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2021 Oregon Public Library Statistical Report

City of Roseburg

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Application Form

Part 1 - General Information (& Patrons)

Please find instructions and definitions here.

118 - Registered Users*

Please report the number of registered patrons at your library as of June 30.

6027

119 - Registered Users Added*

Please report the number of new patrons added during this past fiscal year.

372

Registered Users notes

If either 118 or 119 had a significant change from the previous year, please provide a brief explanation.

Part 2 - Staff & Volunteers

Please find instructions and definitions here.

201 - Librarians with ALA/MLS*

1

202 - Other persons holding title of librarian*

1

204 - All other paid staff*

1.5

Staffing notes

If your library's staffing has changed significantly from the previous year, please briefly explain the change.

206 - Total number of volunteers*

12

207 - Total volunteer hours*

345

208 - Library Board / District Board*

Advisory board (appointed)

209 - Friends of the Library*

Yes

210 - Library Foundation*

No

Part 3 - Revenue

Please find instructions and definitions here.

301 - City Revenue*

\$484,585.00

302 - County Revenue*

\$0.00

303 - District Revenue*

\$0.00

305 - State Revenue*

\$58,674.00

306 - LSTA and CARES Act Grant Revenue*

Include any CARES Act grant funding received by the State Library of Oregon here. **Report CARES Act funds received from other sources in 308.**

\$38,079.00

307 - Did your library participate in E-Rate?*

Did your library take advantage of discounted telecommunications services through the federal E-Rate Program during this fiscal year?

No

308 - Other Federal Revenue*

\$2,077.00

310 - Other Operating Revenue*

\$69,884.00

Operating Revenue notes

If **any** of your library's Operating Revenue categories (301 - 310) have changed significantly from the previous year, please briefly explain the change. Alternately, if your City, County, or District Revenue (301 - 303) has **not changed** at all from the previous year, please explain.

312 - Local Capital Revenue*

\$0.00

313 - State Capital Revenue*

\$0.00

314 - Federal Capital Revenue*

\$0.00

315 - Other Capital Revenue*

\$80,027.00

Capital Revenue notes

If **any** of your library's Capital Revenue categories (312 - 315) have changed significantly from the previous year, please briefly explain the change.

Part 4 - Expenditures

Please find instructions and definitions here.

401 - Salaries & Wages Expenditures*

\$206,162.00

402 - Employee Benefits Expenditures*

\$100,785.00

404 - Books & Print Materials Expenditures*

\$54,315.00

405 - Periodicals Expenditures*

\$1,987.00

407 - Electronic Materials Expenditures*

\$15,377.00

408 - Other Materials Expenditures*

\$4,046.00

410a - All Other Operating Expenditures*

\$214,833.00

410b - Internal service charges

For municipal and county-based libraries *only*: Please tell us what typical internal service charges (if any) are included in the amount reported in 410 (All Other Operating Expenditures). These services may be provided inclusively by your city or county. Please select all that apply:

Operating Expenditures notes

If **any** of your library's Operating Expenditure categories (401 - 410) have changed significantly from the previous year, please briefly explain the change. Alternately, if any of these categories have **not changed at all** from the previous year, please explain.

412 - Library Construction Expenditures*

\$0.00

413 - Capital Equipment Expenditures*

\$0.00

414 - Other Capital Expenditures*

\$97,276.00

Capital Expenditures notes

If **any** of your library's Capital Expenditure categories have changed significantly from the previous year, please briefly explain the change.

second phase of library renovations completed; first phase in 2018

Part 5 - Collections

Please find instructions and definitions here.

501 - Print Items*

68708

502 - Print Items Added*

3957

503 - Physical Audio Items*

2698

504 - Physical Audio Items Added*

106

505 - Physical Video Items*

3132

506 - Physical Video Items Added*

171

507 - Other Physical Library Materials*

Report a single figure that includes the following: all circulating physical items *other* than print books (501) physical audio units (503), physical video units (505), and serials. These are materials in a fixed, physical format available for use outside the library. These can include a variety of items types, such as wi-fi hotspots, sewing machines, cake pans, tools, puppets, toys, kits, fishing rods, GPS units, telescopes, etc. Report uncataloged paperbacks that are tracked and treated as part of the permanent collection here. Do not count paperback exchanges, microforms, loose sheet music, maps, or pictures.

7

508 - Other Physical Library Materials Added*

Number of other circulating physical items (see 507) added between July 1 and June 30.

0

Physical Collections notes

If **any** of your library's physical collections categories (501 - 508) have changed significantly from the previous year, please briefly explain the change. Alternately, if any of these categories have **not changed at all** from the previous year, please explain.

