518 Digital Audiobook Units Added in Library2Go*

NOTE: For Library2Go (ODLC) participating libraries, please enter **1,877** in this field. If not participating, enter 0.

1877

Question 519 Digital Audiobook Units Owned or Licensed Locally*

List all other digital audiobook units in your library's collection (purchased/licensed through an OverDrive Advantage account, Bibliotheca, etc.), or held by a consortia other than ODLC/Library2Go.

292

Question 520 Digital Audiobook Units Added Owned or Licensed Locally*

List all other digital audiobook units added to your library's collection (purchased/licensed through an OverDrive Advantage account, Bibliotheca, etc.), or held by a consortia other than ODLC/Library2Go.

123

Question 525 Digital Video Units Owned or Licensed Locally*

List all digital video units in your library's collection (purchased/licensed through Kanopy, etc.), or held by your district, cooperative, or consortia.

0

Question 526 Digital Video Units Added, Owned or Licensed Locally*

List all digital video units added to your library's collection (purchased/licensed through Kanopy, etc.), or held by your district, cooperative, or consortia.

0

Question 533a Number of Physical Spanish language items*

Please report the total number of *physical* items in the library's collection in Spanish. This should include all physical material types (print, audio, video).

687

Question 533b Number of Digital Spanish language items*

Please report the total number of *digital* items in the library's collection in Spanish. This should include all digital material types (e-books, audio, video).

0

Question 534 Items in other languages

Please report items in the library's collection that are in languages other than English or Spanish. Check all that apply.

Arabic
Chinese (including Mandarin & Cantonese)
French
German
Japanese
Russian
Tagalog
Vietnamese
other

Question 535 Databases Licensed Locally or by local consortium*

Report the number of licensed electronic collections [previously called databases], for which temporary or permanent access rights have been acquired through payment by the local library, cooperative or consortium agreement. An example would be a genealogy database purchased by your library or funded by a regional consortium or cooperative for member libraries. An electronic collection is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts) with a common user interface and software for the retrieval and manipulation of the data. **Do not include audio and e-book collections with circulation periods.**

0

Question 536 Databases Added Licensed Locally or by local consortium*

See above - enter number of new resources added.

0

Collections notes

Optional.

Part 6 - Circulation & Collection Use

Question 601 Successful Retrievals from Statewide Electronic Resources*

The State Library will pre-fill the total usage from both resources (Gale/CENGAGE and LearningExpress Library) for all libraries, except for WCCLS members. WCCLS member libraries should receive their usage stats from WCCLS and report them here.

137

Question 602 Successful Retrievals from Local Databases*

Report retrievals of all *other* electronic collections (other than the Statewide databases) that require user authentication but do not have a circulation period. Typically, this information can be obtained from the vendor. If complete data is not accessible, please report what you can access.

0

Question 610 First time Circulation of Adult Materials*

If your library does not differentiate materials circulation between age categories, enter *-1* here and report the total first-time circulation and renewals in Questions 618 and 619 respectively.

30101

Question 611 Renewals of Adult Materials*

If your library does not differentiate materials circulation between age categories, enter *-1* here and report the total first-time circulation and renewals in Questions 618 and 619 respectively.

17501

Question 612 First time Circulation of Young Adult Materials*

If your library does not differentiate materials circulation between age categories, enter *-1* here and report the total first-time circulation and renewals in Questions 618 and 619 respectively.

5439

Question 613 Renewals of Young Adult Materials*

If your library does not differentiate materials circulation between age categories, enter *-1* here and report the total first-time circulation and renewals in Questions 618 and 619 respectively.

3888

Question 614 First time Circulation of Childrens Materials*

If your library does not differentiate materials circulation between age categories, enter *-1* here and report the total first-time circulation and renewals in Questions 618 and 619 respectively.

39090

Question 615 Renewals of Childrens Materials*

If your library does not differentiate materials circulation between age categories, enter *-1* here and report the total first-time circulation and renewals in Questions 618 and 619 respectively.

22940

Question 616 First time Circulation of Other library materials*

If your library does not differentiate materials circulation, enter *-1* here and report the total first-time circulation and renewals in Questions 618 and 619 respectively.

