CITY OF ROSEBURG
PUBLIC WORKS DEPARTMENT
RIGHT-OF-WAY / PUBLIC WAY
TREE PERMIT APPLICATION

PERMIT CONDITIONS:
• Applicants are responsible for all necessary utility locates
• Tree work must be completed within 30 days from permit issuance
• Tree removals also require stump removal to 12” below grade
• Tree plantings must be of approved species
• Property Owner is responsible for maintenance of trees

Permit Number_______

Applicant Information:

Name ____________________________________________________________

Job Address ____________________________________________________

Property Owner _________________________________________________

Mailing Address ________________________________________________

Phone

Contractor (if different from Property Owner) _______________________

Mailing Address ________________________________________________

Phone

Type of Work Planned (Circle) Planting Pruning Removal

Number of Trees ___________ Photo(s) Attached Yes ☐ No ☐

Tree Species ___________________________________________________

Describe Reason for Work: _______________________________________

_______________________________________________________________

FOR OFFICIAL USE ONLY

Inspection Date(s) ________________________________

Permit Approved Yes ☐ No ☐

Comments: ____________________________________________________