511 - E-book units in Library2Go*

If your library is a member of the Oregon Digital Library Consortium (ODLC)/Library2Go, please enter **72,697** here.

If your library is not a member, please enter 0.

72697

512 - E-book Units Added to Library2Go*

If your library is a member of the Oregon Digital Library Consortium (ODLC)/Library2Go, please enter **7,998** here. If your library is not a member, please enter 0.

7998

513 - E-book Units Owned/Licensed Locally (or by local consortium) other than Library2Go Collection*

209

514 - E-book Units Added, Owned/Licensed Locally (or by local consortium)*

47

517 - Digital Audiobook Units in Library2Go*

If your library is a member of the Oregon Digital Library Consortium (ODLC)/Library2Go, please enter **34,214** here.
If your library is not a member, please enter 0.

34214

518 - Digital Audiobook Units Added in Library2Go*

If your library is a member of the Oregon Digital Library Consortium (ODLC)/Library2Go, please enter **4,292** here. If your library is not a member, please enter 0.

4292

519 - Digital Audiobook Units Owned/Licensed Locally (or by local consortium)*

196

520 - Digital Audiobook Units Added, Owned/Licensed Locally (or by local consortium)*

34

525 - Digital Video Units Owned/Licensed Locally (or by local consortium)*

0

526 - Digital Video Units Added, Owned/Licensed Locally (or by local consortium)*

0

533 - Number of Spanish language items*

Please enter the number of items in your library's collection that are in Spanish.

594

534 - Items in other languages

Please check all that apply for items in the library's collection which are in languages *other than* English or Spanish.

Arabic
 Chinese (including Mandarin & Cantonese)
 French
 German
 Japanese
 Russian
 Tagalog
 Vietnamese
 other

535 - Databases, Licensed Locally (or by local consortium)*

0

536 - Databases Added, Licensed Locally (or by local consortium)*

0

Digital Collections notes

If any of your library's digital collections statistics (511 - 536) have changed significantly from the previous year, please briefly explain the change. Alternately, if any of these categories have *not changed at all* from the previous year, please explain.

Part 6 - Circulation & Collection Use

Please find instructions and definitions here.

602 - Successful Retrievals from Local Databases*

0

610 - First-time Circulation of Adult Materials*

19346

611 - Renewals of Adult Materials*

10689

612 - First-time Circulation of Young Adult (YA) Materials*

3169

613 - Renewals of Young Adult (YA) Materials*

2365

614 - First-time Circulation of Children's Materials*

23739

615 - Renewals of Children's Materials*

13146

616 - First-time Circulation of Other library materials*

Circulation of all physical items *other* than print books, physical audio units, physical video units, and serials. These are materials in a fixed, physical format available for use outside the library. These can include a variety of items types, such as wi-fi hotspots, sewing machines, cake pans, tools, telescopes, board games, video games, etc.

0

617 - Renewals of Other library materials*

Count renewals of Other library materials (as defined above in 616).

0

618 - First-time Circulation of Materials (not separated into Adult, YA, Children's, or Other)*

1874

619 - Renewals of Materials (not separated into Adult, YA, Children's, or Other)*

817

630 - Circulation of Library2Go Materials*

16415

631 - Circulation of Locally Owned/Licensed e-content*

7495

Circulation & Database Usage notes

If **any** of your library's circulation or database usage has changed significantly from the previous year, please briefly explain the change.

650 - ILLs Loaned to Libraries within Resource Sharing System*

0

651 - ILLs Loaned to All Other Libraries*

0

653 - ILLs Borrowed from Libraries within Resource Sharing System*

0

654 - ILLs Borrowed from All Other Libraries*

0

660 - Circulations Made to Non-Residents without Charge*

229

ILL notes

If **any** of your library's interlibrary loan statistics have changed significantly from the previous year, please briefly explain the change.

Part 7 - Programs & Other Services

Please find instructions and definitions here.

701 - Reference Transactions*

3016

701b - Reference Transactions Reporting Method*

Estimate (we use a sampling method)

703 - Children's Programs*

118

704 - Children's Program Attendance*

1973

705 - Young Adults' Programs*

2

706 - Young Adults' Programs Attendance*

26

707 - Number of Programs for Adults and/or Multi-Generational Audiences*

33

708 - Number of Programs for Adults and/or Multi-Generational Audiences Attendance*

695

711 - Meeting Room Usage

202

712 - Summer Reading Program Provided?*

Yes

Part 7B - [OPTIONAL] Expanded Programs Questions

Please find instructions and definitions here.