0

Question 617 Renewals of Other library materials*

If your library does not differentiate materials circulation, enter *-1* here and report the total first-time circulation and renewals in Questions 618 and 619 respectively.

0

Question 618 First time Circulation of Materials not separated into above categories*

2522

Question 619 Renewals of Materials not separated into above categories*

1311

Question 630 Circulation of Library2Go Materials*

If your library does not participate in Library2Go/ODLC, please enter *-1* here.

21071

Question 631 Circulation of Locally Owned or Licensed eContent*

Please report all e-content platform circulations here, *except* for general Library2Go content, if applicable. Include any circulation from additional e-content platforms purchased locally (including **OverDrive Advantage** circulation) here, or circs from additional shared consortium e-content collections. Please report **Kanopy** and **Hoopla** usage stats here.

9192

Question 650 Items loaned to other libraries within resource-sharing network*

0

Question 651 Interlibrary Loans - Items Loaned to All Other Libraries*

Number of true ILLs loaned to libraries outside of your shared catalog or resource-sharing network.

0

Question 653 Items borrowed from libraries within resource-sharing network*

0

Question 654 Interlibrary Loans - Items Borrowed from All Other Libraries*

Number of true ILLs borrowed from libraries outside of your shared catalog or resource-sharing network.

0

Question 660 Circulations Made to Non Residents without Charge*

482

Circulation notes

Optional.

Part 7 - Programs & Services

Question 701 Reference Transactions*

2379

Question 701b Reference Transactions Reporting Method*

Estimate (we use a sampling method)

Question 711 Meeting Room Usage*

977

Question 712 Does your library provide a Summer Reading Program*

Yes

Question 751 Live Program Sessions for Children Ages 0 to 5*

A program session targeted at children ages 0-5 is any planned event for which the primary audience is infants, toddlers, or preschool-age children.

40

Question 752 Attendance at Live Programs for Children Ages 0 to 5*

The count of the audience at all program sessions for which the primary audience is children ages 0 to 5 years. Please count all attendees of these program sessions regardless of age.

1466

Question 753 Live Program Sessions for Children Ages 6 to 11*

A program session targeted at children ages 6-11 is any planned event for which the primary audience is elementary-school-age children.

83

Question 754 Attendance at Live Programs for Children Ages 6 to 11*

The count of the audience at all program sessions for which the primary audience is children ages 6 to 11 years. Please count all attendees of these program sessions regardless of age.

2972

Question 755 Live Program Sessions for Young Adults Ages 12 to 18*

A young adult program session is any planned event for which the primary audience is young adults ages 12 to 18 years.

22

Question 756 Attendance at Live Programs for Young Adults Ages 12 to 18*

The count of the audience at all program sessions for which the primary audience is young adults ages 12 to 18 years. Please count all attendees of these program sessions regardless of age.

284

Question 757 Live Program Sessions for Adults Age 19 or Older*

An adult program session is any planned event for which the primary audience is adults age 19 or older.

38

Question 758 Attendance at Live Programs for Adults Age 19 or Older*

The count of the audience at all program sessions for which the primary audience is adults age 19 or older. Please count all attendees of these program sessions regardless of age.

471

Question 759 Live General Interest Program Sessions*

A general interest program session is any planned event that is appropriate for any age group or multiple age groups.

20

Question 760 Attendance at Live General Interest Programs*

The count of the audience at program sessions that are appropriate for any age group or multiple age groups. Please count all attendees of these program sessions regardless of age.

1746

Question 761 Number of Live In Person Onsite Program Sessions

An in-person onsite program session is any planned event that includes an in-person attendance option and takes place at library facilities.

123

Question 762 Live In Person Onsite Program Attendance

The count of in-person attendance at program sessions that take place at library facilities.

3259

Question 763 Number of Live, In Person, Offsite Program Sessions

An in-person offsite program session is any planned event that includes an in-person attendance option and takes place somewhere other than the library or the library grounds.

57

Question 764 Live, In Person, Offsite Program Attendance

The count of in-person attendance at program sessions that take place somewhere other than the library.

3593

Question 765 Number of Live, Virtual Program Sessions

A synchronous (live) virtual program session is any planned event that is streamed virtually and can be viewed live as it progresses (i.e., live-streaming).