751 - Live Program Sessions for Children Ages 0-5

A program session targeted at children ages 0-5 is any planned event for which the primary audience is infants, toddlers, or preschool-age children. Examples of these types of program sessions include, but are not limited to, story hours, every child ready to read programs, musical or sing-along events, and puppet shows. Include program sessions aimed at children ages 0-5 even if adult caregivers also attend. Each program session should only be counted in one age category based on its primary target audience.

752 - Attendance at Live Programs for Children Ages 0-5

The count of the audience at all program sessions for which the primary audience is children ages 0 to 5 years. Please count all attendees of these program sessions regardless of age.

753 - Live Program Sessions for Children Ages 6-11

A program session targeted at children ages 6-11 is any planned event for which the primary audience is elementary-school-age children. Examples of these types of program sessions include, but are not limited to, story hours, science events, crafting classes, and summer reading events. Include program sessions aimed at children ages 6-11 even if adult caregivers also attend with the children. Each program session should only be counted in one age category based on its primary target audience.

754 - Attendance at Live Programs for Children Ages 6-11

The count of the audience at all program sessions for which the primary audience is children ages 6 to 11 years. Please count all attendees of these program sessions regardless of age.

755 - Live Program Sessions for Young Adults Ages 12-18

A young adult program session is any planned event for which the primary audience is young adults ages 12 to 18 years. Examples of these types of program sessions include, but are not limited to, book clubs, college prep programs, teen tech or gaming clubs, and summer reading events. Each program session should only be counted in one age category based on its primary target audience. Note: The Young Adult Library Services Association (YALSA) defines young adults as age 12 through 18.

756 - Attendance at Live Programs for Young Adults Ages 12-18

The count of the audience at all program sessions for which the primary audience is young adults ages 12 to 18 years. Please count all attendees of these program sessions regardless of age.

757 - Live Program Sessions for Adults Age 19 or Older

An adult program session is any planned event for which the primary audience is adults age 19 or older. Examples of these types of program sessions include, but are not limited to, book discussions, citizenship classes, and lectures. Each program session should only be counted in one age category based on its primary target audience.

758 - Attendance at Live Programs for Adults Age 19 or Older

The count of the audience at all program sessions for which the primary audience is adults age 19 or older. Please count all attendees of these program sessions regardless of age.

759 - Live General Interest Program Sessions

A general interest program session is any planned event that is appropriate for any age group or multiple age groups. Include all-age, all-library, family, and intergenerational program sessions. Examples of these types of program sessions include, but are not limited to, family game nights, holiday events, storytelling programs, or chess clubs. Include all programs here that do not fit into the other age category elements. Each program session should only be counted in one age category based on its primary target audience; do not include program sessions here that have already been counted in earlier age category elements. Avoid including program sessions that are targeted at more than one non-adult age category (and are not targeted at adults); these should be counted in the child or young adult age category that best represents the target audience.

760 - Attendance at Live General Interest Programs

The count of the audience at program sessions that are appropriate for any age group or multiple age groups. Please count all attendees of these program sessions regardless of age.

761 - Number of Live, In-Person, Onsite Program Sessions

An in-person onsite program session is any planned event that includes an in-person attendance option and takes place at library facilities. Examples include, but are not limited to, a job skills class in the library or a nature program on the library grounds. Regardless of the number of formats in which a program session is offered, each program session should only be counted once and in one format category. Include in-person program sessions that also have a virtual attendance option and count them as a single program session.

762 - Live, In-Person Onsite Program Attendance

The count of in-person attendance at program sessions that take place at library facilities. Regardless of the number of formats in which a program session is offered, each attendee should only be counted once. Each attendee should be counted in the format category in which they attended the program session. For in-person, onsite programs that also have a virtual component, exclude virtual attendance; this should be counted under 766 - Live, Virtual Program Attendance.

763 - Number of Live, In-Person, Offsite Program Sessions

An in-person offsite program session is any planned event that includes an in-person attendance option and takes place somewhere other than the library or the library grounds. Examples include, but are not limited to, facilitating a book club at a local nursing home, hosting a storytime at a local farmer's market, or visiting a school to present about library services. Regardless of the number of formats in which a program session is offered, each program session should only be counted once and in one format category. Include in-person program sessions that also have a virtual attendance option and count them as a single program session.

764 - Live, In-Person, Offsite Program Attendance

The count of in-person attendance at program sessions that take place somewhere other than the library. Regardless of the number of formats in which a program session is offered, each attendee should only be counted once. Each attendee should be counted in the format category in which they attended the program session. For in-person offsite programs that also have a virtual component, exclude virtual attendance; this should be counted under 766 - Live, Virtual Program Attendance.

765 - Number of Live, Virtual Program Sessions

A synchronous (live) virtual program session is any planned event that is streamed virtually and can be viewed live as it progresses (i.e., live-streaming). Regardless of the number of formats in which a program session is offered, each program session should only be counted once and in one format category. Include virtual program sessions that are also recorded. Include program sessions hosted on Facebook Premiere that are facilitated by a staff member. Count virtual program sessions at the administrative entity level; do not duplicate numbers at each branch. Exclude program sessions that also have an in-person component; these should be counted under Number of Live, In-Person, Onsite Program Sessions or Number of Live, In-Person, Offsite Program Sessions.

766 - Live, Virtual Program Attendance

The count of live attendance at virtual program sessions. Regardless of the number of formats in which a program session is offered, each attendee or view should only be counted once. Each attendee should be counted in the format category in which they attended or viewed the program session. Count each participant device connected to a virtual program as a single attendee. For program sessions hosted on Facebook Live, YouTube Live, or similar platforms, count peak concurrent viewers. For those hosted on videoconferencing platforms, count the maximum number of non-staff participants during the session.

767 - Total Number of Recorded Program Presentations

An asynchronous program presentation is any recording of program content that cannot be viewed live as it unfolds (i.e., on-demand streaming). Only include program presentations posted during the reporting period. Regardless of the number of platforms on which a presentation is posted, count each unique presentation only once. Include program sessions hosted on Facebook Premiere that are not facilitated by a staff member. Count asynchronous program presentations at the administrative entity level; do not duplicate numbers at each branch. Include recordings of synchronous program sessions that were available for asynchronous viewing after the session ended.

768 - Total Views of Recorded Program Presentations within 7 Days

The count of views of asynchronous program presentations for a period of seven (7) days after the presentation was posted, even if that period extends beyond the survey reporting period (or fiscal year). For program presentations made available via Facebook, count unique 1-minute views of each video. For those made available via other platforms, count unique views of each video. For program presentations that are recordings of live, virtual program sessions, exclude live attendance numbers here; these should be counted under 761 - Live, In-Person, Onsite Program Attendance; 763 - Live, In-Person, Offsite Program Attendance; or 765 - Live, Virtual Program Attendance.

Part 8 - Technology & Facilities

Please find instructions and definitions here.

801 - Public Internet Computers/Devices - Number of Sessions*

1373

801b - Reporting Method for total number of Internet computer sessions*

Actual count (we track each use as it happens)

802 - Public Internet Computers/Devices - Number of Devices*

Updated definition! Report the number of the library's Internet computers (including personal computers (PCs), laptops, tablets, and other devices), whether purchased, leased, or donated, used by the general public in the library. Do not include computers that connect to the Internet for a dedicated purpose other than general Internet use (e.g., to access an OPAC or specific database, or to train the public).

17

803 - Tell us about your library's wireless Internet (Wi-Fi)*

Wi-Fi extends outside building (left on through evening hours after library closes)

Wireless Internet notes

If you chose 'other situation' above, please share more details.

804 - Wireless Sessions*

Updated definition! Report the number of wireless sessions provided by the library wireless service annually. Count one session for each time a device connects to the library's wireless network, regardless of the duration of connection. If possible, only count sessions for patron devices and exclude library devices such as routers, access points, printers, and public access computers; otherwise, if patron devices cannot be isolated, report sessions for all devices.

824

804b - Reporting Method for Wireless Sessions*

Actual County (we track each session as it happens)

PLEASE be sure to enter **Internet Download (805)** and **Upload (806) Speeds** in the correct fields. We've swapped the order of these questions this year to mirror the order that the NDT tool will display your speeds.

805 - Internet Download Speed*

Please report internet **download** speed at your library (if your library has multiple branches, please report speeds at your main/central library here).

To achieve the most accurate results, please run the speed test when your library is closed to the public and network traffic (including staff computers & devices) is at a minimum. Use this [Network Diagnostic Tool \(NDT\) from the Measurement Lab](#). The tool takes approximately 30-60 seconds to run, and displays both upload and download speed results in megabits/second (to 2 decimal points).once the test is complete.

94.16

806 - Internet Upload Speed*

Please report internet **upload** speed at your library (if your library has multiple branches, please report speeds at your main/central library here).

To achieve the most accurate results, please run the speed test when your library is closed to the public and network traffic (including staff computers & devices) is at a minimum. Use this [Network Diagnostic Tool \(NDT\) from the Measurement Lab](#). The tool takes approximately 30-60 seconds to run, and displays both upload and download speed results in megabits/second (to 2 decimal points).once the test is complete.