23

Question 766 Live, Virtual Program Attendance

The count of live attendance at virtual program sessions.

328

Question 767 Total Number of Recorded Program Presentations

An asynchronous program presentation is any recording of program content that cannot be viewed live as it unfolds (i.e., on-demand streaming).

0

Question 768 Total Views of Recorded Program Presentations within 30 days

The count of views of asynchronous program presentations for a period of 30 days the presentation was posted, even if that period extends beyond the survey reporting period (or fiscal year).

0

Question 780 Number of self-directed activities

Optional. Estimates are fine. Please report the number of self-directed activities your library created throughout the year. Self-directed activities are program-like activities the library produces that do not necessitate direct staff interaction with patrons in real time. Report activities aimed at any age group. Activities can be onsite at the library, or elsewhere in the community. These may include, but are not limited to:

- Take-&-make kits
- Passive programs
- White board, magnetic poetry, and/or sticky-note prompts (for example, Question of the Week)
- Guessing jars
- Crafting corners
- Games and puzzles
- Scavenger hunts

32

Question 781 Number of participants in self-directed activities.

Optional. Please report the approximate number of patrons participating in self-directed activities. Estimates are totally OKAY. For take-&-make kits, assume a 1-kit to 1-participant ratio, unless activities were designed for families/multi-generational interaction.

5453

Programs & Services Notes

Optional.

Part 8 - Technology & Facilities

Question 801 Number of Sessions of Public Internet Computers and Devices*
5924

Question 801b Reporting Method for total number of Internet computer sessions*
Actual count (we track each transaction as it happens)

Question 802 Number of Public Internet Computers and Devices*
16

Question 803 Tell us about your library WiFi*
Wi-Fi extends outside building (left on through evening hours after library closes)

Question 804 Wireless Sessions*

2168

Question 804b Reporting Method for Wireless Sessions*

Actual count (we track each transaction as it happens)

Question 805 Internet Download Speed*

709.42

Question 806 Internet Upload Speed*

44.49

Question 807 Name of Shared ILS Consortium*

NONE

Question 808 Name of Integrated Library System (ILS) product*

Biblionix

Question 809 Website Visits*

29692

Question 810 Scheduled Weekday Open Hours*

Report regularly scheduled hours in a typical week, open to 5pm Monday through Friday. For multi-outlet libraries, report only the hours for the main/central branch.

25

Question 811 Scheduled Weeknight Open Hours*

Report regularly scheduled hours in a typical week, 5pm to close Monday through Friday. For multi-outlet libraries, report only the hours for the main/central branch.

3

Question 812 Scheduled Weekend Daytime Open Hours*

Report regularly scheduled hours in a typical week, from open to 5pm Saturday & Sunday. For multi-outlet libraries, report only the hours for the main/central branch.

4

Question 813 Scheduled Weekend Evening Open Hours*
Report regularly scheduled hours in a typical week, from 5pm to close Saturday & Sunday. For multi-outlet libraries, report only the hours for the main/central branch.

0

Question 815 Number of Weeks Library Was Open*
For multi-outlet libraries, report only the weeks open for the main/central branch.

52

Question 816 Total Number of Open Hours*
For multi-outlet libraries, report only the total hours for the main or central library.

1612

Question 817 Library Visits*
66061

Question 817b Library Visits Reporting Method*
Actual count (we track each visit as it happens)

Question 822 Date of Most Recent Structural Remodel of Building
Please enter the year of your library's most recent structural remodel. For multi-outlet libraries, report on the main/central branch. If unknown, report *0000*.

2018

Change in Square Footage?*
Did any of your library's facilities gain or loose square footage during this period?

No

Technology & Facilities notes
Optional.

Part 9 - Fines, Fees, & Salary Survey

Question 901 Overdue Fines for Adult Materials*
Does your library charge overdue fines on adult materials?

No

Question 902 Overdue Fines for Childrens Materials*

Does your library charge overdue fines on children's materials?

No

Question 903 Overdue Fines for Young Adult Materials*

Does your library charge overdue fines on materials for young adults (YA)?

No

Question 904 Notes on fines

Question 905 Fee for Interlibrary Loans*

We don't offer ILL at our library

Question 906 Annual fee for nonresident patrons*

$60.00

Question 950 Director Hourly Salary Low

Please report the bottom of the salary range as an hourly equivalent (annual salary / 2,080 hours = hourly wage) or (monthly salary x 12 months / 2,080 = hourly wage).

$44.80

Question 951 Director Hourly Salary High

Please report the top of the salary range as an hourly equivalent (annual salary / 2,080 hours = hourly wage) or (monthly salary x 12 months / 2,080 = hourly wage).

$57.35

Question 952 Supervisory Librarian Hourly Salary Low

Please report the bottom of the salary range as an hourly equivalent (annual salary / 2,080 hours = hourly wage) or (monthly salary x 12 months / 2,080 = hourly wage).

$27.14

Question 953 Supervisory Librarian Hourly Salary High

Please report the top of the salary range as an hourly equivalent (annual salary / 2,080 hours = hourly wage) or (monthly salary x 12 months / 2,080 = hourly wage).

$34.64

Question 954 Non Supervisory Librarian Hourly Salary Low

Please report the bottom of the salary range as an hourly equivalent (annual salary / 2,080 hours = hourly wage) or (monthly salary x 12 months / 2,080 = hourly wage).

$0.00

Question 955 Non Supervisory Librarian Hourly Salary High

Please report the top of the salary range as an hourly equivalent (annual salary / 2,080 hours = hourly wage) or (monthly salary x 12 months / 2,080 = hourly wage).

$0.00

Question 956 Library Assistant Hourly Salary Low

Please report the bottom of the salary range as an hourly equivalent (annual salary / 2,080 hours = hourly wage) or (monthly salary x 12 months / 2,080 = hourly wage).

$20.26

Question 957 Library Assistant Hourly Salary High

Please report the top of the salary range as an hourly equivalent (annual salary / 2,080 hours = hourly wage) or (monthly salary x 12 months / 2,080 = hourly wage).

$25.85

Question 958 Library Clerk Hourly Salary Low

Please report the bottom of the salary range as an hourly equivalent (annual salary / 2,080 hours = hourly wage) or (monthly salary x 12 months / 2,080 = hourly wage).

$16.00

Question 959 Library Clerk Hourly Salary High

Please report the top of the salary range as an hourly equivalent (annual salary / 2,080 hours = hourly wage) or (monthly salary x 12 months / 2,080 = hourly wage).

$16.00

Part 10 - Admin Information & Policies

Question 1001 Population Served

This will be pre-filled by the State Library.

23939

The following **Questions 1009 - 1013** are required and will be used to help determine whether your library meets the Minimum Conditions for Public Libraries in Oregon as established by HB2243. For more information on these minimum conditions, please refer to this guide.

Question 1009 Link to Statewide Gale Resources*

https://infotrac.galegroup.com/itweb/roseburgpl

Question 1010 Link to Statewide LearningExpress Library Resources*
https://www.learningexpresslibrary3.com/?Authtoken=02F97FE5-F5BA-4E59-AB82-7B411F1B59A2

Question 1011 Link to Library Collection Management Policy*
https://www.cityofroseburg.org/storage/app/media/LIB/librarypolicies/2021collectionpolicy.pdf

Question 1012 Link to Library Circulation Policy*
https://www.cityofroseburg.org/storage/app/media/LIB/librarypolicies/2207circulationpolicy.pdf

Question 1013 Link to Library Patron Confidentiality Policy*
https://www.cityofroseburg.org/storage/app/media/LIB/librarypolicies/privacypolicy.pdf

Policies notes
Optional.

Reporting Burden / Branch and Bookmobile Report

Branch and/or Bookmobile Report Link
If your library has more than one public service outlet (i.e., multiple branches and/or a bookmobile), please click the **globe icon** below -- or copy & paste the link below into a browser -- and complete the green highlighted cells for each location to your best ability.

If your library has only one location and no bookmobile, please ignore this question. :-) The field below should be blank.

Reporting Burden (in hours)*
Please report the total number of hours spent collecting and reporting this data for your library. Include all staff and/or volunteer time involved, as well as any time spent throughout the year compiling these statistics. Round to the nearest hour.

10

File Attachment Summary

Applicant File Uploads
No files were uploaded