18.27

807 - Name of Shared ILS Consortium*

NONE

808 - Name of Integrated Library System (ILS) product*

Biblionix

809 - Website Visits*

26651

810 - Scheduled Open Hours, Weekday (typical week, open to 5pm)*

24

811 - Scheduled Open Hours, Weeknight (typical week, 5pm to close)*

6

812 - Scheduled Open Hours, Weekend Day (typical week, open to 5pm)*

4

813 - Scheduled Open Hours, Weekend Night (typical week, 5pm to close)*

0

815 - Number of Weeks Library Was Open*

25

816 - Total Number of Open Hours (July 1, 2020 - June 30, 2021)*

538

817 - Library Visits (total visits for all locations)*

17741

817b - Library Visits Reporting Method*

Actual count (we track each visit as it happens)

821 - Date of Building's Original Construction*

Please enter the year your library building was completed, as stated by the building permit or a historical record. If your library has multiple outlets, report for the main library here. If unknown, enter 0000.

1994

822 - Date of Building's Most Recent Structural (i.e. NOT Cosmetic) Remodel*

Enter the year only for the date of your library's most recent structural remodel.

A structural remodel involves more significant improvements than a cosmetic renovation. Generally, it includes moving walls and changing the property's floor plan, changes are significant enough to alter building facts such as the number of rooms, the addition of an elevator, increases of greater than 10% to the square footage, etc.

If unknown, enter *0000*.

2018

Part 9 - Fines, Fees, & Salary Survey

Please find instructions and definitions here.

901 - Overdue Daily Fine for Adult Materials*

\$0.00 - We don't charge late fees

902 - Overdue Daily Fine for Children's Materials*

\$0.00 - We don't charge late fees

903 - Overdue Daily Fine for Other Materials*

\$0.00 - We don't charge late fees

904 - Notes on fines**905 - Fee for Interlibrary Loans***

We don't offer ILL at our library

906 - Annual fee for non-resident patrons (individual)*

\$60.00

907 - Annual fee for non-resident patrons (per household)*

\$60.00

950 - Director Hourly Salary Low

\$42.23

951 - Director Hourly Salary High

\$54.06

952 - Supervisory Librarian Hourly Salary Low

\$25.60

953 - Supervisory Librarian Hourly Salary High

\$32.68

954 - Non-supervisory Librarian Hourly Salary Low

955 - Non-supervisory Librarian Hourly Salary High

956 - Library Assistant Hourly Salary Low

\$19.10

957 - Library Assistant Hourly Salary High

\$24.38

958 - Library Clerk Hourly Salary Low

\$12.50

959 - Library Clerk Hourly Salary High

\$12.50

Part 10 - Policies

Please find instructions and definitions here.

1009 - Link to Statewide Periodical Resources (Gale)

<https://infotrac.galegroup.com/itweb/roseburgpl>

1010 - Link to Statewide Career & Testing Resources (LearningExpress Library)

<https://www.learningexpresslibrary3.com/?Authtoken=02F97FE5-F5BA-4E59-AB82-7B411F1B59A2>

1011 - Link to Library's Collection Management Policy

<https://www.cityofroseburg.org/storage/app/media/LIB/librarypolicies/2021collectionpolicy.pdf>

1012 - Link to Library's Circulation Policy

<https://www.cityofroseburg.org/storage/app/media/LIB/librarypolicies/1908circulationpolicy.pdf>

1013 - Link to Library's Patron Confidentiality Policy

<https://www.cityofroseburg.org/storage/app/media/LIB/librarypolicies/privacypolicy.pdf>

COVID-19 Questions

Please find instructions and definitions here.

CV01 - Closed Outlets Due to COVID-19*

Yes

CV02 - Public Services During COVID-19*

Yes

CV05 - Electronic Library Cards Issues During COVID-19*

Yes

CV06 - Reference Service During COVID-19*

Yes

CV07 - Curbside Service During COVID-19

Yes

CV11 - External Wi-Fi Access During COVID-19*

Yes

CV12 - External Wi-Fi Access Increased During COVID-19*

No

CV13 - Staff Re-assigned During COVID-19*

No

CV14 - Number of Weeks Library was Closed Due to COVID-19*

27

CV15 - Number of Weeks Library had Limited Occupancy Due to COVID-19*

25

CV16 - Other information about pandemic services?

Reporting Burden

For multi-branch systems and/or libraries with bookmobiles: please remember to report your branch-level data using the custom [Google Sheet](#) (a link to this sheet has been emailed to you).

Time Burden*

Please report the estimated burden of time (in hours) spent at your library collecting and reporting this data. Please include all staff and/or volunteer time for individuals involved.

12

File Attachment Summary

Applicant File Uploads

No files were uploaded